



TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager 

DATE: October 12, 2021

SUBJECT: Board of Commissioners Meeting – October 19, 2021

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, October 19, 2021 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

October 19, 2021 – 9:00 A.M.

Please silence your cellphone. **Cellphone use is prohibited in the Board of Commissioners Meeting Room.**

CALL TO ORDER – Chairman George Wayne Aycock, Jr

INVOCATION – Commissioner Joe Daughtery

PLEDGE OF ALLEGIANCE – Chairman George Wayne Aycock, Jr.

APPROVAL OF MINUTES – October 5, 2021

Pg. 4-8

DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS

1. Motion to Approve 2021 County National Family Literacy Day Proclamation. Pg. 9-11
2. Motion to Approve 2021 National First Responders Day in Wayne County Proclamation. Pg. 12
3. Update from Dr. H. Edward Croom, President of the University of Mount Olive.

UNFINISHED BUSINESS

1. Motion to Approve moving one monthly meeting of the Board of Commissioners to an afternoon meeting, as requested by Commissioner Bevan Foster.

9:30 A.M. PUBLIC HEARING

1. To Receive Public Comments on the proposed amendment to the Wayne County Subdivision Ordinance. *Each speaker will have a time limit of three (3) minutes.* Following the Public Hearing, the Board of Commissioners may take action on the proposed amendment. Pg. 13-15

CONSENT AGENDA

1. Application for Elderly or Disabled Exclusion. Pg. 16-17
2. Applications for Disabled Veteran Exclusion. Pg. 18-25
3. Applications for Present Use Value. Pg. 26-29
4. Applications for Property Tax Exclusion. Pg. 30-33
5. Budget Amendments Pg. 34-58
6. Motion to Approve the Recommendation of Award to Barbour Brothers Construction, Inc. for a Contract Amount of \$2,542,716.00 for the Wayne County Executive Jetport Apron Pavement Rehabilitation. Pg. 59-63
7. Motion to Approve the Petition to add North Landing Drive, Northfield Drive, and Northfield Place of North Landing, Stoney Creek Township, Wayne County, to the State Maintenance System. Pg. 64-69
8. Motion to Approve Sale of Surplus Property Upset Bid for 807 S. Slocumb Street, Goldsboro, N C, jointly owned with the City of Goldsboro, as requested by the City of Goldsboro. Pg. 70-79
9. Motion to Adopt Resolution #2021-36: A Resolution Adopting the Forty-First Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina. Pg. 80-91

10. Motion to Adopt Resolution #2021-37: A Resolution Authorizing Electronic Listing of Personal Property in Wayne County in Accordance with the Standards and Requirements Prescribed by the North Carolina Department of Revenue and Delegating Authority to provide for Electronic Listing of Personal Property to the County Tax Assessor pursuant to the Provisions of NCGS 105-310.1. Pg. 92-93
11. Motion to Approve the Policy for Design-Bid-Build with General Contractor Pre-Qualification for Wayne County, North Carolina. Pg. 94-102

NEW BUSINESS

1. Motion to Establish a Public Hearing on Tuesday, November 2, 2021, at 9:30 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina, regarding the proposed Voter District Plan for the Wayne County Board of County Commissioners. The purpose of the Public Hearing is to gather public comment and input on the proposed Board of Commissioners Voter Districts prior to consideration by the Board of County Commissioners. Pg. 103
2. Motion to Amend the Vaccination Policy passed by the Board of Commissioners on September 21, 2021, to consider including non-vaccinated employees, as requested by Commissioner Bevan Foster.
3. Motion to Approve the Design-Bid-Build with General Contractor Pre-Qualification Process for the new addition to the Carey A. Winders Detention Center Site, as recommended by the Wayne County Facilities Committee.
4. Motion to Approve TA Loving Company as the Construction Manager at Risk for the new combined DSS and Health Department Facility, as recommended by the Wayne County Facilities Committee.

COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

RECESS THE BOARD OF COMMISSIONER MEETING

1:00 P.M. - CHIEF DONALD M. GRAY BRIDGE DEDICATION CEREMONY – Pg. 104
New Hope Volunteer Fire Department, 583 Mark Edwards Road,
Goldsboro, North Carolina. (Refreshments will be served.)

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, October 5, 2021 at 9:04 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:00 a.m. with Assistant County Manager Chip Crumpler reviewing the agenda. He added the following:

- Industry Appreciation Month Proclamation under Special Presentations.
- Resolution #2021-35: Resolution Authorizing Health Department Recruitment and Retention Incentive Pay.

Assistant Finance Director Angie Boswell reviewed the Budget Amendments and answered questions from the board.

Staff Attorney Andrew Neal reviewed the surplus property sale.

Human Resources Director Ginger Moore reviewed Resolution #2021-32: A Resolution adopting the Fortieth Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina.

Department of Social Services Director Kimberly McGuire reviewed her request for a Position Classification and Pay Plan Study for the Department of Social Services.

Staff Attorney Andrew Neal reviewed the lease agreement with the Wayne County Board of Education for the new Fremont Elementary School.

Human Resources Director Ginger Moore reviewed Resolution #2021-35: A Resolution authorizing Health Department Recruitment and Retention Incentive Pay, and the appropriate budget amendment. Dr. Brenda Weis explained the need for the incentive pay. Staff Attorney Andrew Neal explained the legal aspects of the resolution and meeting regulations. Deputy Health Director Steve Mohr explained the use of COVID-19 funding. Commissioner Bevan Foster questioned if the \$5,000 bonus was enough, as he thought it would not solve the ongoing problem. Discussion amongst the Board, Mr. Moore, and Dr. Weis. Commissioner Antonio Williams recommended a pay study for the Health Department.

Discussion of Official Halloween Trick or Treat Night for 2021

Sheriff Larry M. Pierce discussed the official Trick or Treat designation for Halloween 2021. The City of Goldsboro is celebrating on the actual October 31, 2021 date, which is a Sunday. The Sheriff said nationally, many cities were celebrating on Friday. Clerk to the Board Carol Bowden reminded the Board and the Sheriff, the County has historically adopted the same schedule as the City to eliminate multiple days of Trick or Treating. Commissioner Antonio Williams objected to it being held on Sunday. Chairman George Wayne Aycock, Jr. stated the County would follow the City and recognize October 31, 2021 as the official night to go Trick or Treating.

Recess the Board of Commissioners Meeting

At 8:51 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Joe Daughtery gave the invocation.

Pledge of Allegiance

Commissioner Chris Gurley led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on September 8, 2021 and September 21, 2021.

Discussion/Adjustment of Agenda

Assistant County Manager Chip Crumpler made the following adjustments to the agenda:

- Industry Appreciation Month Proclamation under Special Presentations.
- Resolution #2021-35: Resolution Authorizing Health Department Recruitment and Retention Incentive Pay under the Consent Agenda.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved and authorized the adjusted agenda.

Motion to Approve 2021 Breast Cancer Awareness Month Proclamation

Chairman George Wayne Aycock, Jr. read the proclamation, attached hereto as Attachment A.

Upon motion of Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the 2021 Breast Cancer Awareness Month Proclamation.

Motion to Approve 2021 Fire Prevention Month Proclamation

Mr. Bruce Kearney read the proclamation, attached hereto as Attachment B.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the 2021 Fire Prevention Month Proclamation.

Motion to Approve 2021 Industry Appreciation Month Proclamation

Wayne County Development Alliance's Julie Graham read the Industry Appreciation Month Proclamation, attached hereto as Attachment C.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the 2021 Industry Appreciation Month Proclamation.

9:19 A.M. Public Hearing to To Receive Public Comments on the Requirements of the 2021 North Carolina Community Development Block Grant (CDBG) Program - Neighborhood Revitalization Grant Category.

Administrator David Harris explained the North Carolina Community Development Block Grant (CDBG) Program in the Neighborhood Revitalization Grant category to be used for housing assistance, including rehabilitation, clearance and reconstruction (replacement on site), and storm drainage improvements, including piping and ditching in the Rollingwood Community in Dudley, North Carolina, attached hereto as Attachment D.

As no one presented themselves for comment, the Public Hearing was closed at 9:29 a.m..

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved adopting Resolution #2021-33: A Resolution authorizing the filing of an application for the 2021 Community Development Block Grant Funding for a Neighborhood Revitalization Project.

Discussion of Sewer Issues

Facilities Director Kendall Lee discussed facilities repairs and numbers, as well as additional planned repairs. He answered questions from the Board and Commissioner Barbara Aycock requested to attend an October 11th meeting with the City that Mr. Lee would attend.

Motion to Issue a Written Authorization to Moseley Architects to proceed with full design services for a new Detention Center on the property adjoining the Carey A. Winders Detention Facility, and appropriate budget amendment, contingent upon County Attorneys' approval.

Commissioner Joe Daughtery explained the process recently reviewed at a Facilities Committee meeting.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approve to issue written authorization to Moseley Architects to proceed with full design services for a new Detention Center on the property adjoin the Carey A. Winders Detention Facility, and the appropriate budget amendment, contingent upon County Attorneys' approval.

Discussion of Possible Construction Delivery Methods for Proposed Detention Center Facility

Commissioner Joe Daughtery explained the two preferred methods of Construction Manager at Risk (CMAR) and Bid/Design/Build with pre-qualifying factors. The Board discussed the options and the Facilities Committee is to make a decision and bring it to the Board.

Discussion of County Commissioners' legal ability to set days and times for the Office of the Register of Deeds

County Attorney E. B. Borden Parker reviewed the memo, attached hereto as Attachment E, regarding the legal ability set days and times for the office of the Register of Deeds. Commissioner Bevan Foster asked Mr. Parker if he spoke to someone at the School of Government regarding the interpretation of the general statute related to the Board of Commissioners having the authority to set days and times for the Office of the Register of Deeds. Mr. Parker stated he had at the time the original motion was approved by the previous Board of Commissioners. Commissioner Foster stated the hours had been the same at the ROD since the courthouse had been open and he discussed the emergency provision in the motion. He claims the issue is because it is the ROD office and wants to make certain the Board makes decisions not just based on who the ROD is currently. Mr. Parker explained the emergency provision was designed to handle weather events and natural disasters. Commissioner Foster said the Board should be careful how things are written to avoid legal action.

Commissioner Chris Gurley asked the orientation of certain wording.

Commissioner Antonio Williams asked about the change in the bond amount. Commissioner Bevan Foster asked with the bond amount was changed and Mr. Parker stated he was not certain of the date. Chairman George Wayne Aycock, Jr. asked who pays the bond fee and Mr. Parker stated it was the County. Commissioner Foster asked again for the date the bond was changed and asked for the motion to be tabled.

Commissioner Joe Daughtery stated everything is not as sinister as it is being made. He said it was brought to the Board's attention that the bond was only \$10,000 and needed to be changed. Commissioner Foster again asked for the date the bond was changed. Chairman George Wayne Aycock, Jr. said other departments may need to be reviewed in regards to bond amounts.

Commissioner Chris Gurley asked what Commissioner Foster wanted tabled, as there was no motion on the floor. Commissioner Foster again asked to see the date the ROD's bond was changed.

Consent Agenda

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda, with Commissioner Antonio Williams abstaining from voting:

1. Applications for Elderly or Disabled Exclusion.
2. Applications for Present Use Value.
3. Budget Amendments
 - a. IT (Court) - #97
 - b. Health Dept. - #99
 - c. Health Dept. - #100
 - d. GWTA - #103
 - e. Health Dept. - #107
 - f. Facilities - #111
4. Motion to Adopt Resolution #2021-34: Approve Sale of Surplus Property Jointly owned with the City of Goldsboro; 400 & 402 Miller Avenue, Goldsboro, North Carolina, attached hereto as Attachment F.
5. Motion to Approve the Wayne County 2022 Holiday Schedule, attached hereto as Attachment G.
6. Motion to Adopt Resolution #2021-32: A Resolution Adopting the Fortieth Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina, attached hereto as Attachment H.
7. Motion to Approve a Position Classification and Pay Plan Study for the Department of Social Services, and the appropriate budget amendment, attached hereto as Attachment I.
8. Motion to Approve the Lease Agreement with the Wayne County Board of Education for the new Fremont Elementary School, attached hereto as Attachment J.
9. Motion to Adopt Resolution #2021-35: A Resolution Authorizing Health Department Recruitment and Retention Incentive Pay, attached hereto as Attachment K.

Motion to Approve a One-Year Lease of the Property located at 1320 W. Grantham Street, Goldsboro, North Carolina 27530 for a COVID-19 Vaccination Site, and appropriate budget amendment

Assistant County Manager Chip Crumpler explained the lease, attached hereto as Attachment L.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved the one-year lease of the property located at 1320 W. Grantham Street, Goldsboro, North Carolina, for a COVID-19 vaccination site, and appropriate budget amendment.

Public Comments

No one presented themselves for public comments.

County Manager's Report

Assistant County Manager Chip Crumpler had no comment.

Board of Commissioners Committee Reports

Commissioner Joe Daughtery had no comment.

Commissioner Barbara Aycock thanked everyone for the calls, concerns, and prayers during her husband's illness. She said it helped her get through the trying time and meant a lot, especially as she lost her sister-in-law the same day as her husband's surgery. She said her husband is doing well. Commissioner Aycock said she was glad the County was focusing on sewer issues and believed savings would be seen as the progress moves along. She thanked and Facilities Director Kendall Lee and said she appreciates his work on the issue.

Commissioner Bevan Foster had no comment.

Commissioner Chris Gurley stated he and several others attended the Economic Development luncheon and said Wayne County should be proud of what is being accomplished. He said a lot of great announcements were coming and believed industry is attracted to eastern North Carolina. He said the current Wayne County Development Alliance team was doing a good job bringing in good jobs and he hoped this would entice future generations to stick around. He asked Wayne County citizens, male and female, to consider serving their community as volunteer fire fighters. He said the decline in volunteers in Wayne County and eastern North Carolina is affecting the departments. Commissioner Gurley also discussed the "move over" law on North Carolina highways when utility, DOT, and emergency vehicles are on the side of the road.

Commissioner Antonio Williams discussed the Mount Olive building moratorium and suggested taking the matter to the state legislature. He said that part of the community needed help and he recommended setting meetings with Mt. Olive and the working group for sewer issues.

Commissioner Freeman Hardison, Jr. agreed with Commissioner Williams on the Mt. Olive sewer issue. He said COVID-19 booster shots are available but citizens needed to check guidelines first. He stated COVID-19 is still here and even vaccinated people are getting it, though hospitalizations are finally going down. He reminded everyone the Wayne County Regional Agricultural Fair is going on and for everyone to go out and have fun.

Chairman George Wayne Aycock, Jr. agreed with Commissioner Chris Gurley on the volunteer fire department needs. He said he attended the Friends of Seymour event at Langley Air Force Base and stated it was trying times for all branches of the service. He thanked the Board for allowing him to read the Breast Cancer Proclamation and encouraged everyone to support the Wayne County Fair.

Adjournment

At 10:22 a.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

**North Carolina
Wayne County**

2021 County National Family Literacy Day Proclamation

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking its 27th anniversary on November 1, 2021, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents and guardians have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read aloud storytimes, reading sessions, book drives, workshops and family activities at schools, libraries and community centers to encourage literacy; and

WHEREAS, *as many as one in six adults struggle with reading and writing*, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history and securing America's future through better education for children and adults; and

WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, the David Williams Chapter, Goldsboro, North Carolina is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE, the Wayne County Board of Commissioners does hereby proclaim November 1, 2021 as National Family Literacy Day in Wayne County and encourages our county to engage in programs and activities to make children and adults in Goldsboro the best readers in North Carolina.

Adopted this 19th day of October 2021.

Attest:

Chairman George Wayne Aycok, Jr.

Carol Bowden, Clerk to the Board

David Williams Chapter NSDAR

Literacy Promotion--Get Involved in Literacy!



Honor our Spirit of Partnership

- Seek out organizations in your community who work to promote literacy.
- Partner with them to provide educational supplies, coordinate volunteer efforts, or to raise funds to promote literacy in your community.
- Provide scholarships to adults studying to take the GED exam.
- Partner with other DAR committees to support your objectives together. Join with your chapter DAR Schools Chair to hold a book drive for one of the DAR supported schools, for example, or plan a chapter program with your chapter Women's Issues Chair about worldwide women's literacy rates.



Focus on Future Readers

- Mentor or tutor a child, an at-risk teen, or an adult learner.
- Teach English as a second language through classes or conversation sessions.
- Read to the blind or record books on tape.
- Read with your children and grandchildren.
- Provide books to hospitals, doctors offices, restaurants and other places with waiting rooms in your community.



Celebrate DAR's Commitment to Literacy

Promotion

- Publicize the widespread problem of illiteracy and the importance of literacy at all ages.
- Sponsor events for National Family Literacy Day on November 1 and encourage community and state officials to issue proclamations.

- Educate the public with brochures and other materials emphasizing the importance of being able to read.
- Sponsor programs encouraging parents to instill a love of reading in their children.
- Help publicize literacy programs to those in need.

**2021 NATIONAL FIRST RESPONDERS DAY IN WAYNE COUNTY
PROCLAMATION**

WHEREAS, Wayne County First Responders may be our family members, neighbors, friends, church members and co-workers who are trained as law enforcement officers, firefighters, emergency medical technicians and dispatchers to provide assistance in the time of our need; and

WHEREAS, Wayne County First Responders are the ones who show up in the face of danger and natural disaster because they are committed to serving others; and

WHEREAS, Wayne County First Responders have responded, witnessed and assisted in tragedies, heartbreaks, helplessness and disbelief that went unrecognized; and

WHEREAS, Wayne County First Responders do not have the ability to change the course of an event, but their skills and compassion can help make any situation better; and

WHEREAS, Wayne County First Responders are heroes who have performed miracles, supported others, and have given part of themselves, sometimes their lives, to save others.

NOW, THEREFORE BE IT RESOLVED, the Wayne County Board of Commissioners, I does hereby deem it an honor and pleasure to proclaim October 28, 2021 as

FIRST RESPONDERS DAY IN WAYNE COUNTY

on the occasion of honoring our First Responders for their honor, courage and sacrifice.

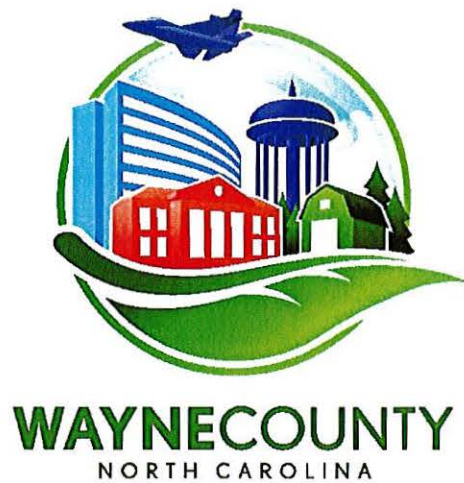
NOW, THEREFORE BE IT FURTHER RESOLVED, the Wayne County Board of Commissioners, pays special tribute to the family members of our Wayne County First Responders for their untold sacrifices and the support they give daily to ensure the safety of our community.

This the 19th day of October, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board



Wayne County Citizens
Public Hearing Notice

The Wayne County Board of Commissioners will conduct a public hearing Tuesday, October 19th, 2021 to consider a proposed amendment to the Wayne County Subdivision Ordinance. The hearing will be held at 9:30 am in the Wayne County Commissioners Meeting Room, Wayne County Courthouse Annex, 224 East Walnut Street, Goldsboro, NC. The item to be discussed:

A-20-01 – Amend the Wayne County Subdivision Ordinance by Adding Section 70-104(h)(4) to Require Secondary Access for Subdivisions With More Than 100 Lots With Limited Exceptions.

The public is invited to attend and speak at this hearing and/or submit any comments. Written comments before the meeting may be submitted to the Wayne County Planning Department, PO Box 227, Goldsboro, NC 27533 or berry.gray@waynegov.com. A full copy of the amendment may be obtained from the Planning Department by calling 919-731-1650.

Carol Bowden
Clerk to the Board

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: August 12, 2021

Re: Case A-20-01; Subdivision Ordinance Amendment, Secondary Access

Background: Over the past year, the Planning Board has been working on an ordinance amendment to address concern regarding larger scale subdivision developments with only one point of ingress and egress. Specifically, the Board has concern that in emergency situations, subdivisions will become inaccessible to emergency vehicles if the one access is blocked. At the direction of the Board of Commissioners, the Planning Board has worked with the development community to look at alternatives that would address the concerns of all involved.

Recommendation: The Planning Board recommends approval of the below amendment. Staff asks that the Commissioners hold a public hearing to receive public input prior to adoption.

Proposed Amendment:

Sec. 70-104 (h) (4) *Subdivision access.*

- a. Subdivision access to the external road system shall be based on the following:
 - i. All subdivisions or developments with more than 100 residential lots or units shall provide a second full service public access built to NC DOT standards.
 - ii. New subdivision or development proposals in which interconnection to an existing subdivision is proposed shall have another full service public access built to NC DOT standards if the cumulative number of lots or units is more than 100. Exception may be granted to those developments in which stubouts to adjacent property were approved and installed prior to the date of this revision.
 - iii. Additions to existing subdivisions or developments where the cumulative number of lots or units is more than 100 shall provide a second full service public access built to NC DOT standards.
 - iv. In lieu of providing a second full service access for subdivisions with 101 to 200 residential lots or units, the developer can opt to construct an emergency vehicle access or a wide access meeting the following standards.
 1. Emergency Vehicle Access Requirements

- a. Constructed of any unpaved all-weather surface with a drivable width of 20 feet minimum.
 - b. Designed so as not to promote use in non-emergency situations such as planted grass on the all-weather surface.
 - c. The Emergency Vehicle Access shall meet the requirements of Chapter 5 Section 503 of the North Carolina Fire Code and shall be reviewed and approved by the Wayne County Fire Marshal or designated representative.
 - d. Access shall be a minimum of 200' from the primary full service subdivision access.
 - e. Shall be designated as a minimum 30' easement. Easement shall be designated on the final plat as "emergency access only for all subdivision residents and emergency responders in the event the subdivision becomes inaccessible."
 - f. Shall not be gated or chained.
2. Wide Access Design Requirements
- a. The paved width of a vehicle access with no median or island shall be 24 feet wide and shall extend to the first internal intersecting street that does not dead end and in no case shall this street segment be no less than 200 feet in length and no more than 500 feet in length.
 - b. A divided entrance with a median or island separating a minimum 20' wide ingress lane from a minimum 20' wide egress lane will be acceptable. The median/island shall be a minimum of 10' wide but no more than 20' wide for the first 200' then taper to a 24' wide road segment to the next intersecting street that does not dead end.
 - c. The wide access design shall be approved by the NCDOT District Engineer or designated representative prior to Planning Board approval.
- v. This requirement for a second access whether emergency access, wide access or full service access may be waived for an additional 50 lots if evidence of the following is provided:
- 1. An additional access point is impractical due to topography, natural features, or limitations of the street pattern in the existing adjacent development, or
 - 2. An additional access point would not be permitted by NCDOT.

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: October 06, 2021
RE: Application for Elderly or Disabled Exclusion

Enclosed is a letter for property tax exclusion submitted by Sara Sasser parcel 3600762769. A full copy of the application is not enclosed since it contains income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1(a1).

SCE

Letter
Income

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of _____, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number 3600-76-2769			
Last Name of Applicant JASPER	First Name SARA	Middle Name G.	Date of Birth (MM-DD-YY) 4/16/37
Last Name of Spouse	First Name	Middle Name	Date of Birth (MM-DD-YY)
Residence Address 200 RAND Rd Goldsboro, NC 27530			
Mailing Address 200 RAND Rd Goldsboro, NC 27530			
E-mail Address			
Home Telephone Number (919) 735-7258	Work Telephone Number	Ext.	Cell Phone Number

Fill in applicable boxes:

☒ Yes ☐ No Is this property your permanent legal residence?

Addresses of secondary residences (if any):

☐ Yes ☐ No If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

N/A Addresses of spouse:

☐ Yes ☒ No Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

☐ Applicant ☐ Spouse and indicate current length of stay:

☒ Yes ☐ No Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner		%	Owner		%
Owner		%	Owner		%
Owner		%	Owner		%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: September 29, 2021

RE: Application for Disabled Veteran Exclusion

Enclosed is a letter for property tax exclusion submitted by Donna Jordahl-Monreal parcel 2671005863. A full copy of the application is not enclosed since it may contain income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

VA

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number

2671-00-5863

Last Name of Applicant	First Name	Middle Name	Date of Birth (MM-DD-YY)
<u>JORDAN-MONREAL</u>	<u>Donna</u>	<u>Louise</u>	<u>06-05-67</u>

Last Name of Spouse	First Name	Middle Name	Date of Birth (MM-DD-YY)
<u>Monreal</u>	<u>Juan</u>	<u>Demetrio</u>	<u>08-19-64</u>

Residence Address

210 Ingram Fields Dr.

City	State	Zip Code
<u>Goldsboro</u>	<u>N.C.</u>	<u>27530</u>

Mailing Address (if different from residence address)

City	State	Zip Code

E-mail Address

donna.juan29@yahoo.com

Home Telephone Number	Work Telephone Number	Ext.	Cell Phone Number
<u>(252) 521-4649</u>			<u>(252) 521-4649</u>

Fill in applicable boxes:

☒ Yes ☐ No ➤ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

☒ Yes ☐ No ➤ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

☐ Yes ☒ No ➤ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

☐ Applicant ☐ Spouse and indicate current length of stay: _____

☒ Yes ☐ No ➤ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner		%	Owner		%
Owner		%	Owner		%
Owner		%	Owner		%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: October 06, 2021

RE: Application for Disabled Veteran Exclusion

Enclosed is a letter for property tax exclusion submitted by Dottie Shipman parcel 2572533701. A full copy of the application is not enclosed since it may contain income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number

2572-53-3701

Last Name of Applicant

Shipman

First Name

Dottie

Middle Name

Ruth

Date of Birth (MM-DD-YY)

9-27-1956

Last Name of Spouse

Abdul-Hagg

First Name

Muhammad

Middle Name

Ali

Date of Birth (MM-DD-YY)

9-17-1953

Residence Address

802 S. Breazeale Ave

City

Mount Olive

State

NC

Zip Code

28365

Mailing Address (if different from residence address)

City

State

Zip Code

E-mail Address

Shipmands@aol.com

Home Telephone Number

919-920-7479

Work Telephone Number

Ext.

Cell Phone Number

919-920-7479

Fill in applicable boxes:

☒ Yes ☐ No ➤ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

☐ Yes ☐ No ➤ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

(Spouse deceased)

Addresses of spouse:

☐ Yes ☒ No ➤ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

☐ Applicant ☐ Spouse and indicate current length of stay:

☒ Yes ☐ No ➤ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner		%	Owner		%
Owner		%	Owner		%
Owner		%	Owner		%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: October 06, 2021
RE: Application for Disabled Veteran Exclusion

Enclosed is a letter for property tax exclusion submitted by James Grimes parcel 2587642397. A full copy of the application is not enclosed since it may contain income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of , NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number

2587-64-2397

Last Name of Applicant

Grimes

First Name

James

Middle Name

Garfield

Date of Birth (MM-DD-YY)

04-18-50

Last Name of Spouse

Grimes

First Name

Ernestine

Middle Name**Date of Birth (MM-DD-YY)**

11-02-55

Residence Address

110 Nancy Drive

City

Dudley

State

N.C.

Zip Code

28333

Mailing Address (if different from residence address)**City****State****Zip Code****E-mail Address**

jesus.is.knocking@att.net

Home Telephone Number

919-221-0284

Work Telephone Number

NA

Ext.**Cell Phone Number**

919-440-3912 (wife)

Fill in applicable boxes:☒ Yes ☐ No ➤ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

☒ Yes ☐ No ➤ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

☐ Yes ☒ No ➤ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle☐ Applicant ☐ Spouse and indicate current length of stay:☒ Yes ☐ No ➤ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner

%

Owner

%

Owner

%

Owner

%

Owner

%

Owner

%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: October 06, 2021
RE: Application for Disabled Veteran Exclusion

Enclosed is a letter for property tax exclusion submitted by Deborah Scott parcel 3612994224. A full copy of the application is not enclosed since it may contain income information. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),
Disabled Veteran Exclusion (G.S. 105-277.1C), or
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of **WAYNE**, NC

Year 2021

Instructions

Application Deadline: This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number

3612-99-4224

Last Name of Applicant

SCOTT

First Name

Deborah

Middle Name

LENA

Date of Birth (MM-DD-YY)

12-4-63

Last Name of Spouse

SCOTT

First Name

Randall

Middle Name

LEE

Date of Birth (MM-DD-YY)

1-12-57

Residence Address

290 LANCASTER

City

PIKEVILLE

State

NC

Zip Code

27863

Mailing Address (if different from residence address)**City****State****Zip Code****E-mail Address**

DeborahSCOTT70@YAHOO.COM

Home Telephone Number

919 735-0826

Work Telephone Number

919 722-1763

Ext.**Cell Phone Number**

919 705-4941

Fill in applicable boxes:

☒ Yes ☐ No ➤ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

☒ Yes ☐ No ➤ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

☐ Yes ☒ No ➤ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

☐ Applicant ☐ Spouse and indicate current length of stay:

☒ Yes ☐ No ➤ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner		%	Owner		%
Owner		%	Owner		%
Owner		%	Owner		%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: September 29, 2021

RE: Application for Present Use Value

Enclosed is a letter from Megan Phelps et al, parcel(s) 4 parcels, requesting approval for a late application for present use value. A full copy of the application is not enclosed since it contains income information. This property would have qualified for present use value for 2021 had a timely application been filed. The Board has the authority to approve late applications under G.S. 105-277.4.(a1).

Untimely Rec 3-11-2021

AV-5
Web
8-11

Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

County of Wayne, NC

Tax Year 2021

Full Name of Owner(s) <u>Megan L. Phelps Benjamin E. Casey Stephen G. Casey</u>					
Mailing Address of Owner <u>2300 N C 470</u>					
City <u>Lake Panasoffkee</u>	State <u>FL</u>	Zip Code <u>33538</u>			
Home Telephone Number	Work Telephone Number	Ext.	Cell Phone Number <u>352-278-0697</u>		

Instructions

Application Deadline: This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: www.dorn.com/downloads/CountyList.pdf. **DO NOT submit this application to the North Carolina Department of Revenue.**

- Office Use Only:

This application is for: (check all that apply)

☐ AGRICULTURE (includes Aquaculture)

☐ HORTICULTURE

☐ FORESTRY

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>3537986288</u>			<u>30.20</u>		<u>32.7</u>			<u>63</u>
<u>3537865700</u>			<u>30</u>					<u>30</u>
<u>3527972144</u>					<u>66.5</u>			<u>79.55</u>
<u>3527872800</u>								<u>14.57</u>

Comments:

Yes ☒ No ☐ Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County:

Parcel ID:

County:

Parcel ID:

IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: September 29, 2021

RE: Application for Present Use Value

Enclosed is a letter from Rask Associates LLC, parcel(s) 3508368898, requesting approval for a late application for present use value. A full copy of the application is not enclosed since it contains income information. This property would have qualified for present use value for 2022 had a timely application been filed. The Board has the authority to approve late applications under G.S. 105-277.4.(a1).

Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

Rec 9-16-21
Untimely

County of Wayne, NC

Tax Year 2022

Full Name of Owner(s)

RASK Associates LLC

COPY

Mailing Address of Owner

3741 US Highway 70 W

City

Coldsboro

State

NC

Zip Code

27530

Home Telephone Number

919-921-0119

Work Telephone Number

919-734-1191

Ext.

Cell Phone Number

919-921-0003

Instructions

Application Deadline: This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

Where to Submit Application: Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: www.dornc.com/downloads/CountyList.pdf. **DO NOT submit this application to the North Carolina Department of Revenue.**

- Office Use Only:

This application is for: (check all that apply)

☐ AGRICULTURE (includes Aquaculture)

☐ HORTICULTURE

☐ FORESTRY

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>3508368898</u>	<u>74</u>		<u>53.67</u>					

Comments:

☐ Yes ☒ No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County:

Parcel ID:

County:

Parcel ID:

IMPORTANT!

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

MEMORANDUM

TO: Craig Honeycutt, County Manager

FROM: Alan Lumpkin, Tax Administrator

DATE: September 29, 2021

RE: Application for Property Tax Exclusion

Enclosed is an application for property tax exclusion submitted by South Atlantic Conference of SDA parcel(s) 3543396866. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

APPLICATION for TAX YEAR 2021

COPY

Property Tax Exemption or Exclusion

COUNTY: Wayne

MUNICIPALITY: _____

Full Name of Owner(s): South Atlantic Conference Assoc. of SDA, Inc.

Trade Name of Business: Seven Springs Hispanic SDA Church

Mailing Address of Owner: 3978 Memorial Dr, Decatur, Ga 30032

Phone Numbers: Home: 404-792-0535 Work: 792-0535 Cell: 832-891-9482

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 3543396866 Address/Location: 301 W. Spring St, Seven Springs, NC

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| ☐ G.S. 105-275(8) | Pollution abatement/recycling | ☐ G.S. 105-278.5 | Religious educational assemblies |
| ☐ G.S. 105-275(17) | Veterans organizations | ☐ G.S. 105-278.6 | Home for the aged, sick, or infirm |
| ☐ G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | ☐ G.S. 105-278.6 | Low- or moderate-income housing |
| ☐ G.S. 105-275(20) | Goodwill Industries | ☐ G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| ☐ G.S. 105-275(45) | Solar energy electric system | ☐ G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| ☐ G.S. 105-275(46) | Charter school property | ☐ G.S. 105-278.7 | Other charitable, educational, etc. |
| ☐ G.S. 105-277.13 | Brownfields-Attach brownfields agreement | ☐ G.S. 105-278.8 | Charitable hospital purposes |
| ☒ G.S. 105-278.3 | Religious purposes | ☐ G.S. 131A-21 | Medical Care Commission bonds |
| ☐ G.S. 105-278.4 | Educational purposes (institutional) | ☐ Other: | _____ |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| ☒ G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| ☐ G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| ☐ G.S. 105-277.14 | Working waterfront property |
| ☐ G.S. 105-277.15A | Site infrastructure land |
| ☐ G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| ☐ G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: It's masonry (Brick) 4395 sq/ft 2 Building with sanctuary and fellowship room, kitchen & children room.

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: For religious purpose only

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): [Signature] Title: Pastor Date: 9/16/21

(All tenants of a tenancy Title: _____ Date: _____

in common must sign.) Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: _____ REASON FOR DENIAL: _____

MEMORANDUM

TO: Craig Honeycutt, County Manager
FROM: Alan Lumpkin, Tax Administrator
DATE: September 29, 2021
RE: Application for Property Tax Exclusion

Enclosed is an application for property tax exclusion submitted by Fremont Historical Museum parcel(s) 3605540420. This property would have qualified for exemption for 2021 under North Carolina law if a timely application had been filed. Since the application was filed after the close of the regular listing period, action by the Board is necessary to exempt this property. The Board has authority under G.S. 105-282.1.(a1).

APPLICATION for TAX YEAR 2021

COPY

Property Tax Exemption or Exclusion

COUNTY: Wayne

MUNICIPALITY: Fremont, N.C.

Full Name of Owner(s): Fremont Historical Museum and Preservation Soc. Inc

Trade Name of Business: Same

Mailing Address of Owner: P.O. Box 222

Phone Numbers: Home: _____ Work: _____ Cell: 919-222-8441

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 0043483 Address/Location: 112 Main Street, Fremont, N.C. 27830

Property ID #: _____ Address/Location: _____

Property ID #: _____ Address/Location: _____

Non-Deferment Exemptions and Exclusions—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- | | | | |
|--|--|--|-------------------------------------|
| ☐ G.S. 105-275(8) | Pollution abatement/recycling | ☐ G.S. 105-278.5 | Religious educational assemblies |
| ☐ G.S. 105-275(17) | Veterans organizations | ☐ G.S. 105-278.6 | Home for the aged, sick, or infirm |
| ☐ G.S. 105-275(18),(19) | Lodges, fraternal & civic purposes | ☐ G.S. 105-278.6 | Low- or moderate-income housing |
| ☐ G.S. 105-275(20) | Goodwill Industries | ☐ G.S. 105-278.6 | YMCA, SPCA, VFD, orphanage |
| ☐ G.S. 105-275(45) | Solar energy electric system | ☐ G.S. 105-278.6A | CCRC-Attach Form AV-11 |
| ☐ G.S. 105-275(46) | Charter school property | ☒ G.S. 105-278.7 | Other charitable, educational, etc. |
| ☐ G.S. 105-277.13 | Brownfields-Attach brownfields agreement | ☐ G.S. 105-278.8 | Charitable hospital purposes |
| ☐ G.S. 105-278.3 | Religious purposes | ☐ G.S. 131A-21 | Medical Care Commission bonds |
| ☐ G.S. 105-278.4 | Educational purposes (institutional) | ☐ Other: | _____ |

Tax Deferment Programs—Check the tax deferment program for which this application is made. ***These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.***

- | | |
|--|---|
| ☐ G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes |
| ☐ G.S. 105-275(29a) | Historic district property held as a future site of a historic structure |
| ☐ G.S. 105-277.14 | Working waterfront property |
| ☐ G.S. 105-277.15A | Site infrastructure land |
| ☐ G.S. 105-278 | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| ☐ G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing |

Describe the property: Storefront Property that was donated to
Fremont Historical Museum and Preservation Soc.

Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: We are hoping to remodel property
make Fremont Heritage Museum Addition

AFFIRMATION: I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): John C. Pappin, Jr. Title: President FHM&PS Date: 9-21-2021

(All tenants of a tenancy Title: _____ Date: _____

in common must sign.) Title: _____ Date: _____

The Tax Assessor may contact you for additional information after reviewing this application.

033

OFFICE USE ONLY: ☐ APPROVED ☐ DENIED BY: _____ REASON FOR DENIAL: _____



County of Wayne
Budget Amendment

#109

09/27/21
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE			Description	Decrease	Increase
Code Number	Project	String			
4908100 599110			Contingency - Capital Outlay		\$ 62,544.62
1104310 580010			Contra Acct - DSS	\$ 62,544.62	
1109840 598000			Transfers to 490		\$ 62,544.62

REVENUE		Description	Increase	Decrease
Code Number				
4908100 398100		Transfers from Other Funds - GF	\$ 62,544.62	

Totals \$ 125,089.24 \$ 125,089.24 \$ -

2. Reason(s) for the above request is/are as follows: To anticipate and obligate funds received from DSS for 2 sheriff vehicles.

[Signature]
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

Allison Speight by Ardie Boswell
Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval

[Signature]
Craig Honeycutt County Manager & Budget Officer
2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2021

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: September 27, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce

Submitted & Approved for Sheriff Pierce Sept 27, 2021

Re: Budget Amendment Request

The purpose of this budget amendment is to anticipate and obligate funds from the Wayne County Department of Social Services to pay for two sheriff's vehicles with equipment that are used by child support deputies. These funds will be added back to our current fiscal year allotment.



Wayne County Department of Social Services

301 N. Herman Street, Box HH, Goldsboro, NC 27530

Phone: (919) 580-4034 - Fax: (919) 731-1293

State Courier#: 01-15-33

WAYNECOUNTY
NORTH CAROLINA

October 1, 2021

TO: Allison Speight, CPA, CLGFO
County Finance Director

FROM: Vicky Hill, Business Officer 
Social Services

RE: Purchase of Fleet Cars for Child Support Enforcement Services FY 2021-2022

Social Services will provide reimbursement to the Sheriff's Department for the purchase of two vehicles to be used for Child Support Enforcement services as indicated in the annual services agreement.

In order to provide reimbursement to the Sheriff's Department and for Social Services to seek reimbursement via the 1571 monthly expenditure report, please provide an invoice for the costs of the two vehicles in the same manner as the quarterly payroll, fuel, uniforms, etc. Upon receipt of the invoice, Social Services will provide payment (line #1265301.549700) to the Sheriff's Department. Social Services will seek reimbursement following payment. The reimbursement rate is 66% federal and state funds and supporting documentation will be the invoice and the general ledger account history.

**County of Wayne
Budget Amendments**

114

09/30/21

Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Sheriff's Office be amended as follows:

EXPENDITURE

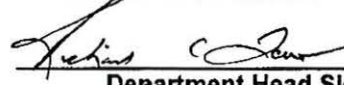
Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 544000	Service & Maintenance Contract		\$ 32,372.00
1104310 519000	Professional Services	\$ 32,372.00	

REVENUE

Code Number	Source of Revenue	Increase	Decrease
-------------	-------------------	----------	----------

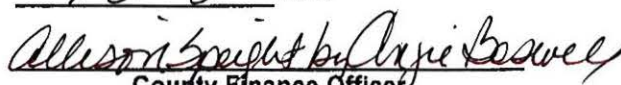
2. Reason(s) for the above request is/are as follows:

to properly allocate funds to purchase software in order to maintain sheriff's standards records for officers.


Department Head Signature
Sept 30, 2021

Endorsement

1. Forward, recommending approval/disapproval

10-8 2021

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: September 30, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce *Larry M. Pierce for Sheriff Pierce Sept 30, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to transfer funds into the appropriate line item to purchase software that will be used to maintain officer certification records as required by The North Carolina Sheriff's Education and Training Standards Commission. Funds were already allocated in our FY21-22 budget for this purchase.

Thank you for your consideration.

County of Wayne
Budget Amendments

115

09/29/21
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2020-2021

1. It is requested that the budget for Sheriff's Office be amended as follows:

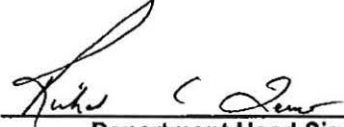
EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1104310 526100	C.O. - Controlled Substance	\$	217.89

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1104310 331700 CtlSb	Controlled Substance Tax	\$ 217.89	

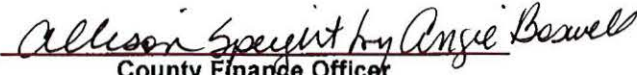
2. Reason(s) for the above request is/are as follows:



Department Head Signature
Sept 30, 2021

Endorsement

1. Forward, recommending approval/disapproval

10-8 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

10-8 2021


County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: 09/29/2021

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce *Larry M. Pierce for Sheriff Pierce Sept 30, 2021*

Re: Budget Amendment Request

The purpose of this budget amendment is to record money received for the Controlled Substance Tax from the NC Department of Revenue. This tax is an excise tax on unauthorized controlled substances (marijuana, cocaine, etc.), illicit spirituous liquor ("moonshine"), mash, and illicit mixed beverages. The tax is due by an individual who possesses an unauthorized substance upon which the tax has not been paid, as evidence by a stamp. After the tax is collected, the NCDOR disburses 75% to the local law enforcement agency that seized the controlled substance.

Julia Herring

From: Richard Lewis
Sent: Wednesday, September 22, 2021 1:57 PM
To: Larry Pierce; Chris Worth; Michael Dawson; Allison Speight; Janice Rice; Julia Herring; Sandra Blizzard; Craig Honeycutt
Subject: NC E-Pay Remittance Advice

\$217.89 deposit from N C Revenue.

Will need a budget amendment

-----Original Message-----

From: OSC.nc.payment@osc.nc.gov <OSC.nc.payment@osc.nc.gov>
Sent: Wednesday, September 22, 2021 11:42 AM
Subject: [External] - [SUSPICIOUS MESSAGE] NC E-Pay Remittance Advice

TO:
Wayne County Sheriffs Office

RE:
Direct Deposit Notification

Within three business days, pending agency funding approval, your bank account will receive a direct deposit of \$217.89 for payment number 45PR0000772891. It is your responsibility to confirm that this deposit was made and is available for your use.

These funds were paid by the following agency:
DEPARTMENT OF REVENUE
TAX DISTRIBUTIONS
PO BOX 871
REVENUE BLDG RALEIGH, NC 27602-0871
Agency Contact Phone: 919-754-2515

Please direct all questions regarding this payment/deposit to the agency contact phone number listed directly above. This agency maintains information regarding your payment records. Any questions concerning payment amount and invoice information/documentation should be directed to the agency's Accounts Payable office and they will be happy to assist you with your inquiries PLEASE DO NOT REPLY TO THIS EMAIL.
CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
USUB092121	09/21/21	\$217.89	\$00.00	\$217.89
UNAUTHORIZED SUB TAX DIST-TAX QUESTIONS?: 919-707-7596				
		TOTAL:	\$217.89	

This notification was sent from the North Carolina Office of the State Controller.

If this notification has been sent in error, please contact the agency listed above to make corrections.

CAUTION

This email originated outside the County of Wayne's network.

Do not open any attachments or click on links unless you trust the sender or expecting this email.

County of Wayne
Budget Amendments

116

09/29/21
Date

Memorandum

From: Sheriff Larry Pierce
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2019-2020

1. It is requested that the budget for Detention Center be amended as follows:

EXPENDITURE

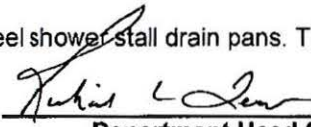
Code Number	Description/Object of Expenditure	Decrease	Increase
1104311 551000	Capital Outlay	\$	91,110.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
1100000 399100	Fund Balance Appropriated	\$ 91,110.00	

2. Reason(s) for the above request is/are as follows:

to reappropriate unexpended FY 20/21 funds for installation of 37 stainless steel shower stall drain pans. This upgrade is required to be in compliance with state regulations.



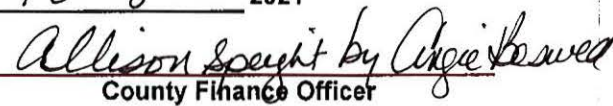
Department Head Signature

Sept 30, 2021

Endorsement

1. Forward, recommending approval/disapproval

10-8 2021


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021


County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: September 29, 2021

To: Wayne County Board of Commissioners

From: Sheriff Larry Pierce

Submitted & Approved for Sheriff Pierce Sept 30, 2021

Re: Budget Amendment Request

The purpose of this budget amendment is to carry forward unexpended funds from FY2020-21 to pay for installation of 37 stainless steel shower stall drain pans in the detention center. The work was unable to be performed before the end of the fiscal year. The upgrade is required to be in compliance with state regulations.



BENTON & SONS FABRICATION, INC.

1921 NC Hwy 581 N
Pikeville, NC 27863-8756
Phone: (919) 734-1700
Fax: (919) 734-1728

Invoice

Sold WAYNE COUNTY SHERRIFS DEPT
To: PO BOX 1877
207 E. CHESTNUT STREEET
GOLDSBORO, NC 27530
United States

Ship WAYNE-08
To: PO BOX 1877
207 E. CHESTNUT STREEET
GOLDSBORO, NC 27530

Invoice Number: 40626	Salesman: House Accounts
Invoice Date: 09/28/2021	Terms: Net 30
Customer: WAYNE-08	Packing List: 40626
Order No: 40626	

REFERENCE TO QUOTE # 10068 .

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Revision</u>	<u>Unit Price</u>	<u>Amount</u>
1	37	SHOWER STALL MODIFICATION - 37 SHOWERS STALL MODIFICATIONS-PANS WITH DRAINS AS SPECED TO BE INSTALLED , PLEASE SEE FULL QUOTE AND DESCRIPTION OF WORK AND MATERIALS BELOW. PANS WILL BE 16 GA POL SS AND 18 GA SS POLISHED FOR PANELS IF NEEDED. 32 NEW PANS AND 5 REPAIRED IF NEEDED . BENTON & SONS IS TO FABRICATE 37 EACH NEW SHOWER PANS . THE PANS WILL HAVE A FULL SIZE DRAIN HOLE, 3.5" STANDARD WIDTH WITH AN ADDITIONAL LENGTH OF PIPE TO RUN THE DRAIN INTO EXISTING DR. HOLE. ALL DRAIN PANS WILL HAVE A SS STEEL GRATE DRILLED AND TAPPED OVER THE DR. HOLE, ANTITHEFT SCHREWS WILL BE SUPPLIED BY THE WCSD . BENTON & SONS WILL INSTALL THE DRAIN PANS , USING THE EXISTING STAINLESS PANELS ON THE WALLS IFAPPLICABLE . THE STAINLESS PANELS WILL OVERLAP THE SHOWER PANS . NO WELDING . PLEASE NOTE THE THE EXISTING SS PANELS & ANGLES WILL HAVE TO BE REMOVED FROM THE WALLS IN ORDER TO INSTALL THE PANS UNDER THE BOTTOM EDGES . THIS MAY CAUSE DAMAGE TO THE SS PANELS , ANGLES AND THE WALLS . WE WILL DO OUR BEST TO PREVENT THIS . THEN THE PANELS & ANGLES WILL BE REINSTALLED .		\$2,430.0000 / EA	\$89,910.00

<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Revision</u>	<u>Unit Price</u>	<u>Amount</u>
		THERE WILL BE AN ADDITIONAL CHARGE FOR ANY STAINLESS PANELS OR ANGLES THAT MAY HAVE TO BE REPLACED . THIS COST WILL BE DETERMINED BY THE SIZE OF THE PANEL OR ANGLES THAT ARE NECESSARY. BENTON'S IS NOT RESPONSIBLE FOR ANY DAMAGE TO CONCRETE FLOORS OR WALL THAT MAY OCCUR WITH THE REMOVAL OF THE EXISTING FLOORS AND WALL . BENTON'S WILL DO EVERYTING POSSIBLE TO KEEP DAMAGE FROM OCCURING . BENTON'S TIME ESTIMATE FOR THE JOB IS 2 DAYS MEASURING , 3-4 WK LEAD TIME FOR FABRICATION AND 1-2 WEEKS INSTALL AT THE WCSD .			

2	1	ADDITIONAL CHARGE - DIVIDERS , FABRICATED AND INSTALLED		\$1,200.0000 / EA	\$1,200.00
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Sub-total:		\$91,110.00
Sales Tax:		\$6,149.93
Shipped Via BENTON TRUCK 99 WEST		\$0.00
Invoice Total:		\$97,259.93
Paid To Date:		\$0.00
Balance Due:		\$97,259.93

**County of Wayne
Budget Amendments**

117

10/01/21

Date

Memorandum

From: Kendall Lee
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Sewer be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
6287140.533100	Electricity	\$ 5,000.00	
6287140.519500	Prof. Lab Services		\$ 5,000.00

REVENUE

Code Number	Description/Object of Expenditure	Increase	Decrease
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2. Reason(s) for the above request is/are as follows:

Money needed to use for Lab Services that the
City is Billing us for

[Signature]

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

10-8

2021

Allison Speight by Angie Beswell

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2021

[Signature]

County Manager & Budget Officer

Date of approval/disapproval by Board of Commissioners

Chairman Board of Commissioners

We are asking for a budget amendment in Sewer to move money from electricity to lab services due to the increased cost charged to us.

A handwritten signature in black ink, appearing to read "Ed J", is centered on the page.

11A

Date _____

Memo

To: Wayne County Board of Commissioners

From: Paula J. Edwards, Director of Services on Aging

Date: October 4, 2021

Re: Budget Amendment for SHIIP Funds

- **The Budget Amendment for SHIIP Funds (Senior Health Information Insurance Program)** – This BA is to allocate funds from State of North Carolina Department of Insurance for 2021. For FY 2021-2022 Budget, I had budgeted \$4,229 for SHIIP. However, for this Fiscal Year, we received a check for SHIIP for the amount of \$7,802. We received an increase of \$3,573. This budget amendment is to allocate the additional funds. This grant does not require a match from Wayne County.



County of Wayne Budget Amendment

#121

10/05/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for the Health Department be amended as follows:

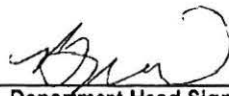
EXPENDITURE

Code Number	Project	Description/Object of Expenditure	Decrease	Increase
1315110 518000		Social Security - FICA		\$620.00
1315110 518100		Social Security - Medicare		\$145.00
1315110 518200		Retirement Contribution		\$1,142.00
1315110 518210		401K Retirement Contribution		\$200.00
1315124 518000		Social Security - FICA		\$930.00
1315124 518100		Social Security - Medicare		\$217.50
1315124 518200		Retirement Contribution		\$1,713.00
1315124 518210		401K Retirement Contribution		\$300.00

Code Number	Source of Revenue	Increase	Decrease
1315110 399100	Fund Balance Appropriated	\$ 5,267.50	

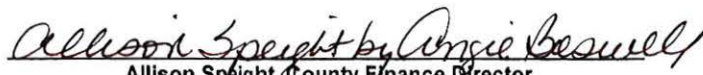
2. Reason(s) for the above request is/are as follows:

This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.


Department Head Signature/Designee

Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt, County Manager & Budget Officer
2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2021

10/05/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

Who: HD

What: Retention/Recruitment due to COVID-19 Duties & Services provided by Nursing - Fringes

When: FY21-22

Explanation: This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.



County of Wayne Budget Amendment

#122

10/05/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for the Health Department be amended as follows:

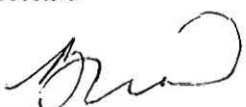
EXPENDITURE

Code Number	Project	Description/Object of Expenditure	Decrease	Increase
1315162 518000		Social Security - FICA		\$930.00
1315162 518100		Social Security - Medicare		\$217.50
1315162 518200		Retirement Contribution		\$1,713.00
1315162 518210		401K Retirement Contribution		\$300.00
1315163 518000		Social Security - FICA		\$2,170.00
1315163 518100		Social Security - Medicare		\$507.50
1315163 518200		Retirement Contribution		\$3,997.00
1315163 518210		401K Retirement Contribution		\$700.00

Code Number	Source of Revenue	Increase	Decrease
1315110 399100	Fund Balance Appropriated	\$ 10,535.00	

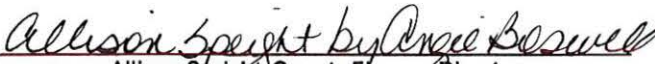
2. Reason(s) for the above request is/are as follows:

This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.


Department Head Signature/Designee

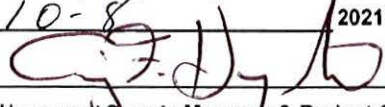
Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt, County Manager & Budget Officer
2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2021

10/05/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

Who: HD

What: Retention/Recruitment due to COVID-19 Duties & Services provided by Nursing - Fringes

When: FY21-22

Explanation: This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.



County of Wayne Budget Amendment

#123

10/05/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for the Health Department be amended as follows:

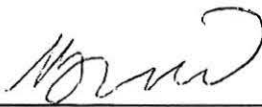
EXPENDITURE

Code Number	Project	Description/Object of Expenditure	Decrease	Increase
1315164 518000		Social Security - FICA		\$1,860.00
1315164 518100		Social Security - Medicare		\$435.00
1315164 518200		Retirement Contribution		\$3,426.00
1315164 518210		401K Retirement Contribution		\$600.00
1315167 518000		Social Security - FICA		\$310.00
1315167 518100		Social Security - Medicare		\$72.50
1315167 518200		Retirement Contribution		\$571.00
1315167 518210		401K Retirement Contribution		\$100.00

Code Number	Source of Revenue	Increase	Decrease
1315110 399100	Fund Balance Appropriated	\$ 7,374.50	

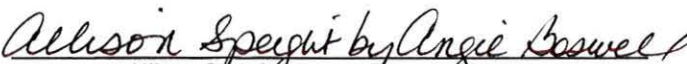
2. Reason(s) for the above request is/are as follows:

This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.


Department Head Signature/Designee

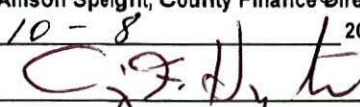
Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

10/05/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

Who: HD

What: Retention/Recruitment due to COVID-19 Duties & Services provided by Nursing - Fringes

When: FY21-22

Explanation: This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.



County of Wayne Budget Amendment

124

10/05/21
Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for the Health Department be amended as follows:

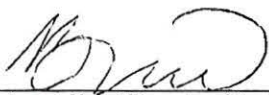
EXPENDITURE

Code Number	Project	Description/Object of Expenditure	Decrease	Increase
1315191 518000		Social Security - FICA		\$310.00
1315191 518100		Social Security - Medicare		\$72.50
1315191 518200		Retirement Contribution		\$571.00
1315191 518210		401K Retirement Contribution		\$100.00
1315192 518000		Social Security - FICA		\$930.00
1315192 518100		Social Security - Medicare		\$217.50
1315192 518200		Retirement Contribution		\$1,713.00
1315192 518210		401K Retirement Contribution		\$300.00

Code Number	Source of Revenue	Increase	Decrease
1315110 399100	Fund Balance Appropriated	\$ 4,214.00	

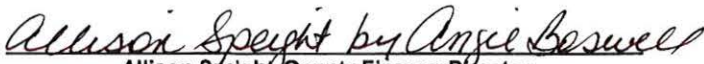
2. Reason(s) for the above request is/are as follows:

This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.


Department Head Signature/Designee

Endorsement

1. Forward, recommending approval/disapproval


Allison Speight, County Finance Director

10 - 8 2021

Endorsement

2. Forward, recommending approval/disapproval


Craig Honeycutt, County Manager & Budget Officer

2021

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2021

10/05/21

Date

Memorandum

From: Brenda Weis, MSPH, PhD
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

Who: HD

What: Retention/Recruitment due to COVID-19 Duties & Services provided by Nursing - Fringes

When: FY21-22

Explanation: This budget amendment is to add funds to cover the Fringes for giving our Public Health Nurses a retention/recruitment of \$5,000 per Nurse due to the ongoing COVID-19 additional duties and services provided by our nursing staff; including but not limited to: COVID-19 Testing, COVID-19, Vaccinations, and COVID-19 reporting. The Fund Balance being used will be from COVID-19 Medicaid revenue and COVID-19 Insurance revenue earned through the allowable billing services the Health Department is providing. Please see the attached revenue report that includes a projected revenue that includes the COVID-19 Boosters.



October 1, 2021

Mr. Craig F. Honeycutt
County Manager, Wayne County
Wayne County Courthouse
224 E. Walnut Street
Goldsboro, North Carolina 27530

**RE: Wayne Executive Jetport (GWW) – Apron Pavement Rehabilitation
Recommendation of Award**

Dear Craig:

Bids for the Apron Pavement Rehabilitation project were received by the County on Thursday, September 30, 2021, at 2:00 PM. Five bids were received and read aloud publicly in accordance with North Carolina bidding laws. Bids were received from the following:

- Barbour Brothers Construction, Inc.
- Barnhill Contracting Company
- Fred Smith Company
- JSmith Civil, LLC
- S.T. Wooten Corporation

The low bid was received from Barbour Brothers Construction, Inc., with a Base Bid amount of \$2,462,716.00 and an Additive Bid No. 1 amount of \$80,000.00. The certified bid tabulation and bid summary are attached to this letter.

WK Dickson has reviewed the DBE documentation submitted by Barbour Brothers Construction, Inc. and has confirmed that the proposed participation exceeds the contract MBE/WBE goal of 3.0%.

WK Dickson has reviewed the Barbour Brothers Construction, Inc. proposal and has deemed the proposal to be the lowest responsive, responsible bid. The proposal is also less than the Engineer's Estimate of Probable Construction Costs and the amount of state grant funds awarded for the project.

Based on our review of the proposal documents, WK Dickson recommends that Wayne County award the referenced project to Barbour Brothers Construction, Inc. We recommend award of the Base Bid plus Additive Bid No. 1 for a total contract amount of **\$2,542,716.00**. We recommend award

Mr. Craig F. Honeycutt
October 1, 2021
Page 2

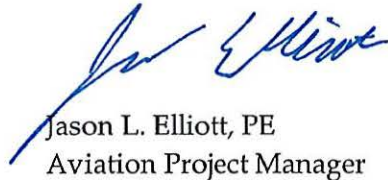
contingent on the contractor providing the required Performance Bond, Payment Bond, and Certificates of Insurance, as outlined in the contract documents.

A conformed set of contract documents along with the executed construction contract and other required documentation will be included in the final Released for Construction documents.

If you have any questions, please do not hesitate to contact me.

Sincerely,

W.K. Dickson & Co., Inc.



Jason L. Elliott, PE
Aviation Project Manager

Enclosure

Bid Summary

Project: GWW - Apron Pavement Rehabilitation
Owner: Wayne County
Engineer: W.K. Dickson & Co., Inc.
Date: Thursday, September 30, 2021
Time: 2:00 PM
Location: Wayne County Courthouse, County Manager's Conference Room



	Prime Bidder	Contractor's License # / NCDOT Reporting #	Receipt of Addenda (1-4)	5% Bid Bond	MBE / WBE Participation	Base Bid	Additive Bid No. 1	Total Base Bid + Add. Bid No. 1
1	Barbour Brothers Construction, Inc.	75557 / 91019	☒	☒	☒	\$2,462,716.00	\$80,000.00	\$2,542,716.00
2	Barnhill Contracting Company	3194 / 4209	☒	☒	☒	\$2,544,646.41	\$59,494.03	\$2,604,140.44
3	Fred Smith Company	43848 / 47248	☒	☒	☒	\$2,800,888.00	\$47,800.00	\$2,848,688.00
4	JSmith Civil, LLC	77634 / 100688	☒	☒	☒	\$2,946,652.70	\$54,770.00	\$3,001,422.70
5	S.T. Wooten Corporation	2835 / 6562	☒	☒	☒	\$3,000,999.00	\$68,500.00	\$3,069,499.00

Bids Confirmed:

W.K. Dickson & Co., Inc.

NC License No. F-0374

BID TABULATION SHEET

OWNER: Wayne County

PROJECT: GWW Apron Pavement Rehabilitation

LOCATION: 224 W. Walnut Street, Goldsboro, NC 27530

DATE: 09/30/21

I Certify that this is a true and correct record of bids received.

W.K. Dickson & Co., Inc.

Raleigh, N.C.

NC License No F-0374

Please note that items that have been bolded, highlighted and italicized are mathematical corrections.

Firm:					BARBOUR BROTHERS CONSTRUCTION, INC		BARNHILL CONTRACTING CO.		FRED SMITH COMPANY		JSMITH CIVIL, LLC		S.T. WOOTEN CORPORATION	
Address:					PO Box 95 Pikeville, NC 27853		PO Box 399 Kinston, NC 28502		701 Corporate Center Drive, Suite 101 Raleigh, NC 27607		1202 Parkway Drive Goldsboro, NC 27534		3801 Black Creek Road Wilson, NC 27894	
License Number/Bid Bond					NC License No. 75557		NC License No. 3104		NC License No. 43848		NC License No. 77834		NC License No. 2835	
ITEM NO.	PAYMENT SPECIFICATION REFERENCE	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	C-105	Mobilization	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 218,380.00	\$ 218,380.00	\$ 394,440.00	\$ 394,440.00	\$ 184,411.00	\$ 184,411.00	\$ 162,000.00	\$ 162,000.00
2	C-100	Contractor Quality Control Program (CQCP)	1	LS	\$ 46,000.00	\$ 46,000.00	\$ 65,698.72	\$ 65,698.72	\$ 200,000.00	\$ 200,000.00	\$ 44,700.00	\$ 44,700.00	\$ 23,000.00	\$ 23,000.00
3	C-102-1	Temporary Gravel Construction Entrance	3	EA	\$ 12,000.00	\$ 36,000.00	\$ 2,444.18	\$ 7,332.54	\$ 2,500.00	\$ 7,500.00	\$ 2,451.00	\$ 7,353.00	\$ 3,100.00	\$ 9,300.00
4	C-102-2	Installation and Removal of Temporary Linear Fiber Roll	1,375	LF	\$ 9.00	\$ 11,925.00	\$ 16.27	\$ 21,557.25	\$ 8.85	\$ 11,726.25	\$ 15.00	\$ 19,875.00	\$ 17.00	\$ 22,525.00
5	C-102-3	Temporary Seeding and Mulching	1	AC	\$ 2,800.00	\$ 2,800.00	\$ 3,036.03	\$ 3,036.03	\$ 1,900.00	\$ 1,900.00	\$ 8,967.00	\$ 8,967.00	\$ 3,100.00	\$ 3,100.00
6	C-102-4	Installation and Removal of Inlet Protection (All Types)	2	EA	\$ 315.00	\$ 630.00	\$ 545.16	\$ 1,090.32	\$ 375.00	\$ 750.00	\$ 1,265.00	\$ 2,530.00	\$ 660.00	\$ 1,320.00
7	C-102-5	Installation and Removal of Concrete Wash Pit	1	EA	\$ 650.00	\$ 650.00	\$ 2,194.39	\$ 2,194.39	\$ 1,000.00	\$ 1,000.00	\$ 1,831.00	\$ 1,831.00	\$ 1,000.00	\$ 1,000.00
8	C-102-6	Installation of Riprap Apron Outlet	21	SY	\$ 175.00	\$ 3,675.00	\$ 75.83	\$ 1,592.43	\$ 85.00	\$ 1,785.00	\$ 44.00	\$ 924.00	\$ 95.00	\$ 1,995.00
9	C-102-7	Erosion Control Matting	1,650	SY	\$ 3.00	\$ 4,950.00	\$ 3.26	\$ 5,399.00	\$ 2.75	\$ 3,712.50	\$ 3.00	\$ 4,950.00	\$ 3.30	\$ 5,445.00
10	33.01.30.12	CCTV Inspection of Existing Storm Sewers - Light Cleaning	380	LF	\$ 10.00	\$ 3,800.00	\$ 7.14	\$ 2,713.20	\$ 12.00	\$ 4,560.00	\$ 2.00	\$ 760.00	\$ 18.80	\$ 6,270.00
11	33.01.30.12	CCTV Inspection of Existing Storm Sewers - Heavy	165	LF	\$ 19.00	\$ 3,135.00	\$ 16.44	\$ 2,712.60	\$ 16.00	\$ 2,640.00	\$ 2.00	\$ 330.00	\$ 22.00	\$ 3,630.00
12	Plans (Add No 1)	Environmental Soil Study (Both Fuel Tank Areas)	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 7,535.85	\$ 7,535.85	\$ 9,999.25	\$ 9,999.25	\$ 4,838.00	\$ 4,838.00	\$ 8,000.00	\$ 8,000.00
13	P-101-1	Full Depth Pavement Removal (All depths)	27,080	SY	\$ 6.95	\$ 188,206.00	\$ 8.04	\$ 217,733.20	\$ 7.50	\$ 203,100.00	\$ 9.00	\$ 243,720.00	\$ 11.70	\$ 316,836.00
14	P-101-2	Pavement Milling	530	SY	\$ 17.50	\$ 9,275.00	\$ 17.31	\$ 9,091.20	\$ 14.50	\$ 7,540.00	\$ 22.00	\$ 11,440.00	\$ 20.95	\$ 10,894.00
15	P-101-3	Removal of Existing RCP (all sizes)	538	LF	\$ 22.00	\$ 11,836.00	\$ 64.02	\$ 34,442.76	\$ 25.00	\$ 13,450.00	\$ 28.00	\$ 15,064.00	\$ 38.50	\$ 20,713.00
16	P-101-4	Drop Inlet Removal	1	EA	\$ 2,750.00	\$ 2,750.00	\$ 2,937.19	\$ 2,937.19	\$ 1,000.00	\$ 1,000.00	\$ 1,872.00	\$ 1,872.00	\$ 2,200.00	\$ 2,200.00
17	02.41.16	Existing Sidewalk Removal	18	SY	\$ 64.00	\$ 1,152.00	\$ 29.90	\$ 538.20	\$ 50.00	\$ 900.00	\$ 54.00	\$ 972.00	\$ 85.00	\$ 1,170.00
18	02.41.16	Existing Tie Down Anchor Removal	150	EA	\$ 180.00	\$ 27,000.00	\$ 58.99	\$ 8,848.50	\$ 180.00	\$ 27,000.00	\$ 234.00	\$ 35,100.00	\$ 200.00	\$ 30,000.00
19	02.41.16	Existing Segmented Circle Block Removal	9	EA	\$ 500.00	\$ 4,500.00	\$ 256.47	\$ 2,308.23	\$ 250.00	\$ 2,250.00	\$ 389.00	\$ 3,501.00	\$ 685.00	\$ 5,965.00
20	Plans	Temporary Fuel Farm Gravel Access	495	SY	\$ 35.00	\$ 17,325.00	\$ 31.57	\$ 15,627.15	\$ 30.00	\$ 14,850.00	\$ 18.00	\$ 8,910.00	\$ 55.00	\$ 27,225.00
21	P-152-1	Unclassified Excavation	9,760	CY	\$ 9.25	\$ 90,280.00	\$ 16.63	\$ 162,388.80	\$ 9.00	\$ 87,840.00	\$ 10.00	\$ 97,600.00	\$ 23.00	\$ 224,480.00
22	P-152-2	Unsuitable Excavation	3,700	CY	\$ 18.00	\$ 66,600.00	\$ 14.97	\$ 55,389.00	\$ 30.00	\$ 111,000.00	\$ 18.00	\$ 66,600.00	\$ 28.60	\$ 105,820.00
23	P-152-3 (Add No 1)	Woven Geotextile (Miraf 550s or Approved Equal)	1,357	SY	\$ 3.00	\$ 4,071.00	\$ 3.27	\$ 4,437.39	\$ 5.00	\$ 6,785.00	\$ 3.00	\$ 4,071.00	\$ 10.00	\$ 13,570.00
24	P-209	Crushed Aggregate Base Course (P-209 Stone)	10,110	CY	\$ 59.00	\$ 596,490.00	\$ 65.64	\$ 663,620.40	\$ 65.00	\$ 657,150.00	\$ 83.00	\$ 839,130.00	\$ 74.00	\$ 748,140.00
25	32.11.23	Coarse Aggregate Type ABC (NCDOT)	40	CY	\$ 72.00	\$ 2,880.00	\$ 267.32	\$ 10,700.80	\$ 100.00	\$ 4,000.00	\$ 150.00	\$ 6,000.00	\$ 165.00	\$ 6,600.00
26	32.12.16	Asphalt Concrete Surface Course, Type 5-9.5C	45	TON	\$ 242.00	\$ 10,890.00	\$ 189.24	\$ 8,515.80	\$ 175.00	\$ 7,875.00	\$ 284.00	\$ 12,780.00	\$ 265.00	\$ 11,925.00
27	P-401	Hot Mix Asphalt (HMA) Pavement Surface Course	6,357	TON	\$ 135.00	\$ 858,195.00	\$ 109.78	\$ 697,871.44	\$ 125.00	\$ 794,625.00	\$ 162.00	\$ 1,029,834.00	\$ 146.00	\$ 926,122.00
28	P-603	Emulsified Asphalt Tack Coat	4,080	GAL	\$ 2.50	\$ 10,200.00	\$ 2.10	\$ 8,568.00	\$ 2.00	\$ 8,160.00	\$ 3.00	\$ 12,240.00	\$ 6.50	\$ 26,520.00
29	P-620	Markings - ReflectORIZED Aviation Yellow with Type I Glass	3,200	SF	\$ 2.00	\$ 6,400.00	\$ 1.09	\$ 3,496.00	\$ 1.25	\$ 2,750.00	\$ 1.00	\$ 2,200.00	\$ 1.10	\$ 2,420.00
30	Plans	Tie Down Complete	60	EA	\$ 325.00	\$ 19,500.00	\$ 303.60	\$ 18,216.00	\$ 280.00	\$ 16,800.00	\$ 384.00	\$ 23,040.00	\$ 310.00	\$ 18,600.00
31	Plans	Concrete Sidewalks, complete	16	SY	\$ 155.00	\$ 2,480.00	\$ 211.15	\$ 3,378.40	\$ 80.00	\$ 1,280.00	\$ 113.00	\$ 1,808.00	\$ 241.00	\$ 3,856.00
32	Plans	Segmented Circle Block Replacement	9	EA	\$ 500.00	\$ 4,500.00	\$ 402.48	\$ 3,622.32	\$ 400.00	\$ 3,600.00	\$ 528.00	\$ 4,752.00	\$ 1,375.00	\$ 12,375.00
33	D-701-1	24-inch RCP Class IV	292	LF	\$ 115.00	\$ 33,380.00	\$ 166.15	\$ 48,515.80	\$ 85.00	\$ 24,820.00	\$ 91.00	\$ 26,572.00	\$ 110.00	\$ 32,120.00
34	D-701-2	30-inch RCP Class IV	240	LF	\$ 140.00	\$ 33,600.00	\$ 187.55	\$ 45,012.00	\$ 110.00	\$ 26,400.00	\$ 119.00	\$ 28,560.00	\$ 137.50	\$ 33,000.00
35	D-751-1	Pre-cast Concrete Drop Inlet (Doghouse)	2	EA	\$ 6,750.00	\$ 13,500.00	\$ 14,591.35	\$ 29,182.70	\$ 12,000.00	\$ 24,000.00	\$ 13,228.00	\$ 26,456.00	\$ 22,000.00	\$ 44,000.00
36	D-751-2	Pre-cast Concrete Drop Inlet, Aircraft Rated (Doghouse)	2	EA	\$ 29,000.00	\$ 58,000.00	\$ 32,798.53	\$ 65,597.06	\$ 21,000.00	\$ 42,000.00	\$ 27,713.00	\$ 55,426.00	\$ 19,250.00	\$ 38,500.00
37	D-751-3	30 inch Concrete Endwall	1	EA	\$ 5,500.00	\$ 5,500.00	\$ 5,554.14	\$ 5,554.14	\$ 3,500.00	\$ 3,500.00	\$ 5,946.00	\$ 5,946.00	\$ 6,100.00	\$ 6,100.00
38	Plans	Concrete Encase Existing Conduit	220	LF	\$ 37.00	\$ 7,940.00	\$ 59.64	\$ 13,126.80	\$ 55.00	\$ 12,100.00	\$ 94.00	\$ 20,680.00	\$ 80.50	\$ 13,310.00
39	Plans	Electrical Handhole	2	EA	\$ 3,600.00	\$ 7,200.00	\$ 10,842.96	\$ 21,685.92	\$ 10,000.00	\$ 20,000.00	\$ 12,871.00	\$ 25,742.00	\$ 11,000.00	\$ 22,000.00
40	T-901	Permanent Seeding and Mulching	1.1	AC	\$ 4,300.00	\$ 4,730.00	\$ 4,879.33	\$ 5,367.26	\$ 2,200.00	\$ 2,420.00	\$ 10,267.00	\$ 11,293.70	\$ 4,950.00	\$ 5,445.00
41	T-905	Topsoil (Obtained on Site)	306	CY	\$ 16.00	\$ 4,896.00	\$ 46.96	\$ 14,369.76	\$ 30.00	\$ 9,180.00	\$ 18.00	\$ 5,508.00	\$ 48.00	\$ 14,688.00
42	L-110	Concrete Encased Electrical Duct Bank	230	LF	\$ 110.00	\$ 25,300.00	\$ 108.43	\$ 24,938.90	\$ 100.00	\$ 23,000.00	\$ 163.00	\$ 37,490.00	\$ 110.00	\$ 25,300.00
43	L-125	Remove and Reinstall Turnway Edge Light, Including New	2	EA	\$ 6,000.00	\$ 12,000.00	\$ 813.22	\$ 1,626.44	\$ 750.00	\$ 1,500.00	\$ 975.00	\$ 1,950.00	\$ 850.00	\$ 1,700.00
					TOTAL BASE BIDS		\$ 2,462,716.00	\$ 2,541,644.41	\$ 2,880,888.00	\$ 2,880,888.00	\$ 2,948,652.70	\$ 2,948,652.70	\$ 3,000,999.00	\$ 3,000,999.00

Firm:					BARBOUR BROTHERS CONSTRUCTION, INC					BARNHILL CONTRACTING CO.					FRED SMITH COMPANY					JSMITH CIVIL, LLC					S.T. WOOTEN CORPORATION				
Address:					PO Box 95 Pikeville, NC 27863					PO Box 399 Kinston, NC 28502					701 Corporate Center Drive, Suite 101 Raleigh, NC 27607					1202 Parkway Drive Goldsboro, NC 27534					3801 Black Creek Road Wilson, NC 27894				
License Number/Bid Bond					NC License No. 75557					NC License No. 3194					NC License No. 43848					NC License No. 77634					NC License No. 2835				
ITEM NO.	PAYMENT SPECIFICATION REFERENCE	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE													
			EST QTY	UNIT	UNIT PRICE ADDER	TOTAL PRICE																							
1	Plans	Underground Fuel Tank Removal	1	LS	\$ 42,000.00	\$ 42,000.00	\$ 26,506.03	\$ 26,506.03	\$ 19,000.00	\$ 19,000.00	\$ 21,570.00	\$ 21,570.00	\$ 28,500.00	\$ 28,500.00															
2	Plans	Excavation of Contaminated Soil	400	TON	\$ 95.00	\$ 38,000.00	\$ 82.47	\$ 32,988.00	\$ 72.00	\$ 28,800.00	\$ 83.00	\$ 33,200.00	\$ 100.00	\$ 40,000.00															
TOTAL ADDITIVE BID NO.1 - TOTAL						\$ 80,000.00		\$ 59,494.03		\$ 47,800.00		\$ 54,770.00		\$ 68,500.00															
BASE BID + ADDITIVE BID NO.1 - TOTAL						\$ 2,542,716.00		\$ 2,604,140.44		\$ 2,848,688.00		\$ 3,001,422.70		\$ 3,069,499.00															



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

September 29, 2021

J. ERIC BOYETTE
SECRETARY

Board of Commissioners
Wayne County
PO Box 227
Goldsboro, NC 27533

SUBJECT: North Landing
Wayne County
Stoney Creek Township

Dear Commissioners:

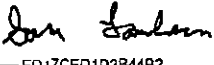
We have been petitioned to add the following roads in the subject subdivision to the State Maintenance System:

North Landing Drive, Northfield Drive, and Northfield Place

The petition is attached along with a copy of our Investigation Report and a vicinity map showing the location of the roads. If you concur with the petitioners recommendation, please return the petition along with Form SR-2 for our further handling. This is *not* to be mistaken as final acceptance onto the State Maintenance System.

If you have any questions or need additional assistance, please contact Chris Overman or myself at 919-739-5300.

Sincerely,

DocuSigned by:

ED17CED1D2B44B2...
Sam Lawhorn, PE
District Engineer

SCL/cbo
Attachments

cc: Subdivision File
ec: Berry Gray – Wayne County Planning Director

**North Carolina Department of Transportation
Division of Highways
Petition for Road Addition**

ROADWAY INFORMATION: (Please Print/Type)

County: Wayne Road Name: North Landing Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: North Landing Length (miles): 1.047 miles
Number of occupied homes having street frontage: 34 Located (miles): 0.50 miles
miles N ☐ S ☐ E ☒ W ☐ of the intersection of Route 1572 and Route 1574.
(Check one) (SR/NC, US) (SR/NC, US)

We, the undersigned, being property owners and/or developers of North Landing in
Wayne County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Kristy Kincaid Phone Number: 919-738-9649
Street Address: 701 Patehorn Rd, Goldsboro NC 27530
Mailing Address: PO Drawer E, Goldsboro NC 27533

PROPERTY OWNERS

Name

Mailing Address

Telephone

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block☐ Rural Road ☐ Subdivision platted prior to October 1, 1975 ☒ Subdivision platted after September 30, 1975**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Northfield Place	5	0.05 mi			
Northfield Drive	17	0.29 mi			

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
SECONDARY ROAD ADDITION INVESTIGATION REPORT

County Wayne Co. File No. _____ Date September 29, 2021

Township Stoney Creek Div. File No. _____

Local Name See Attachment 1 Subdivision Name North Landing

Length See Attachment 1 Width See Attachment 1 Surface Type S9.5A Pavement Condition Good

Surface Thickness 2 inches Base Type STBC Base Thickness 9 inches

* Bridges Yes _____ No X * Pipe > 48" Yes _____ No X * Retaining Walls Within Right of Way Yes _____ No X
* If Yes - Include Bridge Maintenance Investigation Report

Is this a subdivision street subject to the construction requirements for such streets Yes

Recording Date See Attachment 1 Book See Attachment 1 Page See Attachment 1

Number of homes having entrances into road See Attachment 1

Other uses having entrances into road 0

If right-of-way is below the desired width, give

Right-of-Way Width 60 reasons

Is petition (SR-1) attached? Yes

Is the County Commissioners Approval (SR-2) attached? Yes

If not, why? _____

Is a map attached indicating information for reference in locating road by the

Planning Department? Yes

Cost to place in acceptable maintenance condition: Total Cost \$ 0.00

Grade, drain, stabilize \$ 0.00, Drainage \$ 0.00, Other \$ 0.00

Remarks and Recommendations Add to State System

Submitted By [Signature] Reviewed and Approved _____
DISTRICT ENGINEER DIVISION ENGINEER

Reviewed and Approved
BOARD OF TRANSPORTATION MEMBER _____

(Do not write in this space -
For use by Secondary Roads Unit)

Petition No. _____

(Do not write in this space -
For use of Planning Dept.)

SECONDARY ROAD INVESTIGATION REPORT
North Landing
Subdivision Identification Number S-4309613002
North Landing Drive, Northfield Drive, and Northfield Place
Wayne County
Stoney Creek Township

NAME	NO. HOMES	LENGTH (miles)	WIDTH (feet)	R/W (feet)	Recording Date	Book	Page
<i>North Landing Dr.</i>	<i>34</i>	<i>0.47</i>	<i>20</i>	<i>60</i>	<i>3/24/2016</i> <i>5/18/2016</i>	<i>D</i> <i>G</i>	<i>40</i> <i>42</i>
<i>Northfield Place</i>	<i>5</i>	<i>0.05</i>	<i>20</i>	<i>60</i>	<i>5/18/2016</i>	<i>G</i>	<i>42</i>
<i>Northfield Drive</i>	<i>17</i>	<i>0.29</i>	<i>20</i>	<i>60</i>	<i>3/24/2016</i> <i>5/18/2016</i>	<i>D</i> <i>G</i>	<i>40</i> <i>42</i>
TOTALS	56	0.81					

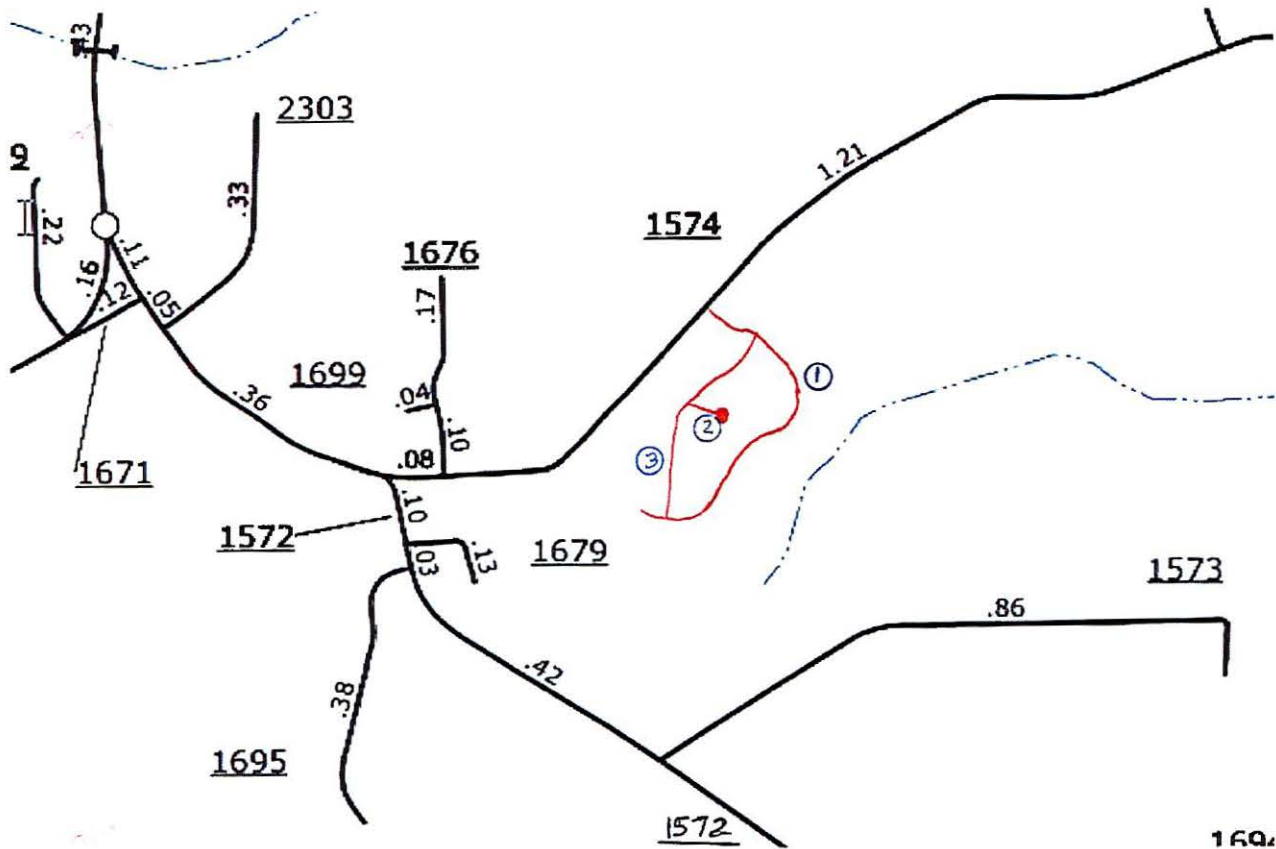


Wayne County – Vicinity Map
Petition for Road Addition
Subdivision Name

- | | |
|------------------------|---------|
| 1. North Landing Drive | 0.47 mi |
| 2. Northfield Place | 0.05 mi |
| 3. Northfield Drive | 0.29 mi |

- - Unpaved SR
- - Paved SR
- - Proposed SR Addition

The main entrance at the intersection of North Landing Drive and SR 1574 is 0.50 mile East from the intersection of SR 1574 and SR 1572.



RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 807 S. Slocumb Street (Pin #3509017506); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$5,445.00 (Five Thousand Four Hundred Forty Five Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$272.25 (Two Hundred Seventy Two Dollars and 25/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number with the signature of the person placing the offer. The City of Goldsboro reserves the right to reject any or all offers at any time.
- 6) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 7) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 8) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 9) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash or certified funds at the time of closing.
 - d) Buyer must pay closing costs.
- 10) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 11) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attest: _____
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 7, 2021 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 807 S. Slocumb to Community Technical Assistance, Inc.

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

807 S. Slocumb Street
Offeror: Community Technical Assistance, Inc.
Offer: \$5,445.00
Bid Deposit: \$272.25
Parcel #: 50179 Pin #: 3509017506
Tax Value: \$10,890 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.

The status of the entity has been confirmed "active" with the North Carolina Secretary of State.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 807 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: _____

Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 7, 2021 COUNCIL MEETING

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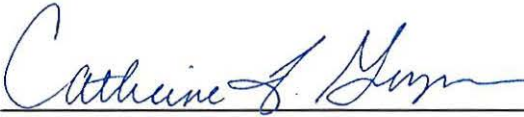
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The status of the entity has been confirmed "active" with the North Carolina Secretary of State.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 807 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 8/30/2021


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 807 S. Slocumb Street (Pin #3509017506); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$5,445.00 (Five Thousand Four Hundred Forty Five Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$272.25 (Two Hundred Seventy Two Dollars and 25/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number with the signature of the person placing the offer. The City of Goldsboro reserves the right to reject any or all offers at any time.
- 6) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 7) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 8) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
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 - c) Buyer must pay with cash or certified funds at the time of closing.
 - d) Buyer must pay closing costs.
- 10) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 11) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attest: _____
City Clerk

Community Technical Assistance, Inc. (CTA)

August 4, 2021



**City of Goldsboro
Attn: Catherine Gwynn
PO Drawer A
Goldsboro, NC 27530**

Ref: Land Purchase Interest for Parcels:
- 1 Acre. #3509017506 Bid Amount \$5,445.00

To Catherine;

I am writing on behalf of Community Technical Assistance, Inc. a non-profit 501c3 organization with interest in acquiring the above property as the bid amount indicated.

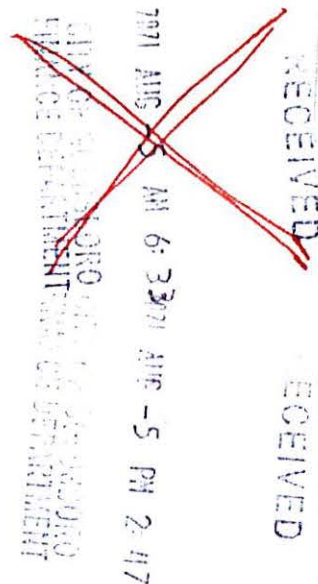
Enclosed is our certified check in the amount of \$272.25 (5%) made payable to Wayne County.

Feel free to contact me if you should have any questions or comments via email - roland@cta-us.com or cell phone at (973) 476-1595.

Sincerely,

**Rev. Roland Whitley, Jr.
Executive Director
Rw/rw**

Cc:
CTA Board of Directors
Octavius Murphy, Assistant to the City Manager



0067467
Office AU #

11-24
1210(8)

CASHIER'S CHECK

6746707426

Remitter: ROLAND WHITLEY
Operator ID nc003451

August 5, 2021

PAY TO THE ORDER OF ***CITY OF GOLDSBORO***

****Two Hundred Seventy-Two and 25/100 -US Dollars ****

****\$272.25****

Payee Address:
Memo: COMMUNITY TECHNICAL ASSISTANCE

VOID IF OVER US \$ 272.25

WELLS FARGO BANK, N.A.
3959 NEW BERN AVE
RALEIGH, NC 27610
FOR INQUIRIES CALL (480) 394-3122

Murina S. Lee
CONTROLLER

000 166 11

ENDORSE HERE

X

MP

0243631787

☐ CHECK HERE IF MOBILE OR REMOTE DEPOSIT

AT

FINANCIAL INSTITUTION NAME

15



<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
7343	3509017506	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
WAYNE COUNTY	PO DRAWER A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		3/1/1997 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0050179	1580	573
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
3	1997	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
00785	0458	1
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
1971	0	01 - SINGLE FAMILY RESIDENTIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	807 S SLOCUMB ST	S SLOCUMB ST 1497-254
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01501	75254500
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
10890	10890	10890
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	<u>Calculated Acres</u>
1	1	0.6

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

1/1

Memorandum

To: Wayne County Board of Commissioners
From: Craig Honeycutt, County Manager
Date: 10/11/2021
Re: Pay Classification Update – 10/19/21 Meeting

Attached to this memo is a request to amend the Pay Classification of Wayne County. This update includes a request to reclassify the position of Administrative Assistant to Sheriff to Business Manager/Administrative Assistant to Sheriff. This position will serve as the Administrative Assistant to the Sheriff and as the Accounting and Personnel Technician for the office. The position is responsible for a wide variety of administrative and clerical work focusing on budget preparation, monitoring expenditures and personnel matters.

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-36: A RESOLUTION ADOPTING THE FORTY-FIRST AMENDMENT TO THE POSITION CLASSIFICATION AND PAY PLAN FOR WAYNE COUNTY, NORTH CAROLINA

WHEREAS, the Board of Commissioners has previously adopted on July 1, 2015 a Position Classification and Pay Plan by formal resolution; and

WHEREAS, that resolution requires that any amendment to the Plan must be done by written resolution duly adopted by the Board of Commissioners; and

WHEREAS, the County Manager and Human Resources Director have recommended an amendment to said Plan, and the Board of Commissioners wishes to approve it;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners as follows:

	Previous Classification <u>Grade</u>	New Classification <u>Grade</u>	Effective Date
SHERIFF			
Admin Asst. To Sheriff	64	ELIMINATE	OCT 19, 2021
Business Manager/Admin Asst. To Sheriff	NEW	72	OCT 19, 2021

Section 1: That the following changes to the Position Classification and Pay Plan are hereby adopted as an amendment to the Plan, and the County Manager and Human Resources Director are authorized to insert these changes in the Plan documents:

Section 2: This Resolution shall become effective October 19, 2021.

Passed and adopted this 19th day of October, 2021.

George Aycock, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board

All position titles in **BOLD TYPE** are either **UPDATED** or **NEW**
as of the Amended Date

COUNTY OF WAYNE, NORTH CAROLINA
POSITION CLASSIFICATION AND PAY PLAN
Amended October 19, 2021
by Resolution # 2021-

<u>GRADE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>	<u>STATUS</u>	<u>JOB TITLE</u>
52	\$16,876	\$21,287	\$26,585		SENIOR CENTER WORKER 4-H AFTERSCHOOL COORDINATOR
54	\$18,793	\$23,470	\$29,309		COMM HEALTH ASST BF COUNSELOR HOUSEKEEPING ASSISTANT TRANSPORTATION COORDINATOR
55	\$19,732	\$24,642	\$30,775		
56	\$20,719	\$25,875	\$32,314		RECEPTIONIST SITE MAINTENANCE/ATTENDANT
57	\$21,754	\$27,168	\$33,929		MAIL DEPOSIT SERVICES COORDIN OFFICE ASST III/INTERPRETER PROCESSING ASST III/INTERPRETER
58	\$22,842	\$28,527	\$35,626		DEPUTY REGISTER OF DEEDS I
59	\$23,984	\$29,953	\$37,407		ACCOUNTING CLERK IV ADMINISTRATIVE ASSISTANT ANIMAL SHELTER ATTENDANT DENTAL ASSISTANT GROUNDSKEEPER INCOME MAINTENANCE TECHNICIAN LIBRARY ASSISTANT MEDICAL RECORDS ASSISTANT IV OFFICE ASSISTANT IV PATIENT RELATIONS REPRESENT IV PROCESSING ASSISTANT IV PROCESSING UNIT SUPERVISOR IV PRODUCTION TECHNICIAN SECRETARY IV

60	\$25,183	\$31,451	\$39,277	ADMINISTRATIVE SECRETARY II GROUNDSKEEPER/EQUIPMENT OPERATOR
61	\$26,442	\$33,024	\$41,242	ACCOUNTING TECH II ADMIN ASST-SAFETY COORD ADMIN ASST-WEIGHMASTER ANIMAL CONTROL OFFICER BASIC DENTAL ASSISTANT SUPERVISOR DEPUTY REGISTER OF DEEDS II INCOME MAINT CASEWORKER I JETPORT LINE TECHNICIAN MAINTENANCE TECHNICIAN I MAINT TECH I/GROUNDSKEEPER LEAD MAINTENANCE TECHNICIAN I/GROUNDS/ORC OPERATIONS MANAGER PERSONNEL ASSISTANT V PROCESSING ASSISTANT V PROCESSING UNIT SUPERVISOR V TAX ASSISTANT I
62	\$27,765	\$34,674	\$43,304	4-H SITE DIRECTOR ASSISTANT REGISTER OF DEEDS I ANIMAL CONTROL SUPERVISOR EMER MED SRV TECH-BASIC-LEADER LITERACY COORDINATOR MAINTENANCE TECHNICIAN II MAPPER MAPPER/PROPERTY TRANSFER OFFICER PLANNER PUBLIC INFORMATION ASST IV RECYCLING COORDINATOR SOCIAL WORK TRAINEE TAX ASSISTANT II
63	\$29,153	\$36,408	\$45,469	4-H PROGRAM ASSISTANT ACCOUNTING TECH III ADMINISTRATIVE ASSISTANT I AEMT ASST REGISTER OF DEEDS II ASST COUNTY VETERANS OFFICER CH PERMIT ANALYST CHILD SUPPORT AGENT I DSS FOREIGN LANGUAGE INTERPRETER II INCOME MAINTENANCE CASEWORKER II INFO CASE ASSISTANT

Grade 63 (cont.)

MAINTENANCE TECHNICIAN III
SOCIAL WORKER I
TAX ASSISTANT III/LISTING SUPERVISOR
CALL TAKER

64 \$30,611 \$38,229 \$47,743

ADMIN & PROGRAM ASSISTANT
ASST CIRCULATION DEPT HEAD
DETENTION OFFICER I
DETENTION OFFICER II
DETENTION OFFICER II/COURT SPEC
DETENTION OFFICER II/INMATE CONTROL
DETENTION OFFICER II/INMATE SERVICES
DETENTION OFFICER II/INTERPRETER
DETENTION OFFICER-ENTRY LEVEL
ELECTIONS ADMINISTRATOR
GIS SPECIALIST
LIBRARY ASST IV-ECRR COORDINATOR
LIBRARY BR. MGR-PIKEVILLE/FREMONT
MASTER DETENTION
MEDICAL LABORATORY TECH II
REFERENCE ASSISTANT
SOIL CONSERVATION ADMIN & PROGRAM AS
SOIL CONSERVATION TECHNICIAN I
SR CITIZENS PROGRAM MANAGER
TELECOMMUNICATOR
TELECOMMUNICATOR I

65* \$32,141 \$40,140 \$50,129

ANIMAL SHELTER SUPERVISOR
BENEFITS COORDINATOR
BUS/PERSONAL PROPERTY ADMIN
CHILD SUPPORT AGENT II
CRIMINAL ANALYST
DEPUTY TAX COLLECTOR
ENVIRONMENTAL TECH-SOLID WASTE
EQUIPMENT OPERATOR/TRUCKS
HUMAN RESOURCES ADMIN ASST
INCOME MAINTENANCE CASEWORKER III
INC MAINTENANCE INVESTIGATOR II
MAINTENANCE TECH II - MECHANIC
MAINTENANCE SUPERVISOR
OFFICE MANAGER
PARENTS AS TEACHERS EDUCATOR
PRE-TRIAL RELEASE ADMIN ASST
PRE-TRIAL RELEASE COORDINATOR
PROCESSING UNIT SUPERVISOR V
PUBLIC HEALTH EDUCATION SPECIALIST
TELECOMMUNICATOR II
TELECOMMUNICATOR - ASST SUPER

TELECOMMUNICATOR - LEAD

66	\$33,748	\$42,147	\$52,636	4-H AFTERSCHOOL ASSISTANT DIR. ELECTRICIAN FOREIGN LANGUAGE INTERPRETER HEAVY EQUIPMENT OPERATOR LEAD CHILD SUPPORT AGENT II MAINTENANCE TECH II-PLUMBING NUTRITIONIST II TELECOMMUNICATOR- SHIFT SUPERVISOR TELECOMMUNICATOR-SUPERVISOR
67	\$35,436	\$44,255	\$55,268	APPRAISER CHILD SUPPORT SUPERVISOR I CREW CHIEF DEPUTY SHERIFF I DEPUTY SHERIFF II DEPUTY SHERIFF/ACE DEPUTY SHERIFF/CIVIL DEPUTY SHERIFF/COURTS DEPUTY SHERIFF/CRIME PREVENTIO DEPUTY SHERIFF/DRUGS DEPUTY SHERIFF/ENTRY DEPUTY SHERIFF/MASTER DEPUTY DEPUTY SHERIFF/PATROL DEPUTY SHERIFF/SRO DEPUTY SHERIFF/WARRANTS DETENTION OFFICER-CPL DETENTION OFFICER-CPL/COURT SPEC DETENTION OFFICER-CPL/INMATE SERV DETENTION OFFICER-CPL/LITTER DETENTION OFFICER-CPL/TRANSPORT ENFORCEMENT OFFICER-PLANNING ENVIRONMENTAL HLTH SPECIALIST FIELD TRAINING OFFICER HEAVY EQUIPMENT MECHANIC INC MAINTENANCE SUPERVISOR II MAPPING SUPERVISOR PARALEGAL I PARAMEDIC RECYCLING COORD/CODE ENFORCER SOCIAL WORKER II SOIL CONSERVATION TECHNICIAN II STATE COST SHARE TECHNICIAN
68	\$37,207	\$46,467	\$58,031	BUILDING CODE INSPECTOR I CHILD SUPPORT SUPERVISOR II DETENTION - SERGEANT

				E/A	DEPUTY OPERATIONS MANAGER
				E/A	HOUSEKEEPING SUPERVISOR
					HUMAN SERVICES COORDINATOR III
					IT SUPPORT TECHNICIAN
					MEDICAL RECORDS MANAGER II
					OFFICE MANAGER/ASST. CLERK
					PARALEGAL
					PERSONNEL TECHNICIAN III
69	\$39,067	\$48,790	\$60,932	E/E	ANIMAL SERVICES DIRECTOR
	Grade 69 (cont.)				ASSISTANT SUPERVISOR
					BUILDING CODE INSPECTOR II
					DAY REPORTING CENTER DIRECTOR
					DEPUTY SHERIFF-CPL/COURTS
					DEPUTY SHERIFF-CPL/DRUGS
					DEPUTY SHERIFF-CPL/PATROL
					DEPUTY SHERIFF-CPL/SRO
					DEPUTY SHERIFF-CPL/WARRANTS
					DEPUTY SHERIFF-DETECTIVE
					DETENTION OFFICER-1ST SGT
					DSS - I.T. SUPPORT LIAISON
					EH SPEC / FOOD & LODGING COORD
					FIELD SUPERVISOR
					FLEET MAINTENANCE SUPERVISOR
					INCOME MAINTENANCE SUPERVISOR III
					IN-HOME AIDE PROGRAM SUPERVISOR
					IT SENIOR SUPPORT TECHNICIAN
				E/A	LIBRARY BRANCH MGR-STEELE FULL SERVICE
					LIBRARY CHILDRENS DEPT-SUPERVI
					LIBRARY IT SYSTEM ADMINISTRATO
					LIBRARY REFERENCE LIBRARIAN
				E/A	LITERACY CONNECTIONS DIRECTOR
					LITERACY PROGRAM MANAGER
					MAXWELL CENTER EVENT MANAGER
					MAXWELL CENTER VENUE SERVICES MANAGE
					RESEARCH/MARKETING SPECIALIST
					SOCIAL WORKER III
				E/E	SOIL CONSERVATION COORDINATOR
					SOLID WASTE FIELD SUPERVISOR
70	\$41,021	\$51,230	\$63,979		BUILDING CODE INSPECTOR III
					BUSINESS MANAGER
					CHIEF PROP TRANSFER OFFICER
					DENTAL HYGIENIST
					DEPUTY SHERIFF-SGT/ACE
					DEPUTY SHERIFF-SGT/CIVIL

Grade 70 (cont.)				DEPUTY SHERIFF-SGT/COURTS
				DEPUTY SHERIFF-SGT/DETECTIVE
				DEPUTY SHERIFF-SGT/PATROL
				DEPUTY SHERIFF-SGT/SRO
				DEPUTY SHERIFF-SGT/SS
				DEPUTY SHERIFF-SGT/WARRANTS
				ENVIRONMENTAL HEALTH SUPVR
				GROUPS SUPERVISOR -ORC
				IT SUPPORT SPECIALIST
				NUTRITIONIST III/REG DIETITIAN
				911 DATABASE MANAGER
				911 TRAINING/QA MANAGER
				PUBLIC HEALTH NURSE I
				RN SUPERVISOR
				SOCIAL WORK SUPERVISOR II
71	\$43,071	\$53,792	\$67,179	APPRAISER SUPERVISOR
				DEPUTY SHERIFF-1ST SGT/DRUGS
				DEPUTY SHERIFF-1ST SGT/SOI
				DEPUTY SHERIFF-1ST SGT/TACTICAL
				DETENTION OFFICER - LIEUTENANT
				ELECTIONS TECHNICIAN
				IT SENIOR SUPPORT SPECIALIST
				IT SENIOR SUPPORT SPECIALIST
				LIBRARY TECHNICAL SERVICES SUPV.
				MAXWELL CENTER SALES & MARKETING DIR.
				PUBLIC HEALTH EDUCATION SUPVSR
				PUBLIC INFORMATION ASSITANT IV
				E/E SENIOR CITIZENS PROGRAM DIR
				SOCIAL WORKER IAT
				SUPERVISOR
72	\$45,226	\$56,482	\$70,537	ACCT SPEC II/FIN REPORT/GRANT
				E/E ASST TO CO MGR/CLK TO BOARD
				ASST. PAYROLL ADMINISTRATOR
				BUILDING CODE SUPERVISOR
				BUSINESS MANAGER/ADMIN ASST TO SHERI
				FIN REPORTING/ACCT SPEC II
				IT ASSOCIATE SYSTEMS ADMIN
				JAIL NAVIGATOR
				E/A LIBRARY REFERENCE DEPT HEAD
				LICENSED PRACTICAL NURSE
				E/A MANAGER LIBRARY EXPERIENCES
				E/A NUTRITION PROG DIRECTOR I
				PUBLIC HEALTH NURSE II
				E/E REGISTER OF DEEDS
				TAX PROGRAMMER
				E/E VETERANS SERVICES OFFICER
				LIBRARY CHILDREN'S DEPT. HEAD

73	\$47,487	\$59,305	\$74,064	E/E	911 CENTER MANAGER
				E/A	ACCOUNTING & BUDGET MANAGER
				E/A	AIRPORT MANAGER
					ASSISTANT ASSESSOR/REVALUATION COORD.
					ASSISTANT DIRECTOR SOLID WASTE
				E/A	BUSINESS OFFICER I -DSS
				E/A	BUSINESS OFFICER I - PUBLIC HEALTH
					COLLECTIONS DIVISION MANAGER
					DEPUTY SHERIFF-LT DET/FORENSIC
					DEPUTY SHERIFF-LT/CIVIL
					DEPUTY SHERIFF-LT/DETECTIVE
					DEPUTY SHERIFF-LT/DRUGS
					DEPUTY SHERIFF-LT/PATROL
					DEPUTY SHERIFF-LT/PILOT
					DEPUTY SHERIFF-LT/SS
					DEPUTY SHERIFF-LT/WARRANTS
				E/E	ENVIRONMENTAL HEALTH SUPVSR II
				E/P/C	IT SYSTEMS ADMINISTRATOR
				E/A	MEDICAL LABORATORY SUPERVISOR
					PAYROLL ADMINISTRATOR
					PUBLIC HEALTH NURSE III
				E/E	PUBLIC INFORMATION OFFICER
				E/A	PURCH/JT PURCH/INSURANCE
				E/A	SOCIAL WORKER SUPERVISOR III
74	\$49,862	\$62,271	\$77,768	E/A	ACCOUNTING/PAYROLL SUPERVISOR
				E/A	ASSISTANT DIR OF HUMAN RESOURCES
					GIS COORDINATOR
				E/E	INCOME MAINTENANCE ADMIN II
				E/P/C	IT SENIOR SYSTEMS ADMINISTRATOR
				E/A	MATERN. PROG MGR/PHN SUPV I
				E/E	PUBLIC HEALTH NURSE SUPVSR I
				E/E	SOCIAL WORK PROGRAM MANAGER
					TRAINING OFFICER
75*	\$52,354	\$65,384	\$81,655	E/A	DEPUTY DIRECTOR-BD OF ELECTION
					DEPUTY SWAT/MEDIC/PILOT
				E/A	EMER MGMT COORDINATOR / IT
				E/A	EXISTING BUS. & INDUSTRY SPEC.
				E/E	FIRE MARSHALL
				E/E	INSPECTIONS DIRECTOR
				E/E	LIBRARY ASSISTANT DIRECTOR
				E/A	OPERATIONS SUPERVISOR
				E/E	PLANNING DIRECTOR
				E/E	SERVICES ON AGING DIRECTOR

Grade 73 (cont.)

76*	\$54,973	\$68,653	\$85,738	E/E E/E E/E E/E E/A	DEPUTY SHERIFF/CAPT/PATROL DEPUTY SHERIFF-CAPT/CIVIL DEPUTY SHERIFF-CAPT/INVESTIG DETENTION OFFICER-CAPT PH NURSE SUPERVISOR II
77*	\$57,721	\$72,086	\$90,025	E/P/C	IT SYSTEMS ENGINEER
78*	\$60,608	\$75,691	\$94,526	E/E E/E E/P/C E/P/C E/E E/E E/E	CSSPA II EXECUTIVE DIR BD OF ELECTIONS IT SENIOR SYSTEMS ENGINEER IT TECH SERVICES SUPV LIBRARY DIRECTOR PUBLIC INFO & MARKETING MGR SOLID WASTE DIRECTOR
Grade 78 (cont.)					
79*	\$63,638	\$79,475	\$99,253	E/A E/P E/A E/E E/E E/E	ASSISTANT FINANCE DIRECTOR DIRECTOR OF NURSING EMS/TRANSPORT BUSINESS MANAGER FACILITIES SUPERINTENDENT HEALTH DEPARTMENT DEPUTY DIRECTOR HUMAN SERVICES DEPUTY DIRECTOR
80*	\$66,819	\$83,449	\$104,216	E/E E/P/C E/E	DEPUTY SHERIFF - MAJOR IT OPERATIONS MGR/APP ANALYST JAIL ADMINISTRATOR - MAJOR
81*	\$70,161	\$87,621	\$109,427	E/E E/E E/E E/P/L	EMS/TRANSPORT DIRECTOR HUMAN RESOURCE DIRECTOR OFFICE OF EMERGENCY SERVICES DIRECTOR PHYSICIAN EXTENDER II
82*	\$73,669	\$92,002	\$114,898	E/E E/P/L	TAX ADMINISTRATOR STAFF ATTORNEY
84*	\$81,219	\$101,432	\$126,675	E/P/L	DENTIST I
85*	\$85,280	\$106,503	\$133,008	E/E E/E E/E E/E E/E E/E	FINANCE DIRECTOR MAXWELL CENTER DIRECTOR PROJECT MANAGEMENT DIRECTOR PUBLIC HEALTH DIRECTOR SOCIAL SERVICES DIRECTOR II SHERIFF
NG*	Not on Grade			E/E E/P/L E/E E/E E/E	ASSISTANT COUNTY MANAGER COUNTY ATTORNEY COUNTY MANAGER GWTA DIRECTOR WC DEVELOPMENT ALLIANCE DIRECTOR

- *** E/E designates Exempt Status/Executive
- E/A designates Exempt Status/Administrative
- E/P designates Exempt Status/Professional
- E/P/C designates Exempt Status/Professional/Computers
- E/P/L designates Exempt Status/Professional/Learned

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-37: RESOLUTION AUTHORIZING ELECTRONIC LISTING OF PERSONAL PROPERTY IN WAYNE COUNTY IN ACCORDANCE WITH THE STANDARDS AND REQUIREMENTS PRESCRIBED BY THE NORTH CAROLINA DEPARTMENT OF REVENUE AND DELEGATING AUTHORITY TO PROVIDE FOR ELECTRONIC LISTING OF PERSONAL PROPERTY TO THE COUNTY TAX ASSESSOR PURSUANT TO THE PROVISIONS OF NCGS § 105-310.1

WHEREAS, NCGS §105-310.1 authorizes the Board of County Commissioners to provide for electronic listing of personal property in accordance with the standards and requirements prescribed by the North Carolina Department of Revenue; and

WHEREAS, NCGS §105-310.1 further authorizes the Board of County Commissioners to delegate its authority to provide for electronic listing of personal property to the County Tax Assessor; and

WHEREAS, the Wayne County Tax Assessor requests that County staff be authorized to prepare for and implement the addition of electronic listing of personal property in accordance with the procedures prescribed by the North Carolina Department of Revenue and the County Tax Assessor as authorized by NCGS §105-310.1; and

WHEREAS, the following procedures are hereby prescribed by the County Tax Assessor for electronic listing: electronic listings must be submitted online; facsimiles will not be accepted as electronic listings; in order to file electronically, the taxpayer must use an electronic listing application approved by the County Tax Assessor, and attach an electronic signature; the list of approved electronic listing applications along with a link to their locations will be available upon request at the Wayne County website.

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners:

1. That the Board of Commissioners hereby authorizes the electronic listing of personal property in Wayne County in accordance with the standards and requirements prescribed by the North Carolina Department of Revenue pursuant to the provisions of NCGS §105-310.1.
2. That the Board of Commissioners hereby delegates to the Wayne County Tax Assessor authority to provide for and implement the addition of electronic listing of personal property in Wayne County pursuant to the provisions of NCGS §105-310.1 and the above procedures prescribed by the North Carolina Department of Revenue and the Tax Assessor in addition to the paper listing option.

3. That upon implementation of electronic listing of personal property, the Wayne County Tax Assessor must publish information relating to electronic listing in the listing notices required by the Machinery Act of North Carolina.
4. That this resolution shall be effective for all tax years after its adoption and implementation by the Wayne County Tax Assessor.

Passed and adopted this the ____ day of October, 2021.

George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

ATTEST:

Carol Bowden, Clerk to the Board

Danielle Pope

From: Noelle Woods
Sent: Tuesday, October 12, 2021 8:24 AM
To: Danielle Pope
Subject: FW: [External] - CMAR / GC Pre-qual issues for jail project
Attachments: Prequalification Statute.pdf; Adopted PreQualification Policy 3-1-21.docx; Cover Memo Requests for Board Approval Prequalify Policy 2-24-21.docx; PREQUALIFICATION FORM FOR PRIME CONTRACTOR 4-1-21.docx; County ContractorPrequalificationMatrix_Template_4-1-21.docx

From: Mace, Dan <dmace@moseleyarchitects.com>
Sent: Thursday, October 7, 2021 5:35 PM
To: Noelle Woods <Noelle.Woods@waynegov.com>
Cc: Davis, Todd <tdavis@moseleyarchitects.com>; Bennett, Josh <jbennett@moseleyarchitects.com>
Subject: [External] - CMAR / GC Pre-qual issues for jail project

Noelle,

Thanks for the call. I am attaching some necessary policy stuff needed to proceed with a pre-qualification method as well for your use.

CMAR issues:

- allows the county to have the "GC" on board during the design phases rather than just the bidding phases – they will charge for these pre-construction services (approx. \$100k).
- The CMAR therefore knows "why" design decisions were made along the way.
- provides for more minority and local small business participation (break out bid packages into smaller sums)
- County will have a GMP established after the bids from the subcontractors are received (will be allowances etc. pumped into overall cost though)
- Not the cheapest way between the two methods because the CMAR is not "competing" with other general contractors at bid time
- There may be less diversity of subcontractor pricing as only one prime firm is issuing the sub bids out
- Does allow for a qualification based selection for the CMAR prior to bidding.
- Low "risk" for the county due to this process (but this risk is carried in overhead \$\$ the CMAR charges however)

Design-Bid-Build with GC Prequalification Process prior to bidding issues:

- Allows the county to "shortlist" qualified reputable GC firms with specific Jail construction experience prior to competitive bidding
- These pre-qualified firms then compete to bid the project like a typical project – low bidder wins
- Given that only reputable firms are bidding, they are more likely to aggressively bid the project, and the cost is therefore lower than the CMAR approach
- More sub-contractor pricing is utilized as each bidding GC has their own network of subs out there
- No GMP so it is recommended that the county carry contingency dollars for unforeseen issues (2-5% recommended)
- Contractors did not participate in design phases, so no pre-construction fees

Our recommendation is to bid the jail project using the GC pre-qualification method.
Lowest overall risk and lowest cost overall in my opinion.

We are seeing lots of interest in the GC bid market lately and this should continue into 2022.
We have done many jail projects either way – all successful.

Let me know if you have any questions or need clarification from above bullets.
Best Regards,

Dan Mace, AIA, LEED AP
Vice President

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CAUTION

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TO: Wayne County Board of Commissioners
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: October 19, 2021
SUBJECT: Adoption of A Prequalification Policy

For large capital projects, especially those like the new jail with complex construction, prequalification is beneficial in vetting the experience and solvency of potential bidders.

Pursuant to GS 143-135.8, the Board must adopt an objective prequalification policy applicable to all construction or repair work prior to the advertisement of the contract.

The County does not have to prequalify all projects simply because there is a prequalification policy in place and in fact, we would not want to prequalify every project.

Currently, the County does not have a prequalification policy. Therefore, I am proposing that the Board adopt a prequalification policy to allow us to prequalify selected projects.

If adopted, the prequalification policy would be standalone, but would be added into the Purchasing policy manual for easy reference.

County of Wayne



PREQUALIFICATION POLICY

Updated & Approved by the Board of Commissioners
October 19, 2021

Prequalification Policy-Capital Improvement Projects

1. Purpose

North Carolina General Statute 143-135.8 allows for the prequalification of bidders for any construction or repair project undertaken by a governmental entity when the board or governing body adopts an objective prequalification policy.

The purpose of this prequalification process is to impartially evaluate a contractor, and to properly determine by its responsible business practices, work experience, manpower, and equipment that it is qualified to bid on a construction project. The award of contracts should be the result of open competition in bidding; impartiality in the selection of contractors; integrity in business practices; and, skillful and safe performance of public contracts.

2. Applicability

The County may utilize this policy as needed for construction and repair projects when using either Separate-prime bidding, Single-prime bidding, or Dual bidding as listed in G.S. 143-128(a1)(1) through 143-128(a1)(3). If a grant funded project has specific procedures or policies the County shall follow those if required.

This policy applies to all Wayne County departments and employees. Where there is conflict with any department-specific policy, this document will supersede.

3. Policy

3.1 Application

Each prospective bidder on contracts (also called "firm" or "applicant" below) identified for prequalification by the Bid Agent shall apply on the approved prequalification application form in order to become prequalified. The process for awarding first tier subcontractors by construction managers pursuant to the Construction Manager at Risk ("CM at Risk") process shall follow guidelines and forms laid out in the North Carolina State Construction Manual.

- 3.1.1 The prequalification application form will require information to be provided on the ownership of the firm, experience of firm's personnel, any affiliations with other construction firms, bonding

capacity, financial resources, the type of work performed by the firm, and other objective criteria rationally related to the particular contract to be awarded.

- 3.1.2 The Bid Agent shall ensure that applications prepared for the projects comply with this policy and State law. The application is to be submitted by the deadline established in the notice of prequalification. The act of submitting the application does not automatically permit the firm to submit a bid. Incomplete applications will be rejected or returned for further detail or correction in the sole discretion of the County.
- 3.1.3 The Bid Agent shall solicit directly for the prequalification vendors certified by the State Office of Historically Underutilized Businesses (HUB), along with those that have identified themselves as a Woman or Minority-Owned Business Enterprise (WMBE) with the County, and provide the services needed for the project. This should be done in addition to any other processes or advertisements used to identify and solicit potential bidders.

3.2 Assessment and Scoring of Applications

The prequalification application form, assessment tool and criteria scoring system shall be developed and adopted by the Purchasing Department for each project and by the County Manager or designee for each specific project of other County departments. The assessment tool will include the prequalification scoring values and minimum required score for prequalification on that project. The application shall, at a minimum, address the following items:

- 3.2.1 *Organizational Structure* - The firm shall provide a list of all owners, officers, partners, or individuals authorized to represent, conduct business, or sign legal documents for the firm. This list must include the full legal name, typed or printed in a clear legible form. Firms experiencing changes in ownership, organizational structure, or material changes in assets must inform the Bid Agent prior to the award of a contract. Failure of the firm to comply with this requirement may result in the termination of any contract awarded by the County.
- 3.2.2 *Classification* - The firm shall indicate the type(s) of work the firm's workforce and equipment normally perform, licensure, and other pertinent information.
- 3.2.3 *Experience* - The firm shall furnish a history documenting experience with projects of similar size, scope, or complexity involving the type(s) of work for which prequalification is requested.
- 3.2.4 *Litigation/Claims* - The firm will be required to submit information regarding its litigation history, including litigation with owners and subcontractors.

- 3.2.5 *Timeliness* - Firms must provide information on its success at completing projects on time, including the payment of liquidated damages.
- 3.2.6 *Capacity* - Firms shall demonstrate sufficient bonding capacity, insurance and resources for the project. Firms must provide relevant information on the personnel that will be directly responsible for the work, including the location of the office that will be primarily responsible for work.
- 3.2.7 *Safety* - Firms shall also demonstrate an acceptable safety history. Firms must provide copies of any complaints, safety violations or reports from the North Carolina Qualifications Board, OSHA, or any other regulating agency associated with any construction project.
- 3.2.8 *Legal Authorization* - The Applicant must provide a copy of their North Carolina Contractor's License. If a statement is required, the Applicant shall identify the states in which they are licensed for this type of work.

3.3 Prequalification Committee

The Project Manager shall establish a Prequalification Committee for each project to review and score applications submitted by the firms to determine the prequalification eligibility.

- 3.3.1 *Review of Applications* - The Prequalification Committee shall use an objective assessment process and criteria for that specific project.
 - 3.3.1.1 The prequalification criteria shall not require the firm to have previously been awarded a construction or repair project by the County.
 - 3.3.1.2 The prequalification criteria used by the Prequalification Committee shall include prequalification scoring values and the minimum required score to be prequalified for the project.
 - 3.3.1.3 The Prequalification Committee shall approve or deny the applications in accordance with the prequalification criteria and scoring system.
- 3.3.2 *Notice of Decision* - All firms that submitted applications for prequalification shall be promptly notified of the prequalification committee's decision, including the reason for denial if applicable, via e-mail. Notice shall be provided prior to the advertisement of bids for the project and with sufficient time for the firm to protest the denial of prequalification.
- 3.3.3 *Informal Meeting* - Upon denial, the applicant may request an informal meeting with the County to receive feedback and suggestions for improvement.

3.3.4 *Protest* - Firms wishing to protest the decision shall follow the protest process described below.

3.4 Protests

The firm may protest the denial of prequalification as noted below.

3.4.1 *General Rules for Protests*

- 3.4.1.1 Firms submitting prequalification applications shall be provided an e-mail address for communication with the Project Manager during the protest process.
- 3.4.1.2 The firm shall provide at least two e-mail addresses for use by the Project Manager in communicating with the firm. All decisions related to protests or administrative review will be communicated to the firm via e-mail.
- 3.4.1.3 All written protests or requests for administrative review shall clearly identify the project and the Project Manager, clearly articulate the reasons for the review, and attach any documents or additional information in support of the firm's position.
- 3.4.1.4 The bid opening cannot occur until the protest process is completed. The bid opening must be scheduled in order to allow sufficient time for a bidder that is prequalified as a result of a protest to submit a bid on that project. Bids received from firms who have been ruled disqualified to bid shall not be opened.
- 3.4.1.5 A firm's failure to comply with any requirements of the protest procedures of this section shall result in the firm's protest being terminated and considered resolved.

3.4.2 *Initial Protest*

- 3.4.2.1 A written protest must be received by the Project Manager, or designee, within two business days of notice of denial. The Project Manager, or designee, will contact the firm and set up a date and time to discuss the protest.
- 3.4.2.2 If upon review, the Project Manager, or designee, determines that the firm meets the criteria for prequalification, the firm shall be notified that it is prequalified to bid on the project, and allowed to participate in the bid process.
- 3.4.2.3 If the Project Manager, or designee, upholds the denial, the firm shall be notified in writing by e-mail.

3.4.3 *Request for Administrative Review (Final Protest)*

- 3.4.3.1 If the firm desires further review after receiving the decision of the Project Manager, the firm may request an administrative review and final decision by the County Manager or designee. A written request for administrative review must be received by the County Manager or designee within two business days of the firm's receipt of the decision from the Project Manager, or designee. The County Manager or designee will contact the firm and set up a date and time for the administrative review.
- 3.4.3.2 If, upon review, the County Manager or designee determines that the firm meets the criteria for prequalification, the firm shall be notified that it is prequalified to bid on the project and allowed to participate in the bid process.
- 3.4.3.3 If the County Manager or designee upholds the denial, the firm shall be notified in writing by e-mail. The decision of the County Manager or designee on the protest shall be final.

4 Policy Non-Compliance

Employees willfully violating the terms and conditions of this policy may be subject to appropriate disciplinary action, up to and including dismissal.

5 Definitions

- 5.1 *Bid Agent* – Person assigned the responsibility to prepare the request for qualification, bid, and contract documents, advertise bids and proposals, and open bids for contracts under the direction of the Project Manager. The Bid Agent may be an employee of the County or a professional services consultant retained by the County under an approved contract.
- 5.2 *Prequalification* – A process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary for the faithful performance of a contract for construction or repair work.
- 5.3 *Project Manager* – Employee of the department responsible for a construction, repair, or purchasing project requiring a contract who shall be assigned the responsibility for managing the project and representing the department in matters relating to the project.

NOTICE OF PUBLIC HEARING
WAYNE COUNTY, NORTH CAROLINA

Notice is hereby given the Wayne County Board of Commissioners will hold a public hearing on Tuesday, November 2, 2021 at 9:30 A.M. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro NC regarding the proposed Voter District Plan for the Wayne County Board of County Commissioners.

The purpose of the public hearing is to gather public comment and input on the proposed Board of Commissioner Voter Districts prior to consideration by the Board of County Commissioners. Members of the public may view the proposed districts at www.waynegov.com or by visiting the County Managers office located on the fourth floor of the Wayne County Courthouse Annex at 224. E. Walnut Street, Goldsboro, NC.

All interested parties are invited to attend this public hearing and be heard. All speakers will receive up to three (3) minutes to speak.

Written comments may be made to the following:

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners
PO Box 227
Goldsboro, NC 27533-0227
919-731-1445
Carol.bowden@waynegov.com

This the 19th day of October, 2021.

Carol Bowden
Wayne County Clerk to the Board

Run Date: October 22, 2021



THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
CORDIALLY INVITES YOU TO ATTEND A DEDICATION CEREMONY

Chief Donald M Gray Bridge

Tuesday, Oct. 19, 2021 at 1 P.M.

New Hope Volunteer Fire Department
583 Mark Edwards Rd
La Grange, NC 28551

To RSVP or for more information, please contact Sazia Bashar at
sbashar@ncdot.gov or (919) 707-2681.