



TO: Wayne County Board of Commissioners
FROM: Craig Honeycutt, Wayne County Manager 
DATE: May 25, 2021
SUBJECT: Board of Commissioners Meeting – June 1, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, June 1, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

June 1, 2021 – 9:00 A.M.

Please silence your cellphone. Cellphone use is prohibited in the Board of Commissioners Meeting Room.

CALL TO ORDER – Chairman George Wayne Aycock, Jr

INVOCATION – Commissioner Antonio Williams

PLEDGE OF ALLEGIANCE – Commissioner Chris Gurley

APPROVAL OF MINUTES – May 18, 2021

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DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS

1. Motion to Adopt Resolution #2021-12: A Resolution Awarding Service Weapon to Captain Shawn Harris.
2. Motion to Adopt Resolution #2021-14: A Resolution Requesting Naming the North Carolina 222/I-795 Bridge in Honor of Mayor Andy Evans.
3. Motion to Adopt Resolution #2021-15: A Resolution in Support of HB 921.

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9:30 A.M. PUBLIC HEARING

1. To Receive Public Comments Public Comments on the Proposed Budget for Wayne County for the fiscal year beginning July 1, 2021, which was presented to the Wayne County Board of Commissioners on May 18, 2021. A copy of the proposed budget has been on file for public inspection in the office of the Clerk to the Board, and also on the Wayne County website at www.waynegov.com.
Individuals speaking are limited to three (3) minutes each.

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APPOINTMENT COMMITTEE

CONSENT AGENDA

1. Budget Amendments.
2. Motion to Approve the 2020 Community Child Fatality Prevention Team Annual Report.
3. Motion to Adopt Resolution #2021-16: A Resolution Allowing the Use of Pyrotechnics by Hale Artificier, Inc. at the Town of Pikeville, 105 West School Street, Pikeville, North Carolina, on July 3, 2021.
4. Motion to Award Request for Bid replacing a chiller with split heat units for the Wayne County Public Library.
5. Motion to Award for Hazard Mitigation Grant Program (HMGP) 4285-057R Acquisition Project for Demolition and Asbestos Removal Services to AK Grading & Demolition, Inc., LaGrange, North Carolina and Corbett Clearing & Demolition, LLC, Goldsboro, North Carolina, the lowest, responsive, responsible bidders.
6. Motion to Adopt Resolution #2021-17: A Resolution Transferring Pyrotechnic Permitting for Displays and Exhibitions within the City of Goldsboro, to the City of Goldsboro.

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PUBLIC COMMENTS

COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, May 18, 2021 at 9:07 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley; and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:05 a.m. with County Manager Craig Honeycutt reviewing the agenda.

Finance Director Allison Speight reviewed the Budget Amendments.

Planning Director Berry Gray reviewed the final plat for Dobbs County Estates, Section 13.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Chris Gurley gave the invocation.

Pledge of Allegiance

Commissioner Joe Daughtery led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on May 4, 2021.

Discussion/Adjustment of Agenda

County Manager Craig Honeycutt made the following adjustments to the agenda:

- Remove item #2 from Special Presentations and place on June 1, 2021 agenda.
- Add Hurricane Preparedness Video to #4 under New Business.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved and authorized the adjusted agenda.

Presentation by EMS Director Dave Cuddeback

EMS Director Dave Cuddeback made a presentation honoring the Wayne County EMS staff, introducing 25 members of his team who are currently attending continuing education classes. He invited the Board for a hot dog lunch. The entire EMS staff was given a standing ovation for their work and dedication to the County, and County Manager Craig Honeycutt said Wayne County had the best EMS Director in Dave Cuddeback.

Motion to Approve Older Americans Month in Wayne County Proclamation

Services on Aging Director Paula Edwards read the Older Americans Month in Wayne County Proclamation and gave an update on Senior Activities at the Peggy M. Seegars Senior Center, attached hereto as Attachment A.

Commissioner Barbara Aycock shared her feelings on great generations that have come before us and Chairman George Wayne Aycock, Jr. discussed the wisdom of our older generations.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Older Americans Month in Wayne County Proclamation.

Appointment Committee

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the reappointments of Linda Harper, Jimmie Ford, and Martha Bryan to the Eastern Carolina Council Area Agency on Aging.

Commissioner Chris Gurley made a motion to appoint Bill Pate to the Wayne County ABC Board. Commissioner Antonio Williams asked for discussion on other applicants and stated he wanted to see fresh faces on various boards.

Commissioner Antonio Williams made a motion to amend Commissioner Chris Gurley's motion, appoint Russell Robbins to the Wayne County ABC Board.

Following discussion, Commissioner Chris Gurley made a motion to table the appointment of Bill Pate. After further discussion, Commissioner Chris Gurley rescinded his motion to table the appointment of Bill Pate to the Wayne County ABC Board.

Commissioner Bevan Foster asked Commissioner Antonio Williams to rescind his recommendation for the appointment of Russell Robbins to the Wayne County ABC Board. Commissioner Antonio Williams denied the request and a vote was called. The motion to appoint Russell Robbins to the Wayne County ABC Board failed by a vote of 5 to 2. Voting for the motion were Commissioner Antonio Williams and Commissioner Bevan Foster. Voting against the motion were Chairman George Wayne Aycock, Jr., Vice-Chairman Freeman Hardison, Jr., Commissioner Barbara Aycock, Commissioner Joe Daughtery, Commissioner Chris Gurley.

Commissioner Bevan Foster made a motion to table the appointment of Bill Pate to the Wayne County ABC Board. The motion passed 5 to 2. Voting for the motion were Chairman George Wayne Aycock, Jr., Commissioner Barbara Aycock, Commissioner Bevan Foster, Commissioner Chris Gurley, and Commissioner Antonio Williams. Voting against the motion were Vice-Chairman Freeman Hardison, Jr. and Commissioner Joe Daughtery.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the reappointment of Charlotte Brow, and the appointment of Amita Shreenath, to the Wayne County Public Library Board of Advisors.

Commissioner Chris Gurley made the following recommendations to be voted on at the June 1, 2021 meeting:

Reappoint Melanie Emerson Sanders to the Eastern Carolina Workforce Development Board.

Commissioner Chris Gurley discussed the Housing Appeals Board, stating the Appointment Committee determined its members will either be the Commissioners or a designee from each of their districts. Appointees will be submitted to the Clerk to the Board.

Consent Agenda

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved and authorized the following items under the consent agenda:

1. Applications for Present Use Value
2. Budget Amendments.
 - a. Sheriff's Office - #423
 - b. Health Dept. - #426
3. Motion to approve the Dobbs County Estates, Section 13, Final Plat, attached hereto as Attachment B.
4. Motion to Adopt Resolution #2021-13: A Resolution Amending the Wayne County Personnel Policy, attached hereto as Attachment C.
5. Motion to Cancel the July 6, 2021 Board of Commissioners regular meeting.

Presentation of County Manager's Recommended 2021/22 FY Budget by County Manager Craig Honeycutt

County Manager Craig Honeycutt presented his recommended budget to the Board of Commissioners with a PowerPoint presentation, attached hereto as Attachment D.

Commissioner Bevan Foster asked for the increase in pay for the Sheriff's Office to include the words, "non-elected staff."

Discussion of Budget Work Session

County Manager Craig Honeycutt discussed the Budget Work Session with the Board of Commissioners.

Upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously approved to set a budget workshop for Tuesday, May 25, 2021, at 2:00 p.m., in the Commissioners Meeting Room.

Motion to Establish a Public Hearing on June 1, 2021, at 9:30 a.m., in the Board of Commissioners meeting room on the 4th floor of the courthouse atrium, 227 E. Walnut Street, Goldsboro, North Carolina, to allow public comments pertaining to the proposed budget for fiscal year July 1, 2021.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the motion to establish a public hearing on June 1, 2021, at 9:30 a.m., to allow public comments pertaining to the proposed budget for fiscal year July 1, 2021, attached hereto as Attachment E.

Presentation of Hurricane Preparedness Video by your Public Affairs Team

Public Information Officer Joel Gillie presented the 2021 Hurricane Preparedness video created by the Public Affairs Staff.

County Manager's Report

County Manager Craig Honeycutt updated the Board on COVID-19 vaccination efforts and read an email from Health Department Director Dr. Brenda Weis.

Commissioner Bevan Foster stated the County needed to implement a program to serve homebound residents.

Commissioner Joe Daughtery asked if all vaccinations at the Bussman Building would be stopped May 31st. Mr. Honeycutt said that would be the last day at the Bussman Building, at which time all vaccinations would be given at the Health Department.

Board of Commissioners Committee Reports

Commissioner Bevan Foster had no comments.

Commissioner Barbara Aycock thanked the employees of the EMS Department and Sheriff's Office, stating they are there when we need them, and thanked Paula Edwards for her Services on Aging presentation. She also thanked the Finance and Management staff for getting the budget together.

Commissioner Chris Gurley had no comments.

Commissioner Joe Daughtery stated everyone was speechless after seeing the County Manager's budget. He thanked County Manager Craig Honeycutt and the staff for their work on the budget and said he looked forward to the work sessions.

Commissioner Antonio Williams thanked the staff for putting the budget together and thanked the staff and Mayor of the Town of Mount Olive for meeting with him and Vice-Chairman Freeman Hardison, Jr. He also thanked Representative Raymond Smith for his work on HB 921 and asked the County to adopt a resolution of support.

Vice-Chairman Freeman Hardison, Jr. had no comments.

Chairman George Wayne Aycock, Jr. thanked the staff for working on the budget, stating it benefits the citizens of Wayne County. He also asked everyone to keep the Dispatchers of the 911 Call Center in our prayers, stating their training is bringing them more interaction with callers and more involvement in many situations.

Closed Sessions

At 8:18 a.m., upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously declared itself in closed session to discuss the location or expansion of business in Wayne County, to consider the acquisition of real property, and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 9:01 a.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in regular session.

At 10:18 a.m., upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously declared itself in closed session to discuss the location or expansion of business in Wayne County, to consider the acquisition of real property, and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 11:37 a.m., upon motion of Commissioner Bevan Foster, the Board of Commissioners unanimously declared itself in regular session.

At 2:10 p.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in closed session to discuss the location or expansion of business in Wayne County.

At 2:26 p.m., upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

Board of Commissioners' Information

The Board of Commissioners was advised of the following personnel changes:

1. Landfill
Name of Employee – Jesse Aldridge
Date of Employment – April 1, 2021

- Classification – Heavy Equipment Operator, Full-time
Salary – \$34,782.58 per year
2. DSS
Name of Employee – Doreen Waters
Date of Employment – April 1, 2021
Classification – IMC I w/a IMC II, Full-time
Salary – \$28,304.00 per year
3. 911
Name of Employee – Audrey Cummings
Date of Employment – April 1, 2021
Classification – Telecommunicator, Full-Time
Salary – \$29,719.19 per year
4. Health
Name of Employee – Katherine Fletcher
Date of Employment – March 22, 2021
Classification – Nutritionist II, Full-Time
Salary – \$42,000.00 per year
5. Jail
Name of Employee – Chad Hare
Date of Employment – April 1, 2021
Classification – Detention Entry - PT, Full-Time
Salary – \$14.28 per hour
6. 911
Name of Employee – Trivia Hall
Date of Employment – April 4 2021
Classification – Telecommunicator, Full-Time
Salary – \$29,719.19 per year
7. 911
Name of Employee – Jasmin Turner
Date of Employment – April 5, 2021
Classification – Telecommunicator, Full-Time
Salary – \$29,719.19 per year
8. 911
Name of Employee – Taylor Smith
Date of Employment – April 4, 2021
Classification – Telecommunicator, Full-Time
Salary – \$29,719.19 per year
9. Animal Control
Name of Employee – Richard Boyce
Date of Employment – March 22, 2021
Classification – Animal Control Officer I, Full-Time
Salary – \$25,621.96 per year
10. Animal Control
Name of Employee – Eric Person
Date of Employment – March 22, 2021
Classification – Animal Control Officer I, Full-Time
Salary – \$25,621.96 per year
11. IT
Name of Employee – Timothy Faulkner
Date of Employment – March 22, 2021
Classification – IT Support Technician, Full-Time
Salary – \$45,114.00 per year
12. EMS
Name of Employee – Aisha Hamdan
Date of Employment – April 6, 2021
Classification – Basic, Full-Time
Salary – \$26,955.60 per year
13. Jail
Name of Employee – Lounes Blackman
Date of Employment – April 7, 2021
Classification – Special Deputy, Part-time
Salary – \$17.86 per hour

Recess the Board of Commissioners Meeting

At 11:38 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

Reconvene the Board of Commissioners Meeting

At 1:00 p.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Board of Commissioners.

1:00 P.M. Budget Work Session with Davenport

County Manager Craig Honeycutt introduced Ted Cole with Davenport who reviewed the budget discussion materials, attached hereto as Attachment F.

Mr. Cole answered questions throughout the presentation.

Adjournment

At 2:28 p.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

Office of the Sheriff

Sheriff Larry M. Pierce
P. O. Box 1877
207 East Chestnut Street
Goldsboro, NC 27530



919-731-1481 office
919-731-1699 fax

To: Mr. Wayne Aycock, Chairman, County Commissioners
Mr. Craig Honeycutt, County Manager
From: Major Richard C. Lewis
Re: Badge and Service Side Arm for Retired Captain Shawn Harris
Date: May 5, 2021

Gentlemen:

Captain Shawn Harris has plans to retire from the Wayne County Sheriff's Office on June 1, 2021. He has had a rewarding career with the Sheriff's Office and has been a valuable asset to the office.

In accordance with NCGS 20-187.2 (a), I am requesting that Captain Shawn Harris be allowed to keep the badge worn and carried by him. The statute provides that there is no cost to be incurred for the badge carried by him. Additionally, I also request that Captain Shawn Harris be awarded his service side arm upon his retirement. Captain Harris is not ineligible to own, possess, or receive his service side arm under the provisions of State or Federal law. The costs associated with the presentment of the service side arm will be paid by the Sheriff's Office if necessary.

Thank you for your time and consideration with this matter.

Major Richard C. Lewis
Wayne County Sheriff's Office
Office 919-705-6542
Cell 919-222-7112

Cc: Carol Bowden, Clerk to County Commissioners

Attachment: NCGS 20-187.2

20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year.

(c) For purposes of this section, certified probation and parole officers shall be considered members of a North Carolina State law enforcement agency. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122; 2013-369, s. 19; 2016-77, s. 9(b).)

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021-12: A RESOLUTION AWARDING SERVICE WEAPON TO
CAPTAIN SHAWN HARRIS**

WHEREAS, Captain Shawn Harris is retiring from the County of Wayne effective June 1, 2021; and

WHEREAS, Shawn Harris has been an employee of the Wayne County Sheriff's Office and is retiring as a Captain after a rewarding career; and

WHEREAS, Shawn Harris has served 23 years with the Sheriff's Office in Wayne County;

WHEREAS, throughout his years he earned the admiration, respect and friendship of those with whom he worked and came into contact.

NOW, THEREFORE BE IT RESOLVED that the Wayne County Board of Commissioners, in accordance with North Carolina General Statute § 20-187.2, hereby awards Retired Captain Shawn Harris his service weapon in exchange for consideration of \$1.00 and awards him his badge.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Wayne County Board of Commissioners extends best wishes for many years of good health and happiness to Shawn Harris during his retirement and his future endeavors.

Adopted this the 1st day of June, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden
Clerk to the Board

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021-14: A RESOLUTION REQUESTING NAMING THE NC 222/I-795 BRIDGE IN
HONOR OF MAYOR ANDY EVANS**

WHEREAS, pursuant to North Carolina General Statute 136-18 (8), the North Carolina Board of Transportation may name roads, bridges or ferries; and

WHEREAS, the Wayne County Board of Commissioners desires to honor the former Mayor, farmer, and dedicated public servant, Floyd Anthony “Andy” Evans; and

WHEREAS, Andy Evans graduated from Charles B. Aycock High School in 1970 and from Wayne Community College in 1972; and

WHEREAS, Andy Evans was married to his wife, Nancy, for 38 years, and they had two children, Rachel and Courtney; and

WHEREAS, Andy Evans’s greatest passion was stewardship and conservation of the land and his agricultural community of Wayne County; and

WHEREAS, Andy Evans was a devoted friend and advocate for the people of Wayne County, serving on numerous boards and civic organizations with the aim of bettering the community and improving the opportunities of his fellow man; and

WHEREAS, Andy Evans served the Town of Fremont faithfully, as Alderman for 12 years and then as Mayor for 8 years; and

WHEREAS, the Wayne County Board of Commissioners understands the North Carolina Board of Transportation criteria to have a road, bridge, ferry named in honor of an individual that individual must be living, or be deceased for a year or longer.

NOW THEREFORE, BE IT RESOLVED the Wayne County Board of Commissioners does hereby request the North Carolina Board of Transportation name the NC222/I-795 Bridge in honor of Mayor Andy Evans.

Adopted this 1st day of June, 2021.

George Wayne Aycock, Jr., Chairman

Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-15; A RESOLUTION IN SUPPORT OF HB 921

WHEREAS, within the North Carolina State Budget Appropriation of Funds Program, there is appropriated from the General Fund to the Department of Commerce the sum of sixty million dollars (\$60,000,000) in nonrecurring funds to be used to provide grants to entities for the purpose of making loans to assist qualifying businesses with business needs during periods of economic hardship occasioned by the COVID-19 pandemic; and

WHEREAS, the Carolina Small Business Development fund and Golden LEAF shall be responsible for the administration of providing loans to qualifying business and set policies and procedures for the distribution and administration of these loans consistent with this act; and

WHEREAS, these loans shall be used in Tier One Counties in which Wayne County is one; and

WHEREAS, these loans can be made to qualifying business made under the program shall be used for the following:

- Renovation and repair of existing facilities.
- Expansion of current programs.
- Establishment of new initiatives, including education, community outreach, and health.
- Scholarships for minority students.
- Minority uplift initiatives.
- Youth mentorship programs.
- Tutorial programs.
- Small business incubation.
- Free health clinics.
- Temporary housing for needy individuals.
- Provision of clothing or food assistance.
- Community gardens.
- Vocational education or certification.
- Distribution of assistance to individuals in need of financial assistance due to the COVID-19 pandemic. and:

WHEREAS, the Wayne County Board of Commissioners supports this bill and appreciates the work of Representative Smith for sponsoring this bill.

NOW THEREFORE, BE IT RESOLVED, the Wayne County Board of Commissioners supports HG 921 and its passage in the North Carolina General Assembly, as passage will greatly benefit Wayne County businesses in its COVID recovery, and appreciates Representative Smith for working on this bill on behalf of Wayne County and all Tier I Counties.

Chairman George Wayne Aycock, Jr.

Attest:

Carol Bowden, Clerk to the Board

**NOTICE
FILING OF BUDGET ESTIMATE AND PUBLIC HEARING**

Notice is hereby given the County Manager's proposed budget for Wayne County for the fiscal year beginning July 1, 2021 was presented to the Wayne County Board of Commissioners on May 18, 2021, and a copy thereof is on file for public inspection in the office of the Clerk to the Board in Room 470 in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina. The budget is also available on the county website at www.waynegov.com.

Notice is hereby given the Wayne County Board of Commissioners will hold a public hearing at 9:30 a.m. on Tuesday, June 1, 2021 in the Commissioners' Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina, at which time all citizens have a right to appear and give oral or written comments pertaining thereto. **Note: Due to new practices related to COVID-19, individuals visiting the Wayne County Courthouse, or any Wayne County building, must wear a mask or cloth face covering.** The Public may view the hearing in the on www.waynegov.com.

Written comments may be made to the Clerk to the Wayne County Board of Commissioners before the public hearing. The Clerk will make those written comments available to all members of the Wayne County Board of Commissioners prior to the Wayne County Board of Commissioners' vote on the budget.

WAYNE COUNTY BOARD OF COMMISSIONERS

Carol Bowden, Clerk to the Board

P.O. Box 227

Goldsboro, NC 27533-0227

carol.bowden@waynegov.com

May 18, 2021

Publish Date May 21, 2021

**County of Wayne
Budget Amendments**

446

05/11/21

Date

Memorandum

From:

To:

Via:

Subject:

Wayne County Board of Commissioners
County Manager & Finance Officer
Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

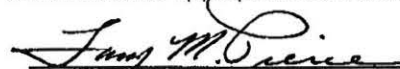
Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 535300	Maintenance & Repairs - Vehicles		\$ 2,185.20

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1100000 383940	Insurance & Recovery	\$ 2,185.20	

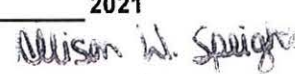
2. Reason(s) for the above request is/are as follows:

Funds received from insurance for damage to 2018 Dodge Charger vehicle to be moved to appropriate GL-account


Department Head Signature

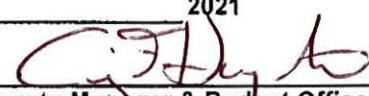
Endorsement

1. Forward, recommending approval/disapproval

5-17 2021

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: May 11, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

A handwritten signature in cursive script that reads "Larry M. Pierce".

Re: Budget Amendment Request

The purpose of this budget amendment is to appropriate \$ 2,185.20 received from an insurance claim for damage to a 2018 Dodge Charger vehicle belonging to Sgt. Travis Cox to the Maintenance & Repairs - Vehicle line item so that the necessary repairs can be made. Deputy Mullis' vehicle was struck by a deer.



County of Wayne Budget Amendment

#447

05/10/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

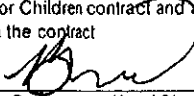
Code Number	Description/Object of Expenditure	Decrease	Increase
1315166 523100	Program Supplies		\$1,538.00
1315166 526000	Office Supplies		\$1,007.00
1315166 531100	Travel-Meals & Lodging	\$971.00	
1315166 532500	Postage	\$145.20	
1315166 532900	Other Communications	\$89.80	
1315166 537000	Advertising	\$100.00	
1315166 539500	Training	\$360.00	
1315166 543100	Rental of Copies	\$58.00	
1315166 549750	Incentive Payments		\$3,297.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1315110 399100	Fund Balance Appropriated	\$ 4,118.00	

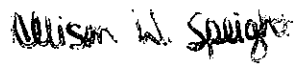
2. Reason(s) for the above request is/are as follows:

This budget amendment allows for expenses (IT item increases) & salaries not covered in the Smart Start Contract with County (In Kind) funds. This amendment will also realign the operating budget lines to the amended amounts approved by the Partnership for Children of Wayne County. This will enable the allocations to be used to purchase goods and services from expenditure lines where items are needed. In kind money is typically added once all budget lines are finalized with the Partnership for Children contract and actual expenses related to expenses that were not allowed for in the contract


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

5-17 2021

Endorsement

2. Forward, recommending approval/disapproval

Craig Honeycutt County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

05/10/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: HD

What: Health Education - Healthy Communities

When: FY20-21

Explanation: This budget amendment allows for expenses (IT item increases) & salaries not covered in the Smart Start Contract with County (In Kind) funds. This amendment will also realign the operating budget lines to the amended amounts approved by the Partnership for Children of Wayne County. This will enable the allocations to be used to purchase goods and services from expenditure lines where items are needed. In kind money is typically added once all budget lines are finalized with the Partnership for Children contract and actual expenses related to expenses that were not allowed for in the contract.

County of Wayne
Budget Amendments

#450

5/13/2021

Date

Memorandum

From: Kimberly McGuire, Director
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2019-2020

1. It is requested that the budget for Social Services be amended as follows:

EXPENDITURE

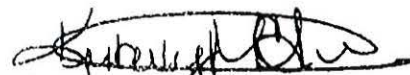
Code Number	Description/Object of Expenditure	Decrease	Increase
1265302.549700 LIEAP	Low Income Energy	\$ 21,077.44	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1265300.353003	Administration		\$ 21,077.44

2. Reason(s) for the above request is/are as follows:

To balance to Funding Authorization #8



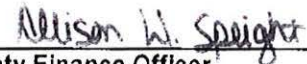
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval



5-17 2021



County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021



County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

WAYNE COUNTY
DEPARTMENT OF SOCIAL SERVICES



WAYNECOUNTY
NORTH CAROLINA
Phone: (919) 580-4034

Memorandum

To: Wayne County Board of Commissioners
From: Kimberly McGuire, Director of Social Services
Date: May 13, 2021
Subject: Budget Amendment

This Budget Amendment is for the Low-Income Home Energy Assistance Program and the purpose is to balance our general ledger budget amount with State Funding Authorization #8.

THE GOOD LIFE. GROWN HERE.

301 N. HERMAN STREET
BOX HH
GOLDSBORO, NC 27530
022



County of Wayne Budget Amendment

#453

05/14/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

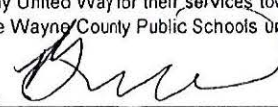
Code Number	Description/Object of Expenditure	Decrease	Increase
1315163 512600	Part Time or Extra Help		1,194.00
1315163 519000	Professional Services		15,191.00
1315163 526000	Miscellaneous Office Supplies	200.00	
1315163 526100	Equipment-Non-Capital	16,000.00	
1315163 531100	Travel - mileage	185.00	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
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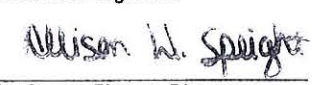
2. Reason(s) for the above request is/are as follows:

This budget amendment is needed to realign the Kresge funds to extra help and the remainder to Professional Services to pay United Way for their services toward purchasing computers, hotspots, and outreach to the Wayne County Public Schools underserved rural communities.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt, County Manager & Budget Officer

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

05/14/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: HD

What: Kresge Foundation Grant

When: FY20-21

Explanation: This budget amendment is needed to realign the budget for Kresge Foundation Grant. This Grant will support the promotion of maternal-family telehealth services and student remote learning for underserved areas of Wayne County, NC, hard hit by the COVID-19 pandemic.



County of Wayne Budget Amendment

#454

05/13/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE	Code Number	Description/Object of Expenditure	Decrease	Increase
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REVENUE	Code Number	Source of Revenue	Increase	Decrease
	1315110 383900	Miscellaneous Revenue		\$ 30,000.00
	1315110 335000	Grant Revenues	\$ 30,000.00	

2. Reason(s) for the above request is/are as follows:

This budget amendment is needed to reassign the Kresge Grant monies to the appropriate Revenue source. The revenue source that I requested initially was in the type 2 revenues of Fees. The revenue source I should have requested was in the type 9 funds for Grants Revenues. This entry will correct the error.

Department Head Signature

Allison W. Speight

Endorsement

1. Forward, recommending approval/disapproval

Allison Speight, County Finance Director

5-17 2021

Endorsement

2. Forward, recommending approval/disapproval

Craig Honeycutt County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

05/13/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: HD

What: Kresge Grant

When: FY20-21

Explanation: This budget amendment is needed to reassign the Kresge Grant monies to the appropriate Revenue source. The revenue source that I requested initially was in the type 2 revenues of Fees. The revenue source I should have requested was in the type 9 funds for Grants Revenues. This entry will correct the error.

County of Wayne
Budget Amendments

#456

05/13/21

Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 523100 Shrff	Special Program Material - Sheriff's Fund	\$	385.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1104310 383300 ShDon	Donations - Sheriff's Fund	\$ 385.00	

2. Reason(s) for the above request is/are as follows:

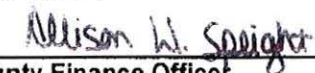
To utilize public donations for sheriff office needs.


May 12, 2021
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

517 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: May 13, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce *Larry M. Pierce for Sheriff Pierce May 12, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to appropriate funds received in the 2020-2021 fiscal year from sale of ads on the Wayne County Sheriff's Office Law Enforcement Calendar and public donations to utilize for the sheriff's office needs.

County of Wayne
Budget Amendments

#457

05/13/21
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 526100	Office Supplies-Non Capital FF&E	\$	500.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1104310 383300 ShDon	Donations - Sheriff's Fund	\$ 500.00	

2. Reason(s) for the above request is/are as follows:

To utilize public donations for sheriff office needs.

Larry Pierce May 12, 2021
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

5-17 2021

Allison W. Speight
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

C. J. Dyke 2021
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: May 13, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce *Larry M. Pierce for Sheriff Pierce May 12, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to appropriate funds received in the 2020-2021 fiscal year from sale of ads on the Wayne County Sheriff's Office Law Enforcement Calendar and public donations to utilize for the sheriff's office needs.

County of Wayne
Budget Amendments

#459

05.17.2021

Date

Memorandum

From: Chris Barnes
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for 911 Communications - Restricted be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
2254325- 519900	Professional Services - Other	\$	20,000

REVENUE

Code Number	Source of Revenue	Increase	Decrease
2254325- 399100	Fund Balance Appropriated	\$ 20,000	

2. Reason(s) for the above request is/are as follows:

To appropriate fund balance for the estimated cost for in-house staff that performs work that is eligible for reimbursement by ETSF funds.



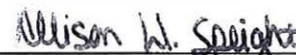
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

5-20

2021



County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021



County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



WAYNE COUNTY 911

May 17, 2021

911 Communications budgets a reimbursement for the cost of eligible services that are performed by County employees. This reimbursement is an expense to the 911 Restricted Fund and a correlating revenue to the General Fund.

The cost of those services is expected to exceed the estimated budget for Fiscal Year 2020/2021 in large part due to the amount of in-house work performed for the new 911 Center.

The requested budget amendment appropriates 911 Restricted Fund Fund Balance for the estimated amount that will be needed for those professional services through year end.

Sincerely,

Chris Barnes

911 Center Manager



134 N John St
Goldsboro, NC 27530

PHONE 919-705-1863

FAX 919-731-1420

EMAIL Chris.Barnes@waynegov.com

**County of Wayne
Budget Amendments**

#462

05/19/21

Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for JCPC be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1105830-549700	DIR SER - TEEN COURT		\$ 1,800.00
1105830-549700	DIR SER - STRUCT DAY PROG		\$ 17,680.00
1105830-549700	DIR SER - JCPC ADMINISTRATION	\$ 1,800.00	
1105830-549700	DIR SER - FAMILY PRESERVATION		\$ 88,247.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1105830-335000	JCPC-GRANT REVENUES	\$ 105,927.00	

2. Reason(s) for the above request is/are as follows:

To appropriate the FY 20-21 budget for Family Preservation and to adjust line items for NCDPS.

Allison W. Speight
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

5-20 2020 21

Allison W. Speight
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2020 21
C. F. D. G. b
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

County of Wayne
Budget Amendments

#463

05/18/21

Date

Memorandum

From: Donna Phillips
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Library be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1106110-562000	LSTA 2020-2021 Covid-19 Response Grant		\$3,000

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1106110-335000	LSTA 2020-2021 Covid-19 Response Grant	\$3,000	

2. Reason(s) for the above request is/are as follows:

To accept LSTA Grant received from the State Library of North Carolina for Covid-19 Response

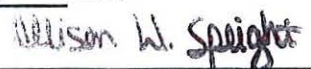

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

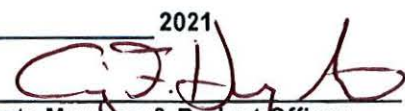


5-20 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Memorandum

To: Wayne County Board of Commissioners

From: Donna Phillips, Director

Date: 5/18/2021

Re: Budget Amendment

The purpose of this Budget Amendment is to accept LSTA Grant Funding.

GRANT AGREEMENT
LSTA 2020-2021 Covid-19 Response Grant
 State Project Code: NC-20-65

This is an agreement by and between Wayne County Public Library,
 hereinafter referred to as "the Library," and the State Library of North Carolina, Department of Natural and
 Cultural Resources, hereinafter referred to as the "State Library."

Institution and/or Library Name: Wayne County Public Library

Mailing address: 1001 E Ash Street

City, State, ZIP: Goldsboro NC 27530

Project manager name/title: Donna Phillips

Project manager telephone: 919-735-1824

Project manager email: donna.phillips@waynegov.com

DUNS number: 40036170

Federal Employer Identification Number: 56-6001520-B

Indirect cost rate for this award: N/A

Library fiscal year ending date: June 30

Federal Award Identification Information required by 2 CFR 200.332

Federal Award ID number: LS-246155-OLS-20

Federal Award Date: February 4, 2020

Grant Award Period Start and End Date: May 3, 2021 - July 12, 2021

Amount of Federal Funds Obligated by this Action: \$ 3000

Federal Award Project Description as required by FFATA: LSTA State Grants

Contact information for awarding official: Catherine Prince, Federal Programs Consultant, State Library
 of North Carolina, 4640 Mail Service Center, Raleigh, NC, 27699-4600, 919-814-6796,
 catherine.prince@ncdcr.gov.

CFDA Name / Number: LSTA State Grants / 45.310

This award is not R&D.

The State Library has agreed to fund this grant with federal Library Services and Technology Act (LSTA)
 funds to be disbursed through North Carolina Accounting System accounting fund 46011495410145.

**IN CONSIDERATION OF RECEIVING THE ABOVE REFERENCED GRANT FUNDING,
 THE LIBRARY HEREBY AGREES TO:**

1. Accept and administer an LSTA grant from the State Library in the amount of \$ 3000
 for costs associated with the project represented in the Library's grant application, grant
 award letter, and any amendments thereto.
2. Abide by all Grant Provisions as certified in this document and the grant application; including any
 certifications submitted with this grant agreement such as Children's Internet Protection Act (CIPA)
 Compliance and Certification Regarding Debarment and Suspension; Lobbying; Federal Debt Status;
 and Nondiscrimination.

16. Submit a final report to the State Library by July 26, 2021, providing a description of project expenditures, a narrative of project activities, and other elements required by the funder.
17. Certify upon completion of the grant that grant funds were received, used, and expended for the purposes for which they were granted.
18. Complete the Single Audit Certification as directed and maintain adequate financial records to ensure complete reporting, and retain programmatic, financial, and audit records relating to the grant for a minimum of three years from the due date of the final grant report at the end of the Five Year Plan, or until all audit exceptions have been resolved, whichever is longer. Provide access upon request to the Department of Natural and Cultural Resources, Office of the State Auditor, Institute of Museum and Library Services and the Comptroller General or their designees, to all records and documents related to the award, including audit work papers in possession of any auditor of the Library.
19. Ensure that grant funds are audited in compliance with state and federal audit requirements for local governments and public authorities, institutions of higher education, and non-profit organizations, and, as applicable, according to the standards of 2 CFR 200, Subpart F - Audit Requirements, as supplied by the Executive Office of the President, Office of Management and Budget, Washington, DC.
20. Comply with the requirements of North Carolina General Statute 143C-6-23: "State grant funds: administration; oversight and reporting requirements" and the corresponding rules of North Carolina Administrative Code, Title 9, Subchapter 03M, "Uniform Administration of State Grants," including submission of required financial reports within six months (or nine months for \$500,000 threshold) of the end of the Library's fiscal year(s) in which grant funds are received.
21. The State Auditor and the using agency's internal auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7 and Session Law 2010-194, Section 21 (i.e., the State Auditors and internal auditors may audit the records of the contractor during and after the term of the contract to verify accounts and data affecting fees or performance).
22. File with the State Library a copy of the Library's **policy addressing conflicts of interest** that may arise involving the Library's management employees and members of its board of directors, commissions, or other governing body. The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Library's employees or members of its board, commissions, or other governing body, from the Library's disbursing of grant funds and local matching funds and shall include actions to be taken by the Library or the individual, or both, to avoid conflicts of interest and the appearance of impropriety. (N.C.G.S. 143C-6-23(b)). The policy shall be filed before the State Library may disburse the grant funds, unless the Library is covered by the provisions of N.C.G.S. 160A-479.11 and 14-234.
23. File with the State Library the Library's sworn written statement completed by the Library's board of directors or other governing body stating that, pursuant to N.C.G.S. 143C-6-23(c), the Library does not have any **overdue tax debts**, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. The policy shall be filed before the State Library may disburse the grant funds, unless the Library is covered by the provisions of G.S. 160A-479.11 and 14-234.

THE STATE LIBRARY AGREES TO:

1. Award LSTA grant funds to the Library in the amount and under the terms and conditions stated above, subject to the availability of funds.

GRANT PROVISIONS

The following state and federal provisions apply to the LSTA grant program. Libraries awarded grants must agree to comply with these provisions.

1. Grant Agreement and Timing of Expenditures

Official notification of the grant award must be received from the State Library and a grant agreement (formal agreement between the grantee and the State Library) signed by both the representatives of the library and the State Librarian *before* any funds may be encumbered or expended for the project.

2. Allowable and Unallowable Costs

Grantees must carry out the grant project according to the approved grant application, and all federal funds must be expended solely for the purpose for which a grant was awarded.

The following costs are unallowable and may not be proposed as grant project costs: bad debts, contingencies, contributions and donations, entertainment, fines and penalties, under recovery of costs under grant agreements (excess costs from one grant agreement are not chargeable to another grant agreement).

3. Legal and Regulatory Compliance

Grantees must expend grant funds in accordance with all applicable local, state, and federal laws and regulations.

4. Budget Revisions and Programmatic Changes

Grantees must not deviate from the approved budget and plan for carrying out the grant project as contained in the approved grant application unless prior approval is obtained from the State Library.

5. Records Retention

Grantees must maintain adequate records to ensure complete reporting, and retain programmatic and financial records relating to the grant for a minimum of three years from the due date of the final grant report at the end of the Five Year Plan, or until all audit exceptions have been resolved, whichever is longer.

6. Free and Open Competition

Purchases made from grant funds must be carried out to ensure free and open competition to the extent possible. Libraries eligible to purchase under state contract may use this option for grant purchases.

7. Debarment & Suspension

Transactions for the purposes of this grant will not knowingly be made with parties who have been debarred or suspended from receiving Federal financial assistance under Federal programs and activities (Debarment and Suspension Certification). See Excluded Parties List System at <https://www.sam.gov>.

8. Equipment Purchases and Inventory

Equipment with a per unit price above \$5,000 requires advance written approval from the State Library. If fair market value at the time of surplus or disposal exceeds \$5,000, disposal must be cleared with the State Library.

9. Publicizing & Acknowledging Funds

Grantees are required to credit IMLS/LSTA in all related publications and activities in conjunction with the use of grant funds. Grantees should publicize grant-supported activities in available and appropriate media. The following statement must be used when meeting these requirements: "This publication/ activity/program was supported by grant funds from the Institute of Museum and Library Services under the provisions of the federal Library Services and Technology Act as administered by the State Library of North Carolina, a division of the Department of Natural and Cultural Resources." Copies of any publications or materials produced under the grant must be submitted to the State Library. IMLS logos are available at

http://www.imls.gov/recipients/imls_acknowledgement.aspx

10. Lobbying

Grantees are prohibited by federal law from using grant funds to pay costs associated with lobbying Congress or the public for purposes of influencing elections, legislation, or the award of any federal funds. Grantees receiving an award of over \$100,000 must file a certification regarding lobbying.

11. Non-discrimination

All library services provided as a result of federal grant funds must be available without discrimination to all members of the community served. Participation may not be denied on the basis of race, color, national origin, handicap, age, or sex. Relevant legislation includes but is not limited to the following: Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d through 2000d-4); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); The Age Discrimination Act (42 U.S.C. 6101 *et. seq.*); 45 CFR 1110 - Nondiscrimination in federally assisted programs; 45 CFR 1170 - Nondiscrimination on the basis of handicap in federally assisted programs and activities; 45 CFR 1181 - Enforcement of nondiscrimination on the basis of handicap in programs or activities conducted by the Institute of Museum and Library Services.

12. Trafficking in Persons

Grantees must comply with 22 U.S.C. § 7104(g) which prohibits engaging in trafficking in persons, procuring a commercial sex act, or using forced labor.

13. Audit and Financial Reporting Requirements

LSTA grants must be audited in compliance with federal and state audit requirements for local governments and public authorities, institutions of higher education, and non-profit organizations. The following source documents outline the standards and requirements:

- United States Office of Management and Budget (OMB) 2 CFR 200, Subpart F - Audit Requirements
- North Carolina General Statute 143C-6-23 "State grant funds: administration; oversight and reporting requirements," and the corresponding rules of North Carolina Administrative Code, Title 09, Chapter 03M, "Uniform Administration of State Grants."

LEGAL REFERENCES:

- 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards [address grants and cooperative agreements pertaining to institutions of higher education, states, local governments, Indian tribes, and nonprofit organizations]
- 2 CFR Part 3185 - Nonprocurement debarment and suspension
- 2 CFR 3186 - Requirements for drug-free workplace

3. FEDERAL DEBT STATUS

The undersigned, on behalf of the grantee, certifies to the best of his or her knowledge and belief that the grantee is not delinquent in the repayment of any Federal debt.

4. NONDISCRIMINATION

As required by the Civil Rights Act of 1964, the Rehabilitation Act of 1973, the Education Amendments of 1972, and the Age Discrimination in Employment Act of 1975, as implemented at 45 C.F.R. Part 1180.44, the undersigned, on behalf of the grantee, certifies that the grantee will comply with the following nondiscrimination statutes and their implementing regulations:

- (a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity receiving Federal financial assistance;
- (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 *et seq.*), which prohibits discrimination on the basis of disability in Federally-assisted programs;
- (c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-83, 1685- 86), which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance;
- (d) The Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in Federally-assisted programs;

The undersigned further provides assurance that it will include the language of these certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the grantee, I hereby certify that the grantee will comply with the above certifications.

DocuSigned by:

Craig Honeycutt

Signature of Authorized Certifying Official

Craig Honeycutt

County Manager

Print Name and Title of Authorized Certifying Official

5/4/2021

Date

I have attached my Conflict of Interest Policy

☒ My Conflict of Interest Policy is on file

Certification Regarding Debarment and Suspension; Lobbying; etc.

page 2 of 2

☒ LSTA Staff: Check here if all documents have been received and all signatures have been gathered.

CIPA COMPLIANCE INFORMATION

Libraries that are neither public libraries nor public elementary or secondary school libraries are not subject to CIPA and do not have to comply with this law.

Overview

CIPA is the Children's Internet Protection Act, which applies to public libraries and public elementary and secondary school libraries seeking funds under the federal Universal Service (E-rate) program or the Library Services and Technology Act (LSTA) grant programs funded by the Institute of Museum and Library Services (IMLS) and administered by the State Library of North Carolina.

Affected Libraries

The following types of libraries applying for LSTA grants from the State Library of North Carolina must be CIPA compliant and must submit the **CIPA Compliance Certification Form** with their signed Grant Agreement.

- Public libraries
- Public school libraries
- Consortia with public and/or public school libraries

If a library type listed above is already compliant with CIPA under the rules for receiving E-rate funds, that library is not affected by the rules established for LSTA grant recipients. Accordingly, the compliance information in this document applies **only** to libraries meeting **all three** of the following conditions.

The library is:

- 1) a public library or public elementary or secondary school library,
- 2) NOT required to comply with CIPA through the federal Universal Service (E-rate) program, and
- 3) seeking LSTA funds for the purchase of technology used to access the Internet and/or for the payment of direct costs associated with accessing the Internet.

Libraries that are required to comply with CIPA because of the receipt of funds from the Universal Service (E-rate) program must adhere to a different and more stringent set of requirements. More information about those requirements may be found at <http://statelibrary.dcr.state.nc.us/hottopic/cipa/cipa.htm>. The compliance information in this document does not apply to libraries that must comply with CIPA under the Universal Service (E-rate) rules.

Purchases That Require CIPA Compliance

A library that is subject to CIPA under the rules for LSTA must comply with the law when either of the following are approved for purchase with LSTA funds:

- technology used to access the Internet, or
- direct costs associated with accessing the Internet (i.e., the costs of connecting to an Internet service provider [ISP]).

Requirements for Compliance

The policy requires that some form of "technology protection measure" be in use on *all* computers used to access the Internet. *This includes computers that were not purchased with LSTA funds but that are used to access the Internet.* The law provides no other guidance on technology protection measures. According to the CIPA legislation, the technology protection measure may be disabled upon the request of the user for "bona fide research or other lawful purposes." The law as applied to LSTA grant recipients *does not differentiate* between minors and adults when a request is made to disable the technology protection measure or unblock a website. Anyone may make such a request. For purposes of CIPA, a "minor" is someone under 17 years of age.



County of Wayne Budget Amendment

#465

05/20/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

EXPENDITURE

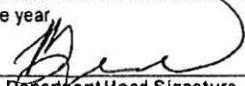
Code Number	Description/Object of Expenditure	Decrease	Increase
1315153 512110	Salary & Wages - Other Staff	\$7,438.52	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1315110 351516	Healthy Communities		\$ 7,438.52

2. Reason(s) for the above request is/are as follows:

This budget amendment is needed to reverse the BA to add funds allocated through the Division of Public Health Agreement Addendum for 886 Healthy Communities. There was a discrepancy in QB for the Healthy Communities Budget and Healthy Communities is budgeted in the same program with Health Education. All of the funds allocated to Healthy Communities was entered at the beginning of the year.

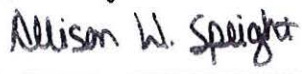

Department Head Signature

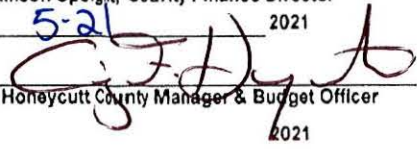
Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval


Allison W. Speight, County Finance Director


Craig Honeycutt, County Manager & Budget Officer

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

05/20/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

Who: HD

What: Health Education - Healthy Communities

When: FY20-21

Explanation: This budget amendment is needed to reverse the BA to add funds allocated through the Division of Public Health Agreement Addendum for 886 Healthy Communities. There was a discrepancy in QB for the Healthy Communities Budget and Healthy Communities is budgeted in the same program with Health Education. All of the funds allocated to Healthy Communities was entered at the beginning of the year.

County of Wayne
Budget Amendments

#466

05/21/21

Date

Memorandum

From: Andrew Neal
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Staff Attorney be amended as follows:

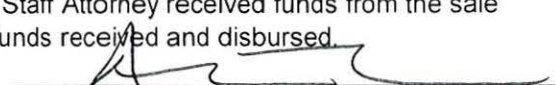
EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104151-539140	Overdue Taxes & Interest	\$	37,474.22
1104151-341580	Surplus Funds	\$	16,080.41
1104151-341570	Service/Execution Fees	\$	1,690.00
1104151-341520	Attorney/GAL Fees	\$	7,425.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1104151-539140	Overdue Taxes & Interest	\$ 37,474.22	
1104151-539130	Surplus Funds	\$ 16,080.41	
1104151-539110	Service/Execution Fees	\$ 1,690.00	
1104151-539120	Attorney/GAL Fees	\$ 7,425.00	

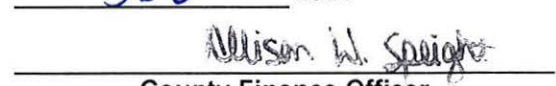
2. Reason(s) for the above request is/are as follows: The Staff Attorney's Office recently assisted the Sheriff's Office with an execution sale pursuant to NCGS Chapter 1, Article 29B. The Staff Attorney received funds from the sale and oversaw disbursement. A budget amendment is needed to account for funds received and disbursed.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

520 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

Date of approval/disapproval by B.O.C.

County Manager & Budget Officer

Chairman Board of Commissioners

WAYNE COUNTY

STAFF ATTORNEY



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 705-1713
Fax (919) 988-6495

TO: ALLISON SPEIGHT, FINANCE DIRECTOR
FROM: ANDREW NEAL, STAFF ATTORNEY *AN*
SUBJECT: STAFF ATTORNEY BUDGET AMENDMENT
DATE: MAY 21, 2021
CC: CRAIG HONEYCUTT, COUNTY MANAGER

The Staff Attorney's Office recently assisted the Sheriff's Office in an execution sale pursuant to Chapter 1, Article 29B of the NC General Statutes. These are sales of real property initiated by judgment creditors to collect monies owed on outstanding judgments. The Staff Attorney's Office received funds from the successful bidder and disbursed the funds as required by law. The following budget amendments are needed to account for the increased funds received by the office:

- Overdue Taxes and Interest-Funds in the amount of \$37,474.22 were received to satisfy outstanding judgments in Wayne County File Numbers 21 M 2, 20 M, 100, and 18 M 87.
- Surplus Funds-\$16,080.41 was collected in excess of outstanding judgments/auction costs and was deposited with the Clerk of Superior Court.
- Service/Execution Fees-\$1,690.00 of the sale proceeds are required to be paid to the Sheriff under NCGS §7A-311.
- Attorney/GAL Fees-The judgement creditor hired an auctioneer to advertise and coordinate the execution sale. Fees assessed by the auctioneer totaled \$7,425.00.

THE GOOD LIFE. GROWN HERE.

P.O. BOX 227
GOLDSBORO, NC 27533

#467

**County of Wayne
Budget Amendments**

05/21/21

Date

Memorandum

From: WCSOA - Paula J. Edwards
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Wayne County Services on Aging be amended as follows:

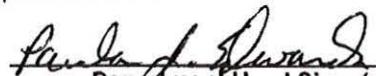
EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1165600 549700	Operation Fan Relief - Fans	\$	657.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1165600 383300	Donations Fans/Heaters	\$ 657.00	

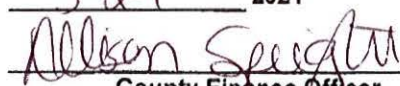
2. Reason(s) for the above request is/are as follows: To appropriate funds received from Duke Energy Progress and ECCAAA to expenditure account to purchase fans.



Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

5-24 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

Date of approval/disapproval by B.O.C.

County Manager & Budget Officer

Chairman Board of Commissioners

Memo

To: Wayne County Board of Commissioners

From: Paula J. Edwards, Director of Services on Aging

Date: May 21, 2021

Re: Budget Amendment

- **The Budget Amendment for Operation Fan Heat Relief** – This BA is to appropriate funds to purchase Fans for Operation Fan Heat Relief. This is a grant from Duke Energy Progress through the Division of Aging and Adult Services. No county match required. This program is intended to provide a more comfortable living environment and reduce heat related illnesses for seniors 60 years of age or older or adults with a disability that do not have a means to cool their home.



WAYNE COUNTY HEALTH DEPARTMENT
301 NORTH HERMAN STREET, BOX CC
GOLDSBORO, NC 27530
Phone (919) 731-1000 Fax (919) 731-1232
Director: Brenda K. Weis, MSPH, PhD



MEMORANDUM

TO: Wayne County Commissioners

FROM: County Child Fatality Prevention Team (CCFPT)
Brenda K. Weis, MSPH, PhD, Health Director

SUBJECT: Local CCFPT Annual Report

DATE: May 17, 2021

The North Carolina Statute, Article 14, 7B-1406 and the CFPT Agreement Addenda with local health departments requires Local Child Fatality Prevention Teams to advocate for system improvements and needed resources where gaps and deficiencies may exist and submit a report annually to their local county commissioners and boards of health.

The purpose of the local CFPTs are to:

- identify deficiencies in the delivery of services to children and families by public agencies;
- make and carry out recommendations for changes that will prevent future child deaths; and
- promote understanding of the causes of child deaths.

Attached is the Wayne County CCFPT Annual Report for your review for calendar year 2020. Please feel free to contact me at 919-705-1302 if you have any questions.

Attachment

The mission of the Wayne County Health Department, through our responsive and professional staff, is to preserve, promote and protect the health of our community by preventing disease, protecting the environment and promoting healthy living.

2020 Local Child Fatality Prevention Team Activity Summary

1.

1. Which county does your team represent? Please select your county from the dropdown menu.

Wayne

2. How many CFPT meetings were conducted in 2020?

4

3. Please identify community partners your team collaborated with during 2020. Please check all that apply.

Health Dept.

Local DSS

Law Enforcement

Guardian Ad Litem

Local School System

EMS/Firefighters

Safe Kids Coalition

Mental Health

Medical Examiner's Office

Local Child Advocacy Agency

4. Were legislative funds allocated to your local CFPT for calendar year 2020?

Yes

5. How were these funds spent? Please check all that apply.

Staff support for your team

Attending child fatality prevention or child safety conferences

2.

6. Please indicate your team's top accomplishments and activities occurring during calendar year 2020. Accomplishments is defined as the successful achievement of a task, performance, attainment or effort. Please respond in narrative form (no lists). Do not use acronyms. Please provide information on accomplishments that go beyond what local CFPTs are required to do as outlined in your Agreement Addenda with the Division of Public Health such as meeting four times per year or conducting child death reviews. When writing your accomplishments please be specific and include the topic, title of your program, number of participants (if known) and, information about other collaborators or co-sponsors.

Due to COVID, we did not have as many meetings as we normally would have.

Two members attended a meeting in Raleigh with Brenda Edwards. Two members participated in an on-line training.

7. Training is an on-going process as child death trends change and team membership changes. Please rank your training needs below. Note: you cannot use the same rank (number) for more than one topic.

1. Safe sleep
2. Motor vehicle safety
3. Suicide prevention
4. Supervision of children
5. Prematurity and perinatal issues
6. Child death scene investigations
7. Operations of the Medical Examiner's Office
8. Identifying system problems and recommendations
9. Effective team building

8. Do you have any other training needs? If so, please list them below.

N/A

9. Please provide any suggestions for improving the CFPT review process. If you have more than one suggestion, please number them.

N/A

10. Please answer the following questions regarding data needs and requests:

What kind of data pertaining to the CFPTs would you like to receive?

Comparisons between my CFPT's data and other CFPTs' data

What reports would you like shared with you?

Annual Activity Reports

How frequently would you like to receive data?

Annually

What format would you like to receive data in?

Excel file-raw or original data

How would you use the data you have requested?

We would share with the team.

3. (untitled)

11. Is your local team a blended team between child fatality prevention and community child protection?

Yes

12. Sub-committees are generally used by large population counties. Does your team have a sub-committee?

No

4.

13. Please enter your Team Chairperson's Information here.

First and Last Name

Brenda Weis

Email Address

brenda.weis@waynegov.com

Phone Number (XXX) XXX-XXXX

9197311000

Fax Number (XXX) XXX-XXXX

919-739-5023

Work Street Address

301 N. Herman St. Box CC

City

Goldsboro

State

NC

Zip

27530

14. Please enter your Team Review Coordinator's information here.

First and Last Name

Bonnie Crouse

Email Address

bonnie.crouse@waynegov.com

Phone Number (XXX) XXX-XXXX

9197311302

Fax Number (XXX) XXX-XXXX

919-739-5023

Work Street Address

301 N. Herman St. Box CC

City

Goldsboro

State

NC

Zip

27530

2020 Local Child Fatality Prevention Team Activity Summary

Thank You!

Thank you for completing the 2020 Local CFPT Activity Summary. Your response is very important to us.

If you have any questions about this activity summary while Brenda Edwards is on medical leave, please forward any questions or requests for information to Judy Bowers, Administrative Associate II, at 919.607.6236 or

Judy.Bowers@dhhs.nc.gov.

100%

**TOWN OF PIKEVILLE
105 WEST SCHOOL STREET
PIKEVILLE, NC 27863**

**FIREWORKS
JULY 3, 2021
9:00PM**

COUNTY OF WAYNE
APPLICATION FOR STAND ALONE FIRE PERMIT

DATE: MAY 20, 2021

NAME OF OWNER(S)/CONTRACTOR:

PERMANENT 911 ADDRESS:

TYPE OF OCCUPANCY/USE:

HALE ARTIFICIAL INC.
545 NEW BOWERS ROAD LEXINGTON NC
AUTOMATIC FIRE EXTINGUISHING SYSTEMS: 21292

ABOVEGROUND STORAGE TANK: _____

AMUSEMENT BUILDINGS: _____ CARNIVALS & FAIRS: _____

FIRE PUMPS & RELATED EQUIPMENT: _____

GENERAL FIRE PREVENTION: _____

EXHIBITS & TRADE SHOWS: _____ RETAIL CAR SALES: _____

EXPLOSIVES: _____ DAY CARE CENTERS: _____

FOSTER HOMES: _____ YOUTH HOMES: _____

GROUP HOMES: _____ NURSING HOMES: _____

REST HOMES: _____ RETIREMENT HOMES: _____

NEW ADDITIONAL FIRE INSPECTION: _____

NEW BUILDING FIRE INSPECTION: _____

PIPING TEST: _____

SPRINKLER SYSTEM: _____ FIRE EXTINGUISHING SYSTEM: _____

FIRE ALARM & DETECTION SYSTEM: _____

OTHER INSPECTION: FIREWORKS

LOCAL CONTACT:

DENNIS K. LEWIS
786 PERKINS ROAD
PIKEVILLE, NC 27863
(919) 580-7417

TOTAL STAND ALONE FIRE PERMIT FEE: \$ _____

HALE ARTIFICIAL INC
CONTRACTOR/OWNER/BUSINESS LISTED WITH THE STATE
545 NEW BOWERS ROAD LEXINGTON
MAILING ADDRESS
NA
NC LICENSE NO. 919 580-7417 SAVE
MOBILE NO. _____ WORK NO. _____

1.) CASH PAYMENT:

YES, HOW MUCH? _____

NO CASH PAYMENT WILL BE USED: _____

2.) CHECK PAYMENT:

YES, HOW MUCH? _____

CHECK NO. _____

NO CHECK PAYMENT WILL BE USED: ☒

I, _____, HEREBY AUTHORIZE THE WAYNE COUNTY INSPECTIONS DEPARTMENT
TO CHARGE THE PERMIT FEE TO MY CREDIT CARD.

3.) CREDIT CARD PAYMENT (VISA OR MASTERCARD ONLY)

CREDIT CARD NO.: _____

EXPIRATION DATE (MM/YY): _____ 3 DIGIT CVV/CCID/V-CODE ON THE BACK OF CREDIT CARD: _____

BILLING ADDRESS OF CREDIT CARD: _____

FEE SCHEDULE – UPDATED JULY 1, 2020 A RE-INSPECTION FEE OF \$60.00 WILL BE CHARGED PER RE-INSPECTION
1.5 TIMES TOTAL PERMIT FEE – ONLY IF WORK IS STARTED BEFORE THE PERMIT IS ISSUED
WAYNE COUNTY INSPECTIONS DEPARTMENT CONTACT INFORMATION:
MAILING ADDRESS: P.O. BOX 227, GOLDSBORO, NC 27533
PHYSICAL ADDRESS: 134 N. JOHN STREET, GOLDSBORO, NC 27533 (3RD FLOOR OF THE JEFFREY'S BLDG IN RM 305)
PHONE NO.: (919) 731-1169 FAX NO.: (919) 705-1815 WEBSITE: WWW.WAYNEGOV.COM

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To: 244 Neeley Road
 Martinsburg, WV 25405-9431

License/Permit
Number 1-NC-057-51-1J-00088

Chief, Federal Explosives Licensing Center (FELC)

Christopher L. Reers

Expiration
Date September 1, 2021

Name
HALE ARTIFICIER INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

345 DAISY COURT
LEXINGTON, NC 27292-

Type of License or Permit

51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transfer of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

HALE ARTIFICIER INC
545 NEW BOWERS RD
LEXINGTON, NC 27292-

Licensee/Permittee Responsible Person Signature

JEFF HALE

Printed Name

President
Position/Title

9-17-14
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mountcastle Insurance P.O. Box 1937 Lexington NC 27293-1937		CONTACT NAME: Betty Callicutt PHONE (A/C, No, Ext): (336) 249-4951 FAX (A/C, No): E-MAIL: bcallicutt@mountcastleinsurance.com ADDRESS:	
INSURED Hale Artificier, Inc 545 New Bowers Rd. Lexington NC 27292		INSURER(S) AFFORDING COVERAGE INSURER A: National Fire & Marine INSURER B: RWI - Penn. Natl Mutual Cas Ins Co. INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL214106006

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			72LPS039510	04/28/2021	04/28/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000 Electronic Data Liability \$ 100,000
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			AU9 0607811	09/23/2020	09/23/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist BI \$ 30,000
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE ☐ OTH-ER ☐
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Date: 7/3/201
Rain Date: TBD

Town of Pikeville, Wayne County are included as additional insured with regards to General Liability as required by a written contract.

CERTIFICATE HOLDER

CANCELLATION

Town of Pikeville 105 School Street Pikeville NC 27863	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mountcastle Insurance 307 W Center St Lexington, NC 27293 (336) 249-4951		CONTACT NAME: PHONE (A/C, No, Ext): (877) 234-4420 FAX (A/C, No): (877) 234-4421 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #	
INSURED Hale Artificier, Inc. 545 New Bowers Rd Lexington, NC 27292-7058 CTL 1273 1656504		INSURER(S) AFFORDING COVERAGE INSURER A: Continental Indemnity Co. NAIC # 28258 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below	Y/N Y	N/A	46-879245-01-08	12/01/2020	12/01/2021	☒ WC STATU-TORY LIMITS ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Pikeville 105 School Street Pikeville, NC 27863	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  1000002116
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Hale Artificier, Inc.
Fireworks and Pyrotechnics

Opening Barrage

40 - 3" Chained Color Finale Shells

Main Program

140 - 3" Assorted Aerial Shells w/Tails

60 - 4" Assorted Aerial Shells w/Tails

30 - 5" Assorted Aerial Shells w/Tails

Grand Finale

120 - Color Finale Shells w/Tails

20 - Finale Salute Shells

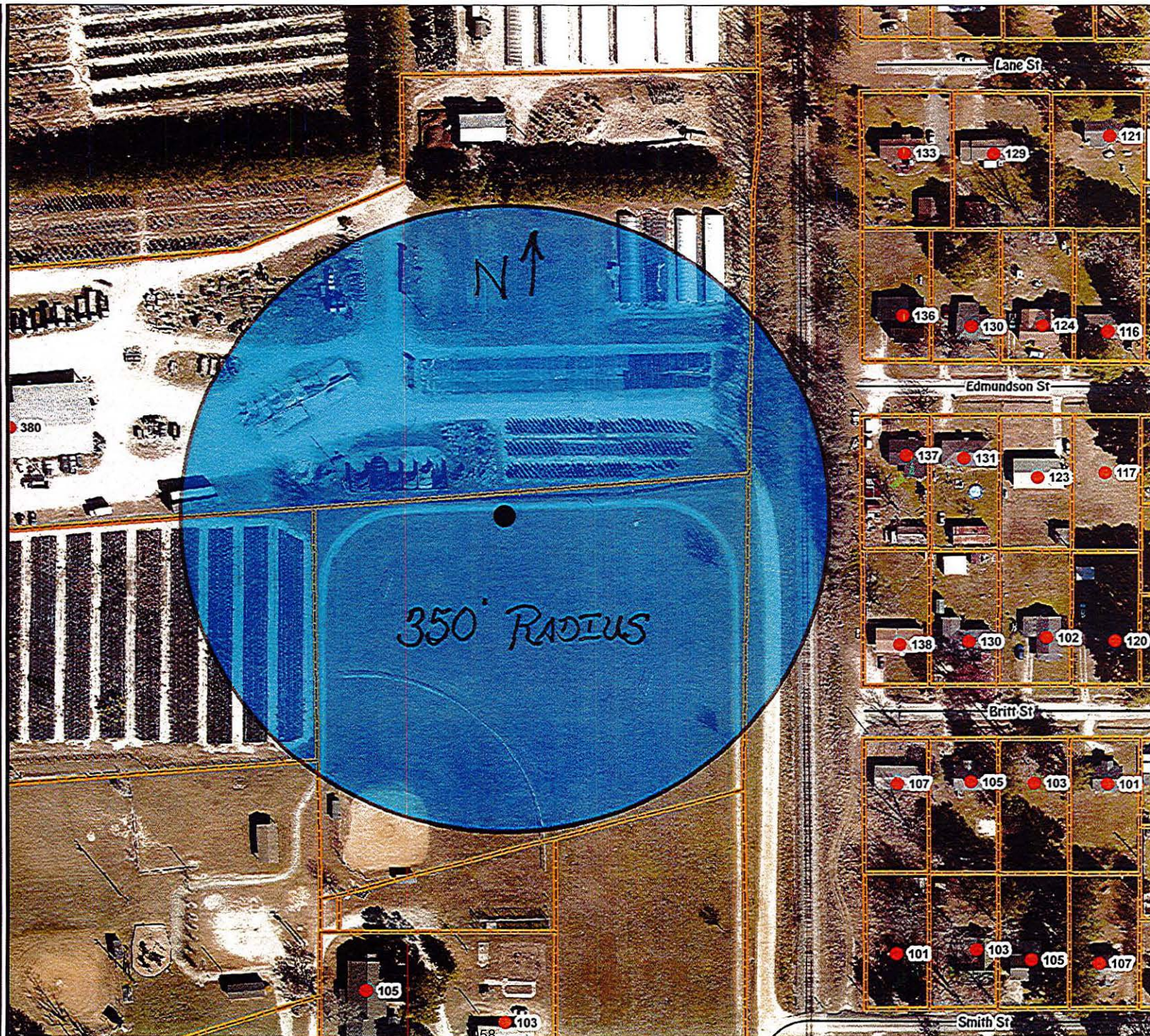
12 - Color Finale Shells w/Tails

Pikeville, NC
105 School Street

Legend

- Addresses
- Local Roads
- Interstate
- US Routes
- NC Routes
- Property Lines

1 inch = 141 feet



HALE ARTIFICIER, INC.

Safety Procedures for Fireworks Displays

NFPA 1123 Codes are to be followed at all times.

1. Firing Procedure:

- A. Operators are to use the Pre-display checklist provided in the display paperwork. AT NO TIME are the materials to be left unattended.
- B. Upon arrival at the site, check site conditions for any hazards that may impede the safety of the display operation.
- C. Insure the site meets all distance requirements.
- D. Confirm that there is adequate ingress and egress for emergency vehicles.
- E. Inspect all racks and equipment as it is coming off the truck. Any equipment that is damaged, or broken is not to be used in the display.
- F. All mortar racks are to be set up and installed prior to any loading of live materials.
- G. Inspect all shells and fireworks devices such as cakes, candles, and ground effects prior to loading, or placing in the firing area. Any materials found to be damaged, or not in proper condition are not to be used in the display.
- H. All materials fuses are to be situated and secured for easy access and removal of safety caps just prior to firing.
- I. (Electric firing) Any e-matching of materials will take place at least 50 feet from the truck holding the fireworks, and at least 100 feet from any public access. Limit the amount of materials in this area to just ONE box at a time.
- J. (Electric firing) Once all materials are set up, no personnel are allowed within the firing area during the continuity testing. If there is a need to check contact points, or adjust materials, the firing control panel must be disabled completely before an operator enters the firing area.
- K. (Manual Firing) Operators will use fusees (flares) for ignition of shell leaders.
- L. Previously installed multiple ignition points are to be placed along finale racks, or any chain fused sections of the display.

545 NEW BOWERS ROAD, LEXINGTON, NC 27292

WWW.HALEARTFIREWORKS.COM

HALE ARTIFICIER, INC.

2. Termination and Emergency Procedures

A. If, at any time before, or during the discharge of a Display, there arises a condition that adversely affects the firing or completion of the Display, the operator will IMMEDIATELY halt the display, until such a time that the condition can either be corrected, or deleted from the program.

1. The AHJ will also have the authority to halt the display, should any such condition arise.

2. Communication between the Operator and the AHJ will be necessary to provide for the continuation of the display.

B. If there is a weather related concern, the display is to be halted, or postponed, until better conditions prevail. If there is no alternative, or if conditions remain at an unsafe level, then the Operator is to cancel the display, and the Rain Date option will be considered.

1. All mortar racks are to be covered with tarps, plastic or other suitable materials to prevent materials from getting wet. Cakes, and other ground effects can be placed in plastic bags.

2. Any materials that do become wet shall not be used, and are to be placed into regulation cartons and returned to Hale Artificier, Inc.

C. If, during the display, an errant shell or malfunction of equipment causes materials to be sent towards or into the spectator area, or out of the intended fallout area, the operator will IMMEDIATELY halt the display.

1. The safety of the spectators is the primary concern, and the operator is to insure that any errant shell trajectories or malfunctions are dealt with as soon as it is safe to do so. Repositioning of the racks, or dropping that part of the display will be done before resuming any firing.

2. A situation of this nature could cause the rest of the display to be postponed, or cancelled with the communication and cooperation of the AHJ.

3. Identification of the errant materials and/or equipment is to be documented in the Operators display report.

4. If there is ANY injury of any nature, to a spectator, or any other person, the display is to be halted, and the assistance of the local EMS, Fire Department, and/or other fire and life safety personnel on duty at the time is to be utilized.

HALE ARTIFICIER, INC.

D. Ingress and Egress routes are to be maintained at all times, and are to remain clear for emergency vehicles and personnel.

1. Should there be any reason to need such access, the Operator shall halt all firing, and suspend the display.

2. The Operator and other display personnel may assist such emergency personnel to control and contain any condition to insure the safety and security of the site.

3. Post Display

A. Once the display has been completed, the Operator will make the determination to break down the display equipment when he/she finds all conditions safe to do so.

1. The operator and assistants should allow at least 15 minutes for a "cool-down" period, once the display is completed.

a. Beginning with the mortars that were fired first, make sure that all shells and materials were discharged.

b. Once all racks and equipment have been cleared, the Operator will approve the break down of the display.

2. Misfired Materials

a. Identify any and all misfired materials.

b. Insure that there are no ignition hazards present before handling. All sparks are to be extinguished. E-matches should be disconnected and shunted, and then may be carefully removed.

c. Carefully remove materials from the discharge area.

d. Place materials into a regulation carton, and transport back to Hale Artificier, Inc.

e. Record misfires in the Operator's display report.

3. Dud Shells

a. Identify any and all dud shells and their location.

b. No unauthorized personnel are to be allowed in those areas.

c. Insure that there are no ignition hazards before handling. If necessary, spray with water to extinguish any sparks or flame.

HALE ARTIFICIER, INC.

- d. Carefully remove dud shells, place into a regulation carton and transport back to Hale Artificier, Inc.
- e. Record duds in the Operator's display report.

B. The operator will assist the AHJ in conducting the post-display inspection, and sign off on any documentation the AHJ may require.

C. Once that inspection is completed, the operator may clear the on-duty Fire Department personnel.

D. The entire discharge area and fallout zones are to be inspected to insure that there are no duds, misfires, or any other materials left on the display site. If necessary, a site check is to be made early the following morning.

E. Clean up includes removal of all equipment, paper debris, and any other items that remain as a result of the display.

Carol Bowden

From: Steven Stroud
Sent: Friday, May 21, 2021 4:28 PM
To: Carol Bowden
Subject: Pikeville Fireworks

Carol,

The Wayne County Inspections Dept. has approved the plans for the fireworks show at Pikeville, NC on July 3, 2021 for Hale Artificier, Inc., contingent on Board of Commissioners approval.
Please let me know when approved so we can issue permit.

Thanks,

Steven E. Stroud

Director of Inspections
County of Wayne
(919)731-1169



TO: Wayne County Board of Commissioners 
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: May 24, 2021
SUBJECT: Award Request for Bid replacing a chiller with split heat units for the Wayne County Public Library

On April 29, 2021 A Request for Bid (RFB) was sent out to replace a chiller with split heat pump units. We received three (3) bids and have attached the evaluation spreadsheet for your review. We respectfully request awarding this project to Piedmont Services the lowest, responsive, responsible bidders.

2021 RFB Air Handling Unit for the Library

Tuesday, May 18, 2021

BID TAB

VENDOR	Contact Name	Split Air Handling Unit	Removal & Installation	Total
Daniels Mechanical	Chris Woodson	\$44,305.00	\$71,465.00	\$115,770.00
Jackson & Sons	Chris Sasser	\$68,143.00	\$59,284.00	\$120,348.00
Piedmont Services	Lee Alphin	\$60,622.00	\$50,032.00	\$110,564.00

OPENED BY:

NOELLE WOODS

WITNESS:

LEIGH ANN BLANTON



TO: Wayne County Board of Commissioners (NW)
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: May 24, 2021
SUBJECT: Award for Hazard Mitigation Grant Program (HMGP) 4285-057R Acquisition Project for Demolition and Asbestos Removal Services

On May 6, 2021 A Request for Proposal (RFP) was sent out for demolition/clearance and asbestos removal services for twenty (20) properties under the Wayne County HMGP 4285-057R Acquisition Project. We received five proposals and have attached the evaluation spreadsheet for your review. We respectfully request awarding the projects to the vendors listed below. They were the lowest, responsive, responsible bidders.

Demolition Contract	Contract #	No. of Properties	Bid Amount
AK Grading & Demolition, Inc.- LaGrange, NC	Number 6	8	\$59,500.00
Corbett Clearing & Demolition, LLC-Goldsboro, NC	Number 7	3	\$22,657.00
AK Grading & Demolition, Inc.- LaGrange, NC	Number 8	6	\$65,500.00
AK Grading & Demolition, Inc.- LaGrange, NC	Number 9	3	\$21,300.00

**Wayne County HMGP 4285-057R ACQUISITION PROJECT
DEMOLITION/CLEARANCE-ASBESTOS REMOVAL BID TABULATION SHEET**

BID OPENING

May 21, 2021
Friday, 10:00 am

BID LOCATION

Wayne County Courthouse-Commissioners Boardroom-Fourth Floor
224 E. Walnut St., Goldsboro, NC 27530

Contractor	Contract No. 6	Contract No. 7	Contract No. 8	Contract No. 9	Non-Collusion Affidavit	Lobbying Certification	Certification of Debarment	Statement of Assurances	Acknowledged Addendum #1	HUB, WBE, DBE, MBE	FEDERAL ELIGIBILITY	
											Checked SAM.gov Eligible	Checked NC Vendor List Eligible
AK Grading & Demolition, Inc La Grange, NC 28551	\$59,500.00	\$25,000.00	\$65,500.00	\$21,300.00	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
GP Construction, Inc Goldsboro, NC 27534	NO BID	\$48,780.00	NO BID	NO BID	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
Best Sand & Gravel, Inc Goldsboro, NC 27534	\$88,956.00	\$34,806.00	\$209,268.00	\$37,854.00	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
Corbett Clearing & Demolition, LLC Goldsboro, NC 27534	\$63,530.00	\$22,657.00	\$112,503.00	\$27,012.00	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Rick Bostic Construction & Demolition, Inc Kinston, NC 28504	\$84,023.00	\$36,187.50	\$106,569.75	\$49,467.00	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes
RECOMMEND AWARD TO LOW BIDDERS:	AK Grading & Demolition Inc. \$59,500.00	Corbett Clearing & Demolition LLC \$22,657.00	AK Grading & Demolition Inc. \$65,500.00	AK Grading & Demolition Inc. \$21,300.00								

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021- 17: A RESOLUTION TRANSFERRING PYROTECHNIC
PERMITTING FOR DISPLAYS AND EXHIBITIONS WITHIN THE CITY OF
GOLDSBORO TO THE CITY OF GOLDSBORO**

WHEREAS, N.C.G.S. 14-413(a1) authorizes the governing body of any city to issue permits pursuant to Article 54 of the North Carolina General Statutes which addresses the sale and permitting of pyrotechnics; and

WHEREAS, this statute provides for delegation for permitting of pyrotechnics to be exhibited, used, or discharged within the corporate limits of a city by this Board of Commissioners by resolution; and,

WHEREAS, the City of Goldsboro is an incorporated City with authority for the issuance of permits within its incorporated limits; and,

WHEREAS, the City of Goldsboro employs a Fire Marshal to enforce state and local fire codes within the incorporated limits of the City of Goldsboro; and,

WHEREAS, the Wayne County Fire Marshal, City of Goldsboro Fire Marshal, Wayne County Manager, and City of Goldsboro City Manager have discussed the merits of this transfer of permitting authority and all believe that this action would be of benefit to both Wayne County and the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners:

1. That this Board approves the transfer of permitting authority for pyrotechnics to be exhibited, used, or discharged within the limits of the City of Goldsboro effective June 1, 2021.
2. That the delegation of this authority shall remain in effect until withdrawn by this Board of Commissioners by a subsequent resolution.

Passed and adopted this the ____ day of June, 2021.

George Wayne Aycock, Jr.; Chairman
Wayne County Board of Commissioners

ATTEST:

Carol Bowden, Clerk to the Board