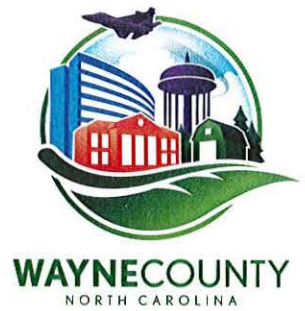
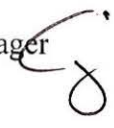




TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager 

DATE: July 13, 2021

SUBJECT: Board of Commissioners Meeting – July 20, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, July 20, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

July 20, 2021 – 9:00 A.M.

Please silence your cellphone. Cellphone use is prohibited in the Board of Commissioners Meeting Room.

CALL TO ORDER – Chairman George Wayne Aycock, Jr

INVOCATION – Vice-Chairman Freeman Hardison, Jr.

PLEDGE OF ALLEGIANCE – Vice-Chairman Freeman Hardison, Jr.

APPROVAL OF MINUTES – June 15, 2021

Pg. 4-10

DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS

1. **Motion to Approve Resolution #2021-23: A Resolution Requesting Naming the O'Berry Road Bridge over Highway 117 for Trooper Nolan James Sanders.**
2. Recognition of Solid Waste Management Director Tim Rogers.
3. Introductory presentation on redistricting for Wayne County by Caroline Mackie and Tara Bright with Local Redistricting Service (Poyner Spruill LLP; Marshall Hurley, PLLC; and Mapfigure Consulting).

Pg. 11

Pg. 12-33

UNFINISHED BUSINESS

1. Update on Street Assessments for Lane Tree Village and Eagle Ridge.
2. Update on Sewer Project by Facilities Director Kendall Lee.

APPOINTMENT COMMITTEE

CONSENT AGENDA

1. Applications for Elderly or Disabled Exclusion. Pg. 34-37
2. Application for Disabled Veteran Exclusion. Pg. 38-39
3. Application for Present Use Value. Pg. 40-41
4. Application for Property Tax Exclusion. Pg. 42-44
5. Budget Amendments. Pg. 45-64
6. Motion to Establish a Public Hearing on August 17, 2021 at 9:30 a.m. for a Request to Change the Name of Jerusalem Road (SR 1748) to Jerusalem Church Road within Indian Springs Township and the Seven Springs Postal District. Pg. 65-67
7. Motion to Approve Gander Lake Subdivision Phase 6B Final Plat, as recommended by the Wayne County Planning Board. Pg. 68-69
8. Motion to Adopt Resolution #2021-22: A Resolution Amending the Wayne County Personnel Policy. Pg. 70-72
9. Motion to Approve Work Authorization #15 – Amendment #1 – Corporate Area Expansion Phase 2 and Work Authorization #1 – Apron Pavement Rehabilitation, (pending results of IFE by the Division of Aviation) for the Wayne Executive Jetport. Pg. 73-103

10. Motion to Approve the Sale of Surplus Property at 621 Slaughter Street, Goldsboro, North Carolina, jointly owned with the City of Goldsboro, as requested by the City of Goldsboro. Pg. 104
11. Motion to Approve the Sale of Surplus Property at 211 S. Slocumb Street, Goldsboro, North Carolina, jointly owned with the City of Goldsboro, as requested by the City of Goldsboro. Pg. 105-106

NEW BUSINESS

1. Discussion and Possible Approval of Architectural Firm for DSS and Health Department Building with Recommendations by the Facilities Committee.
2. Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the County of Wayne for Fiscal Year 2020-2021 through April 30, 2021.
3. Presentation by Finance Director Allison Speight of Quarterly Financial Statement for the Wayne County Tourism Development Authority for Fiscal Year 2020-2021 through April 30, 2021.
4. Motion to Adopt Resolution #2021-23: A Resolution Accepting American Rescue Plan Act (ARPA) Funds and Accompanying Grant Project Ordinance. Pg. 107-110

PUBLIC COMMENTS *Each speaker is limited to 3 minutes and must sign in before 9:00 a.m.*

COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

1:00 P.M. – ANNOUNCEMENT OF THE NC GLOBAL TRANSPARK ECONOMIC DEVELOPMENT REGION AT LENOIR COMMUNITY COLLEGE. Pg. 111

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, June 15, 2021 at 9:03 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley; and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:02 a.m. with County Manager Craig Honeycutt reviewing the agenda. He requested to add Budget Amendments for the end of the year.

Finance Director Allison Speight reviewed the Budget Amendments and answered questions from the board.

Planning Director Berry Gray reviewed the final plat for Green Acres Subdivision.

The Board of Commissioners chose Chairman George Wayne Aycock, Jr. and Vice-Chairman Freeman Hardison, Jr. as delegate and alternate delegate to the NCACC conference.

Christopher Holmes reviewed the Riskversity on Workers' Compensation Third Party Administrative Services and answered questions from the Board.

Recess the Board of Commissioners Meeting

At 8:51 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

Reconvene the Board of Commissioners Meeting

At 9:03 a.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Board of Commissioners.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Antonio Williams gave the invocation.

Pledge of Allegiance

Chairman George Wayne Aycock, Jr. led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on June 1, 2021.

Discussion/Adjustment of Agenda

County Manager Craig Honeycutt made the following adjustments to the agenda:

Addition of Budget Amendments.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved and authorized the adjusted agenda.

Motion to Approve the 125th Anniversary Celebration of Wayne UNC Hospital Proclamation

Dr. Jessie Tucker, CEO of Wayne UNC Hospital read the proclamation, attached hereto as Attachment A.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the 125th Anniversary Celebration of Wayne UNC Hospital Proclamation.

Motion to Approve the Hardy Sullivan Proclamation and Flag Presentation

Clerk to the Board Carol Bowden read the proclamation, attached hereto as Attachment B.

Chairman George Wayne Aycock, Jr. presented the Wayne County flag to the family of Mr. Hardy Sullivan.

Upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously approved the Hardy Sullivan Proclamation and the Board presented the flag to the family of Hardy Sullivan.

Nicholas Sullivan thanked the Kannan family, the staff and Board of Commissioners, the Board of Elections.

Commissioner Barbara Aycock recognized some of the late Hardy Sullivan's classmates.

Discussion of Street Assessments, as requested by Commissioner Antonio Williams

County Manager Craig Honeycutt opened the discussion and referenced the general statutes, Board of Commissioners policy, and memo, attached hereto as Attachment C.

Commissioner Antonio Williams began the discussion stating Eagle Ridge was approved and certified for paving their streets. He asked Staff Attorney Andrew Neal to help with the discussion and Mr. Neal explained the petition process.

Mr. Neal stated first the decision would need to be made to move forward with another street assessment. He said the next step would be to recertify the subdivisions who were previously certified. He said if the certifications remained unchanged, Lane Tree Subdivision would be the first in line for assessment. Mr. Neal explained the policy adopted by the Board of Commissioners in 2015 and said it was discussed at the goal setting retreat before the pandemic began. He also explained the funding, generally by the County borrowing funds and then assessing the individual property owners.

Chairman George Wayne Aycock, Jr. asked for specifics regarding the difference between seventy-five percent of residents signing the petition and one hundred percent being responsible for the actual repairs.

Mr. Neal explained once petitions were verified, estimated costs would be received and then a public hearing would be held. He stated that at any time the signed petitions fall below seventy-five percent, the petition would no longer be considered valid. The seventy-five percent must be the percentage of property owners who own seventy-five percent of the property or the road frontage.

Commissioner Joe Daughtery addressed the County fronting the cost for the engineer's estimate. Commissioner Antonio Williams said the repairs would "free the county" and put the burden on the NCDOT, as well as improve the value of the homes.

Assistant County Manager Chip Crumpler explained some of the costs regarding North Creek and Canterbury Village.

Commissioner Bevan Foster said he believes the Board of Commissioners should go through the process.

County Manager Craig Honeycutt said their needs to be a decision and motion by the Board of Commissioners to give staff direction.

Commissioner Antonio Williams asked if this would be considered infrastructure and if AFP (COVID) funds could be used.

Commissioner Bevan Foster stated the current Board was in this situation because the matter was not handled by the previous Board. Commissioner Chris Gurley clarified the order of which subdivisions were next if a street assessment was done. Assistant County Manager Chip Crumpler answered questions and said all current petitions would have to be verified again, and this is done by the Clerk to the Board and the tax Administrator, per North Carolina General Statutes.

Discussion of petitions continued and Mr. Crumpler said the NCDOT has been requested to give repair estimates for Eagle Ridge, and will be asked to do so for Lane Tree next.

County Manager Craig Honeycutt said the Board needs to decide if they want to implement another street assessment. Mr. Crumpler explained this is a voluntary program and said acceptance would be at today's NCDOT standards, even if the subdivision was built in the 1970's. He said one of the requirements to the assessment is the residents of the subdivision request acceptance into the DOT maintenance system, receive a denial, and receive punch list of problems.

Commissioner Antonio Williams asked if the Board would table the matter until NCDOT information is received and the Board agreed.

Chairman George Wayne Aycock, Jr. asked Mr. Crumpler to request a repair estimate for Lane Tree Village and Mr. Crumpler said he would once he receives the Eagle Ridge Subdivision estimate.

The matter will be added back on the agenda once all estimates have been received.

Appointment Committee

Commissioner Chris Gurley withdrew his motion to appoint Bill Pate to the Wayne County ABC Board and made a motion to reappoint Pamela Sullivan Silver to the Wayne County ABC Board.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners approved the reappointment of Pamela Sullivan Silver to the Wayne County ABC Board by a vote of five to two. Voting in favor of the reappointment were Chairman George Wayne Aycock, Jr.,

Commissioner Barbara Aycock, Commissioner Bevan Foster, Commissioner Chris Gurley, and Commissioner Antonio Williams. Voting against the reappointment were Vice-Chairman Freeman Hardison, Jr. and Commissioner Joe Daughtery.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners approved the appointment of Craig West to the Wayne County Development Alliance, filling the unexpired term of Julie Daniels by a vote of four to three. Voting in favor of the appointment were Chairman George Wayne Aycock, Jr., Commissioner Barbara Aycock, Commissioner Bevan Foster, and Commissioner Chris Gurley Commissioner. Voting against the appointment were Vice-Chairman Freeman Hardison, Jr., Commissioner Joe Daughtery, and Commissioner Antonio Williams. Joe Daughtery asked if the Wayne County Development Alliance Executive Board recommended Neil Benton and Commissioner Chris Gurley said yes.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the reappointment of Mr. Charles Brogden to the Eastern Carolina Workforce Development Board, as requested by the Eastern Carolina Workforce Development Board.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointment of Ms. Amy Hartley to the Eastern Carolina Workforce Development Board as requested by the Eastern Carolina Workforce Development Board.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointments of Phillip Sexton and Captain Jason Adams to the Juvenile Crime Prevention Council (JCPC), replacing Jordan Wildman and Theresa Cheiro, respectively, as requested by the JCPC Membership Committee.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointments of Commissioner Joe Daughtery, Gregory Keesee, Chairman George Wayne Aycock, Jr., Commissioner Bevan Foster, Mike Gurley, Commissioner Barbara Aycock, and Yvonnia Moore to the Housing Appeals Board.

Consent Agenda

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda:

1. Budget Amendments.
 - a. Sheriff's Office - #469
 - b. Sheriff's Office - #476
 - c. Sheriff's Office - #481
 - d. Library - #482
 - e. Day Reporting Ctr. - #487
 - f. Tax Office - #492
 - g. Register of Deeds - #496
 - h. Solid Waste - #497
 - i. Health Dept. - #500
 - j. Sheriff's Office - #502
 - k. Bd. of Elections - #503
 - l. Fleet - #507
 - m. WCDA - #486
 - n. Elections - #504
 - o. Fire Districts - #510
 - p. Health Dept. - #520
 - q. WayneNet - #529
 - r. FEMA/Natural Disasters - #530
2. Motion to approve the final plat for Green Acres Subdivision, as recommended by the Wayne County Planning Board, attached hereto as Attachment D.
3. Motion to Designate Voting Delegate to the NCACC Annual Conference, attached hereto as Attachment E.
4. Motion to Adopt Resolution #2021-18: A Resolution Awarding Service Weapon to Lt. Thomas Flores, attached hereto as Attachment F.

5. Motion to Adopt Resolution #2021-20: A Resolution Adopting the Thirty-Eighth Amendment to the Position Classification and Pay Plan for Wayne County North Carolina, attached hereto as Attachment G.

6. Motion to Adopt Resolution #2021-21: A Resolution Amending the Wayne County Personnel Policy, attached hereto as Attachment H.

Motion to Approve Workers' Compensation Third Party Administrative Services and Excess Workers' Compensation Insurance Policy as Recommended by Riskversity

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Workers' Compensation Third Party Administrative Services and Excess Workers' Compensation Insurance Policy from BSI/Specialized Contract Administrators, as recommended by Riskversity and attached hereto as Attachment I.

Discussion of Proposed Amendment to Chapter 78 of the Wayne County Code of Ordinances

County Manager Craig Honeycutt presented the proposed amendment to Chapter 78 of the Wayne County Code of Ordinances, attached hereto as Attachment J.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved the proposed amendment to Chapter 78 of the Wayne County Code of Ordinances.

Motion to Adopt Resolution #2021-19: A Resolution to Approve an Application and Participation in the North Carolina Viable Utility Reserve Grant Program Pursuant to Section 159G of the North Carolina General Statutes

County Manager Craig Honeycutt read the resolution, attached hereto as Attachment K, and discussed the proposed grant with the Board.

Upon Motion of Commissioner Antonio Williams, the Board of Commissioners unanimously adopted Resolution #2021-19: A Resolution to Approve an Application and Participation in the North Carolina Viable Utility Reserve Grant Program Pursuant to Section 159G of the North Carolina General Statutes.

County Manager's Report

County Manager Craig Honeycutt discussed signing up for committees and showed a video made by Public Affairs. He thanked Vice-Chairman Freeman Hardison, Jr. for the idea and the Public Affairs staff for creating it quickly.

Board of Commissioners Committee Reports

Commissioner Chris Gurley discussed a letter received by all commissioners regarding Commissioner Chris Gurley calling Commissioner Bevan Foster by his first name. Commissioner Chris Gurley said he joked too much and was sometimes "lackadaisical", but he appreciated the letter. Commissioner Antonio Williams apologized to Vice-Chairman Freeman Hardison, Jr. for calling him by his first name. Commissioner Chris Gurley said the Big Rock competition was going on at Morehead City, stating there were four crews from Wayne County in the competition and wished them all luck.

Vice-Chairman Freeman Hardison, Jr. discussed the Eastern Carolina Council meetings and findings. He stated County Manager Craig Honeycutt and Chairman George Wayne Aycock, Jr. are aware of the issues and the information would be released soon.

Commissioner Antonio Williams said he forgot to ask the staff to do a Juneteenth proclamation but suggested everyone try to attend the events planned in the community. He gave a shout out to Yvonnia Moore for the work she is doing for the entrepreneurship at the Ice Storm.

Commissioner Bevan Foster did not comment.

Commissioner Joe Daughtery stated with the passage of the budget, the Requests for Qualifications (RFQ) for the Architect on the human services building, (DSS and Health Department), was underway. He requested a preconference with staff for those who wish to bid and said the Facilities Committee would interview the architects. Commissioner Daughtery said he has reached out to several companies in the industry, asking their opinion on the future of construction and whether it was better to wait or move ahead now. He recommended the County move quickly due to the federal and state governments "dumping" monies over the next months. He wished everyone a safe and Happy Fourth of July.

Commissioner Barbara Aycock stated she was proud and honored to be a part of the Board of Commissioners. She discussed the sewer issues and suggested a visionary Board that keeps their sights on the future of our children. She said Seymour Johnson Air Force Base and the agriculture industry are very important to our community. She discussed the fund balances for the City and the County. Commissioner Aycock also thanked the Clerk to the Board Carol Bowden for her presentation at the Juvenile Crime Prevention Council Meeting.

Chairman George Wayne Aycock, Jr. shared the news of Dr. Thomas Walker leaving Wayne Community College and wished him well in his new position. He said the Wayne Community College Board of Trustees would be meeting soon to begin the search to replace Dr. Walker. Chairman Aycock said when the pandemic first began, the Firefighter's Association did not have regular meetings but would now resume, with their first in-person meeting that night at Polly Watson Volunteer Fire Department at 7:00 p.m. Chairman Aycock gave a shout out to the Wayne County EMS department stating they were really stretched out lately but were doing a tremendous job. Mr. Aycock said he is confident the Board of Education and Board of Commissioners, in regards to the Fremont Elementary School are close to concluding the agreement.

Commissioner Chris Gurley praised Wayne County EMS for the work they do for all citizens.

Commissioner Antonio Williams discussed Spanish speaking farmers/immigrants who needed COVID-19 vaccines. He said he would send the information to County Manager Craig Honeycutt and Mr. Honeycutt said vaccinations are being done at the Health Department since the Bussman Building is shutdown, but groups could be done at remote sites. Mr. Honeycutt said the county needed the vaccination numbers to go up and encouraged individuals to schedule an appointment through the Health Department.

Closed Sessions

At 10:47 a.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in closed session to discuss the location and expansion of business in Wayne County, and to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 12:59 p.m., upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously declared itself in regular session.

Motion for the County Attorney and Staff Attorney to proceed with legal action against Pride Contracting and Acceptance Casualty Insurance Company

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved that the County Attorney and Staff Attorney proceed with legal action against Pride Contracting and Acceptance Casualty Insurance Company for damages arising out of completion of Phase 3 of the Stream Restoration Program. If necessary, County Staff is authorized to retain outside legal counsel to assist in litigation.

Adjournment

At 1:01 p.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

**NORTH CAROLINA
WAYNE COUNTY**

**RESOLUTION #2021-23: A RESOLUTION REQUESTING NAMING THE O'BERRY ROAD BRIDGE
OVER HIGHWAY 117 FOR TROOPER NOLAN JAMES SANDERS**

WHEREAS, pursuant to North Carolina General Statute 136-18 (8), the North Carolina Board of Transportation may name roads, bridges or ferries; and

WHEREAS, the Wayne County Board of Commissioners desires to honor former North Carolina State Trooper, Volunteer Fire Fighter, and dedicated public servant Nolan J. Sanders; and

WHEREAS, Nolan J. Sanders was born in Wayne County to James Thomas "Tommy" and Angela Sanders, and was the brother of Kelsea S. Walters and her husband John; and

WHEREAS, Nolan J. Sanders was the husband of Alexis Wise Sanders and the father of his precious baby girl Laney; and

WHEREAS, Nolan Sanders was a member of the Mount Olive First Pentecostal Holiness Church, the Indian Springs Volunteer Fire Department, and was respected and admired by all that knew him; and

WHEREAS, Nolan J. Sanders was a Trooper with the prestigious North Carolina Highway Patrol for five years, losing his life in the line of duty on Friday, March 27, 2020; and

WHEREAS, the family of Nolan J. Sanders supports the request of the Wayne County Board of Commissioners to name the O'Berry Road Bridge over Highway 117 in his honor; and

WHEREAS, the Wayne County Board of Commissioners understands the North Carolina Board of Transportation criteria to have a road, bridge or ferry named in honor of an individual, that individual must be living, or be deceased for a year or longer.

THEREFORE, BE IT RESOLVED that the Wayne County Board of Commissioners does hereby request the North Carolina Board of Transportation name the O'Berry Road Bridge over Highway 117 for the late Trooper Nolan James Sanders.

Adopted this the 20th day of July, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden
Clerk to the Board

Wayne County Board of Commissioners Redistrictin g 2021

Blake Esselstyn
Mapfigure Consulting

Caroline Mackie
Poyner Spruill LLP

Tara Bright
Poyner Spruill LLP



Local Redistricting Service
July 20, 2021



Local Redistricting Service

A Project of North Carolinians for Redistricting Reform

- Non-partisan redistricting expertise for local governments that use districts to elect members
- An open, public, and non-partisan process
 - No election data
 - Open meetings
- NC4RR
 - Co-chaired by former Rep. Chuck McGrady (R-117) and former UNC System President and current Volker Alliance President Tom Ross
 - Led by a bipartisan board of directors





Redistricting

The Basics

- Why do we need to redistrict?
- Demographic changes
- Legal considerations
- An overview of the process
- Timeline



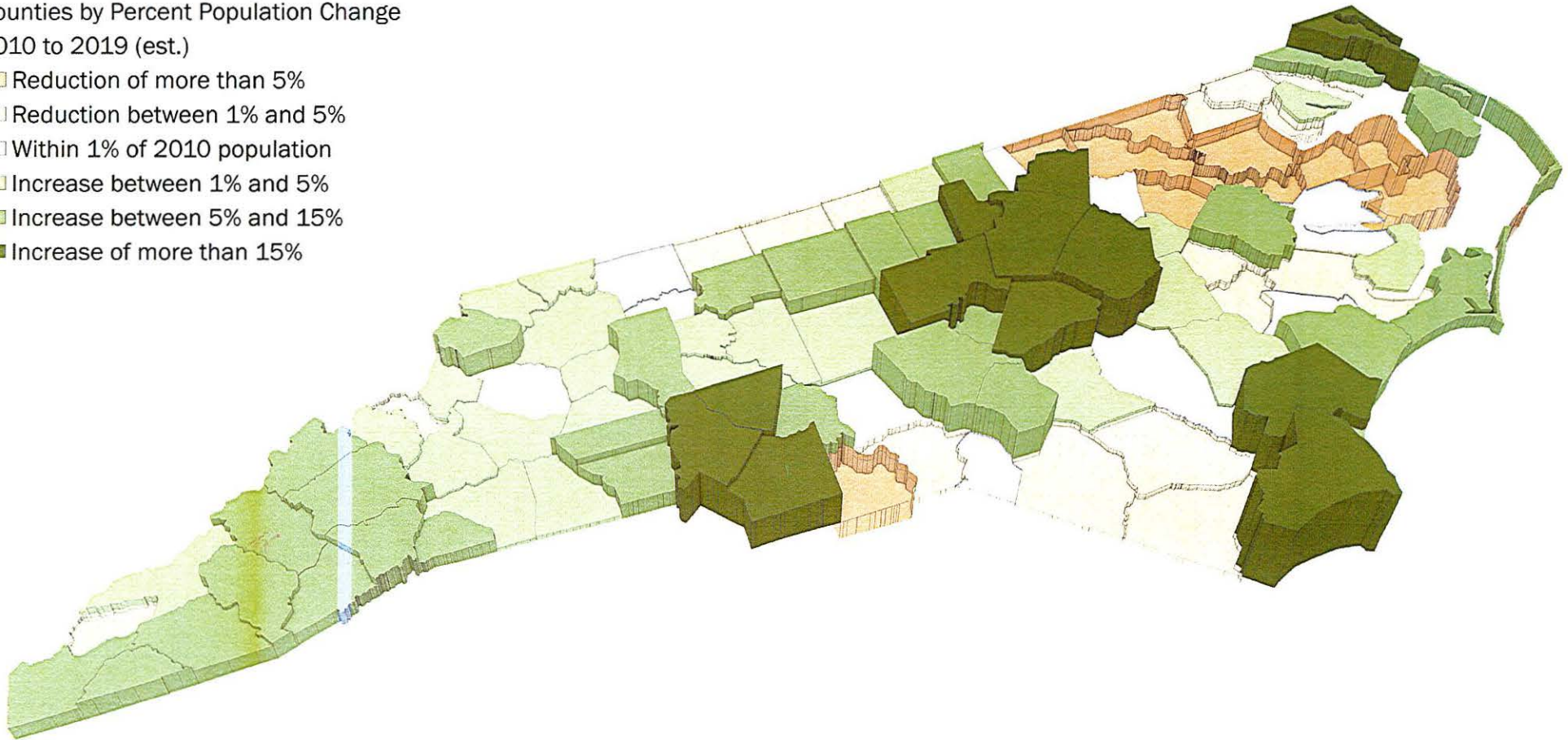
Redistricting

Do you need to redistrict?

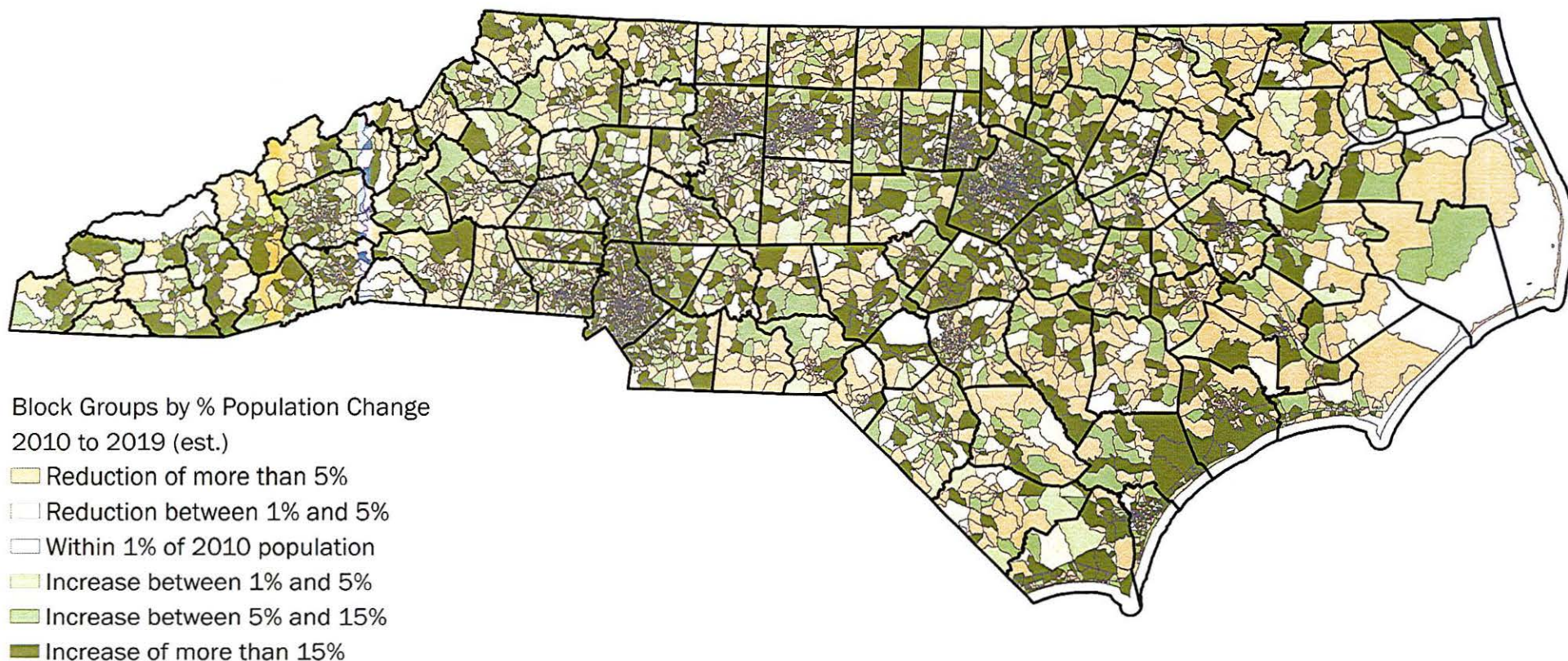
- Do you use true election districts? (Yes – 6 districts)
- Are you within the permissible deviation range? (TBD)

Counties by Percent Population Change
2010 to 2019 (est.)

- Reduction of more than 5%
- Reduction between 1% and 5%
- Within 1% of 2010 population
- Increase between 1% and 5%
- Increase between 5% and 15%
- Increase of more than 15%



Source: 2010 US Census and NC OSBM 2019 County Estimates



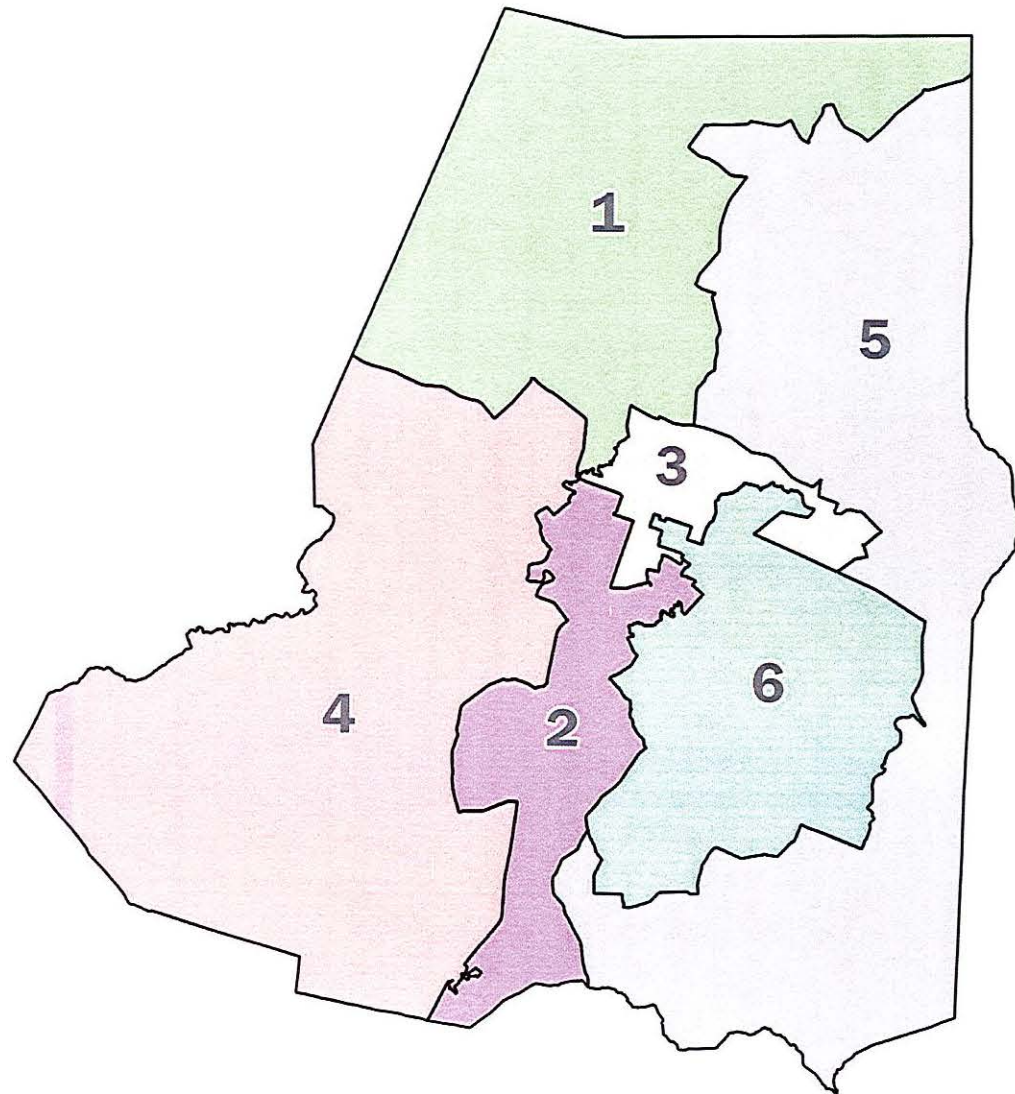
Source: 2010 US Census and ACS 2015-2019 5-Year Estimates



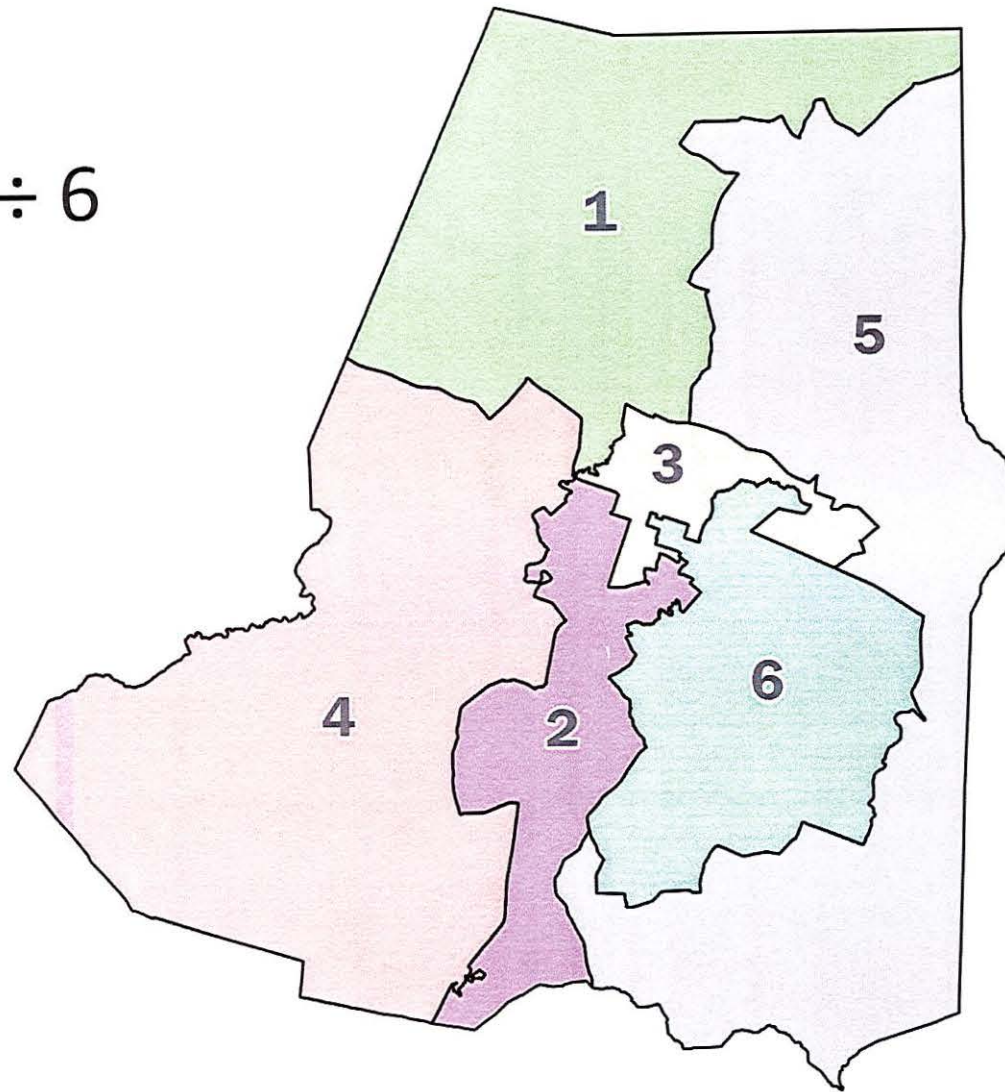
Redistricting

Determining whether there is substantial equality

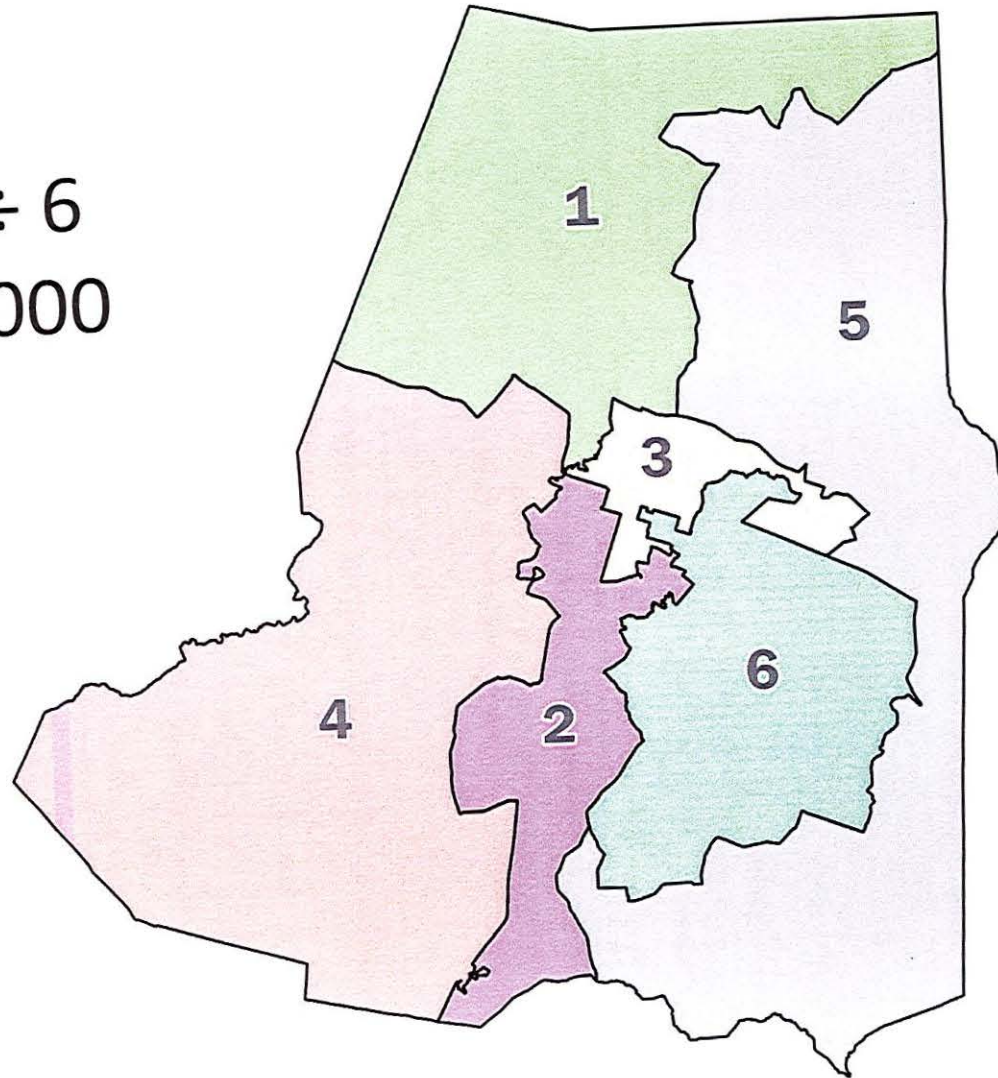
- $\pm 5\%$ rule: Using total population from the 2020 Census, are your districts within $\pm 5\%$ of the ideal district population?



$$120,000 \div 6$$



120,000 ÷ 6
gives 20,000





Redistricting

Who draws the new districts?

Board + staff + consultants.

The governing body for the local government is responsible for enacting new districting plans every 10 years. N.C.G.S. § 153A-22

One caveat: The General Assembly retains the power to redistrict for the board by local act



Redistricting

N.C.G.S. § 153A-22

- (a) If a county is divided into electoral districts for the purpose of nominating or electing persons to the board of commissioners, the board of commissioners **may find as a fact whether there is substantial inequality of population among the districts.**
- (b) If the board finds that there is substantial inequality of population among the districts, **it may by resolution redefine the electoral districts.**
- (c) Redefined electoral districts shall be so drawn that the quotients obtained by dividing the population of each district by the number of commissioners apportioned to the district are as **nearly equal as practicable, and each district shall be composed of territory within a continuous boundary.**



Redistricting

Race and Redistricting

- Racial gerrymandering/Equal protection clause of the 14th amendment:

Race cannot be the predominant factor in redistricting unless the use of race is narrowly tailored to a compelling governmental interest

- What does predominant mean?
 - The race of voters better explains the boundary of a district than traditional criteria
 - Example: precincts are split based on race
- What is a compelling governmental interest?
 - Section 2 of the Voting Rights Act, if the preconditions are met



Redistricting

Race and Redistricting

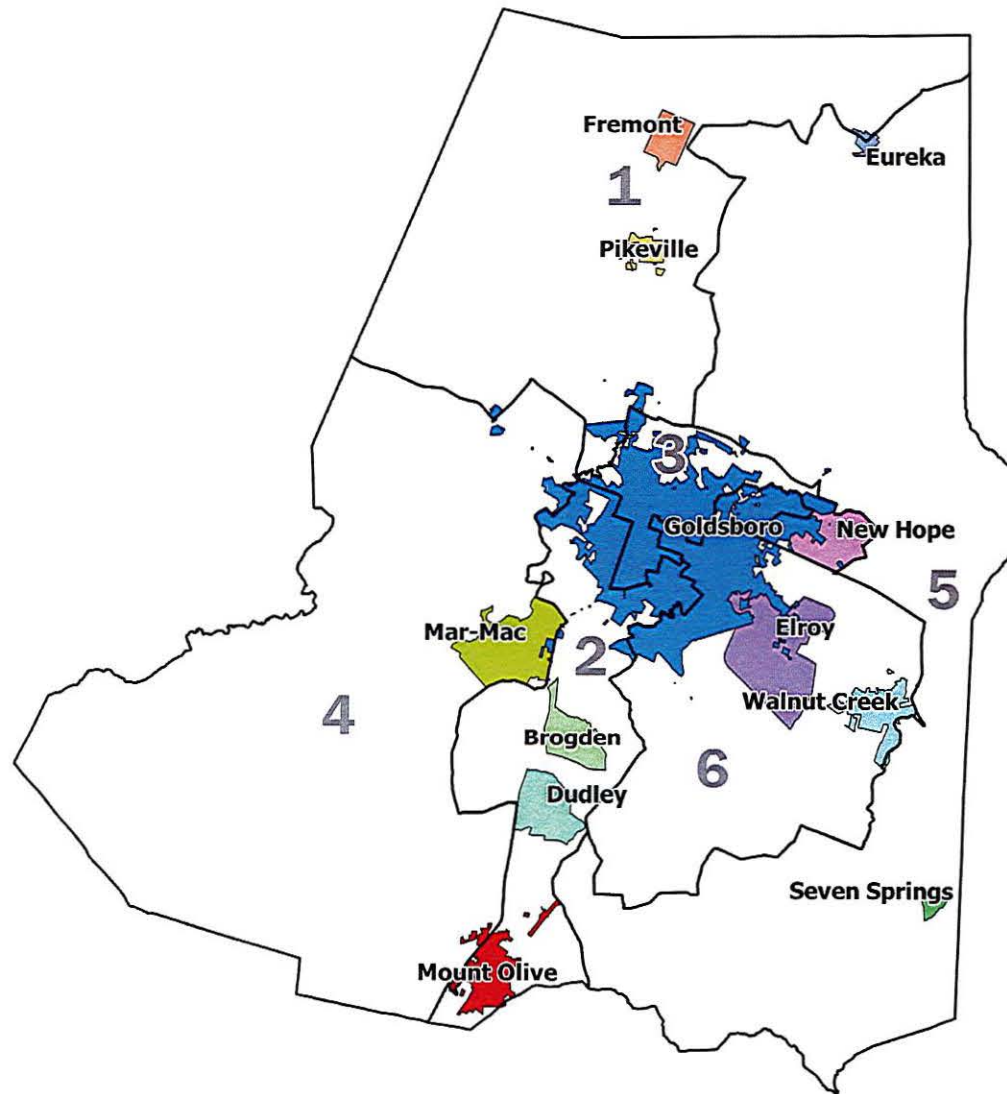
- Section 2 of the Voting Rights Act
 - The VRA was enacted in 1965 to protect minority citizens from voting methods that dilute their votes
 - 3 preconditions under *Gingles* (1983):
 - Is the minority group sufficiently large and geographically compact to form a majority in a district?
 - Is the minority group politically cohesive?
 - Does the majority vote sufficiently as a bloc so that it usually defeats the minority-preferred candidate?

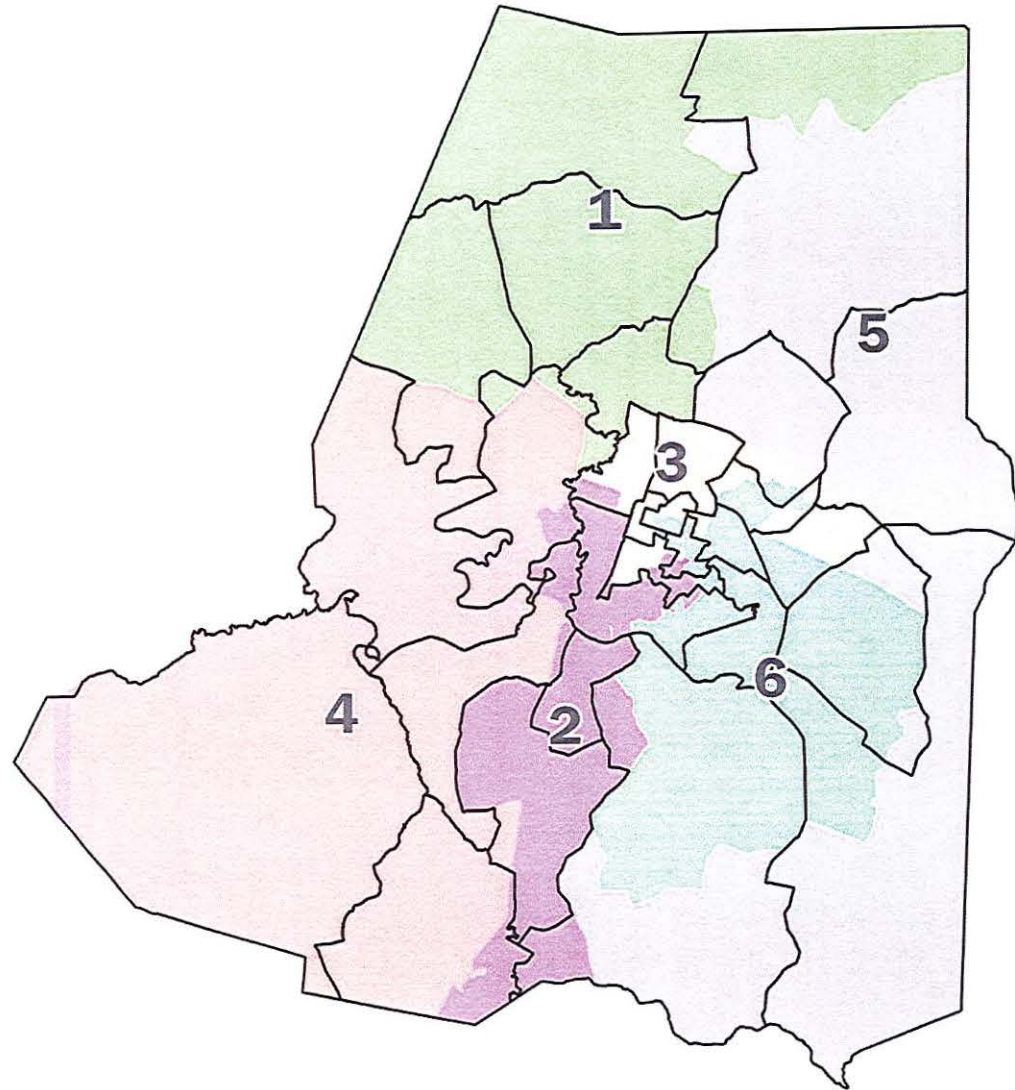


Redistricting

Guiding Criteria

- Some examples:
 - Equal population (required)
 - Total population, not voting age population or registered voters
 - Contiguity (required)
 - Consideration of certain administrative boundaries (keeping municipalities whole when possible, using whole precincts as building blocks, e.g.)
 - Recognizing communities of interest (prioritizing the intactness of neighborhoods, or other historical, cultural, or economic communities)
 - Seeking to have boundaries follow visible physical features like roads, waterways, and water bodies







Redistricting

Guiding Criteria (cont.)

- Some examples:
 - Preserving the core of existing districts AND/OR ignoring existing districts (i.e., clean slate)
 - Compactness
 - Avoiding pairing incumbents (also known as “double bunking”)
 - Plan for population growth
 - No political considerations



Redistricting

Process

1. Determine necessity of redistricting based on population disparities
2. Adopt criteria/guiding principles
 - Note: the first 2 steps can be taken in any order
 - Possible public hearing on criteria
3. LRS consultants to draw 2-3 alternative plans
4. Public hearing
 - Can include receipt of plans from members of the public
5. Review/revision of plans
 - All meetings to review plans should be open
6. Adoption of resolution
7. Export of plans to Board of Elections, GIS department, etc.



Redistricting

Senate Bill 722

SB 722 provides that counties with electoral districts shall adopt a resolution revising districts on or before November 17, 2021



Redistricting

Timeline





Questions?

- Caroline Mackie, cmackie@poynerspruill.com
- Tara Bright, tbright@poynerspruill.com
- Blake Esselstyn, blake@mapfigure.com

- Local Redistricting Service, LRS@ncredistrict.com
 - www.ncredistrict.org/lrs

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: June 29, 2021

RE: Application for Elderly or Disabled Exclusion

Enclosed is a letter for property tax exclusion submitted by Betty Hawkins Hampton parcel 2596034452. A full copy of the application is not enclosed since it contains income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

SCE

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number <u>2596-03.4452</u>			
Last Name of Applicant <u>Hampton (Hawkins)</u>	First Name <u>Betty</u>	Middle Name <u>Jean</u>	Date of Birth (MM-DD-YY) <u>10.1-1950</u>
Last Name of Spouse <u>Hampton</u>	First Name <u>David</u>	Middle Name	Date of Birth (MM-DD-YY) <u>July 12, 1948</u>
Residence Address <u>110 KORNAGAY Drive</u>			
City <u>Dudley</u>	State <u>NC</u>	Zip Code <u>28333</u>	
Mailing Address (if different from residence address)			
City	State	Zip Code	
E-mail Address			
Home Telephone Number <u>919-734-3394</u>	Work Telephone Number	Ext.	Cell Phone Number <u>919-223-6728</u>

Fill in applicable boxes:

☒ Yes ☐ No	Is this property your permanent legal residence?		
Addresses of secondary residences (if any):			
☒ Yes ☐ No	If married, does your spouse live with you in the residence? If you answer No , provide your spouse's address.		
Addresses of spouse:			
☐ Yes ☒ No	Are you or your spouse (if applicable) currently residing in a health care facility? If you answer Yes , fill in applicable circle		
☐ Applicant ☐ Spouse and indicate current length of stay:			
☒ Yes ☐ No	Do you and your spouse (if applicable) own 100% interest in the property? If you answer No , list all owners and their ownership percentage (round to the nearest 0.1%):		
Owner	%	Owner	%
Owner	%	Owner	%
Owner	%	Owner	%
Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.			

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: June 29, 2021
RE: Application for Elderly or Disabled Exclusion

Enclosed is a letter for property tax exclusion submitted by Anne Lethco parcel 3539325787. A full copy of the application is not enclosed since it contains income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number <u>3539-32-8787</u>			
Last Name of Applicant <u>Lethco</u>	First Name <u>Anne</u>	Middle Name <u>L</u>	Date of Birth (MM-DD-YY) <u>10-16-1939</u>
Last Name of Spouse <u>Lethco SA.</u>	First Name <u>Robert</u>	Middle Name <u>C</u>	Date of Birth (MM-DD-YY) <u>10-8-36</u> <u>Deceased</u>
Residence Address <u>1111 E. Main St 109 Christopher Drive</u>			
City <u>Goldsbond</u>	State <u>NC</u>	Zip Code <u>27534</u>	
Mailing Address (if different from residence address) <u>109 Christopher Drive</u>			
City <u>Goldsbond</u>	State <u>NC</u>	Zip Code <u>27534</u>	
E-mail Address <u>lthco@lthco.com N/A</u>			
Home Telephone Number <u>919-778-1133</u>	Work Telephone Number <u>919-330-2905</u>	Ext.	Cell Phone Number

Fill in applicable boxes:

☒ Yes ☐ No	Is this property your permanent legal residence?		
Addresses of secondary residences (if any):			
☐ Yes ☐ No	If married, does your spouse live with you in the residence? If you answer No , provide your spouse's address.		
<u>Widow</u> Addresses of spouse:			
☐ Yes ☒ No	Are you or your spouse (if applicable) currently residing in a health care facility? If you answer Yes , fill in applicable circle		
Applicant ☐ Spouse ☐ and indicate current length of stay:			
☒ Yes ☐ No	Do you and your spouse (if applicable) own 100% interest in the property? If you answer No , list all owners and their ownership percentage (round to the nearest 0.1%):		
Owner	%	Owner	%
Owner	%	Owner	%
Owner	%	Owner	%
Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.			

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: June 29, 2021

RE: Application for Disabled Veteran Exclusion

Enclosed is a letter for property tax exclusion submitted by Lennon Blount parcel 3610917750. A full copy of the application is not enclosed since it may contain income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number <u>3610-91-7750</u>			
Last Name of Applicant <u>Blount</u>	First Name <u>Lennon</u>	Middle Name <u>Odell</u>	Date of Birth (MM-DD-YY) <u>10-06-51</u>
Last Name of Spouse <u>Blount</u>	First Name <u>BARBARA</u>	Middle Name <u>Hill</u>	Date of Birth (MM-DD-YY) <u>06-17-50</u>
Residence Address <u>811 S. Baines Place</u>			
City <u>Goldsboro</u>		State <u>NC</u>	Zip Code <u>27534</u>
Mailing Address (if different from residence address) <u>Same as above</u>			
City		State	Zip Code
E-mail Address <u>LOBBHB87@gmail.com</u>			
Home Telephone Number <u>919-288-1552</u>	Work Telephone Number <u>N/A</u>	Ext.	Cell Phone Number <u>919-221-9518</u>

Fill in applicable boxes:

☒ Yes ☐ No	Is this property your permanent legal residence?		
Addresses of secondary residences (if any): <u>100 N. Cottonwood Drive Goldsboro, N.C. 27530</u>			
☒ Yes ☐ No	If married, does your spouse live with you in the residence? If you answer No , provide your spouse's address.		
Addresses of spouse:			
☐ Yes ☒ No	Are you or your spouse (if applicable) currently residing in a health care facility? If you answer Yes , fill in applicable circle		
☐ Applicant ☐ Spouse and indicate current length of stay:			
☒ Yes ☐ No	Do you and your spouse (if applicable) own 100% interest in the property? If you answer No , list all owners and their ownership percentage (round to the nearest 0.1%):		
Owner	%	Owner	%
Owner	%	Owner	%
Owner	%	Owner	%
Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.			

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: June 9, 2021

RE: Application for Present Use Value

Enclosed is a letter from James Thomas Smith II, parcel(s) 3630467772, requesting approval for a late application for present use value. A full copy of the application is not enclosed since it contains income information. This property would have qualified for present use value for 2022 had a timely application been filed. The Board has the authority to approve late applications under G.S. 105-277.4.(a1).

Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

Rec 6-8-22

County of Wayne, NC

Tax Year 2022

Full Name of Owner(s) <u>James Thomas Smith II + Ronli Sugg Smith</u>			
Mailing Address of Owner <u>888 B Wood Swamp Rd.</u>			
City <u>Coldsboro</u>	State <u>NC</u>	Zip Code <u>27534</u>	
Home Telephone Number <u>919</u>	Work Telephone Number	Ext.	Cell Phone Number <u>919-222-7072</u>

Instructions

Application Deadline: This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: www.dornc.com/downloads/CountyList.pdf. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

☒ **AGRICULTURE** (includes Aquaculture)

☐ **HORTICULTURE**

☒ **FORESTRY**

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>3630467772</u>	<u>25.46</u>		<u>4.96</u>					<u>30.42</u>

Comments:

☐ Yes ☒ No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County:

Parcel ID:

County:

Parcel ID:

IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: June 23, 2021
RE: Application for Property Tax Exclusion

Enclosed is an application for property tax exclusion submitted by Mount Olive First PH Church parcel(s) 2583164791. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Property Tax Exemption or Exclusion

COUNTY: Wayne

MUNICIPALITY: _____

Full Name of Owner(s): Mt. Olive First Pk Church

Trade Name of Business: _____

Mailing Address of Owner: 130 Ed Edmundson Rd. Mt. olive, Nc 28365.

Phone Numbers: Home: 919-658-5122 Work: 919-658-5122 Cell: —

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Parcel Property ID #: 2583164791 Address/Location: 1415 N. Breazeale Ave. Mt. Olive, NC

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| ☐ G.S. 105-275(8) | Pollution abatement/recycling | ☒ G.S. 105-278.5 | Religious educational assemblies |
| ☐ G.S. 105-275(17) | Veterans organizations | ☐ G.S. 105-278.6 | Home for the aged, sick, or infirm |
| ☐ G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | ☐ G.S. 105-278.6 | Low- or moderate-income housing |
| ☐ G.S. 105-275(20) | Goodwill Industries | ☐ G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| ☐ G.S. 105-275(45) | Solar energy electric system | ☐ G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| ☐ G.S. 105-275(46) | Charter school property | ☐ G.S. 105-278.7 | Other charitable, educational, etc. |
| ☐ G.S. 105-277.13 | Brownfields-Attach brownfields agreement | ☐ G.S. 105-278.8 | Charitable hospital purposes |
| ☒ G.S. 105-278.3 | Religious purposes | ☐ G.S. 131A-21 | Medical Care Commission bonds |
| ☐ G.S. 105-278.4 | Educational purposes (institutional) | ☐ Other: | _____ |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| ☐ G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| ☐ G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| ☐ G.S. 105-277.14 | Working waterfront property |
| ☐ G.S. 105-277.15A | Site infrastructure land |
| ☐ G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| ☐ G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: A house that the church purchased to use for discipleship classes. (Sunday school classes)

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: We will use the property for Sunday school and Life-Study classes. → Per Robin Hall this has been used but not often because of COVID-19.

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Jeff Dail Title: Lead Pastor Date: 6-15-21

(All tenants of a tenancy Title: _____ Date: _____

in common must sign.) Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: _____ REASON FOR DENIAL: _____

MOUNT OLIVE FIRST PENTECOSTAL HOLINESS CHURCH INC

1415 N BREAZEALE AVE
75342606

Parcel ID: 2583164791

PLAT: / UNIQ ID 8706
ID NO: 02H1400003030A

SPLIT FROM ID

COUNTYWIDE ADVALOREM TAX (100), FIRE - WAYLIN
(100), SW FFEFEE (1)
1415 N BREAZEALE AV
Reval Year: 2019 Tax Year: 2021
Appraised By 88 on 06/10/2010 02910 MOUNT OLIVE AREACARD NO. 1 of 1
0.750 AC
TW-02 CI-00 FR-26SRC=
AT- LAST ACTION 20200219

CONSTRUCTION DETAIL			
Foundation			3
Continuous Footing			5.00
Sub Floor System			5
Woo w/ Sub Floor			6.00
Exterior Walls			21
Face Brick			34.00
Roofing Structure			03
Gable			4.00
Roofing Cover			03
Asphalt or Comp Shingle			4.00
Interior Wall Construction			4
Plywood Panel			24.00
Interior Wall Construction			5
Drywall/Sheetrock			0.00
Interior Floor Cover			08
Sheet Vinyl			0.00
Interior Floor Cover			14
Carpet			9.00
Heating Fuel			04
Electric			1.00
Heating Type			10
Heat Pump			4.00
Air Conditioning Type			03
Central			4.00
Bedrooms/Bathrooms/Half-Bathrooms			3/1/0
			8.000
Bedrooms			
BAS - 3 FUS - 0 LL - 0			
Bathrooms			
BAS - 1 FUS - 0 LL - 0			
Half-Bathrooms			
BAS - 0 FUS - 0 LL - 0			
Office			
BAS - 0 FUS - 0 LL - 0			0
TOTAL POINT VALUE			103.000
BUILDING ADJUSTMENTS			
Quality		5	Average 1.00
Shape/Design		1	Market Adjustment 1.00
Size		Size	Size 1.00
TOTAL ADJUSTMENT FACTOR			1.000
TOTAL QUALITY INDEX			103

TYPE	GS AREA	PCT	RPL CS	CODE	QUALITY	DESCRIPTION	COUNT	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG #	---	AYB	EYB	DEP SCH	OVR	% COND	OB/XF DEPR. VALUE
BAS	1,320	100	108768	01	2	STORAG BLD		24	10	240	15.00	100	1	0.00	2000	2000	S3		43	1548
FGR	598	035	17222																	1548
FOP	250	030	6180																	
TOTAL OB/XF VALUE																				

SUBAREA				FIREPLACE				SUBAREA			
TYPE	GS AREA	PCT	RPL CS	3 - 1 Story	2,000	Single		2,168	134,170		
BAS	1,320	100	108768								
FGR	598	035	17222								
FOP	250	030	6180								
TOTALS											

BLDG DIMENSIONS BAS=W4W40S30E5E39N2N28Area:1320;FOP=N5W10S5E10Area:50;FOP=S10E20N10W20Area:200;FGR=E23N26W23S26Area:598;TotalArea:2168

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJ/NOTES RF AC LC TO OT	ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNIT TYPE	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
5010	5010		0	0	1.0000	0	0.9500	.75AC		17,000.00	1.000	LT	0.950	16,150.00	16150	0	

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

2583164791

6/23/2021 3:25:23 PM.

County of Wayne
Budget Amendments

#538

06/18/21

Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 526100	C.O. - Controlled Substance	\$	2,149.76

REVENUE

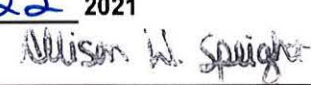
Code Number	Source of Revenue	Increase	Decrease
1104310 331700 CtlSb	Controlled Substance Tax	\$ 2,149.76	

2. Reason(s) for the above request is/are as follows:


Department Head Signature

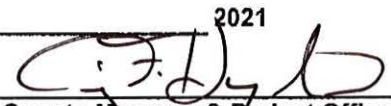
Endorsement

1. Forward, recommending approval/disapproval

6-22 2021

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: June 18, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

Letter sent for Sheriff Pierce June 18, 2021

Re: Budget Amendment Request

The purpose of this budget amendment is to record money received for the Controlled Substance Tax from the NC Department of Revenue. This tax is an excise tax on unauthorized controlled substances (marijuana, cocaine, etc.), illicit spirituous liquor ("moonshine"), mash, and illicit mixed beverages. The tax is due by an individual who possesses an unauthorized substance upon which the tax has not been paid, as evidence by a stamp. After the tax is collected, the NCDOR disburses 75% to the local law enforcement agency that seized the controlled substance.



County of Wayne Budget Amendment

#539

06/30/21
Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for School Sales Tax be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1109810 598000	Transfers to Other Funds		\$ 673,389.60
1135910 599110	Contingency-Capital Outlay		\$ 673,389.60

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1135910 398100	Transfers from General Fund	\$ 673,389.60	
1100000 323200	Sales Tax -Article 40	\$ 358,657.43	
1100000 323300	Sales Tax - Article 42	\$ 314,732.17	
		\$ 1,346,779.20	\$ 1,346,779.20

2. Reason(s) for the above request is/are as follows: To anticipate and appropriate over collection of sales tax revenue.

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Allison W. Speight
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director
6-30 2020 21

Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2020 21

Chairman Board of Commissioners
2020 21

WAYNE COUNTY FINANCE



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 731-1417

Fax (919) 731-1388

Memorandum

To: Wayne County Board of Commissioners

CC: Craig Honeycutt, County Manager

From: Allison Speight, Finance Director *AS*

Date: 06/21/2021

Re: BA #539

Under NCGS 105-487 and 105-502, counties are required to set aside a certain amount of Articles 40 and 42 sales tax proceeds for public school capital outlay purposes. The amount is determined according to a specified formula outlined in these statutes but in summary, it is Article 42 proceeds and the difference of Article 40 and Article 42 proceeds, if Article 40 proceeds are higher.

Wayne County sets these restricted funds aside in a separate fund within the General Fund, known as the School Sales Tax Fund or Fund 113. The original budget approved by the Board each year anticipates the revenues and expenditures for this fund, and the 20-21 budget for sales tax revenues was very conservative due to the pandemic. This year, even with the effects of COVID-19 within the last 14 months, sales tax for all articles was higher than anticipated in the original budget. This also affected the amounts that must be set aside for the School Sales Tax Fund.

Therefore, a budget amendment is needed to anticipate the additional revenue that must be transferred to this fund in the amount of \$673,389.60. This amendment will cover the final transfer in June through the end of the fiscal year.

If you have any questions, please do not hesitate to contact me. Thank you!

THE GOOD LIFE. GROWN HERE.



County of Wayne Budget Amendment

#549

06/21/21
Date

Memorandum

From: Ginger Moore
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Hospitalization be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
8844200 545000	Insurance & Bonding	\$ 9,600.00	
8844200 519000	Professional Services		\$ 9,600.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
Totals		\$ 9,600.00	\$ 9,600.00

2. Reason(s) for the above request is/are as follows:

additional funds needed for UNC Healthcare

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Ginger Moore
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director

6-24 2021
Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2021

Chairman Board of Commissioners
2021

Memorandum



To: Wayne County Commissioners
CC: Craig Honeycutt, County Manager
 Chip Crumpler, Assistant County Manager
From: Ginger Moore
Date: 6/23/2021
Re: Budget Amendment Request

Attached to this memo is a request for a budget amendment for the Human Resources Office. We are requesting \$9,600 to be moved from the Insurance and Bonding line item to the Professional Services line. These funds are needed to appropriate additional funds for UNC Healthcare.

More employees are taking advantage of services offered by the Wellness program. Services include Biometric screenings, flu vaccines, TB testing, Hepatitis B vaccines, Tetanus vaccines, and diabetes screening. The vaccines have been extremely helpful for our first responders and are more cost-efficient than sending employees to outside medical facilities.



County of Wayne Budget Amendment

#571

06/25/21
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Separation Allowance be amended as follows:

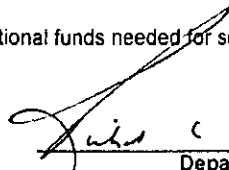
EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104390 513100	Separation Allowance		\$ 8,751.94
1104390 518000	FICA		\$ 894.11
1104390 518100	Medicare		\$ 118.17
1104310 512100	Salaries & Wages	\$ 9,764.22	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
Totals		\$ 9,764.22	\$ 9,764.22

2. Reason(s) for the above request is/are as follows: additional funds needed for separation allowance due to retirements


Department Head Signature June 25, 2021

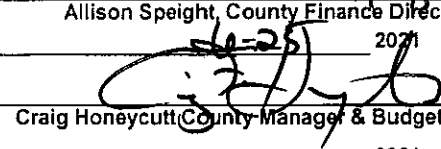
Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director
2021

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt, County Manager & Budget Officer
2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2021

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

June 25, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce *Larry M. Pierce* C *Larry M. Pierce* June 25, 2021

Re: Budget amendment request

Retirements required additional funds for separation allowance. This budget amendment covers the shortfall.



County of Wayne Budget Amendment

#572

08/25/21
Date

Memorandum

From: Dave Cuddeback
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Wayne NET be amended as follows:

EXPENDITURE			
Code Number	Description/Object of Expenditure	Decrease	Increase
6304370 519810	Collection Fee		\$ 100.00

REVENUE			
Code Number	Source of Revenue	Increase	Decrease
6304370 371400	User Fees	\$ 100.00	
Totals		\$ 100.00	\$ 100.00

2. Reason(s) for the above request is/are as follows: To appropriate revenues collected in order to pay collection fee.

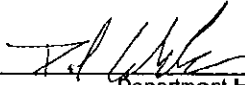
Endorsement

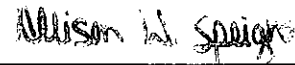
1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners


Department Head Signature


Allison Speight, County Finance Director


Craig Honeycutt County Manager & Budget Officer

Chairman Board of Commissioners
2021

WAYNE COUNTY

Wayne County Emergency Medical Services

Phone: (919) 731-1318 Fax: (919) 735-1175



June 25, 2021

RE: Budget Amendment

EMTech collected money for Wayne NET and therefore a budget amendment is needed to move money to the appropriate line item.

Thank you!

Nannette Sutton

Nannette Sutton

WCEMS Business Manager

THE GOOD LIFE. GROWN HERE

PO BOX 227
GOLDSBORO, NC 27533

County of Wayne
Budget Amendments

#580

06/28/21

Date

Memorandum

From: Kendall Lee
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Facilities be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104260.512100	Salaries & Wages		\$ 10,691.67
1104260.512300	Holiday Pay		\$ 218.39
1104260.533100	Electricity	\$ 10,910.06	

REVENUE

Code Number	Description/Object of Expenditure	Increase	Decrease
-------------	-----------------------------------	----------	----------

2. Reason(s) for the above request is/are as follows:

Money needed to be added to the line items to take us
through the end of the Fiscal Year

Endorsement

1. Forward, recommending approval/disapproval

Department Head Signature

(e-30) 2020/21

Alison M. Spaight

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2020/21
County Manager & Budget Officer

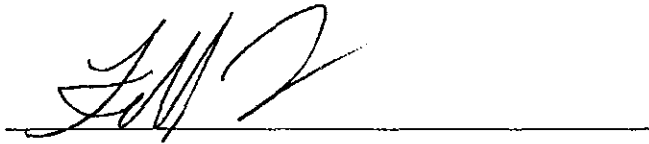
Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

June 29, 2021

MEMO:

We need this Budget Amendment done to increase Funds for Salaries and Wages and Holiday Pay. We feel this will carry us to the end of the Fiscal Year. Currently we are in the negative \$10,691.67 for Salaries and Wages and in the negative \$218.39 for Holiday Pay.

A handwritten signature in black ink, appearing to be 'KL', is written over a horizontal line.

Kendall Lee

Facility Services Director

County of Wayne
Budget Amendments

1159

06/30/21

Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for WAGES be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1105800-549700 P2102	Direct Service Allocations		\$ 170,323.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1105800-335000 P2102	Grant Revenues	\$ 170,323.00	

2. Reason(s) for the above request is/are as follows:

To appropriate additional CARES act funding for WAGES.

Allison W. Speight
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

6-30 2021

Allison W. Speight
County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021
C. J. H. b
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

DHHS gave extra funding to WAGES for handling Meals-On-Wheels during the Covid-19 crisis. This funding was part of Families First Congregate Nutrition funding and the CARES Act funding. This is a pass-through grant.

County of Wayne
Budget Amendments

\$590

06/30/21

Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for HCCBG be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1165600-512100	Salaries and Wages	\$	24,167.00
1165602-512100	Salaries and Wages	\$	13,974.00
1165606-512600	Part Time or Extra Help	\$	4,998.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1165600-335000	ECC-Sr Cit-Title III-In Home Srv	\$ 24,167.00	
1165602-335000	ECC-Medical Transportation	\$ 13,974.00	
1165606-335000	ECC-State Sr Ctr Operations	\$ 4,998.00	

2. Reason(s) for the above request is/are as follows:

To appropriate additional CARES act funding for SOA.

Allison W. Speight
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

6-30 2021

Allison W. Speight

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

C. F. Dyer
County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

DHHS gave extra funding to SOA (Services on Aging) through HCCBG (Home and Community Care Block Grant) during the Covid-19 crisis. This funding was part of the CARES Act funding. It was used to support Senior Center Operations & In-Home and Support Services.

**County of Wayne
Budget Amendments**

#5

7/6/2021

Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Yea 2020-2021

1. It is requested that the budget for SHERIFF'S OFFICE be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104311 519000	PROFESSIONAL SERVICES	\$26,252.00	
1104310 544000	MAINTENANCE CONTRACTS		\$26,252.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
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2. Reason(s) for the above request is/are as follows:

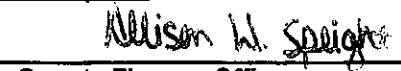
Maintenance for Mobile Field Reporting


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

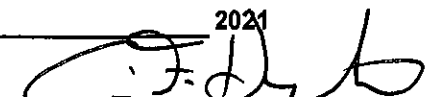
7-9 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021


County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

July 7, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce *LMP*

Re: Budget amendment request

Budget amendment requested to cover the unanticipated expense of the annual maintenance for the Mobile Field Reporting software. This software is used by deputies to enter incident data in their laptops in their vehicle, check tags, etc.

County of Wayne
Budget Amendments

#6

07/07/21
Date

Memorandum

From: Donna Phillips
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year ~~2020~~-2021
2021-2022

1. It is requested that the budget for Library be amended as follows:

EXPENDITURE

Code Number	Project Strings	Description/Object of Expenditure	Decrease	Increase
1106110 - 562000		Grant Expenditures		\$ 50,000.00

/

REVENUE

Code Number	Project Strings	Source of Revenue	Increase	Decrease
1106110 - 335000		LSTA EZ Grant	\$ 50,000.00	

2. Reason(s) for the above request is/are as follows:

The purpose of this amendment is to accept a LSTA EZ Grant for \$50,000 to convert a retired EMS vehicle into a library bookmobile and to allocate those funds to the proper line.

Maeyn Mil
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

7-7 2021

Allison W. Speight

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

C. J. D. A

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Memorandum

To: Wayne County Board of Commissioners
From: Donna Phillips, Library Director
Date: 7/7/2021
Subject: Budget Amendment

The purpose of this amendment is to accept a LSTA EZ Grant for \$50,000 to convert a retired EMS vehicle into a library bookmobile.

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: June 9, 2021

Re: Case R-21-01; Road Name Change Request

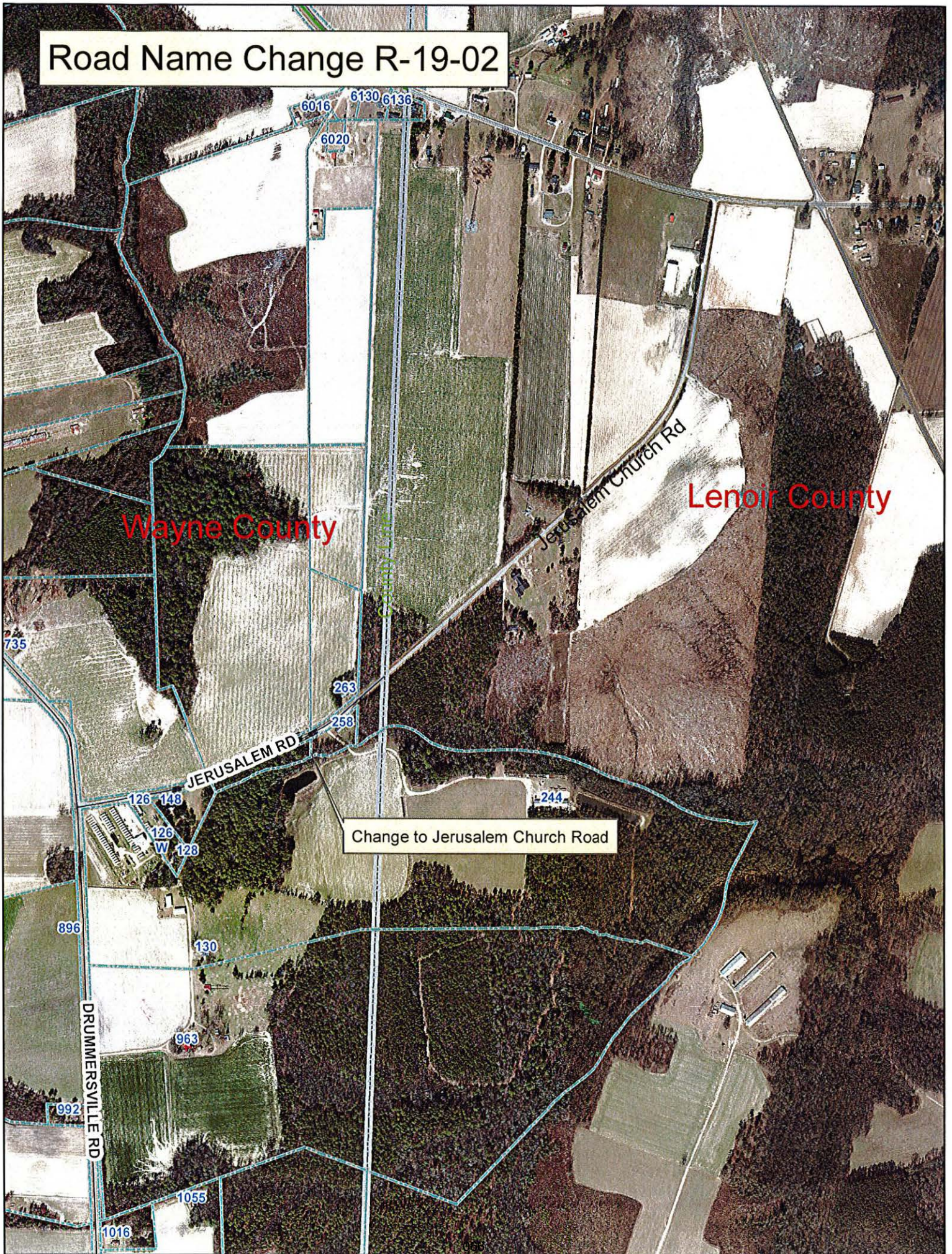
The Planning Department has received a petition requesting that Jerusalem Road (SR 1748) in Seven Springs be changed to Jerusalem Church Road. This road is less than ½ mile long in Wayne County before it crosses into Lenoir County where it is already named Jerusalem Church Road.

The petitioners request the change so as to avoid confusion between Jerusalem and Jerusalem Church Road. Currently, there are three property owners that would be affected by this request, one of which appears to already be using Jerusalem Church Road while another is a rental unit.

Recommendation: The Wayne County Planning Board recommends approval of the road name change and requests that the Board of Commissioners hold a public hearing to receive public comment.

Attachments:
Petition
Area Map

Road Name Change R-19-02



WAYNE COUNTY

ROADNAME CHANGE PETITION

I (we), the undersigned request the name of a road located in Indian Springs Township be changed from Jerusalem Rd to one of the following in the order given:

Jerusalem Church Rd

I, (we) understand that the purpose of the road naming project is to eliminate duplicate road names. Existing town or county names cannot be used. Other criteria which will be used in determining road names are as follows:

- (1) Names which refer to landmarks, places or natural features preferred.
- (2) Names similar to existing names will require the addition of a prefix.
- (3) Names should be less than 14 letters, exclusive of suffix (rd. st., etc.)

I, (we) have enclosed a name and address for each property owner along the road in order that proper notification of the proposed change may be given.

Mark L. Grady 128 Jerusalem Rd 28578

Emily Houston 258 Jerusalem Rd 28578

Glen Sanford 263 Jerusalem Rd 28578

Mark Grady (rental) 148 Jerusalem Rd 28578

Thank you for your consideration of this matter

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: June 15, 2021

Re: Final Subdivision Plat Approval

Item: Gander Lake Phase 6B, Final

Owner/Developer: Gander Lake Development, LLC

Surveyor/Engineer: Stokes Surveying & Mapping, PLLC

Buck Swamp Township, Pikeville Princeton Road (SR 1002)

Lots 115 – 118, 166 – 171 (10 lots)

Discussion: Gander Lake Phase 6B consists of 10 lots on 6.72 acres. This phase is located at the end of Artesa Drive. The subdivision is located off Pikeville Princeton Road (SR 1002), $\frac{3}{4}$ of a mile west of its intersection with Gurley Dairy Road (SR 1330). The property is not zoned with the average lot size at 22,260 sf. Building lots will utilize public water and onsite septic. The property is shown within the Rural area on the Wayne County Growth Strategies Map. Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

The property is located within the following service areas:

Schools – C.B. Aycock HS, Norwayne Middle, Northwest Elementary

Water – Northwest Wayne Sanitary District

Fire – Little River Fire Department

EMS – Station 7

Transportation – RPO

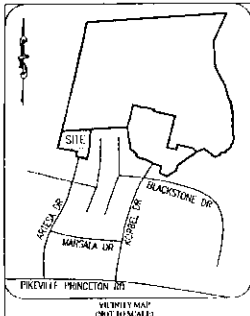
Water Supply Watershed – Little River Watershed

Voluntary Agriculture District – No

Wetlands – No

Board of Commissioners District – 1

Recommendation: The Wayne County Planning Board recommends approval of the final plat.



LEGEND

- EXISTING IRON PIPE
- EXISTING IRON ROD
- IRON ROD SET
- △ EXISTING CONCRETE MONUMENT
- △ CALCULATED/SET POINT
- P.D.E. PUBLIC DRAINAGE EASEMENT
- C.L.D.E. CROSS LOT DRAINAGE EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT

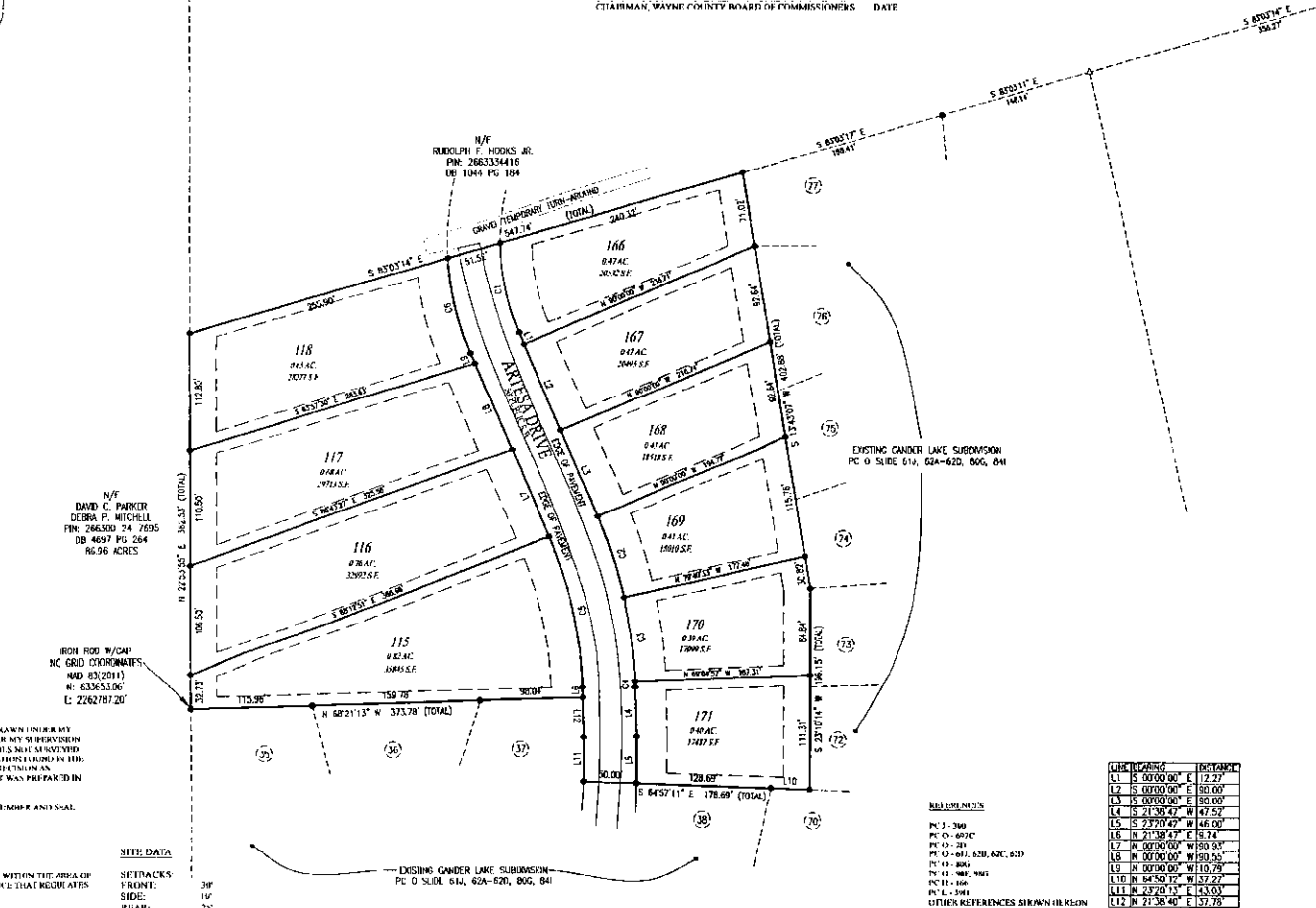
NOTE: THIS PROPERTY IS LOCATED IN PUBLIC TOWN AND IS SUBJECT TO THE ORDINANCES AND REGULATIONS OF THE TOWN OF ROCKY MOUNT, NORTH CAROLINA. THE PROPERTY IS CURRENTLY ZONED R-10. ALL DISTANCES ARE HORIZONTAL UNLESS OTHERWISE NOTED. ALL AREAS COMBINED BY CONDUIT ARE NOTED. THE PROPERTY IS SHOWN WITH EASEMENTS TO ANY AND ALL EASEMENTS, RIGHTS OF WAY AND EASEMENTS OF RECORD. NOTE: THE VERTICAL CURVE OF THE ROAD OR HIGHWAY WAS FOUND AT THE TIME OF SURVEY. NOTE: THE ROAD WIDENING PROJECTS WERE NOT CONSIDERED IN THIS SURVEY. NOTE: THE ROAD WIDENING PROJECTS WERE NOT CONSIDERED IN THIS SURVEY.

CERTIFICATE OF OWNERSHIP AND DESCRIPTION
 I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF WAYNE COUNTY AND THAT I HEREBY ADOPT THIS SUBDIVISION PLAN WITH MY FREE CONSENT, ESTABLISHING MINOR WET BACK LINES, AND RECORDING ALL STREETS, ALLEYS, PARKS AND OTHER SITES AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE, I HEREBY ACKNOWLEDGE THE SYSTEMS AND ALL SEWERS AND WATER LINES TO THE COUNTY OF WAYNE.

REVIEW OFFICER'S CERTIFICATE
 STATE OF NORTH CAROLINA
 COUNTY OF WAYNE
 I, _____, REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT THE MAP OF PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

WAYNE COUNTY HEALTH CERTIFICATION
 THE WAYNE COUNTY HEALTH DEPARTMENT HAS PERFORMED A SOIL ANALYSIS ON EACH LOT WITHIN THIS SUBDIVISION. COPIES OF THE SOIL ANALYSIS IS NOT A PERMIT OR A GUARANTEE THAT A PERMIT WILL BE ISSUED. EACH LOT WILL HAVE TO BE RE-EVALUATED FOR AN IMPROVEMENT PERMIT USING STANDARDS CURRENT AT THE TIME PERMITS ARE REQUESTED AND A PLAT PLAN SHOWING THE PROPOSED STRUCTURE HAS BEEN MADE AVAILABLE TO THE HEALTH DEPARTMENT.

DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS CERTIFICATION
 PROPOSED SUBDIVISION ROAD CONSTRUCTION STANDARDS CERTIFICATION
 APPROVED: _____ DATE: _____ DISTRICT ENGINEER
 NOTE: ONLY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVED STRUCTURES ARE TO BE CONSTRUCTED ON PUBLIC RIGHT-OF-WAY.
 NOTE: SITE TRIANGLE TAKES PRECEDENCE OVER ANY SIGN EASEMENT
 NOTE: OWNER, DEVELOPER, OR CONTRACTOR SHALL SET THE CENTERLINE OF THE EXISTING ROADWAY WITHIN A MINIMUM OF 12 FEET FROM THE EXISTING PROPOSED EDGE OF PAVEMENT ALONG ALL ROAD FRONT LOTS.
 NOTE: ALL DRAINAGE EASEMENTS SHALL BE INDICATED AS PUBLIC AND IT SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS TO MAINTAIN THE DRAINAGE EASEMENTS AND ANY DRAINAGE STRUCTURES THEREIN, SO AS TO MAINTAIN THE INTEGRITY OF THE DRAINAGE SYSTEM AND INSURE POSITIVE DRAINAGE.



I, MICHAEL S. STOKES, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION. I HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS MAP IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS MAP IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I HEREBY CERTIFY THAT THE INFORMATION SHOWN ON THIS MAP IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SETBACKS
 FRONT: 30'
 SIDE: 10'
 REAR: 20'
 CORNER SIDE: 20'
 MINIMUM PROPOSED LOT SIZE: 17,000 S.F.
 MINIMUM PROPOSED LOT SIZE: 17,000 S.F.
 MINIMUM PROPOSED LOT SIZE: 17,000 S.F.

I, _____, AM RESPONSIBLE FOR THE CONSTRUCTION, MAINTENANCE AND REPAIR OF ROAD IMPROVEMENTS OF THE SUBDIVISION STREETS. I AM APPROVED OR TAKEN OVER BY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR PUBLIC ROADS, OR, BY APPROVED OVER BY HOMEOWNERS ASSOCIATION FOR PRIVATE ROAD MAINTENANCE OR, A PRIVATE ROAD MAINTENANCE AGREEMENT IS SIGNED AND RECORDED BY OWNERS OF EACH LOT.

CURVE	RADIUS	ARC	CHORD	CHORD BEG	DELTA
C1	225.00	88.02	87.46	S 11°12'24" W	102°24'48"
C2	450.00	81.00	80.58	S 05°08'44" W	101°13'57"
C3	450.00	83.00	83.08	S 15°37'15" W	101°35'36"
C4	450.00	57.33	57.33	S 21°16'55" W	100°43'44"
C5	400.00	151.12	150.22	N 10°49'24" E	021°38'47"
C6	275.00	93.83	93.38	N 09°46'28" E	101°32'58"

STOKES
 SURVEYING & MAPPING, PLLC
 Firm License # P-1139
 1425-105 B Rock Quarry Rd.
 Raleigh, NC 27610
 (919) 971-7897
 www.stokes-surveying.com

Memorandum

To: Wayne County Board of Commissioners

From: Craig Honeycutt, County Manager

Date: 6/29/2021

Re: Personnel Policy Update – 07/20/2021 Meeting

Attached to this memo is a resolution to amend Article VIII, Section 6-a of the Wayne County Personnel Policy, which addresses Disciplinary Action, Suspension, and Dismissal. The update will add “or Assistant County Manager” to the above referenced section.

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-21: A RESOLUTION AMENDING THE WAYNE COUNTY PERSONNEL POLICY

WHEREAS, the Wayne County Board of Commissioners is authorized by North Carolina General Statutes(NCGS) 153A-94 to establish personnel policies that promote the hiring and retention of capable, diligent, and honest career employees; and

WHEREAS, the County Manager has recommended amending one article in the Personnel Policies previously adopted by Resolution of the Board of Commissioners; and

WHEREAS, after careful consideration of those changes the Board of Commissioners had determined that it wishes to adopt said changes by Resolution;

NOW, THEREFORE BE IT RESOLVED that the document entitled "WAYNE COUNTY PERSONNEL POLICY" previously adopted as the personnel policies for Wayne County Government, is hereby amended as follows:

Article VIII, Section 6-a, change the item from:

From:

SECTION 6

Dismissal

Before a County employee may be dismissed on the basis of job performance, the following shall occur:

- a. The department head recommending dismissal should discuss the recommendation with, and receive the approval of the County Manager.
- b. A pre-dismissal conference shall be held between the department head and the employee. The department head shall present the employee with the specific reason for the proposed dismissal and a brief summary of the information which he believes supports the proposed dismissal. The employee shall have a right to respond to that notice of proposed dismissal in the conference. If, at the end of the pre-dismissal conference, the department head determines that dismissal is justified, he/she may present the employee with a letter of dismissal. However, the department head may elect to defer the dismissal based on information presented by the employee, and reconsider the proposed dismissal. If following such reconsideration, the decision is to dismiss, then no further pre-dismissal conference is required.
- c. The employee must be given written notice of the dismissal. This written notice must include specific reasons for the dismissal and the employee's right of appeal.

To:

SECTION 6

Dismissal

Before a County employee may be dismissed on the basis of job performance, the following shall occur:

- a. The department head recommending dismissal should discuss the recommendation with, and receive the approval of the County Manager **or Assistant County Manager**.
- b. A pre-dismissal conference shall be held between the department head and the employee. The department head shall present the employee with the specific reason for the proposed dismissal and a brief summary of the information which he believes supports the proposed dismissal. The employee shall have a right to respond to that notice of proposed dismissal in the conference. If, at the end of the pre-dismissal conference, the department head determines that dismissal is justified, he/she may present the employee with a letter of dismissal. However, the department head may elect to defer the dismissal based on information presented by the employee, and reconsider the proposed dismissal. If following such reconsideration, the decision is to dismiss, then no further pre-dismissal conference is required.
- c. The employee must be given written notice of the dismissal. This written notice must include specific reasons for the dismissal and the employee's right of appeal.

"The Wayne County Board of Commissioners has adopted these Personnel Policies by Resolution in order to establish a personnel system which will recruit, select, develop, and maintain an effective and responsible work force. These Personnel Policies can only be amended by subsequent Resolution adopted by the Board of Commissioners."

This the 20th day of July 2021.

Wayne Aycock, Chairman
Wayne County Board of Commissioners

Carol Bowden, Clerk to the Board



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

3/8/2021

Mr. Craig Honeycutt, County Manager
Wayne County
P.O. Box 227
Goldsboro, NC 27533

RE: NOTIFICATION OF AWARD

Dear Mr. Honeycutt:

On behalf of Governor Roy Cooper, Transportation Secretary J. Eric Boyette, and the NC Board of Transportation, this Notification of Award serves as official verification that State funds have been programmed for **Wayne Executive Jetport**, Project Request No. 4251 for State Fiscal Year (SFY) 2020 and were approved at the March 4, 2021 Board of Transportation Meeting.

Any disbursement of funds described or contemplated herein is subject to appropriation by the General Assembly and appropriate approval or authorization from the Department and/or Board of Transportation.

The specific work elements are noted below:

Award ID	Description	State Funds	Local Funds
36244.31.6.1	Apron Pavement Rehabilitation	\$3,700,000	\$411,111

Upon receipt of this award letter, the NCDOT Division of Aviation requires that you submit a Request for Aid within 120 days of receipt. Failure to meet this deadline will result in an elevated score on the annual risk assessment for non-compliance unless an extension is authorized in writing by the NCDOT Division of Aviation. Please visit the NCDOT Connect website listed below, and click on "Next Steps – Initial Instructions," which will walk you through the process from this letter until grant execution.

<https://connect.ncdot.gov/municipalities/State-Airport-Aid/Pages/default.aspx>

The NCDOT Division of Aviation requires effective project management for all projects to ensure that funds needed to complete this project are expended within two years from the date of this letter. Failure to meet this deadline will result in an elevated score on the annual risk assessment for non-compliance unless an extension is authorized in writing by the NCDOT Division of Aviation. Should the Airport encounter reasonable delays, the Division of Aviation has the ability to reprogram existing-year funds to a later year and divert the monies to another airport to expend those funds.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF AVIATION
1560 MAIL SERVICE CENTER
RALEIGH, NC 27699-1560

Telephone: 919-814-0550
Fax: 919-840-9267

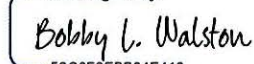
Website: www.ncdot.gov/aviation

Location:
RDU AIRPORT
1050 MERIDIAN DRIVE
MORRISVILLE, NC 27560

After the project is completed and the final reimbursement request has been processed, the NCDOT Division of Aviation has the authority to rescind any remaining unused funds (with the exception of NPE and Discretionary funds) for use toward other projects. Any disbursement of funds described or contemplated herein is subject to appropriation by the General Assembly and appropriate authorization from the Department and/or Board of Transportation.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system and we are excited to partner with you on this grant.

Sincerely,

DocuSigned by:

59C8E3EBB04E410...
Bobby L. Walston, P.E.
Director of Aviation

BLW/sg

cc: Governor Roy Cooper

J. Eric Boyette, Secretary NCDOT

Julie A. White, Deputy Secretary for Multi-Modal Transportation

Richard Burr, United States Senate

Thom Tillis, United States Senate

David Rouzer, United States Congress

Melvin M. Mitchell, BOT Representative

Brandon Gray, Executive Director

**Work Authorization #15 – Amendment #1
Wayne Executive Jetport (GWW)
Wayne County, North Carolina
GWW: Corporate Area Expansion – Phase 2
(Additional Design Phase Services)
April 23, 2021**

**CONTRACT FOR PROFESSIONAL SERVICES
Dated March 18, 2016
(Expiration Date: March 18, 2021)**

PROJECT DESCRIPTION

On April 15, 2021, Wayne County (OWNER) authorized WK Dickson (ENGINEER) to proceed with design phase services for the 2nd phase of the Corporate Area Expansion at the Wayne Executive Jetport (GWW). The OWNER has recently expressed interest in adding an access road from the T-Hangar area to the Corporate Area apron to the project. The access road will provide access by GWW's fuel trucks to the Corporate Area. The fuel trucks can currently only access the Corporate Area by using Taxiway A, which creates a safety concern. The approximate location of the proposed access road is shown on the attached exhibit.

Amendment #1 to Work Authorization #15 is for the additional design services necessary to add the access road to the Corporate Area Expansion – Phase 2 project. The below scope of services outlines additional project management, design and plan preparation, and topographic survey services to be provided by ENGINEER to assist the OWNER with this project. This scope of work and fee estimate includes the work that is known to be required for this project as defined below:

SCOPE OF SERVICES

Basic Services

The ENGINEER will provide the Basic Services listed below and in accordance with Section I of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Additional Project Management:** Project Management shall generally consist of the following:
 - a. Preliminary schematic layout and project formulation.
 - b. Work authorization amendment development and facilitation of NCDOT, Division of Aviation (DOA) review.



2. **Additional Design and Plan Preparation:** The ENGINEER will provide Design Phase services for the Corporate Area Expansion – Phase 2 project. Design phase services shall include the following:
 - a. Preparation and inclusion of the following additional/impacted plan sheets:
 - i. Existing Conditions and Demolition Plan
 - ii. Site Layout Plan
 - iii. Access Road Profile
 - iv. Grading and Drainage Plan
 - v. Erosion and Sedimentation Control Plan
 - vi. Erosion and Sedimentation Control Details
 - vii. Typical Sections & Pavement Details
 - viii. Pavement Marking & Signage Plan & Details
 - b. Additional drainage design.
 - c. Additional erosion control calculations.
 - d. Road pavement section determination.
 - e. Additional quantity calculations.
 - f. Technical specifications for additional design elements.

Special Services

The ENGINEER will provide the Special Services listed below and in accordance with Section II of the General Provisions of the Contract for Professional Services, March 18, 2016.

1. **Additional Topographic Survey:** Perform additional survey necessary to collect information needed for design of the project. Survey will be completed by Matrix East, PLLC as a subconsultant to WK Dickson. Subconsultant proposal and survey area are shown in Attachment 'D'.



FEE SCHEDULE

The above services shall be provided and billed according to the below Fee Schedule:

Basic Services

Additional Project Management	Lump Sum	\$2,415
	(Revised Total Fee)	(\$15,913)

Additional Design and Plan Preparation	Lump Sum	\$14,645
	(Revised Total Fee)	(\$61,752)

Special Services

Additional Topographic Survey (Sub – Matrix East)	Lump Sum	\$1,000
	(Revised Total Fee)	(\$3,100)

Amend. #1 Total \$18,060

The total fee of all work in this amendment is in the amount of **\$18,060** and is summarized in Attachment 'A'.

All other provisions of the Contract for Professional Services dated March 18, 2016 shall remain in full force and effect and unmodified other than as noted herein.

Requested By:

WAYNE COUNTY

By: _____
Typed Name: Craig F. Honeycutt
Title: County Manager
Date: _____

Accepted By:

W.K. DICKSON & CO., INC.

By: 
Typed Name: Scott Sigmon
Title: Vice President
Date: 7-8-2021

ATTACHMENTS

- A. Man-hour Summary
- B. Project Budget
- C. Project Schedule
- D. Sub-Consultant Proposal – Topographic Survey



[illegible]

WAYNE EXECUTIVE JETPORT

CORPORATE AREA EXPANSION
PHASE 2

PROJECT NAME:

PROJ. MGR.:	JLE
DESIGN BY:	JLE
DRAWN BY:	CDH
PROJ. DATE:	APR. 2021
DRAWING NUMBER:	
1 OF 1	
WKD PROJ. NO.:	

ATTACHMENT 'A'

PROJECT DESCRIPTION: GWW: WA#15 - Amendment #1 - Corporate Area Expansion - Phase 2 (Add. Design)				DATE PREPARED: 4-23-21		AVIATION NUMBER:		
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.				TIP NUMBER:		WBS NUMBER:		
TASK NUMBER	PHASE AND TASK DESCRIPTION	Employee Classifications						SUB-TOTAL
		Principal	Senior Project Manager	Project Manager	Senior Project Engineer	Senior Designer	Admin.	
	<u>Basic Services</u>							
	1. Additional Project Management							
a	Preliminary Schematic Layout & Project Formulation		1.00	4.00		2.00		7.00
b	Work Authorization Amendment Development & Review	1.00		4.00				5.00
	Task Subtotals	1.00	1.00	8.00	0.00	2.00	0.00	12.00
	2. Additional Design and Plan Preparation:							
a	Additional/Impacted Plans							
i	Existing Conditions and Demolition Plan				1.00	2.00		3.00
ii	Site Layout Plan			1.00	2.00	4.00		7.00
iii	Access Road Profile			1.00	2.00	6.00		9.00
iv	Grading & Drainage Plan			1.00	4.00	16.00		21.00
v	Erosion & Sedimentation Control Plan			1.00	2.00	8.00		11.00
vi	Erosion & Sedimentation Control Details				1.00	2.00		3.00
vii	Typical Sections & Pavement Details				1.00	2.00		3.00
viii	Pavement Marking & Signage Plan & Details			1.00	2.00	4.00		7.00
b	Additional drainage design			1.00	1.00	8.00		10.00
c	Additional erosion control calculations				1.00	4.00		5.00
d	Road pavement section determination			1.00	2.00			3.00
e	Additional quantity calculations				1.00	4.00		5.00
f	Prepare Technical Specifications	1.00		1.00	4.00			6.00
	Task Subtotals	1.00	0.00	8.00	24.00	60.00	0.00	93.00
	<u>Special Services</u>							
	1. Additional Topographic Survey							
	Topographic Survey (Sub - See Matrix East Proposal)				\$1,000.00			
	TOTAL MANHOURS/CATEGORY:	2.00	1.00	16.00	24.00	62.00	0.00	105.00
	RATES PER HOUR:	\$80.56	\$68.60	\$65.18	\$55.92	\$44.33	\$29.74	
	PAYROLL BURDEN:	\$161.12	\$68.60	\$1,042.88	\$1,342.08	\$2,748.46	\$0.00	
	TOTAL WORK HOURS:	105.00						
	TOTAL PAYROLL BURDEN:	\$5,363.14						
	GENERAL OVERHEAD @ 186.02 %:	\$9,976.51						
	SUBTOTAL:	\$15,339.65						
	COMPARATIVE FEE @ 11%:	\$1,687.36						
	Cost of Capital @ 0.61 %	\$32.72						
	TOTAL:	\$17,059.73						
	DIRECT EXPENSES:	\$0.00						
	PRIME GRAND TOTAL:	\$17,059.73						
	Sub Consultant TOTAL:	\$1,000.00						
	GRAND TOTAL:	\$18,060.00						
						</		

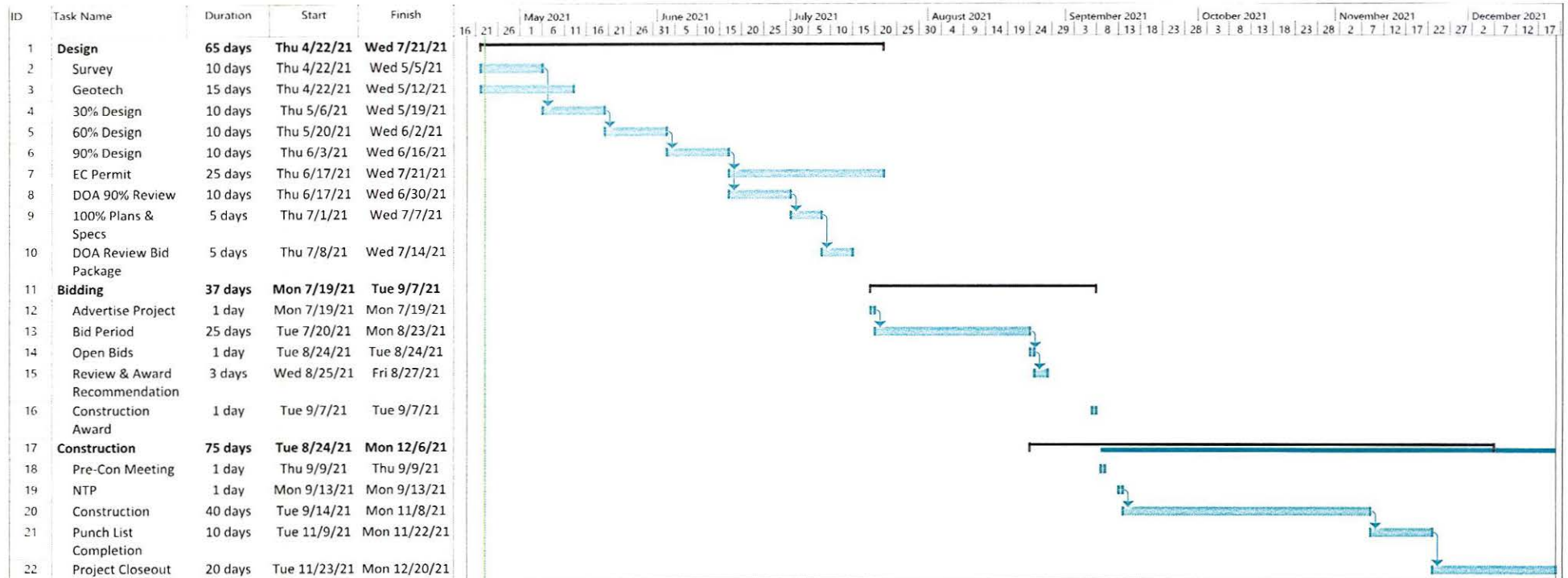
Additional Project Management =	\$2,415.15
Additional Design and Plan Preparation =	\$14,644.58
Additional Topographic Survey =	\$1,000.00
	\$18,059.73

ATTACHMENT 'B'
WAYNE EXECUTIVE JETPORT
PROGRAM BUDGET
CORPORATE AREA EXPANSION - PHASE 2 (DESIGN)

April 23, 2021

	Current Project Budget	Proposed Project Budget
(A101) ADMINISTRATIVE EXPENSES		
Administrative (Bid Advertisement)	\$ 606.00	\$ 606.00
SUBTOTAL	\$ 606.00	\$ 606.00
(A102) PRELIMINARY ENGINEERING, TESTING		
Erosion & Sedimentation Control Permit (WA #15)	\$ 8,117.00	\$ 8,117.00
Topographic Survey (WA #15 + Amend. #1 ; Sub - Matrix East)	\$ 2,100.00	\$ 3,100.00
Geotechnical Investigation (WA #15; Sub - ECS)	\$ 4,850.00	\$ 4,850.00
Erosion Control Permit Fee (Pd. Directly by Owner)	\$ 130.00	\$ 130.00
SUBTOTAL	\$ 15,197.00	\$ 16,197.00
(A103) PROPERTY ACQUISITION		
-	\$ -	\$ -
SUBTOTAL	\$ -	\$ -
(A104) ENGINEERING SERVICES BASIC FEES		
Project Management (WA #15 + Amend. #1)	\$ 13,498.00	\$ 15,913.00
Design & Plan Preparation (WA #15 + Amend. #1)	\$ 47,107.00	\$ 61,752.00
Bidding (WA #15)	\$ 8,732.00	\$ 8,732.00
QC Review (WA #15)	\$ 4,860.00	\$ 4,860.00
SUBTOTAL	\$ 74,197.00	\$ 91,257.00
(A105) PROJECT INSPECTION, QUALITY ASSURANCE, TESTING, OTHER		
-	\$ -	\$ -
SUBTOTAL	\$ -	\$ -
(A106) CONSTRUCTION AND PROJECT IMPROVEMENT COST		
-	\$ -	\$ -
SUBTOTAL	\$ -	\$ -
(A108) MISCELLANEOUS EXPENSES		
-	\$ -	\$ -
SUBTOTAL	\$ -	\$ -
GRAND TOTAL	\$ 90,000.00	\$ 108,060.00

ATTACHMENT 'C'



Project: Corp. Area Ph. 2_Rev 2
Date: Fri 4/23/21

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone			

Matrix East, PLLC

906 N. Queen St., Ste. A
Kinston, NC 28501
Phone 252-522-2500
Fax 252-522-4747

April 22, 2021

Jason L. Elliot, PE
W.K. Dickson
720 Corporate Center Drive
Raleigh, NC 27607

RE: Proposal for Surveying Services
Wayne County Airport – GWW – Corporate Area Development Phase 2 Additional
Area

Dear Jason:

We appreciate the opportunity to provide surveying services for the above referenced project. We propose the following scope of services and fee schedule per the attached sketch:

1. Topographic Survey of area shown on the attached sketch.
2. Provide a sealed drawing and electronic files of the survey.

Lump Sum amount for these services: \$1,000.00

Time for completion of these services will be no more than 30 days from the official notice-to-proceed. We look forward to providing you with these services. If you have any questions, please feel free to call.

Yours truly,



Christopher K. Paderick



720 CORPORATE
CENTER DRIVE
RALEIGH, NC 27607
(919) 782-0445
(919) 782-9672

WWW.WKDICKSON.COM

NC LICENSE NO F-6974

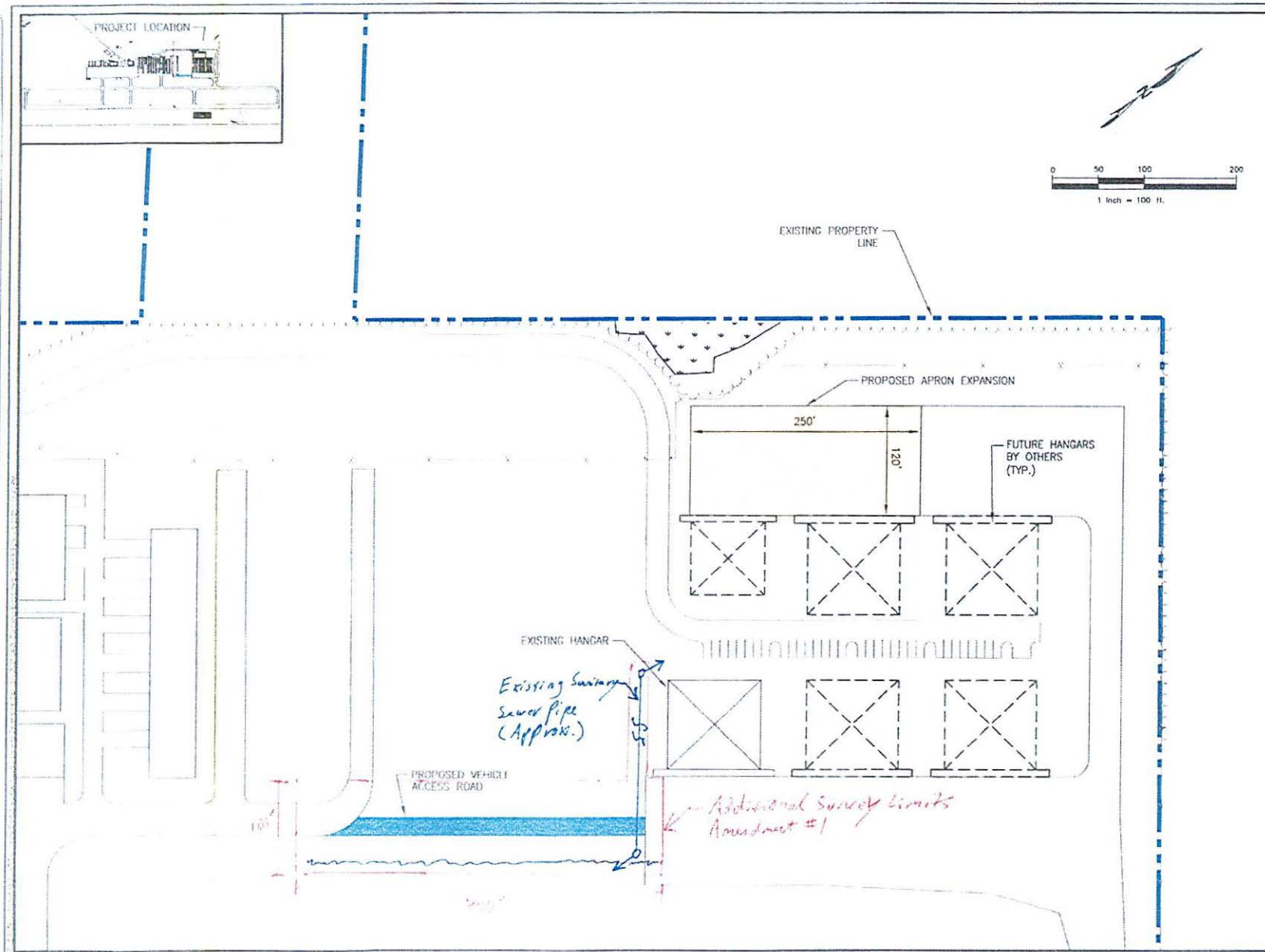
PROJECT NAME
WAYNE EXECUTIVE JETPORT

DRAWING TITLE
CORPORATE AREA EXPANSION
PHASE 2

PROJECT NAME

DRAWING TITLE

PROJECT NO. JLE
DESIGNED BY JLE
DRAWN BY CHH
PROJECT DATE APRIL 2021
DRAWING NUMBER
1 OF 1
WKT PROJECT NO.



Work Authorization #1
Wayne Executive Jetport (GWW)
Wayne County, North Carolina
GWW: Apron Pavement Rehabilitation
(Bidding & Construction Phase Services)
June 1, 2021

WBS: 36244.31.6.1
Partner Connect Request Number: 4251

CONTRACT FOR PROFESSIONAL SERVICES
Dated April 21, 2021
(Expiration Date: April 21, 2025)

PROJECT DESCRIPTION

Wayne County (OWNER) wishes to proceed with bidding and construction phase services for the rehabilitation of the existing apron pavement at the Wayne Executive Jetport (GWW). GWW has been experiencing problems with deflections in the apron pavement from aircraft parked on the apron. These deflections often occur from aircraft with weight well below the pavement's published strength. The airport has steel plates in one area of the apron where they park larger aircraft. The deflections have become a major issue operationally for GWW. The project will reconstruct the entire main asphalt apron area as shown on Exhibit 1.

The apron pavement project is included in GWW's current Airport Layout Plan (ALP) that was conditionally approved on March 23, 2020. A preliminary Apron Pavement Investigation was completed under Work Authorization #11 of the previous Contract for Professional Services, with design being completed under Work Authorization #13. Bidding services were excluded from Work Authorization #13 and have been included herein. Construction is being 90% funded by a State grant that was approved by the NCDOT Board of Transportation on March 4, 2021, with the 10% local match being provided by the OWNER.

The below scope of services outlines project management and grant administration, construction administration, project closeout, full-time construction observation, and quality assurance testing services to be provided by WK Dickson (ENGINEER) to assist the OWNER with this project. This scope of work and fee estimate includes the work that is known to be required for this project as defined below:



SCOPE OF SERVICES

Basic Services

The ENGINEER will provide the Basic Services listed below and in accordance with Section I of the General Provisions of the Contract for Professional Services, April 21, 2021.

1. **Project Management:** Project Management shall generally consist of the following:
 - a. Project Formulation and Scope Development.
 - b. Work authorization development and facilitation of NCDOT, Division of Aviation (DOA) review and Independent Fee Estimate (IFE).
 - c. Assistance to the OWNER with the administration of grant compliance issues, grant application, applications for funding reimbursements, and grant closeout. Grant submittals will be in accordance with the following Division of Aviation checklists:
 - i. AV-101: Sponsor Request for Aid (RFA) Checklist (dated July 2020)
 - ii. AV-102: Sponsor Budget Revision & Grant Modification Request Checklist (dated January 2021)
 - iii. AV-103: Sponsor Reimbursement Request (Claim) Checklist (dated July 2020)
 - d. Develop and update project schedule, budget, and cash flow.
 - e. General project management including invoicing, scheduling, and design development meetings.
 - f. General Owner and Division of Aviation coordination
 - g. Subconsultant Coordination during scoping, contract execution, and for monthly invoicing.
2. **Bidding:** Bidding services and the bid opening will be completed in accordance with state bidding laws. The ENGINEER will provide the following Bidding services:
 - a. Update front-end specs in preparation for bidding.
 - b. Coordination with DOA to obtain minority goal for bidding.
 - c. Assist the Owner with advertising the project and distributing the bid documents. The actual cost of the newspaper advertisement shall be paid for by the OWNER.
 - d. Conduct a pre-bid conference in accordance with FAA Advisory Circular AC 150/5370-12B.
 - e. Answer contractor questions and issue addenda, if necessary.



- f. Assist the OWNER in obtaining bids by holding a public bid opening in accordance with state bidding laws.
- g. Prepare bid tabulation and analysis of bid results. DBE commitments or Good Faith Effort will be provided after bidding and prior to determination of the lowest bidder.
- h. Provide Recommendation of Award of construction contract for OWNER.
- i. Assistance in preparation of formal contract documents for the award of construction contract.
- j. Preparation of Released for Construction plans.

If upon completion of bid advertisement and the pre-bid meeting additional solicitation and pre-bid meetings are required in order to solicit the minimum number of bidders this may be provided as an additional service.

3. **Construction Administration:** The ENGINEER will provide Construction Administration services for the apron pavement rehabilitation construction. Construction Administration services shall include the following:
- a. Conduct pre-construction conference with OWNER, Contractor, and DOA prior to the Notice-to-Proceed (NTP); develop and distribute meeting minutes. DOA staff will be invited a minimum of five (5) days prior to the meeting.
 - b. Consult with and advise the OWNER and act as provided in the approved construction specifications and contract documents.
 - c. Verify all sub-contractors are pre-qualified prior to beginning construction. Sub-contractors must remain pre-qualified throughout the project.
 - d. Conduct bi-monthly progress meetings with the OWNER and the Contractor. Progress meetings will also include a site visit to observe as an experienced and qualified design professional the progress and quality of the executed work of Contractor(s) and to determine in general if such work is proceeding in accordance with the contract documents. Develop and distribute meeting minutes and site report to OWNER, Contractor, and DOA.
 - e. Review and approve (or take other appropriate action in respect of) shop drawings and samples, the results of tests and inspections and other data which each Contractor is required to submit.
 - f. Provide design clarifications and recommendations during construction. Review and



respond to Requests for Information (RFIs) from Contractor and issue bulletin drawings for construction changes as required.

g. Recommend to OWNER change orders and/or supplemental agreements to the construction contract incidental to existing field conditions or improvements in the project design. Prepare estimates of cost or savings from proposed order(s), prepare change order(s) along with basis for recommendation and negotiate on behalf of OWNER with the Contractor to arrive, if possible, at an appropriate compensation resulting from the proposed revisions. Coordinate Review of change orders and Supplemental agreements with the DOA Airport Project Manager (APM) for acceptance and concurrence regarding grant assurances and eligibility prior to execution.

h. Based upon ENGINEER's on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules, determine the amounts owed to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts.

i. Coordinate with subconsultant providing materials testing for the project. Task includes coordination on scheduling for testing, review of reports generated by testing firm, and general coordination on construction progress.

j. Conduct an inspection to determine if the Project is substantially complete and a final inspection to determine if the work has been completed in accordance with the contract documents and determine if each Contractor has fulfilled all of his obligations thereunder so that ENGINEER may recommend, in writing, final payment to each Contractor and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed). Develop and distribute punch-list inspection report to OWNER, Contractor, and DOA.

4. **Project Closeout:** ENGINEER will provide the following Project Closeout services:

a. Prepare for OWNER a set of reproducible record prints of drawings showing those changes made during the construction process, based upon the marked-up prints, drawings and other data furnished by Contractor(s) to ENGINEER and which ENGINEER considers significant.

b. Preparation of Final Engineer's Report of Construction. The final report shall be in accordance with DOA's AV-204, *Engineer's Construction Report Outline*.

c. Compilation and submittal of closeout documentation per DOA requirements.



Special Services

The ENGINEER will provide the Special Services listed below and in accordance with Section II of the General Provisions of the Contract for Professional Services, April 21, 2021.

1. **Full-Time Construction Observation:** Observation of construction by Resident Project Representative (RPR). Construction observation is based on the construction contract duration for Phases 2 & 3. Phase 1 includes CCTV pipe inspection and testing for contaminated soils, neither of which should require observation by the RPR. The total duration for Phases 2 & 3 combined is 130 days. Construction observation is expected to consist of 19 weeks at 50 hours per week, plus the pre-construction conference and post-construction inspections. Duties, responsibilities, and limitations of authority of the Resident Project Representative shall be in accordance with Section IV of the General Provisions of the Contract for Professional Services.

It is anticipated that RPR will be fulfilled by a WK Dickson employee as noted on the Attachment 'A' man hour estimate and will be billed on an **Hourly Not-to-Exceed** basis.

2. **Quality Assurance (QA) Testing:** Provide quality assurance testing in accordance with the contract specifications and the testing criteria contained therein. Quality assurance testing will include inspection and testing of soils, crushed aggregate base course (CABC), concrete, and asphalt paving. The APM will be made aware of any failing tests when they occur.

Quality Assurance Testing will be provided by ECS Southeast, LLP, as a subconsultant to WK Dickson. ECS's proposal is included in Attachment 'D'.

DELIVERABLES

The ENGINEER will provide the following project deliverables to the OWNER and DOA:

1. PDF copy of Pre-Bid meeting minutes and attendance sheet.
2. Certified Bid Tabulation and Recommendation of Contractor Award.
3. Non-collusion affidavit
4. Sub-contractor list.
5. Released for Construction Plans and Contract Documents (PDF and one hard copy for owner).
6. Signed NTP for construction from OWNER.
7. LOI to subcontract



8. Determination letter for FAA Form 7460
9. PDF copy of progress meeting minutes and attendance sheets.
10. RPR inspection reports (as requested by APM).
11. Partial Waiver of Liens (if applicable)
12. Record Drawings (PDF).
13. All items required in the applicable sections of DOA's AV-100, AV-101, AV-102 & AV-103 checklists.

FEE SCHEDULE

The above services shall be provided and billed according to the below Fee Schedule:

Basic Services

Project Management & Grant Administration	Lump Sum	\$25,686
Bidding	Lump Sum	\$13,166
Construction Administration	Lump Sum	\$99,767
Project Closeout	Lump Sum	\$17,593

Special Services

Full-Time Construction Observation	NTE	\$121,799
<u>Quality Assurance (QA) Testing (Sub – ECS)</u>	<u>NTE</u>	<u>\$23,400</u>

Total **\$301,411**

The total fee of all work is in the amount of **\$301,411** and is summarized in Attachment 'A'. Miscellaneous additional work required but not contained in the above scope of services will be paid for in accordance with the current rate schedule at that time and will be subject to prior approval by the OWNER.



E-VERIFY

The Contractor and any of its subcontractors must comply with the requirements of the North Carolina General Statutes, if applicable, which require certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies.

All other provisions of the Contract for Professional Services dated April 21, 2021 shall remain in full force and effect and unmodified other than as noted herein.

Requested By:

WAYNE COUNTY

By: _____

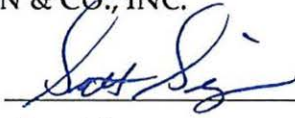
Typed Name: Craig F. Honeycutt

Title: County Manager

Date: _____

Accepted By:

W.K. DICKSON & CO., INC.

By: 

Typed Name: Scott Sigmon

Title: Vice President

Date: 7-8-2021

ATTACHMENTS

- A. Man-hour Summary
- B. Project Budget
- C. Project Schedule
- D. Sub-Consultant Proposal – QA Testing

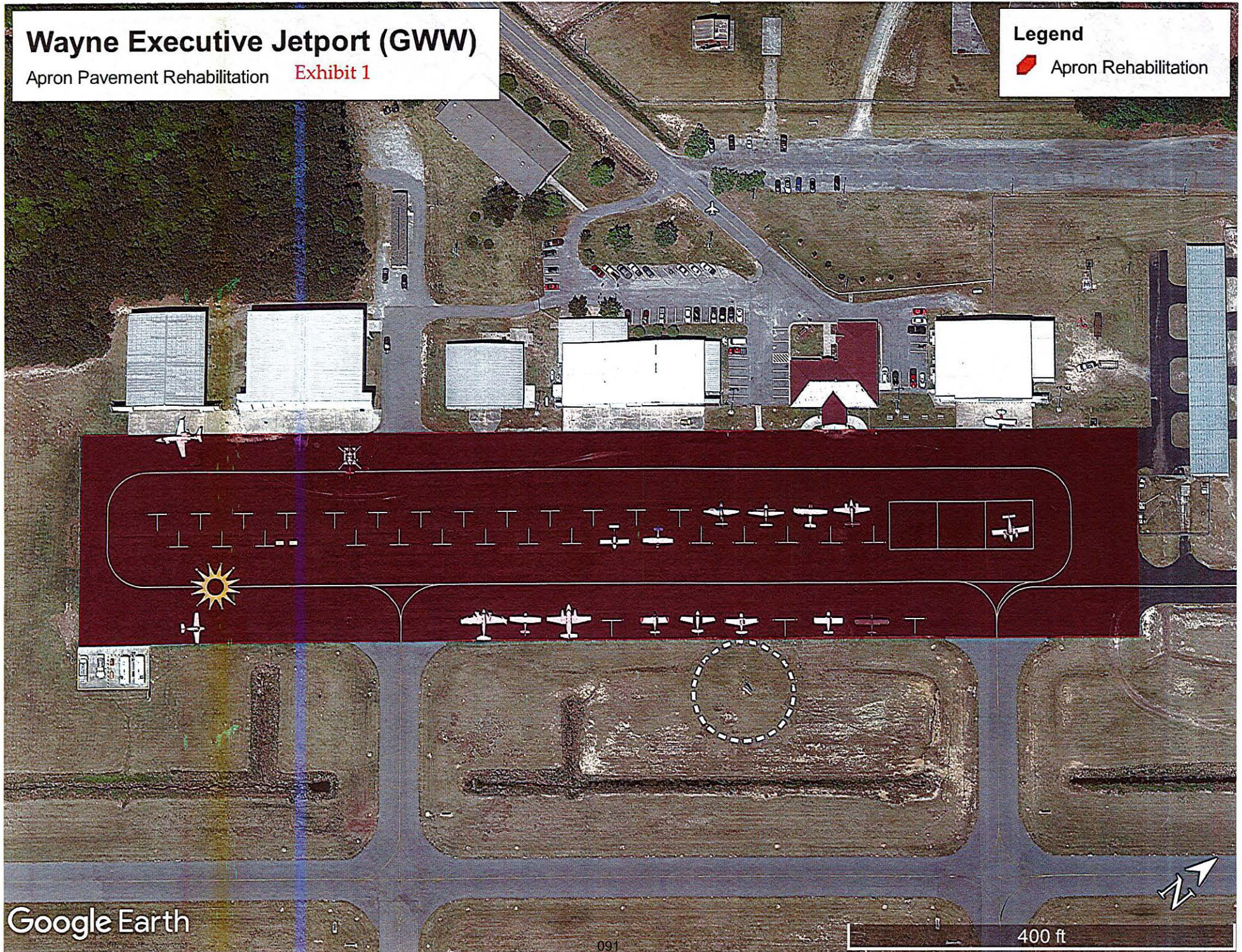


Wayne Executive Jetport (GWW)

Apron Pavement Rehabilitation **Exhibit 1**

Legend

 Apron Rehabilitation



Google Earth

091

400 ft

ATTACHMENT 'A'

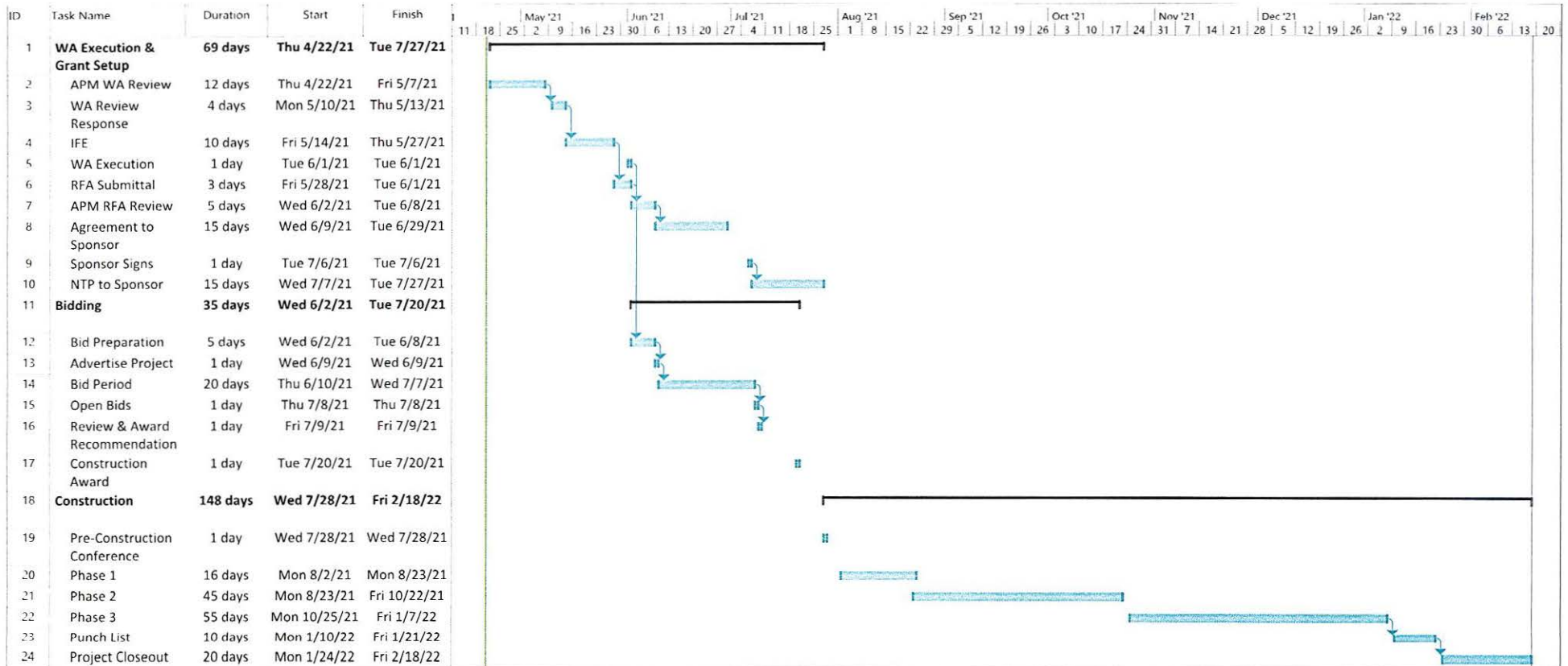
PROJECT DESCRIPTION: GWW: WA71 - Apron Pavement Rehabilitation (Bidding & Construction)				DATE PREPARED: 5-27-21			AVIATION NUMBER:	
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.				TIP NUMBER:			WBS NUMBER:	
TASK NUMBER	PHASE AND TASK DESCRIPTION	Employee Classifications						SUB-TOTAL
		Principal	Senior Project Manager	Project Manager	Senior Project Engineer	Senior Designer	Construction Observer	
	Basic Services							
	1. Project Management							
i	Project Formulation & Scope Development	1.00	1.00	8.00				10.00
ii	Work Authorization Development & Review & IFE Coord	1.00	1.00	12.00				14.00
iii	Grant Application			2.00			1.00	3.00
iv	Grant Modification to Add Construction Cost			2.00			1.00	3.00
v	Grant Reimbursements (Assumes 5)			8.00			16.00	24.00
vi	Grant Closeout			8.00			2.00	10.00
vii	Project Schedule & Budget Development and Periodic Update			8.00			2.00	10.00
viii	Project Management (1 hrs / week for 9 months)	1.00	1.00	36.00			9.00	47.00
ix	Owner / DOA Coordination		1.00	8.00				9.00
x	Subconsultant Coordination (scoping, contract, & monthly invoicing)			8.00			4.00	12.00
	Task Subtotals	3.00	4.00	100.00	0.00	0.00	0.00	142.00
	2. Bidding:							
i	Update front-end specs in preparation for Bidding		1.00	2.00			4.00	7.00
ii	Coordination with DOA for Minority Go's			1.00				1.00
iii	Bid Advertising and document distribution			1.00			2.00	3.00
iv	Conduct Pre-Bid Conference (prep, attendance, & minutes)			8.00	5.00			13.00
v	Contractor questions and addenda		2.00	4.00	8.00	4.00	2.00	20.00
vi	Bid Opening			3.00				3.00
vii	Bid Tabulation and analysis of bids			2.00			2.00	4.00
viii	Recommendation of Award	1.00		1.00				2.00
ix	Preparation of Contract Documents	1.00		2.00	2.00		4.00	9.00
x	Preparation of Released for Construction Plans			2.00	4.00	8.00		14.00
	Task Subtotals	2.00	3.00	26.00	19.00	12.00	0.00	76.00
	3. Construction Administration (150 Days Total)							
i	Preconstruction Conference (Prep, attendance & minutes)			5.00	10.00		2.00	17.00
ii	General Construction Administration (4 hours/week @ 22 weeks)	4.00	4.00	40.00	85.00			136.00
iii	Sub-Contractor Pre-qualification Verification			1.00			2.00	3.00
iv	Bi-Monthly Progress Meetings & Site Visit (12 Meetings)	4.00	4.00	30.00	56.00			134.00
v	Shop Drawing Review			4.00	40.00			64.00
vi	Clarifications / RFI Review / Bulletin Drawings	1.00	2.00	8.00	20.00	20.00		71.00
vii	Change Orders / Supplemental Agreements	1.00	2.00	12.00	8.00			23.00
viii	Contractor Pay Requests (Assumes 6)			24.00	6.00		8.00	38.00
ix	Subconsultant Coordination (scheduling, report review, const. coord.)			20.00	4.00		8.00	32.00
x	Substantial Completion Inspection & Issuance of Punch List			5.00	8.00			13.00
xi	Final Inspection			5.00	8.00			13.00
	Task Subtotals	10.00	12.00	154.00	288.00	60.00	0.00	544.00
	4. Project Closeout							
i	Record Drawings		2.00	4.00	12.00	40.00		58.00
ii	Final Engineer's Construction Report		1.00	8.00	20.00	2.00		31.00
iii	Construction Closeout Documentation	1.00	1.00	2.00	8.00	2.00	2.00	16.00
	Task Subtotals	1.00	4.00	14.00	40.00	44.00	0.00	105.00
	Special Services							
	1. Full-Time Construction Observation							
i	Pre-Construction Conference					8.00		8.00
ii	130 Calendar Days (Phases 2 & 3 only; 19 weeks @ 50 hours/week)					950.00		950.00
iii	Post Construction Meetings Coordination					8.00		8.00
	(Note: Loaded billing rate for RFR will be \$114.67/hour. Overtime will be billed at the regular rate.)							
	Task Subtotals	0.00	0.00	0.00	0.00	0.00	966.00	0.00
	2. Quality Assurance (QA) Testing							
i	QA Testing (Sub - See ECS Proposal)							
\$23,400.00								
	TOTAL MANHOURS/CATEGORY:	16.00	23.00	294.00	347.00	116.00	966.00	71.00
	RATES PER HOUR:	\$80.56	\$68.60	\$65.18	\$55.92	\$44.33	\$36.05	\$29.74
	PAYROLL BURDEN:	\$1,288.96	\$1,577.80	\$19,162.92	\$19,404.24	\$5,142.28	\$34,824.30	\$2,111.54
	TOTAL WORK HOURS:	1833.00						
	TOTAL PAYROLL BURDEN:	\$83,512.04						
	GENERAL OVERHEAD @ 186.02 %	\$155,349.10						
	SUBTOTAL:	\$238,861.14						
	COMPENSATIVE FEE @ 11 %	\$26,274.73						
	Cost of Capital @ 0.61 %	\$509.42						
	TOTAL:	\$265,645.29						
	DIRECT EXPENSES:	\$12,366.02						
	PRIME GRAND TOTAL:	\$278,011.31						
	Sub Consultant TOTAL:	\$23,400.00						
	GRAND TOTAL:		\$301,411.00					
								</

DIRECT EXPENSES					
PROJECT DESCRIPTION: GWW: WA#1 - Apron Pavement Rehabilitation (Bidding & Construction)					
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.					
DATE PREPARED: 5-27-21					
GENERAL PROJECT	ITEM	QTY	DESCRIPTION	UNIT COST	
	Travel:				
	Project Management				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.560	\$0.00
		0 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	0 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.00
		0 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$0.00
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Project Management & Grant Administration Total				\$0.00
	Bidding				
	Site Visit (Roundtrip Raleigh to GWW)	2 Trip(s) @	124 miles @	\$0.560	\$138.88
		50 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$4.50
	Printing	120 11"x17" Xerox Copies	1 sheets @	\$0.15	\$18.00
		18 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$50.76
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Bidding Total				\$212.14
	Construction Administration				
	Site Visit (Roundtrip Raleigh to GWW)	15 Trip(s) @	124 miles @	\$0.560	\$1,041.60
		50 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$4.50
	Printing	10 11"x17" Xerox Copies	1 sheets @	\$0.15	\$1.50
		10 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$28.20
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Construction Administration Total				\$1,075.80
	Project Closeout				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.560	\$0.00
		20 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$1.80
	Printing	0 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.00
		18 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$50.76
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Project Closeout Total				\$52.56
	Full-Time Construction Observation				
	Site Visit (Roundtrip Raleigh to GWW)	21 Trip(s) @	124 miles @	\$0.580	\$1,510.32
	Local Mileage (GWW to lodging (Goldsboro))	76 Trip(s) @	10 miles @	\$0.580	\$440.80
	Hotel (4 nights/week @ 19 weeks)	76 Nights	1 per night	\$80.00	\$6,080.00
	Meals / Per Diem*	76 Days @	1 per day	\$39.40	\$2,994.40
		0 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	0 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.00
		0 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$0.00
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Full-Time Construction Observation Total				\$11,025.52
	*Meals / Per Diem included for overnight stays only.				
	TOTAL				\$12,366.02

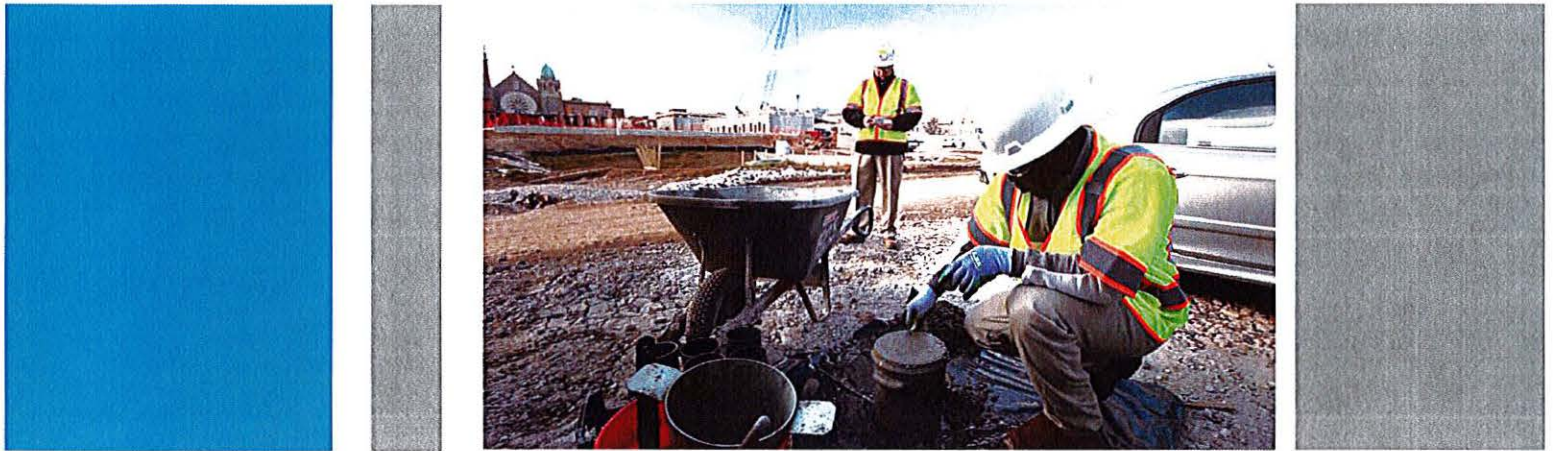
**WAYNE EXECUTIVE JETPORT
PROGRAM BUDGET
APRON PAVEMENT REHABILITATION (BIDDING & CONSTRUCTION)
STATE PROJECT No. 36244.31.6.1**

	Project Budget
(A101) ADMINISTRATIVE EXPENSES	
Administrative (Bid Advertisement)	\$ 989.00
SUBTOTAL	\$ 989.00
(A102) PRELIMINARY ENGINEERING, TESTING	
-	\$ -
SUBTOTAL	\$ -
(A103) PROPERTY ACQUISITION	
-	\$ -
SUBTOTAL	\$ -
(A104) ENGINEERING SERVICES BASIC FEES	
Project Management & Grant Administration (WA #1)	\$ 25,686.00
Bidding (WA #1)	\$ 13,166.00
Construction Administration (WA #1)	\$ 99,767.00
Project Closeout (WA #1)	\$ 17,593.00
SUBTOTAL	\$ 156,212.00
(A105) PROJECT INSPECTION, QUALITY ASSURANCE, TESTING, OTHER	
Full-Time Construction Observation (WA #1)	\$ 121,799.00
QA Testing (WA #1)	\$ 23,400.00
SUBTOTAL	\$ 145,199.00
(A106) CONSTRUCTION AND PROJECT IMPROVEMENT COST	
Apron Pavement Rehabilitation Construction	TBD
SUBTOTAL	\$ -
(A108) MISCELLANEOUS EXPENSES	
-	\$ -
SUBTOTAL	\$ -
GRAND TOTAL	\$ 302,400.00
Funding:	
Federal Grant	\$ -
State Grant	\$ 272,160.00
Local Match	\$ 30,240.00

ATTACHMENT 'C'



Project: GWW - Apron Rehab Date: Wed 4/21/21	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			



ECS Southeast, LLP

Proposal for Construction Materials Testing Services



WAYNE EXECUTIVE
JETPORT

Wayne Executive Jetport – Apron Pavement Rehab – QA Testing Services

240 Aviation Road
Pikeville, NC 27863

ECS Proposal Number 22:25007

April 5, 2021



ECS SOUTHEAST, LLP

Geotechnical • Construction Materials • Environmental • Facilities

"Setting the Standard for Service"

NC Registered Engineering Firm F-1078
NC Registered Geologists Firm C-406
SC Registered Engineering Firm 3252

April 5, 2021

Jason L. Elliot, P.E.,
Project Manager
WK Dickson & Co. Inc.
720 Corporate Center Dr.
Raleigh, NC 27607

ECS Proposal # 22.25007

Reference: Wayne Executive Jetport – Apron Pavement Rehab – QA Testing Services
240 Aviation Road
Pikeville , NC 27836

Mr. Elliott,

ECS Southeast, LLP (ECS) appreciates this opportunity to submit this proposal for construction materials testing (CMT) services for the above-referenced project. This proposal reviews our understanding of the project information, outlines our proposed scope of services, and presents our fee estimate—together with the applicable schedule of unit rates for this project.

Our considerable experience with similar projects will help us provide efficient, cost-effective construction observation, testing, and engineering consulting services. Also, our automated Field Reporting and Electronic Distribution (FRED) system can provide an efficient reporting of field and laboratory activities as discussed later.

SCOPE OF SERVICES

We propose to provide qualified engineers and engineering technicians to perform the requested services. Our proposed scope of service is based on the information provided by the client and experience with similar projects. The following reporting, testing and inspection services may be requested on this project:

Earthwork/Soils (FAA P-152) / (FAA P -209)

- Observe the contractor proofroll the apron subgrade to identify that unstable soil have been removed, or repaired in-place.
- Conduct laboratory tests on proposed engineered fill soils (ASTM D-422, ASTM D-1140, ASTM D-698, and ASTM D-1557).
- Perform in-place density testing of fill materials to verify the percent compaction/in-place dry density complies with the project geotechnical report.
- Check the compaction of the trench backfill soils for utilities.
- Check compaction and thickness of ABC stone base course.

Concrete (FAA- P-610)

- Collect and review concrete batch tickets to confirm compliance with the approved mix design(s).
- Observe reinforcing steel prior to concrete placement to confirm bar size, grade of steel, lap splices, clearances, support methods, and cleanliness.
- Anchor bolts shall be observed prior to concrete placement to confirm proper placement and embedment.
- Document general curing procedures.
- If extreme weather conditions are apparent, document that hot or cold weather procedures are followed
- Visually check the concrete in each truck as it arrives on site for proper slump and observe general placement procedures.
- Sample and test plastic concrete to include slump tests, air content, unit weight of lightweight concrete, and temperature.
- Facilities for storage of field curing test samples and initial curing should be provided by the contractor
- Cast and cure 4 by 8 inch concrete cylinder test specimens for compressive strength testing per specifications.
- Deliver test specimens to the ECS laboratory within 24 hours after casting.
- Laboratory curing, compressive strength testing and report of concrete cylinder test specimens.

Paving (FAA P-401)

- Observe proofrolling of subgrades, and suggest and observe corrective action at excessively soft areas prior to placement of subbase course.
- Observe placement of subbase course and perform appropriate in-place density tests as directed by specifications.
- Observe placement, rolling operations and temperature of paving mixture at time of placement.
- Perform asphalt cores to document asphalt thickness and density in our laboratory.
- Provide documentation of events in the field and notify the appropriate persons upon recognition of deficiencies.

Understanding CMT Services

CMT services are performed to help provide the project's contractors, designers, owners, and local code officials some indication of the level of compliance obtained by the installing contractors with the project specification. These services are provided at periodic intervals which typically are defined by the project specifications and on some occasions by the applicable building code. Test locations for most materials, i.e., soils, concrete, and fireproofing, are generally based upon random selection; as such not all materials incorporated into a construction project are tested or observed.

The greater the testing frequency, the greater the confidence level that the test results are representative of other untested areas, however, no amount of testing can assure 100% compliance. Testing and observation services provided by ECS do not relieve the installing contractors from their obligation to install all materials in accordance with the applicable project plans and specifications. ECS makes reasonable effort to test in accordance with the applicable project requirements and to identify areas of materials that may not comply with the project specifications. However, due to the periodic and random nature of our testing, we cannot guarantee that all materials have been installed in accordance with the specifications.

The responsibility to correct or remediate non-complying conditions, even non-complying conditions discovered after testing or during subsequent phases of construction remains solely with the installing contractors.

Communications

To expedite the timely distribution of our daily reports, our field personnel utilize wireless hand-held technology to collect, process, and return data to our Wilmington office. Our use of this powerful technology typically facilitates electronic distribution of our reports within approximately **24 hours**. This enhanced reporting technology allows us to simultaneously communicate our testing data with all project team members.

We anticipate our services will be needed on a full-time basis during earthwork and foundation installation and typically on an on-call basis thereafter. **The appropriate contractor or owner representative should contact our scheduling coordinator to provide the appropriate level of staffing to meet the project requirements; the direct phone number is 252-751-9541. All scheduling requests must be made prior to 3 pm the day before the testing is needed so that the proper personnel may be scheduled for the required inspection task.** Each scheduling request will be assigned a work order number so that the scheduled testing and inspection is documented. We also ask that we be provided with one full set of up-to-date project drawings and specifications prior to starting work on this project.

ECS will transmit reports by e-mail (and up to three hard copies via U.S. Mail, if requested). Please list those to whom the reports should be sent and provide their e-mail addresses or mailing addresses, as appropriate, on the attached Proposal Acceptance Form.

FEES/COST OF SERVICES

Based upon the scope of services and our fee schedule, ECS estimates that our services for this project will be on the order of **\$23,400.00**. A cost estimate is attached. ECS will invoice for our services on a unit-rate basis in accordance with the unit rates provided in the attached Project Fee Schedule. Invoices will be submitted on a monthly basis—typically on or about the 10th day of each month.

Our estimated cost provided does not constitute a lump-sum or not-to-exceed price for our services. Additional visits, re-inspections and unanticipated scopes of services may be required and will be invoiced in accordance with the attached fee schedule.

At the time of this proposal, a construction schedule was not available, and this cost estimate is based on our assumption of the construction schedule considering the construction drawings and specifications provided. The actual cost may be more or less than our cost estimate and will depend on the duration of construction and the frequency of testing scheduled by the general contractor. Should a defined construction schedule and detailed scope of services, we would be happy to prepare a more defined cost estimate. Should the construction schedule change and/or change in the scope of services differ from the proposed schedule or supplied schedule and scopes, our estimate will be revised utilizing the enclosed unit rates within this proposal. ECS will notify you of any changes in such schedule and/or scope of services prior to executing our services. ECS will invoice only the actual costs of services expended.

AUTHORIZATION

~~If the scope of work as outlined above and the attached Terms and Conditions are acceptable to you, please sign the attached Proposal Acceptance Form and return one copy of the Proposal Acceptance Form to ECS. Please note that the attached Terms and Conditions of Service are incorporated herein by reference and are an integral part of this agreement between us.~~

~~Alternatively, you could issue a letter of acceptance or purchase order. If you opt to do so, ECS would ask that you include the proposal number and date hereof on such documents in order to incorporate this proposal by reference.~~

~~By signing the Proposal Acceptance Form or by referencing this proposal in other documents intended to authorize ECS to proceed with the scope of services described above you are also accepting the Terms and Conditions of Service and making this proposal the agreement. This proposal is valid for a period of sixty (60) days; beyond that date it may be necessary to revise our schedule or fee.~~

~~Fully completing and signing the attached Proposal Acceptance Form will provide formal authorization for ECS to enter the site and perform the above work, as well as providing proper invoicing instructions and distribution lists for reports and correspondence.~~

April 5, 2021

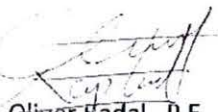
ECS SOUTHEAST, LLP

Please provide any specific instructions or details not covered in this proposal on the attached Proposal Acceptance Form. Please note we have provided a place to for you to enter invoicing instructions and report distribution.

We look forward to the opportunity to work with you on this project and hope to serve as your consultant in the future. If you have questions, or if we can be of additional service, please contact us at (252) 751-9541.

Respectfully submitted,

ECS SOUTHEAST, LLP



Oliver Badal, P.E.
Group Manager



Winslow Goins, P.E.
Principal Engineer

Attachments: Fee Estimate
ECS Fee Schedule 2021
~~Proposal Acceptance Form~~
~~ECS Terms and Conditions of Service~~

									
FEE ESTIMATE									
CONSTRUCTION MATERIALS TESTING SERVICES									
Wayne Executive Jetport - Apron Pavement Rehab - QA Testing Services									
ECS Proposal No. 22.25007									
Field Services:				Quantity		Unit Rate		Cost	
Field Technician									
Earthwork (Grading/Storm)		15 visits	@	8 hours/visit	120 hours	@	\$50.00 / hour	\$6,000.00	
Concrete (Slab /sidewalk)		5 visits	@	8 hours/visit	40 hours	@	\$50.00 / hour	\$2,000.00	
ABC Stone/Pavement Subgrades		10 visits	@	8 hours/visit	80 hours	@	\$50.00 / hour	\$4,000.00	
Pavement Observations		5 visits	@	8 hours/visit	40 hours	@	\$50.00 / hour	\$2,000.00	
Cylinder Pickups		3 visits	@	2 hours/visit	6 hours	@	\$50.00 / hour	\$300.00	
Sample Pickups		1 visits	@	2 hours/visit	2 hours	@	\$50.00 / hour	\$100.00	
Project Manager:									
Proofrolls		3 visits	@	5 hours/visit	15 hours	@	\$105.00 / hour	\$1,575.00	
Mileage (round trip):		42 visits	@	80 miles/visit	3360 miles	@	\$0.56 / mile	\$1,881.60	
Field Services Subtotal:								\$17,856.60	
Laboratory Testing:				Quantity		Unit Rate		Cost	
Standard Proctor:					2 samples	@	\$105.00 / sample	\$210.00	
Compressive Strength of Concrete Cylinders :					5 sets(6 Cyl)	@	\$25.00 / cylinder	\$750.00	
Laboratory Testing Subtotal:								\$960.00	
Equipment Expenses:				Quantity		Unit Rate		Cost	
Nuclear Density Gauge:					15 day(s)	@	\$60.00 / day	\$900.00	
Equipment Expenses Subtotal:								\$900.00	
Project Management/Report Review:				Quantity		Unit Rate		Cost	
Principal Engineer:		50 reports			12 hours	@	\$150.00 / hour	\$1,800.00	
Project Manager:		50 reports			12 hours	@	\$105.00 / hour	\$1,260.00	
Secretary:		50 reports			12 hours	@	\$50.00 / hour	\$600.00	
Project Management Subtotal:								\$3,660.00	
ESTIMATED TOTAL COST:								\$23,400.00	

**ECS FEE SCHEDULE 2021
CONSTRUCTION MATERIALS TESTING**

Soil or Materials Field Technician (Concrete, Soils, Masonry)	\$ 50.00/hour
Secretary	\$ 50.00/hour
QMS Certified NCDOT Technician	\$ 55.00/hour
Masonry Special Inspector (ICC Certified)	\$ 75.00/hour
Concrete Special Inspector (ICC Certified)	\$ 75.00/hour
Fireproofing Technician	\$ 75.00/hour
CWI/NDE Technician Level 2	\$ 95.00/hour
Project Manager	\$105.00/hour
Principal Engineer/Special Inspector	\$150.00/hour
MV-1 & MV-2 Forms	\$500.00/form
Transportation via company vehicle	\$ 0.58/mile
SWPP Weekly Inspections	\$300.00/visit

Note: Charges for engineering and technical personnel will be made for time spent in the field, in engineering analysis, in preparation and review of reports, and in travel to and from our office.

Overtime = OT rate will be calculated using the raw hourly salary rate and does not include overhead and fee and is only eligible when over 40 hours/week is performed on this specific project.

EQUIPMENT and LABORATORY

Curing Box fee	\$100.00 each
Standard Proctor (ASTM D-698) 4 inch mold	\$105.00 each
Modified Proctor (ASTM D-1557) 4 inch mold	\$145.00 each
Asphalt Density Determination	\$ 45.00/core
Atterberg Limits (LL & PL) Determination (ASTM D-4318)	\$ 70.00/test
Grain Size Analysis Test (ASTM D-422)	\$ 70.00/test
Moisture Content (ASTM D-2216)	\$ 10.00/test
Hardened Density of Pervious Cores	\$ 40.00/test
Testing of Cylinders, Core Specimens:	
Compressive strength of grout prisms	\$ 15.00 each
Compressive strength of masonry prisms	\$ 75.00 each
Compressive strength of mortar cubes	\$ 15.00 each
Compressive strength of concrete cylinders (large)	\$ 25.00 each
Compressive strength of concrete cores, (ASTM C-42)	\$ 50.00 each
Density Test Equipment (Nuclear Gauge/Sand Cone/Drive Tube)	\$ 60.00/day
Fireproofing Test Equipment	\$ 60.00/day
Floor Flatness Equipment	\$150.00/day
Ultrasonic Weld Testing Equipment	\$200.00/day
Core machine	\$100.00/day
Rental Equipment & Non-standard Supplies	Cost x 1.15

Note: The above charges will be made for tests and equipment operated by ECS SOUTHEAST, LLP personnel in addition to personnel charges already listed.

RESOLUTION NO. 2020- 78

RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY

WHEREAS, the City of Goldsboro owns certain real property at 621 Slaughter Street (Pin #3509127050); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of \$2,020.00 (Two Thousand Twenty Dollars and no/100) submitted by Cox Real Estate (Offeror); and

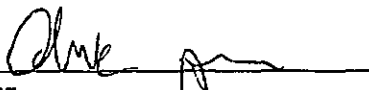
WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$101.00 (One Hundred One Dollars and No/100).

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City officials shall seek approval of the final sale from the Wayne County Board of Commissioners.
- 5) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror after concurrence from the Wayne County Board of Commissioners.
- 6) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 7) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this 16th day of November, 2020.


Mayor

Attest:


City Clerk

RESOLUTION NO. 2020- 44

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 211 S. Slocumb Street (Pin #3509141295); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$2,500.00 (Two Thousand Five Hundred Dollars and no/100) submitted by Imari Olliver (Offeror); and

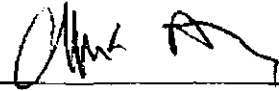
WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$125.00 (One Hundred Twenty Five Dollars and no/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby

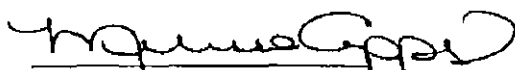
accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this 13th day of July, 2020.



Mayor

Attested by:



City Clerk

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-23: A RESOLUTION ACCEPTING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

WHEREAS, Wayne County is eligible to receive funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF) directly from the US Treasury Department currently estimated in the total amount of \$23,916,753, and has applied for and already received the first tranche of said funds in the amount of \$11,958,376.50; and

WHEREAS, all funding received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes, and must also be spent only for certain purposes specifically authorized by the CSLRF (including applicable regulations and guidance of the US Treasury Department), and also in compliance with the laws and applicable regulations of the State of North Carolina and

WHEREAS, in accordance with the foregoing, Wayne County must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for all CSLRF funds; and

WHEREAS, the Board of Commissioners is required to take formal action through the passage of this Resolution to formally approve the application for and formally accept the CSLRF funds.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wayne County as follows:

1. That the County Manager/County Attorney and County Finance Officer are designated and directed to take all actions deemed reasonably necessary on behalf of the Board of Commissioners to apply for, receive, and administer the CSLRF funds in accordance with all applicable federal and state laws, regulations, and guidance; and
2. That the previously submitted application for eligible CSLRF funding submitted by the County Manager and County Finance Officer on behalf of Wayne County is hereby ratified and approved; and
3. That all such CSLRF funding for which Wayne County is eligible which has been or will be distributed by the US Treasury Department and which is received by Wayne County is hereby accepted subject to all applicable federal and state laws, regulations, and guidance.

Adopted this 20th day of July, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

Grant Project Ordinance #3 for the County of Wayne Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the Board of Commissioners of the County of Wayne, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The County of Wayne has received the first tranche in the amount of \$11,958,376.50 of CSLRF funds. The total allocation is \$23,916,753.00, with the remainder to be distributed to the county within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

CSLRF Project	\$23,916,753
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Section 3: The following revenues are anticipated to be available to complete the project:

CSLRF Funds	\$23,916,753
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Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a quarterly basis.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to the Board of Commissioners.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the county, whichever occurs sooner.

Adopted this 20th day of July, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

Please join us to announce the...



A Regional Partnership with
GREENE, LENOIR, and WAYNE COUNTIES
and the **NC GLOBAL TRANSPARK**

TUESDAY, JULY 20, 2021 AT 1:00 P.M.

Lenoir Community College
Aerospace and Advanced Manufacturing Center Auditorium
3800 NC Highway 58 North, Kinston NC 28504



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