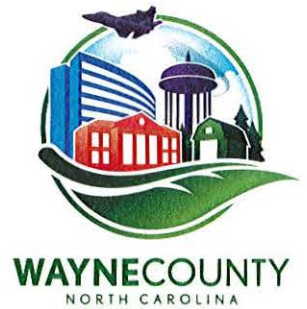




TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager

DATE: March 9, 2021

SUBJECT: Board of Commissioners Meeting – March 16, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, March 16, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

Due to Phase 3 of Executive Order 195 by Governor Roy Cooper limiting gatherings indoors to 25 people or less, the public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

March 16, 2021 – 9:00 A.M.

Note: During Governor Cooper’s additional restrictions under Executive Order 195, we will have no more than 25 persons gathered in one meeting place. The Public may watch the meeting on

www.waynegov.com.

CALL TO ORDER – Chairman George Wayne Aycock, Jr.

INVOCATION – Commissioner Joe Daughtery

PLEDGE OF ALLEGIANCE – Chairman George Wayne Aycock, Jr.

APPROVAL OF MINUTES – March 2, 2021

Pg. 4-8

DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS

1. **Motion to Approve Positive Parenting Awareness Month Proclamation Presented by Valerie Wallace, Partnership for Children of Wayne County.**
2. Area Agency on Aging Services by Heather O’Connor, Eastern Carolina Council.
3. Register of Deeds Constance Coram

Pg. 9-10

Pg. 11-22

APPOINTMENT COMMITTEE

Pg. 23

CONSENT AGENDA

1. Budget Amendments. Pg. 24-37
2. Motion to Approve Welcome Home Vietnam Veterans Day Proclamation. Pg. 38
3. Motion to Approve Stonebridge Subdivision, Section 2, Final Plat, as recommended by the Wayne County Planning Board. Pg. 39-41
4. Motion to Approve the Sale of Surplus Property located at 805 E. Holly Street, owned by the Wayne County Board of Education, as requested by the Wayne County Board of Education. Pg. 42-44
5. Motion to Establish a Board of Adjustment Public Hearing on April 6, 2021, at 9:30 a.m. for a 12’ Front Setback Variance Request at 240 Race Track Road in Saulston Township. Pg. 45-49
6. Motion to Approve the Wayne County Public Library Memory Project. Pg. 50-55
7. Motion to Approve the Wayne County Public Library Permission to Digitize and Display Material(s) Online. Pg. 56-57
8. Motion to Approve 811 Safe Digging Month Proclamation. Pg. 58
9. Motion to Approve Work Authorization #15 for the Wayne Executive Jetport Corporate Area Expansion – Phase 2 (Design Phase Services), to expand the back apron and prepare the site for two (2) additional hangars. Pg. 59-84

NEW BUSINESS

1. Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the County of Wayne for Fiscal Year 2020-2021 through December 31, 2020.
2. Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the Wayne County Tourism Development Authority for Fiscal Year 2020-2021 through December 31, 2020.
3. Discussion of funding for communities with ditches that repeatedly back up with water/flood, as requested by Commissioner Antonio Williams.

COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

BOARD OF COMMISSIONERS INFORMATION

Pg. 85-86

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, March 2, 2021 at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley; and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:00 a.m. with County Manager Craig Honeycutt reviewing the agenda.

Added to the Agenda, under New Business, was "Discussion of Proposed Sewer Rate Increase."

Staff Attorney Andrew Neal explained the leases in the Public Hearing for Corporate Hangars.

Planning Director Berry Gray discussed the Public Hearing on Request to Amend the Wayne County Subdivision Ordinance.

Finance Director Allison Speight reviewed budget amendments with assistance from Assistant Budget Officer Janice Rice.

Planning Director Berry Gray reviewed the Public Hearing Request for April 6, 2021 related to NCGS 160D.

Recess

At 8:50 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Wayne County Board of Commissioners

Reconvene

At 9:00 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Wayne County Board of Commissioners.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Joe Daughtery gave the invocation.

Pledge of Allegiance

Commissioner Chris Gurley led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on February 16, 2021.

Discussion/Adjustment of Agenda

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the adjusted agenda. Added to the agenda under New Business:

- Discussion of Sewer Rate Increase

Appointment Committee

Upon motion of Commissioner Chris Gurley the Board of Commissioners unanimously approved the reappointments of Fran Kasey and Brenda Britt to the Wayne County Council on Aging.

9:04 a.m. Public Hearing

Wayne Executive Jetport Manager Brandon Gray reviewed the Corporate Hangar Ground Lease Agreements, attached hereto as Attachment ____.

As no one presented themselves for comment, Chairman George Wayne Aycock, Jr. closed the Public Hearing.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved the two Corporate Hangar Ground Lease Agreements with Al Oates, replacing the former agreement with Strokin' Racing, Inc.

Discussion of Propose Sewer Rate Increase

Facilities Director Kendall Lee presented information, attached hereto as Attachment ____, and explained changes in sewer readings and billing. Commissioner Barbara Aycock asked if current contracts were being reviewed, specifically for the Town of Seven Springs.

Commissioner Chris Gurley discussed the City's proposed rate increase and the timeline for the County to react.

Commissioner Joe Daughtery expressed his concern over county taxpayers bearing the expense of supplementing sewer rates. He also said the City is expected to raise the rates nearly 100% over a five-year period.

County Manager Craig Honeycutt explained the sewer fund as an enterprise fund and explained the difficulties of having sewer services without the benefit and income of water services.

Commissioner Antonio Williams stated there had been decades of mismanagement of the City sewer system and felt it was unfair for the citizens of Wayne County to pay for the mismanagement. He suggested the County consider a treatment facility to lessen the dependency of the County on the City for the services.

Commissioner Chris Gurley asked if the Board of Commissioners could talk with the water district boards, as the issues came back to them.

Commissioner Barbara Aycock discussed rates and capacity issues.

Chairman George Wayne Aycock, Jr. asked Brandon Gray, who is a board member on one of the water district boards, to respond from their viewpoint. Mr. Gray stated the two boards needed to meet and discuss the issues. Commissioner Antonio Williams and Commissioner Bevan Foster stressed the importance of the meeting and discussed issues with the City's rates and capacity, as having been on-going since their time on the City Council.

County Manager Craig Honeycutt added the issues in the norther part of Wayne County still exist; Pikeville, Fremont and Eureka all have on-going sewage issues. He said it is a county-wide issue and could affect economic development. He discussed the issue with Mount Olive Pickle Company and their desire to expand being curtailed by sewer problems.

Chairman George Wayne Aycock, Jr. asked the Facilities Committee to meet on the issue and report back to the full Board. County Manager Craig Honeycutt said Freese & Nichols did a study three years ago with grant funds add he would send it to the Board.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved to accept a sewer rate increase as presented by Facilities Director Kendall Lee and staff, to be effective March 1, 2021.

9:40 a.m. Public Hearing

Planning Director Berry Gray presented information on the proposed Amendment to the Wayne County Subdivision Ordinance, attached hereto as Attachment __.

David Perry spoke first regarding a letter he emailed to the Board prior to the hearing, attached hereto as Attachment __. Mr. Perry expressed his concerns over the proposed amendment to the ordinance and participated in a discussion with the Board.

Others who signed up to speak for the Public Hearing declined.

As no one else presented themselves for comment, Chairman George Wayne Aycock, Jr. closed the Public Hearing.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved to refer the proposed Amendment to the Wayne County Subdivision Ordinance back to the Wayne County Planning Board for further discussion.

Consent Agenda

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda

1. Budget Amendments.
 - a. Detention Center - #246
 - b. Human Resources - #257
 - c. Sheriff's Office - #261
 - d. WayneNet - #277
 - e. Staff Attorney - #282
 - f. EMS - #285
 - g. Health Dept. - #286
 - h. Health Dept. - #288
 - i. Detention Center - #292
 - j. Health Dept. - #256
 - k. Services on Aging - #299
 - l. Sheriff's Office - #300
 - m. Health Dept. - #302
 - n. Health Dept. - #303
 - o. Inspections - #305
 - p. 911 Capital Project Fund - #306

2. Motion to Adopt Resolution #2021-7: A Resolution Amending the Wayne County Personnel Policy, attached hereto as Attachment F.

3. Motion to Establish a Public Hearing on April 6, 2021, at 9:30 a.m. in the Commissioners Meeting Room on the 4th Floor of the Courthouse Atrium, to Receive Public

Comments on a Request to Amend Various Sections of the Wayne County Zoning and Subdivision Ordinances to comply with recent updates to NCGS 160D, attached hereto as Attachment ____.

Public Comments

Mr. Steve Herring expressed his desire to have Wayne County become a sanctuary county for lawful gun ownership.

As no one else signed up for public comments, the Public Comments segment was closed.

County Manager's Report

County Manager Craig Honeycutt announced the resignation of Existing Industry Manager Tiffany Creech, and stated she would continue to work for Wayne Community College in a position for grants. He said she would still be helping industries in Wayne County as they applied for these grants. He thanked her for the job she did and commitment to Wayne County. Mr. Honeycutt thanked the Health Department, Public Information Joel Gillie, Office Manager Kayla Whitley, and the Board, for their help at the vaccination site.

He said the budget process has begun and meetings begin next week. Commissioner Barbara Aycock asked Mr. Honeycutt if volunteers were still needed for the call center and asked if Wayne County would receive the new vaccine. Commissioner Joe Daughtery discussed the new online registration for vaccine appointments and praised Joel Gillie for creating it. He also praised the process at Bussman, and Commissioner Bevan Foster stated an older gentleman had spoken the same praise for the County after his visit to the vaccination site.

Board of Commissioners Committee Reports

Commissioner Chris Gurley announced the need for volunteers for various committee and boards and invited citizens to apply using the website. He said the Department of Social Services Board is eye opening and praised their work in the community and its leadership. He praised EMS for their work at the vaccine site and Joel Gillie, Kayla Whitley, Nannette Sutton, Carol Bowden, Craig Honeycutt and Chip Crumpler for their help at the call center.

Commissioner Joe Daughtery stated sewer increases from the City of Goldsboro need to be shared with the County immediately, rather than waiting months. He asked Clerk to the Board Carol Bowden to send a copy of the 2nd Amendment Resolution that had been passed by the previous Board in January 2020, to the current Board and Mr. Steven Herring. He congratulated The Maxwell Center for their 3-year anniversary and said the years had been remarkable and hoped to see the proposed hotel completed in 18 months. Mr. Daughtery also said schools needed to be open and the "political football" needed to stop. He said the damage done to our children by them not attending in person is astounding.

Commissioner Antonio Williams thanked the staff involved with the vaccinations and expressed his concern for a low turnout for certain races and communities. He recommended people who signed up and have yet to receive a call to contact the Health Department or email him directly. He also expressed his concerns for making certain children were vaccinated prior to sending them back to school.

Commissioner Bevan Foster had no comment.

Commissioner Barbara Aycock discussed the vaccination site and call center and praised staff. She stated she attended the Livestock Association meeting and discussed the committee's involvement in the community with scholarships, the regional fair and more, stating she was impressed with how they managed their funds. Mrs. Aycock discussed the Department of Social Services Board meeting and praised the staff and leadership. She congratulated The Maxwell Center for their 3-year anniversary and thanked Sheriff Larry M. Pierce for his help with a constituent. She also mentioned the "trash bill" or HB 100 and Representative John Bell's work with it.

Commissioner Freeman Hardison, Jr. thanked the County staff for their involvement with vaccinations and said the hospital numbers are going down, but cautioned everyone to continue to wash their hands frequently and wear masks. He said he agreed with Commissioner Antonio Williams regarding getting vaccines to underserved communities. He said the state is providing the vaccines so people needed to get them.

Chairman George Wayne Aycock, Jr. said the vaccine operations is well-oiled machine with very few complaints. He thanked everyone for their help, including the Board members, adding their participating speaks highly of the Board. Mr. Aycock said the A. Joe Gurley Emergency Services Building is up and running.

Adjournment

At 10:30 a.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

NORTH CAROLINA

WAYNE COUNTY

POSITIVE PARENTING AWARENESS MONTH PROCLAMATION

WHEREAS, raising children and youth to become healthy, confident, capable individuals is the most important job parents and caregivers have; and positive parenting is a protective factor that strengthens family relationships, increases parents' confidence, and promotes children's healthy development; and

WHEREAS, the quality of parenting or caregiving is one of the most powerful predictors of children's future social, emotional, and physical health, and in Wayne County, families come in many forms and children are raised by parents, grandparents, foster parents, family members and other caregivers; and

WHEREAS, positive parenting prevents and heals the effects of Adverse Childhood Experiences (ACEs) such as child abuse, neglect, and other traumatic events that can create dangerous levels of stress, impair lifelong health and well-being, and increase the risk for costly health and behavioral health problems throughout life; and

WHEREAS, all parents have inner strengths or resources that can serve as a foundation for building their resilience and for passing these strengths on to their children, yet many parents and caregivers begin the lifetime job of raising children feeling unprepared, and fear and social pressures prevent many from seeking parenting support and guidance; and

WHEREAS, in Wayne County, families can receive support from various free support programs such as:

- **Triple P (Positive Parenting Program)** an effective public health parenting intervention, benefiting parents with children of all ages and diverse backgrounds.
- **The Incredible Years** a parenting program for ages 3-5 dedicated to supporting and strengthening families through play, praise, rewards, limit setting, communication, handling misbehaviors, and learning preventative approaches.
- **Parents as Teachers** a program based on the beliefs that parents are their children's first and most influential teachers and that the early years lay the foundation for children's success in school and in life. PAT provides the information, support and encouragement parents need to help their children develop optimally during the crucial early years of life.
- **Wayne County Public Library** serves as a free resource for families by providing regular programming for children and their families as well as parenting books and resources.

WHEREAS, all community members, businesses, early care and education providers, schools, faith-based organizations, non-profit service providers, and government agencies play a vital role in supporting families to raise happy, healthy children; and

WHEREAS, during the month of April, Wayne County along with public, private and nonprofit partners throughout the county, will be increasing awareness of the importance of positive parenting and the availability of resources in our community.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, George Wayne Aycock, Jr., Chairperson of the Wayne County Board of Commissioners, hereby proclaim April 2021 to be the 1st Annual Positive Parenting Awareness Month in Wayne County, NC and commend this observance to the people of this county.

Chairman George Wayne Aycock, Jr.

Attest

Carol Bowden, Clerk to the Board



Area Agency on Aging Services

Heather O'Connor

AAA Director

&

January Brown

Family Caregiver Support Specialist

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico, and Wayne Counties

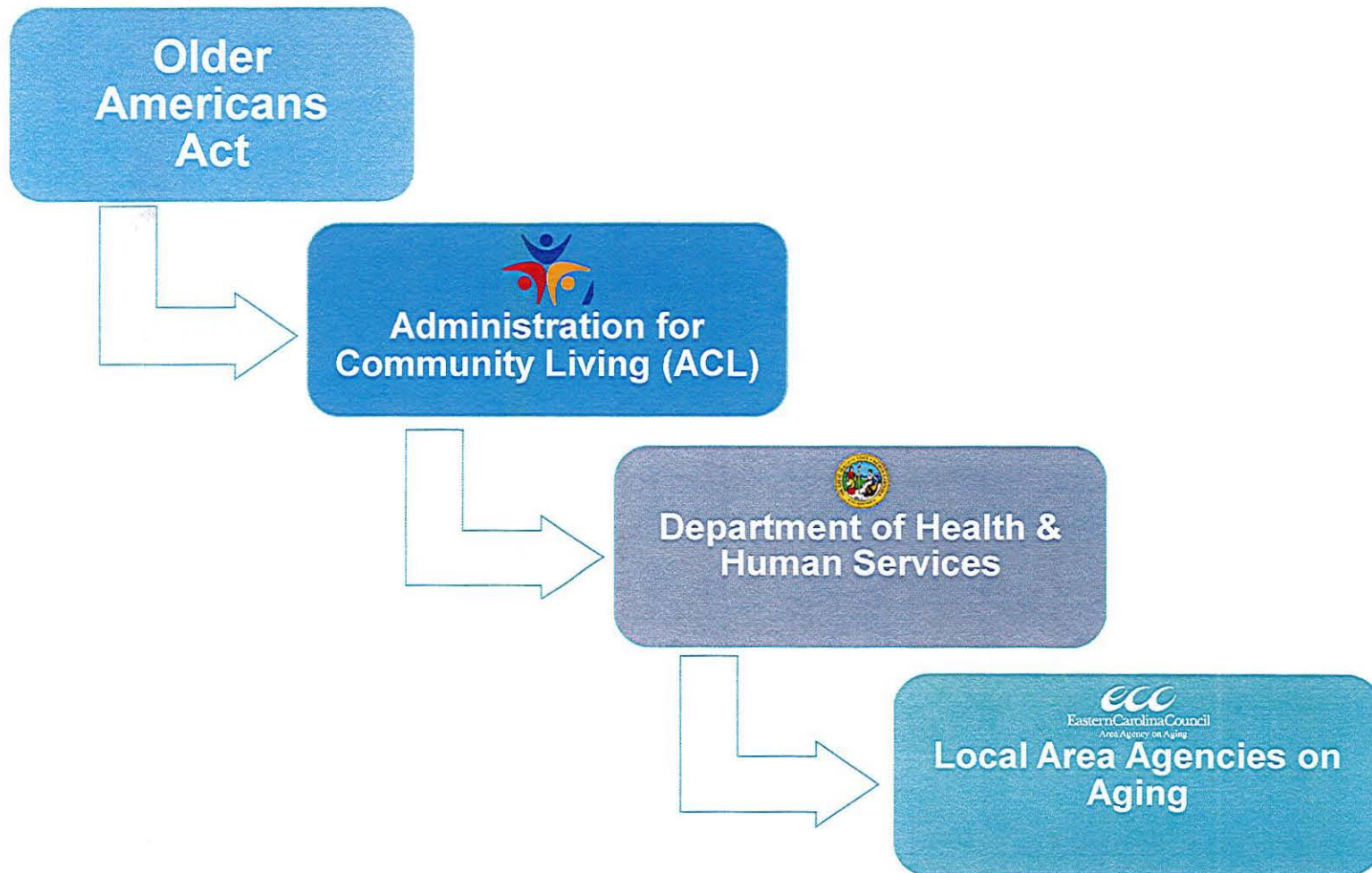
Regional Demographics

County	Total Population	60-64	65-84	85+
Carteret	70,696	23,139	17,459	1,993
Craven	103,594	23,796	17,742	2,571
Duplin	59,772	14,246	10,584	1,473
Greene	21,024	4,834	3,387	388
Jones	10,196	2,988	2,126	251
Lenoir	56,856	15,385	11,136	1,348
Onslow	198,740	26,879	18,842	1,896
Pamlico	13,359	4,845	3,798	461
Wayne	124,703	27,740	20,101	2,460
Regional Totals:	658,940	143,852	105,175	12,841

Note: not including caregivers; Reference: 2018 Aging NCDHHS profile: [NC County Aging Profiles 2018.pdf](#)



Funding Process



Local Funding Process



Program Goals

Access to services

In-home Services

Long Term Care Advocacy

Legal Assistance





Commissioners

- ✓ Review and influence recommendations and contracts
- ✓ Sign finalized county provider budgets
- ✓ Appoint Advisory committee members
- ✓ Approve & appoint CAC volunteers for long-term care facility Ombudsmen Program
- ✓ Appoint county RAAC and STHL members to the regional AAA board

Home Community Care Block Program

Common Provider Programs

Congregate Meals



Home Delivered Meals

Senior Nutritional Programs

Providing Nutritional meals to include Congregate and Home Delivered Meals while providing socialization and interaction to older adults though out the region



Transportation Programs

Providing older adults with community and medical transportation



In-Home Aide Services

Providing personal care assistance and home maker to support older adults and caregivers



Family Caregiver Support Program

Common Services Provided

Respite Voucher Assistance

In-Home Aide Respite

Incontinence Supplies

Support Groups

Liquid Nutrition



**Resource &
Information**



**Access
services**



**Support
Services**



**Respite
Services**



**Supplementa
l Services**

Evidence- BASED



HEALTHY AGING PROGRAM

EBHP are structured programs that have been tested and shown to have positive impacts on participants programs provide:

- ☐ Improve cognitive function
- ☐ Better nutrition
- ☐ Improved physical activity
- ☐ Reduced falls
- ☐ Pain management
- ☐ Medication management

Long-Term Care Ombudsmen Advocates

- Family Care Homes
- Assisted Living
- Memory Care
- Skilled Nursing





Area Agency on Aging Contacts

www.eccog.org

252-638-3185

LIKE US ON FACEBOOK & YOUTUBE

EASTERN CAROLINA COUNCIL



Questions?

Aging Services

Simulation training Evidence Based Programs
ECC transportation Support Contact agency Classes
health advocacy Conferences SHIP caregivers
In Home Aide Area Agency on Aging
awareness supplies resources
Options Counseling training
Home Delivered Meals
ombudsmen workshops information
congregate meals

Appointment Committee

Motion to appoint Adrian Worrell to the Wayne Health Corporation Board of Directors, as recommended by the Wayne Health Corporation Board of Directors.

County of Wayne
Budget Amendments

304

02/15/21

Date

Memorandum

From: Kendall Lee
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Facilities be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104260.533200	Fuel Oil		\$ 10,000.00
1104260.533400	Water		\$ 3,500.00
1104260.535200	Repairs & Maint-Equip	\$ 13,500.00	

REVENUE

Code Number	Description/Object of Expenditure	Increase	Decrease
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2. Reason(s) for the above request is/are as follows:

Money needed to be added to the line item

Endorsement

1. Forward, recommending approval/disapproval



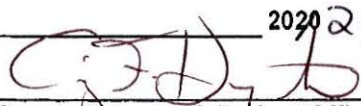

Department Head Signature

3-1 2020 21

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2020 21

County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

We are asking to move some money into our fuel oil and water budgets to offset the rising cost being passed down to us. Right now we are ok if prices stayed the same but that is not the case. They are rising almost daily.

A handwritten signature in black ink, appearing to be 'JAL' followed by a long horizontal stroke.

County of Wayne
Budget Amendments

#308

02.22.2021

Date

Memorandum

From: Chris Barnes
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for 911 Communications - Restricted be amended as follows:

EXPENDITURE

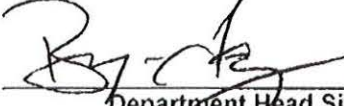
Org	Obj	Project String	Description/Object of Expenditure	Decrease	Increase
2254325-	551000	C160001-911Rest-Equip-Radios	Capital Outlay - Equipment	\$	256,098

REVENUE

Org	Obj	Project String	Source of Revenue	Increase	Decrease
2254325-	399100		Fund Balance Appropriated	\$ 256,098	

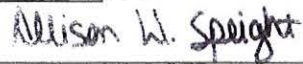
2. Reason(s) for the above request is/are as follows:

To appropriate fund balance for the purchase of radio consoles for the New 911 Center.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

3-1 2021

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



WAYNE COUNTY 911

February 22, 2021

The County initially budgeted County funds to purchase radio consoles used in the New 911 Center. The 911 Board later notified the County that more of the purchase was eligible to be funded from 911 Restricted Funds.

The requested budget amendment appropriates 911 Restricted Fund Fund Balance for the purchase of the radio consoles.

Sincerely,

Bryan Taylor



134 N John St
Goldsboro, NC 27530

PHONE 919-705-1863
FAX 919-731-1420
EMAIL Chris.Barnes@waynegov.com

County of Wayne
Budget Amendments

#309

02.22.2021

Date

Memorandum

From:

Chris Barnes

To:

Wayne County Board of Commissioners

Via:

County Manager & Finance Officer

Subject:

Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for 911 Communications - Restricted be amended as follows:

EXPENDITURE

Org	Obj	Project String	Description/Object of Expenditure	Decrease	Increase
2254325-	551000	C160001-911Rest-Equip-ITEquip	Capital Outlay - Equipment	\$	2,440

REVENUE

Org	Obj	Project String	Source of Revenue	Increase	Decrease
2254325-	399100		Fund Balance Appropriated	\$ 2,440	

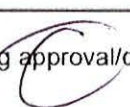
2. Reason(s) for the above request is/are as follows:

To appropriate fund balance for the purchase of computers and monitors for the New 911 Center.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval



3-1 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



WAYNE COUNTY 911

February 22, 2021

The County initially budgeted County funds to purchase computers and monitors for the CAD System used in the New 911 Center. The 911 Board later notified the County that more of the purchase was eligible to be funded from 911 Restricted Funds.

The requested budget amendment appropriates 911 Restricted Fund Fund Balance for the purchase of computers and monitors to be used in the New 911 Center for the CAD System.

Sincerely,

Bryan Taylor



134 N John St
Goldsboro, NC 27530

PHONE 919-705-1863
FAX 919-731-1420
EMAIL Chris.Barnes@waynegov.com



County of Wayne Budget Amendment

#310

02/22/21
Date

Memorandum

From: Ryan Preble
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Information Technology be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104210 535200	Repairs & Maint-Equipment	\$ 12 000 00	
1104210 532100	Telephone-IT		\$ 12 000 00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
-------------	-------------------	----------	----------

2. Reason(s) for the above request is/are as follows:

For the increase in AT&T Billing

Endorsement

1. Forward, recommending approval/disapproval

Department Head Signature

Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval

Craig Honeycutt, County Manager & Budget Officer
2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

Janice Rice

From: Ryan Preble
Sent: Tuesday, February 23, 2021 9:17 AM
To: Janice Rice; Pam Adams
Subject: RE: BA

Janice,

The BA is to add funds to this line item for the AT&T phone service that we had to upgrade (double the capacity) to account for the vaccination hotline call volume.

-Ryan

-----Original Message-----

From: Janice Rice <Janice.Rice@waynegov.com>
Sent: Monday, February 22, 2021 5:41 PM
To: Pam Adams <Pam.Adams@waynegov.com>
Cc: Ryan Preble <ryan.preble@waynegov.com>
Subject: RE: BA

Ryan,

We need a memo for this one. It has to go before the Board.

Janice

-----Original Message-----

From: Pam Adams <Pam.Adams@waynegov.com>
Sent: Monday, February 22, 2021 2:11 PM
To: Janice Rice <Janice.Rice@waynegov.com>
Cc: Ryan Preble <ryan.preble@waynegov.com>
Subject: BA

Thank you

Pam Adams
County of Wayne IT
PO Box 227
Goldsboro, NC 27530
(919)731-1425
pam.adams@waynegov.com

County of Wayne
Budget Amendments

#320

01/11/21

Date

Memorandum

From:

To:

Via:

Subject:

Wayne County Board of Commissioners
County Manager & Finance Officer
Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

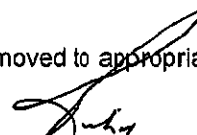
Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 535300	Maintenance & Repairs - Vehicles	\$	1,000.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1100000 383940	Insurance & Recovery	\$ 1,000.00	

2. Reason(s) for the above request is/are as follows:

Funds received from insurance for damage to Major Lewis' vehicle to be moved to appropriate GL account


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval



31 2021
Allison W. Speight
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Julia Herring

From: Noelle Woods
Sent: Monday, February 22, 2021 11:19 AM
To: Julia Herring; Chris Worth; Richard Blizzard
Subject: CK# 122742168

We received a check for \$1,000.00 from Sedwick for the deductible payment for Richard Lewis's accident. Please complete the budget amendment to move the money to the correct line item.

#326

03/02/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1315162 512110	Salary & Wages - Other Staff Time	\$	325,000.00
1315162 523900	Other Medical Supplies - (gloves, alcohol pads, etc.)	\$	7,075.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1315110 351526	COVID-19 Vaccination Program	\$332,075.00	

2. Reason(s) for the above request is/are as follows:

This budget amendment is to allocate funds received from Revision # 1 - agreement addendum 716 - COVID-19 - Vaccination Program.

Endorsement

1. Forward, recommending approval/disapproval

J. Whitfield
Department Head Signature

35 2021

Allison W. Smith
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

[Signature] 2021
County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

03/02/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: DPH-Women's & Children's Health Section/Immunization Branch

What: Agreement Addendum CDC COVID-19 Vaccination Program

When: FY20-21

Explanation: This budget amendment is to allocate funds received from revision # 1 - agreement addendum 716 - CDC COVID-19 - Vaccination Program through Women's & Children's Health Section/Immunization Branch.

**County of Wayne
Budget Amendments**

#330

02/26/21

Date

Memorandum

From: David Cuddeback
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for EMS be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104370 519810	EMS Collection Fee	\$ -	\$ 53,700.00
		\$ -	\$ -

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1104370 371400	EMS User Fees	\$ 53,700.00	

2. Reason(s) for the above request is/are as follows:

To appropriate funds for line item.



Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

3-5 2021

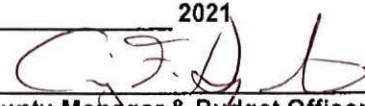


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021



County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

WAYNE COUNTY

Wayne County Emergency Medical Services

Phone: (919) 731-1318 Fax: (919) 735-1175



March 1, 2021

The budget amendment dated February 26, 2021, for the following line item:

1104370 519810 EMS Collection Fee – Originally budgeted for \$152,160.00 (See attached)

I am not sure with the closing of transport if this had anything to do with it.

Thank you!

Nannette Sutton

WCEMS Business Manager

THE GOOD LIFE. GROWN HERE

PO BOX 227
GOLDSBORO, NC 27533

**NORTH CAROLINA
WAYNE COUNTY**

WELCOME HOME VIETNAM VETERANS DAY PROCLAMATION

WHEREAS, 2021 represents the 48th anniversary of the end of the American involvement in the Vietnam conflict; and

WHEREAS, 2021 marks the 56th anniversary of the start of the ground campaign in Vietnam when President Lyndon Johnson authorized the landing of the 9th Marine Expeditionary Brigade to defend the Da Nang Air Base in South Vietnam; and

WHEREAS, thousands of brave Americans served our country in this conflict with courage, honor, and valor; and

WHEREAS, more than 58,000 individuals made the ultimate sacrifice in Vietnam and more than 300,000 more were wounded in combat; and

WHEREAS, 1,626 Americans are still missing and unaccounted for from the Vietnam conflict, and their families, friends, and fellow veterans still endure uncertainty concerning their fate; and

WHEREAS, in 1982, the Vietnam War Memorial was dedicated to commemorate those members of the United States Armed Forces who died or were missing-in-action in Vietnam; and

WHEREAS, the Vietnam War was an issue among the people of the United States so that the crossfire of public debate about the involvement of the United States in the Vietnam War deprived many members of the United States Armed Forces, who served bravely and faithfully for the United States during the Vietnam War, of the support and appreciation for their service to our country; and

WHEREAS, the United States Senate officially designated March 30th as Welcome Home Vietnam Veterans Day and encouraged the people of the United States to observe this day with appropriate ceremonies and activities that promote awareness of the contributions of veterans who served in the United States Armed Forces in Vietnam and the importance of helping such veterans readjust to civilian life.

NOW, THEREFORE, BE IT RESOLVED the Wayne County Board of Commissioners hereby proclaims March 30, 2021 as

WELCOME HOME VIETNAM VETERANS DAY

in Wayne County and urges all citizens to join in this special observance and take the opportunity to honor and thank our Vietnam Veterans for all they have given in their service to our country.

Adopted this the 16th day of March, 2021.

George Wayne Aycok, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: February 26, 2021

Re: Final Subdivision Plat Approval

Item: Stonebridge Section 2, Final
Owner/Developer: J & N Developers, LLC
Surveyor/Engineer: Benton & Associates
Saulston Township, Bartlett Road (SR 1575)
Lots 8-14, 18-20, 33-43, 47-56 (31 lots)

Discussion: Stonebridge Section 2 consists of 31 lots on 19.1 acres. The subdivision is located off Bartlett Road (SR 1575), just ½ mile north of its intersection with Wayne Memorial Drive. The property is not within a zoning area and the average lot size is 22,580 sf. Building lots will utilize public water and onsite septic. The property is shown within the Rural area on the Wayne County Growth Strategies Map. . Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

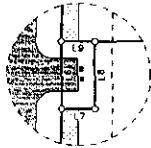
The property is located within the following service areas:

Schools – Charles B Aycock HS, Norwayne Middle, Northeast Elem
Water – East Wayne Sanitary District
Fire – Saulston Fire Department
EMS – Station 10
Transportation – MPO
Water Supply Watershed – No
Voluntary Agriculture District – Within ½ mile
Wetlands – Yes
Board of Commissioners District – 5

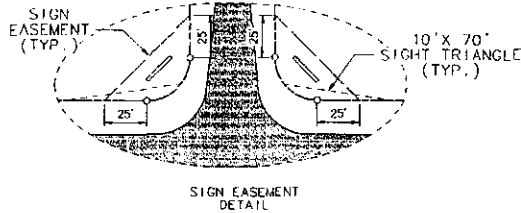
Recommendation: The Wayne County Planning Board recommends approval of the final plat.

PRESENTED
FOR REGISTRATION

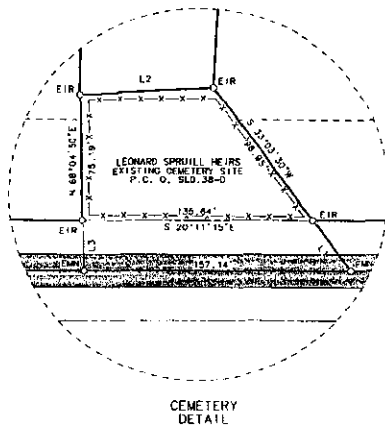
DATE: _____
TIME: _____
CONSTANCL CORAM
REGISTER OF DEEDS
WAYNE COUNTY, NC
BY: _____ DEPUTY, ASSISTANT



MAILBOX KIOSK
DETAIL



SIGN EASEMENT
DETAIL



CEMETERY
DETAIL

NOTES:

- A PORTION OF THE SUBJECT PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS PER WAYNE COUNTY FIRM 3720.363200K DATED 08/20/2016.
- THE 100 YEAR FLOOD ZONE IS MORE ACCURATELY DEFINED AS THAT AREA HAVING A 1% ANNUAL CHANCE OF BEING FLOODED IN ANY GIVEN YEAR.
- THIS SUBDIVISION IS LOCATED WITH 1/2 MILE OF A VOLUNTARY AG DISTRICT.
- SUBJECT PROPERTY IS SUBJECT TO ANY RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAYS OF RECORD, IF ANY.
- BEARINGS ARE BASED UPON NAD83(2011).
- DISTANCES ARE HORIZONTAL GROUND IN US SURVEY FEET.
- COORDINATES ARE NAD83(2011) GRID.
- ROAD/STREET RIGHT-OF-WAY WIDTH SHOWN HEREON WAS DETERMINED FROM RECORDED DOCUMENTATION AS REFERENCED, EXISTING MONUMENTATION OR A DETERMINATION FROM NCDOT.
- HOUSES MUST BE WITHIN 500' OF AN EXISTING FIRE HYDRANT.
- SEE SHEET 1 OF 2 FOR ADDITIONAL NOTES AND CERTIFICATIONS

SITE DATA

TOTAL AREA OF DEVELOPMENT = 19.079 ACRES
TOTAL NUMBER OF LOTS = 31 STANDARD, 1 MAILBOX KIOSK LOT
AVERAGE STANDARD LOT SIZE = 22,580 SQ.FT. OR 0.5184 ACRE
SUBJECT PROPERTY IS NOT ZONED
FRONT MINIMUM BUILDING LINE = 30'
SIDE MINIMUM BUILDING LINE = 10'
CORNER LOT SIDE MINIMUM BUILDING LINE = 25'
REAR MINIMUM BUILDING LINE = 25'
ELECTRICAL SERVICES PROVIDED BY DUKE ENERGY-PROGRESS
WATER SERVICE PROVIDED BY EASTWAYNE SANITARY DISTRICT
SANITARY SEWER SERVICE PROVIDED BY PRIVATE SEPTIC SYSTEMS

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION NOTES:

ONLY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVED STRUCTURES ARE TO BE CONSTRUCTED ON PUBLIC RIGHT-OF-WAYS.
THE 10'X 70' SIGHT TRIANGLE TAKES PRECEDENCE OVER ANY SIGN EASEMENTS.
ALL DRAINAGE EASEMENTS SHALL BE DEDICATED AS PUBLIC AND IT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS TO MAINTAIN THE DRAINAGE EASEMENTS AND ANY DRAINAGE STRUCTURES THEREIN, SO AS TO MAINTAIN THE INTEGRITY OF THE DRAINAGE SYSTEM AND INSURE POSITIVE DRAINAGE.
ALL LOTS SHALL BE SERVED BY THE INTERNAL STREET SYSTEM ONLY.
THE OWNER, DEVELOPER, OR CONTRACTOR SHALL SET THE CENTERLINE OF EXISTING ROADWAY WITHIN 12' TO A MINIMUM OF 12 FEET FROM THE EXISTING/PROPOSED EDGE OF PAVEMENT ALONG ALL ROAD FRONT LOTS.

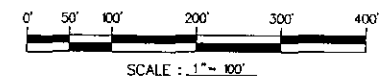
LOT	AREA
8	+25,170 SQ.FT. +0.5778 ACRE
9	+24,077 SQ.FT. +0.5527 ACRE
10	+21,066 SQ.FT. +0.4836 ACRE
11	+15,070 SQ.FT. +0.3460 ACRE
12	+29,339 SQ.FT. +0.6735 ACRE
13	+38,833 SQ.FT. +0.8909 ACRE
14	+76,694 SQ.FT. +1.7606 ACRES
18	+15,875 SQ.FT. +0.3627 ACRE
19	+15,875 SQ.FT. +0.3627 ACRE
20	+19,316 SQ.FT. +0.4434 ACRE
33	+24,365 SQ.FT. +0.5583 ACRE
34	+15,216 SQ.FT. +0.3493 ACRE
35	+15,000 SQ.FT. +0.3444 ACRE
36	+18,885 SQ.FT. +0.4331 ACRE
37	+18,885 SQ.FT. +0.4331 ACRE
38	+15,000 SQ.FT. +0.3444 ACRE
39	+15,000 SQ.FT. +0.3444 ACRE
40	+15,000 SQ.FT. +0.3444 ACRE
41	+15,000 SQ.FT. +0.3444 ACRE
42	+15,000 SQ.FT. +0.3444 ACRE
43	+15,000 SQ.FT. +0.3444 ACRE
47	+32,840 SQ.FT. +0.7539 ACRE
48	+26,246 SQ.FT. +0.6029 ACRE
49	+10,508 SQ.FT. +0.2429 ACRE
50	+20,743 SQ.FT. +0.4752 ACRE
52	+20,713 SQ.FT. +0.4735 ACRE
53	+20,884 SQ.FT. +0.4748 ACRE
54	+20,854 SQ.FT. +0.4742 ACRE
55	+20,824 SQ.FT. +0.4735 ACRE
56	+22,164 SQ.FT. +0.5088 ACRE
MAILBOX KIOSK	+785 SQ.FT. +0.0180 ACRE

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C1	80°10'12"	25.00'	39.34'	25.07'	35.41'	S 24°38'16"W
C2	90°00'00"	25.00'	39.27'	25.00'	35.36'	N 65°15'38"W
C3	48°11'23"	25.00'	37.03'	11.18'	20.41'	N 10°35'03"E
C4	38°52'04"	50.00'	34.79'	18.13'	34.09'	N 07°59'43"E
C5	42°58'19"	50.00'	37.50'	19.88'	36.63'	N 33°22'29"W
C6	42°58'19"	50.00'	37.50'	19.88'	36.63'	N 76°23'47"W
C7	42°48'58"	50.00'	37.30'	19.60'	36.50'	S 60°42'34"W
C8	105°23'34"	50.00'	91.87'	65.83'	78.54'	S 13°21'21"E
C9	48°11'23"	25.00'	21.03'	11.18'	20.41'	S 44°21'20"E
C10	90°00'00"	25.00'	39.27'	25.00'	35.36'	S 24°44'22"W
C11	71°35'29"	25.00'	31.24'	16.03'	29.24'	N 74°27'53"W
C12	251°35'29"	51.00'	223.80'	N/A	82.73'	S 15°32'07"W
C13	90°00'00"	25.00'	39.27'	25.00'	35.36'	S 65°15'38"E
C14	48°11'23"	25.00'	21.03'	11.18'	20.41'	S 03°50'03"W
C15	181°18'27"	50.00'	158.22'	N/A	99.92'	S 82°43'59"E
C16	42°58'19"	50.00'	37.50'	19.88'	36.63'	N 05°08'09"E
C17	22°06'00"	50.00'	45.47'	24.44'	43.82'	N 42°24'01"W
C18	48°11'23"	25.00'	21.03'	11.18'	20.41'	N 44°21'20"W
C19	90°00'00"	25.00'	39.27'	25.00'	35.36'	N 24°44'22"E
C20	90°00'00"	25.00'	39.27'	25.00'	35.36'	S 65°15'38"E
C21	48°11'23"	25.00'	21.03'	11.18'	20.41'	S 03°50'03"W
C22	85°10'59"	50.00'	83.14'	54.82'	73.00'	S 19°42'18"E
C23	42°54'48"	50.00'	37.45'	19.63'	36.58'	S 66°47'38"E
C24	43°07'40"	50.00'	37.64'	19.76'	36.75'	N 48°11'08"E
C25	12°58'18"	50.00'	37.50'	19.88'	36.63'	N 05°08'09"E
C26	52°28'00"	50.00'	43.77'	24.44'	43.92'	N 42°24'01"W
C27	48°11'21"	25.00'	21.03'	11.18'	20.41'	N 44°21'20"W
C28	80°00'00"	25.00'	39.27'	25.00'	35.36'	N 24°44'22"E
C29	90°00'00"	25.00'	39.27'	25.00'	35.36'	S 64°48'17"E
C30	30°43'11"	148.00'	92.62'	47.87'	81.12'	N 34°48'53"E
C31	40°24'24"	40.00'	26.21'	14.72'	27.63'	N 33°52'15"E

LINE	BEARING	DISTANCE
L1	S 33°03'30"W	37.44'
L2	S 23°11'07"E	78.81'
L3	N 68°04'50"E	30.01'
L4	S 20°15'15"E	27.08'
L5	N 20°15'30"W	36.33'
L6	S 69°44'23"W	40.00'
L7	N 20°15'15"W	16.43'
L8	S 69°43'45"W	40.00'
L9	N 26°15'36"W	19.62'
L10	N 60°44'52"E	36.60'
L11	N 20°15'36"W	15.90'
L12	N 20°15'36"W	28.49'
L13	S 20°25'50"E	15.41'
L14	S 20°15'15"E	30.63'
L15	N 50°51'13"W	154.42'
L16	N 50°51'15"W	30.88'
L17	N 50°51'15"W	39.43'
L18	N 20°44'08"W	55.64'
L19	N 13°06'33"E	146.28'
L20	N 53°49'15"E	32.35'

I, J & N DEVELOPERS, LLC, AM RESPONSIBLE FOR THE CONSTRUCTION, MAINTENANCE AND REQUIRED ROAD IMPROVEMENTS OF SUBDIVISION STREETS UNTIL:
A) APPROVED/TAKEN OVER BY NORTH CAROLINA
B) APPROVED/TAKEN OVER BY HOMEOWNERS ASSOCIATION FOR PRIVATE ROAD MAINTENANCE, OR
C) PRIVATE ROAD MAINTENANCE AGREEMENT IS SIGNED AND RECORDED BY OWNERS OF EACH LOT.

DEVELOPER/OWNER: *[Signature]* DATE: 2/22/21



SHEET 2 OF 2
SURVEY FOR
STONEBRIDGE
SECTION TWO

BEING A PORTION OF THAT CERTAIN TRACT OF LAND AS DESCRIBED IN DEED BOOK 3533, PAGE 244 WAYNE COUNTY REGISTRY

REFERENCE MADE TO PLAT CABINET O, SLIDE 94-B

SAULSTON TOWNSHIP WAYNE COUNTY NORTH CAROLINA

BENTON & ASSOCIATES LAND SURVEYING AND MAPPING 119 E WALNUT STREET GOLDSBORO, NC PHONE (919) 735-0440 FAX 735-0840 FIRM LICENSE NO. C-1028	APPROVED RMB DATE 01/09/21 SURVEYOR JHL DRAFTER RMB	FILE NUMBER 20-091-2
--	--	-------------------------



Carol Bowden

From: Craig Honeycutt
Sent: Monday, March 1, 2021 9:15 AM
To: WC - Commissioners
Cc: Harrell, Timmy
Subject: FW: [External] - Holly Street Property
Attachments: 805 E. Holly Street Property.pdf

Commissioners – I do not know of any reason for the County to want this property. If you are ok, we will place on our agenda for March 16 to allow them to proceed.

Thanks.

Craig

From: Harrell, Timmy <timmyharrell@wcps.org>
Sent: Friday, February 26, 2021 9:12 AM
To: Craig Honeycutt <craig.honeycutt@waynegov.com>
Subject: [External] - Holly Street Property

CAUTION

This email originated outside the County of Wayne's network.

Do not open any attachments or click on links unless you trust the sender or expecting this email.

Craig,

We are interested in selling a lot we own located at 805 E. Holly Street. We have a potential adjacent property owner who is interested in the lot. Our board policy states we must first offer any real property we wish to sell to the County before we can move forward. If the County is not interested in the property will you please acknowledge so we can move forward?

Thank you!!

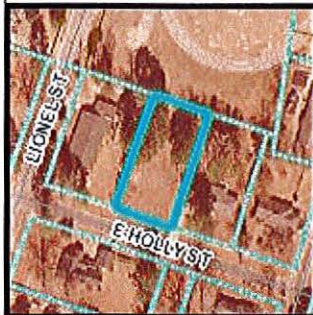
Tim

Tim Harrell, Ed.D
Asst. Superintendent of Support Services
County Athletic Director
Wayne County Public Schools
Office: 919-705-6192
Cell: 919-795-1654

All email correspondence to and from this address is subject to the North Carolina Public Records Law, which may result in monitoring and disclosure to third parties, including law enforcement.



WAYNE COUNTY



Streets

Local Roads

Interstate

US Routes

NC Routes

Railroads

SJAFB Runway

Public Airports

Address Points

Parcels

Previous Lot Lines

Lot-Line

Parcel-Hook

City and Town

Extra Territorial Jurisdiction

County Borders

SJAFB Boundary

Surrounding Centerlines

Local Roads

Interstate

US Highway

NC Highway

Regulated Ditches and Streams

Rivers and Lakes

<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
14450	3509375642	THE GOLDSBORO CITY
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
	BOARD OF EDUCATION	PO BOX 1797
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-1797		5/1/1991 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0052114	1295	114
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
5	1991	10000
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
00435	0462	1
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
1955	0	83 - PUBLIC SCHOOLS
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	805 E HOLLY ST	E HOLLY ST
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01802	75246620
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
10700	10700	10700
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	
1	1	

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

MEMORANDUM

To: Wayne County Board of Adjustment

From: Berry Gray, Planning Director

Date: February 19, 2021

Re: Variance Request V-21-01

Item: Dimensional Variance
Parcel ID# 3548674565
Property Owner: Jo Ann Summerlin
Applicant: Jordan Anderson
Saulston Township, 240 Race Track Road

Variance Request: Jordan Anderson has requested a variance from Section 70-103(c) of the Wayne County Subdivision Ordinance in order to place a mobile home within the required 60' setback. The structure is proposed to be 48' from the front property line so a 12' variance is requested by the applicant. The applicant has stated that there are plans to construct a house behind the subject mobile home which limits how far back the mobile home can be placed.

Property Information: The property is owned by Jo Ann Summerlin and is located in Saulston Township at 240 Race Track Road, La Grange, NC and is listed in the Wayne County Tax Office as Parcel Number 3548674565. A mobile home is currently placed on the property waiting for final inspections if this variance is approved.

The property is within the following service areas:

- Zoning – RA 30 (Residential Agriculture-30)
- Fire – New Hope
- EMS – Station 5
- Water Supply Watershed – No
- Voluntary Agriculture District – Within ½ Mile
- Wetlands – No
- Board of Commissioners District – 5

Ordinance/Statute Information: Section 70-37 of the Wayne County Subdivision Ordinance requires that a Public Hearing be held by the Board of Adjustment prior to taking action on a variance to the dimensional requirements of the Ordinance.

NC General Statute 160D-406 states that a quasi-judicial hearing is required for variance requests and that “the concurring vote of four-fifths of the board shall be necessary to grant a variance.”

The Statute also states that prior to granting a variance, the Board of Adjustment must determine that an undue hardship may result from strict compliance.

- (1) Unnecessary hardship would result from the strict application of the regulation. It is not necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
- (2) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance. A variance may be granted when necessary and appropriate to make a reasonable accommodation under the Federal Fair Housing Act for a person with a disability.
- (3) The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance is not a self-created hardship.
- (4) The requested variance is consistent with the spirit, purpose, and intent of the regulation, such that public safety is secured and substantial justice is achieved.

Supporting documents attached:

Site Plan

Area Map

Variance Application

Wayne County, North Carolina

Petition for Zoning Variance

Date 2/19/21

Applicant Name: Jordan Anderson Telephone: 919-252-4446
Address: 125 Race Track Rd LaGrange, NC 28551

Property Owner Name: Jordan Summerlin Telephone: 919-420-2654
Address: 220 Race Track Rd LaGrange, NC 28551

1. Property address or location: 240 Race Track Rd LaGrange, NC 28551

2. Current zoning classification: RA-30

3. Requested variance: to leave mobile home in current position

4. Property legal description (metes and bounds, or if subdivided, lot, block, subdivision plat book and page number): 1443 page 840

5. Owner's intended use of the property in question if variance is approved: leave mobile home in current position to build behind it later

6. Explain in detail why you think this petition should be approved: To save money and time for future build and to not have to move the septic tank currently in place on the property.

7. Name and addresses of owners whose property abuts the property in question: _____

I certify that I, the applicant, have the consent of the owner and act on his behalf in applying for the variance to in the Wayne County Zoning Ordinance.

Date: 2/19/21 Signature: Jordan Anderson
Applicant

Report of the Zoning Enforcement Officer on the property in question:

Dimensional Variance; front setback; 12' variance needed

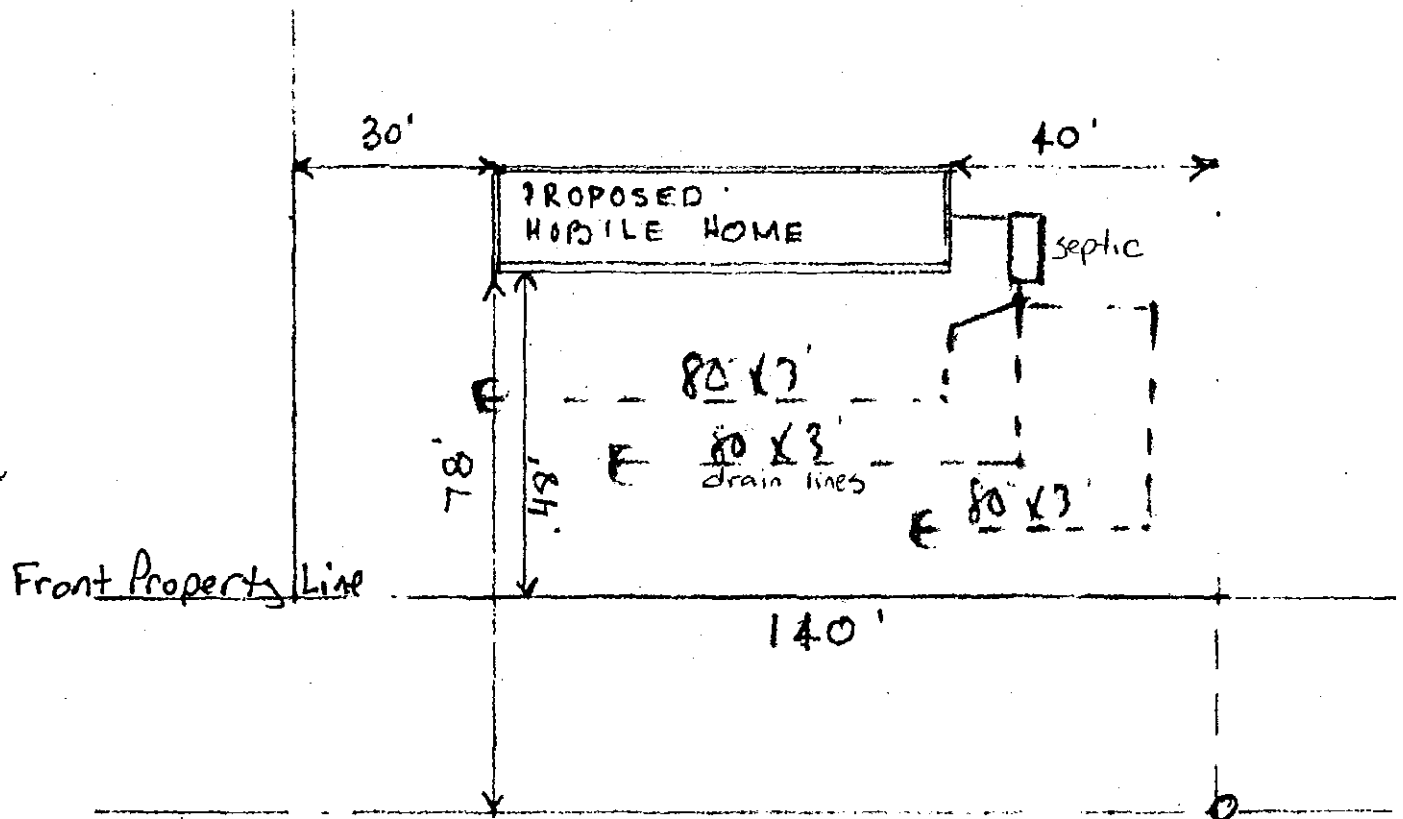
Fee Paid \$ 200 Date 2/19/21

Date Public Hearing Scheduled _____ Time _____

Dates Public Hearing Advertised _____

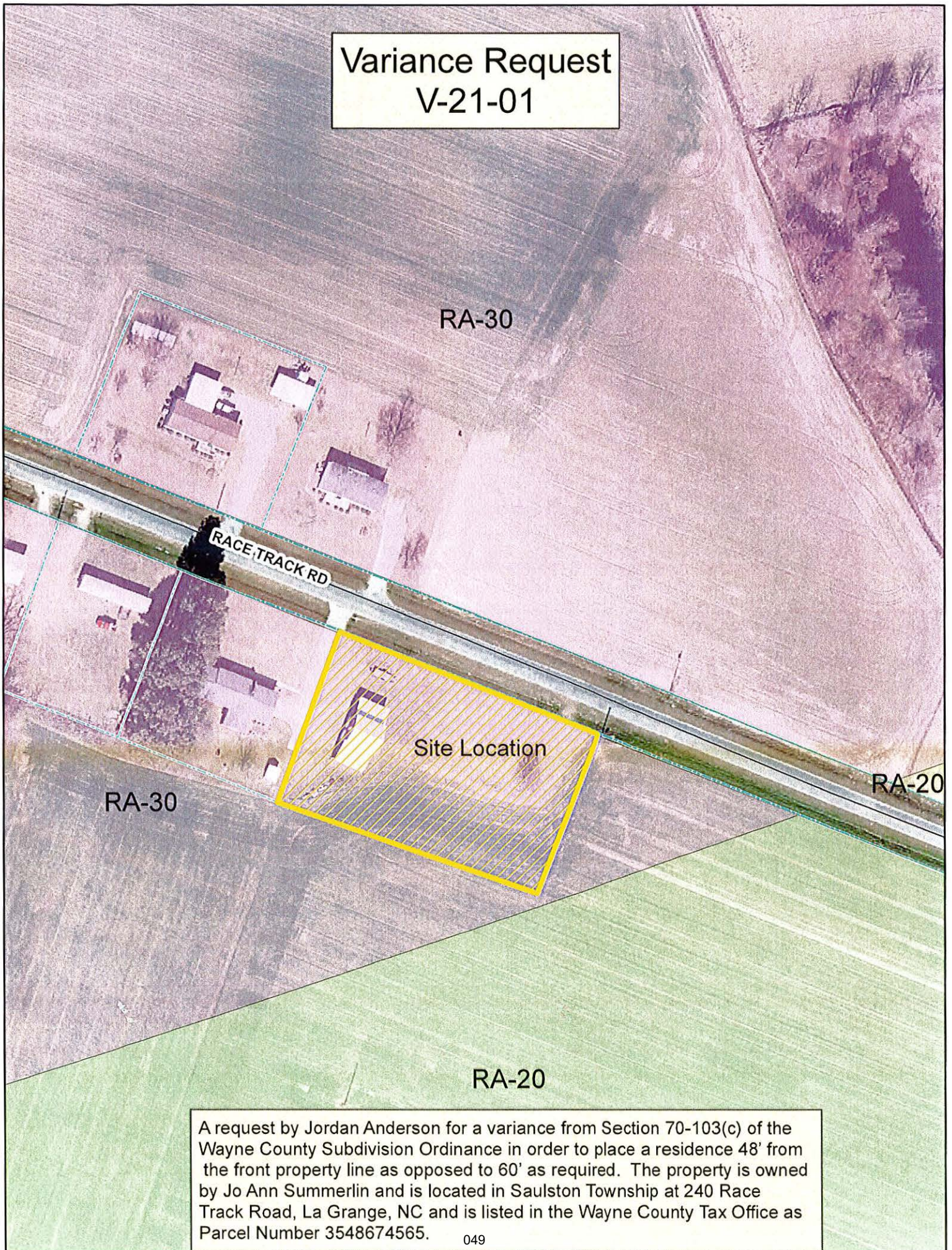
Petition: Approved _____ Petition No. V-21-01
Denied _____

60' required setback
48' proposed setback
12' variance request



N. C. S. R. No. 1717

Variance Request V-21-01



A request by Jordan Anderson for a variance from Section 70-103(c) of the Wayne County Subdivision Ordinance in order to place a residence 48' from the front property line as opposed to 60' as required. The property is owned by Jo Ann Summerlin and is located in Saulston Township at 240 Race Track Road, La Grange, NC and is listed in the Wayne County Tax Office as Parcel Number 3548674565.

Wayne County Public Library

Wayne County Memory Project

TERMS OF SERVICE

INTRODUCTION: CONSENT TO TERMS

Your use of the Wayne County Memory website (“Wayne County Memory website” or the “Service”) is subject to these Terms of Service. Please read the Terms of Service carefully before accessing or using the Wayne County Memory Project website. By accessing or using the Wayne County Memory Project website, you agree to be bound by these Terms of Service. If you do not agree to these Terms of Service, please exit the Wayne County Memory Project website.

We reserve the right, at our discretion, to modify, add or delete portions of these terms at any time by posting updated Terms of Service on the Wayne County Memory Project website. Please check these terms frequently for updates. Any modifications, additions or deletions to these terms shall be effective immediately upon posting of updated Terms of Service. Your continued use of the Wayne County Memory Project website following the posting of updated Terms of Service will mean that you agree to those changes.

1. PARTIES AFFECTED BY THE TERMS OF SERVICE

- a. Wayne County Public Library – organizer, provider, and facilitator of the Wayne County Memory Project in Wayne County, North Carolina.
- b. Pass It Down, LLC – creator of the digital storytelling platform for the Wayne County Memory Project website
- c. Users – any individual person, group of persons, social or civic organization, and/or business entity who accesses or uses the Wayne County Memory Project website

2. USER ACCOUNTS

All persons who wish to use the Wayne County Memory Project website must create an account and maintain a valid email address. Once users create an account, they become bound by these Terms of Service. If you create an account on the Wayne County Memory Project website, you are responsible for maintaining the security of your account. You are responsible for all activities that occur under the account and any other actions taken in connection with the account. You must take reasonable steps to guard the security of your account. We will not be liable for any acts or omissions resulting from a breach of security, including any damages of any kind incurred as a result of such acts or omissions.

3. LICENSE TO REPRODUCE CONTENT

By uploading photographs, video, oral history, text, and/or any story that gets posted in any format (“Content”) on the Wayne County Memory Project website, you grant the Wayne County Public Library (“WCPL”) and Pass It

Down, LLC ("PID") a world-wide, royalty-free, and non-exclusive license to use, transmit, reproduce, modify, adapt and/or publish the Content, for the purpose of displaying, distributing, promoting and/or utilizing the contents of your account in any way we see fit.

4. ACCOUNT CONTENT

You agree to the following provisions for posting Content to the Website:

- a. WCPL claims no ownership or control over any Content that you post to the Wayne County Memory Project website. You retain any intellectual property rights to the Content you post, in accordance with applicable law. By posting Content, you represent that you have the rights to reproduce that Content without violation of the rights of any third party. You agree that you will bear any liability resulting from the posting of any Content that you do not have the rights to post.
- b. All Content posted to the Wayne County Memory Project website in any way is the responsibility of the owner. If Content is deemed illegal by any law having jurisdiction over you, you agree that WCPL may submit any necessary information to the proper authorities.
- c. You acknowledge that WCPL has the right, in our sole discretion, to remove any Content from the Wayne County Memory Project website that we deem inappropriate. You also agree that we may, without limitation, take any steps necessary to remove such Content from the website.

5. MEMBER CONDUCT

You agree that you will not use the Wayne County Memory Project website to:

- a. Upload, post, or otherwise transmit any Content that is harmful, threatening, abusive, hateful, invasive to the privacy and publicity rights of any person, or that violates any applicable local, state, national, or international law, including any regulation having the force of law;
- b. Upload, post, or otherwise transmit any Content that is spam, or contains unethical or unwanted commercial content designed to drive traffic to third party sites or boost the search engine rankings of third party sites, or to further unlawful acts (such as phishing) or mislead recipients as to the source of the material (such as spoofing);
- c. Maliciously impersonate any real person or entity, including but not limited to WCPL and PID staff members or volunteers, post, upload or transmit any messages or materials anonymously or under a false name or a false email address, or to otherwise misrepresent your affiliation with any person or entity;
- d. Solicit passwords or personal identifying information for unintended, commercial or unlawful purposes from other users;
- e. Provide any material that is illegal under United States law;
- f. Upload, post or otherwise transmit any Content that contains viruses, worms, malware, Trojan horses or other harmful or destructive content;
- g. Allow usage by others in such a way as to violate these Terms of

Service;

- h. Make excessive or otherwise harmful automated use of the Service;
- i. Access any other person's account, or exceed the scope of the Service that you have signed up for; for example, accessing and using features you don't have a right to use.

6. PROHIBITED USES OF THE SERVICE

- a. Although we do not seek to limit expression of ideas, WCPL may delete any Content that we deem to be inappropriate. In the case of repeated offenses, WCPL retains the right to terminate your posting privileges.
- You may only post, upload or transmit Content for which you have the copyright or other permission to distribute electronically. For example, if you post an article from a newspaper or magazine, song lyrics or graphics, you need to either own the copyright in the posted material or otherwise have permission to post the material. You may not violate, plagiarize, or infringe on the rights of third parties, including copyright, trademark, trade secret, privacy, personal, publicity, moral or proprietary rights. You promise and represent that any posted, uploaded or transmitted Content will be owned by or licensed to you or in the public domain.
- You may not remove, obscure or alter any proprietary rights notices (such as copyright or trademark notices) which may be affixed to or contained within the Service.
- The website can only be used for personal, non-commercial purposes. You cannot distribute or otherwise publish any material containing any solicitation of funds, advertising or solicitation for goods and services.
- WCPL and PID are not responsible or liable for any materials posted, uploaded or transmitted on or through the Wayne County Memory Project website by you or others. WCPL and PID cannot verify the accuracy of statements that users place on the Wayne County Memory Project website, and does not guarantee that any Content posted, uploaded or transmitted has been done with the permission of the copyright or proprietary owner or is otherwise in compliance with the rules of these Terms of Service.
- By using the Service, you agree to abide by these rules. You acknowledge that WCPL has the right (but not the obligation) to pre-screen, review, filter, modify, refuse, delete, edit or remove Content that it deems, in its sole discretion, to be in violation of these Terms of Service, or which it otherwise, in its sole discretion, considers to be inappropriate. You further acknowledge that WCPL has the right (but not the obligation) to limit or terminate access to the Service for any reason, including violation of these Terms of Service.

7. COPYRIGHT INFRINGEMENT

If you believe that material located on the Wayne County Memory Project website violates your copyright, you may notify us in accordance with Our Digital Millennium Copyright Act ('DMCA') Policy. We will respond to all such notices as required by law, including by removing the infringing material

or disabling access to the infringing material. As set forth by law, we will, in our sole discretion, terminate or deny access to the Wayne County Memory Project website to users of the site who have repeatedly infringed upon the copyrights or intellectual property rights of others.

8. TERMINATION

WCPL may terminate your access to all or any part of the Wayne County Memory Project website at any time, at our sole discretion, if we believe that you have violated these Terms of Service. You agree that any termination of your access to the Service may involve removing or discarding any content you have provided. We may, at our sole discretion, discontinue providing the Service at any time, with or without notice.

If you wish to terminate access to the Wayne County Memory Project, you may delete your account and cease using the website. You agree that, upon deletion of your account, we may, but are not required to, remove any content you have provided, at any time past the deletion of your account.

All provisions of these Terms of Service which by their nature should survive termination shall survive termination, including, without limitation, ownership provisions, warranty disclaimers, indemnity and limitations of liability.

9. LINKS TO THE SERVICE WEBSITE

WCPL encourages and permits links to Content on the Wayne County Memory Project website. However, WCPL is committed to the highest programming standards and to independent, noncommercial storytelling by everyday people, both in content and appearance. Therefore, the linking should not (a) suggest that the Wayne County Memory Project website promotes or endorses any third party's causes, ideas, website, products or services, or (b) use the Wayne County Memory Project website Content for any commercial purposes. We reserve the right to withdraw permission for any link.

10. REPRESENTATIONS; INDEMNITY

You represent and warrant that (a) any material you post, upload or transmit on or through the Wayne County Memory Project website does not and will not violate any rules of the Service or these Terms of Service, and (b) your use of the Wayne County Memory Project website complies with these Terms of Service. You shall defend, indemnify and hold harmless the WCPL and PID against all damages, claims or liabilities and expenses (including attorney's fees) arising out of or resulting in any way from any Content that you upload onto the Wayne County Memory Project website. Additionally, you shall defend, indemnify and hold harmless WCPL and PID from and against any and all Third Party claims and liabilities (including, without limitation, reasonable attorneys' fees and costs), regardless of the form of action, arising out of or in connection with a claim that the Service, when used within the scope of these Terms of Service, infringes, violates or misappropriates a valid third party patent, copyright or other proprietary right, provided that you are notified promptly in writing of the action and you are given the option, at your expense, to control the action and all requested reasonable assistance to defend the same.

11. DISPUTE RESOLUTION

Claims, disputes, or other matters in question between you and WCPL and/or PID arising out of or relating to this Agreement, or breach thereof, shall be subject to mediation in Wayne County, North Carolina, in accordance with the following provisions:

- a. The mediation shall be conducted by a mediator mutually acceptable to both parties.
- b. The parties agree to share equally in the expense of the mediation.
- c. Such mediation may include you or any other person or entity who may be affected by the subject matter of the dispute.
- d. Unless the parties agree otherwise, mediation shall be a condition precedent to the exercise of any legal remedy other than a proceeding seeking an immediate injunction or restraining order to protect the rights of a party pending litigation. Notwithstanding the issuance of an injunction or restraining order, or the refusal of a court to issue such an order, the dispute shall continue to be subject to mediation.

12. GOVERNING LAW

These Terms of Service shall be governed by the laws of the State of North Carolina and the Codes of the City of Wayne County ("City"). Any disputes under these Terms of Service or relating to the website shall be litigated in the General Court of Justice in Wayne County, North Carolina or in the Federal Courts in the Eastern District of North Carolina and you hereby consent to personal jurisdiction and venue in Wayne County, North Carolina.

13. DISCLAIMER

The Wayne County Memory Project website and any Content on or through the Wayne County Memory Project website are available on an "as is" and "as available" basis, without any warranties of any kind, either express or implied, including warranties of title or implied warranties of merchantability or fitness for a particular purpose. While WCPL and PID do not warrant that the Service will be uninterrupted, timely, secure or error-free, we value the security of your data and take steps to protect your data to the extent possible using industry-standard technology and services. Nor does WCPL make any warranties as to the results that may be obtained from use of the Wayne County Memory Project website or as to the accuracy, reliability or content of any information, service, products, opinions, or statements available on or through the Service or through links on the Service. Use of the Wayne County Memory Project website is entirely at your own risk.

14. LIMITATION OF LIABILITY

In no event will WCPL or PID, their directors, officers, employees or members be liable for any indirect, consequential, special, incidental or punitive damages, arising out of the use or inability to use the Wayne County Memory Project website. In no event will WCPL, its directors, officers, employees or members be liable for any amount in excess of \$100. Some jurisdictions do not allow the exclusion or limitation of liability for certain losses or damages. Therefore, only those limitations which are lawful in your jurisdiction will apply to you and our liability will be limited to the maximum extent permitted by law.

15. WAIVER

A waiver by either WCPL or PID or you of any breach of these Terms of Service shall be in writing. A modification or waiver of a part of these Terms of Service shall not constitute a waiver or modification of any other portion of the Terms of Service.

16. SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of these Terms of Service or the occurrence of any event rendering any portion or provision of these Terms of Service void shall in no way affect the validity or enforceability of any other portion or provision of these Terms of Service. Any void provision shall be deemed severed from these Terms of Service, and the balance of these Terms of Service shall be construed and enforced as if these Terms of Service did not contain the particular portion or provision held to be void. The parties further agree to amend these Terms of Service to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent these entire Terms of Service from being void should a provision which is of the essence of these Terms of Service be determined void.

17. INTEGRATION

These Terms of Service represent the entire understanding of the parties regarding the use of the Wayne County Memory Project website and supersede any previous documents, correspondence, conversations, or other oral or written understanding related to these Terms of Service.

For copyright inquiries under the Digital Millennium Copyright Act please contact:

Kelsey Chandler, Local History Librarian, Wayne County Public Library,
Kelsey.Chandler@waynegov.com,

Borden Parker, County Attorney, Wayne County, North Carolina,
bparker@goldsborolawyers.com

For web posting, reprint, transcript or licensing requests for PID material, please contact

sayhi@passitdown.com

For any questions or requests other than copyright issues or licensing requests, please contact

sayhi@passitdown.com

These Terms of Service were last updated on January 21, 2021.

Permission /Digitization Information Form

PERMISSION TO DIGITIZE AND DISPLAY MATERIAL(S) ONLINE

I understand that the purpose of my giving materials to the Wayne County Public Library for the purpose of digitization is to donate digital reproductions of items to **Wayne County Public Library** ("Institution") and to display these reproductions online for use by researchers and members of the public.

The staff and volunteers of the Institution may digitize the item(s) described below (the "Material(s)") so that they can be accessed by researchers and members of the public on the Institution's website, through DigitalNC, Digital Public Library of America (DPLA), or in any other manner that the Institution sees fit.

I represent and warrant, to the best of my knowledge, that the Material(s) are in the public domain or that I am either (i) the lawful owner of the copyright in the Material(s) or (ii) the authorized representative of the lawful owner if the copyright. Copyright of all Material(s) will remain with the legal owner of the Material(s). Images may be removed from online display at the request of the legal owner.

As the owner of the Material(s), I recognize that the digitization process will be performed by properly-trained professional staff of the Institution or, where deemed appropriate by staff of the Institution, an outside digitization service. I also recognize that the Material(s) so presented by me for digitization are aged and fragile and may be damaged in some form or fashion regardless of the care taken by the Institution's professional staff. I hereby waive any action for damages that may occur during or following the digitization process against the Institution, or its professional staff, agents or representatives.

The Material(s) described below are hereby offered free and clear for digitization and subsequent display as described above, and with no additional restrictions to the Institution, for the purpose of public access online. Said items may be digitized, photographed, microfilmed, photocopied, or otherwise reproduced by the Institution or a digitization service selected by the institution and displayed for the public and for researchers in accordance with the Institution's established policies and procedures.

Description of Material(s):

- [Delete or expand list as necessary][Short description of item (type of material, date of material, source, headline, etc...)],
- [Short description of item]; and
- [Short description of item].

The donor hereby declares that s/he has the authority to provide the Material(s) to the Wayne County Public Library for digitization and future public use.

Signature: _____ Date: _____

Printed Name: _____ Telephone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Wayne County Public Library Representative Signature and Date:

*This form is adapted from the Permission to Digitize and Display Material(s) Online
Community Digitization Project form created by the Digital Library of Georgia ("DLG") and
the Digital Public Library of America ("DPLA").*

WAYNE COUNTY

NORTH CAROLINA

North Carolina 811 Safe Digging Month Proclamation

WHEREAS, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina's economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

WHEREAS, North Carolina 811, a utility service notification center and leader in education celebrates its 43rd year of continuous service to the State, is key to preventing injuries and damages when excavating; and

WHEREAS, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

WHEREAS, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers.

NOW, THEREFORE, BE IT RESOLVED, that Wayne County has designated the month of April 2021 as "**North Carolina 811 Safe Digging Month**" to encourage all excavators and homeowners of Wayne County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to "Know What's Below," avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.nc811.org.

George Wayne Aycock, Jr., Chairman

Date

Attest:

Carol Bowden, Clerk to the Board

**Work Authorization #15
Wayne Executive Jetport (GWW)
Wayne County, North Carolina
GWW: Corporate Area Expansion – Phase 2
(Design Phase Services)
March 4, 2021**

**CONTRACT FOR PROFESSIONAL SERVICES
Dated March 18, 2016
(Expiration Date: March 18, 2021)**

PROJECT DESCRIPTION

Wayne County (OWNER) wishes to proceed with design phase services for the 2nd phase of the Corporate Area Expansion at the Wayne Executive Jetport (GWW). The 1st phase of construction was recently completed under Work Authorization #5. The 1st phase included the construction of a new asphalt taxiway, aprons, access road, parking, and site preparation for four (4) 100' x 100' hangars.

Since the completion of the 1st phase, GWW has completed construction of one (1) hangar and currently has a commitment from a new tenant to build three (3) hangars in the other available spaces, as well as an additional hangar that will require further development of the Corporate Area. The 2nd phase will expand the back apron and prepare the site for two (2) additional hangars. The project limits are shown on the attached exhibit. The overall Corporate Area layout is shown on GWW's current Airport Layout Plan (ALP) that was conditionally approved on March 23, 2020.

Design shall be accordance with the following FAA Advisory Circulars:

- 150/5300-13A – Change 1: Airport Design
- 150/5320-6G: Airport Pavement Design and Evaluation (assuming release by start of design)
- 150/5370-2G: Operational Safety on Airports During Construction
- 150/5370-10H: Standards for Specifying Construction of Airports

Grant administration services are not included at this time. The OWNER wishes to proceed with the design phase services using local funding at this time with the hope that grant funding becomes available. Grant administration can be added as an additional service if grant funds become available. Design services will be completed within the NCDOT, Division of Aviation (DOA) guidelines to ensure reimbursement eligibility in the future.

The below scope of services outlines project management, design and plan preparation, erosion and



sediment control permit, bidding, QC and constructability review, topographic survey, and geotechnical investigation services to be provided by WK Dickson (ENGINEER) to assist the OWNER with this project. This scope of work and fee estimate includes the work that is known to be required for this project as defined below:

SCOPE OF SERVICES

Basic Services

The ENGINEER will provide the Basic Services listed below and in accordance with Section I of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Project Management:** Project Management shall generally consist of the following:
 - a. Project Formulation and Scope Development.
 - b. Work authorization development and facilitation of NCDOT, Division of Aviation (DOA) review and Independent Fee Analysis (IFA).
 - c. Develop and update project schedule, budget, and cash flow.
 - d. General project management including invoicing, scheduling, and design development meetings.
 - e. General Owner and Division of Aviation coordination
 - f. Subconsultant Coordination
2. **Design and Plan Preparation:** The ENGINEER will provide Design Phase services for the Corporate Area Expansion – Phase 2 project. Design phase services shall include the following:
 - a. Conduct a site visit to analyze existing conditions.
 - b. In consultation with the OWNER and other government agencies through conferences, meetings, or submission of preliminary reports as appropriate, determine the extent of the Project and the design. All FAA SOPs will be followed, where applicable.
 - c. Review survey deliverable and set up base drawing files with the final survey incorporated for design.
 - d. Review geotechnical report and recommendations.
 - e. ENGINEER will submit 30% drawings to OWNER and DOA for review and approval prior to proceeding to 60% design. It is anticipated that DOA's 30% review will be minimal to check compliance with general scope and should not require extensive revisions or comment

Wayne Executive Jetport

GWV: Corporate Area Expansion – Phase 2 (Design Phase Services)

Work Authorization #15

Page 2



responses. It is anticipated that 30% design drawings will generally consist of the following elements:

- i. Construction Safety and Phasing Plan
- ii. Existing Conditions and Demolition Plan
- iii. Site Layout Plan
- iv. Grading and Drainage Plan

- f. ENGINEER will submit 60% drawings to OWNER and DOA for review and approval prior to proceeding to 90% design. It is anticipated that DOA's 60% review will be minimal to check compliance with general scope and should not require extensive revisions or comment responses. It is anticipated that 60% design drawings will generally consist of the following elements:

- v. Cover & Index Sheet
- vi. General Notes
- vii. Construction Safety and Phasing Plan
- viii. Existing Conditions and Demolition Plan
- ix. Site Layout Plan
- x. Grading and Drainage Plan
- xi. Erosion and Sedimentation Control Plan
- xii. Typical Sections
- xiii. Pavement Marking Plan

- g. ENGINEER will submit 90% drawings, specifications, and cost estimate to OWNER and DOA for review and approval prior to proceeding to 100% design. It is anticipated that 90% design drawings will generally consist of the following elements:

- xiv. Cover & Index Sheet
- xv. General Notes
- xvi. Construction Safety and Phasing Plan
- xvii. Existing Conditions and Demolition Plan
- xviii. Site Layout Plan
- xix. Grading and Drainage Plan
- xx. Erosion and Sedimentation Control Plan
- xxi. Drainage Details
- xxii. Erosion and Sedimentation Control Details
- xxiii. Typical Sections & Pavement Details
- xxiv. Pavement Marking Plan & Details

- h. Verify pavement design using FAA's FAARFIELD software.



- i. Coordination with ECS to ensure compliance with their earthwork recommendations.
- j. Coordination with Wayne County to determine need for Development Permit.
- k. Calculation of quantities and preparation of cost estimates for 90% and final submittals.
- l. Preparation of technical specifications in accordance with FAA Advisory Circular 150/5370-10H.
- m. Preparation of front-end specifications to include the advertisement and Instructions to Bidders, Bid Forms, Construction Contract, General Provisions, and Special Provisions.
- n. Prepare responses to comments provided from DOA review of plans and specifications and incorporate any changes.
- o. Prepare final design, contract drawings, specifications and contract documents.
- p. A Simple Written Record will be prepared and submitted to DOA for review and approval, in accordance with FAA Order 1050.1, Environmental Impacts: Policies and Procedures, FAA Order 5050.4, National Environmental Policy Act (NEPA) Implementing Instructions for Airport Actions and FAA Environmental Desk Reference for Airport Actions. No field work is expected to be required for this CATEX. If it is determined that a Documented CATEX is required for this project, completion of the required field work and preparation of the documents may be provided as an additional service.
- q. Prepare and submit Construction Safety and Phasing Plan (CSPP) and the required checklist from Appendix C of Advisory Circular 150/5370-2G to DOA for review. ENGINEER will facilitate review process and address review comments to achieve DOA concurrence prior to submitting to FAA for approval.
- r. Prepare and submit 7460-1, Notice of Proposed Construction to FAA for approval prior to construction.
- s. ENGINEER will submit construction estimate and coordinate with DOA for determination of minority goal in conjunction with the 90% submittal and prior to developing bid documents and advertisements.
- t. Prepare the final engineer's report which shall include an analysis and reasons for the design choices; an analysis of the manner that the work will be accomplished; and a project cost



estimate based upon the final design. The report shall include all requirements outlined in DOA's AV-203 Engineer Design Report Outline.

3. **Erosion and Sedimentation Control Permit:** Preparation and submittal of application and supporting documentation and coordination to obtain the required NCDEQ Erosion and Sedimentation Control Permit. Erosion and Sedimentation Control Permit services shall include the following:

- a. Erosion control measures design calculations.
- b. Application package preparation and submittal.
 - i. Preparation of drainage maps and figures.
 - ii. Preparation of construction narrative and sequence of construction.
 - iii. Completion of Financial Responsibility/Ownership Form and coordination with OWNER for signatures and check for permit fee.
 - iv. Compilation of Erosion Control Report, including all documents required by the Erosion and Sediment Control Permit checklist, and submittal to NCDEQ for review.
- c. Facilitation of Review Comments/Responses
 - i. Review comment coordination with NCDEQ.
 - ii. Revise plans, calculations, and specifications as required based on review comments.
 - iii. Prepare comment response and compile revised plans and supporting documents for submittal to NCDEQ.

Facilitation of up to one round of review comments with NCDEQ will be provided. If required, additional facilitation of review comments beyond the first round will be provided as an additional service and is excluded from this scope of services. All permit fees will be paid by the OWNER.

4. **Bidding:** Bidding services and the bid opening will be completed in accordance with state bidding laws. The ENGINEER will provide the following Bidding services:
- a. Assist the Owner with advertising the project and distributing the bid documents. The actual cost of the newspaper advertisement shall be paid for by the OWNER.
 - b. Conduct a pre-bid conference in accordance with FAA Advisory Circular AC 150/5370-12B.



- c. Answer contractor questions and issue addenda, if necessary.
- d. Assist the OWNER in obtaining bids by holding a public bid opening in accordance with state bidding laws.
- e. Prepare bid tabulation and analysis of bid results. DBE commitments or Good Faith Effort will be provided after bidding and prior to determination of the lowest bidder.
- f. Provide Recommendation of Award of construction contract for OWNER.
- g. Assistance in preparation of formal contract documents for the award of construction contract.
- h. Preparation of Released for Construction plans.

If upon completion of bid advertisement and the pre-bid meeting additional solicitation and pre-bid meetings are required in order to solicit the minimum number of bidders this may be provided as an additional service.

5. **Quality Control (QC) and Constructability Review:** ENGINEER will perform internal quality review of plans, specifications, and contract documents prior to completing the project.

Special Services

The ENGINEER will provide the Special Services listed below and in accordance with Section II of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Topographic Survey:** Perform survey necessary to collect information needed for design of the project. Survey will be completed by Matrix East, PLLC as a subconsultant to WK Dickson. Subconsultant proposal and survey area are shown in Attachment 'D'.
2. **Geotechnical Investigation:** Conduct four (4) soil borings and develop geotechnical recommendations for earthwork and pavement design. Geotechnical Investigation will be completed by ECS Southeast, LLP, as a subconsultant to WK Dickson. Subconsultant proposal and boring locations are shown in Attachment 'E'.

DELIVERABLES

The ENGINEER will provide the following project deliverables to the OWNER and DOA:

1. Electronic copies, in PDF and/or AutoCAD format, of drawings and specifications produced under this contract.



WK Dickson & Co., Inc.

- 30% & 60% Review Submittals (plans only)
 - 90% Review Submittal (plans, specifications, & cost estimate)
 - Final Plans, Specifications, & Cost Estimate
2. One (1) hard copy of completed final drawings, specifications, and reports produced under this contract (OWNER only).
 3. Electronic copies of permitting and CATEX documents and approvals.
 4. Electronic copies of FAA Form 7460-1 approval, CSPP and CSPP checklist.
 5. Electronic copies, in PDF, of Sealed Engineer's Design Report.
 6. Electronic copies, in PDF, of geotechnical report and sealed survey drawings.
 7. PDF copy of Pre-Bid meeting minutes and attendance sheet.
 8. Sub-contractor list.
 9. All items required in the applicable sections of DOA's AV-101 checklist.

FEE SCHEDULE

The above services shall be provided and billed according to the below Fee Schedule:

Basic Services

Project Management	Lump Sum	\$13,498
Design and Plan Preparation	Lump Sum	\$47,107
Erosion and Sedimentation Control Permit	Lump Sum	\$8,117
Bidding	Lump Sum	\$8,732
Quality Control (QC) and Constructability Review	Lump Sum	\$4,860

Special Services

Topographic Survey (Sub – Matrix East)	Lump Sum	\$2,100
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Wayne Executive Jetport
GWW: Corporate Area Expansion – Phase 2 (Design Phase Services)
Work Authorization #15
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<u>Geotechnical Investigation (Sub – ECS)</u>	<u>NTE</u>	<u>\$4,850</u>
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Total	\$89,264
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The total fee of all work is in the amount of **\$89,264** and is summarized in Attachment 'A'. Miscellaneous additional work required but not contained in the above scope of services will be paid for in accordance with the current rate schedule at that time and will be subject to prior approval by the OWNER.

E-VERIFY

The Contractor and any of its subcontractors must comply with the requirements of the North Carolina General Statutes, if applicable, which require certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies.

All other provisions of the Contract for Professional Services dated March 18, 2016 shall remain in full force and effect and unmodified other than as noted herein.

Requested By:

WAYNE COUNTY

By: _____

Typed Name: Craig F. Honeycutt

Title: County Manager

Date: _____

Accepted By:

W.K. DICKSON & CO., INC.

By: _____

Typed Name: Scott Sigmon

Title: Vice President

Date: _____

ATTACHMENTS

- A. Man-hour Summary
- B. Project Budget
- C. Project Schedule
- D. Sub-Consultant Proposal – Topographic Survey
- E. Sub-Consultant Proposal – Geotechnical Investigation

Wayne Executive Jetport

GWW: Corporate Area Expansion – Phase 2 (Design Phase Services)

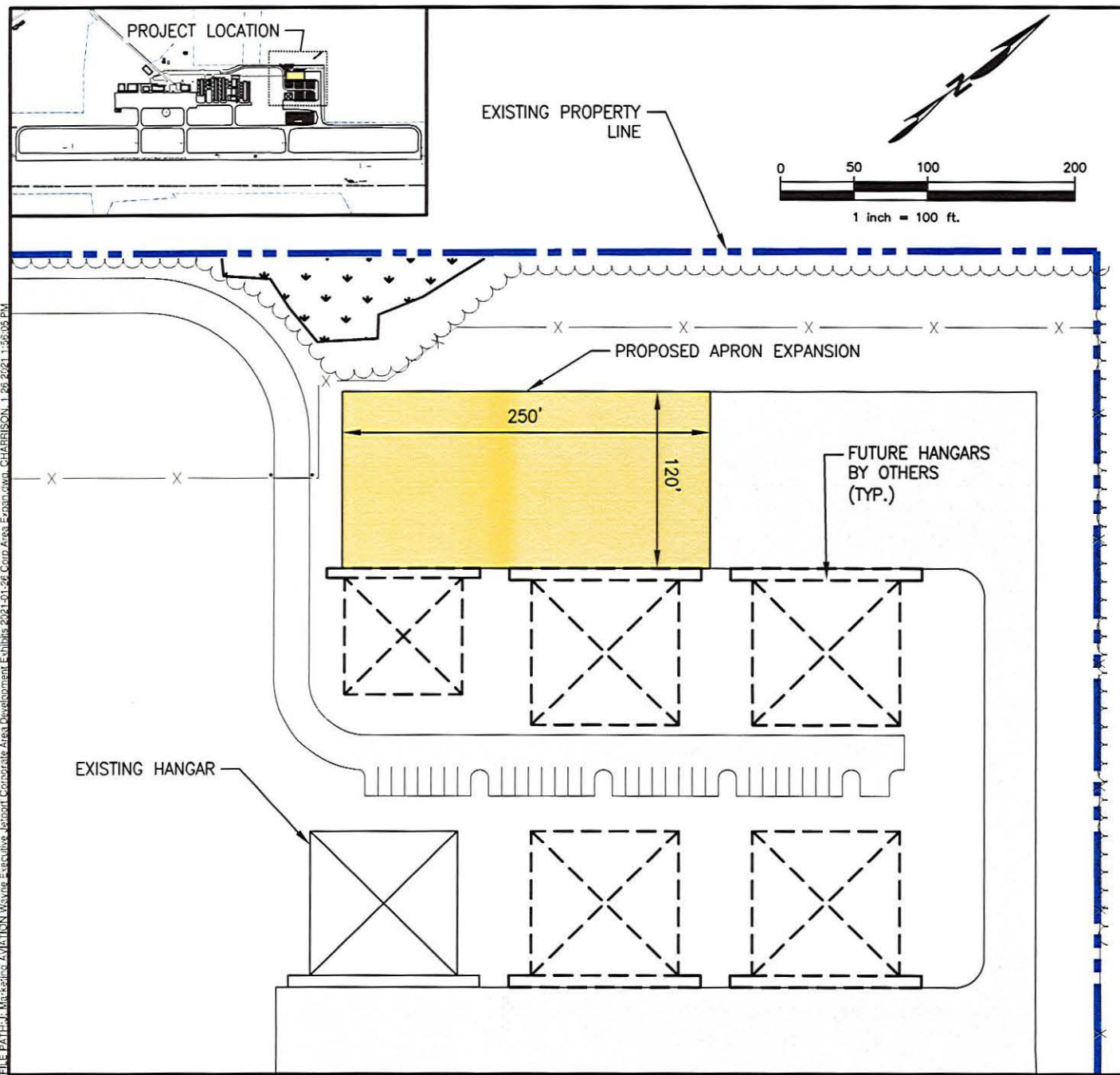
Work Authorization #15

Page 8



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FILE PATH: J:\Marketing\Aviation\Wayne Executive Jetport Corporate Area Expansion Exhibits 2021-01-26 Corp Area Expansion.dwg, CHARRISON, 1/28/2021 1:56:05 PM



720 CORPORATE
CENTER DRIVE
RALEIGH, NC 27607
(t) 919-782-0495
(f) 919-782-9672

WWW.WKDICKSON.COM

NC LICENSE NO. F-0374

PROJECT NAME:

WAYNE EXECUTIVE JETPORT

DRAWING TITLE:

CORPORATE AREA EXPANSION
PHASE 2

PROJ. MGR.: JLE

DESIGN BY: JLE

DRAWN BY: CDH

PROJ. DATE: JAN. 2021

DRAWING NUMBER:

1 OF 1

WKD PROJ. NO.:

-

ATTACHMENT 'A'

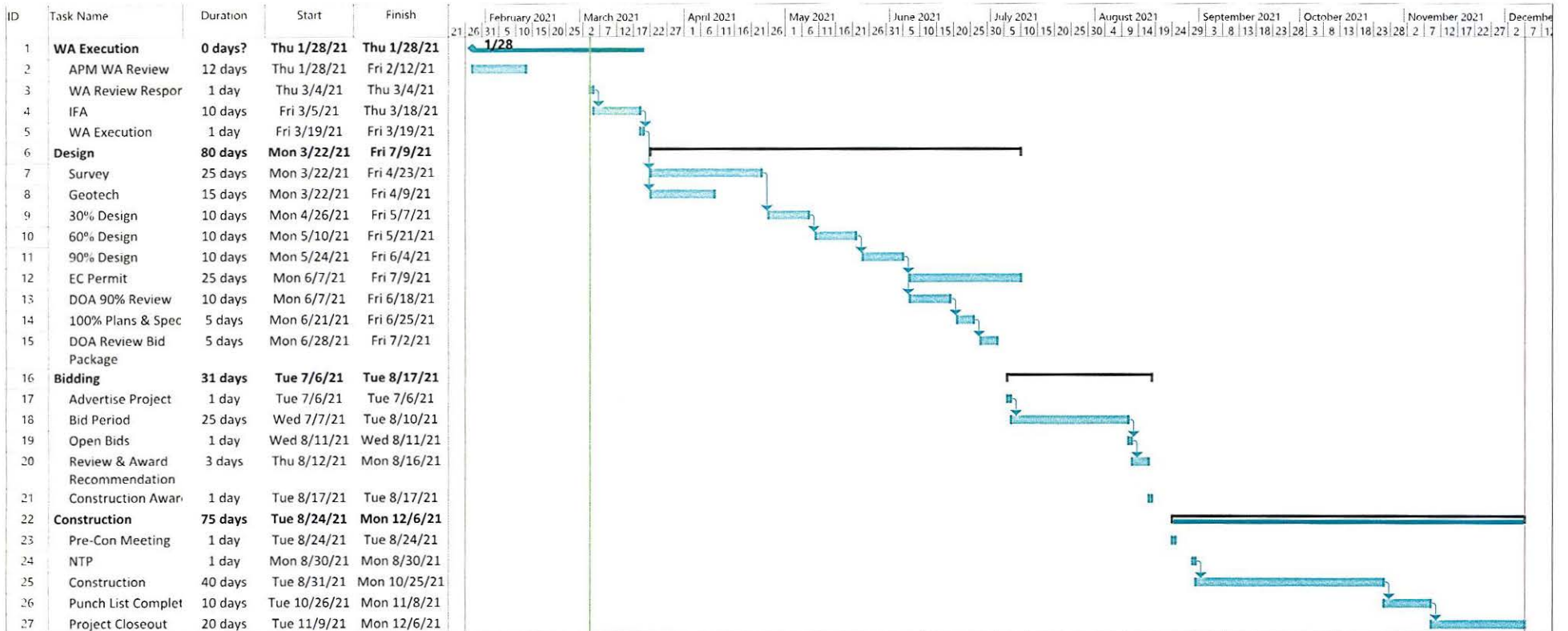
PROJECT DESCRIPTION: GWW: WA#15 - Corporate Area Expansion - Phase 2 (Design)				DATE PREPARED: 3-4-21		AVIATION NUMBER:		
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.				TIP NUMBER:		WBS NUMBER:		
TASK NUMBER	PHASE AND TASK DESCRIPTION	Principal	Senior Project Manager	Project Manager	Senior Project Engineer	Senior Designer	Admin.	SUB-TOTAL
Basic Services								
1. Project Management								
i	Project Formulation & Scope Development	1.00	1.00	4.00				6.00
ii	Work Authorization Development & Review	1.00		8.00				9.00
iii	Project Schedule & Budget Development and Periodic Update			4.00			1.00	5.00
iv	Project Management (1 hrs / week for 6 months)	1.00		24.00			6.00	31.00
v	Owner / DOA Coordination		1.00	8.00				9.00
vi	Subconsultant Coordination							
	- Matrix East			4.00			2.00	6.00
	- ECS			4.00			2.00	6.00
	Task Subtotals	3.00	2.00	56.00	0.00	0.00	11.00	60.00
2. Design and Plan Preparation:								
i	Site Visit (1)			4.00	4.00			8.00
ii	Review Survey & Setup Base Drawings				1.00	2.00		3.00
iii	Review Geotechnical Report & Recommendations			1.00	2.00			3.00
iv	30% Plan Review Coordination & Response			2.00				
v	60% Plan Review Coordination & Response			2.00	1.00			
vi	Plans & Specifications							
	Cover & Index Sheet					1.00		1.00
	General Notes				1.00	2.00		3.00
	Construction Safety and Phasing Plan			2.00	4.00	10.00		16.00
	Existing Conditions and Demolition Plan			1.00	2.00	8.00		11.00
	Site Layout Plan			2.00	4.00	12.00		18.00
	Grading & Drainage Plan			2.00	8.00	24.00		34.00
	Erosion & Sedimentation Control Plan			1.00	6.00	16.00		23.00
	Drainage Details			1.00	2.00	4.00		7.00
	Erosion & Sedimentation Control Details			1.00	2.00	6.00		9.00
	Typical Sections & Pavement Details			1.00	4.00	8.00		13.00
	Pavement Marking Plan & Details			1.00	1.00	2.00		4.00
vii	Pavement Design			1.00	4.00			5.00
viii	Coordination with ECS			1.00	4.00			5.00
ix	Coordination with Wayne County for Development Permit			4.00	1.00	1.00		6.00
x	Quantity Calculations & Cost Estimate (90%)			1.00	2.00	8.00		11.00
xi	Prepare Technical Specifications			2.00	20.00		1.00	23.00
xii	Front End Specifications (Invitation to Bidders, Bid Forms, GC, SP)			8.00	1.00		8.00	17.00
xiii	90% Comment Responses (DOA Review)			4.00	2.00			6.00
xiv	Prepare Final Plans & Specs for Bidding (Incorporate 90% Comments)			2.00	8.00	16.00	2.00	28.00
xv	CATEX (Simple Written Record)			2.00		1.00		3.00
xvi	Prepare and Submit CSPP & Checklist			1.00	8.00	1.00		10.00
xvii	Prepare and Submit 7460-1 Notice of Construction to FAA			2.00		2.00		4.00
xviii	DBE Goal Coordination			1.00				1.00
xix	Engineer's Report			4.00	12.00	2.00		18.00
	Task Subtotals	0.00	0.00	54.00	104.00	126.00	11.00	290.00
3. Erosion and Sedimentation Control Permit								
i	Erosion Control Design Calculations			1.00	4.00	8.00		13.00
ii	Application Package Preparation and Submittal			2.00	8.00	16.00	1.00	27.00
iii	Facilitation of Review Comments Response			2.00	4.00	6.00		12.00
	Task Subtotals	0.00	0.00	5.00	16.00	30.00	1.00	52.00
4. Bidding								
i	Bid Advertising and document distribution			1.00			1.00	2.00
ii	Conduct Pre-Bid Conference (prep, attendance, & minutes)			8.00	4.00			12.00
iii	Contractor questions and addenda			2.00	8.00	2.00	2.00	14.00
iv	Bid Opening			3.00				3.00
v	Bid Tabulation and analysis of bids			2.00			2.00	4.00
vi	Recommendation of Award			1.00				1.00
vii	Preparation of Contract Documents			2.00	2.00		4.00	8.00
viii	Preparation of Released for Construction Plans			1.00	2.00	4.00		7.00
	Task Subtotals	0.00	0.00	20.00	16.00	6.00	9.00	51.00
5. Quality Control (QC) & Constructibility Review								
i	In-House QC Review	2.00	20.00					22.00
	Task Subtotals	2.00	20.00	0.00	0.00	0.00	0.00	22.00
Special Services								
1. Topographic Survey								
i	Topographic Survey (Sub - See Matrix East Proposal)							\$2,100.00
2. Geotechnical Investigation								
i	Geotechnical Investigation (Sub - See ECS Proposal)							\$4,850.00
TOTAL MANHOURS/CATEGORY:								
	RATES PER HOUR:	\$79.31	\$65.46	\$63.60	\$54.03	\$42.83	\$27.90	
	PAYROLL BURDEN:	\$796.53	\$1,506.12	\$8,556.00	\$7,348.08	\$6,938.46	\$592.80	
	TOTAL WORK HOURS:	492.00						
	TOTAL PAYROLL BURDEN:	\$25,668.01						
	GENERAL OVERHEAD @ 186.02 %:	\$47,747.63						
	SUBTOTAL:	\$73,415.64						
	COMPARATIVE FEE @ 11%:	\$8,075.72						
	Cost of Capital @ 0.61 %:	\$136.57						
	TOTAL:	\$81,647.94						
	DIRECT EXPENSES:	\$666.18						
	PRIME GRAND TOTAL:	\$82,314.12						
	Sub Consultant TOTAL:	\$6,950.00						
GRAND TOTAL:		\$89,264.00						
Project Management & Grant Administration = \$13,497.77 Design and Plan Preparation = \$47,107.13 Erosion and Sedimentation Control Permit = \$8,117.65 Bidding = \$8,731.68 QC Review = \$1,879.88 Topographic Survey = \$2,100.00 Geotechnical Investigation = \$4,850.00 \$89,264.12								

DIRECT EXPENSES					
PROJECT DESCRIPTION: GWW: WA#15 - Corporate Area Expansion - Phase 2 (Design)					
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.					
DATE PREPARED: 3-4-21					
GENERAL PROJECT	ITEM	QTY	DESCRIPTION	UNIT COST	
	Travel:				
	Project Management				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.560	\$0.00
		0 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	0 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.00
		0 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$0.00
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Project Management & Grant Administration Total				\$0.00
	Design and Plan Preparation				
	Site Visit (Roundtrip Raleigh to GWW)	1 Trip(s) @	124 miles @	\$0.560	\$69.44
		500 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$45.00
	Printing	120 11"x17" Xerox Copies	1 sheets @	\$0.15	\$18.00
		12 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$33.84
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Design and Plan Preparation Total				\$166.28
	Erosion and Sedimentation Control Permit				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.560	\$0.00
		150 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$13.50
	Printing	10 11"x17" Xerox Copies	1 sheets @	\$0.15	\$1.50
		48 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$135.36
	Postage	2 Fed Ex Shipment	1 each @	\$15.00	\$30.00
	E & S Control Permit Total				\$180.36
	Bidding				
	Site Visit (Roundtrip Raleigh to GWW)	2 Trip(s) @	124 miles @	\$0.560	\$138.88
		500 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$45.00
	Printing	2 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.30
		48 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$135.36
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Bidding Total				\$319.54
	TOTAL				\$666.18

**WAYNE EXECUTIVE JETPORT
PROGRAM BUDGET
CORPORATE AREA EXPANSION - PHASE 2 (DESIGN)**

	Project Budget
(A101) ADMINISTRATIVE EXPENSES	
Administrative (Bid Advertisement)	\$ 606.00
SUBTOTAL	\$ 606.00
(A102) PRELIMINARY ENGINEERING, TESTING	
Erosion & Sedimentation Control Permit (WA #15)	\$ 8,117.00
Topographic Survey (WA #15; Sub - Matrix East)	\$ 2,100.00
Geotechnical Investigation (WA #15; Sub - ECS)	\$ 4,850.00
Erosion Control Permit Fee (Pd. Directly by Owner)	\$ 130.00
SUBTOTAL	\$ 15,197.00
(A103) PROPERTY ACQUISITION	
-	\$ -
SUBTOTAL	\$ -
(A104) ENGINEERING SERVICES BASIC FEES	
Project Management (WA #15)	\$ 13,498.00
Design & Plan Preparation (WA #15)	\$ 47,107.00
Bidding (WA #15)	\$ 8,732.00
QC Review (WA #15)	\$ 4,860.00
SUBTOTAL	\$ 74,197.00
(A105) PROJECT INSPECTION, QUALITY ASSURANCE, TESTING, OTHER	
-	\$ -
SUBTOTAL	\$ -
(A106) CONSTRUCTION AND PROJECT IMPROVEMENT COST	
-	
SUBTOTAL	\$ -
(A108) MISCELLANEOUS EXPENSES	
-	\$ -
SUBTOTAL	\$ -
GRAND TOTAL	\$ 90,000.00

ATTACHMENT 'C'



Project: Corp. Area Ph. 2_Rev
Date: Thu 3/4/21

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

Matrix East, PLLC

906 N. Queen St., Ste. A
Kinston, NC 28501
Phone 252-522-2500
Fax 252-522-4747

January 8, 2021

Jason L. Elliot, PE
W.K. Dickson
720 Corporate Center Drive
Raleigh, NC 27607

RE: Proposal for Surveying Services
Wayne County Airport – GWW – Corporate Area Development Phase 2

Dear Jason:

We appreciate the opportunity to provide surveying services for the above referenced project. We propose the following scope of services and fee schedule per the attached sketch:

1. Topographic Survey of area shown on the sketch.
2. Requirements will be met as shown on the attached e-mail.
3. Provide a sealed drawing and electronic files of the survey.

Lump Sum amount for these services: \$2,100.00

Time for completion of these services will be no more than 30 days from the official notice-to-proceed. We look forward to providing you with these services. If you have any questions, please feel free to call.

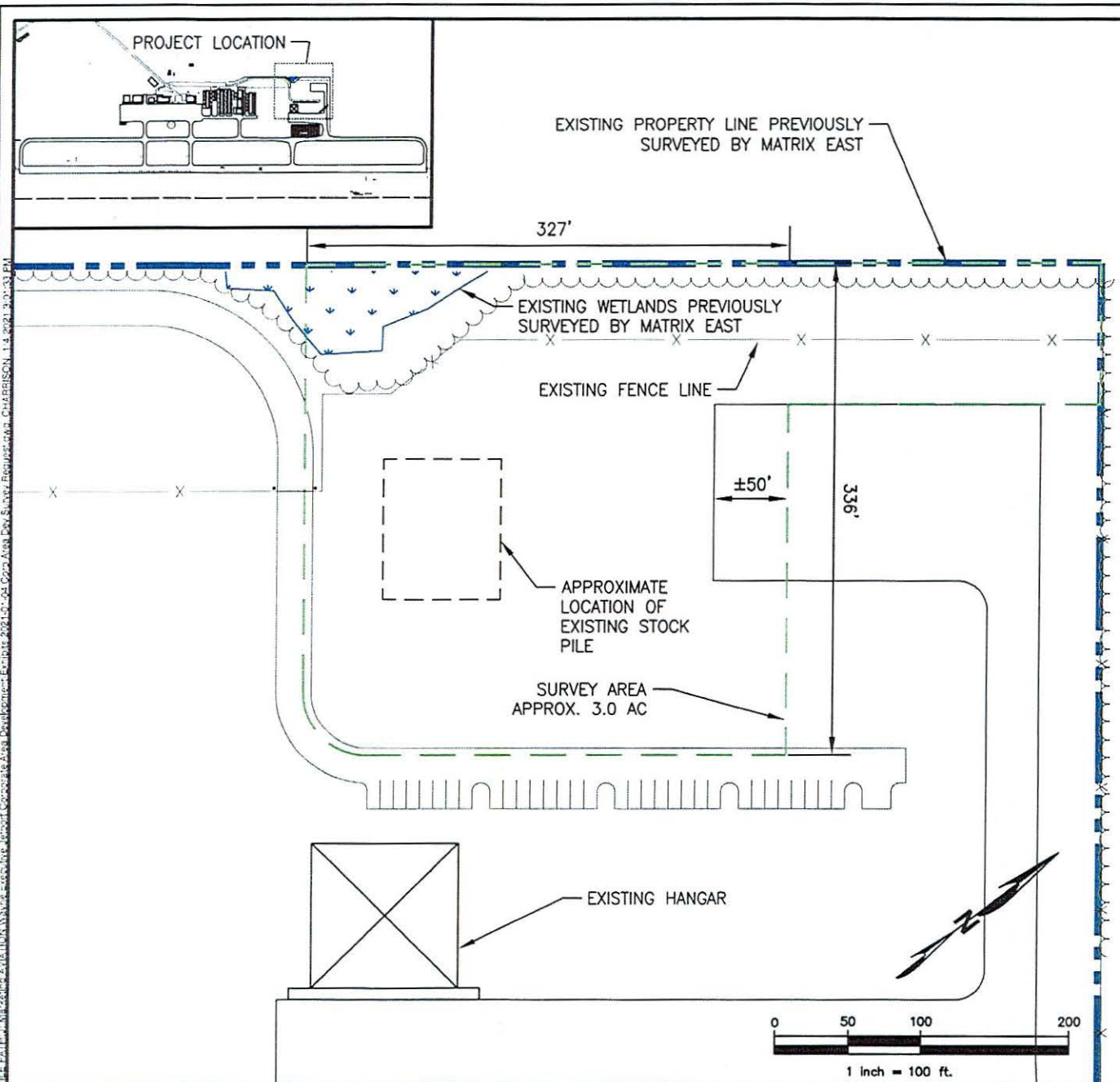
Yours truly,



Christopher K. Paderick

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FILE PATH: \\Marketing\\AVIA\\DGN\\Wayne Executive Jetport Corporate Area Development.dgn; 2021-01-04 09:00 AM; Dev. Survey; Rev. 001; W.K. DICKSON, L.A. 2021-01-04 09:00 AM



720 CORPORATE
 CENTER DRIVE
 RALEIGH, NC 27607
 (t) 919-782-0495
 (f) 919-782-9672

WWW.WKDICKSON.COM

NC LICENSE NO.F-0374

PROJECT NAME:

WAYNE EXECUTIVE JETPORT

DRAWING TITLE:

CORPORATE AREA DEVELOPMENT
 SURVEY REQUEST

PROJ. MGR.: JLE
 DESIGN BY: JLE
 DRAWN BY: CDH
 PROJ. DATE: JAN. 2021

DRAWING NUMBER:

1 OF 1

WKD PROJ. NO.:

Chris Paderick

From: Jason Elliott <jelliott@wkdickson.com>
Sent: Tuesday, January 05, 2021 1:20 PM
To: Christopher K. Paderick (chris@matrixeast.net)
Cc: jimmy@matrixeast.net
Subject: GWW - Corporate Area Expansion - Phase 2
Attachments: 2021-01-04 Corp Area Dev Survey Request.pdf; IMG_2264.JPG; IMG_7096.JPG

Chris,

Can you provide a quote for the 2nd phase of GWW's Corporate Area Development as soon as you can? The scope shall be based on the attached PDF and the following:

Survey Requirements:

- Survey shall be design quality with a 25' grid
- Vertical accuracy should be within 0.01' for paved surfaces and 0.1' for all other areas
- Location of all above ground features
- Location of any storm / sanitary sewer pipe networks, including rim & invert elevations, pipe size, type, etc.
- Provide sufficient benchmarks (min. 2) outside the construction limits for the contractor's surveyor to obtain proper control during construction; benchmarks must be included in electronic and hard copy deliverable
- Final deliverables shall include AutoCAD file and a sealed copy of the completed survey

You previously surveyed this area before it was cleared as part of Phase 1 of the project. I've attached a couple photos of what the area looks like now.

Location of underground utilities shouldn't be necessary for this survey. We have pretty good as-built information for what's in the area.

Let me know if you have any questions.

Thanks!

Jason L. Elliott, PE
Project Manager
WK Dickson & Co., Inc.
720 Corporate Center Drive
Raleigh, NC 27607
Office: 919-256-5616
Mobile: 919-412-7235
Email: jelliott@wkdickson.com
www.wkdickson.com

Connect with us: [Facebook](#) [Twitter](#) [LinkedIn](#)



ECS Southeast, LLP

Proposal for Subsurface Exploration and Geotechnical Engineering

GWW – Corporate Area Expansion – Phase 2

Pikeville, Wayne County, North Carolina

ECS Proposal Number 22:24721.Rev1

February 15, 2021





February 15, 2021

Mr. Jason L. Elliott, PE
WK Dickson & CO., Inc.
720 Corporate Center Drive
Raleigh, NC 27607

ECS Proposal No. 22:24721.Rev1

Reference: Proposal for Subsurface Exploration and Geotechnical Engineering
GWW – Corporate Area Expansion – Phase 2
Pikeville, Wayne County, North Carolina

Dear Mr. Elliott:

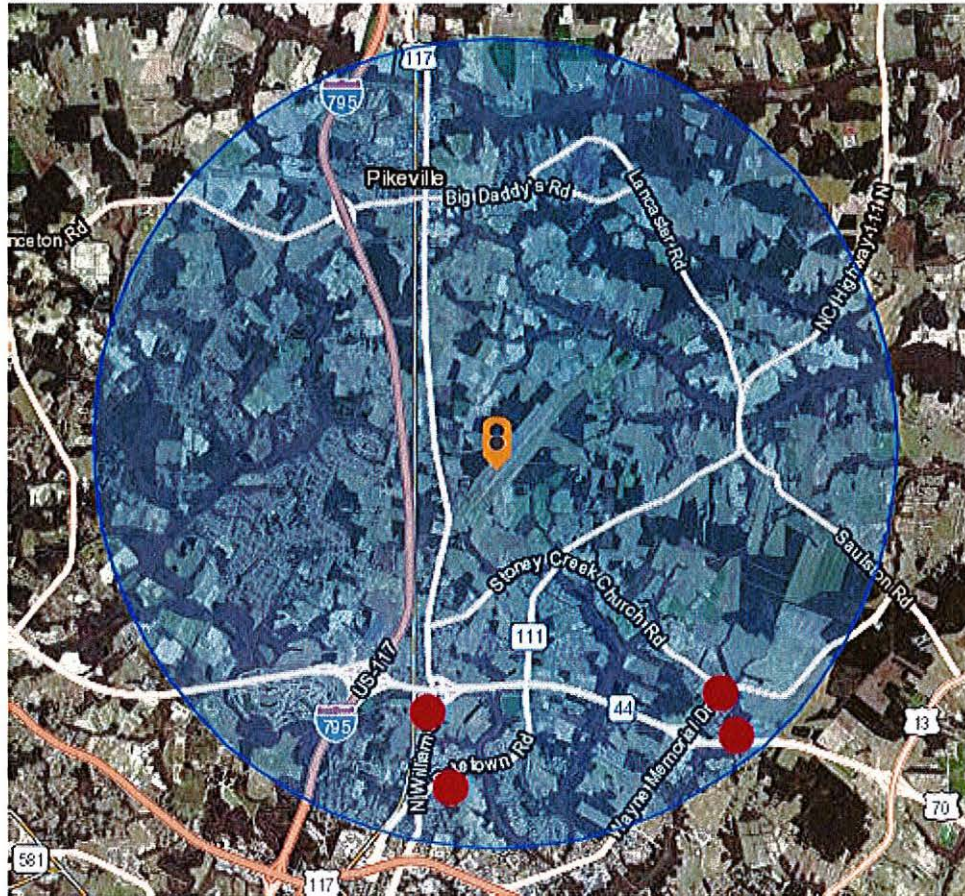
As requested, ECS Southeast, LLC (ECS) is pleased to present the following proposal for providing subsurface exploration and geotechnical engineering services for the proposed site in Pikeville, Wayne County, North Carolina. We have also reviewed the available geologic and geotechnical information in our files for the general site vicinity.

We have also reviewed the available geologic and geotechnical information in our files for the general site vicinity.

Project Background and Adjacent Project Experience

With over 20 years' experience in Eastern North Carolina, ECS enjoys a large database of subsurface information. Past project data is stored digitally and cross referenced to latitude/longitude coordinates for ease of retrieval, both at the proposal stage and during your specific project's exploration.

ECS has performed a number of geotechnical explorations in the project vicinity which demonstrates our local experience. The map below identifies the adjacent projects explored by ECS. Each red dot indicates a past geotechnical study.



Project Description

ECS' understanding of this project is based on information provided by Mr. Jason L. Elliott, PE, of WK Dickson & Co., Inc. The proposed project site is located at Wayne Executive Jetport in Pikeville, Wayne County, North Carolina. The proposed project consists of Phase 2 of the corporate area expansion which will include additional pavement and two hangers.

In order to evaluate the subsurface conditions within limits of the proposed development, a subsurface exploration consisting of Cone Penetration Test (CPT) soundings and hand auger borings with Kessler Dynamic Cone Penetrometer tests is proposed. The scope of services proposed for this subsurface exploration and geotechnical engineering analysis is given in the following section.

SCOPE OF SERVICES

We propose to perform a total of four (4) Cone Penetration Test (CPT) soundings on site. Two (2) of the CPT soundings will be advanced to 10 feet beneath existing grades in the proposed pavement area and two (2) CPT soundings will be advanced to 20 feet beneath existing grades, or refusal, whichever occurs first, within the footprint of the proposed hangers.

The cone penetration test soundings will be performed in general conformance with ASTM D 5778. The cone used in the soundings has a tip area of 10 cm² and a sleeve area of 150 cm². The CPT soundings record tip resistance, sleeve friction and pore water pressure measurements to assist in determining pertinent index and engineering properties of the site soils and the groundwater table. The ratio of the sleeve friction to tip resistance is then used to aid in assessing the soil types through which the tip is advanced. We understand that the site is currently open; therefore, for the purposes of this proposal, we have assumed that a track mounted CPT drill rig will be able to access the sounding locations.

Additionally, ECS proposes to perform two (2) hand auger borings with Kessler DCPs in area of the proposed pavement areas. The hand augers will be attempted to a depth of four feet beneath the ground surface. The results for the Kessler DCPs can provide a field California Bearing Ratio (CBR) value to aid in pavement design.

Field Exploration

- a. Field locate the test locations by referencing existing site features and available plans.
- b. Mobilize a CPT marsh buggy drill rig to the site.
- c. Perform two (2) CPT soundings to a depth of 10 feet below existing grades or refusal, whichever occurs first, within the footprint of the proposed pavement.
- d. Perform two (2) CPT soundings to a depth of 20 feet below existing grades or refusal, whichever occurs first, within the footprint of the proposed hangers.
- e. Perform two (2) hand auger borings with Kessler DCPs to determine a field California Bearing Ratio (CBR) value to aid in pavement design.
- f. Measure groundwater depths at each boring at the time of exploration.

Report

Upon completion of testing and engineering analysis, we will prepare a written engineering report that presents our findings and recommendations. The engineering report will include the following items:

- a. Observations from our site reconnaissance including current site conditions, surface drainage features, and surface topographic conditions.

- b. A review of the published geologic conditions and their relevance to your planned development.
- c. Foundation recommendations.
- d. Recommendations for general site and subgrade preparation for building and pavement areas.
- e. Provide slab on grade and recommendations and a sub-grade modulus.
- f. Pavement design recommendations.
- g. Provide compaction requirements for engineered fill.
- h. A subsurface characterization and a description of the field exploration procedures. Ground water concerns relative to the planned construction, if any, will be summarized.
- i. Final logs of the CPT soundings and hand auger borings and records of the field exploration prepared in accordance with the standard practice for geotechnical engineering. A boring location plan will be included.
- j. Evaluate the suitability of on-site sands for reuse as structural fill.
- k. Discuss the ground water impact for the site, if encountered.
- l. If necessary, recommendations for additional testing and/or consultation that might be required to complete the geotechnical assessment and related engineering for this project.

ECS Advantages

In addition to the standard services many local geotechnical engineering firms provide, ECS has distinguished itself on multiple disciplines to allow us to “Set the Standard of Service” for you, our clients. Most notably:

- **Resources.** ECS has six offices in North Carolina covering the mountains, piedmont and coastal regions. ECS’ size has allowed us to maintain consistent staffing levels to react to your fast-paced projects, which allows us to meet your schedule and project timeline requirements.
- **Experience.** ECS has established an extensive subsurface database for all local geologies, allowing us to economically price subsurface explorations and offer the most appropriate techniques initially, not after the first phase of testing is complete.
- **Technology.** ECS utilizes Global Positioning System (GPS) services to accurately locate borings in the field. This technology allows us to control the responsiveness of our subsurface exploration and ultimately our report deadlines, versus relying on other firms to locate borings.
- **Expertise.** ECS has in-house geotechnical and geophysical testing. These services include vibration monitoring, pile driving analyzer (PDA) testing, pressuremeter testing, site

classification for seismic design, seismic refraction (rock surface studies), ground penetrating radar (GPR), and electrical resistivity imaging (ERI) services.

Fee

ECS will provide our geotechnical services outlined in this proposal for a not to exceed fee of **\$4,850.00**. This fee assumes the site is relatively cleared and will not need machine clearing to access the boring locations.

If any additional services are requested or required based on differing site conditions, we will contact your office (or assigned representative) for verbal and written authorization for additional services. Any additional services will be performed in accordance with our project unit rates on a time and material basis.

Schedule

In preparing this proposal, we have assumed that the client will assist in the coordination of our access to the site with the current site owners/occupants. We anticipate being able to mobilize to the site within approximately 5 to 7 days after authorization to proceed and notification that the appropriate on-site personnel have been informed.

We anticipate that the onsite operations will require 1 day. Therefore, for time budget purposes, the entire scope should take about 3 weeks from initial authorization through final report submission. Verbal comments on findings can be provided within three days of completion of the boring, if requested.

Utility Clearance and Site Restoration

We will contact NC811 to locate underground utilities at the site; however, our experience indicates that NC811 will not locate utilities beyond the point of distribution (meters or gauge points) on private property. We will coordinate our test boring/pit locations in order to avoid any underground utilities indicated by the NC811 locating system. However, we will not be responsible for any private utilities not pointed out to us by the landowner or client prior to drilling activities. **If private utilities are a concern, we can provide a private utility line locator to reduce your liability for an additional fee of \$800.00.** Please read the following section on private utility locator services and if desired, indicate your request for their services on the attached Proposal Acceptance sheet.

Contracting a private utility locator service is not a guarantee that all utilities within a work site will be identified, but a service that is offered to lower the risk of the owner/client. ECS and our clients have had past success in avoiding utility conflicts by augmenting the NC811 services with a private utility locator service. Private utility locator services can identify utility alignments that incorporate significant iron content in the conduit materials. However, private utilities possessing the higher likelihood of not being easily identifiable, beyond the point of distribution, include all utilities not containing significant ferrous (iron) content (examples would include but not be limited to most sanitary sewer alignments, copper or PVC water lines, fiber optic lines without tracer ribbons, copper electric lines with no surface exposure, drainage tiles/pipes, and irrigation lines).

Where a private locator service identifies a potential risk that is not traceable through conventional methods, ECS will notify the client immediately and work to resolve the issue. Additional costs related to the resolution of these potential utility conflicts will be invoiced out per our unit rates, as identified in this proposal, or as negotiated and approved at the time of the occurrence.

Upon completion of subsurface exploration drilling/test pitting, we will backfill each of the excavations with the excavated soil and mound the excess spoil back up over the test location. In pavement areas, we will patch the asphalt surface with a cold mix asphalt patch of an equivalent or greater thickness of asphalt. Typically, we will not provide site restoration beyond what is outlined above unless specifically contracted. Alternatively, we will remove excess spoils from job sites and dispose of them in an approved manner for a negotiated fee.

Please note that some disturbance to off-pavement/gravel covered the surface areas, including the possible cutting of trees, running over of brush and understory in wooded areas might occur. We will attempt to minimize such disturbance; however, we have not budgeted for site restoration of the site including filling of tire ruts, seeding of lawn areas, or the planting of trees. If necessary, additional site restoration can be provided at an additional cost.

Closing

If other items are required because of unexpected field conditions or because of a request for additional services, they would be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, you would be informed of our intentions for both your review and authorization.

Our "Terms and Conditions of Service," which are included as an attachment to this letter, is an integral part of our proposal. These conditions represent the current recommendations of the ASFE Professional Firms Practicing in the GeoSciences, the Consulting Engineers' Council, and the Geo-Institute of the American Society of Civil Engineers.

Our insurance carrier requires that we receive written authorization prior to initiation of work, and a signed contract prior to the release of any work product. This letter is the agreement for our services. Your acceptance of this proposal may be indicated by signing and returning the enclosed copy to us. We are pleased to have this opportunity to offer our services and look forward to working with you on the project.

Respectfully submitted,

ECS SOUTHEAST, LLP



Freddie Wescott
Project Manager
FWescott@ecslimited.com



Winslow Goins, P.E.
Principal Engineer
WGoins@ecslimited.com

Enclosures: Proposal Acceptance Sheet
 Terms and Conditions of Service



6714 Netherlands Drive
Wilmington, North Carolina 28405

Phone: (910) 686-9114

Fax: (910) 686-9666

Project Name:

Proposal Number:

Date:

GWW - Corporate Area Expansion Phase 2

24721

February 17, 2021

CONSTRUCTION MATERIALS TESTING SERVICES

Geotechnical Services:	Quantity			Unit Rate	Cost
Project Manager	1	@	12 hours /	\$ 85.00 / hour	\$ 1,020.00
Principle Engineer	1	@	1 hours /	\$175.00 / hour	\$ 175.00
Mileage	1 visit	@	200 miles / visits	\$0.56 / mile	\$ 112.00
Geotechnical Services Subtotal:					\$ 1,307.00
Drilling:	Quantity			Unit Rate	Cost
CPT Day Rate	1			\$3,500.00 / day	\$ 3,500.00
Drilling Subtotal:					\$ 3,500.00
ESTIMATED TOTAL COST FOR GEOTECHNICAL SERVICES:					\$ 4,807.00



2021 FEE SCHEDULE – GEOTECHNICAL ENGINEERING

PERSONNEL

Note: Charges for engineering and technical personnel will be made for time spent in the field, in engineering analysis, in preparation and review of reports, and in travel to and from the office to the job site.

Principal Engineer.....	\$175.00/hour
Senior Project Engineer.....	\$135.00/hour
Project Engineer	\$115.00/hour
Project Geotechnical Manager.....	\$85.00/hour
Project Geologist	\$100.00/hour
Engineering Technician	\$65.00/hour
Secretary	\$45.00/hour
Mileage	\$0.56/mile

DRILLING

Soil testing using Cone Penetration Testing.

CPTu Daily Rate \$3,500.00/day

Board of Commissioners' Information

The Board of Commissioners was advised of the following personnel changes:

1. Sheriff
Name of Employee – Dylan C. Corbett
Date of Employment – January 19, 2021
Classification – Deputy II, Full-time
Salary – \$36,968.042 per year
2. Jail
Name of Employee – Latosha Marciel Newsome
Date of Employment – January 25, 2021
Classification – Detention Entry, Full-time
Salary – \$31,535.57 per year
3. 911
Name of Employee – Xavier J. Baranich
Date of Employment – January 15, 2021
Classification – Telecommunicator - PT, Part-Time
Salary – \$12.06 per hour
4. Animal Control
Name of Employee – Jazel Maines
Date of Employment – February 15, 2021
Classification – Shelter Attendant, Full-Time
Salary – \$23,286.00 per year
5. Jail
Name of Employee – Shanetta Renee Sutton
Date of Employment – January 22, 2021
Classification – Detention Entry, Full-Time
Salary – \$31,535.57 per year
6. DSS
Name of Employee – Brianna Brown
Date of Employment – February 8, 2021
Classification – SW II w/a/ SW IAT, Full-Time
Salary – \$37,929.00 per year
7. DSS
Name of Employee – Joseph Brown, III
Date of Employment – February 8, 2021
Classification – SW IAT, Full-Time
Salary – \$46,104.00 per year
8. DSS
Name of Employee – Cara Johnson
Date of Employment – February 8, 2021
Classification – SW II w/a SW III, Full-Time
Salary – \$37,929.00 per year

9. Jail
Name of Employee – Jaslyne Selisha May Tyson
Date of Employment – February 8, 2021
Classification – Detention Entry, Full-Time
Salary – \$31,535.57 per year
10. Jail
Name of Employee – Richelle Danica Butler
Date of Employment – February 15, 2021
Classification – Detention Entry, Full-Time
Salary – \$31,535.57 per year
11. Library
Name of Employee – Mary A. Davis
Date of Employment – February 15, 2021
Classification – LA II – Children’s Sub, Part-Time
Salary – \$12.34 per hour
12. Library
Name of Employee – Esther Munoz
Date of Employment – February 15, 2021
Classification – Library Assistant – Goldsboro Kids, Reg. Part-Time
Salary – \$12.34 per hour