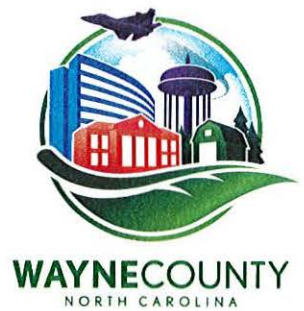




**TO:** Wayne County Board of Commissioners

**FROM:** Craig Honeycutt, Wayne County Manager

**DATE:** June 7, 2021

**SUBJECT:** Board of Commissioners Meeting – June 15, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, June 15, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at [www.waynegov.com](http://www.waynegov.com).



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# WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

June 15, 2021 – 9:00 A.M.

**Please silence your cellphone. Cellphone use is prohibited in the Board of Commissioners Meeting Room.**

**CALL TO ORDER** – Chairman George Wayne Aycock, Jr

**INVOCATION** – Commissioner Antonio Williams

**PLEDGE OF ALLEGIANCE** – Chairman George Wayne Aycock, Jr.

**APPROVAL OF MINUTES** – June 1, 2021

Pg. 4-9

## **DISCUSSION/ADJUSTMENT OF AGENDA**

### **SPECIAL PRESENTATIONS**

1. Motion to Approve the 125<sup>th</sup> Anniversary Celebration of Wayne UNC Hospital Proclamation, presented by Dr. Jessie Tucker, CEO of Wayne UNC Hospital. Pg. 10-11
2. Motion to Approve the Hardy Sullivan Proclamation and Flag Presentation. Pg. 12

### **UNFINISHED BUSINESS**

1. Discussion of Street Assessments, as requested by Commissioner Antonio Williams. Pg. 13-26

## **APPOINTMENT COMMITTEE**

Pg. 27

## **CONSENT AGENDA**

1. Budget Amendments. Pg. 28-53
2. Motion to Approve Final Plat for Green Acres Subdivision, as recommended by the Wayne County Planning Board. Pg. 54-56
3. Motion to Designate Voting Delegate to the NCACC Annual Conference. Pg. 57
4. Motion to Adopt Resolution #2021-18: A Resolution Awarding Service Weapon to Lt. Thomas Flores. Pg. 58-59
5. Motion to Adopt Resolution #2021-20: A Resolution Adopting the Thirty-Eighth Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina. Pg. 60-72
6. Motion to Adopt Resolution #2021-21: A Resolution Amending the Wayne County Personnel Policy. Pg. 73-79

### **NEW BUSINESS**

1. Presentation by Christopher Holmes with Riskversity on Workers' Compensation Third Part Administrative Services and Excess Workers' Compensation Insurance Policy. Pg. 80-84
2. Discussion of Proposed Amendment to Chapter 78 of the Wayne County Code of Ordinances. Pg. 85-86
3. Motion to Adopt Resolution #2021-19: A Resolution to Approve an Application and Participation in the North Carolina Viable Utility Reserve Grant Program Pursuant to Section 159G of the North Carolina General Statutes. Pg. 87-89

**COUNTY MANAGER'S REPORT**

**BOARD OF COMMISSIONERS COMMITTEE REPORTS**

**CLOSED SESSION**

**ADJOURNMENT**

**DENOTES ACTION REQUESTED**

## **NORTH CAROLINA**

### **WAYNE COUNTY**

The Wayne County Board of Commissioners met on Tuesday, June 1, 2021 at 9:04 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley; and Antonio Williams.

Members absent: None

#### **Briefing Session**

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:01 a.m. with County Manager Craig Honeycutt reviewing the agenda.

Proposed addition to the agenda, under New Business, is the Summary of Funding Agreement for Fremont Elementary School, attached hereto as Attachment A, and introduced by County Manager Craig Honeycutt.

Commissioner Joe Daughtery objected to supporting the Resolution for HB 921 if the bill had not passed the General Assembly. Chairman George Wayne Aycock, Jr. stated it was just a piece of paper and Commissioner Chris Gurley asked how resolutions become part of the agenda. Commissioner Antonio Williams spoke in support of HB 921 and stated it was a neutral bill. Commissioner Bevan Foster spoke in favor of supporting the resolution and said if the bill had passed, there would be no need to support it.

Finance Director Allison Speight reviewed the Budget Amendments.

Staff Attorney Andrew Neal reviewed the budget amendment for execution sale by the Wayne County Sheriff's Office.

Commissioner Bevan Foster questioned the contracts for demolition and asbestos removal services.

Commissioner Antonio Williams asked why the City of Goldsboro would be given approval process for pyrotechnics and asked for street assessments to be added to the June 15, 2021 agenda.

#### **Call to Order**

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

#### **Invocation**

Commissioner Antonio Williams gave the invocation.

#### **Pledge of Allegiance**

Commissioner Chris Gurley led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

### **Approval of Minutes**

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on May 18, 2021.

### **Discussion/Adjustment of Agenda**

County Manager Craig Honeycutt made the following adjustments to the agenda:

Add the Summary of Funding Agreement for Fremont Elementary School under New Business.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the adjusted agenda.

### **Motion to Adopt Resolution #2021-12: A Resolution Awarding Service Weapon to Captain Shawn Harris**

Sheriff Larry M. Pierce read the resolution and presented it, along with a plaque and his service weapon, to Captain Shawn Harris.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the Resolution Awarding Service Weapon to Captain Shawn Harris, attached hereto as Attachment A.

### **Motion to Adopt Resolution #2021-14: A Resolution Requesting Naming the North Carolina 222/I-795 Bridge in Honor of Mayor Andy Evans**

Commissioner Barbara Aycock read the resolution, attached hereto as Attachment B.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Resolution Requesting Naming the North Carolina 222/I-795 Bridge in Honor of Mayor Andy Evans. Rachel Evans spoke on behalf of the family.

### **Motion to Adopt Resolution #2021-15: A Resolution in Support of HB 921**

County Manager Craig Honeycutt presented Resolution #2021-15, attached hereto as Attachment C.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners adopted Resolution #2021-15: A Resolution in Support of HB 921, by a vote of 6 for and 1 against. Voting for the Resolution: Chairman George Wayne Aycock, Jr., Vice-Chairman Freeman Hardison, Jr., Commissioner Barbara Aycock, Commissioner Bevan Foster, Commissioner Chris Gurley, and Commissioner Antonio Williams. Voting against the Resolution: Commissioner Joe Daughtery.

### **Recess the Board of Commissioners Meeting**

At 9:25 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

### **Reconvene the Board of Commissioners Meeting**

At 9:32 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Board of Commissioners.

### **9:33 A.M. Public Hearing to Receive Public Comments on the Proposed Budget for Wayne County for the Fiscal Year Beginning July 1, 2021**

County Manager Craig Honeycutt gave a PowerPoint presentation of the amendments to the budget ordinance, attached hereto as Attachment D

Commissioner Chris Gurley discussed the surrounding counties' rates, tax rate reductions since 2010 and the correlation to the reduction in fund balance for the same time period, attached hereto as Attachment E. Commissioner Gurley discussed the proposed projects of the jail, Wayne Community College Advanced Manufacturing Center, Fremont School, and stated he believed the costs would be closer to \$70 million versus the \$58 million projected. He also discussed the attempts to pass a ¼ cent sales and use tax and the need for a regional sewer system.

Commissioner Barbara Aycock stated the sewer group toured Mount Olive's sewer plant, learning about their issues, and said the City of Goldsboro had a recent breach of their sewer facilities. She said the individual commissioners were not in favor of more taxes but the needs are there and the rate had to change.

Commissioner Bevan Foster discussed the growth and tax rate in Lenoir County, stating they were doing things right. He said it was a tough decision but now is the time to make the hard decisions and look twenty years down the road. He added, he wanted the next Board to be in a good place because of the current Board's decisions.

Commissioner Antonio Williams said he was in favor of the budget, as he had toured the jail, health department and social services facilities. He applauded the staff for working in those buildings. He also said the sewer issue in Mount Olive is a problem and the working group would bring information back to the full Board.

Chairman George Wayne Aycock, Jr. stated he did not want to raise taxes and commented on some of the issues already discussed.

Edward Cromartie spoke his concerns regarding a tax rate increase, particularly for those over age 60. He asked the Board to only fund the projects they could afford with their current checkbook.

Shirley Edwards expressed her concerns over poor planning and Commissioners knowing the four major projects were needed, especially with the pandemic ongoing. She stated the sales tax did not pass due to a communication problem and said the Board did not lower their salaries, though she requested them to do so.

Janice Scane spoke against a tax increase, particularly for the elderly on a fixed income.

The Public Hearing was closed at 10:28 a.m.

Commissioner Joe Daughtery asked if the Board could vote today and was told yes.

#### **Appointment Committee**

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the reappointment of Melanie Emerson Sanders to the Eastern Carolina Workforce Development Board.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointment Detective Sgt. Scott Peele to the Community Child Fatality Prevention Team, replacing Captain Jonathan Griffin.

#### **Consent Agenda**

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved and authorized the following items under the consent agenda:

1. Budget Amendments.
  - a. Sheriff's Office - #446
  - b. Health Dept. - #447
  - c. DSS - #450
  - d. Health Dept. - #453

- e. Health Dept. - #454
  - f. Sheriff's Office - #456
  - g. Sheriff's Office - #457
  - h. 911 Comm. - #459
  - i. JCPC - #462
  - j. Library - #463
  - k. Health Dept. - #465
  - l. Staff Atty. - #460
  - m. Services on Aging - #467
2. Motion to approve the 2020 Community Child Fatality Prevention Team Annual Report, attached hereto as Attachment F.
3. Motion to Adopt Resolution #2021-16: A Resolution Allowing the use of pyrotechnics by Hale Artificier, Inc. at the Town of Pikeville, 105 West School Street, Pikeville, North Carolina, on July 3, 2021, attached hereto as Attachment G.
4. Motion to Award Request for Bid replacing a chiller with split heat units for the Wayne County Public Library, attached hereto as Attachment H.
5. Motion to Award for Hazard Mitigation Grant Program (HMGP) 4285-057R Acquisition Project for Demolition and Asbestos Removal Services to AK Grading & Demolition, Inc., LaGrange, North Carolina and Corbett Clearing & Demolition, LLC, Goldsboro, North Carolina, the lowest, responsive, responsible bidders, attached hereto as Attachment I.
6. Motion to Adopt Resolution #2021-17: A Resolution Transferring Pyrotechnic Permitting for Displays and Exhibitions with the City of Goldsboro, to the City of Goldsboro, attached hereto as Attachment J.

#### **Motion to Approve the Funding Agreement for Fremont Elementary School**

County Manager Craig Honeycutt presented the agreement for the Board's consideration, attached hereto as Attachment K. Vice-Chairman Freeman Hardison, Jr. asked for clarification on item #2 of the agreement and asked if it would go before the full Board of Education or their Facility Committee. County Manager Craig Honeycutt stated it would be emailed to all members of the Board of Education, as well as the interim superintendent.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Funding Agreement for Fremont Elementary School.

#### **Public Comments**

Mr. Dennis Lewis of Goldsboro expressed his anger regarding video clips and flash drives and accused the Board of Commissioners and Clerk to the Board Carol Bowden of intentionally not doing things he asked. After two video clips were played as Mr. Lewis requested, he continued to complain about competitors not being charged and illegal fireworks in Wayne County. He objected to the resolution relinquishing the approval process for pyrotechnics within the City of Goldsboro, to the City of Goldsboro.

After Commissioner Antonio Williams reminded Mr. Lewis his extended time was up and asked him what he wanted from the Board, it was determined Mr. Lewis was basing his complaints on illegal fireworks that are not permitted through the County.

Chairman George Wayne Aycock, Jr. told Mr. Lewis he was not to call the Clerk to the Board a liar or treat her disrespectfully.

#### **County Manager's Report**

County Manager Craig Honeycutt thanked Finance Director Allison Speight, Assistant Budget Officer Janice Rice, and the entire Finance Department for their work during the budget process. He said tax rate increases are never pleasant, but noted this one was not due to operations, but rather to accommodate debt payments for capital improvement projects. Mr. Honeycutt thanked the Board for their leadership.

### **Board of Commissioners Committee Reports**

Commissioner Barbara Aycock thanked Glen Holland and Jammie Royal from the Town of Mount Olive for giving the sewer working group a tour of the town's sewer facilities and discussed problems across the County. Commissioner Aycock thanked the Evans family for allowing her to help with the bridge naming process for the late Andy Evans.

Commissioner Joe Daughtery spoke of the Regional Jetport Manager of the Year award going to Jetport Manager Brandon Gray. He also talked about the budget and the difficult decision to raise taxes. He said it is a hardship on the taxpaying citizens and did not feel the Board should delay its decision on the budget, as time is money. He also said 100 counties would be competing for the same companies.

Commissioner Bevan Foster quoted Albert Einstein's insanity quote and said the Board of Commissioners cannot continue to do the same thing, or they will get the same results. He stated the County needs to move forward, as we are behind in many areas. He said he believes everyone is responsible and the time is now to do something different.

Commissioner Antonio Williams spoke of the sewer working group and the visit to the Mount Olive sewer facilities. He said Mount Olive cannot grow unless a strategic plan is created, and all growth, industrial and residential, is halted due to the sewer being at capacity. He thanked Commissioner Barbara Aycock and Vice-Chairman Freeman Hardison, Jr., as well as the staff and planning Board of Mount Olive.

Commissioner Chris Gurley state he always tries to think long term and plan for the future. He said he wants the best of the best to take care of his family. He also said those who question the Health Department have seen its need this past year, as they handled the COVID vaccination process flawlessly. He said it takes money to provide services and Wayne County is in the service business. Commissioner Chris Gurley also said now is not the time to build and all construction for the County should be put on hold until prices come down.

Vice-Chairman Freeman Hardison, Jr. stated he proposed raising taxes in back in January, knowing it should be around 4 cents, and takes full responsibility for the idea. He thanked Commissioner Barbara Aycock and Commissioner Antonio Williams for their help on the sewer working group.

Chairman George Wayne Aycock, Jr. stated he does not like tax increases, and looking back at the last two or three Boards of Commissioners, many projects were done without borrowing money, but the funding was never put back. He said many needs were met but many more still needed and there was no need to kick the can down the road any longer.

### **Closed Sessions**

At 8:34 a.m., upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously declared itself in closed session to discuss the location of business in Wayne County, to discuss the acquisition of real property, and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 8:58 a.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in regular session.

At 11:32 a.m., upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in closed session to discuss the location of business in Wayne County, to discuss the acquisition of real property, and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 1:41 p.m., upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously declared itself in regular session.

**Motion to accept the amended budget, as presented, including a \$0.044 tax rate increase for Fiscal Year 2021/22**

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously adopted Ordinance 2021-2: Budget Ordinance for Fiscal Year 2021-2022, as presented by County Manager Craig Honeycutt, including a \$0.044 tax rate increase, attached hereto as Attachment L.

**Motion to Issue a Request for Qualifications for Architectural and Construction Manager at Risk Services to Design and Oversee Construction of a Combined Department of Social Services and Health Department Facility.**

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved the motion to issue a request for qualifications for architectural and construction manager at risk services to design and oversee construction of a combined Department of Social Services and Health Department Facility, the location of which shall be determined by the Board of Commissioners following consultation with the hired architect and construction manager at risk.

**Adjournment**

At 1:52 p.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

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Carol Bowden, Clerk to the Board  
Wayne County Board of Commissioners

## **NORTH CAROLINA**

### **WAYNE COUNTY**

#### **125<sup>TH</sup> ANNIVERSARY CELEBRATION OF WAYNE UNC HOSPITAL PROCLAMATION**

**WHEREAS**, on December 3, 1895, the Wayne County Board of Commissioners was approached by Reverend Farries about starting a hospital. Those Commissioners were Marshal E. Cox; John H. Loftin; William Holmes; J. M. Wood; and J. E. Peterson; and

**WHEREAS**, the Board of Commissioners agreed to donate \$100 per year to the project, as did the Board of Aldermen; and

**WHEREAS**, on February 18, 1896, the new hospital, located at the corner of Center and Mulberry Street, above a livery stable, was dedicated; and

**WHEREAS**, in 1903, the hospital was incorporated as the Goldsboro Hospital; and

**WHEREAS**, the hospital moved to Herman Street, now the Wayne County Health Department and Department of Social Services building, and eventually to Wayne Memorial Drive becoming Wayne Memorial Hospital; and

**WHEREAS**, Wayne UNC is one of the largest employers in Wayne County, employing more than 1,700 patient care providers and support staff, as well as more than 300 medical staff; and

**WHEREAS**, Wayne UNC's mission is "Patients First. Quality Health Care. Close to Home.", and continues to fulfill the promise made to the community 125 years ago, to provide comprehensive care, a full range of specialties, and a consistently high standard of patient-centered care to all patients; and

**WHEREAS**, Wayne UNC is a nonprofit hospital affiliate of UNC Health Care, a leading national health care system in North Carolina; and

**WHEREAS**, Wayne UNC serves over 154,000 patients each year through inpatient, outpatient, and laboratory services, delivering an average of 1,300 babies and treating 66,000 people in the Emergency Department each year, while aligning with its mission to improve the health of the communities they serve and caring for all in need.

**WHEREAS**, Wayne UNC provides over \$25.9 million in community benefits each year, including providing charity care and services for Medicare patients, community health improvement services and health profession education, and has provided care for over 16,900 uninsured patients through WATCH (Wayne Action Teams for Community Health).

**NOW, THEREFORE BE IT RESOLVED** that the Wayne County Board of Commissioners does hereby recognize and applaud the Quasquicentennial of Wayne UNC Hospital and thanks the medical providers and staff for caring for the citizens of Wayne County for the past 125 years.

Adopted this the 15<sup>th</sup> day of June, 2021.

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George Wayne Aycock, Chairman  
Wayne County Board of Commissioners

Attest:

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Carol Bowden  
Clerk to the Board

**NORTH CAROLINA**

**WAYNE COUNTY**

**J. HARDY SULLIVAN PROCLAMATION**

**WHEREAS**, the Wayne County Board of Commissioners desires to honor the lifetime of service Hardy Sullivan gave to the citizens of Wayne County, and

**WHEREAS**, Hardy Sullivan was born in Tin City, Duplin County, North Carolina, graduated from Goldsboro High School in 1966, was a longtime member of The First Pentecostal Holiness Church, and was a devoted public servant; and

**WHEREAS**, Hardy Sullivan was married to Linda Boyette Sullivan for over 56 years, was the father of Hardy Jr. and Jennifer Hope, grandfather of Nicholas, Erin, Gracie and Alex, and great-grandfather of Olivia and Hallie;

**WHEREAS**, Hardy Sullivan served in elected office as Wayne County Commissioner, including as Chairman, and as Wayne County Clerk of Superior Court; and

**WHEREAS**, Hardy Sullivan served as President of the Board of Skill Creations Inc., as Chairman of the Wayne County Board of Health, and as a member of the Wayne Memorial Hospital Board of Directors; and

**WHEREAS**, Hardy Sullivan gave selflessly of his time to numerous organizations across Wayne County, including the Goldsboro Jaycees, the Boys Club of Wayne County, and the Wayne County Crime Stoppers with the goal of bettering the lives of those he served; and

**WHEREAS**, Hardy Sullivan was a tireless advocate for the less fortunate, the expansion of mental health services, and economic development across Wayne County.

**NOW, THEREFORE BE IT RESOLVED** that the Wayne County Board of Commissioners does hereby recognize Hardy Sullivan for his dedication and service to the people of Wayne County.

Adopted this the 15<sup>th</sup> day of June, 2021.

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George Wayne Aycock, Chairman  
Wayne County Board of Commissioners

Attest:

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Carol Bowden  
Clerk to the Board

**WAYNE COUNTY**  
**COUNTY MANAGER**  
**CRAIG F. HONEYCUTT**



**WAYNE COUNTY**  
NORTH CAROLINA

**Phone: (919) 731-1435**  
**Fax (919) 731-1446**

TO: Wayne County Commissioners  
FROM: Craig F. Honeycutt - County Manager  
DATE: 6/8/2021  
RE: Subdivision Roads

Commissioners,

The subdivisions listed below are the only communities who have turned in street assessment petitions since the Board adopted its current policy in 2015, and are listed in the order as received. The Fallingbrook community inquired about a petition, but never submitted one for consideration.

Canterbury Village/North Creek  
Lane Tree  
Marsh Landing  
Camden Park  
Eagle Ridge

The County completed Canterbury Village/North Creek in the fall of 2018. An assessment is collected annually as part of the property tax bill for those property owners who did not choose to pay in full within 30 days after final confirmation of assessments. Property owners who chose the annual payment have their total assessment split into 10 annual installments at 5% interest. Out of the communities who have submitted petitions, only the Lane Tree and Eagle Ridge petitions were certified. The Lane Tree petition was received first followed by Eagle Ridge. If 75% of residents in Lane Tree wish to remain on the petition, that subdivision would be considered first. In the event Lane Tree did not meet the 75% threshold, the Eagle Ridge community would be next in line.

If the Board is interested, we would go back to both Lane Tree and Eagle Ridge to check eligibility requirements. If 75% of the residents still wish to remain on the petition, we would obtain engineering costs associated with the project and determine an approximate cost per lot.

After costs are determined, all property owners would be notified. The Board would then pass a preliminary resolution and schedule public hearings. If the communities still meet the 75% threshold following public hearings, the project could move forward.

Attached please find the applicable NC General Statutes governing these assessments and the County policy which was adopted in 2015. Thank you.

**THE GOOD LIFE. GROWN HERE.**

**NORTH CAROLINA**

**WAYNE COUNTY**

**RESOLUTION #2015-26: A RESOLUTION TO ESTABLISH A POLICY  
FOR THE IMPROVEMENT AND ASSESSMENTS FOR PUBLICLY  
DEDICATED SUBDIVISION STREETS**

**WHEREAS**, road maintenance and deterioration of publicly dedicated streets, which have not been accepted into the State Secondary Road System, is a concern that affects the citizens of Wayne County neighborhoods and subdivisions; and

**WHEREAS**, pursuant to North Carolina General Statute §153A-205, counties are authorized to enable citizens in solving the problem of deteriorated subdivision and residential streets;

**NOW, THEREFORE BE IT RESOLVED**, that the Wayne County Board of Commissioners wishes to enable an active role for citizens to make road repair assistance available when other alternatives are not feasible and hereby adopts the following statement of policy for use in consideration of improving publicly dedicated subdivision and residential streets located outside municipal limits:

- I. Wayne County may consider financing and assessing residents per North Carolina General Statutes for the local share of the cost of improvements made under the supervision of the North Carolina Department of Transportation (NCDOT) to subdivision and residential streets located outside municipal limits when the following conditions are met:
  - A. Subdivision roads under consideration were designed and originally constructed according to the NCDOT Minimum Construction Standards for Subdivision Roads.
  - B. Roads shall be publicly dedicated roads as shown on a recorded subdivision plat at the Wayne County Register of Deeds. This policy shall not be applicable and financing shall not be made available to improve the condition of privately dedicated subdivision roads.
  - C. Not more than \$2,500,000 may be used in the first two-year funding cycle. These funds typically will be raised by issuing revenue bonds of up to 10-years duration at a fixed interest rate. Said bonds shall be repaid from special assessments levied on all benefitting property owners as authorized by Article 9 of Chapter 153A of the NC General Statutes. The Board of Commissioners shall determine future projects by the number of valid petitions received, the amount of money that can be borrowed without adversely affecting Wayne County's credit rating, and the willingness of NC DOT to participate in future projects.. This also will assure that the County's credit rating will not be adversely affected.
  - D. Street assessment projects shall be approved for financing in the order they were received and confirmed as valid petitions.
- II. **When funds are available under this policy**, the Board of County Commissioners will consider, at its sole discretion and on a case-by-case basis, financing and assessing residents for the local costs of improvements to subdivision roads located outside municipal limits, pursuant to NCGS §153A-205. Specifically, the County must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at

least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved. The petition must be in a format approved by the County Attorney and prepared by the County Planning Department. The petition shall state that portion of the cost of the improvement to be assessed, which shall be the local share required by the policies of the NC Secondary Roads Council. The county may treat as a unit and consider as one street, two or more connecting State-maintained subdivision or residential streets in a petition filed under this subsection calling for the improvement of subdivision or residential streets subject to property owner sharing in the cost of improvement under the policies of the NCDOT. Corner lots that adjoin two streets shall only be responsible for one assessment. The petition must be returned to the Planning Department with the necessary signatures within six months of its being issued to the petitioners by the Planning Department. Individuals who are attempting to secure a petition may request the Board of Commissioners increase the period by 90 days and the Board of Commissioners may extend the time by 90 days.

In addition to following the assessment process as spelled out in NCGS 153A-205, a second public hearing will be held once all the assessment costs are calculated and the pre-assessment roll generated. At the second public hearing, any affected property owner may submit in a notarized written document, or by voice, any comments regarding his desire to support or not support going forward with the project. If a property owner objects to the project, his signature on the petition shall be disregarded. If a property owner supports the project, but had originally not signed the petition, it shall count as a signature on the petition. Once these changes have been made and tabulated, the Wayne County Board of Commissioners shall determine if the 75% criteria set out in NCGS 153A-205 are still met. After the second public hearing, the Wayne County Board of Commissioners may then approve or disapprove of the project requests and assessment costs. No project may be commenced under this section unless it has been approved by the Department of Transportation; and said department has agreed to accept the project street(s) into the NC Secondary Highway System for ownership and maintenance once the project has been completed.

Property owned by the United States shall not be included in determining the lineal feet of frontage on the improvement, nor shall the United States be included in determining the number of owners of property abutting the improvement. Property owned by the State of North Carolina shall be included in determining frontage and the number of owners only if the State has consented to assessment as provided in G.S. §153A-189. Property owned, leased or controlled by railroad companies shall be included in determining frontage and the number of owners to the extent the property is subject to assessment under G.S. §160A-222. Property owned, leased, or controlled by railroad companies that is not subject to assessment shall not be included in determining frontage or the number of owners.

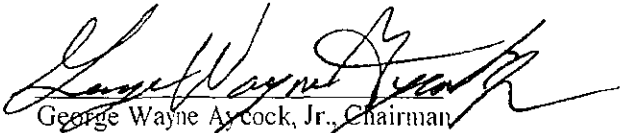
**III. If the above conditions are met,** further consideration may be given to the following criteria by the Wayne County Board of Commissioners before a funding decision is made:

- A. Cost of proposed road improvements;
- B. Date of receipt of a valid petition compared with other pending petitions;
- C. Impact of the road improvement on the local road network;
- D. NCDOT input:
  - 1. Capability to assist with project management.
  - 2. Agreement to maintain and accept the roads onto the state system after project completion.
- E. Implications of Board of Commissioners inaction regarding:
  - 1. Traffic safety.

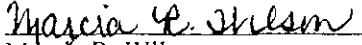
2. Declining property values due to lack of neighborhood road maintenance.
- F. Any other factors determined by the Board of Commissioners which may impact the viability of the project.

**IV. If Wayne County provides funding for financing subdivision road improvements, it shall assess all affected property owners to recover the costs of the improvements. The assessment will be based on an equal share of the cost, per lot, unless the petitioners provide compelling reasons of why another allowable assessment method should be utilized. The terms of the assessment shall be set up to the statutory maximum of ten (10) years. The assessments shall cover all costs of advertising, legal, engineering and construction costs, and any financing costs to include principal, interest and loan costs of the project. The Board of County Commissioners shall seek to minimize the burden on affected landowners as much as possible. In all cases, any assessment for any road repair financed by the County shall be in accordance with NCGS §153A-205.**

**ADOPTED** this 17<sup>th</sup> day of November, 2015.

  
George Wayne Aycock, Jr., Chairman  
Wayne County Board of Commissioners

**ATTEST:**

  
Marcia R. Wilson  
Clerk to the Board



## Article 9.

### Special Assessments.

#### **§ 153A-185. Authority to make special assessments.**

A county may make special assessments against benefited property within the county for all or part of the costs of:

- (1) Constructing, reconstructing, extending, or otherwise building or improving water systems;
- (2) Constructing, reconstructing, extending, or otherwise building or improving sewage collection and disposal systems of all types, including septic tank systems or other on-site collection or disposal facilities or systems;
- (3) Acquiring, constructing, reconstructing, extending, renovating, enlarging, maintaining, operating, or otherwise building or improving
  - a. Beach erosion control or flood and hurricane protection works; and
  - b. Watershed improvement projects, drainage projects and water resources development projects (as those projects are defined in G.S. 153A-301).
- (4) Constructing, reconstructing, paving, widening, installing curbs and gutters, and otherwise building and improving streets, as provided in G.S. 153A-205.
- (5) Providing street lights and street lighting in a residential subdivision, as provided in G.S. 153A-206.

A county may not assess property within a city pursuant to subdivision (1) or (2) of this section unless the governing board of the city has by resolution approved the project. (1963, c. 985, s. 1; 1965, c. 714; 1969, c. 474, s. 1; 1973, c. 822, s. 1; 1975, c. 487, s. 1; 1979, c. 619, s. 11; 1983, c. 321, s. 1; 1989 (Reg. Sess., 1990), c. 923, s. 1.)

#### **§ 153A-186. Bases for making assessments.**

- (a) For water or sewer projects, assessments may be made on the basis of:
  - (1) The frontage abutting on the project, at an equal rate per foot of frontage; or
  - (2) The street frontage of the lots served, or subject to being served, by the project, at an equal rate per foot of frontage; or
  - (3) The area of land served, or subject to being served, by the project, at an equal rate per unit of area; or
  - (4) The valuation of land served, or subject to being served, by the project, being the value of the land without improvements as shown on the tax records of the county, at an equal rate per dollar of valuation; or
  - (5) The number of lots served, or subject to being served, by the project when the project involves extension of an existing system to a residential or commercial subdivision, at an equal rate per lot; or
  - (6) A combination of two or more of these bases.
- (b) For beach erosion control or flood and hurricane protection works, watershed improvement projects, drainage projects and water resources development projects, assessments may be made on the basis of:
  - (1) The frontage abutting on the project, at an equal rate per foot of frontage; or
  - (2) The frontage abutting on a beach or shoreline or watercourse protected or benefited by the project, at an equal rate per foot of frontage; or
  - (3) The area of land benefited by the project, at an equal rate per unit of area; or

(4) The valuation of land benefited by the project, being the value of the land without improvements as shown on the tax records of the county, at an equal rate per dollar of valuation; or

(5) A combination of two or more of these bases.

(c) Whenever the basis selected for assessment is either area or valuation, the board of commissioners shall provide for the laying out of one or more benefit zones according (i), in water or sewer projects, to the distance of benefited property from the project being undertaken and (ii), in beach erosion control or flood and hurricane protection works, watershed improvement projects, drainage projects and water resources development projects, to the distance from the shoreline or watercourse, the distance from the project, the elevation of the land, or other relevant factors. If more than one benefit zone is established, the board shall establish differing rates of assessment to apply uniformly throughout each benefit zone.

(d) For each project, the board of commissioners shall endeavor to establish an assessment method from among the bases set out in this section that will most accurately assess each lot or parcel of land according to the benefit conferred upon it by the project. The board's decision as to the method of assessment is final and not subject to further review or challenge. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1; 1983, c. 321, ss. 2, 3.)

#### **§ 153A-187. Corner lot exemptions.**

The board of commissioners may establish schedules of exemptions from assessments for water or sewer projects for corner lots when water or sewer lines are installed along both sides of the lots. A schedule of exemptions shall be based on categories of land use (residential, commercial, industrial, and agricultural) and shall be uniform for each category. A schedule may not allow exemption of more than seventy-five percent (75%) of the frontage of any side of a corner lot, or 150 feet, whichever is greater. (1963, c. 985, s. 1; 1973, c. 822, s. 1.)

#### **§ 153A-188. Lands exempt from assessment.**

Except as provided in this Article, no land within a county is exempt from special assessments except land belonging to the United States that is exempt under the provisions of federal statutes and, in the case of water or sewer projects, land within any floodway delineated by a local government pursuant to Chapter 143, Article 21, Part 6. In addition, in the case of water or sewer projects, land owned, leased, or controlled by a railroad company is exempt from assessments by a county to the same extent that it would be exempt from assessments by a city under G.S. 160A-222. (1963, c. 958, s. 1; 1973, c. 822, s. 1.)

#### **§ 153A-189. State participation in improvement projects.**

If a county proposes to undertake a project that would benefit land owned by the State of North Carolina or a board, agency, commission, or institution of the State and to finance all or a part of the project by special assessments, the board of commissioners may request the Council of State to authorize the State to pay its ratable part of the cost of the project, and the Council of State may authorize these payments. The Council of State may authorize the Secretary of Administration to approve or disapprove requests from counties for payment pursuant to this section, but a county may appeal to the Council of State if the Secretary disapproves a request. The Council of State may direct that any payment authorized pursuant to this section be made from the Contingency and Emergency Fund of the State of North Carolina or from any other available funds. Except as

State payments are authorized pursuant to this section, state-owned property is exempt from assessment under this Article. (1973, c. 822, s. 1; 1975, c. 879, s. 46.)

**§ 153A-190. Preliminary resolution; contents.**

Whenever the board of commissioners decides to finance all or part of a proposed project by special assessments, it shall first adopt a preliminary assessment resolution containing the following:

- (1) A statement of intent to undertake the project;
- (2) A general description of the nature and location of the project;
- (3) A statement as to the proposed basis for making assessments, which shall include a general description of the boundaries of the area benefited if the basis of assessment is either area or valuation;
- (4) A statement as to the percentage of the cost of the work that is to be specially assessed;
- (5) A statement as to which, if any, assessments shall be held in abeyance and for how long;
- (6) A statement as to the proposed terms of payment of the assessment; and
- (7) An order setting a time and place for a public hearing on all matters covered by the preliminary assessment resolution. The hearing shall be not earlier than three weeks and not later than 10 weeks from the day on which the preliminary resolution is adopted. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-191. Notice of preliminary resolution.**

At least 10 days before the date set for the public hearing, the board of commissioners shall publish a notice that a preliminary assessment resolution has been adopted and that a public hearing on it will be held at a specified time and place. The notice shall describe generally the nature and location of the improvement. In addition, at least 10 days before the date set for the hearing, the board shall cause a copy of the preliminary assessment resolution to be mailed by first-class mail to each owner, as shown on the county tax records, of property subject to assessment if the project is undertaken. The person designated to mail these resolutions shall file with the board a certificate stating that they were mailed by first-class mail and on what date. In the absence of fraud, the certificate is conclusive as to compliance with the mailing requirements of this section. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-192. Hearing on preliminary resolution; assessment resolution.**

At the public hearing, the board of commissioners shall hear all interested persons who appear with respect to any matter covered by the preliminary assessment resolution. At or after the hearing, the board may adopt a final assessment resolution directing that the project or portions thereof be undertaken. The final assessment resolution shall describe the project in general terms (which may be by reference to projects described in the preliminary resolution) and shall set forth the following:

- (1) The basis on which the special assessments will be made, together with a general description of the boundaries of the areas benefited if the basis of assessment is either area or valuation;
- (2) The percentage of the cost of the work that is to be specially assessed; and

- (3) The terms of payment, including the conditions, if any, under which assessments are to be held in abeyance.

The percentage of cost to be assessed may not be different from the percentage proposed in the preliminary assessment resolution, nor may the project authorized be greater in scope than the project described in that resolution. If the board decides that a different percentage of the cost should be assessed than that proposed in the preliminary assessment resolution, or that the project should be greater in scope than that described in that resolution, it shall adopt and advertise a new preliminary assessment resolution as provided in this Article. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

#### **§ 153A-193. Determination of costs.**

When a project is complete, the board of commissioners shall determine the project's total cost. In determining total cost, the board may include construction costs, the cost of necessary legal services, the amount of interest paid during construction, the cost of rights-of-way, and the cost of publishing and mailing notices and resolutions. The board's determination of the total cost of a project is conclusive. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

#### **§ 153A-193.1. Discounts authorized.**

The board of commissioners is authorized to establish a schedule of discounts to be applied to assessments paid before the expiration of 30 days from the date that notice is published of confirmation of the assessment roll pursuant to G.S. 153A-196. Such a schedule of discounts may be established even though it was not included among the terms of payment as specified in the preliminary assessment resolution or final assessment resolution. The amount of any discount may not exceed thirty percent (30%). (1983, c. 381, s. 1.)

#### **§ 153A-194. Preliminary assessment roll; publication.**

When the total cost of a project has been determined, the board of commissioners shall cause a preliminary assessment roll to be prepared. The roll shall contain a brief description of each lot, parcel, or tract of land assessed, the basis for the assessment, the amount assessed against each, the terms of payment, including the schedule of discounts, if such a schedule is to be established and the name of the owner of each lot, parcel, or tract as far as this can be ascertained from the county tax records. A map of the project on which is shown each lot, parcel, or tract assessed, the basis of its assessment, the amount assessed against it, and the name of its owner as far as this can be ascertained from the county tax records is a sufficient assessment roll.

After the preliminary assessment roll has been completed, the board shall cause the roll to be filed in the clerk's office, where it shall be available for public inspection, and shall set the time and place for a public hearing on the roll. At least 10 days before the date set for the hearing, the board shall publish a notice that the preliminary assessment roll has been completed. The notice shall describe the project in general terms, note that the roll in the clerk's office is available for inspection, and state the time and place for the hearing on the roll. In addition, at least 10 days before the date set for the hearing, the board shall cause a notice of the hearing to be mailed by first-class mail to each owner of property listed on the roll. The mailed notice shall state the time and place of the hearing, note that the roll in the clerk's office is available for inspection, and state the amount as shown on the roll of the assessment against the property of the owner. The person designated to mail these notices shall file with the board a certificate stating that they were mailed by first-class mail and on what date. In the absence of fraud, the certificate is conclusive as to

compliance with the mailing requirements of this section. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1; 1983, c. 381, s. 2.)

**§ 153A-195. Hearing on preliminary assessment roll; revision; confirmation; lien.**

At the public hearing the board of commissioners shall hear all interested persons who appear with respect to the preliminary assessment roll. At or after the hearing, the board shall annul, modify, or confirm the assessments, in whole or in part, either by confirming the preliminary assessments against any lot, parcel, or tract described in the preliminary assessment roll or by cancelling, increasing, or reducing the assessments as may be proper in compliance with the basis of assessment. If any property is found to be omitted from the preliminary assessment roll, the board may place it on the roll and make the proper assessment. When the board confirms assessments for a project, the clerk shall enter in the minutes of the board the date, hour, and minute of confirmation. From the time of confirmation, each assessment is a lien on the property assessed of the same nature and to the same extent as the lien for county or city property taxes, under the priorities set out in G.S. 153A-200. After the assessment roll is confirmed, the board shall cause a copy of it to be delivered to the county tax collector for collection in the same manner (except as provided in this Article) as property taxes. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-196. Publication of notice of confirmation of assessment roll.**

No earlier than 20 days from the date the assessment roll is confirmed, the county tax collector shall publish once a notice that the roll has been confirmed. The notice shall also state that assessments may be paid without interest at any time before the expiration of 30 days from the date that the notice is published and that if they are not paid within this time, all installments thereof shall bear interest as determined by the board of commissioners. The notice shall also state the schedule of discounts, if one has been established, to be applied to assessments paid before the expiration date for payment of assessments without interest. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1; 1983, c. 381, s. 3.)

**§ 153A-197. Appeal to the General Court of Justice.**

If the owner of, or any person having an interest in, a lot, parcel, or tract of land against which an assessment is made is dissatisfied with the amount of the assessment, he may, within 10 days after the day the assessment roll is confirmed, file a notice of appeal to the appropriate division of the General Court of Justice. He shall then have 20 days after the day the roll is confirmed to serve on the board of commissioners or the clerk a statement of facts upon which the appeal is based. The appeal shall be tried like other actions at law. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-198. Reassessment.**

When in its judgment an irregularity, omission, error, or lack of jurisdiction has occurred in any proceeding related to a special assessment made by it, the board of commissioners may set aside the assessment and make a reassessment. In that case, the board may include in the total project cost all additional interest paid, or to be paid, as a result of the delay in confirming the assessment. A reassessment proceeding shall, as far as practicable, follow the comparable procedures of an original assessment proceeding. A reassessment has the same force as if it originally had been made properly. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-199. Payment of assessments in full or by installments.**

Within 30 days after the day that notice of confirmation of the assessment roll is published, each owner of assessed property shall pay his assessment in full, unless the board of commissioners has provided that assessments may be paid in annual installments. If payment by installments is permitted, any portion of an assessment not paid within the 30-day period shall be paid in annual installments. The board shall in the assessment resolution determine whether payment may be made by annual installments and set the number of installments, which may not be more than 10. With respect to payment by installment, the board may provide

- (1) That the first installment with interest is due on the date when property taxes are due, and one installment with interest is due on the same date in each successive year until the assessment is paid in full, or
- (2) That the first installment with interest is due 60 days after the date that the assessment roll is confirmed, and one installment with interest is due on that same day in each successive year until the assessment is paid in full. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-200. Enforcement of assessments; interest; foreclosure; limitations.**

(a) Any portion of an assessment that is not paid within 30 days after the day that notice of confirmation of the assessment roll is published shall, until paid, bear interest at a rate to be fixed in the assessment resolution. The maximum rate at which interest may be set is eight percent (8%) per annum.

(b) If an installment of an assessment is not paid on or before the due date, all of the installments remaining unpaid immediately become due, unless the board of commissioners waives acceleration. The board may waive acceleration and permit the property owner to pay all installments in arrears together with interest due thereon and the cost to the county of attempting to obtain payment. If this is done, any remaining installments shall be reinstated so that they fall due as if there had been no default. The board may waive acceleration and reinstate further installments at any time before foreclosure proceedings have been instituted.

(c) A county may foreclose assessment liens under any procedure provided by law for the foreclosure of property tax liens, except that (i) lien sales and lien sale certificates are not required and (ii) foreclosure may be begun at any time after 30 days after the due date. The county is not entitled to a deficiency judgment in an action to foreclose an assessment lien. The lien of special assessments is inferior to all prior and subsequent liens for State, local, and federal taxes, and superior to all other liens.

(d) No county may maintain an action or proceeding to foreclose any special assessment lien unless the action or proceeding is begun within 10 years from the date that the assessment or the earliest installment thereof included in the action or proceeding became due. Acceleration of installments under subsection (b) of this section does not have the effect of shortening the time within which foreclosure may be begun; in that event the statute of limitations continues to run as to each installment as if acceleration had not occurred. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-201. Authority to hold assessments in abeyance.**

The assessment resolution may provide that assessments made pursuant to this Article shall be held in abeyance without interest for any benefited property assessed. Water or sewer assessments may be held in abeyance until improvements on the assessed property are connected to the water

or sewer system for which the assessment was made, or until a date certain not more than 10 years from the date of confirmation of the assessment roll, whichever event occurs first. Beach erosion control or flood and hurricane protection assessments may be held in abeyance for not more than 10 years from the date of confirmation of the assessment roll. When the period of abeyance ends, the assessment is payable in accordance with the terms set out in the assessment resolution.

If assessments are to be held in abeyance, the assessment resolution shall classify the property assessed according to general land use, location with respect to the water or sewer system (for water or sewer assessments), or other relevant factors. The resolution shall also provide that the period of abeyance shall be the same for all assessed property in the same class.

Statutes of limitations are suspended during the time that any assessment is held in abeyance without interest. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-202. Assessments on property held by tenancy for life or years; contribution.**

(a) Assessments upon real property in the possession or enjoyment of a tenant for life or a tenant for a term of years shall be paid pro rata by the tenant and the remaindermen after the life estate or by the tenant and the owner in fee after the expiration of the tenancy for years according to their respective interests in the land as calculated pursuant to G.S. 37-13.

(b) If a person having an interest in land held by tenancy for life or years pays more than his pro rata share of an assessment against the property, he may maintain an action in the nature of a suit for contribution against any delinquent party to recover from that party his pro rata share of the assessment, with interest thereon from the date of the payment; and in addition, he is subrogated to the right of the county to a lien on the property for the delinquent party's share of the assessment. (1963, c. 985, c. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-203. Lien in favor of a cotenant or joint owner paying special assessments.**

Any one of several tenants in common or joint tenants (other than copartners) may pay the whole or any part of a special assessment made against property held in common or jointly. Any amount so paid that exceeds his share of the assessment and that was not paid through agreement with or on behalf of the other joint owners is a lien in his favor upon the shares of the other joint owners. This lien may be enforced in a proceeding for actual partition, a proceeding for partition and sale, or by any other appropriate judicial proceeding. This lien is not effective against an innocent purchaser for value until notice of the lien is filed in the office of the clerk of superior court in the county in which the land lies and indexed and docketed in the same manner as other liens required by law to be filed in that clerk's office. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-204. Apportionment of assessments.**

If a special assessment has been made against property that has been or is about to be subdivided, the board of commissioners may, with the consent of the owner of the property, (i) apportion the assessment among the lots or tracts within the subdivision, or (ii) release certain lots or tracts from the assessment if, in the board's opinion, the released lots or tracts are not benefited by the project, or (iii) both. Upon an apportionment each of the lots or tracts in the subdivision is released from the lien of the original assessment, and the portion of the original assessment assessed against each lot or tract has, as to that lot or tract, the same force as the original assessment. At the time the board makes an apportionment under this section, the clerk shall enter on the minutes of the board the date, hour, and minute of apportionment and a statement to the

effect that the apportionment is made with the consent of the owners of the property affected, which entry is conclusive in the absence of fraud. The apportionment is effective at the time shown in the minute book. Apportionments may include past due installments with interest, as well as installments not then due; and any installment not then due shall fall due at the same date as it would have under the original assessment. (1963, c. 985, s. 1; 1965, c. 714; 1973, c. 822, s. 1.)

**§ 153A-204.1. Maintenance assessments.**

(a) In order to pay for the costs of maintaining and operating a project, the board of commissioners may annually or at less frequent intervals levy maintenance and operating assessments for any project purpose set forth in G.S. 153A-185(3) on the same basis as the original assessment. The amount of these assessments shall be determined by the board of commissioners on the basis of the board's estimate of the cost of maintaining and operating a project during the ensuing budget period, and the board's decision as to the amount of the assessment is conclusive. In determining the total cost to be included in the assessment the board may include estimated costs of maintaining and operating the project, of necessary legal services, of interest payments, of rights-of-way, and of publishing and mailing notices and resolutions. References to "total costs" in provisions of this Article that apply to maintenance and operating assessments shall be construed to mean "total estimated costs." Within the meaning of this section a "budget period" may be one year or such other budget period as the board determines.

(b) All of the provisions of this Article shall apply to maintenance and operating assessments, except for G.S. 153A-190 through G.S. 153A-193. (1983, c. 321, s. 4.)

**§ 153A-205. Improvements to subdivision and residential streets.**

(a) A county may finance the local share of the cost of improvements made under the supervision of the Department of Transportation to subdivision and residential streets that are a part of the State maintained system located in the county and outside of a city and shall levy and collect pursuant to the procedures of Article 9 of Chapter 153A of the General Statutes special assessments against benefited property to recoup that portion of the costs financed by the county. The local share is that share required by policies of the Department of Transportation and may be paid by the county from funds not otherwise limited as to use by law. Land owned, leased, or controlled by a railroad company is exempt from such assessments to the same extent that it would be exempt from street assessments of a city under G.S. 160A-222. No project may be commenced under this section unless it has been approved by the Department of Transportation.

(b) A county may finance the local share of the cost of improvements made under the supervision of the Department of Transportation to subdivision and residential streets located in the county and outside of a city in order to bring those streets up to the standards of the Department of Transportation so that they may become a part of the State-maintained system and shall levy and collect pursuant to the procedures of Article 9 of Chapter 153A of the General Statutes special assessments against benefited property to recoup that portion of the costs financed by the county. The local share is that share required by policies of the Department of Transportation and may be paid by the county from funds not otherwise limited as to use by law. Land owned, leased, or controlled by a railroad company is exempt from such assessments to the same extent that it would be exempt from street

assessments of a city under G.S. 160A-222. No project may be commenced under this section unless it has been approved by the Department of Transportation.

(c) Before a county may finance all or a portion of the cost of improvements to a subdivision or residential street, it must receive a petition for the improvements signed by at least seventy-five percent (75%) of the owners of property to be assessed, who must represent at least seventy-five percent (75%) of all the lineal feet of frontage of the lands abutting on the street or portion thereof to be improved. The petition shall state that portion of the cost of the improvement to be assessed, which shall be the local share required by policies of the Department of Transportation. A county may treat as a unit and consider as one street two or more connecting State-maintained subdivision or residential streets in a petition filed under this subsection calling for the improvement of subdivision or residential streets subject to property owner sharing in the cost of improvement under policies of the Department of Transportation.

Property owned by the United States shall not be included in determining the lineal feet of frontage on the improvement, nor shall the United States be included in determining the number of owners of property abutting the improvement. Property owned by the State of North Carolina shall be included in determining frontage and the number of owners only if the State has consented to assessment as provided in G.S. 153A-189. Property owned, leased, or controlled by railroad companies shall be included in determining frontage and the number of owners to the extent the property is subject to assessment under G.S. 160A-222. Property owned, leased, or controlled by railroad companies that is not subject to assessment shall not be included in determining frontage or the number of owners.

No right of action or defense asserting the invalidity of street assessments on grounds that the county did not comply with this subsection in securing a valid petition may be asserted except in an action or proceeding begun within 90 days after the day of publication of the notice of adoption of the preliminary assessment resolution.

(d) This section is intended to provide a means of assisting in financing improvements to subdivision and residential streets that are on the State highway system or that will, as a result of the improvements, become a part of the system. By financing improvements under this section, a county does not thereby acquire or assume any responsibility for the street or streets involved, and a county has no liability arising from the construction of such an improvement or the maintenance of such a street. Nothing in this section shall be construed to alter the conditions and procedures under which State system streets or other public streets are transferred to municipal street systems pursuant to G.S. 136-66.1 and 136-66.2 upon annexation by, or incorporation of, a municipality. (1975, c. 487, s. 2; c. 716, s. 7; 1981, c. 768; 2014-115, s. 59.)

#### **§ 153A-206. Street light assessments.**

(a) Authorization. A county may annually levy special assessments against benefited property in a residential subdivision within the county and not within a city for the costs of providing street lights and street lighting pursuant to the procedures provided in this Article. The provisions of this Article, other than G.S. 153A-186, G.S. 153A-187 and G.S. 153A-190 through G.S. 153A-193, apply to street light assessments under this section.

(b) Basis of Assessment. The estimated costs of providing street lights and street lighting shall be apportioned among all benefited property on the basis of the number of lots served, or subject to being served, by the street lights, at an equal rate per lot.

(c) Amount of Assessment. The county shall determine the amount of the assessments on the basis of an estimate of the cost of constructing or operating the street lights during the ensuing year, and the board of commissioners' determination of the amount of the assessment is conclusive. In determining the total cost to be included in the assessment, the board may also include estimated costs of necessary legal services, projected utility rate increases, and the costs to the county of administering and collecting the assessment.

(d) Procedure. The county may approve the levy of street light assessments under this section upon petition of at least two-thirds of the owners of the lots within the subdivision. The request or petition shall include an estimate from the appropriate utility of the charge for providing street lights and street lighting within the subdivision for one year. Upon approval of the petition, the petitioning owner or owners shall pay to the tax collector the total estimated assessment amount for the ensuing year as determined by the county. This payment shall be set aside by the county tax office in escrow as security for payment of the assessments.

(e) Collection and Administration. The county shall levy the street light assessments on an annual basis and shall pay the costs of providing street lights and street lighting to the appropriate utility on a periodic basis. The assessment amount shall be adjusted on an annual basis in order to maintain in the escrow account an amount equal to the estimated cost of providing street lighting plus related expenses for the ensuing year. (1989 (Reg. Sess., 1990), c. 923, s. 2.)

**§ 153A-207: Reserved for future codification purposes.**

**§ 153A-208: Reserved for future codification purposes.**

**§ 153A-209: Reserved for future codification purposes.**

**§ 153A-210: Reserved for future codification purposes.**

## APPOINTMENT COMMITTEE FOR JUNE 15, 2021

### **These matters were tabled on May 18<sup>th</sup>:**

1. Appoint Mr. Bill Pate to the Wayne County ABC Board, as recommended by the Wayne County Board.
2. Appoint Neal Benton to the Wayne County Development Alliance Executive Board, filling the unexpired term of Julie Daniels, who resigned. This recommendation comes from the Executive Board.

### **New Appointments/Reappointments – Motion on 6/15/21 and vote 7/20/21**

1. Reappoint Mr. Charles Brogden to the Eastern Carolina Workforce Development Board, as requested by the Eastern Carolina Workforce Development Board.
2. Appoint Ms. Amy Hartley to the Eastern Carolina Workforce Development Board to fill the vacant seat of Mr. Fletcher Bizzell, Eastern Carolina Workforce Development Board.
3. Appoint Mrs. Yvonnia Moore to the Housing Appeals Board, as nominated by Commissioner Antonio Williams.

### **Discussion Items**

1. Housing Appeals Board – Need remaining designees or Commissioner names of those who want to serve.

County of Wayne  
Budget Amendments

#469

05/24/21

Date

Memorandum

From: Sheriff Larry Pierce  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

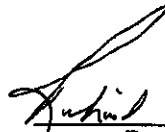
EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease | Increase |
|----------------|-----------------------------------|----------|----------|
| 1104310 526100 | C.O. - Controlled Substance       | \$       | 1,679.60 |

REVENUE

| Code Number          | Source of Revenue        | Increase    | Decrease |
|----------------------|--------------------------|-------------|----------|
| 1104310 331700 CtlSb | Controlled Substance Tax | \$ 1,679.60 |          |

2. Reason(s) for the above request is/are as follows:

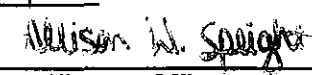
  
Department Head Signature

May 24, 2021

2021

Endorsement

1. Forward, recommending approval/disapproval

  
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

# Office of the Sheriff



SHERIFF  
LARRY M. PIERCE

P.O. Box 1877  
207 E. Chestnut St.  
Goldsboro, NC 27533  
(919) 731-1481 Office  
(919) 731-1699 Fax

Date: May 24, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

*Richard C. Lewis for Sheriff Pierce May 24, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to record money received for the Controlled Substance Tax from the NC Department of Revenue. This tax is an excise tax on unauthorized controlled substances (marijuana, cocaine, etc.), illicit spirituous liquor ("moonshine"), mash, and illicit mixed beverages. The tax is due by an individual who possesses an unauthorized substance upon which the tax has not been paid, as evidence by a stamp. After the tax is collected, the NCDOR disburses 75% to the local law enforcement agency that seized the controlled substance.

County of Wayne  
Budget Amendments

1476

05/27/21

Date

Memorandum

From:

To:

Via:

Subject:

Wayne County Board of Commissioners  
County Manager & Finance Officer  
Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease | Increase  |
|----------------|-----------------------------------|----------|-----------|
| 1104310 535300 | Maintenance & Repairs - Vehicles  | \$       | 15,550.92 |

REVENUE

| Code Number    | Source of Revenue    | Increase     | Decrease |
|----------------|----------------------|--------------|----------|
| 1100000 383940 | Insurance & Recovery | \$ 15,550.92 |          |

2. Reason(s) for the above request is/are as follows:

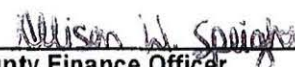
Funds received from insurance for damage to 2019 Dodge Charger & 2016 Ford Interceptor SUV vehicle to be moved to appropriate GL account

  
Department Head Signature  
May 27, 2021

Endorsement

1. Forward, recommending approval/disapproval

 2021

  
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021  
  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

# Office of the Sheriff



SHERIFF  
LARRY M. PIERCE

P.O. Box 1877  
207 E. Chestnut St.  
Goldsboro, NC 27533  
(919) 731-1481 Office  
(919) 731-1699 Fax

Date: May 27, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce *Submitted C. Leann for Sheriff Pierce May 27, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to appropriate \$ 15,550.92 received from insurance claims for damage to a 2016 Ford Interceptor vehicle belonging to Deputy Brandon Elrod (\$ 5,567.15) and a 2019 Dodge Charger belonging to Deputy Cameron Crawford (\$9,983.77) to the Maintenance & Repairs - Vehicle line item so that the necessary repairs can be made. Deputy Elrod's vehicle was hit by a suspect's vehicle while attempting to serve an arrest warrant. The other driver did not have any insurance. Deputy Crawford's vehicle was hit by a deer.

#481

**County of Wayne  
Budget Amendments**

06/01/21

Date

**Memorandum**

**From:** Sheriff Larry Pierce  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

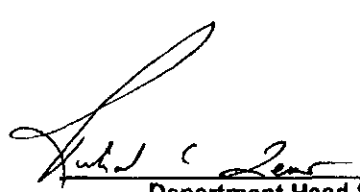
**EXPENDITURE**

| Code Number          | Description/Object of Expenditure        | Decrease | Increase  |
|----------------------|------------------------------------------|----------|-----------|
| 1104310 526100-SzPrp | Capitol Outlay-Equipment Seized Property | \$       | 20,611.20 |

**REVENUE**

| Code Number          | Source of Revenue    | Increase     | Decrease |
|----------------------|----------------------|--------------|----------|
| 1104310 343100-SzPrp | Seized Property Fees | \$ 20,611.20 |          |

2. Reason(s) for the above request is/are as follows:

  
Department Head Signature

June 1, 2021

**Endorsement**

1. Forward, recommending approval/disapproval

W-T 2021

  
County Finance Officer

**Endorsement**

1. Forwarded, recommending approval/disapproval

2021  
  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

# Office of the Sheriff



SHERIFF  
LARRY M. PIERCE

P.O. Box 1877  
207 E. Chestnut St.  
Goldsboro, NC 27533  
(919) 731-1481 Office  
(919) 731-1699 Fax

Date: June 1, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

*Richard C. Lewis for Sheriff Pierce June 1, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to record money received for seized property from the United States Treasury Department. After cash or property is seized & sold, the federal government retains 20 percent and disburses the remaining funds to the local law enforcement agency or agencies based on a percentage of their involvement in the case.

#482

**County of Wayne  
Budget Amendments**

06/01/21  
Date

**Memorandum**

**From:** Donna Phillips  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Library be amended as follows:

**EXPENDITURE**

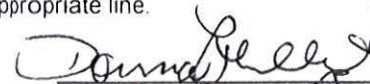
| Code Number      | Project Strings          | Description/Object of Expenditure | Decrease | Increase    |
|------------------|--------------------------|-----------------------------------|----------|-------------|
| 1106110 - 562000 | X2188-Library-Prgm Suppl | Library Program Supplies          |          | \$ 1,000.00 |

**REVENUE**

| Code Number      | Project Strings     | Source of Revenue        | Increase    | Decrease |
|------------------|---------------------|--------------------------|-------------|----------|
| 1106110 - 335000 | X2188-Nonprofit-ALA | ALA Digital Skills Grant | \$ 1,000.00 |          |

**2. Reason(s) for the above request is/are as follows:**

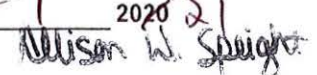
To accept \$1,000 Digital Skills Grant from ALA and allocate grant money to the appropriate line.

  
\_\_\_\_\_  
Department Head Signature

**Endorsement**

1. Forward, recommending approval/disapproval



6-7 2020 21  
  
\_\_\_\_\_  
County Finance Officer

**Endorsement**

1. Forwarded, recommending approval/disapproval

2020 21  
  
\_\_\_\_\_  
County Manager & Budget Officer

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

\_\_\_\_\_  
Chairman Board of Commissioners

## **Memorandum**

**To:** Wayne County Board of Commissioners  
**From:** Donna Phillips, Library Director  
**Date:** 6/1/2021  
**Subject:** Budget Amendment

The purpose of this amendment is to accept an ALA \$1,000 Digital Skills Grant and allocate that money to the proper line.

**County of Wayne  
Budget Amendments**

#457

06/03/2021

Date

**Memorandum**

**From:** Allison Speight  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for DRC be amended as follows:

**EXPENDITURE**

| Code Number    | Description/Object of Expenditure | Decrease | Increase     |
|----------------|-----------------------------------|----------|--------------|
| 1104312-519300 | Professional Services-Medical     |          | \$ 22,500.00 |

**REVENUE**

| Code Number    | Source of Revenue | Increase     | Decrease |
|----------------|-------------------|--------------|----------|
| 1104312-351001 | Counseling Fee    | \$ 22,500.00 |          |

2. Reason(s) for the above request is/are as follows:

To appropriate fees to be received from COSSAP Grant for counseling services.

Allison Speight  
Department Head Signature

**Endorsement**

1. Forward, recommending approval/disapproval

Co-7 2021  
Allison Speight  
County Finance Officer

**Endorsement**

1. Forwarded, recommending approval/disapproval

C. J. D. B. 2021  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

This BA is to allow the Day Reporting Center (DRC) to charge the COSSAP grant (Jail's Opioid grant) for counseling performed with inmates in the program. DRC will deposit the checks from the grant and then pay Simplicity Counseling for the professional services.

County of Wayne  
Budget Amendments

#492

06/03/21

Date

Memorandum

From: Alan Lumpkin  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for \_\_\_\_\_ Tax \_\_\_\_\_ be amended as follows:

EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease     | Increase     |
|----------------|-----------------------------------|--------------|--------------|
| 1104140 545510 | Vehicle Debit/Credit card fees    |              | \$ 12,000.00 |
| 1104140 519000 | Professional Service              | \$ 12,000.00 |              |

REVENUE

| Code Number | Source of Revenue | Increase | Decrease |
|-------------|-------------------|----------|----------|
|-------------|-------------------|----------|----------|

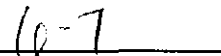
2. Reason(s) for the above request is/are as follows:

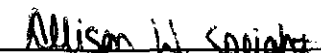
Higher volume of vehicle transactions and credit card usage than anticipated.

  
Department Head Signature

Endorsement

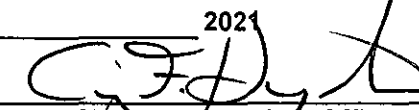
1. Forward, recommending approval/disapproval

 2021

  
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

 2021  
County Manager & Budget Officer

\_\_\_\_\_  
Date of approval/disapproval by B.O.C.

\_\_\_\_\_  
Chairman Board of Commissioners

## **MEMORANDUM**

**TO:** Craig Honeycutt, County Manager

**FROM:** Alan Lumpkin, Tax Administrator

**DATE:** June 3, 2021

**RE:** Budget amendment (Tax)

The attached budget amendment is submitted due to a shortage in the Vehicle Debit/Credit Card Fee line item. The shortage is due to an increased amount of licensed vehicle DMV transactions and increased usage of credit cards to pay vehicle tax bills.

These fees are passed on to counties from DMV monthly per statute.



## County of Wayne Budget Amendment

#496

06/02/21  
Date

### Memorandum

From: Constance Coram  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Register of Deeds be amended as follows:

### EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease | Increase     |
|----------------|-----------------------------------|----------|--------------|
| 1104180 569300 | Fees Due State                    |          | \$ 85,000.00 |
| 1104180 569320 | Fees Due State - HB384            |          | \$ 7,225.00  |

### REVENUE

| Code Number    | Source of Revenue | Increase     | Decrease |
|----------------|-------------------|--------------|----------|
| 1104180 324000 | Excise Taxes      | \$ 92,225.00 |          |

2. Reason(s) for the above request is/are as follows: To anticipate and appropriate collection of fees and payment to the State of NC

### Endorsement

1. Forward, recommending approval/disapproval

### Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Constance B. Coram  
Department Head Signature

Allison Speight  
Allison Speight, County Finance Director

Craig Honeycutt  
Craig Honeycutt County Manager & Budget Officer  
2021

Chairman Board of Commissioners  
2021

#497

06/04/21  
Date

**Memorandum**

**From:** TIM ROGERS, SOLID WASTE DIRECTOR  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for SOLID WASTE be amended as follows:

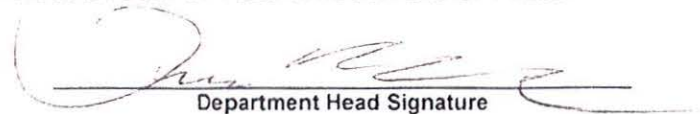
**EXPENDITURE**

| Code Number    | Description/Object of Expenditure | Decrease     | Increase  |
|----------------|-----------------------------------|--------------|-----------|
| 6247420 533500 | SEWER                             | \$           | 18,000.00 |
| 6247420 525100 | VEHICLE SUPPLIES-FUEL/DIESEL      | \$ 18,000.00 |           |

**REVENUE**

| Code Number | Source of Revenue | Increase | Decrease |
|-------------|-------------------|----------|----------|
|-------------|-------------------|----------|----------|

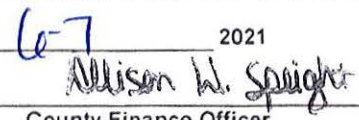
2. Reason(s) for the above request is/are as follows: TO COVER COST OF FEES THROUGH END OF FY 2021

  
Department Head Signature

**Endorsement**

1. Forward, recommending approval/disapproval



6-7 2021  
  
Allison W. Spaight  
County Finance Officer

**Endorsement**

1. Forwarded, recommending approval/disapproval

2021  
  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Bills have increased from the City of Goldsboro and there was a rate increase because of that.

A handwritten signature in black ink, appearing to be "J. M. Smith", written in a cursive style.



## County of Wayne Budget Amendment

06/04/21  
Date

### Memorandum

From: Brenda Weis, MSPH, PhD  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for the Health Department be amended as follows:

### EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease | Increase   |
|----------------|-----------------------------------|----------|------------|
| 1315166 518000 | FICA                              |          | \$3.00     |
| 1315166 518100 | Medicare                          |          | \$1.00     |
| 1315166 518200 | Retirement                        |          | \$7.00     |
| 1315166 518210 | 401K                              |          | \$12.00    |
| 1315166 518300 | Hospitalization                   |          | \$8.00     |
| 1315166 523100 | Program Supplies                  |          | \$1,538.00 |
| 1315166 526000 | Office Supplies                   |          | \$1,007.00 |
| 1315166 531100 | Travel-Meals & Lodging            | \$597.00 |            |
| 1315166 532500 | Postage                           | \$145.20 |            |
| 1315166 532900 | Other Communications              | \$89.80  |            |
| 1315166 537000 | Advertising                       | \$100.00 |            |
| 1315166 539500 | Training                          | \$360.00 |            |
| 1315166 543100 | Rental of Copier                  | \$58.00  |            |
| 1315166 549750 | Incentive Payments                |          | \$2,892.00 |

### REVENUE

| Code Number    | Source of Revenue         | Increase    | Decrease |
|----------------|---------------------------|-------------|----------|
| 1315110 399100 | Fund Balance Appropriated | \$ 4,118.00 |          |

2. Reason(s) for the above request is/are as follows:

This Budget Amendment is needed to increase and realign the fringes and operational lines in the Smart Start Program through year end with fund balance

### Endorsement

1. Forward, recommending approval/disapproval

### Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

  
Department Head Signature

  
Allison Speight, County Finance Director

  
Craig Honeycutt County Manager & Budget Officer  
2021

Chairman Board of Commissioners  
2021

06/04/21

Date

**Memorandum**

**From:** Brenda Weis, MSPH, PhD  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2020-2021

**Who:** HD

**What:** HD - Smart Start Fringe & operational Realignment

**When:** FY20-21

**Explanation:** This Budget Amendment is needed to increase and realign the fringes and operational lines in the Smart Start Program through year end with fund balance.

County of Wayne  
Budget Amendments

#502

06/04/21

Date

Memorandum

From: Sheriff Larry Pierce  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2019-2020

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

| Code Number    | Description/Object of Expenditure    | Decrease     | Increase  |
|----------------|--------------------------------------|--------------|-----------|
| 1104310 512200 | Overtime - FT                        | \$           | 15,000.00 |
| 1104310 512210 | Overtime - Unscheduled Straight Time | \$           | 8,000.00  |
| 1104310 512300 | Holiday Pay                          | \$           | 9,500.00  |
| 1104310 518600 | Worker's Compensation                | \$           | 1,200.00  |
| 1104310 512100 | Salaries & Wages                     | \$ 33,700.00 |           |

REVENUE

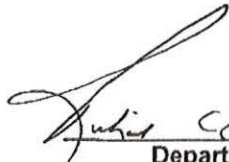
| Code Number | Source of Revenue | Increase | Decrease |
|-------------|-------------------|----------|----------|
|-------------|-------------------|----------|----------|

2. Reason(s) for the above request is/are as follows:

To cover shortfall for various salary line items

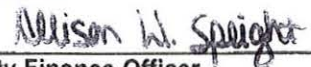
Endorsement

1. Forward, recommending approval/disapproval

  
Department Head Signature

June 4, 2021

6-7 2021

  
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021  
  
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

# Office of the Sheriff

SHERIFF  
LARRY M. PIERCE



P.O. Box 1877  
207 E. Chestnut St.  
Goldsboro, NC 27533  
(919) 731-1481 Office  
(919) 731-1699 Fax

Date: June 4, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce

*Richard C. Lewis for Sheriff Pierce June 4, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to cover shortfall in the overtime, holiday pay, and related salary line items for the sheriff's office. This is due to utilizing more overtime due to the shortage of full time officers.



## County of Wayne Budget Amendment

#503

06/06/21  
Date

### Memorandum

From: Anne Risku  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Board of Elections be amended as follows:

### EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease     | Increase     |
|----------------|-----------------------------------|--------------|--------------|
| 1104170 539300 | Temporary Help                    | \$ 28,215.47 |              |
| 1104170 526000 | Office Supplies                   | \$ 12,683.85 |              |
| 1104170 549800 | Miscellaneous Reimbursement       |              | \$ 40,899.32 |

### REVENUE

| Code Number | Source of Revenue | Increase | Decrease |
|-------------|-------------------|----------|----------|
|-------------|-------------------|----------|----------|

2. Reason(s) for the above request is/are as follows:  
for unspent Cares Act Funds and Cares Act Supplement funds.

To appropriate funds for reimbursement to the State

### Endorsement

1. Forward, recommending approval/disapproval

### Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

ARisku  
Department Head Signature

Allison W. Speight  
Allison Speight, County Finance Director  
2021

Craig Honeycutt  
Craig Honeycutt County Manager & Budget Officer  
2021

\_\_\_\_\_  
Chairman Board of Commissioners  
2021

## Janice Rice

---

**From:** Anne Risku  
**Sent:** Friday, June 4, 2021 11:11 AM  
**To:** Allison Speight; Angie Boswell; Janice Rice; Noelle Woods  
**Cc:** Nicholas Sullivan; Amber Hinson  
**Subject:** CARES Act Fund Return & HAVA Grant Funds Reimbursement

**Importance:** High

Good afternoon,

Hopefully these will be my final two budget problems for you all this year.

### CARES Act:

I submitted my final reports this month to the NCSBE & they were accepted.

X 2184

CARES Act funds – (this was the grant that was specific to prevent, prepare for & respond to coronavirus for the 2020 election up until 12/31/20). Of the \$164,242 allocated, I spent \$130,110.18 and owe back \$34,131.82.

CARES Act Supplemental funds – (This was the grant that gave supplemental pay for Election Day precinct officials). Of the \$35,200 allocated, I spent \$28,432.50 and owe back \$6,767.50. X 2185

So, the total owed back is \$40,899.32, of which I have \$28,215.47 in Temporary Help (539300) & \$12,683.85 in Office Supplies (526000). If I recall correctly, this is where we put the bulk of the funds back in the early fall of 2020. So, how do I pay them back by June 11<sup>th</sup>? The turnaround here is really short but she literally just verified all of my reports for me and sent me this instruction:

"Thank you Anne,

I will confirm your refund for the Initial Grant.

Here's the latest from Amy on refunds from grants:

They should be refunded separately. Refunds are due back by June 11.

Please send the unspent funds to:

NC Department of Administration

Fiscal Management

ATTN: Theresa Watson

1306 Mail Service Center

Raleigh, NC 27699-1306

Please indicate in the memo line whether they are:

- Unspent CARES Initial grant funds
- Unspent CARES Supplemental grant funds
- Unspent CTCL grant funds.

Thank you again,

Barbara"

### 2020 HAVA Subgrant:

My remainder is \$114,049.09. I need to get that amount paid/encumbered by June 30<sup>th</sup> for the debt service. How do I go about doing that? A Budget Amendment or a Requisition? I can request the reimbursement at any time, just need the documentation to go along with the reimbursement request that reflects that it was used for the voting equipment debt service.

OK, well thanks in advance and please let me know what I need to start processing in order to get all of this accomplished!



## County of Wayne Budget Amendment

# 504

06/04/21  
Date

### Memorandum

From: Anne C. Risku  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Board of Elections be amended as follows:

### EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease    | Increase    |
|----------------|-----------------------------------|-------------|-------------|
| 1104170 512100 | Salaries and Wages                |             | \$ 3,900.00 |
| 1104170 518000 | Social Security - FICA            |             | \$ 900.00   |
| 1104170 518200 | Retirement Contribution           |             | \$ 3,700.00 |
| 1104170 518210 | 401K Retirement Contribution      | \$ 1,300.00 |             |
| 1104170 518300 | Hospitalization Contribution      | \$ 2,300.00 |             |
| 1104170 541200 | Rental of Buildings               | \$ 4,000.00 |             |
| 1104170 538100 | Programming                       | \$ 900.00   |             |

### REVENUE

| Code Number | Source of Revenue | Increase | Decrease |
|-------------|-------------------|----------|----------|
|-------------|-------------------|----------|----------|

2. Reason(s) for the above request is/are as follows: to ensure adequate salary funding for remainder of fiscal year.

*A. Risku*

Department Head Signature

### Endorsement

1. Forward, recommending approval/disapproval

*Allison W. Speight*

Allison Speight, County Finance Director

2021

### Endorsement

2. Forward, recommending approval/disapproval

*Craig Honeycutt*  
Craig Honeycutt, County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

Bridgette C. Cowan  
*Chairman*

Jimmy E. Hull  
*Member*

Rick Moore  
*Secretary*

## County of Wayne Board of Elections

Eddie L. Edwards III  
*Member*

M. Bryan King  
*Member*

Anne C. Risku  
*Director*

---

TO: Wayne County Board of Commissioners

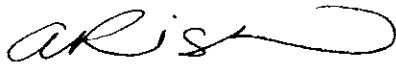
FROM: Anne Risku – Wayne County Board of Elections

DATE: June 4, 2021

SUBJECT: Budget Amendment

This budget amendment is required to ensure adequate funding in the Board of Elections' Salaries and Wages, Social Security-FICA and Retirement Contribution line items for the remainder of this fiscal year. Previous BOE administration completed the 2020-2021 budget and it was short \$8,500.00.

Thank you.



Anne C. Risku / Director of Elections

County of Wayne  
Budget Amendments

#507

06/08/21

Date

Memorandum

From: Kendall Lee  
To: Wayne County Board of Commissioners  
Via: County Manager & Finance Officer  
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Fleet be amended as follows:

EXPENDITURE

| Code Number    | Description/Object of Expenditure | Decrease     | Increase     |
|----------------|-----------------------------------|--------------|--------------|
| 8854250.512100 | Salaries & Wages                  | \$ 12,888.45 |              |
| 8854250.551000 | Capital Outlay-Equipment          |              | \$ 12,888.45 |

REVENUE

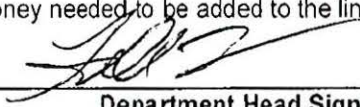
| Code Number | Description/Object of Expenditure | Increase | Decrease |
|-------------|-----------------------------------|----------|----------|
|-------------|-----------------------------------|----------|----------|

2. Reason(s) for the above request is/are as follows:

Money needed to be added to the line item

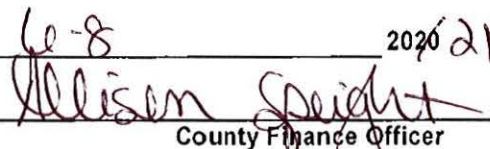
Endorsement

1. Forward, recommending approval/disapproval

  
Department Head Signature

Endorsement

1. Forwarded, recommending approval/disapproval

6-8 2020 21  
  
County Finance Officer

  
County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners



ESTIMATE #658  
 ESTIMATE DATE Jun 07, 2021  
 TOTAL

Wayne County Facility Services  
 804c Corporate Dr  
 Goldsboro, NC 27534

CONTACT US  
 217 Medical Dr  
 Angier, NC 27501

(919) 736-3692  
 nathan.jensen@waynegov.com

(919) 275-9811  
 ldshopsolutions@gmail.com

## ESTIMATE Installation and Tear Down

|                                                                                                                                                              |       |            |                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------------|-------------------|
| <b>Custom Services - Scope of work</b>                                                                                                                       |       |            |                   |
| Tear down a BendPak HD14 in Bay 3, move to the designated spot for storage on-site.<br>Install a new SM14EL with (2) Rolling Jacks in Bay 3 and airline kit. |       |            |                   |
| Forklift required, the customer has one on site. Per Nathan Jensen                                                                                           |       |            |                   |
| Service - Service Call - 3 Technicians                                                                                                                       | 2.0   | \$175.00   | \$350.00          |
| Service Call/Trip Charge for 3 technicians                                                                                                                   |       |            |                   |
| Service Charges - Mileage                                                                                                                                    | 102.0 | \$0.65     | \$66.30           |
| Cost per mile                                                                                                                                                |       |            |                   |
| Service - Labor ( three technicians)                                                                                                                         | 1.0   | \$1,250.00 | \$1,250.00        |
| *Labor is estimated*                                                                                                                                         |       |            |                   |
| <b>FLUIDS - AW-32</b>                                                                                                                                        |       |            |                   |
| Hydraulic fluid                                                                                                                                              | 1.0   | \$57.20    | \$57.20           |
| <b>Shop supplies</b>                                                                                                                                         |       |            |                   |
| Shop Supplies                                                                                                                                                | 1.0   | \$10.40    | \$10.40           |
| Subtotal                                                                                                                                                     |       |            | \$1,733.90        |
| Tax (Wayne County 6.75%)                                                                                                                                     |       |            | \$112.56          |
| <b>Total</b>                                                                                                                                                 |       |            | <b>\$1,846.46</b> |

### SM14

|                                                |     |            |            |
|------------------------------------------------|-----|------------|------------|
| Rotary-SM14                                    | 1.0 | \$6,902.00 | \$6,902.00 |
| SM 14N102TY - Closed Front 215" Wheelbase BLUE |     |            |            |
| RJ7100YM                                       | 1.0 | \$5,053.00 | \$5,053.00 |

7000 LB Rolling Jack for Sm14 (Set of Two)

\*\*Promo good til! 6/30/2021\*\*

|                         |     |          |          |
|-------------------------|-----|----------|----------|
| Rotary-FC5760-14        | 1.0 | \$438.00 | \$438.00 |
| Bridge Jack Airline Kit |     |          |          |

|          |             |
|----------|-------------|
| Subtotal | \$12,393.00 |
|----------|-------------|

|                          |          |
|--------------------------|----------|
| Tax (Wayne County 6.75%) | \$495.45 |
|--------------------------|----------|

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$12,888.45</b> |
|--------------|--------------------|

Due to the current market conditions, pricing for parts and equipment can only be confirmed on the date of purchase.

Payments not received by invoice terms are charged a 3% late fee.

L&D Shop Solutions is not responsible for improper concrete. The customer is responsible for ensuring concrete meets manufacturers' specifications for equipment.

The customer is responsible to remit payment for time and services rendered by L&D Shop Solutions.

It is the customer's responsibility to understand and accept the manufacturer's warranty on any equipment purchased. L&D Shop Solutions is not responsible for manufacturer defects, including but not limited to leaking cylinders or missing parts.

## MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: May 13, 2021

Re: Final Subdivision Plat Approval

Item: Green Acres, Final  
Owner/Developer: N&W Land Development, LLC  
Surveyor/Engineer: Thomas Engineering, PA  
Fork Township, Charlie Braswell Road (SR 1235)  
Lots 1 - 23 (23 lots)

Discussion: Green Acres consists of 23 lots on 23.43 acres. This subdivision includes the creation of two cul de sac streets off Charlie Braswell Road (SR 1235), just north of Rosewood Elementary School. The property is within the Village Zoning District with the average lot size at 22,659 sf. Building lots will utilize public water and onsite septic. The property is shown within the Urban Transition area on the Wayne County Growth Strategies Map. Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

The property is located within the following service areas:

- Schools – Rosewood HS, Rosewood Middle, Rosewood Elementary
- Water – Fork Sanitary District
- Fire – Oakland Fire Department
- EMS – Station 2
- Transportation – MPO
- Water Supply Watershed – Yes
- Voluntary Agriculture District – No
- Wetlands – Yes
- Board of Commissioners District – 4

Recommendation: The Wayne County Planning Board recommends approval of the final plat.

# FINAL PLAT GREEN ACRES SUBDIVISION

## CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON WHICH WAS CONVEYED TO ME (US) BY DEED RECORDED IN BOOK 354, PAGES 176-178, AND THAT I (WE) HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT. FURTHER, I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION REGULATIONS JURISDICTION OF WAYNE COUNTY.

OWNER: N & W LAND DEVELOPMENT, LLC

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

## CERTIFICATE OF WATER SUPPLY WATERSHED

I CERTIFY THAT THE PLAT SHOWN HEREON COMPLIES WITH THE WAYNE COUNTY WATERSHED PROTECTION ORDINANCE FOR RECORDING IN THE REGISTER OF DEEDS OFFICE.

OWNER: N & W LAND DEVELOPMENT, LLC

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

## STREET OWNERSHIP AND MAINTENANCE DISCLOSURE STATEMENT

MAINTENANCE OF THE PUBLIC STREET(S) SHOWN ON THIS PLAT IS (ARE) INTENDED TO BE THE RESPONSIBILITY OF THE N.C. DEPARTMENT OF TRANSPORTATION. PROVIDED THAT ALL REQUIREMENTS FOR ACCEPTANCE ARE MET. UNTIL SUCH TIME AS N.C. D.O.T. ACCEPTS THE STREET(S), I WILL PROVIDE FOR NECESSARY MAINTENANCE. (NOTE: THIS STATEMENT SHALL NOT SERVE AS A SUBSTITUTE FOR ANY OTHER STATUTORY DISCLOSURE REQUIREMENTS.)

OWNER(S) \_\_\_\_\_

## CERTIFICATE OF APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF WAYNE COUNTY, NORTH CAROLINA, AND THAT THIS PLAT HAS BEEN APPROVED FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF WAYNE COUNTY.

CHAIRMAN \_\_\_\_\_

DATE \_\_\_\_\_

WAYNE COUNTY BOARD OF COMMISSIONERS

## CERTIFICATION OF SOIL SCIENTIST

I, R. HAYWOOD PITMAN, JR., CERTIFY THAT I AM A LICENSED SOIL SCIENTIST IN THE STATE OF NORTH CAROLINA AND HAVE EVALUATED THIS SUBDIVISION AND FOUND THAT THE SOILS WITHIN THIS SUBDIVISION PROPERTY ARE SUITABLE TO ACCOMMODATE THE SUBSURFACE WASTEWATER DISPOSAL SYSTEM NEEDS OF EACH OF THE LOTS DEPICTED HEREON. THE OWNER/DEVELOPER HAS ELECTED TO PERMIT THE ON-SITE WASTEWATER SYSTEMS FOR EACH LOT IN THIS SUBDIVISION USING THE ENGINEERED OPTION PERMIT (EOP) AS DEFINED BY G.S. 130A-334.1(G). PRIOR TO THE ISSUANCE OF BUILDING PERMITS, THE WAYNE COUNTY ENVIRONMENTAL HEALTH DEPARTMENT MUST PERFORM A COMPLETENESS REVIEW OF A NOTICE OF INTENT TO CONSTRUCT AS SUBMITTED BY THE APPLICANT OF EACH LOT WITHIN THE SUBDIVISION AS SHOWN ON THIS PLAT.

SIGNATURE/SEAL \_\_\_\_\_

DATE \_\_\_\_\_

## DEPARTMENT OF TRANSPORTATION - DIVISION OF HIGHWAYS

PROPOSED SUBDIVISION ROAD CONSTRUCTION STANDARDS CERTIFICATION

ONLY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVED STRUCTURES ARE TO BE CONSTRUCTED ON PUBLIC RIGHT-OF-WAY.

THE 10' X 10' SITE TRIANGLE TAKE PRECEDENCE OVER ANY SIGN EASEMENT.

ALL LOTS SHALL BE SERVED BY THE INTERNAL STREET SYSTEM.

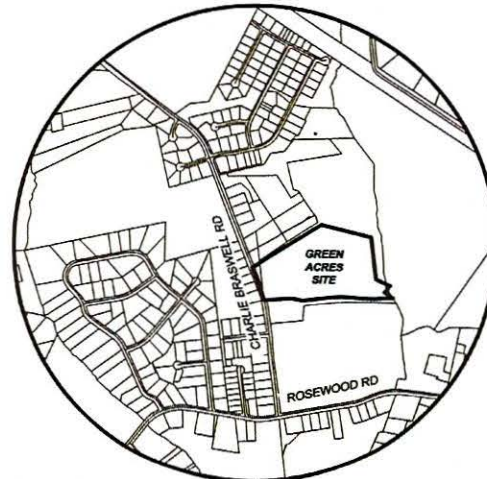
OWNER, DEVELOPER, OR CONTRACTOR SHALL SET THE CENTERLINE OF THE EXISTING ROADWAY DITCH BACK TO A MINIMUM OF 12 FEET FROM THE EXISTING PROPOSED EDGE OF PAVEMENT ALONG ALL ROAD FRONT LOTS.

ALL DRAINAGE EASEMENTS SHALL BE DEDICATED AS PUBLIC AND IT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS TO MAINTAIN THE DRAINAGE EASEMENTS AND ANY DRAINAGE STRUCTURES THEREIN, SO AS TO MAINTAIN THE INTEGRITY OF THE DRAINAGE SYSTEM AND INSURE POSITIVE DRAINAGE.

APPROVED: \_\_\_\_\_

DISTRICT ENGINEER

DATE \_\_\_\_\_



VICINITY MAP  
1" = 1000'

## GENERAL NOTES AND SITE DATA

- BOUNDARY INFORMATION AS SHOWN IS AS PROVIDED ON THE "BOUNDARY SURVEY FOR EDWARD AMERSON" AS SURVEYED BY HERBERT J. NOBLES, JR., (PLS # L-2703) ON SEPTEMBER 8, 2020, AND AS RECORDED IN PLAT CABINET P. SLIDE 26-A IN THE WAYNE COUNTY REGISTRY.
- DEED REFERENCE: DEED BOOK: 354, PAGE: 815-817.
- MAP REFERENCE: PLAT CABINET: P. SLIDE: 26-A.
- PARCEL: 0W 2070000.100.
- THE PARCEL TO BE SUBDIVIDED IS ZONED AS "VILLAGE DISTRICT."
- PROPERTY ADDRESS: CHARLIE BRASWELL ROAD, GOLDSBORO, NC 27506.
- THE EXISTING SITE IS CURRENTLY PARTIALLY OPEN (CLEARED FIELD & PARTIALLY FORESTED).
- THERE IS A VOLUNTARY AGRICULTURAL DISTRICT WITHIN 1/2 MILE FROM THE SELECTED PARCELS.
- THIS PROPOSED SUBDIVISION IS WITHIN THE NEUSE RIVER BASIN.
- THIS PROPOSED SUBDIVISION IS WITHIN THE WATER SUPPLY WATERSHED.
- ALL COMMON AREAS AS SHOWN ARE TO BE DEDICATED TO THE PROPERTY OWNERS ASSOCIATION.
- PROJECT IS LOW DENSITY.
- THE PROJECT SCALES WITHIN ZONE "V" AND ZONE "AE" AS PER FLOOD INSURANCE RATE MAP 372026000K, ALL DATED JUNE 20, 2019 AS ESTABLISHED BY FEMA. THIS REPORT IN NO WAY SUPERCEDES THE ABOVE MENTIONED FIRM.
- THIS PROJECT IS NOT IN AN AREA OF ENVIRONMENTAL CONCERN.
- DRAINAGE AND UTILITY EASEMENTS ARE AS FOLLOWS, UNLESS OTHERWISE NOTED:
  - 10 FOOT EASEMENTS ALONG RIGHTS-OF-WAY.
  - 10 FOOT EASEMENTS CENTERED ALONG ALL SIDE LOT LINES.
  - 10 FOOT EASEMENTS CENTERED ALONG ALL REAR LOT LINES.
- TYPICAL MINIMUM BUILDING SETBACKS ARE AS FOLLOWS:
  - 40 FOOT FRONT SETBACKS
  - 20 FOOT SIDE SETBACKS
  - 25 FOOT REAR SETBACKS
- OTHER SETBACKS AS SHOWN.
- THE TOTAL NUMBER OF LOTS IN "GREEN ACRES" IS 23.
- THE AVERAGE LOT SIZE IN "GREEN ACRES" IS 22,000 SF.
- THE MINIMUM LOT SIZE IN "GREEN ACRES" IS 20,000 SF.
- THE TOTAL LENGTH OF STREETS IS 1,386 LF.
- THE MINIMUM LOT WIDTH AT THE SETBACK IN "GREEN ACRES" IS 100 LF.
- THIS SUBDIVISION IS TO BE SERVED BY FORK WAYNE WATER DISTRICT.
- INDIVIDUAL SEPTIC SYSTEMS WILL BE INSTALLED IN THE SUBDIVISION.
- PLOT PLANS FOR ANY GIVEN LOT MAY BE REQUIRED BY THE WAYNE COUNTY HEALTH DEPARTMENT.
- SITE TABULATION:
 

|                |               |
|----------------|---------------|
| LOTS:          | 11.96 ACRES ± |
| COMMON AREA:   | 9.64 ACRES ±  |
| RIGHTS OF WAY: | 1.83 ACRES ±  |
| TOTALS:        | 23.43 ACRES ± |
- THIS SUBDIVISION IS IN A ZONE CONTROLLED BY ZONING REGULATIONS.
- ALL PROPOSED CORNERS ARE TO BE MARKED WITH IRON PIPES.
- OPEN SPACE SHALL BE MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME AS IT IS DEEDED TO THE PROPERTY OWNERS ASSOCIATION.
- ENTIRE SITE HAS BEEN CHECKED FOR SEPTIC SUSTAINABILITY PER PITMAN SOIL CONSULTING REPORT DATED JULY 27, 2020.
- THIS SITE CONTAINS ONE BLUE LINE STREAM AND ASSOCIATED RIPARIAN BUFFERS AS SHOWN.

OWNER / DEVELOPER  
N & W LAND DEVELOPMENT, LLC  
754 RAMSEY ROAD, SUITE F  
JACKSONVILLE, NORTH CAROLINA 28546  
OFFICE: 910.219.4770

CONSULTING ENGINEER / SURVEYOR  
THOMAS ENGINEERING, P.A.  
P.O. BOX 1309 - 1316-B COMMERCE DRIVE  
NEW BERN, NORTH CAROLINA 28563  
OFFICE: 252.637.2727 FAX: 252.636.2448

## STATE OF NORTH CAROLINA WAYNE COUNTY

I, \_\_\_\_\_ REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_ REVIEW OFFICER: \_\_\_\_\_

CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS  
WAYNE COUNTY NORTH CAROLINA

THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS DAY OF \_\_\_\_\_, 2021 A.D. AT \_\_\_\_\_ (AMPM) AND DULY RECORDED IN PLAT CABINET \_\_\_\_\_, SLIDE(S) \_\_\_\_\_, AND BOOK \_\_\_\_\_ PAGE \_\_\_\_\_.

REGISTER OF DEEDS \_\_\_\_\_

ASST. REGISTER OF DEEDS \_\_\_\_\_

## TYPICAL ELEMENT SYMBOLLOGY

|        |                               |                          |                          |
|--------|-------------------------------|--------------------------|--------------------------|
| ○ EIP  | - EXISTING IRON PIPE          | SQFT                     | - SQUARE FEET            |
| ● SIP  | - EXISTING IRON ROD           | AC                       | - ACRES                  |
| △ SMAG | - EXISTING MAG' NAIL          | LF                       | - LINE TABLE             |
| △ EPK  | - SET/NEW MAG' NAIL           | CF                       | - CURVE TABLE            |
| △ SPK  | - EXISTING "PK" NAIL          | 10' x 10' SIGHT TRIANGLE | - PROPERTY BOUNDARY LINE |
| □ ECM  | - SET/NEW "PK" NAIL           | ---                      | - PARCEL LINE            |
| ■ SCM  | - EXISTING CONCRETE MONUMENT  | ---                      | - WETLANDS               |
| ■ CC   | - SET/NEW CONCRETE MONUMENT   | ---                      | - 100 YR FLOOD LINE      |
| X NMP  | - CONTROL CORNER              |                          |                          |
| (T)    | - NON-ADJUDICATED POINT       |                          |                          |
| TL     | - TIE LINE                    |                          |                          |
| R/W    | - RIGHT OF WAY                |                          |                          |
| CL     | - CENTERLINE                  |                          |                          |
| PL     | - PROPERTY LINE               |                          |                          |
| MBL    | - MINIMUM BUILDING LINE       |                          |                          |
| DUE    | - DRAINAGE & UTILITY EASEMENT |                          |                          |
| ESMT   | - EASEMENT                    |                          |                          |
| CDR    | - CUL-DE-SAC                  |                          |                          |

## CERTIFICATE OF SURVEY & ACCURACY

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 354, PAGES 815-817, WAYNE COUNTY REGISTER OF DEEDS, THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN PLAT CABINET: P. SLIDES 26-A. THAT THE RATIO OF PRECISION AS CALCULATED IS 1:15589 THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS 26 DAY OF MAY 2021.

PROFESSIONAL LAND SURVEYOR  
LICENSE NUMBER L-2703



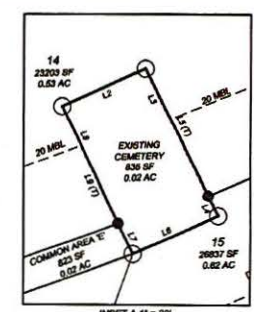
## FINAL PLAT

## GREEN ACRES SUBDIVISION

|                                                                                                        |                  |                |
|--------------------------------------------------------------------------------------------------------|------------------|----------------|
| FORK TOWNSHIP                                                                                          | WAYNE COUNTY     | NORTH CAROLINA |
| OWNER<br>N & W LAND DEVELOPMENT, LLC<br>754 RAMSEY ROAD, SUITE F<br>JACKSONVILLE, NORTH CAROLINA 28546 |                  |                |
| SCALE: AS SHOWN                                                                                        | DATE: 05/03/2021 |                |
| PROJECT #: 2020_012                                                                                    | SHEET: 1 of 2    |                |

| CURVE DATA |         |          |                |              | CURVE DATA |         |         |                |              |
|------------|---------|----------|----------------|--------------|------------|---------|---------|----------------|--------------|
| CURVE #    | LENGTH  | RADIUS   | BEARING        | CHORD LENGTH | CURVE #    | LENGTH  | RADIUS  | BEARING        | CHORD LENGTH |
| C1         | 53.21'  | 1322.00' | N13° 53' 11" W | 53.20'       | C27        | 8.03'   | 50.00'  | S24° 56' 44" E | 8.03'        |
| C2         | 46.37'  | 1322.00' | N16° 02' 32" W | 46.37'       | C28        | 45.00'  | 50.00'  | S68° 00' 34" W | 44.39'       |
| C3         | 54.08'  | 1322.00' | N16° 12' 58" W | 54.04'       | C29        | 45.00'  | 50.00'  | S58° 42' 45" W | 44.39'       |
| C4         | 43.00'  | 1322.00' | N20° 19' 08" W | 43.00'       | C30        | 60.85'  | 50.00'  | N60° 04' 08" W | 57.17'       |
| C5 (T)     | 196.53' | 1322.00' | N16° 59' 32" W | 196.34'      | C31 (T)    | 217.83' | 50.00'  | S29° 55' 52" W | 82.05'       |
| C6         | 44.83'  | 255.00'  | S70° 45' 32" E | 39.08'       | C32        | 35.73'  | 35.00'  | N54° 27' 04" W | 34.20'       |
| C7         | 154.18' | 255.00'  | N26° 19' 37" E | 150.55'      | C33        | 10.67'  | 255.00' | N81° 49' 37" W | 10.67'       |
| C8         | 96.90'  | 255.00'  | N25° 53' 43" E | 96.28'       | C34        | 86.86'  | 255.00' | N70° 11' 44" W | 86.44'       |
| C9         | 91.32'  | 255.00'  | N47° 15' 50" E | 90.63'       | C35        | 80.91'  | 255.00' | N51° 20' 51" W | 80.85'       |
| C10 (T)    | 190.22' | 255.00'  | N36° 08' 17" E | 185.84'      | C36        | 43.54'  | 255.00' | N37° 21' 52" W | 43.49'       |
| C11        | 27.88'  | 35.00'   | N34° 08' 31" E | 26.84'       | C37 (T)    | 227.88' | 255.00' | N68° 05' 16" W | 220.41'      |
| C12        | 24.36'  | 50.00'   | N25° 22' 40" E | 24.12'       | C38        | 39.27'  | 25.00'  | N77° 26' 30" W | 35.35'       |
| C13        | 54.63'  | 50.00'   | N71° 48' 20" E | 51.95'       | C39        | 15.41'  | 205.00' | S54° 48' 45" W | 15.40'       |
| C14        | 36.27'  | 50.00'   | S54° 58' 30" E | 36.27'       | C40        | 120.81' | 205.00' | S35° 14' 48" W | 118.87'      |
| C15        | 36.27'  | 50.00'   | S6° 58' 30" E  | 36.27'       | C41        | 12.91'  | 205.00' | S16° 35' 17" W | 12.90'       |
| C16        | 36.27'  | 50.00'   | S33° 01' 30" W | 36.27'       | C42 (T)    | 152.92' | 205.00' | S36° 08' 17" W | 149.40'      |
| C17        | 36.26'  | 50.00'   | S40° 04' 28" W | 36.30'       | C43        | 215.74' | 255.00' | S39° 01' 31" W | 209.36'      |
| C18 (T)    | 235.79' | 50.00'   | S33° 28' 30" E | 70.59'       | C44        | 34.17'  | 25.00'  | S24° 06' 87" W | 31.57'       |
| C19        | 27.88'  | 35.00'   | S60° 04' 28" W | 26.84'       | C45        | 210.50' | 230.00' | N41° 00' 13" E | 203.23'      |
| C20        | 36.27'  | 25.00'   | S12° 31' 25" W | 35.35'       | C46        | 171.57' | 230.00' | N26° 08' 17" E | 167.82'      |
| C21        | 44.68'  | 205.00'  | S28° 43' 08" E | 44.59'       | C47        | 250.73' | 230.00' | S67° 42' 20" E | 238.50'      |
| C22        | 178.80' | 205.00'  | S89° 58' 58" E | 173.10'      |            |         |         |                |              |
| C23 (T)    | 223.48' | 205.00'  | S63° 42' 20" E | 212.56'      |            |         |         |                |              |
| C24        | 4.78'   | 50.00'   | N57° 48' 15" E | 4.78'        |            |         |         |                |              |
| C25        | 30.58'  | 50.00'   | S77° 49' 00" E | 30.43'       |            |         |         |                |              |
| C26        | 31.70'  | 50.00'   | S47° 42' 48" E | 31.17'       |            |         |         |                |              |

| LINE DATA |                |         |
|-----------|----------------|---------|
| LINE #    | BEARING        | LENGTH  |
| L1        | S72° 15' 10" W | 26.91'  |
| L2        | N85° 23' 29" E | 21.42'  |
| L3        | S20° 16' 39" E | 33.34'  |
| L4        | S20° 16' 39" E | 6.24'   |
| L5 (T)    | S20° 16' 39" E | 38.59'  |
| L6        | S65° 31' 18" W | 21.96'  |
| L7        | N25° 28' 46" W | 8.03'   |
| L8        | N25° 28' 46" W | 30.49'  |
| L9 (T)    | N25° 28' 46" W | 38.82'  |
| L10       | N67° 22' 29" E | 59.40'  |
| L11       | N69° 36' 28" E | 102.82' |
| L12       | N69° 36' 28" E | 102.89' |
| L13       | N65° 03' 50" E | 23.23'  |
| L14       | N65° 03' 50" E | 23.23'  |
| L15       | S4° 56' 10" E  | 25.00'  |



**CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS**  
WAYNE COUNTY  
NORTH CAROLINA

THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS DAY OF \_\_\_\_\_, 2021 A.D. AT \_\_\_\_\_ (AMPM) AND DULY RECORDED IN PLAT CABINET \_\_\_\_\_, SLIDE(S) \_\_\_\_\_ AND BOOK \_\_\_\_\_ PAGE \_\_\_\_\_

REGISTER OF DEEDS \_\_\_\_\_  
ASST. REGISTER OF DEEDS \_\_\_\_\_

**TYPICAL ELEMENT SYMBOLS**

|        |                             |                          |                        |
|--------|-----------------------------|--------------------------|------------------------|
| ○ EPP  | EXISTING IRON PIPE          | SQFT                     | SQUARE FEET            |
| ○ EIR  | EXISTING IRON ROD           | AC                       | ACRES                  |
| ○ SPP  | SETNEW IRON PIPE            | LF                       | LINE TABLE             |
| △ EMAG | EXISTING MAG' NAIL          | CH                       | CURVE TABLE            |
| △ SMAG | SETNEW MAG' NAIL            | 10' x 10' RIGHT TRIANGLE | PROPERTY BOUNDARY LINE |
| △ EPK  | EXISTING PK' NAIL           | —                        | PARCEL LINE            |
| △ SPK  | SETNEW PK' NAIL             | —                        | WETLANDS               |
| □ ECM  | EXISTING CONCRETE MONUMENT  | —                        | 100 YR LIND LINE       |
| □ SCM  | SETNEW CONCRETE MONUMENT    | —                        |                        |
| ■ CC   | CONTROL CORNER              |                          |                        |
| ✕ HWP  | NON-MONUMENTED POINT        |                          |                        |
| (T)    | TOTAL DISTANCE              |                          |                        |
| TL     | THE LINE                    |                          |                        |
| R/W    | RIGHT OF WAY                |                          |                        |
| CL     | CENTERLINE                  |                          |                        |
| PL     | PROPERTY LINE               |                          |                        |
| MBL    | MINIMUM BUILDING LINE       |                          |                        |
| DUE    | DRAINAGE & UTILITY EASEMENT |                          |                        |
| ESMT   | EASEMENT                    |                          |                        |
| CD8    | CUL-DE-SAC                  |                          |                        |

**CERTIFICATE OF SURVEY & ACCURACY**

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 3554, PAGE 811-817, WAYNE COUNTY REGISTER OF DEEDS. THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN PLAT CABINET: P. SLIDES: 28-A THAT THE RATIO OF PRECISION AS CALCULATED IS 1:55555 THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 41-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS 30th DAY OF MAY 2021.

*Robert J. Nobles, Jr.*  
PROFESSIONAL LAND SURVEYOR  
LICENSE NUMBER L-2703

SEAL L-2703  
ROBERT J. NOBLES, JR.  
PROFESSIONAL LAND SURVEYOR  
NORTH CAROLINA



**FINAL PLAT**

**GREEN ACRES SUBDIVISION**

FORK TOWNSHIP WAYNE COUNTY NORTH CAROLINA

OWNER  
N & W LAND DEVELOPMENT, LLC  
704 RAMSEY ROAD, SUITE F  
JACKSONVILLE, NORTH CAROLINA 28544

SCALE: 1" = 100' DATE: 06/03/2021  
PROJECT #: 2020\_012 SHEET: 2 of 2

P. O. Box 1309, New Bern, NC 28563  
www.ThomasEngineeringPA.com  
Office: 252.637.2727 Fax: 252.636.2448

**THOMAS ENGINEERING, PA** est 1983  
civil engineering-land development-project management



## Designation of Voting Delegate to NCACC Annual Conference

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the 114<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held during the Annual Business Session on August 14, 2021, at 12:45 p.m. in New Hanover County.

Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

In the event the designated voting delegate is unable to attend, \_\_\_\_\_ has been selected as \_\_\_\_\_ County's alternate voting delegate.

Alternate Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 9, 2021** close of business:

Email: [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org)

**NORTH CAROLINA**

**WAYNE COUNTY**

**RESOLUTION #2021-18: A RESOLUTION AWARDING SERVICE WEAPON TO  
LT. THOMAS FLORES**

**WHEREAS**, Lt. Thomas Flores retired from the County of Wayne effective August 1, 2021; and

**WHEREAS**, Thomas Flores had been an employee of the Wayne County Sheriff's Office and retired as a Lieutenant; and

**WHEREAS**, Thomas Flores served 25 years with the Sheriff's Office in Wayne County;

**NOW, THEREFORE BE IT RESOLVED** that the Wayne County Board of Commissioners, in accordance with North Carolina General Statute § 20-187.2, hereby awards Retired Lieutenant Thomas Flores his service weapon in exchange for consideration of \$1.00 and awards him his badge.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Wayne County Board of Commissioners extends best wishes to Thomas Flores during his retirement and his future endeavors.

Adopted this the 15<sup>th</sup> day of June, 2021.

---

George Wayne Aycock, Jr., Chairman  
Wayne County Board of Commissioners

Attest:

---

Carol Bowden  
Clerk to the Board

**20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.**

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year.

(c) For purposes of this section, certified probation and parole officers shall be considered members of a North Carolina State law enforcement agency. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122; 2013-369, s. 19; 2016-77, s. 9(b).)

# Memorandum

**To:** Wayne County Board of Commissioners

**From:** Craig Honeycutt, County Manager

**Date:** 6/7/2021

**Re:** Pay Classification Update – 6/15/21 Meeting

---

Attached to this memo is a request to amend the Pay Classification of Wayne County. This update includes 3% COLA, new positions, and title changes, that were approved for the 2021-2022 budget year.

## **NORTH CAROLINA**

### **WAYNE COUNTY**

#### **RESOLUTION #2021-20: A RESOLUTION ADOPTING THE THIRTY EIGHTH AMENDMENT TO THE POSITION CLASSIFICATION AND PAY PLAN FOR WAYNE COUNTY, NORTH CAROLINA**

**WHEREAS**, the Board of Commissioners has previously adopted on July 1, 2015 a Position Classification and Pay Plan by formal resolution; and

**WHEREAS**, that resolution requires that any amendment to the Plan must be done by written resolution duly adopted by the Board of Commissioners; and

**WHEREAS**, the County Manager and Human Resources Director have recommended an amendment to said Plan, and the Board of Commissioners wishes to approve it;

**NOW, THEREFORE BE IT RESOLVED** by the Wayne County Board of Commissioners as follows:

|                               | <b>Previous<br/>Classification<br/><u>Grade</u></b> | <b>New<br/>Classification<br/><u>Grade</u></b> | <b>Effective<br/>Date</b> |
|-------------------------------|-----------------------------------------------------|------------------------------------------------|---------------------------|
| <b>ANIMAL CONTROL</b>         |                                                     |                                                |                           |
| Animal<br>Control Supervisor  | <b>62</b>                                           | <b>NEW POSITION</b>                            | JUN 15, 2021              |
| Animal<br>Control Officer I   |                                                     | <b>DELETE</b>                                  | JUN 15, 2021              |
| Animal<br>Control Officer II  | 61                                                  | TITLE CHANGE                                   |                           |
| Animal Control<br>Officer     | 61                                                  | <b>NEW TITLE</b>                               | JUN 15, 2021              |
| <b>BOARD OF<br/>ELECTIONS</b> |                                                     |                                                |                           |
| Elections Specialist          | 61                                                  | <b>DELETE</b>                                  | JUN 15, 2021              |
| Elections Administrator       | <b>64</b>                                           | <b>NEW POSITION</b>                            | JUN 15, 2021              |

## **EMS**

|                  |    |                     |              |
|------------------|----|---------------------|--------------|
| Training Officer | 75 | <b>NEW POSITION</b> | JUN 15, 2021 |
|------------------|----|---------------------|--------------|

|                      |  |               |              |
|----------------------|--|---------------|--------------|
| Wayne NET<br>Planner |  | <b>DELETE</b> | JUN 15, 2021 |
|----------------------|--|---------------|--------------|

## **FINANCE**

|                               |                        |                        |              |
|-------------------------------|------------------------|------------------------|--------------|
| Assistant<br>Finance Director | 75<br><b>NEW GRADE</b> | OLD GRADE<br><b>79</b> | JUN 15, 2021 |
|-------------------------------|------------------------|------------------------|--------------|

## **HEALTH DEPARTMENT**

|                                              |           |                     |              |
|----------------------------------------------|-----------|---------------------|--------------|
| <b>Health Department<br/>Deputy Director</b> | <b>79</b> | <b>NEW POSITION</b> | JUN 15, 2021 |
|----------------------------------------------|-----------|---------------------|--------------|

## **HUMAN RESOURCES**

|                                          |                        |                        |              |
|------------------------------------------|------------------------|------------------------|--------------|
| Assistant Director of<br>Human Resources | 73<br><b>NEW GRADE</b> | OLD GRADE<br><b>74</b> | JUN 15, 2021 |
|------------------------------------------|------------------------|------------------------|--------------|

## **PLANNING**

|                 |                        |                        |              |
|-----------------|------------------------|------------------------|--------------|
| GIS Coordinator | 72<br><b>NEW GRADE</b> | OLD GRADE<br><b>74</b> | JUN 15, 2021 |
|-----------------|------------------------|------------------------|--------------|

Section 1: That the following changes to the Position Classification and Pay Plan are hereby adopted as an amendment to the Plan, and the County Manager and Human Resources Director are authorized to insert these changes in the Plan documents:

Section 2: This Resolution shall become effective July 1, 2021.

Passed and adopted this 15th day of June, 2021.

---

George Aycock, Chairman  
Wayne County Board of Commissioners

Attest:

---

Carol Bowden, Clerk to the Board

All position titles in **BOLD TYPE** are either **UPDATED** or **NEW**  
as of the Amended Date

COUNTY OF WAYNE, NORTH CAROLINA  
POSITION CLASSIFICATION AND PAY PLAN  
Amended June 15, 2021  
by Resolution # 2021- 20

| <u>GRADE</u> | <u>MINIMUM</u> | <u>MIDPOINT</u> | <u>MAXIMUM</u> | <u>STATUS</u> | <u>JOB TITLE</u>                                                                                                                                                                                                                                                                                                                                                          |
|--------------|----------------|-----------------|----------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 52           | \$16,876       | \$21,287        | \$26,585       |               | HOUSEKEEPING ASSISTANT<br>SENIOR CENTER WORKER<br>4-H AFTERSCHOOL COORDINATOR                                                                                                                                                                                                                                                                                             |
| 54           | \$18,793       | \$23,470        | \$29,309       |               | COMM HEALTH ASST BF COUNSELOR<br>TRANSPORTATION COORDINATOR                                                                                                                                                                                                                                                                                                               |
| 55           | \$19,732       | \$24,642        | \$30,775       |               |                                                                                                                                                                                                                                                                                                                                                                           |
| 56           | \$20,719       | \$25,875        | \$32,314       |               | RECEPTIONIST<br>SITE MAINTENANCE/ATTENDANT                                                                                                                                                                                                                                                                                                                                |
| 57           | \$21,754       | \$27,168        | \$33,929       |               | MAIL DEPOSIT SERVICES COORDINATOR<br>OFFICE ASST III/INTERPRETER<br>PROCESSING ASST III/INTERPRETER                                                                                                                                                                                                                                                                       |
| 58           | \$22,842       | \$28,527        | \$35,626       |               | DEPUTY REGISTER OF DEEDS I                                                                                                                                                                                                                                                                                                                                                |
| 59           | \$23,984       | \$29,953        | \$37,407       |               | ACCOUNTING CLERK IV<br>ADMINISTRATIVE ASSISTANT<br>ANIMAL SHELTER ATTENDANT<br>DENTAL ASSISTANT<br>GROUNDSKEEPER<br>INCOME MAINTENANCE TECHNICIAN<br>LIBRARY ASSISTANT<br>MEDICAL RECORDS ASSISTANT IV<br>OFFICE ASSISTANT IV<br>PATIENT RELATIONS REPRESENTATIVE IV<br>PROCESSING ASSISTANT IV<br>PROCESSING UNIT SUPERVISOR IV<br>PRODUCTION TECHNICIAN<br>SECRETARY IV |

|    |          |          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|----|----------|----------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 60 | \$25,183 | \$31,451 | \$39,277 | ADMINISTRATIVE SECRETARY II                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 61 | \$26,442 | \$33,024 | \$41,242 | ACCOUNTING TECH II<br>ADMIN ASST-SAFETY COORD<br>ADMIN ASST-WEIGHMASTER<br><b>ANIMAL CONTROL OFFICER</b><br>BASIC<br>DENTAL ASSISTANT SUPERVISOR<br>DEPUTY REGISTER OF DEEDS II<br>INCOME MAINT CASEWORKER I<br>JETPORT LINE TECHNICIAN<br>MAINTENANCE TECHNICIAN I<br>MAINT TECH I/GROUNDKEEPER LEAD<br>MAINTENANCE TECHNICIAN I/GROUNDS/ORC<br>OPERATIONS MANAGER<br>PERSONNEL ASSISTANT V<br>PROCESSING ASSISTANT V<br>PROCESSING UNIT SUPERVISOR V<br>TAX ASSISTANT I |
| 62 | \$27,765 | \$34,674 | \$43,304 | 4-H SITE DIRECTOR<br>ASSISTANT REGISTER OF DEEDS I<br><b>ANIMAL CONTROL SUPERVISOR</b><br>EMER MED SRV TECH-BASIC-LEADER<br>LITERACY COORDINATOR<br>MAINTENANCE TECHNICIAN II<br>MAPPER<br>MAPPER/PROPERTY TRANSFER OFFICER<br>PLANNER<br>PUBLIC INFORMATION ASST IV<br>RECYCLING COORDINATOR<br>SOCIAL WORK TRAINEE<br>TAX ASSISTANT II                                                                                                                                  |
| 63 | \$29,153 | \$36,408 | \$45,469 | 4-H PROGRAM ASSISTANT<br>ACCOUNTING TECH III<br>ADMINISTRATIVE ASSISTANT I<br>AEMT<br>ASST REGISTER OF DEEDS II<br>ASST COUNTY VETERANS OFFICER<br>CH PERMIT ANALYST<br>CHILD SUPPORT AGENT I<br>DSS FOREIGN LANGUAGE INTERPRETER II<br>INCOME MAINTENANCE CASEWORKER II<br>INFO CASE ASSISTANT<br>MAINTENANCE TECHNICIAN III<br>SOCIAL WORKER I                                                                                                                          |

Grade 63 (cont.)

TAX ASSISTANT III/LISTING SUPERVISOR  
CALL TAKER

64            \$30,611        \$38,229        \$47,743

ADMIN & PROGRAM ASSISTANT  
ADMIN ASST TO SHERIFF  
ASST CIRCULATION DEPT HEAD  
DETENTION OFFICER I  
DETENTION OFFICER II  
DETENTION OFFICER II/COURT SPEC  
DETENTION OFFICER II/INMATE CONTROL  
DETENTION OFFICER II/INMATE SERVICES  
DETENTION OFFICER II/INTERPRETER  
DETENTION OFFICER-ENTRY LEVEL  
**ELECTIONS ADMINISTRATOR**  
GIS SPECIALIST  
LIBRARY ASST IV-ECRR COORDINATOR  
LIBRARY BR. MGR-PIKEVILLE/FREMONT  
MASTER DETENTION  
MEDICAL LABORATORY TECH II  
REFERENCE ASSISTANT  
SOIL CONSERVATION ADMIN & PROGRAM AS:  
SOIL CONSERVATION TECHNICIAN I  
SR CITIZENS PROGRAM MANAGER  
TELECOMMUNICATOR  
TELECOMMUNICATOR I

65\*            \$32,141        \$40,140        \$50,129

ANIMAL SHELTER SUPERVISOR  
BENEFITS COORDINATOR  
BUS/PERSONAL PROPERTY ADMIN  
CHILD SUPPORT AGENT II  
CRIMINAL ANALYST  
DEPUTY TAX COLLECTOR  
ENVIRONMENTAL TECH-SOLID WASTE  
EQUIPMENT OPERATOR/TRUCKS  
HUMAN RESOURCES ADMIN ASST  
INCOME MAINTENANCE CASEWORKER III  
INC MAINTENANCE INVESTIGATOR II  
MAINTENANCE TECH II - MECHANIC  
MAINTENANCE SUPERVISOR  
OFFICE MANAGER  
PARENTS AS TEACHERS EDUCATOR  
PRE-TRIAL RELEASE ADMIN ASST  
PRE-TRIAL RELEASE COORDINATOR  
PROCESSING UNIT SUPERVISOR V  
PUBLIC HEALTH EDUCATION SPECIALIST  
TELECOMMUNICATOR II  
TELECOMMUNICATOR - ASST SUPER  
TELECOMMUNICATOR - LEAD

|    |          |          |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|----|----------|----------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 66 | \$33,748 | \$42,147 | \$52,636 | 4-H AFTERSCHOOL ASSISTANT DIR.<br>ELECTRICIAN<br>FOREIGN LANGUAGE INTERPRETER<br>HEAVY EQUIPMENT OPERATOR<br>LEAD CHILD SUPPORT AGENT II<br>MAINTENANCE TECH II-PLUMBING<br>NUTRITIONIST II<br>TELECOMMUNICATOR- SHIFT SUPERVISOR<br>TELECOMMUNICATOR-SUPERVISOR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 67 | \$35,436 | \$44,255 | \$55,268 | APPRAISER<br>CHILD SUPPORT SUPERVISOR I<br>CREW CHIEF<br>DEPUTY SHERIFF I<br>DEPUTY SHERIFF II<br>DEPUTY SHERIFF/ACE<br>DEPUTY SHERIFF/CIVIL<br>DEPUTY SHERIFF/COURTS<br>DEPUTY SHERIFF/CRIME PREVENTIO<br>DEPUTY SHERIFF/DRUGS<br>DEPUTY SHERIFF/ENTRY<br>DEPUTY SHERIFF/MASTER DEPUTY<br>DEPUTY SHERIFF/PATROL<br>DEPUTY SHERIFF/SRO<br>DEPUTY SHERIFF/WARRANTS<br>DETENTION OFFICER-CPL<br>DETENTION OFFICER-CPL/COURT SPEC<br>DETENTION OFFICER-CPL/INMATE SERV<br>DETENTION OFFICER-CPL/LITTER<br>DETENTION OFFICER-CPL/TRANSPORT<br>ENFORCEMENT OFFICER-PLANNING<br>ENVIRONMENTAL HLTH SPECIALIST<br>FIELD TRAINING OFFICER<br>HEAVY EQUIPMENT MECHANIC<br>INC MAINTENANCE SUPERVISOR II<br>MAPPING SUPERVISOR<br>PARALEGAL I<br>PARAMEDIC<br>RECYCLING COORD/CODE ENFORCER<br>SOCIAL WORKER II<br>SOIL CONSERVATION TECHNICIAN II<br>STATE COST SHARE TECHNICIAN |
| 68 | \$37,207 | \$46,467 | \$58,031 | BUILDING CODE INSPECTOR I<br>CHILD SUPPORT SUPERVISOR II<br>DETENTION - SERGEANT<br>DEPUTY OPERATIONS MANAGER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

E/A

|    |                              |          |          |     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|------------------------------|----------|----------|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    |                              |          |          | E/A | HOUSEKEEPING SUPERVISOR<br>HUMAN SERVICES COORDINATOR III<br>IT SUPPORT TECHNICIAN<br>MEDICAL RECORDS MANAGER II<br>OFFICE MANAGER/ASST. CLERK<br>PARALEGAL<br>PERSONNEL TECHNICIAN III                                                                                                                                                                                                                                                                                                                                                             |
| 69 | \$39,067<br>Grade 69 (cont.) | \$48,790 | \$60,932 | E/E | ANIMAL SERVICES DIRECTOR<br>ASSISTANT SUPERVISOR<br>BUILDING CODE INSPECTOR II<br>DAY REPORTING CENTER DIRECTOR<br>DEPUTY SHERIFF-CPL/COURTS<br>DEPUTY SHERIFF-CPL/DRUGS<br>DEPUTY SHERIFF-CPL/PATROL<br>DEPUTY SHERIFF-CPL/SRO<br>DEPUTY SHERIFF-CPL/WARRANTS<br>DEPUTY SHERIFF-DETECTIVE<br>DETENTION OFFICER-1ST SGT<br>DSS - I.T. SUPPORT LIAISON<br>EH SPEC / FOOD & LODGING COORD<br>FIELD SUPERVISOR<br>FLEET MAINTENANCE SUPERVISOR<br>INCOME MAINTENANCE SUPERVISOR III<br>IN-HOME AIDE PROGRAM SUPERVISOR<br>IT SENIOR SUPPORT TECHNICIAN |
|    |                              |          |          | E/A | LIBRARY BRANCH MGR-STEELE FULL SERVICE<br>LIBRARY CHILDRENS DEPT-SUPERV<br>LIBRARY IT SYSTEM ADMINISTRATO<br>LIBRARY REFERENCE LIBRARIAN                                                                                                                                                                                                                                                                                                                                                                                                            |
|    |                              |          |          | E/A | LITERACY CONNECTIONS DIRECTOR<br>LITERACY PROGRAM MANAGER<br>MAXWELL CENTER EVENT MANAGER<br>MAXWELL CENTER VENUE SERVICES MANAGE<br>RESEARCH/MARKETING SPECIALIST<br>SOCIAL WORKER III                                                                                                                                                                                                                                                                                                                                                             |
|    |                              |          |          | E/E | SOIL CONSERVATION COORDINATOR<br>SOLID WASTE FIELD SUPERVISOR                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 70 | \$41,021                     | \$51,230 | \$63,979 |     | BUILDING CODE INSPECTOR III<br>BUSINESS MANAGER<br>CHIEF PROP TRANSFER OFFICER<br>DENTAL HYGIENIST<br>DEPUTY SHERIFF-SGT/ACE<br>DEPUTY SHERIFF-SGT/CIVIL<br>DEPUTY SHERIFF-SGT/COURTS                                                                                                                                                                                                                                                                                                                                                               |

|                  |          |          |          |                                       |
|------------------|----------|----------|----------|---------------------------------------|
| Grade 70 (cont.) |          |          |          | DEPUTY SHERIFF-SGT/DETECTIVE          |
|                  |          |          |          | DEPUTY SHERIFF-SGT/PATROL             |
|                  |          |          |          | DEPUTY SHERIFF-SGT/SRO                |
|                  |          |          |          | DEPUTY SHERIFF-SGT/SS                 |
|                  |          |          |          | DEPUTY SHERIFF-SGT/WARRANTS           |
|                  |          |          |          | ENVIRONMENTAL HEALTH SUPVR            |
|                  |          |          |          | GROUNDS SUPERVISOR -ORC               |
|                  |          |          |          | IT SUPPORT SPECIALIST                 |
|                  |          |          |          | NUTRITIONIST III/REG DIETITIAN        |
|                  |          |          |          | 911 DATABASE MANAGER                  |
|                  |          |          |          | 911 TRAINING/QA MANAGER               |
|                  |          |          |          | PUBLIC HEALTH NURSE I                 |
|                  |          |          |          | RN SUPERVISOR                         |
|                  |          |          |          | SOCIAL WORK SUPERVISOR II             |
| 71               | \$43,071 | \$53,792 | \$67,179 | APPRaiser SUPERVISOR                  |
|                  |          |          |          | CIRCULATION DEPARTMENT HEAD           |
|                  |          |          |          | DEPUTY SHERIFF-1ST SGT/DRUGS          |
|                  |          |          |          | DEPUTY SHERIFF-1ST SGT/SOI            |
|                  |          |          |          | DEPUTY SHERIFF-1ST SGT/TACTICAL       |
|                  |          |          |          | DETENTION OFFICER - LIEUTENANT        |
|                  |          |          |          | ELECTIONS TECHNICIAN                  |
|                  |          |          |          | IT SENIOR SUPPORT SPECIALIST          |
|                  |          |          |          | IT SENIOR SUPPORT SPECIALIST          |
|                  |          |          |          | LIBRARY TECHNICAL SERVICES SUPV.      |
|                  |          |          |          | MAXWELL CENTER SALES & MARKETING DIR. |
|                  |          |          |          | PUBLIC HEALTH EDUCATION SUPVSR        |
|                  |          |          |          | PUBLIC INFORMATION ASSITANT IV        |
|                  |          |          | E/E      | SENIOR CITIZENS PROGRAM DIR           |
|                  |          |          |          | SOCIAL WORKER IAT                     |
|                  |          |          |          | SUPERVISOR                            |
| 72               | \$45,226 | \$56,482 | \$70,537 | ACCT SPEC II/FIN REPORT/GRANT         |
|                  |          |          | E/E      | ASST TO CO MGR/CLK TO BOARD           |
|                  |          |          |          | ASST. PAYROLL ADMINISTRATOR           |
|                  |          |          |          | BUILDING CODE SUPERVISOR              |
|                  |          |          |          | FIN REPORTING/ACCT SPEC II            |
|                  |          |          |          | IT ASSOCIATE SYSTEMS ADMIN            |
|                  |          |          |          | JAIL NAVIGATOR                        |
|                  |          |          | E/A      | LIBRARY REFERENCE DEPT HEAD           |
|                  |          |          |          | LICENSED PRACTICAL NURSE              |
|                  |          |          | E/A      | NUTRITION PROG DIRECTOR I             |
|                  |          |          |          | PUBLIC HEALTH NURSE II                |
|                  |          |          | E/E      | REGISTER OF DEEDS                     |
|                  |          |          |          | TAX PROGRAMMER                        |
|                  |          |          | E/E      | VETERANS SERVICES OFFICER             |
|                  |          |          |          | LIBRARY CHILDREN'S DEPT. HEAD         |

|                  |          |          |          |       |                                       |
|------------------|----------|----------|----------|-------|---------------------------------------|
| 73               | \$47,487 | \$59,305 | \$74,064 | E/E   | 911 CENTER MANAGER                    |
|                  |          |          |          | E/A   | ACCOUNTING & BUDGET MANAGER           |
|                  |          |          |          | E/A   | AIRPORT MANAGER                       |
|                  |          |          |          |       | ASSISTANT ASSESSOR/REVALUATION COORD. |
|                  |          |          |          |       | ASSISTANT DIRECTOR SOLID WASTE        |
|                  |          |          |          | E/A   | BUSINESS OFFICER I -DSS               |
|                  |          |          |          | E/A   | BUSINESS OFFICER I - PUBLIC HEALTH    |
|                  |          |          |          |       | COLLECTIONS DIVISION MANAGER          |
|                  |          |          |          |       | DEPUTY SHERIFF-LT DET/FORENSIC        |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/CIVIL               |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/DETECTIVE           |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/DRUGS               |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/PATROL              |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/PILOT               |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/SS                  |
|                  |          |          |          |       | DEPUTY SHERIFF-LT/WARRANTS            |
|                  |          |          |          | E/E   | ENVIRONMENTAL HEALTH SUPVSR II        |
|                  |          |          |          | E/P/C | IT SYSTEMS ADMINISTRATOR              |
|                  |          |          |          | E/A   | MEDICAL LABORATORY SUPERVISOR         |
|                  |          |          |          |       | PAYROLL ADMINISTRATOR                 |
|                  |          |          |          |       | PUBLIC HEALTH NURSE III               |
|                  |          |          |          | E/E   | PUBLIC INFORMATION OFFICER            |
|                  |          |          |          | E/A   | PURCH/JT PURCH/INSURANCE              |
|                  |          |          |          | E/A   | SOCIAL WORKER SUPERVISOR III          |
| Grade 73 (cont.) |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
|                  |          |          |          |       |                                       |
| 74               | \$49,862 | \$62,271 | \$77,768 | E/A   | ACCOUNTING/PAYROLL SUPERVISOR         |
|                  |          |          |          | E/A   | ASSISTANT DIR OF HUMAN RESOURCES      |
|                  |          |          |          |       | GIS COORDINATOR                       |
|                  |          |          |          | E/E   | INCOME MAINTENANCE ADMIN II           |
|                  |          |          |          | E/P/C | IT SENIOR SYSTEMS ADMINISTRATOR       |
|                  |          |          |          | E/A   | MATERN. PROG MGR/PHN SUPV I           |
|                  |          |          |          | E/E   | PUBLIC HEALTH NURSE SUPVSR I          |
|                  |          |          |          | E/E   | SOCIAL WORK PROGRAM MANAGER           |
|                  |          |          |          |       | TRAINING OFFICER                      |
| 75*              | \$52,354 | \$65,384 | \$81,655 | E/A   | DEPUTY DIRECTOR-BD OF ELECTION        |
|                  |          |          |          |       | DEPUTY SWAT/MEDIC/PILOT               |
|                  |          |          |          | E/A   | EMER MGMT COORDINATOR / IT            |
|                  |          |          |          | E/A   | EXISTING BUS. & INDUSTRY SPEC.        |
|                  |          |          |          | E/E   | FIRE MARSHALL                         |
|                  |          |          |          | E/E   | INSPECTIONS DIRECTOR                  |
|                  |          |          |          | E/E   | LIBRARY ASSISTANT DIRECTOR            |
|                  |          |          |          | E/A   | OPERATIONS SUPERVISOR                 |
|                  |          |          |          | E/E   | PLANNING DIRECTOR                     |
|                  |          |          |          | E/E   | SERVICES ON AGING DIRECTOR            |
| 76*              | \$54,973 | \$68,653 | \$85,738 | E/E   | DEPUTY SHERIFF/CAPT/PATROL            |

|                  |              |           |           |       |                                          |
|------------------|--------------|-----------|-----------|-------|------------------------------------------|
|                  |              |           |           | E/E   | DEPUTY SHERIFF-CAPT/CIVIL                |
|                  |              |           |           | E/E   | DEPUTY SHERIFF-CAPT/INVESTIG             |
|                  |              |           |           | E/E   | DETENTION OFFICER-CAPT                   |
|                  |              |           |           | E/A   | PH NURSE SUPERVISOR II                   |
| 77*              | \$57,721     | \$72,086  | \$90,025  | E/P/C | IT SYSTEMS ENGINEER                      |
| 78*              | \$60,608     | \$75,691  | \$94,526  | E/E   | CSSPA II                                 |
|                  |              |           |           | E/E   | EXECUTIVE DIR BD OF ELECTIONS            |
|                  |              |           |           | E/P/C | IT SENIOR SYSTEMS ENGINEER               |
|                  |              |           |           | E/P/C | IT TECH SERVICES SUPV                    |
|                  |              |           |           | E/E   | LIBRARY DIRECTOR                         |
| Grade 78 (cont.) |              |           |           | E/E   | PUBLIC INFO & MARKETING MGR              |
|                  |              |           |           | E/E   | SOLID WASTE DIRECTOR                     |
| 79*              | \$63,638     | \$79,475  | \$99,253  | E/A   | <b>ASSISTANT FINANCE DIRECTOR</b>        |
|                  |              |           |           | E/P   | DIRECTOR OF NURSING                      |
|                  |              |           |           | E/A   | EMS/TRANSPORT BUSINESS MANAGER           |
|                  |              |           |           | E/E   | FACILITIES SUPERINTENDENT                |
|                  |              |           |           | E/E   | <b>HEALTH DEPARTMENT DEPUTY DIRECTOR</b> |
|                  |              |           |           | E/E   | HUMAN SERVICES DEPUTY DIRECTOR           |
| 80*              | \$66,819     | \$83,449  | \$104,216 | E/E   | DEPUTY SHERIFF - MAJOR                   |
|                  |              |           |           | E/P/C | IT OPERATIONS MGR/APP ANALYST            |
|                  |              |           |           | E/E   | JAIL ADMINISTRATOR - MAJOR               |
| 81*              | \$70,161     | \$87,621  | \$109,427 | E/E   | EMS/TRANSPORT DIRECTOR                   |
|                  |              |           |           | E/E   | HUMAN RESOURCE DIRECTOR                  |
|                  |              |           |           | E/E   | OFFICE OF EMERGENCY SERVICES DIRECTOR    |
|                  |              |           |           | E/P/L | PHYSICIAN EXTENDER II                    |
| 82*              | \$73,669     | \$92,002  | \$114,898 | E/E   | TAX ADMINISTRATOR                        |
|                  |              |           |           | E/P/L | STAFF ATTORNEY                           |
| 84*              | \$81,219     | \$101,432 | \$126,675 | E/P/L | DENTIST I                                |
| 85*              | \$85,280     | \$106,503 | \$133,008 | E/E   | FINANCE DIRECTOR                         |
|                  |              |           |           | E/E   | MAXWELL CENTER DIRECTOR                  |
|                  |              |           |           | E/E   | PROJECT MANAGEMENT DIRECTOR              |
|                  |              |           |           | E/E   | PUBLIC HEALTH DIRECTOR                   |
|                  |              |           |           | E/E   | SOCIAL SERVICES DIRECTOR II              |
|                  |              |           |           | E/E   | SHERIFF                                  |
| NG*              | Not on Grade |           |           | E/E   | ASSISTANT COUNTY MANAGER                 |
|                  |              |           |           | E/P/L | COUNTY ATTORNEY                          |
|                  |              |           |           | E/E   | COUNTY MANAGER                           |
|                  |              |           |           | E/E   | GWTA DIRECTOR                            |
|                  |              |           |           | E/E   | WC DEVELOPMENT ALLIANCE DIRECTOR         |

- \* E/E designates Exempt Status/Executive
- E/A designates Exempt Status/Administrative
- E/P designates Exempt Status/Professional
- E/P/C designates Exempt Status/Professional/Computers
- E/P/L designates Exempt Status/Professional/Learned

# Memorandum

**To:** Wayne County Board of Commissioners

**From:** Craig Honeycutt, County Manager

**Date:** 6/7/2021

**Re:** Personnel Policy Update – 06/15/2021 Meeting

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Attached to this memo is a resolution to amend Article III, Section 14-B of the Wayne County Personnel Policy, which addresses Certification Levels Eligible for Salary Increase. The update will add one certification that will apply to Animal Control: Euthanasia Certification. The update will also add one certification that will apply to Veterans Services: Certified Veterans Official.

The purpose of the Certification Policy is to support a culture of continuous learning and improvement in the employee's chosen field and to support employees who wish to improve their professional skills.

**ORTH CAROLINA**

**WAYNE COUNTY**

**RESOLUTION #2021-21: A RESOLUTION AMENDING THE WAYNE COUNTY PERSONNEL POLICY**

**WHEREAS**, the Wayne County Board of Commissioners is authorized by North Carolina General Statutes(NCGS) 153A-94 to establish personnel policies that promote the hiring and retention of capable, diligent, and honest career employees; and

**WHEREAS**, the County Manager has recommended amending one article in the Personnel Policies previously adopted by Resolution of the Board of Commissioners; and

**WHEREAS**, after careful consideration of those changes the Board of Commissioners had determined that it wishes to adopt said changes by Resolution;

**NOW, THEREFORE BE IT RESOLVED** that the document entitled "WAYNE COUNTY PERSONNEL POLICY" previously adopted as the personnel policies for Wayne County Government, is hereby amended as follows:

**Article III, Section 14-B, change the item from:**

**From:**

| <b>COUNTY OF WAYNE</b><br>Appendix to the Certification Policy<br>Certification/Licensure Levels Eligible for Salary Increase |                                                                |                               |
|-------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------|
| <b>Department</b>                                                                                                             | <b>Certification/Licensure</b>                                 | <b>Percentage of Increase</b> |
| Board of Elections                                                                                                            | Certified Elections Administrator                              | 2%                            |
|                                                                                                                               |                                                                |                               |
| Clerk to the Board                                                                                                            | NCCCM                                                          | 2%                            |
|                                                                                                                               |                                                                |                               |
| Co-op Extension Service                                                                                                       | Technical Specialist for Waste Utilization Plan                | 2%                            |
|                                                                                                                               | Pesticide License (NC Dept. of Ag. Certification)              | \$200                         |
|                                                                                                                               | Certified Plant Professional (NC Nursery & Landscape Assoc.)   | 2%                            |
|                                                                                                                               | Certified Professional Argonomist (state & national cert.)     | 2%                            |
|                                                                                                                               | Certified Crop Advisor (Public Agriculture 2 yr. program)      | 2%                            |
|                                                                                                                               | Notary Public for 4-II and NC State documents                  | \$100                         |
|                                                                                                                               |                                                                |                               |
| Emergency Services – 911                                                                                                      | Public Safety Telecommunicator (I and II)                      | 2%                            |
|                                                                                                                               | SDI Certification (State Department of Criminal Investigation) | 2%                            |
|                                                                                                                               | Emergency Medical Dispatch Certification                       | 2%                            |
|                                                                                                                               | Advanced Public Communications Training Officer Certification  | 2%                            |
|                                                                                                                               | RPL (Registered Public Safety Leader) Certification            | 2%                            |
|                                                                                                                               | NENA (Emergency Number Professional) Certification             | 2%                            |

|                           |                                                                  |       |
|---------------------------|------------------------------------------------------------------|-------|
|                           | APCO Certified Public Safety Executive                           | 2%    |
|                           |                                                                  |       |
| Emergency Services - Fire | Fire Science Degree                                              | 2%    |
|                           | Fire Prevention Level 2                                          | 2%    |
|                           | Fire Prevention Level 3                                          | 2%    |
|                           |                                                                  |       |
| EMS & WayneNET            | EMS Science Degree or EMS Management Institute Program           | 2%    |
|                           |                                                                  |       |
| Facilities Services       | Sewer Collection Level 2                                         | 2%    |
|                           | Sewer Collection Level 3                                         | 2%    |
|                           | Sewer Collection Level 4                                         | 2%    |
|                           | Pesticide Applicator (ornamentals and turf)                      | \$200 |
|                           | Pesticide Applicator (right of way)                              | \$50  |
|                           | Plumbing Backflow Inspections                                    | 2%    |
|                           | HVAC Boiler Inspections                                          | 2%    |
|                           | Locksmith                                                        | 2%    |
|                           | Certified Environmental Services Specialist (Housekeeping)       | \$100 |
|                           |                                                                  |       |
| Finance                   | NC Local Govt. Finance Officers Certification Program            | 2%    |
|                           | Certified Budget and Evaluation Officer                          | 2%    |
|                           | Certified Local Government Purchasing Officer                    | 2%    |
| Human Resources           | International Public Mgmt. Certified Professional (IMPA-CP)      | 2%    |
|                           | International Public Mgmt. Sr. Certified Professional (IMPA-SCP) | 2%    |
|                           |                                                                  |       |
| I.T.                      | CISSP (Certified Information Systems Security Professional)      | 2%    |
|                           | CCIE (Cisco Certified Internetwork Expert)                       | 2%    |
|                           | PMP (Project Management Professional)                            | 2%    |
|                           | MCSE (Microsoft Certified Solutions Expert)                      | 2%    |
|                           | CGCIO (Certified Government Chief Information Officer)           | 2%    |
|                           | CCNP (Cisco Certified Network Professional)                      | 1%    |
|                           | MCSA (Microsoft Certified Solutions Associate)                   | 1%    |
|                           | CCNA (Cisco Certified Network Associate)                         | 1%    |
|                           | A Plus Computer Service Technicians                              | \$250 |
|                           | Security Plus (cryptography and access control)                  | \$250 |
|                           | Network Plus (hardware, installation and troubleshooting)        | \$250 |
|                           | MCTS (Microsoft Certified Technology Specialist)                 | \$250 |
|                           | MCITP (Microsoft Certified IT Professional)                      | \$250 |
|                           | MCP (Microsoft Certified Professional)                           | \$250 |
|                           |                                                                  |       |
| Inspections               | Building Code Inspector Level 2                                  | 2%    |
|                           | Building Code Inspector Level 3                                  | 2%    |
|                           | Electrical Code Inspector Level 2                                | 2%    |
|                           | Electrical Code Inspector Level 3                                | 2%    |
|                           | Mechanical Code Inspector Level 2                                | 2%    |
|                           | Mechanical Code Inspector Level 3                                | 2%    |
|                           | Plumbing Code Inspector Level 2                                  | 2%    |
|                           | Plumbing Code Inspector Level 3                                  | 2%    |
|                           | Fire Code Inspector Level 2                                      | 2%    |
|                           | Fire Code Inspector Level 3                                      | 2%    |
|                           |                                                                  |       |
| Planning                  | NC Certified Zoning Officer Certification                        | 1.5%  |
|                           | NC Certified Floodplain Manager                                  | 1.5%  |
|                           | Certified GIS Professional                                       | 2%    |

|                    |                                                                |       |
|--------------------|----------------------------------------------------------------|-------|
|                    | American Institute of Certified Planners                       | 2%    |
|                    |                                                                |       |
| Public Affairs     | Public Information Officer                                     | 2%    |
|                    | Advanced Public Information Officer                            | 1%    |
|                    |                                                                |       |
| Register of Deeds  | Certified Deputy Register of Deeds                             | 2%    |
|                    | Certified Assistant Register of Deeds                          | 2%    |
|                    |                                                                |       |
| Services on Aging  | Ann Johnson Institute Graduate (professional training for SOA) | 2%    |
|                    |                                                                |       |
| Sheriff            | Criminal Investigation Certification Program                   | 2%    |
|                    | Tactical Training                                              | 2%    |
|                    | SRO Certification Program                                      | 2%    |
|                    | Coastal Plain Law Enforcement Management Institute             | 2%    |
|                    | Fire Investigator                                              | 2%    |
|                    | Polygraph Examiner                                             | 2%    |
|                    | K-9 Instructor                                                 | 2%    |
|                    | DRE – (Drug Recognition Expert)                                | 2%    |
|                    | Advanced Law Enforcement Certificate                           | 2%    |
|                    |                                                                |       |
| Soil & Water       | NC Environmental Education Certification Program               | 2%    |
|                    | Technical Specialist for Waste Utilization Plan                | 2%    |
|                    | Agriculture Pest Control Plan                                  | \$100 |
|                    | Animal Waste Operation Certification                           | \$100 |
|                    | Natural Resources Certified Conservation Planner               | 2%    |
|                    | NRCS/NC Soil & Water Commission Job Approval Authority         | 2%    |
|                    |                                                                |       |
| Tax Administration | Real Property Certification                                    | 2%    |
|                    | Personal Property Certification                                | 2%    |
|                    | Appraiser Level 1 Certification                                | 2%    |
|                    | Appraiser Level 2 Certification                                | 2%    |
|                    | Appraiser Level 3 Certification                                | 2%    |
|                    | Certified Mapper                                               | 1.5%  |
|                    | Certified Senior Mapper                                        | 1.5%  |
| Tax Collections    | Collector                                                      | 2%    |
|                    | Deputy Tax Collector                                           | 2%    |
|                    | Assistant Tax Collector                                        | 2%    |
|                    | Certified Assessment Evaluator (CAE)                           | 2%    |
|                    | Residential Evaluation Specialist (RES)                        | 2%    |
|                    | Mass Appraisal Specialist (PPS)                                | 2%    |
|                    | Assessment Administration Specialist (AAS)                     | 2%    |
|                    | Personal Property Specialist (PPS)                             | 2%    |
|                    | Cadastral Mapping Specialist (CMS)                             | 2%    |

To:

**COUNTY OF WAYNE**

**Appendix to the Certification Policy**  
**Certification/Licensure Levels Eligible for Salary Increase**

| Department                | Certification/Licensure                                          | Percentage of Increase |
|---------------------------|------------------------------------------------------------------|------------------------|
| <b>Animal Control</b>     | <b>Euthanasia Certification</b>                                  | <b>\$250</b>           |
| Board of Elections        | Certified Elections Administrator                                | 2%                     |
| Clerk to the Board        | NCCCM                                                            | 2%                     |
| Co-op Extension Service   | Technical Specialist for Waste Utilization Plan                  | 2%                     |
|                           | Pesticide License (NC Dept. of Ag. Certification)                | \$200                  |
|                           | Certified Plant Professional (NC Nursery & Landscape Assoc.)     | 2%                     |
|                           | Certified Professional Argonomist (state & national cert.)       | 2%                     |
|                           | Certified Crop Advisor (Public Agriculture 2 yr. program)        | 2%                     |
|                           | Notary Public for 4-H and NC State documents                     | \$100                  |
| Emergency Services – 911  | Public Safety Telecommunicator (I and II)                        | 2%                     |
|                           | SDI Certification (State Department of Criminal Investigation)   | 2%                     |
|                           | Emergency Medical Dispatch Certification                         | 2%                     |
|                           | Advanced Public Communications Training Officer Certification    | 2%                     |
|                           | RPL (Registered Public Safety Leader) Certification              | 2%                     |
|                           | NENA (Emergency Number Professional) Certification               | 2%                     |
|                           | APCO Certified Public Safety Executive                           | 2%                     |
| Emergency Services - Fire | Fire Science Degree                                              | 2%                     |
|                           | Fire Prevention Level 2                                          | 2%                     |
|                           | Fire Prevention Level 3                                          | 2%                     |
| EMS & WayneNET            | EMS Science Degree or EMS Management Institute Program           | 2%                     |
| Facilities Services       | Sewer Collection Level 2                                         | 2%                     |
|                           | Sewer Collection Level 3                                         | 2%                     |
|                           | Sewer Collection Level 4                                         | 2%                     |
|                           | Pesticide Applicator (ornamentals and turf)                      | \$200                  |
|                           | Pesticide Applicator (right of way)                              | \$50                   |
|                           | Plumbing Backflow Inspections                                    | 2%                     |
|                           | HVAC Boiler Inspections                                          | 2%                     |
|                           | Locksmith                                                        | 2%                     |
|                           | Certified Environmental Services Specialist (Housekeeping)       | \$100                  |
| Finance                   | NC Local Govt. Finance Officers Certification Program            | 2%                     |
|                           | Certified Budget and Evaluation Officer                          | 2%                     |
|                           | Certified Local Government Purchasing Officer                    | 2%                     |
| Human Resources           | International Public Mgmt. Certified Professional (IMPA-CP)      | 2%                     |
|                           | International Public Mgmt. Sr. Certified Professional (IMPA-SCP) | 2%                     |
| I.T.                      | CISSP (Certified Information Systems Security Professional)      | 2%                     |
|                           | CCIE (Cisco Certified Internetwork Expert)                       | 2%                     |
|                           | PMP (Project Management Professional)                            | 2%                     |

|                   |                                                                |       |
|-------------------|----------------------------------------------------------------|-------|
|                   | MCSE (Microsoft Certified Solutions Expert                     | 2%    |
|                   | CGCIO (Certified Government Chief Information Officer)         | 2%    |
|                   | CCNP (Cisco Certified Network Professional)                    | 1%    |
|                   | MCSA (Microsoft Certified Solutions Associate)                 | 1%    |
|                   | CCNA (Cisco Certified Network Associate)                       | 1%    |
|                   | A Plus Computer Service Technicians                            | \$250 |
|                   | Security Plus (cryptography and access control)                | \$250 |
|                   | Network Plus (hardware, installation and troubleshooting)      | \$250 |
|                   | MCTS (Microsoft Certified Technology Specialist)               | \$250 |
|                   | MCITP (Microsoft Certified IT Professional)                    | \$250 |
|                   | MCP (Microsoft Certified Professional)                         | \$250 |
| Inspections       | Building Code Inspector Level 2                                | 2%    |
|                   | Building Code Inspector Level 3                                | 2%    |
|                   | Electrical Code Inspector Level 2                              | 2%    |
|                   | Electrical Code Inspector Level 3                              | 2%    |
|                   | Mechanical Code Inspector Level 2                              | 2%    |
|                   | Mechanical Code Inspector Level 3                              | 2%    |
|                   | Plumbing Code Inspector Level 2                                | 2%    |
|                   | Plumbing Code Inspector Level 3                                | 2%    |
|                   | Fire Code Inspector Level 2                                    | 2%    |
|                   | Fire Code Inspector Level 3                                    | 2%    |
| Planning          | NC Certified Zoning Officer Certification                      | 1.5%  |
|                   | NC Certified Floodplain Manager                                | 1.5%  |
|                   | Certified GIS Professional                                     | 2%    |
|                   | American Institute of Certified Planners                       | 2%    |
| Public Affairs    | Public Information Officer                                     | 2%    |
|                   | Advanced Public Information Officer                            | 1%    |
| Register of Deeds | Certified Deputy Register of Deeds                             | 2%    |
|                   | Certified Assistant Register of Deeds                          | 2%    |
| Services on Aging | Ann Johnson Institute Graduate (professional training for SOA) | 2%    |
| Sheriff           | Criminal Investigation Certification Program                   | 2%    |
|                   | Tactical Training                                              | 2%    |
|                   | SRO Certification Program                                      | 2%    |
|                   | Coastal Plain Law Enforcement Management Institute             | 2%    |
|                   | Fire Investigator                                              | 2%    |
|                   | Polygraph Examiner                                             | 2%    |
|                   | K-9 Instructor                                                 | 2%    |
|                   | DRE – (Drug Recognition Expert)                                | 2%    |
|                   | Advanced Law Enforcement Certificate                           | 2%    |
| Soil & Water      | NC Environmental Education Certification Program               | 2%    |
|                   | Technical Specialist for Waste Utilization Plan                | 2%    |
|                   | Agriculture Pest Control Plan                                  | \$100 |
|                   | Animal Waste Operation Certification                           | \$100 |
|                   | Natural Resources Certified Conservation Planner               | 2%    |
|                   | NRCS/NC Soil & Water Commission Job Approval Authority         | 2%    |

|                          |                                            |           |
|--------------------------|--------------------------------------------|-----------|
| Tax Administration       | Real Property Certification                | 2%        |
|                          | Personal Property Certification            | 2%        |
|                          | Appraiser Level 1 Certification            | 2%        |
|                          | Appraiser Level 2 Certification            | 2%        |
|                          | Appraiser Level 3 Certification            | 2%        |
|                          | Certified Mapper                           | 1.5%      |
|                          | Certified Senior Mapper                    | 1.5%      |
| Tax Collections          | Collector                                  | 2%        |
|                          | Deputy Tax Collector                       | 2%        |
|                          | Assistant Tax Collector                    | 2%        |
|                          | Certified Assessment Evaluator (CAE)       | 2%        |
|                          | Residential Evaluation Specialist (RES)    | 2%        |
|                          | Mass Appraisal Specialist (PPS)            | 2%        |
|                          | Assessment Administration Specialist (AAS) | 2%        |
|                          | Personal Property Specialist (PPS)         | 2%        |
|                          | Cadastral Mapping Specialist (CMS)         | 2%        |
| <b>Veterans Services</b> | <b>Certified Veterans Official</b>         | <b>2%</b> |

“The Wayne County Board of Commissioners has adopted these Personnel Policies by Resolution in order to establish a personnel system which will recruit, select, develop, and maintain an effective and responsible work force. These Personnel Policies can only be amended by subsequent Resolution adopted by the Board of Commissioners.”

This the 15th day of June 2021 and effective the 1st day of July 2021.

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Wayne Aycock, Chairman  
Wayne County Board of Commissioners

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Carol Bowden, Clerk to the Board



# RISK VERSITY

SMART ORGANIZATIONS MANAGE RISK.  
EXCEPTIONAL ORGANIZATIONS PREPARE FOR IT.

June 4, 2021

County Commissioners  
County of Wayne  
224 East Walnut Street  
Goldsboro, NC 28105

Re: 7/01/2021 Third Party Administrator RFP

To Whom It May Concern:

Our evaluation of responses to the Request for Proposals for a Third Party Administrator for the County's self-insured workers' compensation Insurance Program is ongoing. As you may be aware we issued the RFP in the fourth Quarter of 2020. In the first quarter of 2021 we received responses from:

- Brentwood
- BSI/Specialized Contract Administrators
- John's Eastern
- PMA Management Group
- Sedgwick

Respondents to the RFP were evaluated primarily on professional competence, cost, and ability to comply with the County's servicing criteria. Each respondent is a qualified third-party claims administrator with the ability to service the County's self-insured worker's compensation program effectively. Each of the respondents prepared a response to the County's request that demonstrated professional competence. Most of the cost proposals were within an acceptable range of variance to the County's existing program.

BSI Companies/Specialized Claims Administrators (BSI/SCA) distinguished themselves among other respondents. Their existing technology will assist the County in managing claims. The County will have real time access to adjuster's notes, doctor's notes, invoices, payment status and other relevant claims data. Access to this information will allow County staff to communicate effectively with injured employees. It will also assist with budgeting and payment processing by reducing the number of file touches County Staff makes to obtain relevant documentation. In addition, this system will allow County Staff to retrieve and customize status reports for the purposes of identifying trends which should ultimately result in fewer claims as injury sources are identified and properly managed.

BSI/SCA provided a fixed cost pricing structure. This structure is slightly less than the County's existing provider and is subject to review after the initial contract period. This incents the County to continue closely managing its self-insured program while allowing BSI/SCA to accurately adjust for unanticipated claims

[www.RiskVersity.com](http://www.RiskVersity.com)

Corporate Office:  
151 W Fourth Street,  
Cincinnati, OH 45202  
513-644-1085

North Carolina Address:  
5710 West Gate City Blvd., Suite K 129  
Greensboro, NC 27407  
704-245-4308

Mailing Address:  
PO Box 621047  
Cincinnati, OH 45262



# RISK VERSITY

volume increases. BSI/SCA will work closely with the county to *manage* claims and not just *process* payments. Currently BSI/SCA is securing excess worker's compensation quotes for the County. This is the final item that will complete their cost proposal. Due to the County's internal timing constraints, we have estimated these cost in the comparison on the following pages. Actual numbers could differ materially from what is presented here. Other strengths and weaknesses were discussed internally with County Staff and are not captured in this summary.

In addition to third party administrators the North Carolina Association of County Commissioners (NCACC) was also invited to provide an *alternative* to the County's self-insured worker's compensation Insurance program. It is important to note that this option would not mirror the County's existing arrangement. Instead, it more closely resembles the County's pooling arrangement for its property and liability insurance program. The NCACC proposal is for a high deductible option not a self-insured Retention. Here are a few points of contrast:

- In this high deductible program, the NCACC would pay for losses on behalf of the County and collect payment for its deductible monthly. Whereas in a self-insured retention program, the County pays for the costs of claims as they are incurred through its arrangement with a third party claims administrator. For the purposes of comparison, having the NCACC incur these costs first then seek reimbursement from the county would generally be viewed as a positive from a cash flow perspective.
- In this high deductible program, the NCACC has final authority on which claims are paid and/or settled. The County should expect to be consulted by the NCACC on any points of contention, however the final decision rests with the NCACC not the County. In contrast, in a self-insured retention program, the County retains the authority to decide whether to settle and/or pay for claims. Yielding this control to the NCACC is typically viewed as a negative from a control perspective.
- In this high deductible program, the NCACC has an incentive for the County's claims to remain low and infrequent. However, in our opinion, this incentive is not as strong as the County's incentive under its current self-insured program. While interests for low cost and low frequency claims are shared between the two organizations. It is our opinion that the County will remain more motivated to manage its claims in its current Self-Insured program.
- In this high deductible program the NCACC outsources the claims management and processing to Sedgwick. This team is based in Charlotte North Carolina. This team is experienced in claims management much like the County's existing service team. However, this contract is between the NCACC and Sedgwick not the County and Sedgwick. Consequently:
  - The County may not have the same level of access to reports, notes, etc. that it has now under its current program.
  - Staff member's responsibility may shift as there will be a reduced need for oversight.

The following page contains a cost comparison between the two programs. The NCACC's costs does not include a multi-pool credit of ~\$35,000 which could be applied to the contribution costs of either pool if the County decides to become members of both Property and Liability and Worker's Compensation Pools.



# RISK VERSITY

After review of this information, we recommend that the County remain in its self-insurance program, transition existing claims to BSI/SCA. While the Cost savings of moving to a program like the NCACCs is enticing, price is not the only factor when choosing a Worker's Compensation Program. Resulting directly from County Staff's current engagement the, there are relatively low claims volume and costs. In addition, BSI/SCA staff should continue to drive down these costs by providing access to relevant data, introducing new management tools, and implementing an effective safety program.

Our next steps are for the County to review proposed contract language from BSI/SCA as we await the final quotes for comparison. Please contact us if you have any questions regarding this recommendation.

Respectfully submitted,

Christopher A. Holmes  
CEO & Co-Founder

**County of Wayne**  
**TPA Rating/Comparison Sheet - Wayne County**  
**Jun-21**

|                                    | Existing Program     | BSI/SCA              | NCACC                |
|------------------------------------|----------------------|----------------------|----------------------|
| <b>LINE ITEM</b>                   |                      |                      |                      |
| <b>FIXED COSTS</b>                 |                      |                      |                      |
| Annual Fee/ Contribution           | \$ 18,500.00         | \$ 18,000.00         |                      |
| Premium/Contribution               | \$ 141,342.00        | \$ 141,342.00        | \$ 118,572.00        |
| <b>Subtotal</b>                    | <b>\$ 159,842.00</b> | <b>\$ 159,342.00</b> | <b>\$ 118,572.00</b> |
| <b>VARIABLE COSTS</b>              |                      |                      |                      |
| Estimated Claims inside deductible | \$ 351,284.00        | \$ 351,284.00        | \$ 351,284.00        |
| <b>Subtotal</b>                    | <b>\$ 351,284.00</b> | <b>\$ 351,284.00</b> | <b>\$ 351,284.00</b> |
|                                    |                      |                      |                      |
|                                    |                      |                      |                      |
|                                    |                      |                      |                      |
| <b>TOTALS</b>                      | <b>\$ 511,126.00</b> | <b>\$ 510,626.00</b> | <b>\$ 469,856.00</b> |

**Notes:**

\*BSI/SCA is still securing an additional quote for Excess Worker's Compensation coverage.

this option could casue the Premium/Contribution number to vary materially

\* The NCACC's premium/contribution number does not include a multi-pool credit of ~\$35,000. If selected the County could apply this credit to either the P&L or WC pool.

**County of Wayne**  
**TPA Rating/Comparison Sheet - Wayne County**  
**Mar-21**

Rate each function from -0- (None) to -5- (Excellent)

| FUNCTION                                           | WEIGHT      | BSI/SCA |                 | John's Eastern |                 | PMA/Old Rep |                 | Brentwood |                 | Sedgwick |                 | TPA5   |                 | TPA6   |                 |
|----------------------------------------------------|-------------|---------|-----------------|----------------|-----------------|-------------|-----------------|-----------|-----------------|----------|-----------------|--------|-----------------|--------|-----------------|
|                                                    |             | Rating  | Weighted Rating | Rating         | Weighted Rating | Rating      | Weighted Rating | Rating    | Weighted Rating | Rating   | Weighted Rating | Rating | Weighted Rating | Rating | Weighted Rating |
| Satisfying General Requirements of RFP             | 5.0%        | 4.5     | 0.23            | 5.0            | 0.25            | 3.5         | 0.18            | 5.0       | 0.25            | 4        | 0.20            |        | 0.00            |        | 0.00            |
| Service Team and Operating Structure               | 10.0%       | 5.0     | 0.50            | 5.0            | 0.50            | 3.0         | 0.30            | 4.5       | 0.45            | 3        | 0.30            |        | 0.00            |        | 0.00            |
| Claims Handling, Investigation, Authority Requests | 18.0%       | 5.0     | 0.90            | 5.0            | 0.90            | 3.0         | 0.54            | 5.0       | 0.90            | 4        | 0.72            |        | 0.00            |        | 0.00            |
| Quality Control                                    | 6.0%        | 4.0     | 0.24            | 5.0            | 0.30            | 4.0         | 0.24            | 4.0       | 0.24            | 3        | 0.18            |        | 0.00            |        | 0.00            |
| Medical Case management                            | 9.0%        | 4.0     | 0.36            | 5.0            | 0.45            | 4.0         | 0.36            | 4.0       | 0.36            | 4        | 0.36            |        | 0.00            |        | 0.00            |
| Client Services                                    | 10.0%       | 5.0     | 0.50            | 5.0            | 0.50            | 4.0         | 0.40            | 4.0       | 0.40            | 4        | 0.40            |        | 0.00            |        | 0.00            |
| Account Management                                 | 20.0%       | 4.0     | 0.80            | 5.0            | 1.00            | 4.0         | 0.80            | 3.5       | 0.70            | 4        | 0.80            |        | 0.00            |        | 0.00            |
| Loss/Data Analytics                                | 7.0%        | 5.0     | 0.35            | 5.0            | 0.35            | 5.0         | 0.35            | 4.0       | 0.28            | 5        | 0.32            |        | 0.00            |        | 0.00            |
| Costs/Fees                                         | 15.0%       | 5.0     | 0.75            | 4.0            | 0.60            | 3.0         | 0.45            | 4.0       | 0.60            | 5        | 0.75            |        | 0.00            |        | 0.00            |
|                                                    |             |         |                 |                |                 |             |                 |           |                 |          |                 |        |                 |        |                 |
|                                                    |             |         |                 |                |                 |             |                 |           |                 |          |                 |        |                 |        |                 |
| <b>TOTALS</b>                                      | <b>100%</b> | 4.6     | <b>4.63</b>     | 4.9            | <b>4.85</b>     | 3.7         | <b>3.62</b>     | 4.2       | <b>4.18</b>     |          | <b>4.03</b>     |        | <b>0.00</b>     |        | <b>0.00</b>     |

Notes:

Attached

PROPOSED AMENDMENT TO CHAPTER 78 OF THE  
WAYNE COUNTY CODE OF ORDINANCES

Chapter 78 deals with utilities and Article II deals with the Sewer Service

Section 78-20 (d) *Current: If the property already has a building sewer and a sewer connection available, which was paid for at an earlier date by any person, the same may be reactivated and used again, providing the size and pipe condition meets inspection by the approving authority.*

**Section 78-20 (d) needs to be modified by adding “provided that the entity that will be treating the sewer authorizes it.”**

Section 78-20 (m) *Current: Any person whose sewer is connected to the county sewer line shall allow representatives or designees of the county to inspect the sewer system on the person's property and shall maintain the sewer lines on the property as provided in subsection (e) of this section. The county shall request the person owning any property which is served by the county sewer to properly maintain or repair any defective sewer and, if the person does not repair or maintain said sewer within a reasonable time, the county shall repair or maintain or cause to be repaired or maintained said sewer, and the property owner will be charged for said repair or maintenance.*

**Section 78-20 (m) needs to have an addition as follows: “The County has the option to turn off the sewer while and until the repair is made.”**

Section 78-25 (c) (2) *Current: (2) A surcharge shall be added to the sewer service charge for any sewage which exceeds the maximum strength and concentration standards herein established. The surcharge rate shall be established by the county commissioners yearly.*

**Section 78-25 (c) (2) provides for the County Commissioners to determine a sewer service charge for any sewage which exceeds the maximum strength and concentration standards. This must be done yearly and should probably be done in the budget.**

Section 78-25 (d) *Current: Sewer service charges shall be billed quarterly. Failure to pay the sewer service charges by the date so specified shall authorize the county to refuse to accept sewage from the defaulting discharger. The sewage shall again be accepted after receipt of full payment of all outstanding sewer service charges, plus an administrative charge as authorized by the county commissioners.*

**Section 78-25 (d) provides that sewer charges shall be billed quarterly. It would probably be better to have them billed monthly.**

Section 78-27 (b) *Current: Rules and regulations relative to the septic tank pumping discharge program shall become effective following their adoption by the county commissioners.*

Section 78-27 (b) provides rules and regulations relative to septic tank pumping discharge program shall become effective following their adoption by the County Commissioners. That should be reviewed annually and possibly made a part of the budget.

Section 78-64 (b) *Current: No person shall obstruct, hamper or interfere with any such representative while carrying out his official duties.*

Section 78-64 (b) should have the following added: “and any such person that shall obstruct, hamper, or interfere with any such representative while carrying out his duties shall have the sewer service disconnected.”

## **NORTH CAROLINA**

### **WAYNE COUNTY**

#### **RESOLUTION #2021-21: A RESOLUTION TO APPROVE AN APPLICATION AND PARTICIPATION IN THE NORTH CAROLINA VIABLE UTILITY RESERVE GRANT PROGRAM PURSUANT TO SECTION 159G OF THE NORTH CAROLINA GENERAL STATUTES**

**WHEREAS**, Session Law 2020-79 was signed into law on July 1, 2020 to improve viability of the water and wastewater systems of certain units of local government;

**WHEREAS**, the Viability Reserve was established in the Water Infrastructure fund to be used for grants to include the study of rates, asset inventory and assessment and/or merger and regionalization options;

**WHEREAS**, the State Water Infrastructure Authority and the Local Government Commission have developed criteria to assess local government units and identify distressed units;

**WHEREAS**, the County of Wayne intends to conduct an Asset Assessment Study, a Rate Study, and a Merger/Regionalization Feasibility evaluation;

**WHEREAS**, the County of Wayne has need for state grant assistance for the project; and

**WHEREAS**, the Wayne County Board of Commissioners believes that it will be advantageous for Wayne County to hire a single engineer to perform studies for all local government units receiving grants under the Viable Utility Reserve Grant Program.

**NOW THEREFORE BE IT RESOLVED**, by the Wayne County Board of Commissioners:

1. That the County of Wayne will complete the viable utility requirements in NCGS §159G-45(b) if Viable Utility Reserve study grant funding is awarded by:
  - a. Conducting an asset assessment and rate study;
  - b. Participating in a training and educational program; and
  - c. Developing a short-term and long-term action plan which considers all of the following:
    - i. Infrastructure repair, maintenance, and management,
    - ii. Continuing education of the governing board and system operating staff, and
    - iii. Long-term financial management plan.
2. That the County of Wayne will work with other units of government in conducting the asset assessment and rate studies including the City of Goldsboro, the Town of Mt. Olive, the Town of Pikeville, the Town of Fremont, the Town of Eureka, the Village of Walnut Creek, and the Town of Seven Springs.

3. That the Town of Eureka and the Town of Pikeville have been designated distressed pursuant to NCGS §159G-20(4a).
4. That the County of Wayne will provide adequate access to staff, documents, equipment, and other resources pertinent to complete the project, and upon completion of the project provide good faith effort to implement the short-term and long-term plan to achieve viable utility infrastructure measures.
5. That the County Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the County of Wayne with the State of North Carolina for a grant to aid in the completion of the projects described above.
6. That the County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
7. That the County of Wayne will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants pertaining thereto.

Passed and adopted this the 15<sup>th</sup> day of June, 2021.

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George Wayne Aycock, Jr.; Chairman  
Wayne County Board of Commissioners

ATTEST:

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Carol Bowden, Clerk to the Board

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting Clerk to the Board of the Wayne County Board of Commissioners does hereby certify: That the attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Wayne County Board of Commissioners duly held on the 15<sup>th</sup> day of June, 2021; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Carol Bowden

Clerk to the Wayne County Board of Commissioners