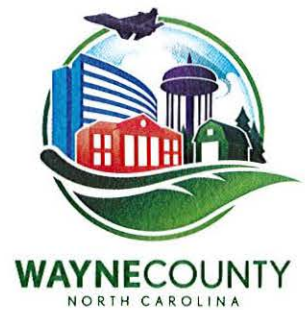




TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager 

DATE: January 12, 2021

SUBJECT: Board of Commissioners Meeting – January 19, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, January 19, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

Due to Phase 3 of Executive Order 169 by Governor Roy Cooper limiting gatherings indoors to 10 people or less, the public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

January 19, 2021 – 9:00 A.M.

Note: During Governor Cooper’s additional restrictions under Executive Order 170, we will have no more than 10 persons gathered in one meeting place. The Public may watch the meeting on

www.waynegov.com.

CALL TO ORDER – Chairman George Wayne Aycock, Jr.

INVOCATION – Chairman George Wayne Aycock, Jr.

PLEDGE OF ALLEGIANCE – Commissioner Antonio Williams

APPROVAL OF MINUTES – January 5, 2021

Pg. 3-9

DISCUSSION/ADJUSTMENT OF AGENDA

UNFINISHED BUSINESS

1. Motion to Approve the Execution of the Agreement for the Needs-Based Public School Capital Fund of the North Carolina Education Lottery, as Agreed to by the Wayne County Board of Commissioners on April 28, 2020.

Pg. 10

APPOINTMENT COMMITTEE

Pg. 11

CONSENT AGENDA

1. Budget Amendments.
2. Motion to Approve Designating GTP Regional Director Mark Pope as the local government contact for grant loan applications through the Department of Commerce.

Pg. 12-24

Pg. 25

NEW BUSINESS

1. Discussion of a Proposed Amendment to the Wayne County Subdivision Ordinance Regarding Secondary Access Requirements, as requested by the Wayne County Planning Board.
2. Discussion of COVID-19 Hazard Pay for County Employees.

Pg. 26-27

Pg. 28

COUNTY MANAGER’S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, January 5, 2021 at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Barbara Aycock; George Wayne Aycock, Jr.; Joe Daughtery; Bevan Foster; Chris Gurley; Freeman Hardison, Jr.; and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:02 a.m. with Chairman George Wayne Aycock, Jr. reviewing the agenda with the following exceptions:

County Manager Craig Honeycutt began review of the Consent Agenda, Finance Director Allison Speight reviewed the budget amendments, Planning Director Berry Gray reviewed Planning Department items, and Staff Attorney Andrew Neal reviewed the surplus property item.

Commissioners Antonio Williams and Bevan Foster requested the surplus property item (#6) be removed from the Consent Agenda.

Emergency Management Coordinator reviewed the revised and updated Emergency Operations Plan (EOP) and National Incident Management System (NIMS).

Purchasing Manager Noelle Woods reviewed the Award of the request for bid and contract of cleaning and janitorial supplies.

County Manager Craig Honeycutt reviewed the Temporary Personnel Policy regarding paid COVID-19 sick leave. The Board discussed the policy at length.

Recess

At 8:48 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Wayne County Board of Commissioners

Reconvene

At 9:00 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Wayne County Board of Commissioners.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Chairman George Wayne Aycock, Jr. gave the invocation.

Pledge of Allegiance

Commissioner Joe Daughtery led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on December 15, 2020.

Discussion/Adjustment of Agenda

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the following adjustments to the agenda:

- Remove Item #6 from the Consent Agenda

9:04 A.M. Public Hearing

GTP Regional Director Mark Pope introduced the proposed incentives for Project Daffodil/Sanctuary Systems, LLC, attached hereto as Attachment A.

With no one from the public presented to speak, the Public Hearing was closed at 9:17 a.m.

Upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously approved the incentives for Project Daffodil/Sanctuary Systems, LLC.

Appointment Committee

Upon motion of Commissioner Chris Gurley the Board of Commissioners unanimously approved the following appointments and reappointments:

- Reappoint BERRY GRAY to the Goldsboro-Wayne Transportation Authority Board of Directors.
- Appoint Sheila Exum to the Wayne County Tourism Development Alliance, as recommended by the Wayne County Tourism Development Alliance.
- Appoint the following to the Juvenile Crime Prevention Program:
 - Dr. Marcia Manning
 - Rohan Shreenath
 - Dr. Brenda Weis
 - Colleen Kosinski
- Reappoint the following to the Juvenile Crime Prevention Program:
 - Chief Mike West
 - Sheriff Larry Pierce
 - Matthew Delbridge
 - Jerry Burns
 - Brooke Mickelson
 - Kimberly McGuire
 - Carol Bowden
 - Marlene Hubbell
 - Jordan Wildman
 - Dustin Pittman
 - Beth Heath
 - Selena Worrell
 - Mary Ann Dudley
 - Felicia Brown
 - Sidney R. Hill
 - Beverly Bell
 - H. Leroy Lewis
 - Branny Vickory
- Reappoint Anthony Hamm to the Wayne UNC Health Board of Directors.

- Appoint Mike Aycock as Fire Commissioner for the Thoroughfare Fire District, replacing the late Louis Herring.

Consent Agenda

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the following items under the consent agenda

1. Application for Property Tax Exclusion.
2. Budget Amendments.
 - a. Library - #186
 - b. Library - #188
 - c. DSS - #191
 - d. EMS - #193
 - e. Solid Waste - #196
 - f. Sheriff's Office - #200
 - g. Sheriff's Office - #201
3. Motion to Approve the NCDOT Petition to add Southeast Drive and Sanders Place to the State Maintenance System, attached hereto as Attachment B.
4. Motion to Approve the Preliminary Plat for Drummersville Road Estates, as recommended by the Wayne County Planning Board, attached hereto as Attachment C.
5. Motion to Establish a Public Hearing on February 2nd, 2021 at 9:30 a.m. in the Commissioners Meeting Room to Receive Public Comments on a Request to Rezone 0.971 Acres at 4176, 4184 and 4194 US Hwy 70 West, Identified as Tax Parcels 2661392469, 2661391377 and 2661392335 and Owned by Bridgers Delmus Family Limited Partnership, from Residential Agricultural-20 (RA-20) to Community Shopping (CS) in Fork Township, attached hereto as Attachment D.

Recess

At 9:25 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Wayne County Board of Commissioners

Reconvene

At 9:35 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Wayne County Board of Commissioners.

9:35 A.M. Public Hearing

Planning Director Berry Gray introduced the request to rezone 1.22 acres at 439 and 453 Ruskin Road, identified as tax parcels 2595159387 and 2595159334, and owned by Ontario Alfanzia Simon Carter, from Residential Agricultural-20 (RA-20) to Light Industry (LI) in Brogden Township, as recommended by the Planning Department, attached hereto as Attachment E.

With no one from the public presented to speak, the Public Hearing was closed at 9:37 a.m.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the request to rezone 1.22 acres at 439 and 453 Ruskin Road, identified as tax parcels 2595159387 and 2595159334, and owned by Ontario Alfanzia Simon Carter, from Residential Agricultural-20 (RA-20) to Light Industry (LI) in Brogden Township, as recommended by the Planning Department.

Presentation of Emergency Operations Plan (EOP) Summary and the National Incident Management System (NIMS) by Emergency Management Coordinator Aaron Stryker

Emergency Management Coordinator Aaron Stryker reviewed the EOP Summary with the Board, attached hereto as Attachment F.

The plans will be presented for approval at the February 16, 2021 meeting.

Motion to Approve Award of the Request for Bid and Contract of Cleaning and Janitorial Supplies to Seven Oaks Supply

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved to award the request for bid and contract of Cleaning and Janitorial Supplies to Seven Oaks Supply, attached hereto as Attachment G.

Motion to Approve Temporary Personnel Policy Regarding Paid COVID-19 Sick Leave

Staff Attorney Andrew Neal explained the Temporary Personnel Policy regarding paid sick leave for COVID-19, stating it was not a continuation of the federal leave policy that expired on December 31, 2020. He added the policy was strictly voluntary by the County and expires on March 31, 2021, unless extended by the County or preempted by federal policy.

Commissioner Antonio Williams suggested amending Item #3 of the temporary policy.

Commissioner Joe Daughtery recommended amending the policy to state "positive COVID-19 test required".

Upon motion of Commissioner Chris Gurley, the Board of Commissioners approved to Adopt the Temporary Personnel Policy Regarding Paid Covid-19 Sick Leave, subject to the deletion of Section 1(ii), and the revision of Section 1(iii) to state "The Employee is experiencing symptoms of COVID-19, is seeking a medical diagnosis, and subsequently tests positive for COVID-19", attached hereto as Attachment H, by a vote of 6 for and 1 against. Voting for the motion: Chairman George Wayne Aycock, Jr., Commissioner Barbara Aycock, Commissioner Joe Daughtery, Commissioner Bevan Foster, Commissioner Chris Gurley, and Commissioner Antonio Williams. Voting against the motion: Vice-Chairman Freeman Hardison, Jr.

10:28 A.M. Vice-Chairman Freeman Hardison, Jr. Left the Meeting

10:30 A.M. Vice-Chairman Freeman Hardison, Jr. Returned to the Meeting

Public Comments

No one signed up for Public Comments.

County Manager's Report

County Manager Craig Honeycutt invited Health Department Director Dr. Brenda Weis to speak regarding the COVID-19 Vaccine rollout plan, attached hereto as Attachment I. A discussion period followed her presentation.

County Manager Craig Honeycutt further explained the plan for a Mount Olive location and the County's movement on the vaccines being administered as quickly as possible.

10:58 A. M. Chairman George Wayne Aycock, Jr. Left the Meeting

Recess

At 10:59 a.m., Vice-Chairman Freeman Hardison, Jr. recessed the meeting of the Wayne County Board of Commissioners

11:07 A.M. Chairman George Wayne Aycock, Jr. Returned to the Meeting

Reconvene

At 11:07 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Wayne County Board of Commissioners.

County Manager Craig Honeycutt concluded his report by discussing the upcoming Goals and Budget Retreat. The Board agreed to hold the retreat on January 21, 2021 at 9:00 a.m. at The Maxwell Center.

Board of Commissioners Committee Reports

Commissioner Chris Gurley stated the Appointment Committee had not met and the Facilities Committee would be meeting in the near future. He asked the community to keep the Smith family in their prayers and said the young man had touched numerous lives through organ donation.

Vice-Chairman Freeman Hardison, Jr. stated Dr. Tucker has begun his work with Wayne UNC Health and has hit the ground running. He also said the NCACC had the legislative goals posted on their website with comments being allowed through the 31st.

Commissioner Joe Daughtery said he and his family made it through the holidays and he was glad to see 2020 come to an end.

Commissioner Barbara Aycock said she hoped everyone had a great holiday and was ready for 2021. She thanked everyone for approving the incentives for Sanctuary Systems.

Commissioner Antonio Williams thanked the staff for working through the COVID-19 pandemic and thanked the Public Affairs staff for the Christmas videos of the Board. He also discussed the opening of his former seat on the Goldsboro City Council.

Commissioner Bevan Foster had no report.

Chairman George Wayne Aycock, Jr. stated he hoped everyone had a great holiday and he also promoted the donate life program.

Closed Session

At 11:18 a.m. upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in closed session to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 12:30 p.m. upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

Board of Commissioners' Information

The Board of Commissioners was advised of the following personnel changes:

1. EMS
Name of Employee – Hayley Aldrich
Date of Employment – November 5, 2020
Classification – AEMT, Part-Time
Salary – \$16.00 per hour
2. BOC
Name of Employee – Barbara Aycock
Date of Employment – November 1, 2020
Classification – Board of Commissioner, Part-Time
Salary – \$11,146.56 per year
3. DSS
Name of Employee – Sereneti Burden
Date of Employment – November 9, 2020
Classification – IMC I w/a IMC II, Full-Time
Salary – \$28,304.00 per year
4. DSS
Name of Employee – Nechelle Burt

- Date of Employment – November 2, 2020
Classification – CSS II, Full-Time
Salary – \$48,000.00 per year
5. EMS
Name of Employee – Timothy Cooper
Date of Employment – October 25, 2020
Classification – Basic, Full-Time
Salary – \$26,955.60 per year
6. Animal Control
Name of Employee – Amber Demarest
Date of Employment – November 10, 2020
Classification – Shelter Attendant, Part-Time
Salary – \$11.15 per hour
7. Landfill
Name of Employee – Fred Ferguson
Date of Employment – November 16, 2020
Classification – Site Attendant, Part-Time
Salary – \$11.00 per hour
8. Planning
Name of Employee – Megan Hare
Date of Employment – November 9, 2020
Classification – Administrative Assistant, Full-Time
Salary – \$35,000.00 per year
9. Landfill
Name of Employee – Billy Hines
Date of Employment – November 2, 2020
Classification – Site Attendant, Part-Time
Salary – \$11.00 per hour
10. DSS
Name of Employee – Kathryn Page
Date of Employment – November 13, 2020
Classification – IMC I w/a IMC II, Full-Time
Salary – \$28,304.00 per year
11. Health
Name of Employee – Samantha Patrick
Date of Employment – November 2, 2020
Classification – Public Health Education Specialist, Full-Time
Salary – \$34,064.00 per year
12. EMS
Name of Employee – Stefen Picton
Date of Employment – November 1, 2020
Classification – Basic, Full-Time
Salary – \$26,956.65 per year
13. EMS
Name of Employee – Rheanna Runyan
Date of Employment – November 1, 2020
Classification – Basic, Full- Time
Salary – \$26,956.65 per year
14. Jail
Name of Employee – Indigo Saunders
Date of Employment – October 21, 2020
Classification – Detention Entry, Full-Time
Salary – \$31,535.57 per year
15. Landfill
Name of Employee – Danny Strickland
Date of Employment – November 2, 2020
Classification – Site Attendant, Part-Time
Salary – \$11.00 per hour
16. 911
Name of Employee – Williams Swinson
Date of Employment – November 4, 2020
Classification – Telecommunicator, Full-Time

- Salary – \$29,719.00 per year
17. Jail
Name of Employee – Alejandro Jones
Date of Employment – October 14, 2020
Classification – Master Detention, Full-Time
Salary – \$35,679.13 per year
18. Jail
Name of Employee – Janice Lamb
Date of Employment – October 16, 2020
Classification – Detention Entry, Full-Time
Salary – \$31,535.57 per year
19. 911
Name of Employee – Lori O'Briant
Date of Employment – October 16, 2020
Classification – Telecommunicator, Full-Time
Salary – \$31,204.95 per year

Adjournment

At 12:31 p.m. Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

FORM OF AGREEMENT – FY 2020-21

NEEDS-BASED PUBLIC SCHOOL CAPITAL FUND NORTH CAROLINA EDUCATION LOTTERY

Per North Carolina **S.L. 2018-5, Section 5.3.(e1)**, a county receiving grant funds through the Needs-Based Public School Capital Fund must enter into an agreement with the Department of Public Instruction detailing the use of the grant funds.

County: Wayne

Address: 224-226 E. Walnut St., Goldsboro, NC 27533

Mailing address: PO Box 227, Goldsboro, NC 27533

Contact Person: Allison Speight

Title: Finance Director

Phone: 919-731-1437

Email: allison.speight@waynegov.com

LEA: Wayne County Public Schools

Address: P.O. Drawer 1797, Goldsboro, NC 27533

Contact Person: Dr. Tim Harrell

Title: Assistant Superintendent,

Phone: 919-731-5900

Email: timmyharrell@wcps.org

Construction Project Title: Replacement and Expansion of Fremont Elementary School

Project Location: Fremont, NC

Short Description of Construction Project: This project is intended to replace a small, outdated elementary school with a larger and more modern facility. The current facility dates back to 1923 and has a core capacity of 402 students. By replacing this school with a larger, more modern facility in the same general area of the county, we will provide a better learning environment for existing students and be able to ease overcrowding in two neighboring attendance zones.

Estimated Start Date of Construction: Spring 2021

Estimated Completion Date: Spring/Summer 2023

Amount of Grant Funds Awarded: \$15,000,000

Amount of Local Matching Funds: \$5,000,000

Source of Local Matching Funds: Combination of pay-go and debt financing

We, the undersigned, agree to abide by the following provisions in order to receive periodic disbursement of grant funds for the referenced construction project in accordance with **S.L. 2018-5, Section 5.3.(e1)**:

- 1) We will seek planning assistance and plan review from the School Planning Section of the Department of Public Instruction (DPI) for the project in accordance with **G.S. 115C-521**.
- 2) For each requested grant fund distribution, we will submit a **Distribution Request Form** plus supplementary documentation to describe, at a minimum, the progress of construction, the amount of grant funds expended, and the amount of local matching funds expended. We understand that local matching funds must be expended proportionally along with grant funds as the project progresses.
- 3) Annually, on or before April 1 of each year during the course of the project, we will submit an **Annual Report** detailing the progress of construction, the amount of grant funds expended, and the amount of local matching funds expended. Further, we will submit a **Final Report** within 90 days following completion of the project construction (i.e., after final completion and final payments) to provide a summary of construction and payment activities.
- 4) We certify that the local matching funds are derived from non-State and non-Federal funds.
- 5) We certify that the project site is owned in fee simple by the board in accordance with **G.S. 115C-521**.

(Signature – Chair, County Commissioners)

(Date)

(Signature – Chair, Local Board of Education)

(Date)

(Signature – State Superintendent of Public Instruction)

(Date)

Current Vacancies:

- **Community Child Fatality Prevention Team – 3 specific openings – Health Department will send recommendations**
- **Housing Appeals – Still need appointees – one from each Commissioner**
- **Board of Health – waiting on them to determine replacement or reappointment for Dr. Greenwood and Steve Vann**
- **Council on Aging – 2 terms coming up for reappointment or replacement in March**
- **Latino Council – Reappoint Saralynn Vied**
- **Wayne Health Corporation Board of Directors – Replacement for John Best – waiting on word from Ken Gerrard**
- **Southern Wayne Sanitary District – Appoint Matthew McLamb to fill the unexpired term of Efton Sager**

#203

12/21/20
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1315151 523900	Other Medical Supplies		\$ 25,000.00
1315151 519500	Professional Services - Lab Services	\$ 25,000.00	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
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2. Reason(s) for the above request is/are as follows:

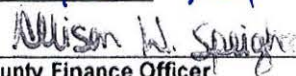
This budget amendment is needed to purchase supplies for C-19 vaccines and testing to include PPE & other medical supplies & disinfectants.

Endorsement

1. Forward, recommending approval/disapproval



Department Head Signature

1-8 2020/21


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2020/21


County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

12/21/20

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: WCHD

What: 543 - C-19 Enhancing Detection Activities

When: FY20-21

Explanation: This budget amendment is needed to purchase supplies for C-19 vaccines and testing to include PPE & other medical supplies & disinfectants.



County of Wayne Budget Amendment

#206

12/29/20
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 554000	Capital Outlay - Vehicles		\$ 22,348.01

REVENUE Code Number	Source of Revenue	Increase	Decrease
1104310 383500	Sales of Assets	\$ 22,348.01	

2. Reason(s) for the above request is/are as follows: To appropriate GovDeals sale of vehicles to capital outlay vehicles for the purchase of vehicles.

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Larry M. Pierce by Pat Zylke
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director

Craig Honeycutt 1-8 2020 21
Craig Honeycutt County Manager & Budget Officer

Chairman Board of Commissioners
2020 21

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: December 29, 2020

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce *Larry M. Pierce by Jolt 2/K*

Re: Budget Amendment Request

I am requesting to move \$ 22,348.01 from the sale of surplus vehicles, 1104310 383500 to Capital Outlay - Vehicles - 1104310 554000. In the current calendar year we have had three patrol vehicles totaled by wrecks in which we were not at fault. The totaled vehicles were older; therefore, monies received from insurance claims were approximately one half of the value of a new patrol vehicle. The insurance settlements received from these claims were approximately enough to purchase one and a half patrol vehicles. We have been able to replace two of the three needed vehicles so far. This budget amendment, along with monies already in the line item, will allow us to purchase and upfit one more patrol vehicle putting us back in line.

Thank you for your consideration.

#207

12/23/20

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1315116 512400	Regular Part Time Pay	\$10,000.00	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1315110 351520	Opioid Action Plan Grant		\$ 10,000.00

2. Reason(s) for the above request is/are as follows:

This budget amendment is needed to reduce the budget as United Way did not participate with the Allotted amount they contributed last year.

Endorsement

1. Forward, recommending approval/disapproval

J. Whitfield
Department Head Signature
1-8 2020 21

Allison W. Sprigler
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

C. J. D. B. 2020 21
County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

12/23/20

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: OPP

What: Reduce OAP Budget

When: FY20-21

Explanation: This budget amendment is needed to reduce the budget as United Way did not participate with the Alloted amount they contributed last year.

County of Wayne
Budget Amendments

#208

12/22/20
Date

Memorandum

From: Major Robert Thaxton
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Detention Center be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104311-521100-X2187-Detention	Janitorial Supplies		\$ 42,813.00

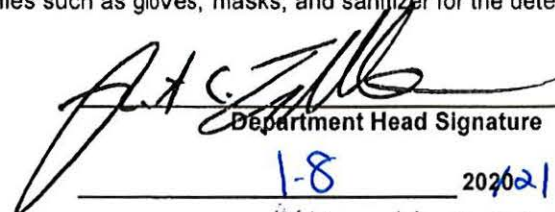
REVENUE

Code Number	Description/Object of Expenditure	Increase	Decrease
04311-335000-X2187 Federal USDOJ	USDOJ COVID Grant Award	\$ 42,813.00	

2. Reason(s) for the above request is/are as follows: to receipt USDOJ grant funds awarded under the Coronavirus Emergency Supplemental Funding (CESF) to be used for janitorial supplies such as gloves, masks, and sanitizer for the detention center.

Endorsement

1. Forward, recommending approval/disapproval



Department Head Signature

1-8 2020/21

Alison W. Spaight

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval



County Manager & Budget Officer

2020/21

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: December 29, 2020

To: Wayne County Board of Commissioners

From: Major Robert Thaxton

A handwritten signature in black ink, appearing to read "R. Thaxton".

Re: Budget Amendment Request

The purpose of this budget amendment is to receipt United States Department of Justice grant funds awarded under the Coronavirus Emergency Supplemental Funding (CESF) to the Wayne County Detention Center. These funds will be used for janitorial supplies such as gloves, masks, and sanitizer for the detention center.

County of Wayne
Budget Amendments

#209

12/23/20

Date

Memorandum

From: Wayne County Services on Aging
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Wayne County Services on Aging be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1165611 512600	Salary & Wages - Extra Help	\$	4,005.00
1165611 518000	Social Security - FICA	\$	249.00
1165611 518100	Social Security - Medicare	\$	59.00
1165611 518600	Worker's Comp	\$	450.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1165611 335000	Senior Health Insurance Information Program	\$ 4,763.00	

2. Reason(s) for the above request is/are as follows:

To appropriate SHIIP Funds received

Paula J. Durand
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

1-8 202021
Allison W. Speight
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

C. J. D. L. 202021
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Memo

To: Wayne County Board of Commissioners

From: Paula J. Edwards, Director of Services on Aging

Date: December 23, 2020

Re: Budget Amendment for SHIP Funds

- **The Budget Amendment for SHIP Funds (Senior Health Information Insurance Program)** – This BA is to allocate funds from State of North Carolina Department of Insurance for 2020. For FY 2020-2021 Budget, I had budgeted \$3,305 for SHIP. However, for this Fiscal Year, we received a check for SHIP for the amount of \$8,068. We received an increase of \$4,763. This budget amendment is to allocate the additional funds. This grant does not require a match from Wayne County.



County of Wayne Budget Amendment

212

01/05/21
Date

Memorandum

From: Anne Risku
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Board of Elections be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104170 526000	Office Supplies	\$ 10,000.00	
1104170 532500	Postage		\$ 10,000.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
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2. Reason(s) for the above request is/are as follows: To transfer Cares Act funding to postage line

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

Allison Speight, County Finance Director

1-8 2021

Endorsement

2. Forward, recommending approval/disapproval

Craig Honeycutt County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

Bridgette C. Cowan
Chairman

Jimmy E. Hull
Member

Rick Moore
Secretary

County of Wayne

Board of Elections

Eddie L. Edwards III
Member

M. Bryan King
Member

Anne C. Risku
Director

MEMORANDUM

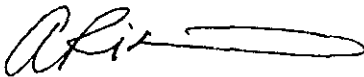
January 5, 2021

FROM: Anne C. Risku
Director, Board of Elections

RE: Budget Amendment #212

Budget Amendment #212 requests that \$10,000.00 be moved from 1104170 526000 (Office Supplies) to 1104170 532500 (Postage). A \$30,000.00 portion of our \$164,242.00 CARES Act Subgrant was permissible to be used for, "Providing for increased postage costs for mail-in absentee ballots sent out by the county board of elections." These CARES Act funds went into the Office Supplies line item rather than the Postage line item which is now in the negative due to the COVID-19 related increase in absentee by mail associated postage.

Thank you,



Anne C. Risku

County of Wayne
Budget Amendments

#216

01/08/21

Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

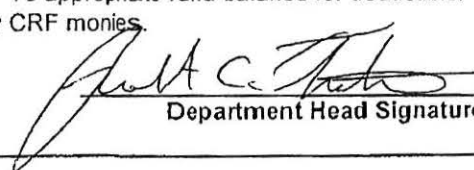
EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104310-519200	Professional Services-Legal		\$ 25,000.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1100000-399100	Fund Balance Appropriated	\$ 25,000.00	

2. Reason(s) for the above request is/are as follows: To appropriate fund balance for deductible. This expenditure will be offset by lapsed salaries of public safety covered by CRF monies.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

1-8 2021


County Finance Officer

Endorsement

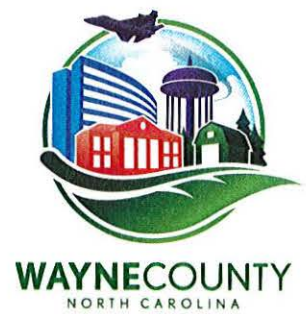
1. Forwarded, recommending approval/disapproval

2021

Date of approval/disapproval by B.O.C.

County Manager & Budget Officer

Chairman Board of Commissioners



TO: Wayne County Board of Commissioners

FROM: Craig F. Honeycutt – County Manager

DATE: January 11, 2021

RE: Request to Allow Mark Pope to Sign on Behalf of Wayne County

Board of Commissioners – Mark Pope has asked for approval to allow him to sign grant loan applications through the NC Department of Commerce, as these forms ask for a local government contact. Mark contacted Commerce and explained to them our partnership and the local MOU signed by all parties to see about including Mark as the local contact.

Now that Mark is a state employee and not a local government employee, they recommend that we have some approval from the board granting him that authority.

An elected official would still have to sign many of the same forms, but the application process would be through our partnership, and from the GTP office, on behalf of each county.

This would not commit funding, but begin the application process.

Please let me know if you have any questions. If agreeable, we would need a motion that would state:

“I hereby make a motion that Mark Pope is approved to sign grant loan applications through the NC Department of Commerce on behalf of Wayne County.”

Please let me know if you have any questions.

Thanks.



THE GOOD LIFE. GROWN HERE.

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: December 9, 2020

Re: Case A-20-01; Subdivision Ordinance Amendment, Secondary Access

Background: Over the past six months, the Planning Board has expressed concern regarding larger scale subdivision developments with only one point of ingress and egress. Specifically, there was concern that in emergency situations, subdivisions will become inaccessible to emergency vehicles if the one access is blocked. Staff was directed by the Board to investigate other jurisdictions and to report back with a potential solution. After several months of discussion, the Planning Board has requested that the Subdivision Ordinance be amended to address the concern.

Proposal: The Planning Board has recommended that two access points would be necessary for subdivisions with more than 100 lots. NC DOT was consulted and will not allow a driveway permit for a second access for any subdivision with 100 lots or less. Highlights of the proposed amendment include:

- Two access points would be required for subdivisions with more than 100 lots.
- The new requirement would apply to the expansion of existing subdivisions if the cumulative number of lots is more than 100.
 - Exception can be granted if the subdivision was designed and built with stubouts to adjacent tracts prior to the adoption of the amendment.
- The new requirement can be waived for an additional 50 lots if there is not a practical way to design a second access or the second access is not permitted by NCDOT.

Recommendation: Planning Board recommends approval of the below amendment. If the Board of Commissioners agrees to move forward with this amendment, a public hearing would need to be scheduled to receive public input prior to adoption.

Proposed Amendment:

Sec. 70-104 (h) (4) *Subdivision access.*

- a. Subdivision access to the external road system shall be based on the following:
 - i. All subdivisions or developments with more than 100 residential lots or units shall provide a second full service public access built to NC DOT standards.
 - ii. New subdivision or development proposals in which interconnection to an existing subdivision is proposed shall have another full service public access built to NC DOT standards if the cumulative number of lots or units is more than 100.

Exception may be granted to those developments in which stubouts to adjacent property were approved and installed prior to the date of this revision.

- iii. Additions to existing subdivisions or developments where the cumulative number of lots or units is more than 100 shall provide a second full service public access built to NC DOT standards.
- iv. This requirement may be waived for an additional 50 lots if evidence of the following is provided:
 - 1. An additional access point is impractical due to topography, natural features, or limitations of the street pattern in the existing adjacent development, or
 - 2. An additional access point would not be permitted by NCDOT.

WAYNE COUNTY
COUNTY MANAGER
CRAIG F. HONEYCUTT



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 731-1435
Fax (919) 731-1446

TO: Wayne County Board of Commissioners
FROM: Craig F. Honeycutt – County Manager
DATE: January 11, 2021
RE: Hazard Pay for County Employees – COVID

At the Board of Commissioners meeting on December 15, the Board instructed Staff to come up with a plan for Hazard Pay for County employees due to the nature of the jobs that we provide.

When COVID first began, the Families First Coronavirus Response Act (FFCRA) defined certain employees as “Emergency Responders”. Under federal law, employees within these departments were excluded from receiving Emergency FMLA and Emergency Paid Sick Leave benefits. While the County voluntarily granted some limited Paid Sick Leave to these employees, they were not eligible for the same Emergency FMLA and Paid Sick Leave benefits available to all other County employees. These workers did not have the option or ability to work at home and extending Emergency FMLA to these employees would have been detrimental to Wayne County citizens.

(Emergency FMLA provided up to 12 weeks of family and medical leave, 10 weeks of which was paid at two-thirds the employee’s regular rate of pay. In order to qualify for Emergency FMLA an employee must have been employed for at least 30 calendar days and was unable to work due to a bona fide need for leave to care for a child whose school or child care provider was closed or unavailable for reasons related to COVID-19.)

Emergency Responders identified under the FFCRA included the following Departments:

- Law enforcement/Detention employees
- EMS
- Emergency Management (Fire Marshall/ 911 Telecommunications/Emergency Management)
- Department of Public Health
- Department of Social Services

Staff recommends that these “Emergency Responder” Departments receive a onetime hazard pay bonus of \$500. Additionally, staff recommends that facilities department employees also receive hazard pay. Without facilities employees continually cleaning and installing equipment during the pandemic, the County would have had to greatly alter its operations. Full and part time employees currently employed with the County who started on or before July 1, 2020 would be eligible for this hazard pay bonus. Payments would be included in February’s payroll and the cost to Wayne County would be between \$400,000- \$500,000 (including benefits).

Please let me know if you have any questions.

THE GOOD LIFE. GROWN HERE.

P.O. BOX 227
GOLDSBORO, NC 27533