

## **NORTH CAROLINA**

### **WAYNE COUNTY**

The Wayne County Board of Commissioners met on Tuesday, March 16, 2021 at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley; and Antonio Williams.

Members absent: None

#### **Briefing Session**

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:03 a.m. with County Manager Craig Honeycutt reviewing the agenda.

Finance Director Allison Speight reviewed the budget amendments and answered questions from the Board.

Planning Director Berry Gray reviewed the Stonebridge Subdivision final plat.

#### **Recess**

At 8:25 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Wayne County Board of Commissioners

#### **Reconvene**

At 9:00 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Wayne County Board of Commissioners.

#### **Call to Order**

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

#### **Invocation**

Commissioner Joe Daughtery gave the invocation.

#### **Pledge of Allegiance**

Chairman George Wayne Aycock, Jr. led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

#### **Approval of Minutes**

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on March 2, 2021.

### **Discussion/Adjustment of Agenda**

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the agenda.

### **Motion to Approve Positive Parenting Awareness Month Proclamation**

Valerie Wallace with Partnership for Children of Wayne County, and Melissa Harrell of WAGES presented the Positive Parenting Awareness Month Proclamation, attached hereto as Attachment A.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Positive Parenting Awareness Month Proclamation.

### **Presentation of Area Agency on Aging Services Program**

Katie Bordeaux, Heather O'Connor, and January Brown of the Eastern Carolina Council presented the program on Area Agency on Aging Services, attached hereto as Attachment B. Services on Aging Director Paula Edwards and Kristen Alexander with WAGES spoke on the services offered by Wayne County.

### **Discussion with the Board of Commissioners and Register of Deeds Constance Coram**

Register of Deeds Constance Coram spoke to the Board regarding Register of Deeds responsibilities and challenges. She stated the Board adjusted the pay for the Register of Deeds (ROD) because she is a black woman, and said Chairman George Wayne Aycock, Jr. is aware of the racial issues in the County. She discussed the Sheriff's salary and that of his staff, and read from the North Carolina General Statutes. Ms. Coram made an official statement regarding her disagreement with her salary.

Commissioner Bevan Foster thanked Ms. Coram for her hard work and agreed with her regarding her salary dispute.

Commissioner Antonio Williams asked the staff if the salary was changed in the proper time frame. County Attorney E. B. Borden Parker stated the salary was not changed but was instead, put on grade, and the expert advisor for ROD at the UNC School of Government stated the Board of Commissioners had the authority to put the salary on grade. Discussion continued and Ms. Coram accused County Manager Craig Honeycutt of setting her salary. He explained the difference between entry level, mid-level, and high level salaries.

Commissioner Bevan Foster stated, at the end of the day, the ROD is an elected position. He compared the situation to the Board of Commissioners pay that of the President of the United States. He stated he had many questions that needed to be resolved and said the situation with the ROD might end in a lawsuit. He discussed the ROD stamp and the Board presenting the previous ROD with a plaque upon her departure.

Commissioner Chris Gurley inquired about the filing fee for Ms. Coram that represents 1% of the proposed salary. Commissioner Bevan Foster stated for former ROD, Judy Harrison, paid the exact same filing fee.

Commissioner Antonio Williams asked about Ms. Coram's staff and their salaries and asked for a study of her department compared to other County departments. Finance Director Allison Speight stated Human Resources would be responsible for such a study and Commissioner Williams request the matter be addressed at the April 6, 2021 Board of Commissioners meeting.

Chairman George Wayne Aycock, Jr. asked County Attorney E. B. Borden Parker when a salary increase would normally be implemented and Mr. Parker stated at budget planning.

Commissioner Barbara Aycock thanked Ms. Coram for all she has done, for being at the meeting and for being a woman. She stated nothing done was with a racist intent.

Chairman George Wayne Aycock, Jr. addressed Ms. Coram's comments about him and said he was offended to be called a racist. Ms. Coram clarified she was addressing his comment to a blog source regarding racism. She apologized for how she presented her statement.

### **Appointment Committee**

Upon motion of Commissioner Chris Gurley, the Board of Commissioners approved the appointment of Adrian Worrell to the Wayne UNC Health Corporation Board of Directors by a vote of 5 to 2. Voting for the appointment were Chairman George Wayne Aycock, Jr., Vice-Chairman Freeman Hardison, Jr., Commissioner Barbara Aycock, Commissioner Joe Daughtery, Commissioner Chris Gurley. Voting against the appointment were Commissioner Bevan Foster and Commissioner Antonio Williams.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointments of Bruce Walls, Jr., Jim Lambert, George Futrelle, Gerald Bell, Kendall Lee, Linda Boykin, Edna Pride, and Hunter Bailey to the Mount Olive Planning Board, as requested by the Mount Olive Planning Board.

### **Consent Agenda**

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda

1. Budget Amendments.
  - a. Facilities - #304
  - b. 911 - #308
  - c. 911 - #309
  - d. IT - #310
  - e. Sheriff's Office - #320
  - f. Health Dept. - #326
  - g. EMS - #330
2. Motion to Approve Welcome Home Vietnam Veterans Day Proclamation, attached hereto as Attachment C.
3. Motion to Approve Stonebridge Subdivision, Section 2, Final Plat, as recommended by the Wayne County Planning Board, attached hereto as Attachment D.
4. Motion to Approve the Sale of Surplus Property located at 805 E. Holly Street, owned by the Wayne County Board of Education, as requested by the Wayne County Board of Education, attached hereto as Attachment E.
5. Motion to Establish a Board of Adjustment Public Hearing on April 6, 2021, at 9:30 a.m. for a 12' Front Setback Variance Request at 240 Race Track Road in Saulston Township, attached hereto as Attachment F.
6. Motion to Approve the Wayne County Public Library Memory Project, attached hereto as Attachment G.
7. Motion to Approve the Wayne County Public Library Permission to Digitize and Display Material(s) Online, attached hereto as Attachment H.
8. Motion to Approve 811 Safe Digging Month Proclamation, attached hereto as Attachment I
9. Motion to Approve Work Authorization #15 for the Wayne Executive Jetport Corporate Area Expansion – Phase 2 (Design Phase Services), to expand the back apron and prepare the site for two (2) additional hangars, attached hereto as Attachment J.

### **Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the County of Wayne for Fiscal Year 2020-2021 through December 31, 2020**

Commissioner Joe Daughtery explained the additional 6% working fund balance policy put in place from a previous Board of Commissioners, which County Attorney E. B. Borden Parker said was by recommendation of financial advisors, Davenport. Commissioner Daughtery stated the County should acknowledge the need to tap into that funding at some point and consider it a "rainy day fund".

**Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the Wayne County Tourism Development Authority for Fiscal Year 2020-2021 through December 31, 2020**

Attached hereto as Attachments L.

**Discussion of funding for communities with ditches that repeatedly back up with water/flood, as requested by Commissioner Antonio Williams**

Commissioner Antonio Williams made a presentation with photos regarding flooding and ditches in Southern Wayne County. He recommends a pilot program in Wayne County to assist with flooding/drainage issues and ditch clearing, requesting a beginning account balance of \$10,000. He acknowledged the County is not responsible for maintaining ditches, but said the County should think outside of the box. He invited a resident from Rollingwood, Ms. Evelyn Manley of Rollingwood Court, to share her concerns. Ms. Manley, along with other residents, asked for their names and a letter be entered into record, attached hereto as Attachment K.

A discussion period between the Board and Ms. Manley occurred. Commissioner Chris Gurley stated the Board of Commissioners would contact the NCDOT regarding her issues.

**County Manager's Report**

County Manager Craig Honeycutt stated the budget process was ongoing and the County was still administering vaccinations. He thanked the Health Department, EMS, and Public Affairs for their work with the vaccinations.

**Board of Commissioners Committee Reports**

Commissioner Joe Daughtery stated he attended the Wayne Executive Jetport Commission meeting and Health Board Meeting. He praised Public Information Officer Joel Gillie for the online signup for vaccines.

Commissioner Antonio Williams acknowledged Women's History Month and thanked women in the community and on the staff, and reflected on the contributions of women throughout history.

Commissioner Bevan Foster had no report.

Commissioner Barbara Aycock stated she thought it was a good meeting and thanked Sheriff Pierce for his help with trash/littering. She said she had spoken to the Mt. Olive Exchange Club and will meet with the Pikeville Board in April.

Commissioner Chris Gurley discussed the East Carolina Council presentation and the census, stressing the importance in participating in the census. He thanked the legislators for making certain sales tax from online purchases went to counties. He also discussed available times for 2<sup>nd</sup> shots of the COVID-19 vaccine.

Vice-Chairman Freeman Hardison, Jr. shared the praise of only 9 patients in the hospital due to COVID-19. Of those, 2 remain on the ventilator. He attended the East Carolina Council Executive Committee meeting and stated they are working on bylaws, which may change the composition of the organization. He is also on the Steering Committee and two other boards of the North Carolina Association of County Commissioners (NCACC).

Chairman George Wayne Aycock, Jr. stated he did not have any reports and thanked the staff for the efforts with the pandemic.

**Closed Sessions**

At 11:02 a.m., upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously declared itself in closed session to consult with attorneys

employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 12:01 p.m., upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously declared itself in regular session.

At 12:10 p.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in closed session to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 12:12 p.m., upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously declared itself in regular session.

#### **Board of Commissioners' Information**

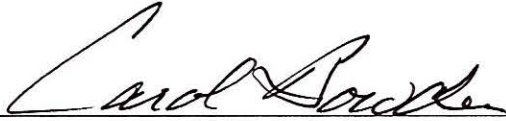
The Board of Commissioners was advised of the following personnel changes:

1. Sheriff  
Name of Employee – Dylan C. Corbett  
Date of Employment – January 19, 2021  
Classification – Deputy II, Full-time  
Salary – \$36,968.042 per year
2. Jail  
Name of Employee – Latosha Marciel Newsome  
Date of Employment – January 25, 2021  
Classification – Detention Entry, Full-time  
Salary – \$31,535.57 per year
3. 911  
Name of Employee – Xavier J. Baranich  
Date of Employment – January 15, 2021  
Classification – Telecommunicator - PT, Part-Time  
Salary – \$12.06 per hour
4. Animal Control  
Name of Employee – Jazel Maines  
Date of Employment – February 15, 2021  
Classification – Shelter Attendant, Full-Time  
Salary – \$23,286.00 per year
5. Jail  
Name of Employee – Shanetta Renee Sutton  
Date of Employment – January 22, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year
6. DSS  
Name of Employee – Brianna Brown  
Date of Employment – February 8, 2021  
Classification – SW II w/a/ SW IAT, Full-Time  
Salary – \$37,929.00 per year
7. DSS  
Name of Employee – Joseph Brown, III  
Date of Employment – February 8, 2021  
Classification – SW IAT, Full-Time  
Salary – \$46,104.00 per year
8. DSS  
Name of Employee – Cara Johnson  
Date of Employment – February 8, 2021  
Classification – SW II w/a SW III, Full-Time  
Salary – \$37,929.00 per year
9. Jail  
Name of Employee – Jaslyne Selisha May Tyson  
Date of Employment – February 8, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year

10. Jail  
Name of Employee – Richelle Danica Butler  
Date of Employment – February 15, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year
11. Library  
Name of Employee – Mary A. Davis  
Date of Employment – February 15, 2021  
Classification – LA II – Children’s Sub, Part-Time  
Salary – \$12.34 per hour
12. Library  
Name of Employee – Esther Munoz  
Date of Employment – February 15, 2021  
Classification – Library Assistant – Goldsboro Kids, Reg. Part-Time  
Salary – \$12.34 per hour

**Adjournment**

At 12:12 p.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

  
Carol Bowden, Clerk to the Board  
Wayne County Board of Commissioners

**NORTH CAROLINA**

**WAYNE COUNTY**

**POSITIVE PARENTING AWARENESS MONTH  
PROCLAMATION**

**WHEREAS**, raising children and youth to become healthy, confident, capable individuals is the most important job parents and caregivers have; and positive parenting is a protective factor that strengthens family relationships, increases parents' confidence, and promotes children's healthy development; and

**WHEREAS**, the quality of parenting or caregiving is one of the most powerful predictors of children's future social, emotional, and physical health, and in Wayne County, families come in many forms and children are raised by parents, grandparents, foster parents, family members and other caregivers; and

**WHEREAS**, positive parenting prevents and heals the effects of Adverse Childhood Experiences (ACEs) such as child abuse, neglect, and other traumatic events that can create dangerous levels of stress, impair lifelong health and well-being, and increase the risk for costly health and behavioral health problems throughout life; and

**WHEREAS**, all parents have inner strengths or resources that can serve as a foundation for building their resilience and for passing these strengths on to their children, yet many parents and caregivers begin the lifetime job of raising children feeling unprepared, and fear and social pressures prevent many from seeking parenting support and guidance; and

**WHEREAS**, in Wayne County, families can receive support from various free support programs such as:

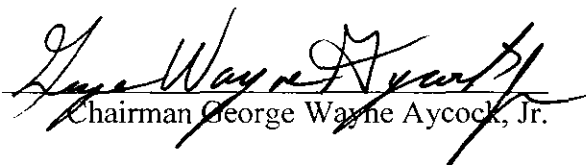
- **Triple P (Positive Parenting Program)** an effective public health parenting intervention, benefiting parents with children of all ages and diverse backgrounds.
- **The Incredible Years** a parenting program for ages 3-5 dedicated to supporting and strengthening families through play, praise, rewards, limit setting, communication, handling misbehaviors, and learning preventative approaches.
- **Parents as Teachers** a program based on the beliefs that parents are their children's first and most influential teachers and that the early years lay the foundation for children's success in school and in life. PAT provides the information, support and encouragement parents need to help their children develop optimally during the crucial early years of life.
- **Wayne County Public Library** serves as a free resource for families by providing regular programming for children and their families as well as parenting books and resources.

**WHEREAS**, all community members, businesses, early care and education providers, schools, faith-based organizations, non-profit service providers, and government agencies play a vital role in supporting families to raise happy, healthy children; and

**WHEREAS**, during the month of April, Wayne County along with public, private and nonprofit partners throughout the county, will be increasing awareness of the importance of positive parenting and the availability of resources in our community.

**NOW, THEREFORE**, BE IT PROCLAIMED THAT I, George Wayne Aycock, Jr., Chairperson of the Wayne County Board of Commissioners, hereby proclaim April 2021 to be the 1st Annual Positive Parenting Awareness Month in Wayne County, NC and commend this observance to the people of this county.



  
Chairman George Wayne Aycock, Jr.

Attest

  
Carol Bowden, Clerk to the Board



# Area Agency on Aging Services

**Heather O'Connor**

*AAA Director*

**&**

**January Brown**

*Family Caregiver Support Specialist*

Serving Carteret, Craven, Duplin, Greene, Jones, Lenoir, Onslow, Pamlico, and Wayne Counties

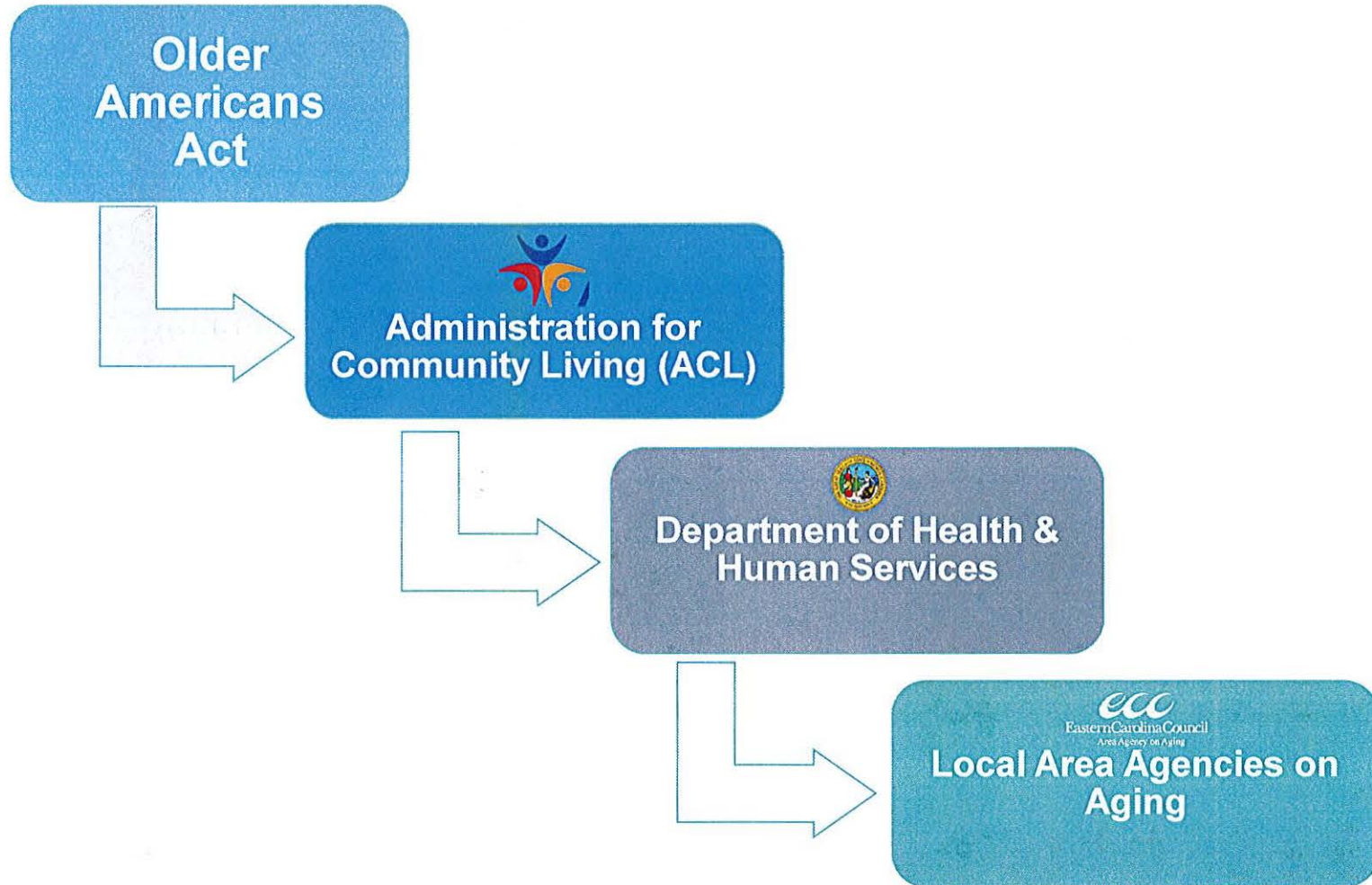
## Regional Demographics

| County                  | Total Population | 60-64          | 65-84          | 85+           |
|-------------------------|------------------|----------------|----------------|---------------|
| Carteret                | 70,696           | 23,139         | 17,459         | 1,993         |
| Craven                  | 103,594          | 23,796         | 17,742         | 2,571         |
| Duplin                  | 59,772           | 14,246         | 10,584         | 1,473         |
| Greene                  | 21,024           | 4,834          | 3,387          | 388           |
| Jones                   | 10,196           | 2,988          | 2,126          | 251           |
| Lenoir                  | 56,856           | 15,385         | 11,136         | 1,348         |
| Onslow                  | 198,740          | 26,879         | 18,842         | 1,896         |
| Pamlico                 | 13,359           | 4,845          | 3,798          | 461           |
| Wayne                   | 124,703          | 27,740         | 20,101         | 2,460         |
| <b>Regional Totals:</b> | <b>658,940</b>   | <b>143,852</b> | <b>105,175</b> | <b>12,841</b> |

\*\*\*Note: not including caregivers; Reference: 2018 Aging NCDHHS profile: [NC County Aging Profiles 2018.pdf](#)\*\*\*



# Funding Process



# Local Funding Process



# Program Goals

**Access to services**

**In-home Services**

**Long Term Care Advocacy**

**Legal Assistance**





## Commissioners

- ✓ Review and influence recommendations and contracts
- ✓ Sign finalized county provider budgets
- ✓ Appoint Advisory committee members
- ✓ Approve & appoint CAC volunteers for long-term care facility Ombudsmen Program
- ✓ Appoint county RAAC and STHL members to the regional AAA board

# Home Community Care Block Program

## Common Provider Programs

*Congregate Meals*



*Home Delivered Meals*



### Senior Nutritional Programs

Providing Nutritional meals to include Congregate and Home Delivered Meals while providing socialization and interaction to older adults throughout the region

### Transportation Programs

Providing older adults with community and medical transportation and caregivers

### In-Home Aide Services

Providing personal care assistance and home maker to support older adults and caregivers



# Family Caregiver Support Program

## Common Services Provided

Respite Voucher Assistance

In-Home Aide Respite

Incontinence Supplies

Support Groups

Liquid Nutrition



**Resource &  
Information**



**Access  
services**



**Support  
Services**



**Respite  
Services**



**Supplementa  
l Services**

# Evidence- BASED

HEALTHY AGING PROGRAM

**EBHP are structured programs that have been tested and shown to have positive impacts on participants programs provide:**

- ☐ Improve cognitive function
- ☐ Better nutrition
- ☐ Improved physical activity
- ☐ Reduced falls
- ☐ Pain management
- ☐ Medication management

# Long-Term Care Ombudsmen Advocates

- Family Care Homes
- Assisted Living
- Memory Care
- Skilled Nursing





Area Agency on Aging Contacts

[www.eccog.org](http://www.eccog.org)

252-638-3185

LIKE US ON FACEBOOK & YOUTUBE

*EASTERN CAROLINA COUNCIL*



# Questions?

**Aging Services**

Simulation training Evidence Based Programs  
ECC transportation Support Contact agency Classes  
health advocacy Conferences SHIP caregivers  
In Home Aide Area Agency on Aging  
awareness supplies resources ombudsmen congregate meals  
Options Counseling training Workshops information  
Home Delivered Meals

# WAYNE COUNTY

## Your County's Programs

### Home & Community Care Block Grant (HCCBG)

Congregate Nutrition  
 Home Delivered Meals  
 Group Respite  
 In-Home Aid level I, II & III  
 Information & Options Counseling  
 Senior Center Operations  
 Transportation-General, Medical and Consumer Directed

### Family Caregiver Support (FCSP)

Caregiver Consumer Directed Vouchers

### Health Promotion Evidence Based (IIID)

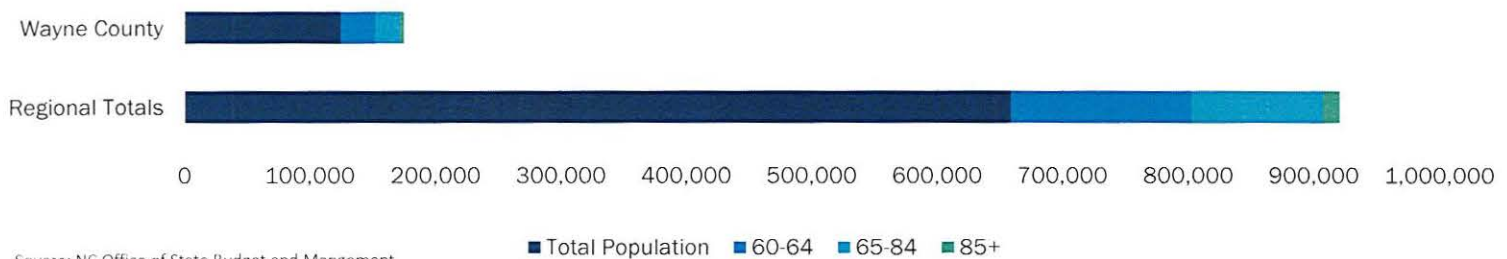
Powerful Tools for Caregivers  
 Tai Chi  
 A Matter of Balance  
 Arthritis Foundation Exercise

### Legal Aide

Various legal services in civil matters

Total County Allocation: \$821,025.00

## Wayne County



The Board of Commissioners designate an agency or office within the county to serve as County Lead Agency which is responsible to plan and coordinate the development of the County Funding Plan. A Block Grant Advisory Committee known as the County Aging Board is appointed to assist in development and implementation of the funding plan for the local community-based services within each county to meet the needs of older adults.

**Lead Agency:** Wayne County Senior Services

**Aging Board Members:** Martha Bryant, Ethel Barnes, Terry Davis, Cheryl A. Crumpler, Margaret Davis, Nancy A. Delia, Brownie Doss, Charles T. Gibson, Angie Boswell, Paula Edwards, Patricia Beier, and Helena Bell (Information from Wayne County NC Commissioners – Council for Older Adults)

**NORTH CAROLINA  
WAYNE COUNTY**

**WELCOME HOME VIETNAM VETERANS DAY PROCLAMATION**

**WHEREAS**, 2021 represents the 48<sup>th</sup> anniversary of the end of the American involvement in the Vietnam conflict; and

**WHEREAS**, 2021 marks the 56<sup>th</sup> anniversary of the start of the ground campaign in Vietnam when President Lyndon Johnson authorized the landing of the 9<sup>th</sup> Marine Expeditionary Brigade to defend the Da Nang Air Base in South Vietnam; and

**WHEREAS**, thousands of brave Americans served our country in this conflict with courage, honor, and valor; and

**WHEREAS**, more than 58,000 individuals made the ultimate sacrifice in Vietnam and more than 300,000 more were wounded in combat; and

**WHEREAS**, 1,626 Americans are still missing and unaccounted for from the Vietnam conflict, and their families, friends, and fellow veterans still endure uncertainty concerning their fate; and

**WHEREAS**, in 1982, the Vietnam War Memorial was dedicated to commemorate those members of the United States Armed Forces who died or were missing-in-action in Vietnam; and

**WHEREAS**, the Vietnam War was an issue among the people of the United States so that the crossfire of public debate about the involvement of the United States in the Vietnam War deprived many members of the United States Armed Forces, who served bravely and faithfully for the United States during the Vietnam War, of the support and appreciation for their service to our country; and

**WHEREAS**, the United States Senate officially designated March 30<sup>th</sup> as Welcome Home Vietnam Veterans Day and encouraged the people of the United States to observe this day with appropriate ceremonies and activities that promote awareness of the contributions of veterans who served in the United States Armed Forces in Vietnam and the importance of helping such veterans readjust to civilian life.

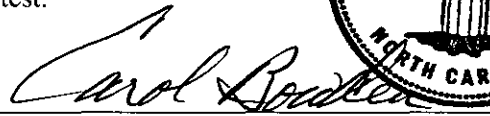
**NOW, THEREFORE, BE IT RESOLVED** the Wayne County Board of Commissioners hereby proclaims March 30, 2021 as

**WELCOME HOME VIETNAM VETERANS DAY**

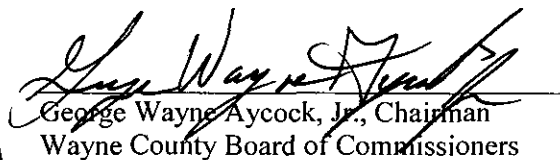
in Wayne County and urges all citizens to join in this special observance and take the opportunity to honor and thank our Vietnam Veterans for all they have given in their service to our country.

Adopted this the 16<sup>th</sup> day of March, 2021.

Attest:

  
Carol Bowden, Clerk to the Board



  
George Wayne Aycock, Jr., Chairman  
Wayne County Board of Commissioners

## MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: February 26, 2021

Re: Final Subdivision Plat Approval

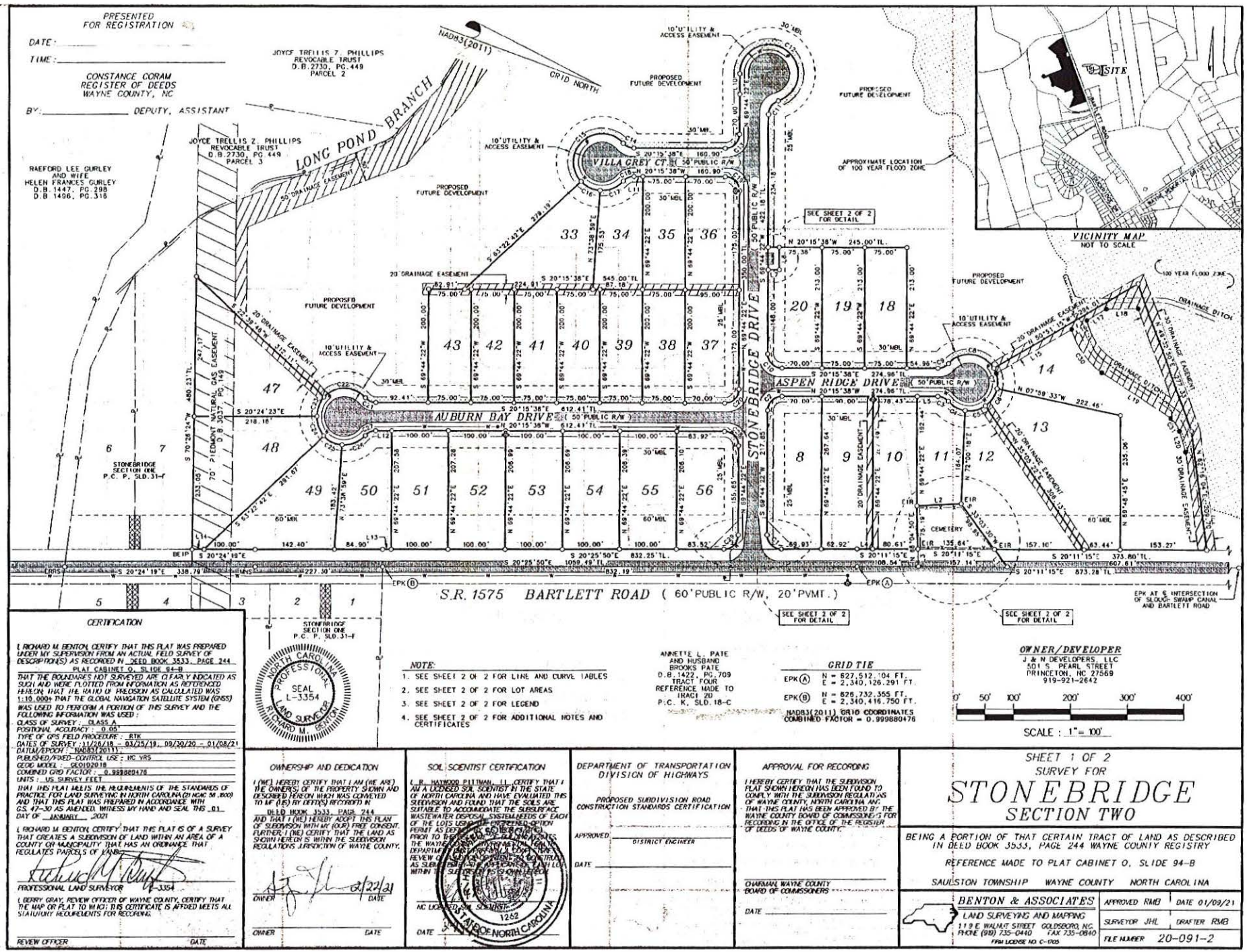
Item: Stonebridge Section 2, Final  
Owner/Developer: J & N Developers, LLC  
Surveyor/Engineer: Benton & Associates  
Saulston Township, Bartlett Road (SR 1575)  
Lots 8-14, 18-20, 33-43, 47-56 (31 lots)

Discussion: Stonebridge Section 2 consists of 31 lots on 19.1 acres. The subdivision is located off Bartlett Road (SR 1575), just ½ mile north of its intersection with Wayne Memorial Drive. The property is not within a zoning area and the average lot size is 22,580 sf. Building lots will utilize public water and onsite septic. The property is shown within the Rural area on the Wayne County Growth Strategies Map. . Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

The property is located within the following service areas:

Schools – Charles B Aycock HS, Norwayne Middle, Northeast Elem  
Water – East Wayne Sanitary District  
Fire – Saulston Fire Department  
EMS – Station 10  
Transportation – MPO  
Water Supply Watershed – No  
Voluntary Agriculture District – Within ½ mile  
Wetlands – Yes  
Board of Commissioners District – 5

Recommendation: The Wayne County Planning Board recommends approval of the final plat.



**CERTIFICATION**

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY OF DESCRIPTIONS AS RECORDED IN DEED BOOK 3533, PAGE 244, PLAT CABINET O, SLIDE 94-B.

THAT THE FOUNDATIONS NOT SURVEYED ARE OF FACTORY INDICATED AS SUCH AND WERE PLOTTED FROM INFORMATION AS REFERENCED HEREON, THAT THE RATIO OF PRECISION AS CALCULATED WAS 1:10,000, THAT THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) WAS USED TO PERFORM A PORTION OF THIS SURVEY AND THE FOLLOWING INFORMATION WAS USED:

CLASS OF SURVEY: CLASS A  
POSITIONAL ACCURACY: 0.05'  
TYPE OF GPS FIELD PROCEDURE: RTK  
DATES OF SURVEY: 11/26/18 - 03/23/19, 09/20/20 - 01/08/21  
DATA/REPORT: 10000111  
PUBLISHED/FIELD-CONTROL USE: IBC VRS  
COORD MODEL: GEOID18  
COMBINED GRID FACTOR: 0.999980178  
UNITS: U.S. SURVEY FEET

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

*Richard M. Benton*  
PROFESSIONAL LAND SURVEYOR  
L-3354

REVIEW OFFICER: DATE:

**OWNERSHIP AND DEDICATION**

I (WE) HEREBY CERTIFY THAT I (WE ARE) THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH WAS CONVEYED TO ME (US) BY DEEDS RECORDED IN DEED BOOK 3533, PAGE 244, AND THAT I (WE) HEREBY ACCEPT THIS PLAN OF SUBDIVISION WITH ME (OUR) FREE CONSENT. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATORY JURISDICTION OF WAYNE COUNTY.

*Richard M. Benton*  
OWNER  
DATE: 2/22/21

OWNER: DATE:

**SOIL SCIENTIST CERTIFICATION**

I, R. HAYWOOD PILLMAN, II, CERTIFY THAT I AM A LICENSED SOIL SCIENTIST IN THE STATE OF NORTH CAROLINA AND HAVE EVALUATED THE SUBDIVISION AND FOUND THAT THE SOILS ARE SUITABLE TO ACCOMMODATE THE SUBSURFACE WASTEWATER DISPOSAL SYSTEMS OF EACH OF THE LOTS UNDER THE PROPOSED OPTION POINT AS SET FORTH IN THE SUBDIVISION PLAN.

PRIOR TO THE SUBDIVISION, THE LAND WAS WITHIN THE WAYNE COUNTY BOARD OF COMMISSIONERS' REVIEW OF LAND USE AND ZONING AS SET FORTH IN THE SUBDIVISION PLAN.

*R. Haywood Pillman, II*  
NC LICENSED SOIL SCIENTIST  
1262

DATE: 2/22/21

**DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS**

PROPOSED SUBDIVISION ROAD CONSTRUCTION STANDARDS CERTIFICATION

APPROVED: DISTRICT ENGINEER

DATE:

**APPROVAL FOR RECORDING**

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF WAYNE COUNTY, NORTH CAROLINA, AND THAT THIS PLAT HAS BEEN APPROVED BY THE WAYNE COUNTY BOARD OF COMMISSIONERS FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF WAYNE COUNTY.

CHAMBERLAIN WAYNE COUNTY BOARD OF COMMISSIONERS

DATE:

**OWNER/DEVELOPER**  
J & N DEVELOPERS, LLC  
401 S. PEARL STREET  
PRINCETON, NC 27569  
919-921-2642

**GRID TIE**

EPK (A) N = 827,512.104 FT.  
E = 2,340,126.291 FT.

EPK (B) N = 826,732.355 FT.  
E = 2,340,416.750 FT.

NAD83 (2011) GRID COORDINATES  
COMBINED FACTOR = 0.999980178

**SHEET 1 OF 2  
SURVEY FOR  
STONEBRIDGE  
SECTION TWO**

BEING A PORTION OF THAT CERTAIN TRACT OF LAND AS DESCRIBED IN DEED BOOK 3533, PAGE 244 WAYNE COUNTY REGISTRY

REFERENCE MADE TO PLAT CABINET O, SLIDE 94-B

SAULESTON TOWNSHIP WAYNE COUNTY NORTH CAROLINA

**BENTON & ASSOCIATES**  
LAND SURVEYING AND MAPPING  
1118 WALNUT STREET GOLDSBORO, NC  
PHONE (919) 735-0440 FAX 735-0840  
FPA LICENSE NO. C-005

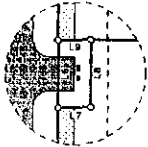
APPROVED: RMB DATE 01/09/21

SURVEYOR: JHL DRAFTER: RMB

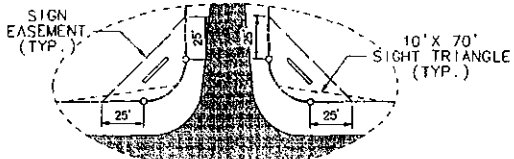
FILE NUMBER: 20-091-2

PRESENTED  
FOR REGISTRATION

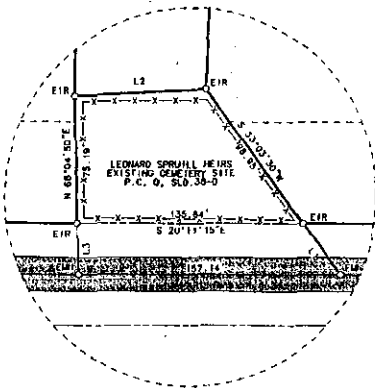
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_  
CONSTANCE CORAM  
REGISTER OF DEEDS  
WAYNE COUNTY, NC  
BY: \_\_\_\_\_ DEPUTY, ASSISTANT



MAILBOX KIOSK  
DETAIL



SIGN EASEMENT  
DETAIL



CEMETERY  
DETAIL

NOTES:

1. A PORTION OF THE SUBJECT PROPERTY IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS PER WAYNE COUNTY FIRM 3720363200K DATED 06/20/2018.
2. THE 100 YEAR FLOOD ZONE IS MORE ACCURATELY DEFINED AS THAT AREA HAVING A 1% ANNUAL CHANCE OF BEING FLOODED IN ANY GIVEN YEAR.
3. THIS SUBDIVISION IS LOCATED WITH 1/2 MILE OF A VOLUNTARY AD DISTRICT.
4. SUBJECT PROPERTY IS SUBJECT TO ANY RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAYS OF RECORD, IF ANY.
5. BEARINGS ARE BASED UPON NAD83(2011).
6. DISTANCES ARE HORIZONTAL GROUND IN US SURVEY FEET.
7. COORDINATES ARE NAD83(2011) GRID.
8. ROAD/STREET RIGHT-OF-WAY WIDTH SHOWN HEREON WAS DETERMINED FROM RECORDED DOCUMENTATION AS REFERENCED, EXISTING MONUMENTATION OR A DETERMINATION FROM NCDOT.
9. HOMES MUST BE WITHIN 500' OF AN EXISTING FIRE HYDRANT.
10. SEE SHEET 1 OF 2 FOR ADDITIONAL NOTES AND CERTIFICATIONS

| LOT           | AREA                            |
|---------------|---------------------------------|
| 8             | *25.179 SQ. FT.<br>+0.5778 ACRE |
| 9             | *24.077 SQ. FT.<br>+0.5527 ACRE |
| 10            | *21.066 SQ. FT.<br>+0.4836 ACRE |
| 11            | *15.075 SQ. FT.<br>+0.3460 ACRE |
| 12            | *29.339 SQ. FT.<br>+0.6735 ACRE |
| 13            | *39.833 SQ. FT.<br>+0.9098 ACRE |
| 14            | *18.694 SQ. FT.<br>+0.4285 ACRE |
| 18            | *15.975 SQ. FT.<br>+0.3667 ACRE |
| 19            | *15.975 SQ. FT.<br>+0.3667 ACRE |
| 20            | *19.316 SQ. FT.<br>+0.4434 ACRE |
| 33            | *24.365 SQ. FT.<br>+0.5593 ACRE |
| 34            | *15.218 SQ. FT.<br>+0.3495 ACRE |
| 35            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 36            | *18.865 SQ. FT.<br>+0.4331 ACRE |
| 37            | *18.865 SQ. FT.<br>+0.4331 ACRE |
| 38            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 39            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 40            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 41            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 42            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 43            | *15.000 SQ. FT.<br>+0.3444 ACRE |
| 47            | *32.189 SQ. FT.<br>+0.7389 ACRE |
| 48            | *32.840 SQ. FT.<br>+0.7538 ACRE |
| 49            | *26.247 SQ. FT.<br>+0.6025 ACRE |
| 50            | *18.506 SQ. FT.<br>+0.4249 ACRE |
| 51            | *20.743 SQ. FT.<br>+0.4762 ACRE |
| 52            | *20.713 SQ. FT.<br>+0.4755 ACRE |
| 53            | *20.084 SQ. FT.<br>+0.4748 ACRE |
| 54            | *20.854 SQ. FT.<br>+0.4742 ACRE |
| 55            | *20.624 SQ. FT.<br>+0.4735 ACRE |
| 56            | *22.154 SQ. FT.<br>+0.5068 ACRE |
| MAILBOX KIOSK | *785 SQ. FT.<br>+0.0180 ACRE    |

| CURVE | DELTA ANGLE | RADIUS | ARC    | TANGENT | CHORD | CHORD BEARING |
|-------|-------------|--------|--------|---------|-------|---------------|
| C1    | 90°10'12"   | 25.00  | 13.34  | 25.02   | 15.41 | S 24°38'16"W  |
| C2    | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | N 85°15'38"W  |
| C3    | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | N 03°50'03"E  |
| C4    | 39°52'04"   | 50.00  | 34.78  | 18.15   | 34.08 | N 07°59'45"E  |
| C5    | 42°48'19"   | 50.00  | 37.80  | 19.88   | 38.63 | N 32°58'29"W  |
| C6    | 42°48'19"   | 50.00  | 37.80  | 19.88   | 38.63 | N 78°23'47"W  |
| C7    | 42°48'58"   | 50.00  | 37.36  | 18.50   | 36.50 | S 80°47'34"W  |
| C8    | 105°23'34"  | 50.00  | 61.87  | 85.43   | 70.24 | S 13°51'21"E  |
| C9    | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | S 44°21'20"E  |
| C10   | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | S 24°44'22"W  |
| C11   | 71°35'28"   | 25.00  | 21.24  | 18.03   | 20.24 | N 74°27'53"W  |
| C12   | 71°35'28"   | 25.00  | 21.24  | 18.03   | 20.24 | S 15°02'07"W  |
| C13   | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | S 85°15'38"E  |
| C14   | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | S 03°50'03"W  |
| C15   | 181°17'27"  | 50.00  | 158.22 | N/A     | 89.89 | S 67°43'29"E  |
| C16   | 42°48'19"   | 50.00  | 37.80  | 19.88   | 38.63 | N 05°08'09"E  |
| C17   | 82°00'00"   | 50.00  | 45.47  | 24.44   | 43.92 | N 42°24'01"W  |
| C18   | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | N 44°21'20"W  |
| C19   | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | N 24°44'22"E  |
| C20   | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | S 85°15'38"E  |
| C21   | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | S 03°50'03"W  |
| C22   | 56°15'59"   | 50.00  | 63.14  | 54.82   | 73.88 | S 19°42'15"E  |
| C23   | 42°24'48"   | 50.00  | 37.45  | 19.85   | 38.58 | S 89°47'58"E  |
| C24   | 43°57'40"   | 50.00  | 37.64  | 19.78   | 38.75 | N 89°11'08"E  |
| C25   | 12°28'19"   | 50.00  | 37.80  | 19.88   | 38.63 | N 05°08'09"E  |
| C26   | 52°08'00"   | 50.00  | 45.47  | 24.44   | 43.92 | N 42°24'01"W  |
| C27   | 48°11'23"   | 25.00  | 21.03  | 11.18   | 20.41 | N 44°21'20"W  |
| C28   | 90°00'00"   | 25.00  | 13.27  | 25.00   | 15.36 | N 24°44'22"E  |
| C29   | 90°54'43"   | 25.00  | 39.87  | 25.40   | 35.61 | S 84°48'17"E  |
| C30   | 35°43'11"   | 148.58 | 92.82  | 47.87   | 81.12 | N 34°48'53"E  |
| C31   | 45°24'24"   | 40.00  | 28.21  | 14.72   | 27.83 | N 33°52'13"E  |

- LEGEND
- EIP EXISTING IRON PIPE
  - RPIP REINFORCED IRON PIPE
  - EIR EXISTING IRON ROD
  - EPR EXISTING RAIL LINE
  - EMR EXISTING MAIL NAIL
  - ERRS EXISTING RAILROAD SPIKE
  - INDICATES IRON SET
  - UNLESS OTHERWISE NOTED
  - INDICATES NO POINT SET
  - POWER POLE
  - OVERHEAD ELECTRIC LINE
  - SURVEYED BOUNDARY LINE
  - SURVEYED TIE LINE
  - RIGHT-OF-WAY LINE
  - CENTERLINE
  - WATER LINE
  - BLOW OFF
  - WATER VALVE
  - FIRE HYDRANT
  - RIGHT-OF-WAY
  - PROPERTY LINE
  - CENTERLINE



SITE DATA

TOTAL AREA OF DEVELOPMENT = 19.0779 ACRES  
TOTAL NUMBER OF LOTS = 31 STANDARD, 1 MAILBOX KIOSK LOT  
AVERAGE STANDARD LOT SIZE = 22,580 SQ. FT. OR 0.5184 ACRE  
SUBJECT PROPERTY IS NOT ZONED  
FRONT MINIMUM BUILDING LINE = 30'  
SIDE MINIMUM BUILDING LINE = 10'  
CORNER LOT SIDE MINIMUM BUILDING LINE = 25'  
REAR MINIMUM BUILDING LINE = 25'  
ELECTRICAL SERVICES PROVIDED BY DUKE ENERGY-PROGRESS  
WATER SERVICE PROVIDED BY EASTWAYNE SANITARY DISTRICT  
SANITARY SEWER SERVICE PROVIDED BY PRIVATE SEPTIC SYSTEMS

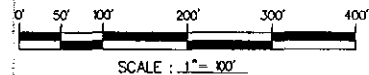
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION NOTES:

ONLY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVED STRUCTURES ARE TO BE CONSTRUCTED ON PUBLIC RIGHT-OF-WAYS.  
THE 10' X 70' SIGHT TRIANGLE TAKES PRECEDENCE OVER ANY SIGN EASEMENTS.  
ALL DRAINAGE EASEMENTS SHALL BE DEDICATED AS PUBLIC AND IT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS TO MAINTAIN THE DRAINAGE EASEMENTS AND ANY DRAINAGE STRUCTURES THEREIN, SO AS TO MAINTAIN THE INTEGRITY OF THE DRAINAGE, SYSTEM AND INSURE POSITIVE DRAINAGE.  
ALL LOTS SHALL BE SERVED BY THE INTERNAL STREET SYSTEM ONLY.  
THE OWNER, DEVELOPER, OR CONTRACTOR SHALL SET THE CENTERLINE OF EXISTING ROADWAY 10' IN BACK TO A MINIMUM OF 12' FEET FROM THE EXISTING/PROPOSED EDGE OF PAVEMENT ALONG ALL ROAD FROM LOTS.

| LINE | BEARING      | DISTANCE |
|------|--------------|----------|
| L1   | S 33°53'30"W | 37.44'   |
| L2   | S 23°11'07"E | 78.61'   |
| L3   | N 88°54'50"E | 30.61'   |
| L4   | S 20°11'15"E | 27.08'   |
| L5   | N 20°15'38"W | 38.53'   |
| L6   | S 89°44'22"W | 40.00'   |
| L7   | N 20°16'15"W | 18.63'   |
| L8   | S 89°43'45"W | 40.00'   |
| L9   | N 20°15'38"W | 19.85'   |
| L10  | N 89°44'22"E | 36.80'   |
| L11  | N 20°15'38"W | 16.60'   |
| L12  | N 20°15'38"W | 28.48'   |
| L13  | S 20°23'50"E | 15.41'   |
| L14  | S 20°24'16"E | 21.63'   |
| L15  | N 50°51'15"W | 154.42'  |
| L16  | N 50°51'15"W | 30.84'   |
| L17  | N 50°51'15"W | 39.43'   |
| L18  | N 20°44'09"W | 55.64'   |
| L19  | N 43°26'33"E | 148.28'  |
| L20  | N 35°48'15"E | 55.35'   |

1. J & N DEVELOPERS, LLC, AM RESPONSIBLE FOR THE CONSTRUCTION, MAINTENANCE AND REQUIRED ROAD IMPROVEMENTS OF SUBDIVISION STREETS UNTIL:
  - A) APPROVED/TAKEN OVER BY NORTH CAROLINA
  - B) APPROVED/TAKEN OVER BY HOMEOWNERS ASSOCIATION FOR PRIVATE ROAD MAINTENANCE, OR
  - C) PRIVATE ROAD MAINTENANCE AGREEMENT IS SIGNED AND RECORDED BY OWNERS OF EACH LOT.

DEVELOPER/OWNER: J. N. Benton  
DATE: 2/22/21



SCALE: 1" = 100'

SHEET 2 OF 2  
SURVEY FOR  
**STONEBRIDGE**  
SECTION TWO

BEING A PORTION OF THAT CERTAIN TRACT OF LAND AS DESCRIBED IN DEED BOOK 3533, PAGE 244 WAYNE COUNTY REGISTRY

REFERENCE MADE TO PLAT CABINET O, SLIDE 94-B

SAULESTON TOWNSHIP WAYNE COUNTY NORTH CAROLINA

BENTON & ASSOCIATES

LAND SURVEYING AND MAPPING  
119 E WALNUT STREET GOLDSBORO, NC  
PHONE (919) 735-0440 FAX 735-0840  
FIRM LICENSE NO. C-605

APPROVED RMB DATE 01/09/21

SURVEYOR JHL DRAFTER RMB

FILE NUMBER 20-091-2

## Carol Bowden

---

**From:** Craig Honeycutt  
**Sent:** Monday, March 1, 2021 9:15 AM  
**To:** WC - Commissioners  
**Cc:** Harrell, Timmy  
**Subject:** FW: [External] - Holly Street Property  
**Attachments:** 805 E. Holly Street Property.pdf

Commissioners – I do not know of any reason for the County to want this property. If you are ok, we will place on our agenda for March 16 to allow them to proceed.

Thanks.

Craig

**From:** Harrell, Timmy <timmyharrell@wcps.org>  
**Sent:** Friday, February 26, 2021 9:12 AM  
**To:** Craig Honeycutt <craig.honeycutt@waynegov.com>  
**Subject:** [External] - Holly Street Property

### CAUTION

**This email originated outside the County of Wayne's network.**

**Do not open any attachments or click on links unless you trust the sender or expecting this email.**

Craig,

We are interested in selling a lot we own located at 805 E. Holly Street. We have a potential adjacent property owner who is interested in the lot. Our board policy states we must first offer any real property we wish to sell to the County before we can move forward. If the County is not interested in the property will you please acknowledge so we can move forward?

Thank you!!

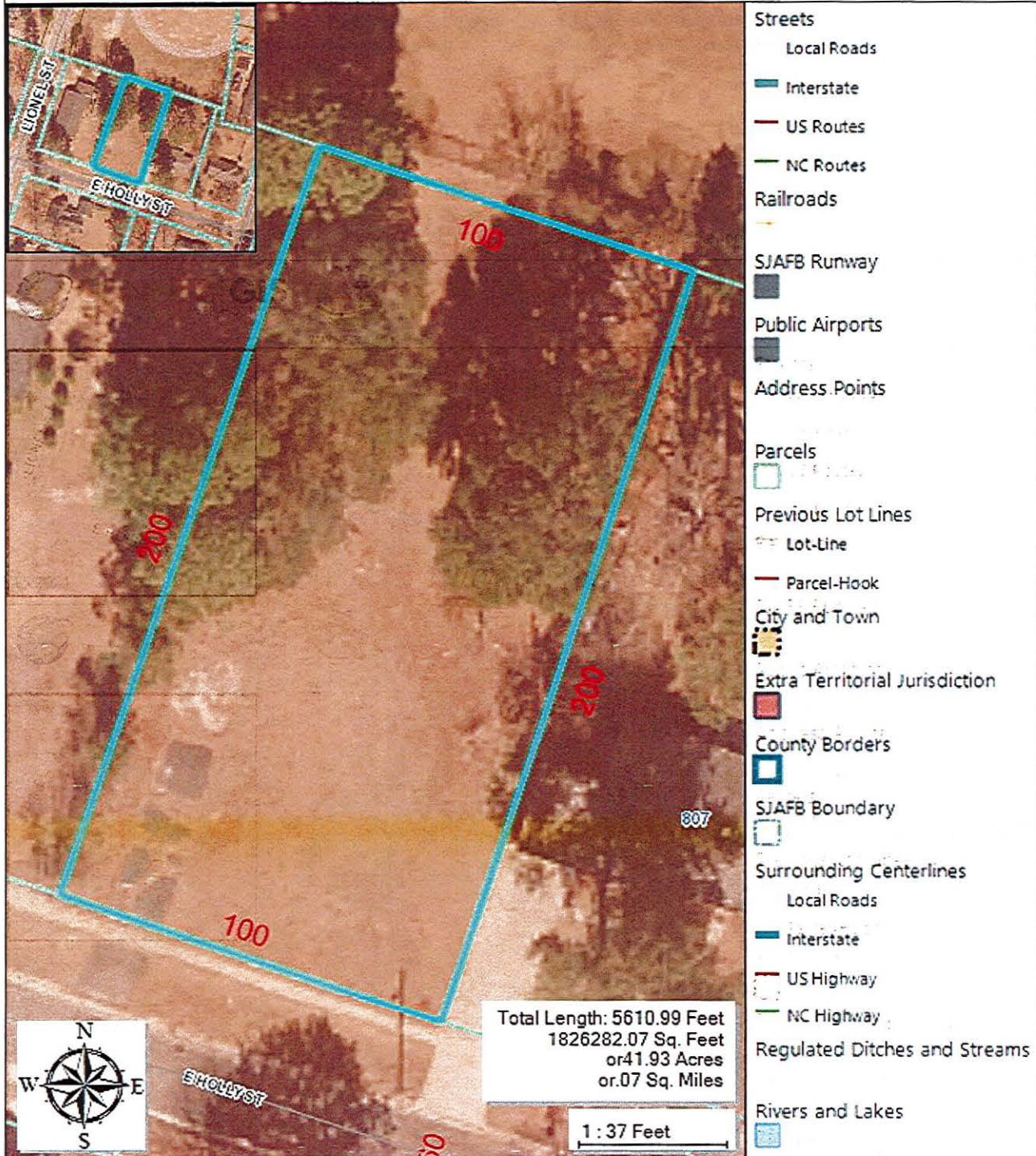
Tim

Tim Harrell, Ed.D  
Asst. Superintendent of Support Services  
County Athletic Director  
Wayne County Public Schools  
Office: 919-705-6192  
Cell: 919-795-1654

*All email correspondence to and from this address is subject to the North Carolina Public Records Law, which may result in monitoring and disclosure to third parties, including law enforcement.*



Wayne  
Printed February 15, 2021  
See Below for Disclaimer



|                                   |                                    |                                    |
|-----------------------------------|------------------------------------|------------------------------------|
| <b><u>OBJECTID</u></b>            | <b><u>PIN</u></b>                  | <b><u>Owner Name</u></b>           |
| 14450                             | 3509375642                         | THE GOLDSBORO CITY                 |
| <b><u>Co-Owner Name</u></b>       | <b><u>Owner Address 1</u></b>      | <b><u>Owner Address 2</u></b>      |
|                                   | BOARD OF EDUCATION                 | PO BOX 1797                        |
| <b><u>Owner Address 3</u></b>     | <b><u>Owner City</u></b>           | <b><u>Owner State</u></b>          |
|                                   | GOLDSBORO                          | NC                                 |
| <b><u>Owner Zip</u></b>           | <b><u>Unit or Apt</u></b>          | <b><u>Deed Date</u></b>            |
| 27533-1797                        |                                    | 5/1/1991 12:00:00 AM               |
| <b><u>REID</u></b>                | <b><u>Deed Book</u></b>            | <b><u>Deed Page</u></b>            |
| 0052114                           | 1295                               | 114                                |
| <b><u>Sale Month</u></b>          | <b><u>Sale Year</u></b>            | <b><u>Sale Price</u></b>           |
| 5                                 | 1991                               | 10000                              |
| <b><u>Previous Deed Book</u></b>  | <b><u>Previous Deed Page</u></b>   | <b><u>Previous Sale Month</u></b>  |
| 00435                             | 0462                               | 1                                  |
| <b><u>Previous Sales Year</u></b> | <b><u>Previous Sale Price</u></b>  | <b><u>Property Use</u></b>         |
| 1955                              | 0                                  | 83 - PUBLIC SCHOOLS                |
| <b><u>Record Source</u></b>       | <b><u>Property Address</u></b>     | <b><u>Legal Description</u></b>    |
| Owner                             | 805 E HOLLY ST                     | E HOLLY ST                         |
| <b><u>Acres</u></b>               | <b><u>Neighborhood</u></b>         | <b><u>Account Number</u></b>       |
| 1                                 | 01802                              | 75246620                           |
| <b><u>Township Code</u></b>       | <b><u>Building Value</u></b>       | <b><u>Outbuilding Value</u></b>    |
| 12                                | 0                                  | 0                                  |
| <b><u>Land Value</u></b>          | <b><u>Total Market Value</u></b>   | <b><u>Total Assessed Value</u></b> |
| 10700                             | 10700                              | 10700                              |
| <b><u>Vacant Or Improved</u></b>  | <b><u>Vacant or Improved 2</u></b> |                                    |
| 1                                 | 1                                  |                                    |

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

## MEMORANDUM

To: Wayne County Board of Adjustment

From: Berry Gray, Planning Director

Date: February 19, 2021

Re: Variance Request V-21-01

Item: Dimensional Variance  
Parcel ID# 3548674565  
Property Owner: Jo Ann Summerlin  
Applicant: Jordan Anderson  
Saulston Township, 240 Race Track Road

**Variance Request:** Jordan Anderson has requested a variance from Section 70-103(c) of the Wayne County Subdivision Ordinance in order to place a mobile home within the required 60' setback. The structure is proposed to be 48' from the front property line so a 12' variance is requested by the applicant. The applicant has stated that there are plans to construct a house behind the subject mobile home which limits how far back the mobile home can be placed.

**Property Information:** The property is owned by Jo Ann Summerlin and is located in Saulston Township at 240 Race Track Road, La Grange, NC and is listed in the Wayne County Tax Office as Parcel Number 3548674565. A mobile home is currently placed on the property waiting for final inspections if this variance is approved.

The property is within the following service areas:

- Zoning – RA 30 (Residential Agriculture-30)
- Fire – New Hope
- EMS – Station 5
- Water Supply Watershed – No
- Voluntary Agriculture District – Within ½ Mile
- Wetlands – No
- Board of Commissioners District – 5

**Ordinance/Statute Information:** Section 70-37 of the Wayne County Subdivision Ordinance requires that a Public Hearing be held by the Board of Adjustment prior to taking action on a variance to the dimensional requirements of the Ordinance.

NC General Statute 160D-406 states that a quasi-judicial hearing is required for variance requests and that “the concurring vote of four-fifths of the board shall be necessary to grant a variance.”

The Statute also states that prior to granting a variance, the Board of Adjustment must determine that an undue hardship may result from strict compliance.

- (1) Unnecessary hardship would result from the strict application of the regulation. It is not necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
- (2) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance. A variance may be granted when necessary and appropriate to make a reasonable accommodation under the Federal Fair Housing Act for a person with a disability.
- (3) The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance is not a self-created hardship.
- (4) The requested variance is consistent with the spirit, purpose, and intent of the regulation, such that public safety is secured and substantial justice is achieved.

Supporting documents attached:

Site Plan

Area Map

Variance Application

## Wayne County, North Carolina

### Petition for Zoning Variance

Date 2/19/21

Applicant Name: Jordan Anderson Telephone: 919-252-4446  
Address: 125 Race Track Rd LaGrange, NC 28551

Property Owner Name: JoAnn Summerlin Telephone: 919-920-2654  
Address: 220 Race Track Rd LaGrange, NC 28551

1. Property address or location: 240 Race Track Rd LaGrange, NC 28551

2. Current zoning classification: RA-30

3. Requested variance: to leave mobile home in current position

4. Property legal description (metes and bounds, or if subdivided, lot, block, subdivision plat book and page number): 1443 page 840

5. Owner's intended use of the property in question if variance is approved: leave mobile home in current position to build behind it later

6. Explain in detail why you think this petition should be approved: To save money and time for future build and to not have to move the septic tank currently in place on the property.

7. Name and addresses of owners whose property abuts the property in question: \_\_\_\_\_

I certify that I, the applicant, have the consent of the owner and act on his behalf in applying for the variance to in the Wayne County Zoning Ordinance.

Date: 2/19/21 Signature: Jordan Anderson  
Applicant

Report of the Zoning Enforcement Officer on the property in question:

Dimensional Variance; front setback; 12' variance needed

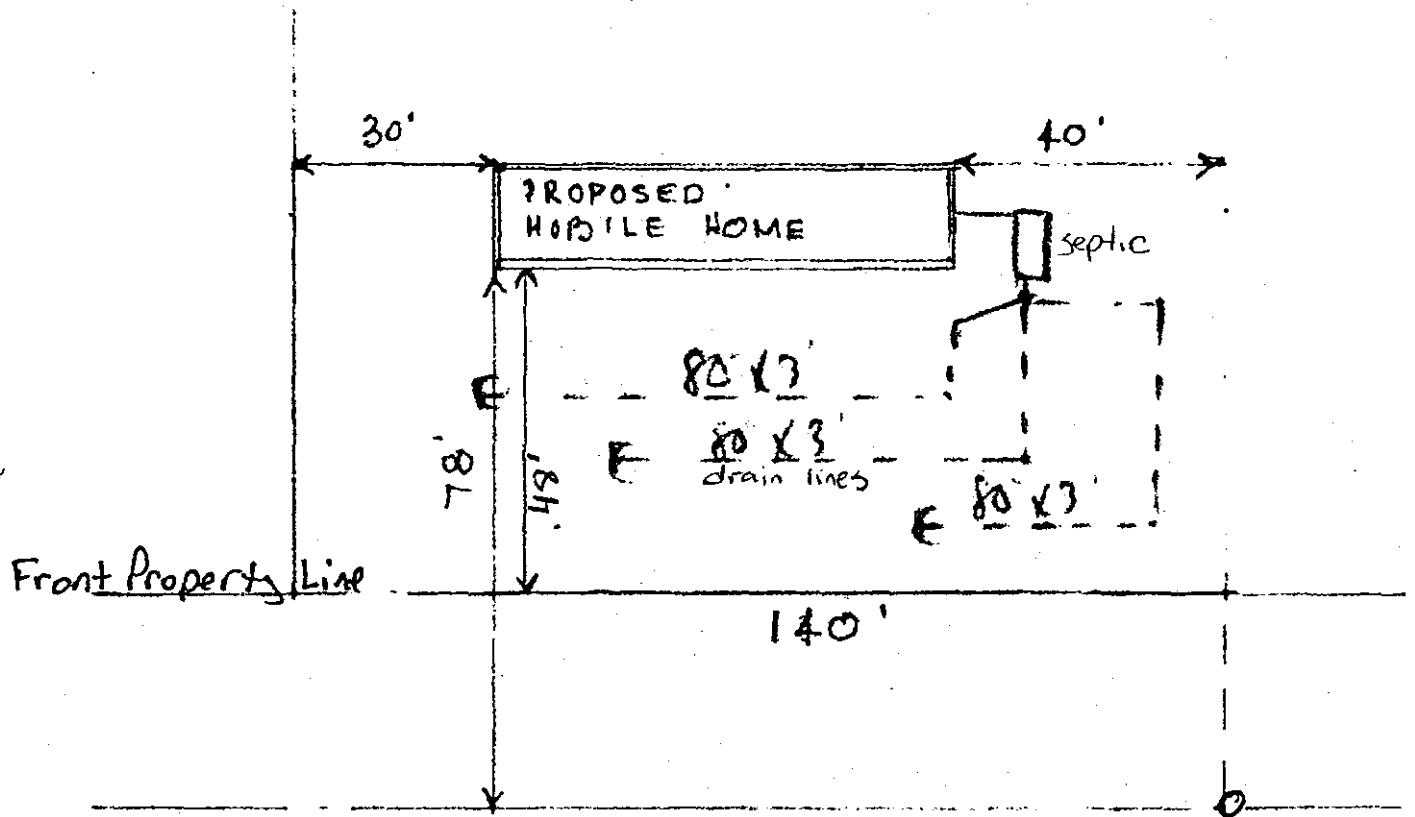
Fee Paid \$ 200 Date 2/19/21

Date Public Hearing Scheduled \_\_\_\_\_ Time \_\_\_\_\_

Dates Public Hearing Advertised \_\_\_\_\_

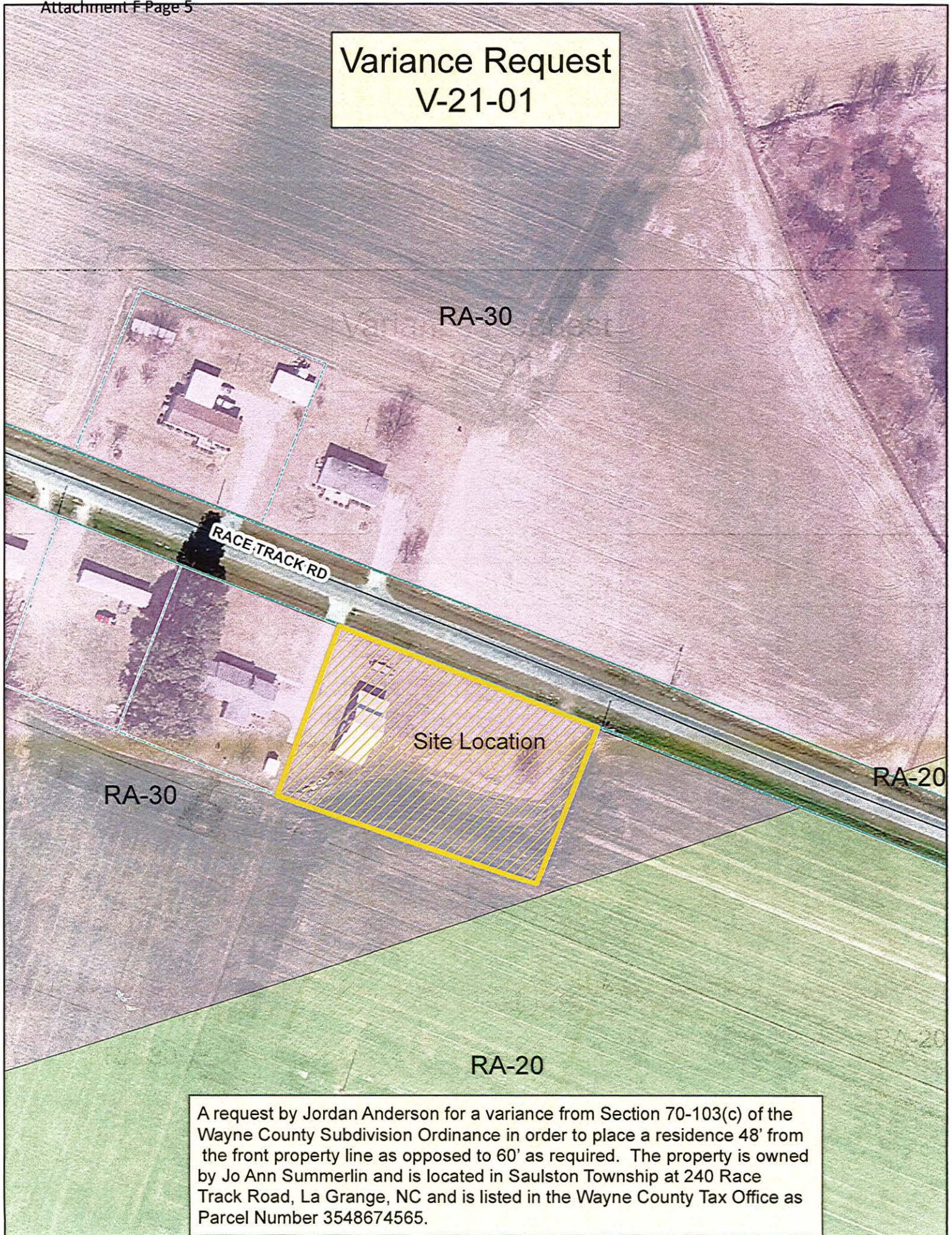
Petition: Approved \_\_\_\_\_ Petition No. V-21-01  
Denied \_\_\_\_\_

60' required setback  
48' proposed setback  
12' variance request



N. C. S. R. No. 1717

# Variance Request V-21-01



A request by Jordan Anderson for a variance from Section 70-103(c) of the Wayne County Subdivision Ordinance in order to place a residence 48' from the front property line as opposed to 60' as required. The property is owned by Jo Ann Summerlin and is located in Saulston Township at 240 Race Track Road, La Grange, NC and is listed in the Wayne County Tax Office as Parcel Number 3548674565.

# Wayne County Public Library

## Wayne County Memory Project

### TERMS OF SERVICE

#### INTRODUCTION: CONSENT TO TERMS

Your use of the Wayne County Memory website ("Wayne County Memory website" or the "Service") is subject to these Terms of Service. Please read the Terms of Service carefully before accessing or using the Wayne County Memory Project website. By accessing or using the Wayne County Memory Project website, you agree to be bound by these Terms of Service. If you do not agree to these Terms of Service, please exit the Wayne County Memory Project website.

We reserve the right, at our discretion, to modify, add or delete portions of these terms at any time by posting updated Terms of Service on the Wayne County Memory Project website. Please check these terms frequently for updates. Any modifications, additions or deletions to these terms shall be effective immediately upon posting of updated Terms of Service. Your continued use of the Wayne County Memory Project website following the posting of updated Terms of Service will mean that you agree to those changes.

#### 1. PARTIES AFFECTED BY THE TERMS OF SERVICE

- a. Wayne County Public Library – organizer, provider, and facilitator of the Wayne County Memory Project in Wayne County, North Carolina.
- b. Pass It Down, LLC – creator of the digital storytelling platform for the Wayne County Memory Project website
- c. Users – any individual person, group of persons, social or civic organization, and/or business entity who accesses or uses the Wayne County Memory Project website

#### 2. USER ACCOUNTS

All persons who wish to use the Wayne County Memory Project website must create an account and maintain a valid email address. Once users create an account, they become bound by these Terms of Service. If you create an account on the Wayne County Memory Project website, you are responsible for maintaining the security of your account. You are responsible for all activities that occur under the account and any other actions taken in connection with the account. You must take reasonable steps to guard the security of your account. We will not be liable for any acts or omissions resulting from a breach of security, including any damages of any kind incurred as a result of such acts or omissions.

#### 3. LICENSE TO REPRODUCE CONTENT

By uploading photographs, video, oral history, text, and/or any story that gets posted in any format ("Content") on the Wayne County Memory Project website, you grant the Wayne County Public Library ("WCPL") and Pass It

Down, LLC ("PID") a world-wide, royalty-free, and non-exclusive license to use, transmit, reproduce, modify, adapt and/or publish the Content, for the purpose of displaying, distributing, promoting and/or utilizing the contents of your account in any way we see fit.

#### 4. ACCOUNT CONTENT

You agree to the following provisions for posting Content to the Website:

- a. WCPL claims no ownership or control over any Content that you post to the Wayne County Memory Project website. You retain any intellectual property rights to the Content you post, in accordance with applicable law. By posting Content, you represent that you have the rights to reproduce that Content without violation of the rights of any third party. You agree that you will bear any liability resulting from the posting of any Content that you do not have the rights to post.
- b. All Content posted to the Wayne County Memory Project website in any way is the responsibility of the owner. If Content is deemed illegal by any law having jurisdiction over you, you agree that WCPL may submit any necessary information to the proper authorities.
- c. You acknowledge that WCPL has the right, in our sole discretion, to remove any Content from the Wayne County Memory Project website that we deem inappropriate. You also agree that we may, without limitation, take any steps necessary to remove such Content from the website.

#### 5. MEMBER CONDUCT

You agree that you will not use the Wayne County Memory Project website to:

- a. Upload, post, or otherwise transmit any Content that is harmful, threatening, abusive, hateful, invasive to the privacy and publicity rights of any person, or that violates any applicable local, state, national, or international law, including any regulation having the force of law;
- b. Upload, post, or otherwise transmit any Content that is spam, or contains unethical or unwanted commercial content designed to drive traffic to third party sites or boost the search engine rankings of third party sites, or to further unlawful acts (such as phishing) or mislead recipients as to the source of the material (such as spoofing);
- c. Maliciously impersonate any real person or entity, including but not limited to WCPL and PID staff members or volunteers, post, upload or transmit any messages or materials anonymously or under a false name or a false email address, or to otherwise misrepresent your affiliation with any person or entity;
- d. Solicit passwords or personal identifying information for unintended, commercial or unlawful purposes from other users;
- e. Provide any material that is illegal under United States law;
- f. Upload, post or otherwise transmit any Content that contains viruses, worms, malware, Trojan horses or other harmful or destructive content;
- g. Allow usage by others in such a way as to violate these Terms of

Service;

- h. Make excessive or otherwise harmful automated use of the Service;
- i. Access any other person's account, or exceed the scope of the Service that you have signed up for; for example, accessing and using features you don't have a right to use.

#### 6. PROHIBITED USES OF THE SERVICE

- a. Although we do not seek to limit expression of ideas, WCPL may delete any Content that we deem to be inappropriate. In the case of repeated offenses, WCPL retains the right to terminate your posting privileges.
- You may only post, upload or transmit Content for which you have the copyright or other permission to distribute electronically. For example, if you post an article from a newspaper or magazine, song lyrics or graphics, you need to either own the copyright in the posted material or otherwise have permission to post the material. You may not violate, plagiarize, or infringe on the rights of third parties, including copyright, trademark, trade secret, privacy, personal, publicity, moral or proprietary rights. You promise and represent that any posted, uploaded or transmitted Content will be owned by or licensed to you or in the public domain.
- You may not remove, obscure or alter any proprietary rights notices (such as copyright or trademark notices) which may be affixed to or contained within the Service.
- The website can only be used for personal, non-commercial purposes. You cannot distribute or otherwise publish any material containing any solicitation of funds, advertising or solicitation for goods and services.
- WCPL and PID are not responsible or liable for any materials posted, uploaded or transmitted on or through the Wayne County Memory Project website by you or others. WCPL and PID cannot verify the accuracy of statements that users place on the Wayne County Memory Project website, and does not guarantee that any Content posted, uploaded or transmitted has been done with the permission of the copyright or proprietary owner or is otherwise in compliance with the rules of these Terms of Service.
- By using the Service, you agree to abide by these rules. You acknowledge that WCPL has the right (but not the obligation) to pre-screen, review, filter, modify, refuse, delete, edit or remove Content that it deems, in its sole discretion, to be in violation of these Terms of Service, or which it otherwise, in its sole discretion, considers to be inappropriate. You further acknowledge that WCPL has the right (but not the obligation) to limit or terminate access to the Service for any reason, including violation of these Terms of Service.

#### 7. COPYRIGHT INFRINGEMENT

If you believe that material located on the Wayne County Memory Project website violates your copyright, you may notify us in accordance with Our Digital Millennium Copyright Act ('DMCA') Policy. We will respond to all such notices as required by law, including by removing the infringing material

or disabling access to the infringing material. As set forth by law, we will, in our sole discretion, terminate or deny access to the Wayne County Memory Project website to users of the site who have repeatedly infringed upon the copyrights or intellectual property rights of others.

#### 8. TERMINATION

WCPL may terminate your access to all or any part of the Wayne County Memory Project website at any time, at our sole discretion, if we believe that you have violated these Terms of Service. You agree that any termination of your access to the Service may involve removing or discarding any content you have provided. We may, at our sole discretion, discontinue providing the Service at any time, with or without notice.

If you wish to terminate access to the Wayne County Memory Project, you may delete your account and cease using the website. You agree that, upon deletion of your account, we may, but are not required to, remove any content you have provided, at any time past the deletion of your account.

All provisions of these Terms of Service which by their nature should survive termination shall survive termination, including, without limitation, ownership provisions, warranty disclaimers, indemnity and limitations of liability.

#### 9. LINKS TO THE SERVICE WEBSITE

WCPL encourages and permits links to Content on the Wayne County Memory Project website. However, WCPL is committed to the highest programming standards and to independent, noncommercial storytelling by everyday people, both in content and appearance. Therefore, the linking should not (a) suggest that the Wayne County Memory Project website promotes or endorses any third party's causes, ideas, website, products or services, or (b) use the Wayne County Memory Project website Content for any commercial purposes. We reserve the right to withdraw permission for any link.

#### 10. REPRESENTATIONS; INDEMNITY

You represent and warrant that (a) any material you post, upload or transmit on or through the Wayne County Memory Project website does not and will not violate any rules of the Service or these Terms of Service, and (b) your use of the Wayne County Memory Project website complies with these Terms of Service. You shall defend, indemnify and hold harmless the WCPL and PID against all damages, claims or liabilities and expenses (including attorney's fees) arising out of or resulting in any way from any Content that you upload onto the Wayne County Memory Project website. Additionally, you shall defend, indemnify and hold harmless WCPL and PID from and against any and all Third Party claims and liabilities (including, without limitation, reasonable attorneys' fees and costs), regardless of the form of action, arising out of or in connection with a claim that the Service, when used within the scope of these Terms of Service, infringes, violates or misappropriates a valid third party patent, copyright or other proprietary right, provided that you are notified promptly in writing of the action and you are given the option, at your expense, to control the action and all requested reasonable assistance to defend the same.

## 11. DISPUTE RESOLUTION

Claims, disputes, or other matters in question between you and WCPL and/or PID arising out of or relating to this Agreement, or breach thereof, shall be subject to mediation in Wayne County, North Carolina, in accordance with the following provisions:

- a. The mediation shall be conducted by a mediator mutually acceptable to both parties.
- b. The parties agree to share equally in the expense of the mediation.
- c. Such mediation may include you or any other person or entity who may be affected by the subject matter of the dispute.
- d. Unless the parties agree otherwise, mediation shall be a condition precedent to the exercise of any legal remedy other than a proceeding seeking an immediate injunction or restraining order to protect the rights of a party pending litigation. Notwithstanding the issuance of an injunction or restraining order, or the refusal of a court to issue such an order, the dispute shall continue to be subject to mediation.

## 12. GOVERNING LAW

These Terms of Service shall be governed by the laws of the State of North Carolina and the Codes of the City of Wayne County ("City"). Any disputes under these Terms of Service or relating to the website shall be litigated in the General Court of Justice in Wayne County, North Carolina or in the Federal Courts in the Eastern District of North Carolina and you hereby consent to personal jurisdiction and venue in Wayne County, North Carolina.

## 13. DISCLAIMER

The Wayne County Memory Project website and any Content on or through the Wayne County Memory Project website are available on an "as is" and "as available" basis, without any warranties of any kind, either express or implied, including warranties of title or implied warranties of merchantability or fitness for a particular purpose. While WCPL and PID do not warrant that the Service will be uninterrupted, timely, secure or error-free, we value the security of your data and take steps to protect your data to the extent possible using industry-standard technology and services. Nor does WCPL make any warranties as to the results that may be obtained from use of the Wayne County Memory Project website or as to the accuracy, reliability or content of any information, service, products, opinions, or statements available on or through the Service or through links on the Service. Use of the Wayne County Memory Project website is entirely at your own risk.

## 14. LIMITATION OF LIABILITY

In no event will WCPL or PID, their directors, officers, employees or members be liable for any indirect, consequential, special, incidental or punitive damages, arising out of the use or inability to use the Wayne County Memory Project website. In no event will WCPL, its directors, officers, employees or members be liable for any amount in excess of \$100. Some jurisdictions do not allow the exclusion or limitation of liability for certain losses or damages. Therefore, only those limitations which are lawful in your jurisdiction will apply to you and our liability will be limited to the maximum extent permitted by law.

## 15. WAIVER

A waiver by either WCPL or PID or you of any breach of these Terms of Service shall be in writing. A modification or waiver of a part of these Terms of Service shall not constitute a waiver or modification of any other portion of the Terms of Service.

## 16. SEVERABILITY

The invalidity, illegality, or unenforceability of any provision of these Terms of Service or the occurrence of any event rendering any portion or provision of these Terms of Service void shall in no way affect the validity or enforceability of any other portion or provision of these Terms of Service. Any void provision shall be deemed severed from these Terms of Service, and the balance of these Terms of Service shall be construed and enforced as if these Terms of Service did not contain the particular portion or provision held to be void. The parties further agree to amend these Terms of Service to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent these entire Terms of Service from being void should a provision which is of the essence of these Terms of Service be determined void.

## 17. INTEGRATION

These Terms of Service represent the entire understanding of the parties regarding the use of the Wayne County Memory Project website and supersede any previous documents, correspondence, conversations, or other oral or written understanding related to these Terms of Service.

For copyright inquiries under the Digital Millennium Copyright Act please contact:

Kelsey Chandler, Local History Librarian, Wayne County Public Library,  
[Kelsey.Chandler@waynegov.com](mailto:Kelsey.Chandler@waynegov.com),

Borden Parker, County Attorney, Wayne County, North Carolina,  
[bparker@goldsborolawyers.com](mailto:bparker@goldsborolawyers.com)

For web posting, reprint, transcript or licensing requests for PID material, please contact  
[sayhi@passitdown.com](mailto:sayhi@passitdown.com)

For any questions or requests other than copyright issues or licensing requests, please contact

[sayhi@passitdown.com](mailto:sayhi@passitdown.com)

*These Terms of Service were last updated on January 21, 2021.*

**Permission /Digitization Information Form**

**PERMISSION TO DIGITIZE AND DISPLAY MATERIAL(S) ONLINE**

I understand that the purpose of my giving materials to the Wayne County Public Library for the purpose of digitization is to donate digital reproductions of items to **Wayne County Public Library** ("Institution") and to display these reproductions online for use by researchers and members of the public.

The staff and volunteers of the Institution may digitize the item(s) described below (the "Material(s)") so that they can be accessed by researchers and members of the public on the Institution's website, through DigitalNC, Digital Public Library of America (DPLA), or in any other manner that the Institution sees fit.

I represent and warrant, to the best of my knowledge, that the Material(s) are in the public domain or that I am either (i) the lawful owner of the copyright in the Material(s) or (ii) the authorized representative of the lawful owner of the copyright. Copyright of all Material(s) will remain with the legal owner of the Material(s). Images may be removed from online display at the request of the legal owner.

As the owner of the Material(s), I recognize that the digitization process will be performed by properly-trained professional staff of the Institution or, where deemed appropriate by staff of the Institution, an outside digitization service. I also recognize that the Material(s) so presented by me for digitization are aged and fragile and may be damaged in some form or fashion regardless of the care taken by the Institution's professional staff. I hereby waive any action for damages that may occur during or following the digitization process against the Institution, or its professional staff, agents or representatives.

The Material(s) described below are hereby offered free and clear for digitization and subsequent display as described above, and with no additional restrictions to the Institution, for the purpose of public access online. Said items may be digitized, photographed, microfilmed, photocopied, or otherwise reproduced by the Institution or a digitization service selected by the institution and displayed for the public and for researchers in accordance with the Institution's established policies and procedures.

**Description of Material(s):**

- [Delete or expand list as necessary][Short description of item (type of material, date of material, source, headline, etc...)],
- [Short description of item]; and
- [Short description of item].

**The donor hereby declares that s/he has the authority to provide the Material(s) to the Wayne County Public Library for digitization and future public use.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Wayne County Public Library Representative Signature and Date:

\_\_\_\_\_

*This form is adapted from the Permission to Digitize and Display Material(s) Online  
Community Digitization Project form created by the Digital Library of Georgia ("DLG") and  
the Digital Public Library of America ("DPLA").*

**Board of Commissioners' Information**

The Board of Commissioners was advised of the following personnel changes:

1. Sheriff  
Name of Employee – Dylan C. Corbett  
Date of Employment – January 19, 2021  
Classification – Deputy II, Full-time  
Salary – \$36,968.042 per year
2. Jail  
Name of Employee – Latosha Marciel Newsome  
Date of Employment – January 25, 2021  
Classification – Detention Entry, Full-time  
Salary – \$31,535.57 per year
3. 911  
Name of Employee – Xavier J. Baranich  
Date of Employment – January 15, 2021  
Classification – Telecommunicator - PT, Part-Time  
Salary – \$12.06 per hour
4. Animal Control  
Name of Employee – Jazel Maines  
Date of Employment – February 15, 2021  
Classification – Shelter Attendant, Full-Time  
Salary – \$23,286.00 per year
5. Jail  
Name of Employee – Shanetta Renee Sutton  
Date of Employment – January 22, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year
6. DSS  
Name of Employee – Brianna Brown  
Date of Employment – February 8, 2021  
Classification – SW II w/a/ SW IAT, Full-Time  
Salary – \$37,929.00 per year
7. DSS  
Name of Employee – Joseph Brown, III  
Date of Employment – February 8, 2021  
Classification – SW IAT, Full-Time  
Salary – \$46,104.00 per year
8. DSS  
Name of Employee – Cara Johnson  
Date of Employment – February 8, 2021  
Classification – SW II w/a SW III, Full-Time  
Salary – \$37,929.00 per year

9. Jail  
Name of Employee – Jaslyne Selisha May Tyson  
Date of Employment – February 8, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year
10. Jail  
Name of Employee – Richelle Danica Butler  
Date of Employment – February 15, 2021  
Classification – Detention Entry, Full-Time  
Salary – \$31,535.57 per year
11. Library  
Name of Employee – Mary A. Davis  
Date of Employment – February 15, 2021  
Classification – LA II – Children’s Sub, Part-Time  
Salary – \$12.34 per hour
12. Library  
Name of Employee – Esther Munoz  
Date of Employment – February 15, 2021  
Classification – Library Assistant – Goldsboro Kids, Reg. Part-Time  
Salary – \$12.34 per hour

**WAYNE COUNTY**

**NORTH CAROLINA**

**North Carolina 811 Safe Digging Month Proclamation**

**WHEREAS**, as utility owners, excavators, designers, and homeowners work to keep pace with North Carolina's economic development, it is important to minimize damages to underground utility lines, danger to workers and the general public, environmental impact, and loss of utility services to the citizens of North Carolina; and

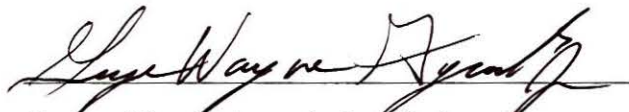
**WHEREAS**, North Carolina 811, a utility service notification center and leader in education celebrates its 43<sup>rd</sup> year of continuous service to the State, is key to preventing injuries and damages when excavating; and

**WHEREAS**, this unique service provides easy, one-call notification about construction and excavation projects that may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

**WHEREAS**, this vital service, which began in 1978 serves the citizens of North Carolina from the mountains to the coast, educates stakeholders about the need for excavation safety whether the project is as small as planting a tree to designing and beginning construction on a new interstate; and

**WHEREAS**, in 2020, the North Carolina one call system received 2.1 million notification requests and transmitted over 12.2 million requests, providing protection to utility companies infrastructure, their employees, excavators, and customers.

**NOW, THEREFORE, BE IT RESOLVED**, that Wayne County has designated the month of April 2021 as "**North Carolina 811 Safe Digging Month**" to encourage all excavators and homeowners of Wayne County to contact 8-1-1 either by dialing 8-1-1 or contacting NC811 via the webpage of NC811.org at least three working days prior to digging in order to "Know What's Below," avoid injury, protect the environment, prevent millions of dollars in damages and to remind excavators that three working days' notice is the law, for safe digging is no accident, and that more information may be obtained by visiting [www.nc811.org](http://www.nc811.org).

  
George Wayne Aycock, Jr., Chairman

3 - 16 - 2021

Date

Attest:

  
Carol Bowden, Clerk to the Board



WK Dickson & Co., Inc.

**Work Authorization #15  
Wayne Executive Jetport (GWW)  
Wayne County, North Carolina  
GWW: Corporate Area Expansion – Phase 2  
(Design Phase Services)  
March 4, 2021**

**CONTRACT FOR PROFESSIONAL SERVICES**

**Dated March 18, 2016  
(Expiration Date: March 18, 2021)**

**PROJECT DESCRIPTION**

Wayne County (OWNER) wishes to proceed with design phase services for the 2<sup>nd</sup> phase of the Corporate Area Expansion at the Wayne Executive Jetport (GWW). The 1<sup>st</sup> phase of construction was recently completed under Work Authorization #5. The 1<sup>st</sup> phase included the construction of a new asphalt taxiway, aprons, access road, parking, and site preparation for four (4) 100' x 100' hangars.

Since the completion of the 1<sup>st</sup> phase, GWW has completed construction of one (1) hangar and currently has a commitment from a new tenant to build three (3) hangars in the other available spaces, as well as an additional hangar that will require further development of the Corporate Area. The 2<sup>nd</sup> phase will expand the back apron and prepare the site for two (2) additional hangars. The project limits are shown on the attached exhibit. The overall Corporate Area layout is shown on GWW's current Airport Layout Plan (ALP) that was conditionally approved on March 23, 2020.

Design shall be accordance with the following FAA Advisory Circulars:

- 150/5300-13A – Change 1: Airport Design
- 150/5320-6G: Airport Pavement Design and Evaluation (assuming release by start of design)
- 150/5370-2G: Operational Safety on Airports During Construction
- 150/5370-10H: Standards for Specifying Construction of Airports

Grant administration services are not included at this time. The OWNER wishes to proceed with the design phase services using local funding at this time with the hope that grant funding becomes available. Grant administration can be added as an additional service if grant funds become available. Design services will be completed within the NCDOT, Division of Aviation (DOA) guidelines to ensure reimbursement eligibility in the future.

The below scope of services outlines project management, design and plan preparation, erosion and



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sediment control permit, bidding, QC and constructability review, topographic survey, and geotechnical investigation services to be provided by WK Dickson (ENGINEER) to assist the OWNER with this project. This scope of work and fee estimate includes the work that is known to be required for this project as defined below:

### **SCOPE OF SERVICES**

#### **Basic Services**

The ENGINEER will provide the Basic Services listed below and in accordance with Section I of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Project Management:** Project Management shall generally consist of the following:
  - a. Project Formulation and Scope Development.
  - b. Work authorization development and facilitation of NCDOT, Division of Aviation (DOA) review and Independent Fee Analysis (IFA).
  - c. Develop and update project schedule, budget, and cash flow.
  - d. General project management including invoicing, scheduling, and design development meetings.
  - e. General Owner and Division of Aviation coordination
  - f. Subconsultant Coordination
2. **Design and Plan Preparation:** The ENGINEER will provide Design Phase services for the Corporate Area Expansion – Phase 2 project. Design phase services shall include the following:
  - a. Conduct a site visit to analyze existing conditions.
  - b. In consultation with the OWNER and other government agencies through conferences, meetings, or submission of preliminary reports as appropriate, determine the extent of the Project and the design. All FAA SOPs will be followed, where applicable.
  - c. Review survey deliverable and set up base drawing files with the final survey incorporated for design.
  - d. Review geotechnical report and recommendations.
  - e. ENGINEER will submit 30% drawings to OWNER and DOA for review and approval prior to proceeding to 60% design. It is anticipated that DOA's 30% review will be minimal to check compliance with general scope and should not require extensive revisions or comment



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responses. It is anticipated that 30% design drawings will generally consist of the following elements:

- i. Construction Safety and Phasing Plan
- ii. Existing Conditions and Demolition Plan
- iii. Site Layout Plan
- iv. Grading and Drainage Plan

- f. ENGINEER will submit 60% drawings to OWNER and DOA for review and approval prior to proceeding to 90% design. It is anticipated that DOA's 60% review will be minimal to check compliance with general scope and should not require extensive revisions or comment responses. It is anticipated that 60% design drawings will generally consist of the following elements:

- v. Cover & Index Sheet
- vi. General Notes
- vii. Construction Safety and Phasing Plan
- viii. Existing Conditions and Demolition Plan
- ix. Site Layout Plan
- x. Grading and Drainage Plan
- xi. Erosion and Sedimentation Control Plan
- xii. Typical Sections
- xiii. Pavement Marking Plan

- g. ENGINEER will submit 90% drawings, specifications, and cost estimate to OWNER and DOA for review and approval prior to proceeding to 100% design. It is anticipated that 90% design drawings will generally consist of the following elements:

- xiv. Cover & Index Sheet
- xv. General Notes
- xvi. Construction Safety and Phasing Plan
- xvii. Existing Conditions and Demolition Plan
- xviii. Site Layout Plan
- xix. Grading and Drainage Plan
- xx. Erosion and Sedimentation Control Plan
- xxi. Drainage Details
- xxii. Erosion and Sedimentation Control Details
- xxiii. Typical Sections & Pavement Details
- xxiv. Pavement Marking Plan & Details

- h. Verify pavement design using FAA's FAARFIELD software.

Wayne Executive Jetport

GWW: Corporate Area Expansion – Phase 2 (Design Phase Services)

Work Authorization #15

Page 3



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- i. Coordination with ECS to ensure compliance with their earthwork recommendations.
- j. Coordination with Wayne County to determine need for Development Permit.
- k. Calculation of quantities and preparation of cost estimates for 90% and final submittals.
- l. Preparation of technical specifications in accordance with FAA Advisory Circular 150/5370-10H.
- m. Preparation of front-end specifications to include the advertisement and Instructions to Bidders, Bid Forms, Construction Contract, General Provisions, and Special Provisions.
- n. Prepare responses to comments provided from DOA review of plans and specifications and incorporate any changes.
- o. Prepare final design, contract drawings, specifications and contract documents.
- p. A Simple Written Record will be prepared and submitted to DOA for review and approval, in accordance with FAA Order 1050.1, Environmental Impacts: Policies and Procedures, FAA Order 5050.4, National Environmental Policy Act (NEPA) Implementing Instructions for Airport Actions and FAA Environmental Desk Reference for Airport Actions. No field work is expected to be required for this CATEX. If it is determined that a Documented CATEX is required for this project, completion of the required field work and preparation of the documents may be provided as an additional service.
- q. Prepare and submit Construction Safety and Phasing Plan (CSPP) and the required checklist from Appendix C of Advisory Circular 150/5370-2G to DOA for review. ENGINEER will facilitate review process and address review comments to achieve DOA concurrence prior to submitting to FAA for approval.
- r. Prepare and submit 7460-1, Notice of Proposed Construction to FAA for approval prior to construction.
- s. ENGINEER will submit construction estimate and coordinate with DOA for determination of minority goal in conjunction with the 90% submittal and prior to developing bid documents and advertisements.
- t. Prepare the final engineer's report which shall include an analysis and reasons for the design choices; an analysis of the manner that the work will be accomplished; and a project cost



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estimate based upon the final design. The report shall include all requirements outlined in DOA's AV-203 Engineer Design Report Outline.

3. **Erosion and Sedimentation Control Permit:** Preparation and submittal of application and supporting documentation and coordination to obtain the required NCDEQ Erosion and Sedimentation Control Permit. Erosion and Sedimentation Control Permit services shall include the following:

- a. Erosion control measures design calculations.
- b. Application package preparation and submittal.
  - i. Preparation of drainage maps and figures.
  - ii. Preparation of construction narrative and sequence of construction.
  - iii. Completion of Financial Responsibility/Ownership Form and coordination with OWNER for signatures and check for permit fee.
  - iv. Compilation of Erosion Control Report, including all documents required by the Erosion and Sediment Control Permit checklist, and submittal to NCDEQ for review.
- c. Facilitation of Review Comments/Responses
  - i. Review comment coordination with NCDEQ.
  - ii. Revise plans, calculations, and specifications as required based on review comments.
  - iii. Prepare comment response and compile revised plans and supporting documents for submittal to NCDEQ.

Facilitation of up to one round of review comments with NCDEQ will be provided. If required, additional facilitation of review comments beyond the first round will be provided as an additional service and is excluded from this scope of services. All permit fees will be paid by the OWNER.

4. **Bidding:** Bidding services and the bid opening will be completed in accordance with state bidding laws. The ENGINEER will provide the following Bidding services:

- a. Assist the Owner with advertising the project and distributing the bid documents. The actual cost of the newspaper advertisement shall be paid for by the OWNER.
- b. Conduct a pre-bid conference in accordance with FAA Advisory Circular AC 150/5370-12B.



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- c. Answer contractor questions and issue addenda, if necessary.
- d. Assist the OWNER in obtaining bids by holding a public bid opening in accordance with state bidding laws.
- e. Prepare bid tabulation and analysis of bid results. DBE commitments or Good Faith Effort will be provided after bidding and prior to determination of the lowest bidder.
- f. Provide Recommendation of Award of construction contract for OWNER.
- g. Assistance in preparation of formal contract documents for the award of construction contract.
- h. Preparation of Released for Construction plans.

If upon completion of bid advertisement and the pre-bid meeting additional solicitation and pre-bid meetings are required in order to solicit the minimum number of bidders this may be provided as an additional service.

5. **Quality Control (QC) and Constructability Review:** ENGINEER will perform internal quality review of plans, specifications, and contract documents prior to completing the project.

#### **Special Services**

The ENGINEER will provide the Special Services listed below and in accordance with Section II of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Topographic Survey:** Perform survey necessary to collect information needed for design of the project. Survey will be completed by Matrix East, PLLC as a subconsultant to WK Dickson. Subconsultant proposal and survey area are shown in Attachment 'D'.
2. **Geotechnical Investigation:** Conduct four (4) soil borings and develop geotechnical recommendations for earthwork and pavement design. Geotechnical Investigation will be completed by ECS Southeast, LLP, as a subconsultant to WK Dickson. Subconsultant proposal and boring locations are shown in Attachment 'E'.

#### **DELIVERABLES**

The ENGINEER will provide the following project deliverables to the OWNER and DOA:

1. Electronic copies, in PDF and/or AutoCAD format, of drawings and specifications produced under this contract.



WK Dickson & Co., Inc.

- 30% & 60% Review Submittals (plans only)
  - 90% Review Submittal (plans, specifications, & cost estimate)
  - Final Plans, Specifications, & Cost Estimate
2. One (1) hard copy of completed final drawings, specifications, and reports produced under this contract (OWNER only).
  3. Electronic copies of permitting and CATEX documents and approvals.
  4. Electronic copies of FAA Form 7460-1 approval, CSPP and CSPP checklist.
  5. Electronic copies, in PDF, of Sealed Engineer's Design Report.
  6. Electronic copies, in PDF, of geotechnical report and sealed survey drawings.
  7. PDF copy of Pre-Bid meeting minutes and attendance sheet.
  8. Sub-contractor list.
  9. All items required in the applicable sections of DOA's AV-101 checklist.

#### **FEE SCHEDULE**

The above services shall be provided and billed according to the below Fee Schedule:

##### **Basic Services**

|                                                  |          |          |
|--------------------------------------------------|----------|----------|
| Project Management                               | Lump Sum | \$13,498 |
| Design and Plan Preparation                      | Lump Sum | \$47,107 |
| Erosion and Sedimentation Control Permit         | Lump Sum | \$8,117  |
| Bidding                                          | Lump Sum | \$8,732  |
| Quality Control (QC) and Constructability Review | Lump Sum | \$4,860  |

##### **Special Services**

|                                        |          |         |
|----------------------------------------|----------|---------|
| Topographic Survey (Sub – Matrix East) | Lump Sum | \$2,100 |
|----------------------------------------|----------|---------|



WK Dickson &amp; Co., Inc.

|                                               |            |                |
|-----------------------------------------------|------------|----------------|
| <u>Geotechnical Investigation (Sub – ECS)</u> | <u>NTE</u> | <u>\$4,850</u> |
|-----------------------------------------------|------------|----------------|

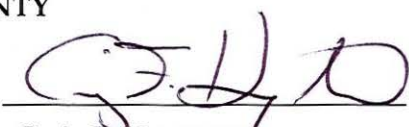
|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b>\$89,264</b> |
|--------------|-----------------|

The total fee of all work is in the amount of **\$89,264** and is summarized in Attachment 'A'. Miscellaneous additional work required but not contained in the above scope of services will be paid for in accordance with the current rate schedule at that time and will be subject to prior approval by the OWNER.

**E-VERIFY**

The Contractor and any of its subcontractors must comply with the requirements of the North Carolina General Statutes, if applicable, which require certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies.

All other provisions of the Contract for Professional Services dated March 18, 2016 shall remain in full force and effect and unmodified other than as noted herein.

**Requested By:****WAYNE COUNTY**By: Typed Name: Craig F. HoneycuttTitle: County ManagerDate: 3-16-21**Accepted By:****W.K. DICKSON & CO., INC.**

By: \_\_\_\_\_

Typed Name: Scott SigmonTitle: Vice President

Date: \_\_\_\_\_

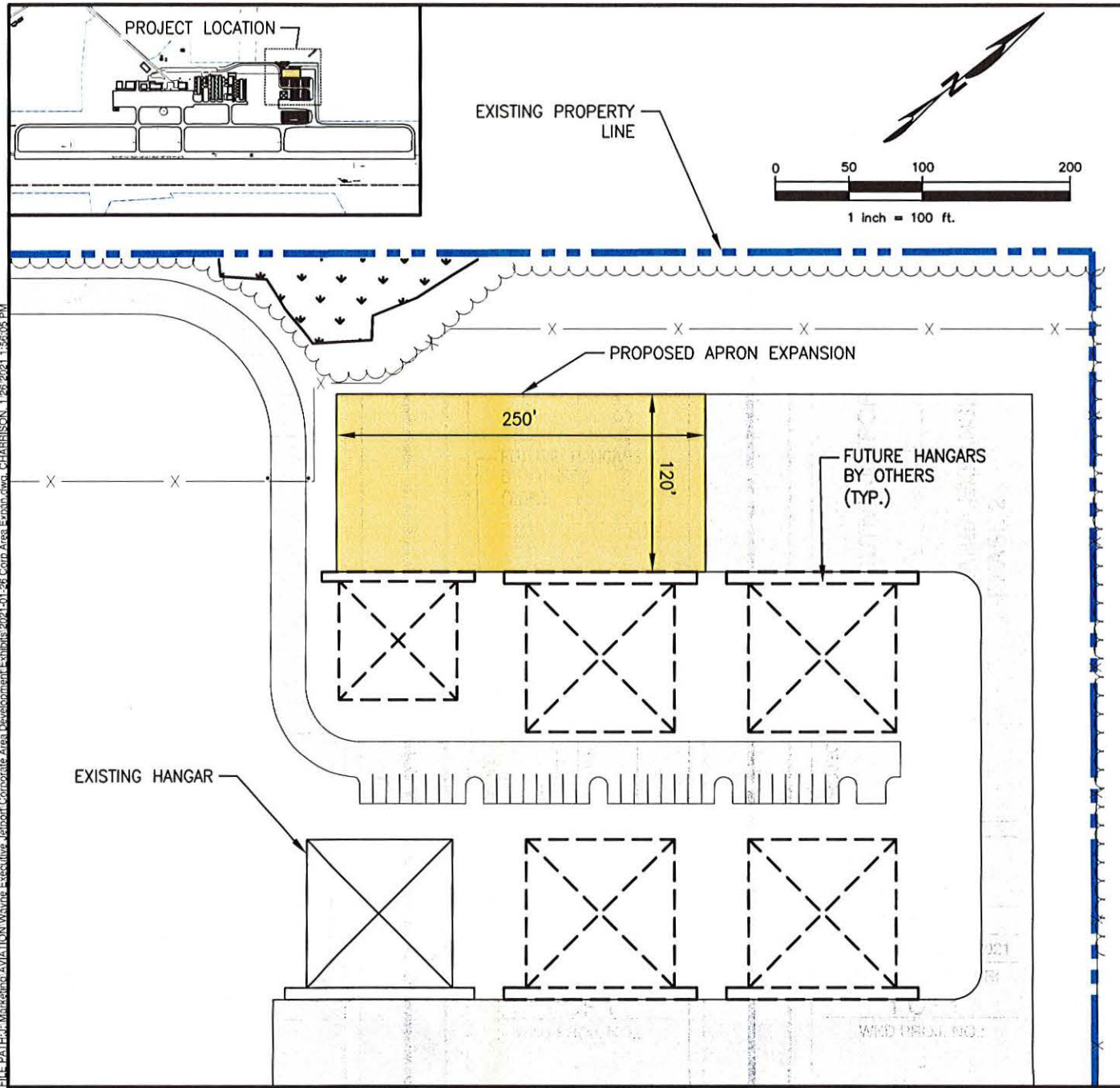
**ATTACHMENTS**

- A. Man-hour Summary
- B. Project Budget
- C. Project Schedule
- D. Sub-Consultant Proposal – Topographic Survey
- E. Sub-Consultant Proposal – Geotechnical Investigation



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720 CORPORATE  
CENTER DRIVE  
RALEIGH, NC 27607  
(t) 919-782-0495  
(f) 919-782-9672

WWW.WKDICKSON.COM

NC LICENSE NO. F-0374

PROJECT NAME:

WAYNE EXECUTIVE JETPORT

DRAWING TITLE:

CORPORATE AREA EXPANSION  
PHASE 2

|             |           |
|-------------|-----------|
| PROJ. MGR.: | JLE       |
| DESIGN BY:  | JLE       |
| DRAWN BY:   | CDH       |
| PROJ. DATE: | JAN. 2021 |

DRAWING NUMBER:

1 OF 1

WKD PROJ. NO.:

| PROJECT DESCRIPTION: GWW: WA#15 - Corporate Area Expansion - Phase 2 (Design) |                                                                     |             |                        | DATE PREPARED: 3-4-21 |                         | AVIATION NUMBER: |              |               |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------|------------------------|-----------------------|-------------------------|------------------|--------------|---------------|
| PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.                        |                                                                     |             |                        | TIP NUMBER:           |                         | WBS NUMBER:      |              |               |
| TASK NUMBER                                                                   | PHASE AND TASK DESCRIPTION                                          | Principal   | Senior Project Manager | Project Manager       | Senior Project Engineer | Senior Designer  | Admin.       | SUB-TOTAL     |
| <b>Basic Services</b>                                                         |                                                                     |             |                        |                       |                         |                  |              |               |
| <b>1. Project Management</b>                                                  |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Project Formulation & Scope Development                             | 1.00        | 1.00                   | 4.00                  |                         |                  |              | 6.00          |
| ii                                                                            | Work Authorization Development & Review                             | 1.00        |                        | 8.00                  |                         |                  |              | 9.00          |
| iii                                                                           | Project Schedule & Budget Development and Periodic Update           |             |                        | 4.00                  |                         |                  | 1.00         | 5.00          |
| iv                                                                            | Project Management (1 hrs / week for 6 months)                      | 1.00        |                        | 24.00                 |                         |                  | 6.00         | 31.00         |
| v                                                                             | Owner / DDA Coordination                                            |             | 1.00                   | 8.00                  |                         |                  |              | 9.00          |
| vi                                                                            | Subconsultant Coordination                                          |             |                        |                       |                         |                  |              |               |
|                                                                               | - Matrix East                                                       |             |                        | 4.00                  |                         |                  | 2.00         | 6.00          |
|                                                                               | - ECS                                                               |             |                        | 4.00                  |                         |                  | 2.00         | 6.00          |
| <b>Task Subtotals</b>                                                         |                                                                     | <b>3.00</b> | <b>2.00</b>            | <b>56.00</b>          | <b>0.00</b>             | <b>0.00</b>      | <b>11.00</b> | <b>60.00</b>  |
| <b>2. Design and Plan Preparation:</b>                                        |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Site Visit (1)                                                      |             |                        | 4.00                  | 4.00                    |                  |              | 8.00          |
| ii                                                                            | Review Survey & Setup Base Drawings                                 |             |                        |                       | 1.00                    | 2.00             |              | 3.00          |
| iii                                                                           | Review Geotechnical Report & Recommendations                        |             |                        | 1.00                  | 2.00                    |                  |              | 3.00          |
| iv                                                                            | 30% Plan Review Coordination & Response                             |             |                        | 2.00                  |                         |                  |              |               |
| v                                                                             | 60% Plan Review Coordination & Response                             |             |                        | 2.00                  | 1.00                    |                  |              |               |
| vi                                                                            | Plans & Specifications                                              |             |                        |                       |                         |                  |              |               |
|                                                                               | Cover & Index Sheet                                                 |             |                        |                       |                         | 1.00             |              | 1.00          |
|                                                                               | General Notes                                                       |             |                        |                       | 1.00                    | 2.00             |              | 3.00          |
|                                                                               | Construction Safety and Phasing Plan                                |             |                        | 2.00                  | 4.00                    | 10.00            |              | 16.00         |
|                                                                               | Existing Conditions and Demolition Plan                             |             |                        | 1.00                  | 2.00                    | 8.00             |              | 11.00         |
|                                                                               | Site Layout Plan                                                    |             |                        | 2.00                  | 4.00                    | 12.00            |              | 18.00         |
|                                                                               | Grading & Drainage Plan                                             |             |                        | 2.00                  | 8.00                    | 24.00            |              | 34.00         |
|                                                                               | Erosion & Sedimentation Control Plan                                |             |                        | 1.00                  | 6.00                    | 16.00            |              | 23.00         |
|                                                                               | Drainage Details                                                    |             |                        | 1.00                  | 2.00                    | 4.00             |              | 7.00          |
|                                                                               | Erosion & Sedimentation Control Details                             |             |                        | 1.00                  | 2.00                    | 6.00             |              | 9.00          |
|                                                                               | Typical Sections & Pavement Details                                 |             |                        | 1.00                  | 4.00                    | 8.00             |              | 13.00         |
|                                                                               | Pavement Marking Plan & Details                                     |             |                        | 1.00                  | 1.00                    | 2.00             |              | 4.00          |
| vii                                                                           | Pavement Design                                                     |             |                        | 1.00                  | 4.00                    |                  |              | 5.00          |
| viii                                                                          | Coordination with ECS                                               |             |                        | 1.00                  | 4.00                    |                  |              | 5.00          |
| ix                                                                            | Coordination with Wayne County for Development Permit               |             |                        | 4.00                  | 1.00                    | 1.00             |              | 6.00          |
| x                                                                             | Quantity Calculations & Cost Estimate (90%)                         |             |                        | 1.00                  | 2.00                    | 8.00             |              | 11.00         |
| xi                                                                            | Prepare Technical Specifications                                    |             |                        | 2.00                  | 20.00                   |                  | 1.00         | 23.00         |
| xii                                                                           | Front End Specifications (Invitation to Bidders, Bid Forms, GC, SP) |             |                        | 8.00                  | 1.00                    |                  | 8.00         | 17.00         |
| xiii                                                                          | 90% Comment Responses (DDA Review)                                  |             |                        | 4.00                  | 2.00                    |                  |              | 6.00          |
| xiv                                                                           | Prepare Final Plans & Specs for Bidding (Incorporate 90% Comments)  |             |                        | 2.00                  | 8.00                    | 16.00            | 2.00         | 28.00         |
| xv                                                                            | CATEX (Simple Written Record)                                       |             |                        | 2.00                  |                         | 1.00             |              | 3.00          |
| xvi                                                                           | Prepare and Submit CSPP & Checklist                                 |             |                        | 1.00                  | 8.00                    | 1.00             |              | 10.00         |
| xvii                                                                          | Prepare and Submit 7460-1 Notice of Construction to FAA             |             |                        | 2.00                  |                         | 2.00             |              | 4.00          |
| xviii                                                                         | DBE Goal Coordination                                               |             |                        | 1.00                  |                         |                  |              | 1.00          |
| xix                                                                           | Engineer's Report                                                   |             |                        | 4.00                  | 12.00                   | 2.00             |              | 18.00         |
| <b>Task Subtotals</b>                                                         |                                                                     | <b>0.00</b> | <b>0.00</b>            | <b>\$4.00</b>         | <b>104.00</b>           | <b>126.00</b>    | <b>11.00</b> | <b>290.00</b> |
| <b>3. Erosion and Sedimentation Control Permit</b>                            |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Erosion Control Design Calculations                                 |             |                        | 1.00                  | 4.00                    | 8.00             |              | 13.00         |
| ii                                                                            | Application Package Preparation and Submittal                       |             |                        | 2.00                  | 8.00                    | 16.00            | 1.00         | 27.00         |
| iii                                                                           | Facilitation of Review Comments/Response                            |             |                        | 2.00                  | 4.00                    | 6.00             |              | 12.00         |
| <b>Task Subtotals</b>                                                         |                                                                     | <b>0.00</b> | <b>0.00</b>            | <b>5.00</b>           | <b>16.00</b>            | <b>30.00</b>     | <b>1.00</b>  | <b>\$2.00</b> |
| <b>4. Bidding</b>                                                             |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Bid Advertising and document distribution                           |             |                        | 1.00                  |                         |                  | 1.00         | 2.00          |
| ii                                                                            | Conduct Pre-Bid Conference (prep, attendance, & minutes)            |             |                        | 8.00                  | 4.00                    |                  |              | 12.00         |
| iii                                                                           | Contractor questions and addenda                                    |             |                        | 2.00                  | 8.00                    | 2.00             | 2.00         | 14.00         |
| iv                                                                            | Bid Opening                                                         |             |                        | 3.00                  |                         |                  |              | 3.00          |
| v                                                                             | Bid Tabulation and analysis of bids                                 |             |                        | 2.00                  |                         |                  | 2.00         | 4.00          |
| vi                                                                            | Recommendation of Award                                             |             |                        | 1.00                  |                         |                  |              | 1.00          |
| vii                                                                           | Preparation of Contract Documents                                   |             |                        | 2.00                  | 2.00                    |                  | 4.00         | 8.00          |
| viii                                                                          | Preparation of Released for Construction Plans                      |             |                        | 1.00                  | 2.00                    | 4.00             |              | 7.00          |
| <b>Task Subtotals</b>                                                         |                                                                     | <b>0.00</b> | <b>0.00</b>            | <b>20.00</b>          | <b>16.00</b>            | <b>6.00</b>      | <b>9.00</b>  | <b>\$1.00</b> |
| <b>5. Quality Control (QC) &amp; Constructibility Review</b>                  |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | In-House QC Review                                                  | 2.00        | 20.00                  |                       |                         |                  |              | 22.00         |
| <b>Task Subtotals</b>                                                         |                                                                     | <b>2.00</b> | <b>20.00</b>           | <b>0.00</b>           | <b>0.00</b>             | <b>0.00</b>      | <b>0.00</b>  | <b>22.00</b>  |
| <b>Special Services</b>                                                       |                                                                     |             |                        |                       |                         |                  |              |               |
| <b>1. Topographic Survey</b>                                                  |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Topographic Survey (Sub - See Matrix East Proposal)                 |             |                        |                       |                         |                  |              |               |
|                                                                               |                                                                     |             |                        | \$2,100.00            |                         |                  |              |               |
| <b>2. Geotechnical Investigation</b>                                          |                                                                     |             |                        |                       |                         |                  |              |               |
| i                                                                             | Geotechnical Investigation (Sub - See ECS Proposal)                 |             |                        |                       |                         |                  |              |               |
|                                                                               |                                                                     |             |                        | \$4,850.00            |                         |                  |              |               |
|                                                                               |                                                                     |             |                        |                       |                         |                  |              |               |
| TOTAL MANHOURS/CATEGORY:                                                      |                                                                     | 5.00        | 22.00                  | 135.00                | 136.00                  | 162.00           | 32.00        | 402.00        |
| RATES PER HOUR:                                                               |                                                                     | \$79.31     | \$68.16                | \$63.60               | \$54.03                 | \$42.83          | \$27.90      |               |
| PAYROLL BURDEN:                                                               |                                                                     | \$376.55    | \$1,306.12             | \$8,586.00            | \$7,348.08              | \$6,938.16       | \$892.80     |               |
| TOTAL WORK HOURS:                                                             |                                                                     | 492.00      |                        |                       |                         |                  |              |               |
| TOTAL PAYROLL BURDEN:                                                         |                                                                     | \$25,668.01 |                        |                       |                         |                  |              |               |
| GENERAL OVERHEAD @ 186.02 %:                                                  |                                                                     | \$47,747.63 |                        |                       |                         |                  |              |               |
| SUBTOTAL:                                                                     |                                                                     | \$73,415.64 |                        |                       |                         |                  |              |               |
| COMPARATIVE FEE @ 11%:                                                        |                                                                     | \$8,075.72  |                        |                       |                         |                  |              |               |
| Cost of Capital @ 0.61 %:                                                     |                                                                     | \$156.57    |                        |                       |                         |                  |              |               |
| TOTAL:                                                                        |                                                                     | \$81,647.94 |                        |                       |                         |                  |              |               |
| DIRECT EXPENSES:                                                              |                                                                     | \$666.18    |                        |                       |                         |                  |              |               |
| PRIME GRAND TOTAL:                                                            |                                                                     | \$82,314.12 |                        |                       |                         |                  |              |               |
| Sub Consultant TOTAL:                                                         |                                                                     | \$6,750.00  |                        |                       |                         |                  |              |               |
| GRAND TOTAL:                                                                  |                                                                     | \$89,264.00 |                        |                       |                         |                  |              |               |

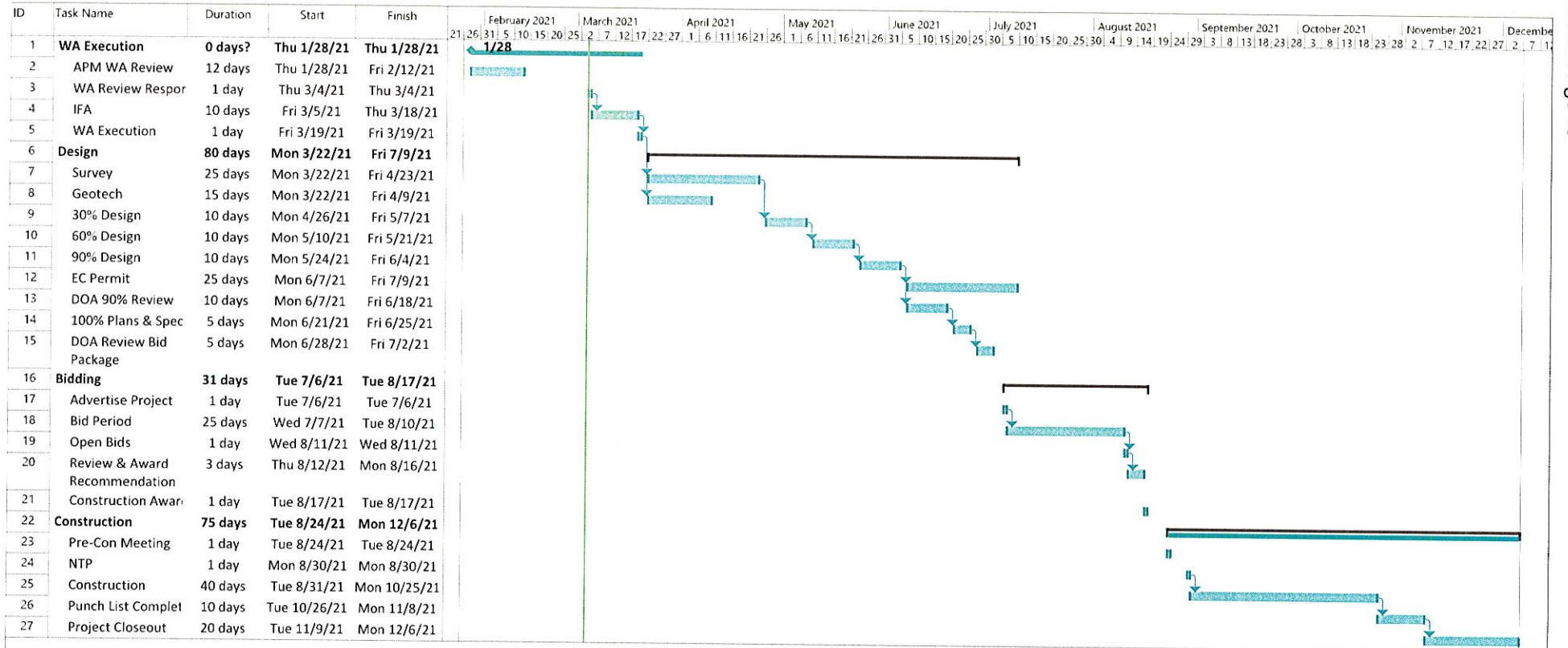
| DIRECT EXPENSES                                                               |                                                 |                           |             |           |                 |
|-------------------------------------------------------------------------------|-------------------------------------------------|---------------------------|-------------|-----------|-----------------|
| PROJECT DESCRIPTION: GWW: WA#15 - Corporate Area Expansion - Phase 2 (Design) |                                                 |                           |             |           |                 |
| PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.                        |                                                 |                           |             |           |                 |
| DATE PREPARED: 3-4-21                                                         |                                                 |                           |             |           |                 |
| GENERAL PROJECT                                                               | ITEM                                            | QTY                       | DESCRIPTION | UNIT COST |                 |
|                                                                               | Travel:                                         |                           |             |           |                 |
|                                                                               | <b>Project Management</b>                       |                           |             |           |                 |
|                                                                               | Site Visit (Roundtrip Raleigh to GWW)           | 0 Trip(s) @               | 124 miles @ | \$0.560   | \$0.00          |
|                                                                               |                                                 | 0 8.5"x11" Xerox Copies   | 1 sheets @  | \$0.09    | \$0.00          |
|                                                                               | Printing                                        | 0 11"x17" Xerox Copies    | 1 sheets @  | \$0.15    | \$0.00          |
|                                                                               |                                                 | 0 22"x34" Copies (B&W)    | 1 sheets @  | \$2.82    | \$0.00          |
|                                                                               | Postage                                         | 0 Fed Ex Shipment         | 1 each @    | \$15.00   | \$0.00          |
|                                                                               | Project Management & Grant Administration Total |                           |             |           | \$0.00          |
|                                                                               | <b>Design and Plan Preparation</b>              |                           |             |           |                 |
|                                                                               | Site Visit (Roundtrip Raleigh to GWW)           | 1 Trip(s) @               | 124 miles @ | \$0.560   | \$69.44         |
|                                                                               |                                                 | 500 8.5"x11" Xerox Copies | 1 sheets @  | \$0.09    | \$45.00         |
|                                                                               | Printing                                        | 120 11"x17" Xerox Copies  | 1 sheets @  | \$0.15    | \$18.00         |
|                                                                               |                                                 | 12 22"x34" Copies (B&W)   | 1 sheets @  | \$2.82    | \$33.84         |
|                                                                               | Postage                                         | 0 Fed Ex Shipment         | 1 each @    | \$15.00   | \$0.00          |
|                                                                               | Design and Plan Preparation Total               |                           |             |           | \$166.28        |
|                                                                               | <b>Erosion and Sedimentation Control Permit</b> |                           |             |           |                 |
|                                                                               | Site Visit (Roundtrip Raleigh to GWW)           | 0 Trip(s) @               | 124 miles @ | \$0.560   | \$0.00          |
|                                                                               |                                                 | 150 8.5"x11" Xerox Copies | 1 sheets @  | \$0.09    | \$13.50         |
|                                                                               | Printing                                        | 10 11"x17" Xerox Copies   | 1 sheets @  | \$0.15    | \$1.50          |
|                                                                               |                                                 | 48 22"x34" Copies (B&W)   | 1 sheets @  | \$2.82    | \$135.36        |
|                                                                               | Postage                                         | 2 Fed Ex Shipment         | 1 each @    | \$15.00   | \$30.00         |
|                                                                               | E & S Control Permit Total                      |                           |             |           | \$180.36        |
|                                                                               | <b>Bidding</b>                                  |                           |             |           |                 |
|                                                                               | Site Visit (Roundtrip Raleigh to GWW)           | 2 Trip(s) @               | 124 miles @ | \$0.560   | \$138.88        |
|                                                                               |                                                 | 500 8.5"x11" Xerox Copies | 1 sheets @  | \$0.09    | \$45.00         |
|                                                                               | Printing                                        | 2 11"x17" Xerox Copies    | 1 sheets @  | \$0.15    | \$0.30          |
|                                                                               |                                                 | 48 22"x34" Copies (B&W)   | 1 sheets @  | \$2.82    | \$135.36        |
|                                                                               | Postage                                         | 0 Fed Ex Shipment         | 1 each @    | \$15.00   | \$0.00          |
|                                                                               | Bidding Total                                   |                           |             |           | \$319.54        |
|                                                                               | <b>TOTAL</b>                                    |                           |             |           | <b>\$666.18</b> |

**ATTACHMENT 'B'**  
**WAYNE EXECUTIVE JETPORT**  
**PROGRAM BUDGET**  
**CORPORATE AREA EXPANSION - PHASE 2 (DESIGN)**

March 4, 2021

|                                                                     | <b>Project Budget</b> |
|---------------------------------------------------------------------|-----------------------|
| <b>(A101) ADMINISTRATIVE EXPENSES</b>                               |                       |
| Administrative (Bid Advertisement)                                  | \$ 606.00             |
| <b>SUBTOTAL</b>                                                     | <b>\$ 606.00</b>      |
| <b>(A102) PRELIMINARY ENGINEERING, TESTING</b>                      |                       |
| Erosion & Sedimentation Control Permit (WA #15)                     | \$ 8,117.00           |
| Topographic Survey (WA #15; Sub - Matrix East)                      | \$ 2,100.00           |
| Geotechnical Investigation (WA #15; Sub - ECS)                      | \$ 4,850.00           |
| Erosion Control Permit Fee (Pd. Directly by Owner)                  | \$ 130.00             |
| <b>SUBTOTAL</b>                                                     | <b>\$ 15,197.00</b>   |
| <b>(A103) PROPERTY ACQUISITION</b>                                  |                       |
| -                                                                   | \$ -                  |
| <b>SUBTOTAL</b>                                                     | <b>\$ -</b>           |
| <b>(A104) ENGINEERING SERVICES BASIC FEES</b>                       |                       |
| Project Management (WA #15)                                         | \$ 13,498.00          |
| Design & Plan Preparation (WA #15)                                  | \$ 47,107.00          |
| Bidding (WA #15)                                                    | \$ 8,732.00           |
| QC Review (WA #15)                                                  | \$ 4,860.00           |
| <b>SUBTOTAL</b>                                                     | <b>\$ 74,197.00</b>   |
| <b>(A105) PROJECT INSPECTION, QUALITY ASSURANCE, TESTING, OTHER</b> |                       |
| -                                                                   | \$ -                  |
| <b>SUBTOTAL</b>                                                     | <b>\$ -</b>           |
| <b>(A106) CONSTRUCTION AND PROJECT IMPROVEMENT COST</b>             |                       |
| -                                                                   |                       |
| <b>SUBTOTAL</b>                                                     | <b>\$ -</b>           |
| <b>(A108) MISCELLANEOUS EXPENSES</b>                                |                       |
| -                                                                   | \$ -                  |
| <b>SUBTOTAL</b>                                                     | <b>\$ -</b>           |
| <b>GRAND TOTAL</b>                                                  | <b>\$ 90,000.00</b>   |

ATTACHMENT 'C'



|                                                   |           |  |                    |  |                       |  |                    |  |                 |  |
|---------------------------------------------------|-----------|--|--------------------|--|-----------------------|--|--------------------|--|-----------------|--|
| Project: Corp. Area Ph. 2_Rev<br>Date: Thu 3/4/21 | Task      |  | Project Summary    |  | Manual Task           |  | Start-only         |  | Deadline        |  |
|                                                   | Split     |  | Inactive Task      |  | Duration-only         |  | Finish-only        |  | Progress        |  |
|                                                   | Milestone |  | Inactive Milestone |  | Manual Summary Rollup |  | External Tasks     |  | Manual Progress |  |
|                                                   | Summary   |  | Inactive Summary   |  | Manual Summary        |  | External Milestone |  |                 |  |

# Matrix East, PLLC

906 N. Queen St., Ste. A  
Kinston, NC 28501  
Phone 252-522-2500  
Fax 252-522-4747

January 8, 2021

Jason L. Elliot, PE  
W.K. Dickson  
720 Corporate Center Drive  
Raleigh, NC 27607

RE: Proposal for Surveying Services  
Wayne County Airport – GWW – Corporate Area Development Phase 2

Dear Jason:

We appreciate the opportunity to provide surveying services for the above referenced project. We propose the following scope of services and fee schedule per the attached sketch:

1. Topographic Survey of area shown on the sketch.
2. Requirements will be met as shown on the attached e-mail.
3. Provide a sealed drawing and electronic files of the survey.

**Lump Sum amount for these services: \$2,100.00**

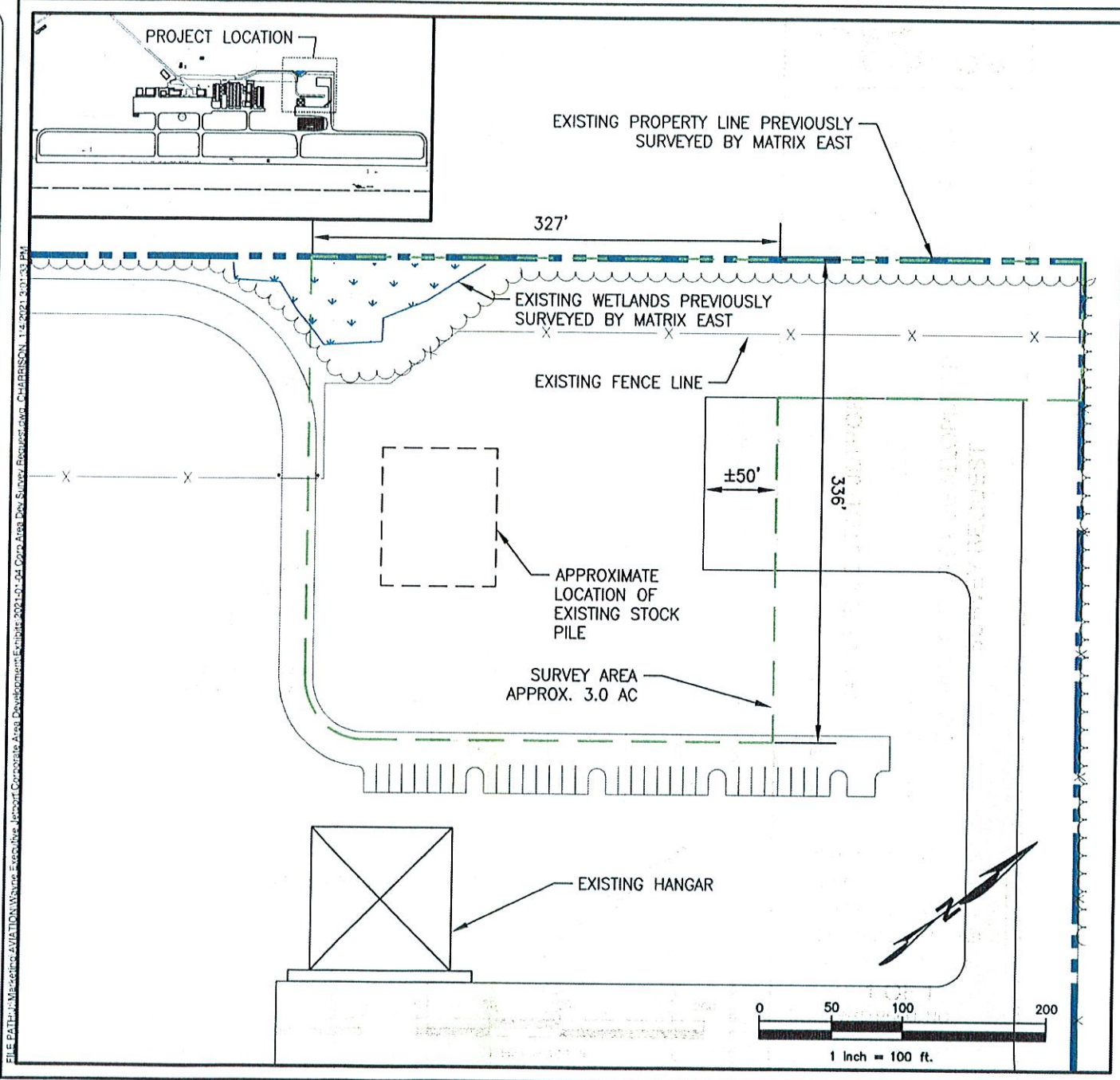
Time for completion of these services will be no more than 30 days from the official notice-to-proceed. We look forward to providing you with these services. If you have any questions, please feel free to call.

Yours truly,



Christopher K. Paderick

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**WK DICKSON**  
community infrastructure consultants

720 CORPORATE  
CENTER DRIVE  
RALEIGH, NC 27607  
(t) 919-782-0495  
(f) 919-782-9672

WWW.WKDICKSON.COM  
NC LICENSE NO. F-0374

PROJECT NAME:  
**WAYNE EXECUTIVE JETPORT**

DRAWING TITLE:  
**CORPORATE AREA DEVELOPMENT  
SURVEY REQUEST**

|                                  |           |
|----------------------------------|-----------|
| PROJ. MGR.:                      | JLE       |
| DESIGN BY:                       | JLE       |
| DRAWN BY:                        | CDH       |
| PROJ. DATE:                      | JAN. 2021 |
| DRAWING NUMBER:<br><b>1 OF 1</b> |           |
| WKD PROJ. NO.:                   |           |

## Chris Paderick

---

**From:** Jason Elliott <jelliott@wkdickson.com>  
**Sent:** Tuesday, January 05, 2021 1:20 PM  
**To:** Christopher K. Paderick (chris@matrixeast.net)  
**Cc:** jimmy@matrixeast.net  
**Subject:** GWW - Corporate Area Expansion - Phase 2  
**Attachments:** 2021-01-04 Corp Area Dev Survey Request.pdf; IMG\_2264.JPG; IMG\_7096.JPG

Chris,

Can you provide a quote for the 2<sup>nd</sup> phase of GWW's Corporate Area Development as soon as you can? The scope shall be based on the attached PDF and the following:

### Survey Requirements:

- Survey shall be design quality with a 25' grid
- Vertical accuracy should be within 0.01' for paved surfaces and 0.1' for all other areas
- Location of all above ground features
- Location of any storm / sanitary sewer pipe networks, including rim & invert elevations, pipe size, type, etc.
- Provide sufficient benchmarks (min. 2) outside the construction limits for the contractor's surveyor to obtain proper control during construction; benchmarks must be included in electronic and hard copy deliverable
- Final deliverables shall include AutoCAD file and a sealed copy of the completed survey

You previously surveyed this area before it was cleared as part of Phase 1 of the project. I've attached a couple photos of what the area looks like now.

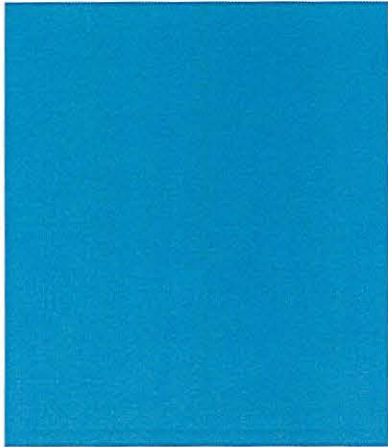
Location of underground utilities shouldn't be necessary for this survey. We have pretty good as-built information for what's in the area.

Let me know if you have any questions.

Thanks!

Jason L. Elliott, PE  
Project Manager  
*WK Dickson & Co., Inc.*  
720 Corporate Center Drive  
Raleigh, NC 27607  
Office: 919-256-5616  
Mobile: 919-412-7235  
Email: [jelliott@wkdickson.com](mailto:jelliott@wkdickson.com)  
[www.wkdickson.com](http://www.wkdickson.com)

Connect with us: [Facebook](#) | [Twitter](#) | [LinkedIn](#)



## ECS Southeast, LLP

Proposal for Subsurface Exploration and Geotechnical Engineering

GWW – Corporate Area Expansion – Phase 2

Pikeville, Wayne County, North Carolina

ECS Proposal Number 22:24721.Rev1

February 15, 2021





**ECS SOUTHEAST, LLP**

Geotechnical • Construction Materials • Environmental • Facilities

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NC Registered Engineering Firm F-1078  
NC Registered Geologists Firm C-406  
SC Registered Engineering Firm 3252

February 15, 2021

Mr. Jason L. Elliott, PE  
WK Dickson & CO., Inc.  
720 Corporate Center Drive  
Raleigh, NC 27607

ECS Proposal No. 22:24721.Rev1



Reference: Proposal for Subsurface Exploration and Geotechnical Engineering  
**GWW – Corporate Area Expansion – Phase 2**  
Pikeville, Wayne County, North Carolina

Dear Mr. Elliott:

As requested, ECS Southeast, LLC (ECS) is pleased to present the following proposal for providing subsurface exploration and geotechnical engineering services for the proposed site in Pikeville, Wayne County, North Carolina. We have also reviewed the available geologic and geotechnical information in our files for the general site vicinity.

We have also reviewed the available geologic and geotechnical information in our files for the general site vicinity.

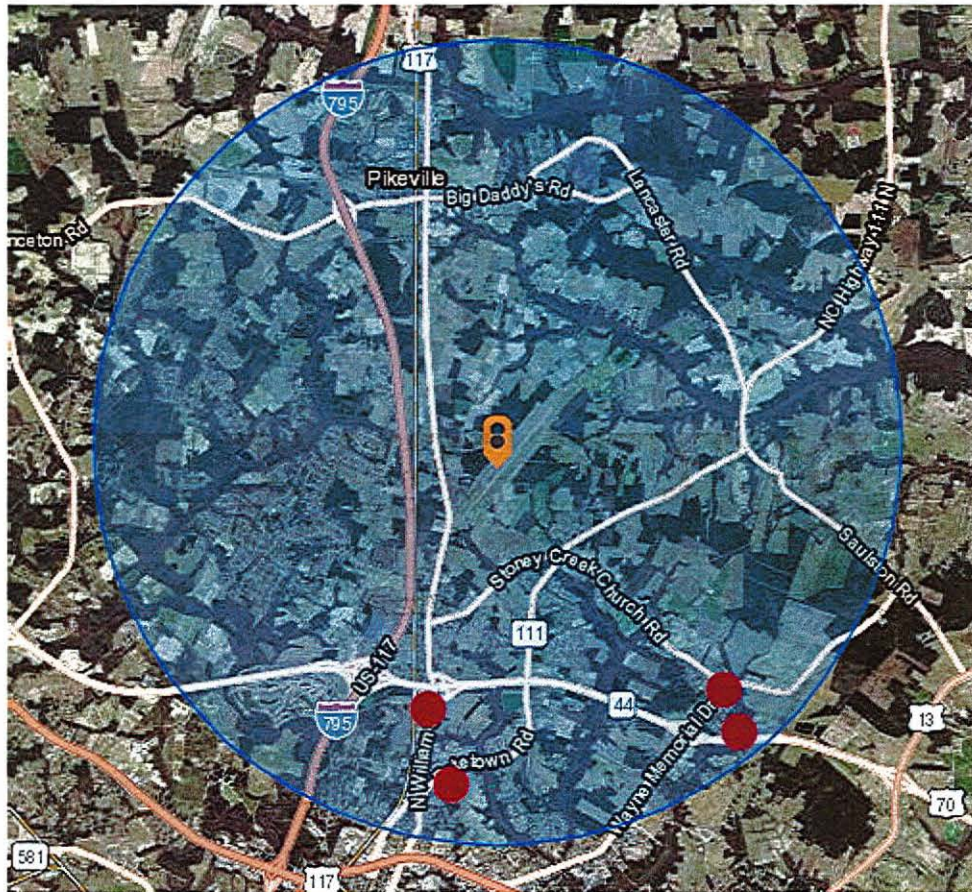
#### **Project Background and Adjacent Project Experience**

With over 20 years' experience in Eastern North Carolina, ECS enjoys a large database of subsurface information. Past project data is stored digitally and cross referenced to latitude/longitude coordinates for ease of retrieval, both at the proposal stage and during your specific project's exploration.

ECS has performed a number of geotechnical explorations in the project vicinity which demonstrates our local experience. The map below identifies the adjacent projects explored by ECS. Each red dot indicates a past geotechnical study.

February 15, 2021

ECS Southeast, LLP



### Project Description

ECS' understanding of this project is based on information provided by Mr. Jason L. Elliott, PE, of WK Dickson & Co., Inc. The proposed project site is located at Wayne Executive Jetport in Pikeville, Wayne County, North Carolina. The proposed project consists of Phase 2 of the corporate area expansion which will include additional pavement and two hangers.

In order to evaluate the subsurface conditions within limits of the proposed development, a subsurface exploration consisting of Cone Penetration Test (CPT) soundings and hand auger borings with Kessler Dynamic Cone Penetrometer tests is proposed. The scope of services proposed for this subsurface exploration and geotechnical engineering analysis is given in the following section.

February 15, 2021

ECS Southeast, LLP

1000 Peachtree Street, Suite 200, Atlanta, GA 30309

## SCOPE OF SERVICES

We propose to perform a total of four (4) Cone Penetration Test (CPT) soundings on site. Two (2) of the CPT soundings will be advanced to 10 feet beneath existing grades in the proposed pavement area and two (2) CPT soundings will be advanced to 20 feet beneath existing grades, or refusal, whichever occurs first, within the footprint of the proposed hangers.

The cone penetration test soundings will be performed in general conformance with ASTM D 5778. The cone used in the soundings has a tip area of 10 cm<sup>2</sup> and a sleeve area of 150 cm<sup>2</sup>. The CPT soundings record tip resistance, sleeve friction and pore water pressure measurements to assist in determining pertinent index and engineering properties of the site soils and the groundwater table. The ratio of the sleeve friction to tip resistance is then used to aid in assessing the soil types through which the tip is advanced. We understand that the site is currently open; therefore, for the purposes of this proposal, we have assumed that a track mounted CPT drill rig will be able to access the sounding locations.

Additionally, ECS proposes to perform two (2) hand auger borings with Kessler DCPs in area of the proposed pavement areas. The hand augers will be attempted to a depth of four feet beneath the ground surface. The results for the Kessler DCPs can provide a field California Bearing Ratio (CBR) value to aid in pavement design.

## Field Exploration

- a. Field locate the test locations by referencing existing site features and available plans.
- b. Mobilize a CPT marsh buggy drill rig to the site.
- c. Perform two (2) CPT soundings to a depth of 10 feet below existing grades or refusal, whichever occurs first, within the footprint of the proposed pavement.
- d. Perform two (2) CPT soundings to a depth of 20 feet below existing grades or refusal, whichever occurs first, within the footprint of the proposed hangers.
- e. Perform two (2) hand auger borings with Kessler DCPs to determine a field California Bearing Ratio (CBR) value to aid in pavement design.
- f. Measure groundwater depths at each boring at the time of exploration.

## Report

Upon completion of testing and engineering analysis, we will prepare a written engineering report that presents our findings and recommendations. The engineering report will include the following items:

- a. Observations from our site reconnaissance including current site conditions, surface drainage features, and surface topographic conditions.

February 15, 2021

ECS Southeast, LLP

- b. A review of the published geologic conditions and their relevance to your planned development.
- c. Foundation recommendations.
- d. Recommendations for general site and subgrade preparation for building and pavement areas.
- e. Provide slab on grade and recommendations and a sub-grade modulus.
- f. Pavement design recommendations.
- g. Provide compaction requirements for engineered fill.
- h. A subsurface characterization and a description of the field exploration procedures. Ground water concerns relative to the planned construction, if any, will be summarized.
- i. Final logs of the CPT soundings and hand auger borings and records of the field exploration prepared in accordance with the standard practice for geotechnical engineering. A boring location plan will be included.
- j. Evaluate the suitability of on-site sands for reuse as structural fill.
- k. Discuss the ground water impact for the site, if encountered.
- l. If necessary, recommendations for additional testing and/or consultation that might be required to complete the geotechnical assessment and related engineering for this project.

### ECS Advantages

In addition to the standard services many local geotechnical engineering firms provide, ECS has distinguished itself on multiple disciplines to allow us to "Set the Standard of Service" for you, our clients. Most notably:

- **Resources.** ECS has six offices in North Carolina covering the mountains, piedmont and coastal regions. ECS' size has allowed us to maintain consistent staffing levels to react to your fast-paced projects, which allows us to meet your schedule and project timeline requirements.
- **Experience.** ECS has established an extensive subsurface database for all local geologies, allowing us to economically price subsurface explorations and offer the most appropriate techniques initially, not after the first phase of testing is complete.
- **Technology.** ECS utilizes Global Positioning System (GPS) services to accurately locate borings in the field. This technology allows us to control the responsiveness of our subsurface exploration and ultimately our report deadlines, versus relying on other firms to locate borings.
- **Expertise.** ECS has in-house geotechnical and geophysical testing. These services include vibration monitoring, pile driving analyzer (PDA) testing, pressuremeter testing, site

February 15, 2021

ECS Southeast, LLP

classification for seismic design, seismic refraction (rock surface studies), ground penetrating radar (GPR), and electrical resistivity imaging (ERI) services.

### Fee

ECS will provide our geotechnical services outlined in this proposal for a not to exceed fee of **\$4,850.00**. This fee assumes the site is relatively cleared and will not need machine clearing to access the boring locations.

If any additional services are requested or required based on differing site conditions, we will contact your office (or assigned representative) for verbal and written authorization for additional services. Any additional services will be performed in accordance with our project unit rates on a time and material basis.

### Schedule

In preparing this proposal, we have assumed that the client will assist in the coordination of our access to the site with the current site owners/occupants. We anticipate being able to mobilize to the site within approximately 5 to 7 days after authorization to proceed and notification that the appropriate on-site personnel have been informed.

We anticipate that the onsite operations will require 1 day. Therefore, for time budget purposes, the entire scope should take about 3 weeks from initial authorization through final report submission. Verbal comments on findings can be provided within three days of completion of the boring, if requested.

### Utility Clearance and Site Restoration

We will contact NC811 to locate underground utilities at the site; however, our experience indicates that NC811 will not locate utilities beyond the point of distribution (meters or gauge points) on private property. We will coordinate our test boring/pit locations in order to avoid any underground utilities indicated by the NC811 locating system. However, we will not be responsible for any private utilities not pointed out to us by the landowner or client prior to drilling activities. **If private utilities are a concern, we can provide a private utility line locator to reduce your liability for an additional fee of \$800.00.** Please read the following section on private utility locator services and if desired, indicate your request for their services on the attached Proposal Acceptance sheet.

February 15, 2021

ECS Southeast, LLP

Contracting a private utility locator service is not a guarantee that all utilities within a work site will be identified, but a service that is offered to lower the risk of the owner/client. ECS and our clients have had past success in avoiding utility conflicts by augmenting the NC811 services with a private utility locator service. Private utility locator services can identify utility alignments that incorporate significant iron content in the conduit materials. However, private utilities possessing the higher likelihood of not being easily identifiable, beyond the point of distribution, include all utilities not containing significant ferrous (iron) content (examples would include but not be limited to most sanitary sewer alignments, copper or PVC water lines, fiber optic lines without tracer ribbons, copper electric lines with no surface exposure, drainage tiles/pipes, and irrigation lines).

Where a private locator service identifies a potential risk that is not traceable through conventional methods, ECS will notify the client immediately and work to resolve the issue. Additional costs related to the resolution of these potential utility conflicts will be invoiced out per our unit rates, as identified in this proposal, or as negotiated and approved at the time of the occurrence.

Upon completion of subsurface exploration drilling/test pitting, we will backfill each of the excavations with the excavated soil and mound the excess spoil back up over the test location. In pavement areas, we will patch the asphalt surface with a cold mix asphalt patch of an equivalent or greater thickness of asphalt. Typically, we will not provide site restoration beyond what is outlined above unless specifically contracted. Alternatively, we will remove excess spoils from job sites and dispose of them in an approved manner for a negotiated fee.

Please note that some disturbance to off-pavement/gravel covered the surface areas, including the possible cutting of trees, running over of brush and understory in wooded areas might occur. We will attempt to minimize such disturbance; however, we have not budgeted for site restoration of the site including filling of tire ruts, seeding of lawn areas, or the planting of trees. If necessary, additional site restoration can be provided at an additional cost.

February 15, 2021

ECS Southeast, LLP

### Closing

If other items are required because of unexpected field conditions or because of a request for additional services, they would be invoiced in accordance with our current Fee Schedule. Before modifying or expanding the extent of our exploration program, you would be informed of our intentions for both your review and authorization.

Our "Terms and Conditions of Service," which are included as an attachment to this letter, is an integral part of our proposal. These conditions represent the current recommendations of the ASFE Professional Firms Practicing in the GeoSciences, the Consulting Engineers' Council, and the Geo-Institute of the American Society of Civil Engineers.

Our insurance carrier requires that we receive written authorization prior to initiation of work, and a signed contract prior to the release of any work product. This letter is the agreement for our services. Your acceptance of this proposal may be indicated by signing and returning the enclosed copy to us. We are pleased to have this opportunity to offer our services and look forward to working with you on the project.

Respectfully submitted,

**ECS SOUTHEAST, LLP**

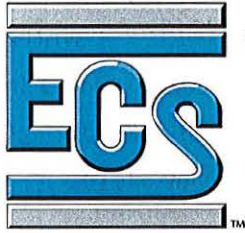


Freddie Wescott  
Project Manager  
[FWescott@ecslimited.com](mailto:FWescott@ecslimited.com)



Winslow Goins, P.E.  
Principal Engineer  
[WGoins@ecslimited.com](mailto:WGoins@ecslimited.com)

Enclosures:      Proposal Acceptance Sheet  
                         Terms and Conditions of Service



6714 Netherlands Drive  
Wilmington, North Carolina 28405

Phone: (910) 686-9114  
Fax: (910) 686-9666

Project Name:

Proposal Number:

Date:

**GWW - Corporate Area Expansion Phase 2**

**24721**

**February 17, 2021**

**CONSTRUCTION MATERIALS TESTING SERVICES**

| <b>Geotechnical Services:</b>                          | <b>Quantity</b> |   |                    | <b>Unit Rate</b> | <b>Cost</b>        |
|--------------------------------------------------------|-----------------|---|--------------------|------------------|--------------------|
| Project Manager                                        | 1               | @ | 12 hours /         | \$ 85.00 / hour  | \$ 1,020.00        |
| Principle Engineer                                     | 1               | @ | 1 hours /          | \$175.00 / hour  | \$ 175.00          |
| Mileage                                                | 1 visit         | @ | 200 miles / visits | \$0.56 / mile    | \$ 112.00          |
| <b>Geotechnical Services Subtotal:</b>                 |                 |   |                    |                  | <b>\$ 1,307.00</b> |
| <b>Drilling:</b>                                       | <b>Quantity</b> |   |                    | <b>Unit Rate</b> | <b>Cost</b>        |
| CPT Day Rate                                           | 1               |   |                    | \$3,500.00 / day | \$ 3,500.00        |
| <b>Drilling Subtotal:</b>                              |                 |   |                    |                  | <b>\$ 3,500.00</b> |
| <b>ESTIMATED TOTAL COST FOR GEOTECHNICAL SERVICES:</b> |                 |   |                    |                  | <b>\$ 4,807.00</b> |


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 NC Registered Geologists Firm C-406  
 SC Registered Engineering Firm 3252

**2021 FEE SCHEDULE – GEOTECHNICAL ENGINEERING**
**PERSONNEL**

Note: Charges for engineering and technical personnel will be made for time spent in the field, in engineering analysis, in preparation and review of reports, and in travel to and from the office to the job site.

|                                   |               |
|-----------------------------------|---------------|
| Principal Engineer.....           | \$175.00/hour |
| Senior Project Engineer.....      | \$135.00/hour |
| Project Engineer .....            | \$115.00/hour |
| Project Geotechnical Manager..... | \$85.00/hour  |
| Project Geologist .....           | \$100.00/hour |
| Engineering Technician .....      | \$65.00/hour  |
| Secretary .....                   | \$45.00/hour  |
| Mileage .....                     | \$0.56/mile   |

**DRILLING**

Soil testing using Cone Penetration Testing.

CPTu Daily Rate ..... \$3,500.00/day

To: Wayne County Board of Commission

From: Concerned Citizen

Date: March 15, 2021

I am writing this letter in hopes to be able to get some help for the flooding  
At 107 Rollingwood Court, Dudley NC 28333, the water is flooding a large portion  
of the property and it coming from the other neighbors ditches, it started back  
after the last hurricane and has been this way ever since and the water is flooding  
the dogs pins and the dogs are having to be relocated this is not safe for them and  
all this water is a breeding ground for mosquitoes and snakes can start nesting in  
the water, the water is contaminated and be harmful to the residents, her ditch is  
not able to get all this water through and needs to be cleaned out and she needs  
some help with this she should not have to do this on her own.  
The county should be able to help her to get this fix.

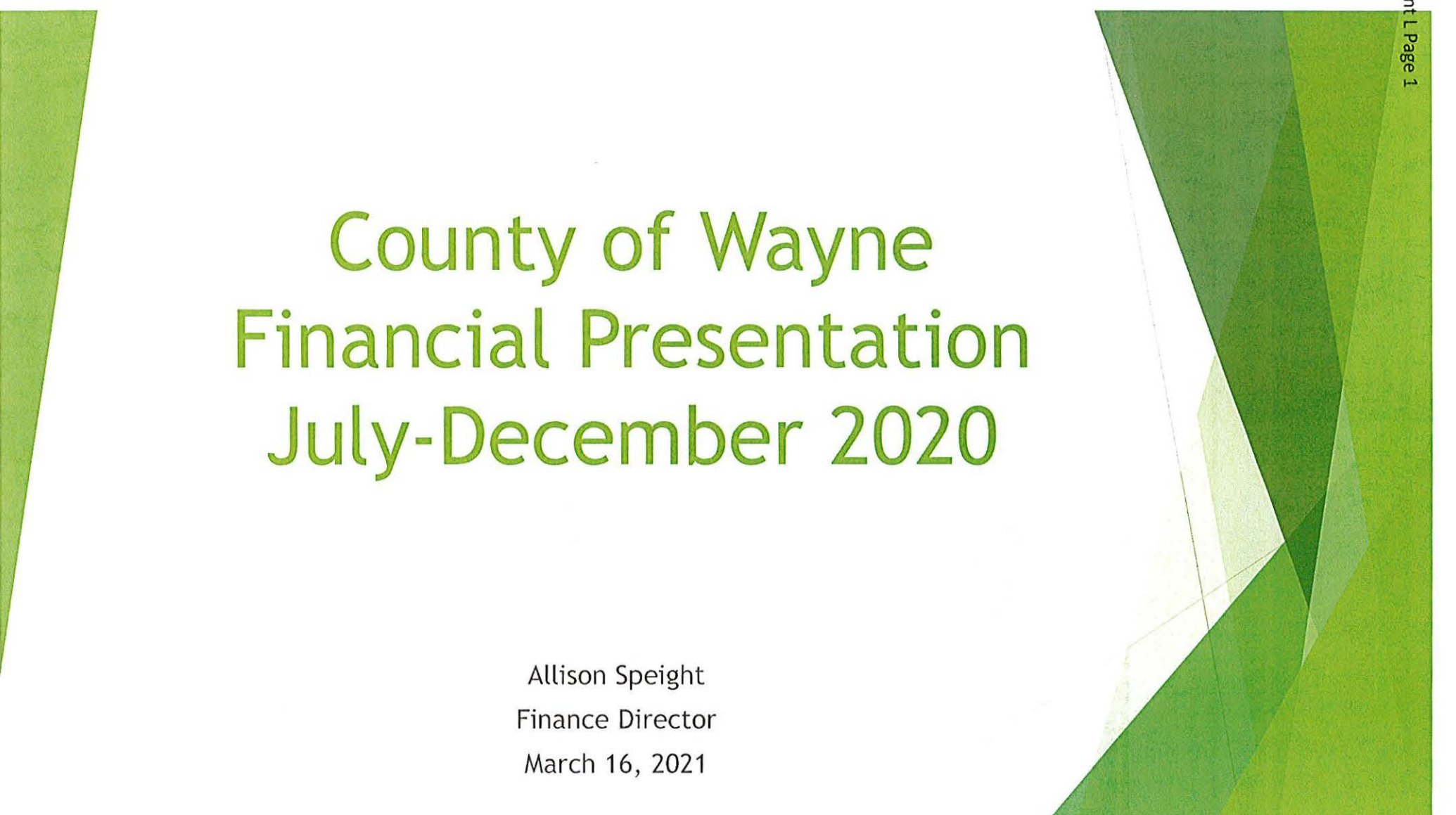
*Elaine Fozie*

*Doris Allen*

*Evelyn Manley*

*Debra Graham*

*FRANK HARVEY* 104  
Dy.



# County of Wayne Financial Presentation July-December 2020

Allison Speight  
Finance Director  
March 16, 2021

# Property Tax Revenues

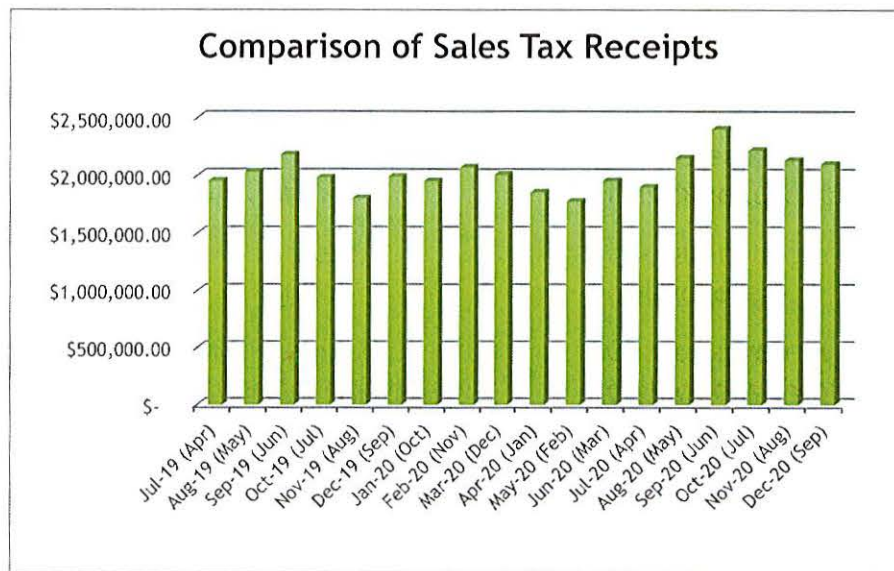
## ▶ Property Tax

- ▶ Collected \$37.7M to-date
- ▶ Have collected 74.5% of budget
- ▶ Running ahead of PY collections, about \$378k
- ▶ Delinquent collections are up over PY.

## ▶ Vehicle Tax

- ▶ Collected \$3.5M to-date
- ▶ About \$295k collected more than last year at this time
- ▶ Slightly ahead of budgeted projections at this point
- ▶ Delinquent collections continue to remain low because of Tag & Tax billing system.

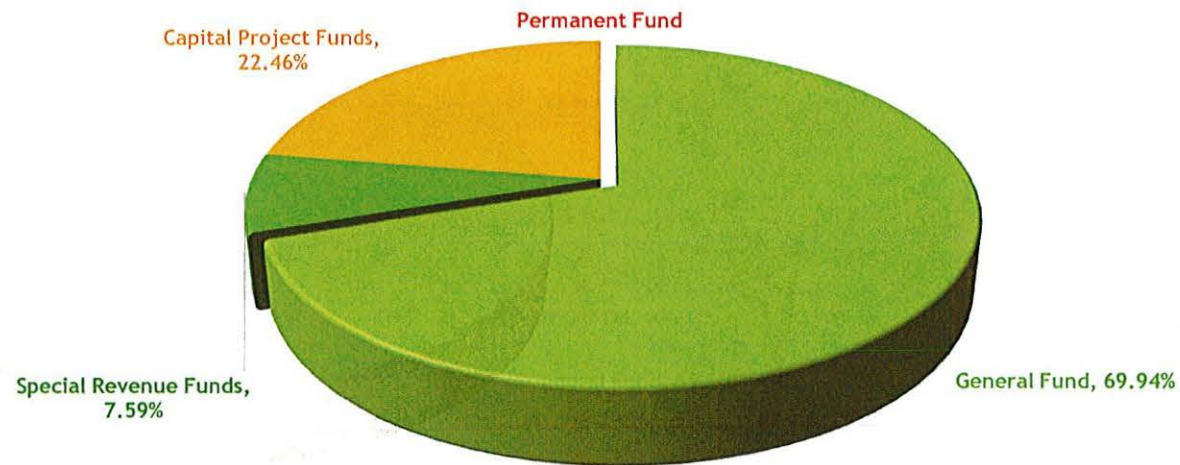
# Sales Tax Revenues



- ▶ Collected \$12.9M to-date, an increase of \$954k over this time last year
- ▶ Overall collection is 61.5% of budgeted
- ▶ Chart represents collections through December 2020

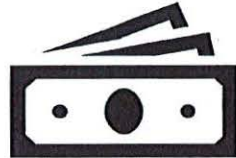
# 06/30/2020 Audited Fund Balance Analysis

06/30/2020 GOVERNMENTAL FUND BALANCE



|                                                |                  |                  |
|------------------------------------------------|------------------|------------------|
| Total Fund Balance - General Fund              |                  | \$ 36,681,130.00 |
| Less:                                          |                  |                  |
| Restricted for: Stabilization by state statute | \$ 10,190,047.00 |                  |
| Restricted for: Future debt payments, QSCB     | \$ 8,575,674.00  |                  |
| Restricted for: Public schools                 | \$ 2,030,530.00  |                  |
| Restricted for: Tax revaluation                | \$ 565,677.00    |                  |
| Restricted for: Law enforcement                | \$ 168,267.00    |                  |
| Restricted for: Grants                         | \$ 318,881.00    |                  |
| Committed for: Community college               | \$ 20,915.00     |                  |
| Committed for: Public schools                  | \$ 1,177,099.00  |                  |
| Assigned for: Subsequent year's expenditures   | \$ 241,806.00    |                  |
| Assigned for: Donations                        | \$ 47,157.00     |                  |
| Assigned for: Working Fund Balance Policy      | \$ 7,578,600.00  |                  |
| Total Unassigned Fund Balance - General Fund   |                  | \$ 5,766,477.00  |

## Miscellaneous Items



### Software/Accounting Changes

Merged with Fund 110 - General Fund

- Fund 111 - Court Facilities
- Fund 169 - Hazard Mitigation
- Fund 266 - Community Development
- Fund 620 - Emergency Med Svcs

Combined individual fire department funds into Fund 233

Combined individual streetlight funds into fund 290



### Per audit recommendation, closed out extraneous bank accounts

Hospitalization - NCCMT

DSS - Revolving account

Payroll - Checking account



# Wayne County Tourism Development Authority Financial Presentation July-December 2020

Allison Speight  
Ex-Officio Finance Officer  
March 16, 2021

## 2<sup>nd</sup> Quarter To-Date Highlights

- ▶ Report represents 5 months of collections since WCTDA revenues are always 1 month in arrears.
- ▶ Revenues of \$93k are slightly ahead of budgeted
- ▶ Collections are down 16.74% over last year
- ▶ Received unmodified opinion on 2019-2020 audit
  - ▶ Collections at year-end were \$7.5k above budget
  - ▶ Fund balance decreased by \$12.5k, due to a planned use of fund balance for History Channel contract and legal fees
- ▶ Obtained Totally Fly trademark approval
- ▶ Working on 2021-2022 budget estimates while planning for slow recovery in the Tourism industry