

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, October 19, 2021 at 9:04 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: George Wayne Aycock, Jr., Chairman; Freeman Hardison, Jr., Vice-Chairman; Barbara Aycock; Joe Daughtery; Bevan Foster; Chris Gurley and Antonio Williams.

Members absent: None

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:00 a.m. with County Manager Craig Honeycutt reviewing the agenda. He added the following:

- Add Motion to Adjust Food Lion Lease to include an additional six (6) months at a reduced rate not to exceed \$30,000, pending County Attorneys' Approval and Appropriate Budget Amendment to #12 under Consent Agenda.
- Add General Statute 153A-104 to #11 of #2 under New Business.
- Add Appointment Committee.

Finance Director Allison Speight reviewed the Budget Amendments and answered questions from the board.

Staff Attorney Andrew Neal reviewed the surplus property upset bid for 807 S. Slocumb Street.

Tax Administrator Alan Lumpkin reviewed the resolution authorizing electronic listing of personal property in Wayne County.

Commissioner Bevan Foster reviewed his motion to amend the vaccination policy to include non-vaccinated employees. Human Resources Director Ginger Moore explained the legalities of the policy and donated time between employees in special circumstances.

Commissioner Joe Daughtery discussed his thoughts on the proposed changes to the Vaccination Policy, stating the original intent was to encourage employees to become vaccinated. Commissioner Chris Gurley asked several questions. Commissioner Bevan Foster asked several questions and stated he felt the current policy was a "prize" for those who received a shot. Commissioner Gurley expressed his concerns of pitting employees against one another. Vice-Chairman Freeman Hardison, Jr. stated he agreed with Commissioner Foster.

Commissioner Daughtery shared the State's concerns over Wayne County's vaccination numbers and Commissioner Foster disputed Commissioner Daughtery's statement.

Recess the Board of Commissioners Meeting

At 8:51 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

Call to Order

Chairman George Wayne Aycock, Jr. called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Joe Daughtery gave the invocation.

Pledge of Allegiance

Chairman George Wayne Aycock, Jr. led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Vice-Chairman Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on October 5, 2021.

Discussion/Adjustment of Agenda

County Manager Craig Honeycutt made the following adjustments to the agenda:

- Add Motion to Adjust Food Lion Lease to include an additional six (6) months at a reduced rate not to exceed \$30,000, pending County Attorneys' Approval and Appropriate Budget Amendment to #12 under Consent Agenda.
- Add General Statute 153A-104 to #11 of #2 under New Business.
- Add Appointment Committee.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved and authorized the adjusted agenda.

Motion to Approve 2021 County National Family Literacy Day Proclamation

Mrs. Jane Gable read the proclamation, attached hereto as Attachment A.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the 2021 County National Family Literacy Day Proclamation.

Motion to Approve 2021 National First Responders Day in Wayne County Proclamation

Commissioner Chris Gurley read the proclamation, attached hereto as Attachment B.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the 2021 National First Responders Day in Wayne County Proclamation.

Commissioner Barbara Aycock thanked the First Responders for helping her through her personal tragedies and Chairman George Wayne Aycock, Jr. thanked the First Responders for all they do for Wayne County.

Update from Dr. H. Edward Croom, President of the University of Mount Olive (UMO)

University of Mount Olive President Dr. H. Edward Croom shared information on the economic impact of UMO on Wayne County. He stated approximately 1000 students live on the campus daily with approximately 2000 students attending total, and 24 countries are represented on the campus. Dr. Croom discussed the nursing program, one of just a few universities with a realistic mannequin for training that is capable of growing tumors, giving birth, and giving blood. He also shared the universities, such as UNC and NC State no longer requiring SATs for entrance, creating a more difficult task for universities competing for students.

Dr. Croom stated UMO works closely with Wayne Community College and shared details on their Cohort and Ag Programs.

9:37 A.M. Public Hearing to Receive Public Comments on the Proposed Amendment to the Wayne County Subdivision Ordinance

Planning Director Berry Gray reviewed the proposed amendment to the Wayne County Subdivision Ordinance, attached hereto as Attachment C.

No one appeared for comments, Chairman George Wayne Aycock, Jr. closed the Public Hearing at 9:41 a.m.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved the Amendment to the Wayne County Subdivision Ordinance.

Appointment Committee

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the reappointments of Kate Daniels, Ken Gerrard, and Dr. Dimitrios Lintzeris to the Wayne UNC Health Care Board of Directors, as recommended by the Wayne UNC Health Care Board of Directors.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the appointment of Dr. Emilee Pilkington to the Wayne County Board of Health, in the dentist slot, as recommended by the Wayne County Board of Health.

Motion to Approve moving one Monthly Meeting of the Board of Commissioners to an Afternoon Meeting

Commissioner Bevan Foster requested the matter be placed on the agenda and stated the issue was originally brought up by Commissioner Antonio Williams. He said he researched other counties and most have one afternoon meeting. Commissioner Foster stated 70% of the workforce is working during current meeting hours. Commissioner Antonio Williams shared his thoughts. Commissioner Foster recommended moving one meeting to 4 p.m., beginning with a work session. Commissioner Joe Daughtery recommended having one meeting in the afternoon each quarter, but not monthly. Chairman George Wayne Aycock, Jr. stated afternoon meetings have not been successful with previous boards and he and Commissioner Foster discussed "successful" meetings.

Upon motion of Commissioner Bevan Foster, the Board of Commissioners did not approve moving one monthly meeting of the Board of Commissioners to an afternoon meeting. Voting in favor of the motion were Commissioner Bevan Foster and Commissioner Antonio Williams. Voting against the motion were Chairman George Wayne Aycock, Jr., Commissioner Freeman Hardison, Jr., Commissioner Barbara Aycock, Commissioner Joe Daughtery, and Commissioner Chris Gurley.

Consent Agenda

Upon motion of Commissioner Chris Gurley, the Board of Commissioners approved and authorized the following items under the consent agenda by a vote of 6 to 1, with Commissioner Bevan Foster voting against the motion.

1. Application for Elderly or Disabled Exclusion.
2. Applications for Disabled Veteran Exclusion.
3. Applications for Present Use Value.
4. Applications for Property Tax Exclusion.
5. Budget Amendments
 - a. Sheriff's Office - #109
 - b. Sheriff's Office - #114
 - c. Sheriff's Office - #115
 - d. Sheriff's Office - #116
 - e. Sewer - #117
 - f. Services on Aging - #119
 - g. Health Dept. - #121
 - h. Health Dept. - #122
 - i. Health Dept. - #123

j. Health Dept. - #124

6. Motion to Approve the Recommendation of Award to Barbour Brothers Construction, Inc. for a Contract Amount of \$2,542,716.00 for the Wayne County Executive Jetport Apron Pavement Rehabilitation, attached hereto as Attachment D.
7. Motion to Approve the Petition to add North Landing Drive, Northfield Drive, and Northfield Place of North Landing, Stoney Creek Township, Wayne County, to the State Maintenance System, attached hereto as Attachment E.
8. Motion to Approve Sale of Surplus Property Upset Bid for 807 S. Slocumb Street, Goldsboro, NC, jointly owned with the City of Goldsboro, as requested by the City of Goldsboro, attached hereto as Attachment F.
9. Motion to Adopt Resolution #2021-36: A Resolution Adopting the Forty-First Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina, attached hereto as Attachment G.
10. Motion to Adopt Resolution #2021-37: A Resolution Authorizing Electronic Listing of Personal Property in Wayne County in Accordance with the Standards and Requirements prescribed by the North Carolina Department of Revenue and Delegating Authority to provide for Electronic Listing of Personal Property to the County Tax Assessor pursuant to the provisions of NCGS 105-310.1, attached hereto as Attachment H.
11. Motion to Approve the Policy for Design-Bid-Build with General Contractor Pre-Qualification for Wayne County, North Carolina, attached hereto as Attachment I.
12. Motion to Adjust Food Lion Lease to include an Additional Six (6) Months, at a reduced rate not to exceed \$30,000, pending County Attorneys' approval, and appropriate budget amendment.

Motion to Establish a Public Hearing on Tuesday, November 2, 2021, at 9:30 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina, regarding the proposed Voter District Plan for the Wayne County Board of County Commissioners. The purpose of the Public Hearing is to gather public comment and input on the proposed Board of Commissioners Voter Districts prior to consideration by the Board of County Commissioners.

County Manager Craig Honeycutt explained the Voter District Plan for the Wayne County Board of County Commissioners.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners approved the Motion to Establish a Public Hearing on Tuesday, November 2, 2021, at 9:30 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina, attached hereto as Attachment J, regarding the proposed Voter District Plan for the Wayne County Board of County Commissioners by a vote of 6 to 1. Voting against the motion was Commissioner Bevan Foster. The purpose of the Public Hearing is to gather public comment and input on the proposed Board of Commissioners Voter Districts prior to consideration by the Board of County Commissioners.

Motion to Amend the Vaccination Policy passed by the Board of Commissioners on September 21, 2021, to consider including non-vaccinated employees

Commissioner Antonio Williams made a motion to amend the original motion and add N.C.G.S. 153A-103.

Vice-Chairman Freeman Hardison, Jr. made a motion to amend Commissioner Williams' motion and rescind the Vaccination Policy.

Upon motion of Vice-Chairman Freeman Hardison, Jr., the motion to amend Commissioner Williams' motion to rescind the Vaccination Policy failed by vote of 4 to 3. Voting for the amendment were Commissioner Joe Daughtery, Commissioner Barbara Aycock, and Vice-Chairman Freeman Hardison, Jr. Voting against the amendment were Chairman George Wayne Aycock, Jr., Commissioner Bevan Foster, Commissioner Chris Gurley, and Commissioner Antonio Williams.

Commissioner Joe Daughtery made a motion to amend Commissioner Williams' motion to leave the Vaccination Policy as it stands, but add N.C.G.S. 153A-103 to item #11 of the policy, attached hereto as Attachment K. Voting for the amendment were Chairman

George Wayne Aycock, Jr., Commissioner Barbara Aycock, Commissioner Joe Daughtery, and Commissioner Antonio Williams. (Commissioner Williams raised his hand during the vote but after a request from Clerk to the Board Carol Bowden to roll call, Commissioner Williams stated he abstained, which stands as an affirmative vote.) Voting against the amendment were Vice-Chairman Freeman Hardison, Jr., Commissioner Bevan Foster, Commissioner Chris Gurley.

Clerk to the Board Carol Bowden asked for a roll call vote which led to lengthy discussion from the Board, including the laws on voting again on a motion that had passed.

Commissioner Williams stated there was confusion and made a motion to vote again. Commissioner Daughtery objected to the motion and said it was a bad precedent to set. County Attorney E. B. Borden Parker stated Commissioner Williams' motion as amended, was still before the Board.

Vice-Chairman Freeman Hardison, Jr. asked Staff Attorney Andrew Neal for clarification on what was being voted on and Mr. Neal stated it was an amended motion to include only vaccinated employees in the Vaccination Policy and add N.C.G.S. 153-103 to item #11. Voting for the amended motion were Chairman George Wayne Aycock, Jr.; Commissioner Barbara Aycock; Commissioner Joe Daughtery; and Commissioner Chris Gurley. Voting against the amended motion were Vice-Chairman Freeman Hardison, Jr.; Commissioner Bevan Foster; and Commissioner Antonio Williams.

Motion to Approve the Design-Bid-Build with General Contractor Pre-Qualification Process for the new addition to the Carey A. Winders Detention Center

County Manager Craig Honeycutt explained the Design-Bid-Build with General Contractor Pre-Qualification process for the new addition to the Carey A. Winders Detention Center, as recommended by the Wayne County Facilities Committee.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the Design-Bid-Build with General Contractor Pre-Qualification Process for the new addition to the Carey A. Winders Detention Center.

Motion to Approve TA Loving Company as the Construction Manager at Risk (CMAR) for the new combined DSS/Health Department Facility

County Manager Craig Honeycutt explained the CMAR process for the new combined DSS/Health Department Facility.

Upon motion of Commissioner Joe Daughtery, the Board of Commissioners unanimously approved TA Loving Company as the CMAR for the new combined DSS/Health Department Facility. Commissioner Bevan Foster abstained from voting, counting as an affirmative vote.

County Manager's Report

County Manager Craig Honeycutt had no updates to report.

Board of Commissioners Committee Reports

Commissioner Chris Gurley had no comments.

Commissioner Joe Daughtery had no comments.

Commissioner Antonio Williams discussed the water and sewer issues in Mount Olive.

Commissioner Barbara Aycock had no comments.

Commissioner Bevan Foster asked the other Board members to follow the policy set by the County and wear masks during the meetings.

Vice-Chairman Freeman Hardison, Jr. explained his vote on the Vaccination Policy and stated he agreed with Commissioner Williams' discussion on the Mount Olive issues.

Chairman George Wayne Aycock, Jr. thanked the First Responders who attended the meeting and those who were unable to due to working. He responded to Commissioner Foster regarding the mask mandate and stated he would try to do better at remembering his mask. He then stated if he was going to do that, Commissioners needed to adhere to the policy of cellphone usage being prohibited during Board of Commissioners meetings. Commissioner Foster challenged Chairman Aycock regarding an actual policy being in place and exited the meeting after calling him a dictator.

Recess the Board of Commissioners Meeting

At 10:27 a.m., Chairman George Wayne Aycock, Jr. recessed the meeting of the Board of Commissioners.

Reconvene the Board of Commissioners Meeting

At 12:50 p.m., Chairman George Wayne Aycock, Jr. reconvened the meeting of the Board of Commissioners.

1:00 P.M. Chief Donald M. Gray Bridge Dedication

Invitation attached hereto as Attachment L.

Adjournment

At 2:07 p.m., Commissioner George Wayne Aycock, Jr. adjourned the meeting of the Wayne County Board of Commissioners.


Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

**North Carolina
Wayne County**

2021 County National Family Literacy Day Proclamation

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking its 27th anniversary on November 1, 2021, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents and guardians have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read aloud storytimes, reading sessions, book drives, workshops and family activities at schools, libraries and community centers to encourage literacy; and

WHEREAS, *as many as one in six adults struggle with reading and writing*, and by learning to read, individuals can gain self-respect and confidence and strive toward goals that otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history and securing America's future through better education for children and adults; and

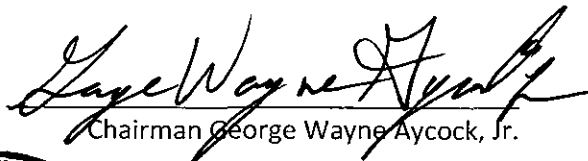
WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, the David Williams Chapter, Goldsboro, North Carolina is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE, the Wayne County Board of Commissioners does hereby proclaim November 1, 2021 as National Family Literacy Day in Wayne County and encourages our county to engage in programs and activities to make children and adults in Goldsboro the best readers in North Carolina.

Adopted this 19th day of October 2021.

Attest:


Carol Bowden, Clerk to the Board


Chairman George Wayne Aycock, Jr.



David Williams Chapter NSDAR

Literacy Promotion--Get Involved in Literacy!



Honor our Spirit of Partnership

- Seek out organizations in your community who work to promote literacy.
- Partner with them to provide educational supplies, coordinate volunteer efforts, or to raise funds to promote literacy in your community.
- Provide scholarships to adults studying to take the GED exam.
- Partner with other DAR committees to support your objectives together. Join with your chapter DAR Schools Chair to hold a book drive for one of the DAR supported schools, for example, or plan a chapter program with your chapter Women's Issues Chair about worldwide women's literacy rates.



Focus on Future Readers

- Mentor or tutor a child, an at-risk teen, or an adult learner.
- Teach English as a second language through classes or conversation sessions.
- Read to the blind or record books on tape.
- Read with your children and grandchildren.
- Provide books to hospitals, doctors offices, restaurants and other places with waiting rooms in your community.



Celebrate DAR's Commitment to Literacy

Promotion

- Publicize the widespread problem of illiteracy and the importance of literacy at all ages.
- Sponsor events for National Family Literacy Day on November 1 and encourage community and state officials to issue proclamations.

- Educate the public with brochures and other materials emphasizing the importance of being able to read.
- Sponsor programs encouraging parents to instill a love of reading in their children.
- Help publicize literacy programs to those in need.

**NORTH CAROLINA
WAYNE COUNTY**

**2021 NATIONAL FIRST RESPONDERS DAY IN WAYNE COUNTY
PROCLAMATION**

WHEREAS, Wayne County First Responders may be our family members, neighbors, friends, church members and co-workers who are trained as law enforcement officers, firefighters, emergency medical technicians and dispatchers to provide assistance in the time of our need; and

WHEREAS, Wayne County First Responders are the ones who show up in the face of danger and natural disaster because they are committed to serving others; and

WHEREAS, Wayne County First Responders have responded, witnessed and assisted in tragedies, heartbreaks, helplessness and disbelief that went unrecognized; and

WHEREAS, Wayne County First Responders do not have the ability to change the course of an event, but their skills and compassion can help make any situation better; and

WHEREAS, Wayne County First Responders are heroes who have performed miracles, supported others, and have given part of themselves, sometimes their lives, to save others.

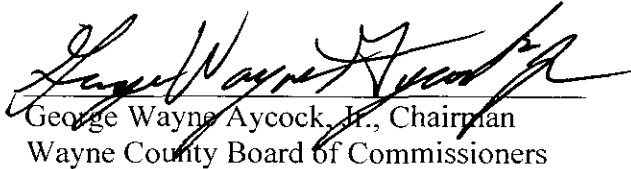
NOW, THEREFORE BE IT RESOLVED, the Wayne County Board of Commissioners, I does hereby deem it an honor and pleasure to proclaim October 28, 2021 as

FIRST RESPONDERS DAY IN WAYNE COUNTY

on the occasion of honoring our First Responders for their honor, courage and sacrifice.

NOW, THEREFORE BE IT FURTHER RESOLVED, the Wayne County Board of Commissioners, pays special tribute to the family members of our Wayne County First Responders for their untold sacrifices and the support they give daily to ensure the safety of our community.

This the 19th day of October, 2021.


George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

Attest:


Carol Bowden, Clerk to the Board





Wayne County Citizens
Public Hearing Notice

The Wayne County Board of Commissioners will conduct a public hearing Tuesday, October 19th, 2021 to consider a proposed amendment to the Wayne County Subdivision Ordinance. The hearing will be held at 9:30 am in the Wayne County Commissioners Meeting Room, Wayne County Courthouse Annex, 224 East Walnut Street, Goldsboro, NC. The item to be discussed:

A-20-01 – Amend the Wayne County Subdivision Ordinance by Adding Section 70-104(h)(4) to Require Secondary Access for Subdivisions With More Than 100 Lots With Limited Exceptions.

The public is invited to attend and speak at this hearing and/or submit any comments. Written comments before the meeting may be submitted to the Wayne County Planning Department, PO Box 227, Goldsboro, NC 27533 or berry.gray@waynegov.com. A full copy of the amendment may be obtained from the Planning Department by calling 919-731-1650.

Carol Bowden
Clerk to the Board

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: August 12, 2021

Re: Case A-20-01; Subdivision Ordinance Amendment, Secondary Access

Background: Over the past year, the Planning Board has been working on an ordinance amendment to address concern regarding larger scale subdivision developments with only one point of ingress and egress. Specifically, the Board has concern that in emergency situations, subdivisions will become inaccessible to emergency vehicles if the one access is blocked. At the direction of the Board of Commissioners, the Planning Board has worked with the development community to look at alternatives that would address the concerns of all involved.

Recommendation: The Planning Board recommends approval of the below amendment. Staff asks that the Commissioners hold a public hearing to receive public input prior to adoption.

Proposed Amendment:

Sec. 70-104 (h) (4) *Subdivision access.*

- a. Subdivision access to the external road system shall be based on the following:
 - i. All subdivisions or developments with more than 100 residential lots or units shall provide a second full service public access built to NC DOT standards.
 - ii. New subdivision or development proposals in which interconnection to an existing subdivision is proposed shall have another full service public access built to NC DOT standards if the cumulative number of lots or units is more than 100. Exception may be granted to those developments in which stubouts to adjacent property were approved and installed prior to the date of this revision.
 - iii. Additions to existing subdivisions or developments where the cumulative number of lots or units is more than 100 shall provide a second full service public access built to NC DOT standards.
 - iv. In lieu of providing a second full service access for subdivisions with 101 to 200 residential lots or units, the developer can opt to construct an emergency vehicle access or a wide access meeting the following standards.
 1. Emergency Vehicle Access Requirements

- a. Constructed of any unpaved all-weather surface with a drivable width of 20 feet minimum.
 - b. Designed so as not to promote use in non-emergency situations such as planted grass on the all-weather surface.
 - c. The Emergency Vehicle Access shall meet the requirements of Chapter 5 Section 503 of the North Carolina Fire Code and shall be reviewed and approved by the Wayne County Fire Marshal or designated representative.
 - d. Access shall be a minimum of 200' from the primary full service subdivision access.
 - e. Shall be designated as a minimum 30' easement. Easement shall be designated on the final plat as "emergency access only for all subdivision residents and emergency responders in the event the subdivision becomes inaccessible."
 - f. Shall not be gated or chained.
- 2. Wide Access Design Requirements
 - a. The paved width of a vehicle access with no median or island shall be 24 feet wide and shall extend to the first internal intersecting street that does not dead end and in no case shall this street segment be no less than 200 feet in length and no more than 500 feet in length.
 - b. A divided entrance with a median or island separating a minimum 20' wide ingress lane from a minimum 20' wide egress lane will be acceptable. The median/island shall be a minimum of 10' wide but no more than 20' wide for the first 200' then taper to a 24' wide road segment to the next intersecting street that does not dead end.
 - c. The wide access design shall be approved by the NCDOT District Engineer or designated representative prior to Planning Board approval.
- v. This requirement for a second access whether emergency access, wide access or full service access may be waived for an additional 50 lots if evidence of the following is provided:
 - 1. An additional access point is impractical due to topography, natural features, or limitations of the street pattern in the existing adjacent development, or
 - 2. An additional access point would not be permitted by NCDOT.



October 1, 2021

Mr. Craig F. Honeycutt
County Manager, Wayne County
Wayne County Courthouse
224 E. Walnut Street
Goldsboro, North Carolina 27530

**RE: Wayne Executive Jetport (GWW) – Apron Pavement Rehabilitation
Recommendation of Award**

Dear Craig:

Bids for the Apron Pavement Rehabilitation project were received by the County on Thursday, September 30, 2021, at 2:00 PM. Five bids were received and read aloud publicly in accordance with North Carolina bidding laws. Bids were received from the following:

- Barbour Brothers Construction, Inc.
- Barnhill Contracting Company
- Fred Smith Company
- JSmith Civil, LLC
- S.T. Wooten Corporation

The low bid was received from Barbour Brothers Construction, Inc., with a Base Bid amount of \$2,462,716.00 and an Additive Bid No. 1 amount of \$80,000.00. The certified bid tabulation and bid summary are attached to this letter.

WK Dickson has reviewed the DBE documentation submitted by Barbour Brothers Construction, Inc. and has confirmed that the proposed participation exceeds the contract MBE/WBE goal of 3.0%.

WK Dickson has reviewed the Barbour Brothers Construction, Inc. proposal and has deemed the proposal to be the lowest responsive, responsible bid. The proposal is also less than the Engineer's Estimate of Probable Construction Costs and the amount of state grant funds awarded for the project.

Based on our review of the proposal documents, WK Dickson recommends that Wayne County award the referenced project to Barbour Brothers Construction, Inc. We recommend award of the Base Bid plus Additive Bid No. 1 for a total contract amount of **\$2,542,716.00**. We recommend award

720 Corporate Center Drive
Raleigh, NC 27607
Tel. 919.782.0495
www.wkdickson.com

Aviation • Water Resources • Community Development • Energy

Mr. Craig F. Honeycutt
October 1, 2021
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contingent on the contractor providing the required Performance Bond, Payment Bond, and Certificates of Insurance, as outlined in the contract documents.

A conformed set of contract documents along with the executed construction contract and other required documentation will be included in the final Released for Construction documents.

If you have any questions, please do not hesitate to contact me.

Sincerely,

W.K. Dickson & Co., Inc.



Jason L. Elliott, PE
Aviation Project Manager

Enclosure

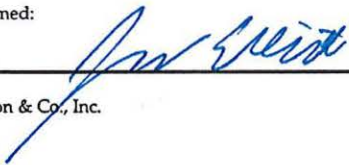
Bid Summary

Project: GWW - Apron Pavement Rehabilitation
Owner: Wayne County
Engineer: W.K. Dickson & Co., Inc.
Date: Thursday, September 30, 2021
Time: 2:00 PM
Location: Wayne County Courthouse, County Manager's Conference Room



	Prime Bidder	Contractor's License # / NCDOT Reporting #	Receipt of Addenda (1-4)	5% Bid Bond	MBE / WBE Participation	Base Bid	Additive Bid No. 1	Total Base Bid + Add. Bid No. 1
1	Barbour Brothers Construction, Inc.	75557 / 91019	☒	☒	☒	\$2,462,716.00	\$80,000.00	\$2,542,716.00
2	Barnhill Contracting Company	3194 / 4209	☒	☒	☒	\$2,544,646.41	\$59,494.03	\$2,604,140.44
3	Fred Smith Company	43848 / 47248	☒	☒	☒	\$2,800,888.00	\$47,800.00	\$2,848,688.00
4	JSmith Civil, LLC	77634 / 100688	☒	☒	☒	\$2,946,652.70	\$54,770.00	\$3,001,422.70
5	S.T. Wooten Corporation	2835 / 6562	☒	☒	☒	\$3,000,999.00	\$68,500.00	\$3,069,499.00

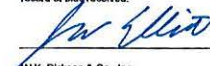
Bids Confirmed:



W.K. Dickson & Co., Inc. NC License No. F-0374

BID TABULATION SHEET
OWNER: Wayne County
PROJECT: GWW Apron Pavement Rehabilitation
LOCATION: 224 W. Walnut Street, Goldsboro, NC 27530
DATE: 09/30/21

I Certify that this is a true and corrected
record of bids received.


W.K. Dickson & Co., Inc.
Raleigh, N.C.

Please note that items that have been bolded, highlighted and italicized are mathematical corrections.

NC License No F-0374

Firm:					BARBOUR BROTHERS CONSTRUCTION, INC		BARNHILL CONTRACTING CO.		FRED SMITH COMPANY		JSMITH CIVIL, LLC		S.T. WOOTEN CORPORATION	
Address:					PO Box 95 Pikeville, NC 27863		PO Box 399 Kinston, NC 28502		701 Corporate Center Drive, Suite 101 Raleigh, NC 27607		1202 Parkway Drive Goldsboro, NC 27534		3801 Black Creek Road Wilson, NC 27894	
License Number/Bid Bond					NC License No. 75557		NC License No. 3104		NC License No. 43048		NC License No. 77634		NC License No. 2835	
ITEM NO.	PAYMENT SPECIFICATION REFERENCE	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	C-105	Mobilization	1	LS	\$ 200,000.00	\$ 200,000.00	\$ 218,380.00	\$ 218,380.00	\$ 394,410.00	\$ 394,410.00	\$ 184,411.00	\$ 184,411.00	\$ 182,000.00	\$ 182,000.00
2	C-100	Contractor Quality Control Program (CQCP)	1	LS	\$ 46,000.00	\$ 46,000.00	\$ 65,698.72	\$ 65,698.72	\$ 200,000.00	\$ 200,000.00	\$ 44,700.00	\$ 44,700.00	\$ 23,000.00	\$ 23,000.00
3	C-102-1	Temporary Gravel Construction Entrance	3	EA	\$ 12,000.00	\$ 36,000.00	\$ 2,444.18	\$ 7,332.54	\$ 2,500.00	\$ 7,500.00	\$ 2,461.00	\$ 7,383.00	\$ 3,100.00	\$ 9,300.00
4	C-102-2	Installation and Removal of Temporary Linear Fiber Roll	1,375	LF	\$ 9.00	\$ 11,925.00	\$ 16.27	\$ 21,572.75	\$ 8.85	\$ 11,726.25	\$ 15.00	\$ 19,875.00	\$ 17.00	\$ 22,525.00
5	C-102-3	Temporary Seeding and Mulching	1	AC	\$ 2,800.00	\$ 2,800.00	\$ 3,036.03	\$ 3,036.03	\$ 1,900.00	\$ 1,900.00	\$ 8,967.00	\$ 8,967.00	\$ 3,100.00	\$ 3,100.00
6	C-102-4	Installation and Removal of Inlet Protection (All Types)	2	EA	\$ 315.00	\$ 630.00	\$ 545.16	\$ 1,090.32	\$ 375.00	\$ 750.00	\$ 1,265.00	\$ 2,530.00	\$ 860.00	\$ 1,720.00
7	C-102-5	Installation and Removal of Concrete Wash Pit	1	EA	\$ 650.00	\$ 650.00	\$ 2,194.39	\$ 2,194.39	\$ 1,000.00	\$ 1,000.00	\$ 1,831.00	\$ 1,831.00	\$ 1,000.00	\$ 1,000.00
8	C-102-6	Installation of Riprap Apron Outlet	21	SY	\$ 175.00	\$ 3,675.00	\$ 75.83	\$ 1,592.43	\$ 85.00	\$ 1,785.00	\$ 44.00	\$ 924.00	\$ 95.00	\$ 1,995.00
9	C-102-7	Erosion Control Matting	1,450	SY	\$ 3.00	\$ 4,350.00	\$ 3.36	\$ 5,390.00	\$ 2.25	\$ 3,212.50	\$ 3.00	\$ 4,350.00	\$ 3.30	\$ 5,445.00
10	33.01.30.12	CCTV Inspection of Existing Storm Sewers - Light Cleaning	380	LF	\$ 10.00	\$ 3,800.00	\$ 7.14	\$ 2,713.20	\$ 12.00	\$ 4,560.00	\$ 2.00	\$ 760.00	\$ 18.50	\$ 6,270.00
11	33.01.30.12	CCTV Inspection of Existing Storm Sewers - Heavy	165	LF	\$ 19.00	\$ 3,135.00	\$ 16.44	\$ 2,712.60	\$ 16.00	\$ 2,640.00	\$ 2.00	\$ 330.00	\$ 27.00	\$ 3,830.00
12	Plans (Add No 1)	Environmental Soil Study (Both Fuel Tank Areas)	1	LS	\$ 11,000.00	\$ 11,000.00	\$ 7,535.85	\$ 7,535.85	\$ 9,999.25	\$ 9,999.25	\$ 4,938.00	\$ 4,938.00	\$ 8,000.00	\$ 8,000.00
13	P-101-4	Full Depth Pavement Removal (All depths)	27,040	SY	\$ 6.95	\$ 188,206.00	\$ 8.04	\$ 217,723.20	\$ 7.50	\$ 203,100.00	\$ 8.00	\$ 216,836.00	\$ 11.70	\$ 316,836.00
14	P-101-2	Pavement Milling	520	SY	\$ 17.50	\$ 9,100.00	\$ 17.31	\$ 9,001.20	\$ 14.50	\$ 7,540.00	\$ 22.00	\$ 11,440.00	\$ 20.95	\$ 10,894.00
15	P-101-3	Removal of Existing RCP (all sizes)	538	LF	\$ 22.00	\$ 11,836.00	\$ 64.02	\$ 34,442.76	\$ 25.00	\$ 13,450.00	\$ 28.00	\$ 15,064.00	\$ 38.50	\$ 20,713.00
16	P-101-4	Drop Inlet Removal	1	EA	\$ 2,750.00	\$ 2,750.00	\$ 2,937.19	\$ 2,937.19	\$ 1,000.00	\$ 1,000.00	\$ 1,872.00	\$ 1,872.00	\$ 2,200.00	\$ 2,200.00
17	02.41.16	Existing Sidewalk Removal	18	SY	\$ 64.00	\$ 1,152.00	\$ 29.90	\$ 538.20	\$ 50.00	\$ 900.00	\$ 54.00	\$ 972.00	\$ 65.00	\$ 1,170.00
18	02.41.16	Existing Tie Down Anchor Removal	150	EA	\$ 180.00	\$ 27,000.00	\$ 58.99	\$ 8,848.50	\$ 180.00	\$ 27,000.00	\$ 234.00	\$ 35,100.00	\$ 200.00	\$ 30,000.00
19	02.41.16	Existing Segmented Circle Block Removal	9	EA	\$ 500.00	\$ 4,500.00	\$ 256.47	\$ 2,308.23	\$ 250.00	\$ 2,250.00	\$ 380.00	\$ 3,420.00	\$ 865.00	\$ 5,965.00
20	Plans	Temporary Fuel Farm Gravel Access	495	SY	\$ 35.00	\$ 17,325.00	\$ 31.57	\$ 15,627.15	\$ 30.00	\$ 14,850.00	\$ 18.00	\$ 8,910.00	\$ 55.00	\$ 27,225.00
21	P-152-1	Unclassified Excavation	9,760	CY	\$ 9.25	\$ 90,280.00	\$ 16.63	\$ 162,308.80	\$ 9.00	\$ 87,840.00	\$ 10.00	\$ 97,800.00	\$ 23.00	\$ 224,400.00
22	P-152-2	Unsuitable Excavation	3,700	CY	\$ 18.00	\$ 66,600.00	\$ 14.97	\$ 55,389.00	\$ 30.00	\$ 111,000.00	\$ 18.00	\$ 66,600.00	\$ 28.60	\$ 105,820.00
23	P-152-3 (Add No 1)	Woven Geotextile (Miraf 550s or Approved Equal)	1,357	SY	\$ 3.00	\$ 4,071.00	\$ 3.27	\$ 4,437.39	\$ 5.00	\$ 6,785.00	\$ 3.00	\$ 4,071.00	\$ 10.00	\$ 13,570.00
24	P-209	Crushed Aggregate Base Course (P-209 Stone)	10,110	CY	\$ 59.00	\$ 596,490.00	\$ 65.64	\$ 663,620.40	\$ 65.00	\$ 657,150.00	\$ 83.00	\$ 839,130.00	\$ 74.00	\$ 748,140.00
25	32.11.23	Coarse Aggregate Type ABC (NC DOT)	40	CY	\$ 72.00	\$ 2,880.00	\$ 267.52	\$ 10,700.80	\$ 100.00	\$ 4,000.00	\$ 150.00	\$ 6,000.00	\$ 185.00	\$ 6,800.00
26	32.12.16	Asphalt Concrete Surface Course, Type 5-9.5C	45	TON	\$ 242.00	\$ 10,890.00	\$ 189.24	\$ 8,515.80	\$ 175.00	\$ 7,875.00	\$ 284.00	\$ 12,780.00	\$ 265.00	\$ 11,925.00
27	P-401	Hot Mix Asphalt (HMA) Pavement Surface Course	6,357	TON	\$ 135.00	\$ 858,195.00	\$ 109.78	\$ 697,871.46	\$ 125.00	\$ 794,625.00	\$ 182.00	\$ 1,159,834.00	\$ 146.00	\$ 928,122.00
28	P-603	Emulsified Asphalt Tack Coat	4,080	GAL	\$ 2.30	\$ 9,384.00	\$ 2.10	\$ 8,568.00	\$ 2.00	\$ 8,160.00	\$ 3.00	\$ 12,240.00	\$ 6.50	\$ 26,620.00
29	P-620	Markings - ReflectORIZED Aviation Yellow with Type I Glass	2,200	SF	\$ 2.00	\$ 4,400.00	\$ 1.09	\$ 2,398.00	\$ 1.25	\$ 2,750.00	\$ 1.00	\$ 2,200.00	\$ 1.10	\$ 2,420.00
30	Plans	Tie Down Complete	60	EA	\$ 325.00	\$ 19,500.00	\$ 303.60	\$ 18,216.00	\$ 280.00	\$ 16,800.00	\$ 304.00	\$ 18,240.00	\$ 310.00	\$ 18,600.00
31	Plans	Concrete Sidewalks, complete	16	SY	\$ 155.00	\$ 2,480.00	\$ 211.15	\$ 3,378.40	\$ 80.00	\$ 1,280.00	\$ 113.00	\$ 1,808.00	\$ 241.00	\$ 3,858.00
32	Plans	Segmented Circle Block Replacement	9	EA	\$ 550.00	\$ 4,950.00	\$ 402.48	\$ 3,622.32	\$ 400.00	\$ 3,600.00	\$ 528.00	\$ 4,752.00	\$ 1,375.00	\$ 12,375.00
33	D-701-1	24-inch RCP Class IV	292	LF	\$ 115.00	\$ 33,580.00	\$ 166.15	\$ 48,515.80	\$ 85.00	\$ 24,800.00	\$ 91.00	\$ 26,572.00	\$ 110.00	\$ 32,120.00
34	D-701-2	30-inch RCP Class IV	240	LF	\$ 140.00	\$ 33,600.00	\$ 187.55	\$ 45,012.00	\$ 118.00	\$ 28,320.00	\$ 118.00	\$ 28,320.00	\$ 137.50	\$ 33,000.00
35	D-751-1	Pre-cast Concrete Drop Inlet (Doghouse)	2	EA	\$ 6,750.00	\$ 13,500.00	\$ 14,991.35	\$ 29,982.70	\$ 12,000.00	\$ 24,000.00	\$ 13,226.00	\$ 26,452.00	\$ 22,000.00	\$ 44,000.00
36	D-751-2	Pre-cast Concrete Drop Inlet, Aircraft Rated (Doghouse)	2	EA	\$ 29,000.00	\$ 58,000.00	\$ 32,798.53	\$ 65,597.06	\$ 21,000.00	\$ 42,000.00	\$ 27,713.00	\$ 55,426.00	\$ 19,250.00	\$ 38,500.00
37	D-751-3	30-inch Concrete Endwall	1	EA	\$ 5,500.00	\$ 5,500.00	\$ 5,554.14	\$ 5,554.14	\$ 3,500.00	\$ 3,500.00	\$ 5,946.00	\$ 5,946.00	\$ 6,100.00	\$ 6,100.00
38	Plans	Concrete Encase Existing Conduit	220	LF	\$ 32.00	\$ 7,040.00	\$ 59.64	\$ 13,128.80	\$ 35.00	\$ 7,700.00	\$ 94.00	\$ 20,680.00	\$ 60.50	\$ 13,310.00
39	Plans	Electrical Handhole	2	EA	\$ 3,600.00	\$ 7,200.00	\$ 10,812.96	\$ 21,625.92	\$ 10,000.00	\$ 20,000.00	\$ 12,871.00	\$ 25,742.00	\$ 11,000.00	\$ 22,000.00
40	T-901	Permanent Seeding and Mulching	1.1	AC	\$ 4,300.00	\$ 4,730.00	\$ 4,879.33	\$ 5,367.26	\$ 2,300.00	\$ 2,430.00	\$ 10,267.00	\$ 11,293.70	\$ 4,950.00	\$ 5,445.00
41	T-905	Topsoil (Obtained on Site)	306	CY	\$ 16.00	\$ 4,896.00	\$ 46.96	\$ 14,369.76	\$ 30.00	\$ 9,180.00	\$ 18.00	\$ 5,496.00	\$ 48.00	\$ 14,688.00
42	L-110	Concrete Encased Electrical Duct Bank	230	LF	\$ 110.00	\$ 25,300.00	\$ 108.43	\$ 24,938.90	\$ 100.00	\$ 23,000.00	\$ 163.00	\$ 37,490.00	\$ 110.00	\$ 25,300.00
43	L-125	Remove and Reinstall Trafficway Edge Light, Including New	2	EA	\$ 6,000.00	\$ 12,000.00	\$ 813.22	\$ 1,626.44	\$ 750.00	\$ 1,500.00	\$ 975.00	\$ 1,950.00	\$ 850.00	\$ 1,700.00
TOTAL BASE BID:					\$ 2,462,716.00		\$ 2,514,646.41		\$ 2,880,858.00		\$ 2,944,852.70		\$ 3,000,939.00	

Firm:						BARBOUR BROTHERS CONSTRUCTION, INC				BARNHILL CONTRACTING CO.				FRED SMITH COMPANY				JSMITH CIVIL, LLC				S.T. WOOTEN CORPORATION			
Address:						PO Box 05 Pineville, NC 27863				PO Box 399 Kinston, NC 28502				701 Corporate Center Drive, Suite 101 Raleigh, NC 27607				1202 Parkway Drive Goldensboro, NC 27534				3801 Black Creek Road Wilson, NC 27894			
License Number/Bid Bond						NC License No. 76557				NC License No. 3194				NC License No. 43048				NC License No. 77834				NC License No. 2835			
ITEM NO.	PAYMENT SPECIFICATION REFERENCE	DESCRIPTION	EST QTY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE									
			EST QTY	UNIT	UNIT PRICE	ADDER	TOTAL PRICE																		
1	Plans	Underground Fuel Tank Removal	1	LS	\$ 42,000.00	\$ 42,000.00	\$ 26,506.03	\$ 26,506.03	\$ 19,000.00	\$ 19,000.00	\$ 21,570.00	\$ 21,570.00	\$ 28,500.00	\$ 28,500.00											
2	Plans	Excavation of Contaminated Soil	400	TON	\$ 95.00	\$ 38,000.00	\$ 87.47	\$ 32,988.00	\$ 72.00	\$ 28,800.00	\$ 83.00	\$ 33,200.00	\$ 100.00	\$ 40,000.00											
TOTAL ADDITIVE BID NO.1 - TOTAL						\$	80,000.00		\$	59,494.03		\$	47,800.00		\$	68,500.00									
BASE BID + ADDITIVE BID NO.1 - TOTAL						\$	2,542,716.00		\$	2,601,140.44		\$	2,818,688.00		\$	3,069,499.00									

**North Carolina Department of Transportation
Division of Highways
Request for Addition to State Maintained Secondary Road System**

North Carolina

County: Wayne

Road Description: North Landing Drive, Northfield Drive, and
Northfield Place

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Wayne requesting that the above described road, the location of which has been indicated in red on the attached map, be added to the Secondary Road System, and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be added to the Secondary Road System, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Wayne that the Division of Highways is hereby requested to review the above described road, and to take over the road for maintenance if it meets established standards and criteria.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Wayne at a meeting on the 19th day of October, 2021.

WITNESS my hand and official seal this the 20th day of October, 2021.

Official Seal



Carol Bowden
Clerk, Board of Commissioners

County: Wayne

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

September 29, 2021

J. ERIC BOYETTE
SECRETARY

Board of Commissioners
Wayne County
PO Box 227
Goldsboro, NC 27533

SUBJECT: North Landing
Wayne County
Stoney Creek Township

Dear Commissioners:

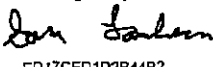
We have been petitioned to add the following roads in the subject subdivision to the State Maintenance System:

North Landing Drive, Northfield Drive, and Northfield Place

The petition is attached along with a copy of our Investigation Report and a vicinity map showing the location of the roads. If you concur with the petitioners recommendation, please return the petition along with Form SR-2 for our further handling. This is *not* to be mistaken as final acceptance onto the State Maintenance System.

If you have any questions or need additional assistance, please contact Chris Overman or myself at 919-739-5300.

Sincerely,

DocuSigned by:

ED17CED102B44B2...
Sam Lawhorn, PE
District Engineer

SCL/cbo
Attachments

cc: Subdivision File
ec: Berry Gray – Wayne County Planning Director

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: Wayne Road Name: North Landing Drive
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: North Landing Length (miles): 0.47 miles
Number of occupied homes having street frontage: 34 Located (miles): 0.50 miles
miles N ☐ S ☐ E ☒ W ☐ of the intersection of Route 1572 and Route 1574.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of North Landing in Wayne County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Kristy Kiocaid Phone Number: 919-732-9649
Street Address: 701 Patetown Rd, Goldsboro NC 27530
Mailing Address: PO Drawer E, Goldsboro NC 27533

PROPERTY OWNERS

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>

INSTRUCTIONS FOR COMPLETING PETITION:

1. Complete Information Section

2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).

3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.

4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.

5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.

6. Submit to District Engineer's Office.

FOR NCDOT USE ONLY: Please check the appropriate block

☐ Rural Road

☐ Subdivision platted prior to October 1, 1975

☒ Subdivision platted after September 30, 1975

REQUIREMENTS FOR ADDITION

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-or-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

ROAD NAME	HOMES	LENGTH	ROAD NAME	HOMES	LENGTH
Northfield Place	5	0.05mi			
Northfield Drive	17	0.29mi			

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
SECONDARY ROAD ADDITION INVESTIGATION REPORT

County	<u>Wayne</u>	Co. File No.		Date	<u>September 29, 2021</u>
Township	<u>Stoney Creek</u>	Div. File No.			

Local Name	<u>See Attachment 1</u>	Subdivision Name	<u>North Landing</u>
Length	<u>See Attachment 1</u>	Width	<u>See Attachment 1</u>
		Surface Type	<u>S9.5A</u>
		Pavement Condition	<u>Good</u>
Surface Thickness	<u>2 inches</u>	Base Type	<u>STBC</u>
		Base Thickness	<u>9 inches</u>

* Bridges Yes ☐ No ☒ * Pipe > 48" Yes ☐ No ☒

* If Yes - Include Bridge Maintenance Investigation Report

* Retaining Walls Within Right of Way Yes ☐ No ☒

Is this a subdivision street subject to the construction requirements for such streets Yes

Recording Date See Attachment 1 Book See Attachment 1 Page See Attachment 1

Number of homes having entrances into road See Attachment 1

Other uses having entrances into road 0

If right-of-way is below the desired width, give

Right-of-Way Width 60 reasons

Is petition (SR-1) attached? Yes

Is the County Commissioners Approval (SR-2) attached? Yes

If not, why? _____

Is a map attached indicating information for reference in locating road by the Planning Department? Yes

Cost to place in acceptable maintenance condition: Total Cost \$ 0.00

Grade, drain, stabilize \$ 0.00 , Drainage \$ 0.00 , Other \$ 0.00

Remarks and Recommendations Add to State System

DocuSigned by:
Submitted By Don Larson
DISTRICT ENGINEER

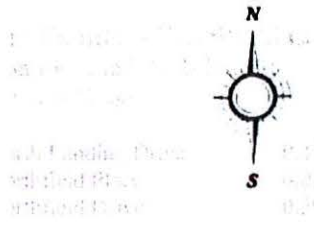
Reviewed and Approved _____
DIVISION ENGINEER

Reviewed and Approved
BOARD OF TRANSPORTATION MEMBER _____

	(Do not write in this space - For use by Secondary Roads Unit)
	Petition No. _____
	(Do not write in this space - For use of Planning Dept.)

SECONDARY ROAD INVESTIGATION REPORT
North Landing
Subdivision Identification Number S-4309613002
North Landing Drive, Northfield Drive, and Northfield Place
Wayne County
Stoney Creek Township

NAME	NO. HOMES	LENGTH (miles)	WIDTH (feet)	R/W (feet)	Recording Date	Book	Page
North Landing Dr.	34	0.47	20	60	3/24/2016 5/18/2016	D G	40 42
Northfield Place	5	0.05	20	60	5/18/2016	G	42
Northfield Drive	17	0.29	20	60	3/24/2016 5/18/2016	D G	40 42
TOTALS	56	0.81					

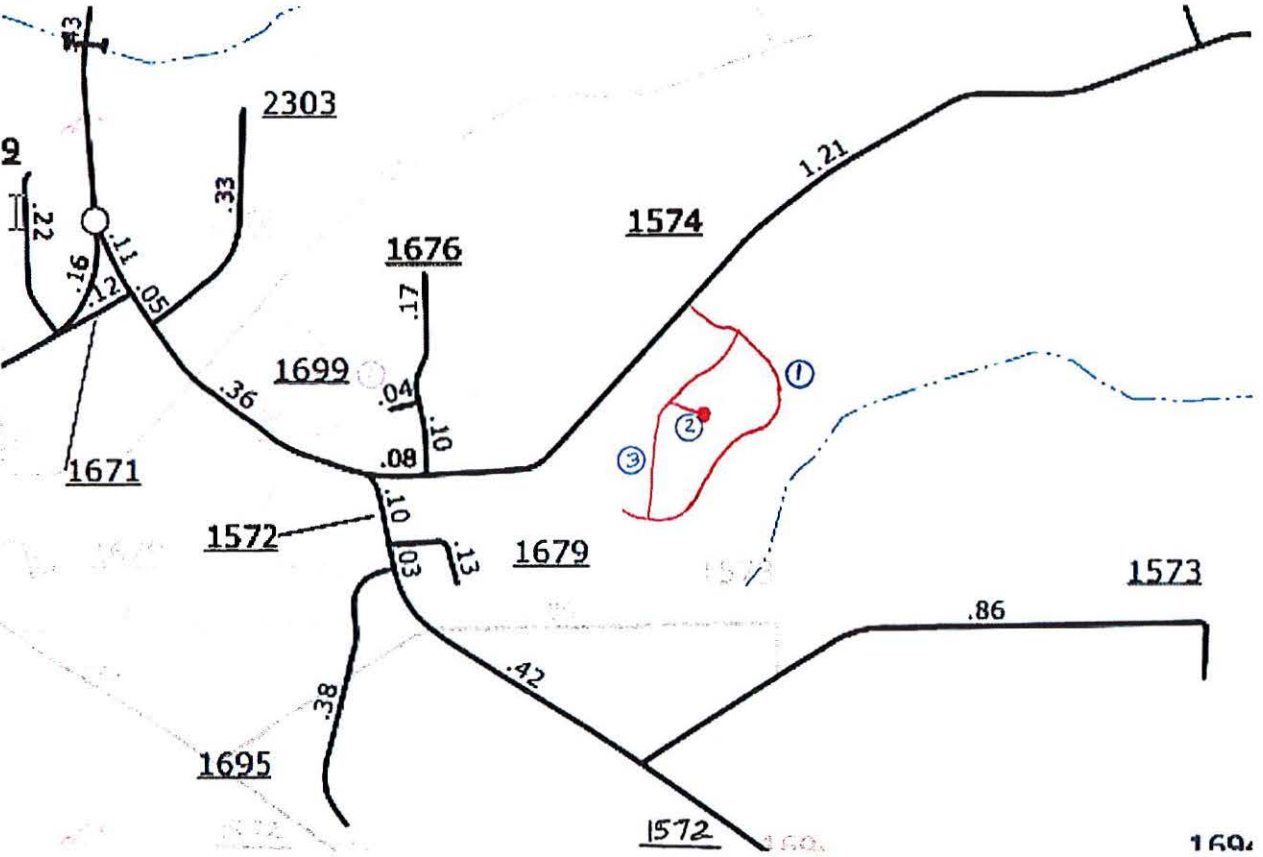


Wayne County – Vicinity Map
Petition for Road Addition
Subdivision Name

- | | |
|------------------------|---------|
| 1. North Landing Drive | 0.47 mi |
| 2. Northfield Place | 0.05 mi |
| 3. Northfield Drive | 0.29 mi |

- - Unpaved SR
- - Paved SR
- - Proposed SR Addition

The main entrance at the intersection of North Landing Drive and SR 1574 is 0.50 mile East from the intersection of SR 1574 and SR 1572.



RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 807 S. Slocumb Street (Pin #3509017506); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$5,445.00 (Five Thousand Four Hundred Forty Five Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$272.25 (Two Hundred Seventy Two Dollars and 25/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number with the signature of the person placing the offer. The City of Goldsboro reserves the right to reject any or all offers at any time.
- 6) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 7) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 8) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 9) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash or certified funds at the time of closing.
 - d) Buyer must pay closing costs.
- 10) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 11) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attest: _____
City Clerk

Item _____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
SEPTEMBER 7, 2021 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 807 S. Slocumb to Community Technical Assistance, Inc.

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

807 S. Slocumb Street
Offeror: Community Technical Assistance, Inc.
Offer: \$5,445.00
Bid Deposit: \$272.25
Parcel #: 50179 Pin #: 3509017506
Tax Value: \$10,890 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier’s check.

The status of the entity has been confirmed “active” with the North Carolina Secretary of State.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 807 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: _____ Catherine F. Gwynn, Finance Director

Date: _____ Timothy M. Salmon, City Manager

Item _____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
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807 S. Slocumb Street
Offeror: Community Technical Assistance, Inc.
Offer: \$5,445.00
Bid Deposit: \$272.25
Parcel #: 50179 Pin #: 3509017506
Tax Value: \$10,890 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.

The status of the entity has been confirmed "active" with the North Carolina Secretary of State.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 807 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 8/30/2021


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 807 S. Slocumb Street (Pin #3509017506); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$5,445.00 (Five Thousand Four Hundred Forty Five Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$272.25 (Two Hundred Seventy Two Dollars and 25/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number with the signature of the person placing the offer. The City of Goldsboro reserves the right to reject any or all offers at any time.
- 6) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 7) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 8) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 9) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash or certified funds at the time of closing.
 - d) Buyer must pay closing costs.
- 10) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 11) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attest: _____
City Clerk

Community Technical Assistance, Inc. (CTA)

August 4, 2021



**City of Goldsboro
Attn: Catherine Gwynn
PO Drawer A
Goldsboro, NC 27530**

Ref: Land Purchase Interest for Parcels:
- 1 Acre. #3509017506 Bid Amount \$5,445.00

To Catherine;

I am writing on behalf of Community Technical Assistance, Inc. a non-profit 501c3 organization with interest in acquiring the above property as the bid amount indicated.

Enclosed is our certified check in the amount of \$272.25 (5%) made payable to Wayne County.

Feel free to contact me if you should have any questions or comments via email - roland@cta-us.com or cell phone at (973) 476-1595.

Sincerely,

A handwritten signature in black ink, appearing to read "Roland Whitley, Jr.", written over a horizontal line.

**Rev. Roland Whitley, Jr.
Executive Director
Rw/rw**

Cc:
CTA Board of Directors
Octavius Murphy, Assistant to the City Manager

RECEIVED
7/31 AUG 5 AM 6:30 PM -5 PM 2/47
CITY OF GOLDSBORO
OFFICE OF THE CITY MANAGER
OFFICE OF THE CITY MANAGER



0067467 11-24
Office AU # 1210(8)

CASHIER'S CHECK

6746707426

Remitter: ROLAND WHITLEY
Operator ID nc003451

August 5, 2021

PAY TO THE ORDER OF ***CITY OF GOLDSBORO***

**Two Hundred Seventy-Two and 25/100 -US Dollars **

\$272.25

\$272.25

Payee Address:
Memo: COMMUNITY TECHNICAL ASSISTANCE

VOID IF OVER US \$ 272.25

WELLS FARGO BANK, N.A.
3959 NEW BERN AVE
RALEIGH, NC 27610
FOR INQUIRIES CALL (480) 394-3122

Murana S. Lee
CONTROLLER

00016611

ENDORSE HERE

X

MP

0243631787

☐ CHECK HERE IF MOBILE OR REMOTE DEPOSIT

AT

FINANCIAL INSTITUTION NAME



<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
7343	3509017506	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
WAYNE COUNTY	PO DRAWER A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		3/1/1997 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0050179	1580	573
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
3	1997	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
00785	0458	1
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
1971	0	01 - SINGLE FAMILY RESIDENTIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	807 S SLOCUMB ST	S SLCOCUMB ST 1497-254
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
1	01501	75254500
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	0	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
10890	10890	10890
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	<u>Calculated Acres</u>
1	1	0.6
Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.		

1/1

Memorandum

To: Wayne County Board of Commissioners
From: Craig Honeycutt, County Manager
Date: 10/11/2021
Re: Pay Classification Update – 10/19/21 Meeting

Attached to this memo is a request to amend the Pay Classification of Wayne County. This update includes a request to reclassify the position of Administrative Assistant to Sheriff to Business Manager/Administrative Assistant to Sheriff. This position will serve as the Administrative Assistant to the Sheriff and as the Accounting and Personnel Technician for the office. The position is responsible for a wide variety of administrative and clerical work focusing on budget preparation, monitoring expenditures and personnel matters.

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-36: A RESOLUTION ADOPTING THE FORTY-FIRST AMENDMENT TO THE POSITION CLASSIFICATION AND PAY PLAN FOR WAYNE COUNTY, NORTH CAROLINA

WHEREAS, the Board of Commissioners has previously adopted on July 1, 2015 a Position Classification and Pay Plan by formal resolution; and

WHEREAS, that resolution requires that any amendment to the Plan must be done by written resolution duly adopted by the Board of Commissioners; and

WHEREAS, the County Manager and Human Resources Director have recommended an amendment to said Plan, and the Board of Commissioners wishes to approve it;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners as follows:

	Previous Classification <u>Grade</u>	New Classification <u>Grade</u>	Effective Date
SHERIFF			
Admin Asst. To Sheriff	64	ELIMINATE	OCT 19, 2021
Business Manager/Admin Asst. To Sheriff	NEW	72	OCT 19, 2021

Section 1: That the following changes to the Position Classification and Pay Plan are hereby adopted as an amendment to the Plan, and the County Manager and Human Resources Director are authorized to insert these changes in the Plan documents:

Section 2: This Resolution shall become effective October 19, 2021.

Passed and adopted this 19th day of October, 2021.




George Aycock, Chairman
Wayne County Board of Commissioners

Attest:


Carol Bowden, Clerk to the Board

All position titles in **BOLD TYPE** are either **UPDATED** or **NEW**
as of the Amended Date

COUNTY OF WAYNE, NORTH CAROLINA
POSITION CLASSIFICATION AND PAY PLAN
Amended October 19, 2021
by Resolution # 2021-

<u>GRADE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>	<u>STATUS</u>	<u>JOB TITLE</u>
52	\$16,876	\$21,287	\$26,585		SENIOR CENTER WORKER 4-H AFTERSCHOOL COORDINATOR
54	\$18,793	\$23,470	\$29,309		COMM HEALTH ASST BF COUNSELOR HOUSEKEEPING ASSISTANT TRANSPORTATION COORDINATOR
55	\$19,732	\$24,642	\$30,775		
56	\$20,719	\$25,875	\$32,314		RECEPTIONIST SITE MAINTENANCE/ATTENDANT
57	\$21,754	\$27,168	\$33,929		MAIL DEPOSIT SERVICES COORDIN OFFICE ASST III/INTERPRETER PROCESSING ASST III/INTERPRETER
58	\$22,842	\$28,527	\$35,626		DEPUTY REGISTER OF DEEDS I
59	\$23,984	\$29,953	\$37,407		ACCOUNTING CLERK IV ADMINISTRATIVE ASSISTANT ANIMAL SHELTER ATTENDANT DENTAL ASSISTANT GROUNDSKEEPER INCOME MAINTENANCE TECHNICIAN LIBRARY ASSISTANT MEDICAL RECORDS ASSISTANT IV OFFICE ASSISTANT IV PATIENT RELATIONS REPRESENT IV PROCESSING ASSISTANT IV PROCESSING UNIT SUPERVISOR IV PRODUCTION TECHNICIAN SECRETARY IV

60	\$25,183	\$31,451	\$39,277	ADMINISTRATIVE SECRETARY II GROUNDSKEEPER/EQUIPMENT OPERATOR
61	\$26,442	\$33,024	\$41,242	ACCOUNTING TECH II ADMIN ASST-SAFETY COORD ADMIN ASST-WEIGHMASTER ANIMAL CONTROL OFFICER BASIC DENTAL ASSISTANT SUPERVISOR DEPUTY REGISTER OF DEEDS II INCOME MAINT CASEWORKER I JETPORT LINE TECHNICIAN MAINTENANCE TECHNICIAN I MAINT TECH I/GROUNDKEEPER LEAD MAINTENANCE TECHNICIAN I/GROUNDS/ORC OPERATIONS MANAGER PERSONNEL ASSISTANT V PROCESSING ASSISTANT V PROCESSING UNIT SUPERVISOR V TAX ASSISTANT I
62	\$27,765	\$34,674	\$43,304	4-H SITE DIRECTOR ASSISTANT REGISTER OF DEEDS I ANIMAL CONTROL SUPERVISOR EMER MED SRV TECH-BASIC-LEADER LITERACY COORDINATOR MAINTENANCE TECHNICIAN II MAPPER MAPPER/PROPERTY TRANSFER OFFICER PLANNER PUBLIC INFORMATION ASST IV RECYCLING COORDINATOR SOCIAL WORK TRAINEE TAX ASSISTANT II
63	\$29,153	\$36,408	\$45,469	4-H PROGRAM ASSISTANT ACCOUNTING TECH III ADMINISTRATIVE ASSISTANT I AEMT ASST REGISTER OF DEEDS II ASST COUNTY VETERANS OFFICER CH PERMIT ANALYST CHILD SUPPORT AGENT I DSS FOREIGN LANGUAGE INTERPRETER II INCOME MAINTENANCE CASEWORKER II INFO CASE ASSISTANT

Grade 63 (cont.)

MAINTENANCE TECHNICIAN III
 SOCIAL WORKER I
 TAX ASSISTANT III/LISTING SUPERVISOR
 CALL TAKER

64 \$30,611 \$38,229 \$47,743

ADMIN & PROGRAM ASSISTANT
 ASST CIRCULATION DEPT HEAD
 DETENTION OFFICER I
 DETENTION OFFICER II
 DETENTION OFFICER II/COURT SPEC
 DETENTION OFFICER II/INMATE CONTROL
 DETENTION OFFICER II/INMATE SERVICES
 DETENTION OFFICER II/INTERPRETER
 DETENTION OFFICER-ENTRY LEVEL
 ELECTIONS ADMINISTRATOR
 GIS SPECIALIST
 LIBRARY ASST IV-ECRR COORDINATOR
 LIBRARY BR. MGR-PIKEVILLE/FREMONT
 MASTER DETENTION
 MEDICAL LABORATORY TECH II
 REFERENCE ASSISTANT
 SOIL CONSERVATION ADMIN & PROGRAM AS
 SOIL CONSERVATION TECHNICIAN I
 SR CITIZENS PROGRAM MANAGER
 TELECOMMUNICATOR
 TELECOMMUNICATOR I

65* \$32,141 \$40,140 \$50,129

ANIMAL SHELTER SUPERVISOR
 BENEFITS COORDINATOR
 BUS/PERSONAL PROPERTY ADMIN
 CHILD SUPPORT AGENT II
 CRIMINAL ANALYST
 DEPUTY TAX COLLECTOR
 ENVIRONMENTAL TECH-SOLID WASTE
 EQUIPMENT OPERATOR/TRUCKS
 HUMAN RESOURCES ADMIN ASST
 INCOME MAINTENANCE CASEWORKER III
 INC MAINTENANCE INVESTIGATOR II
 MAINTENANCE TECH II - MECHANIC
 MAINTENANCE SUPERVISOR
 OFFICE MANAGER
 PARENTS AS TEACHERS EDUCATOR
 PRE-TRIAL RELEASE ADMIN ASST
 PRE-TRIAL RELEASE COORDINATOR
 PROCESSING UNIT SUPERVISOR V
 PUBLIC HEALTH EDUCATION SPECIALIST
 TELECOMMUNICATOR II
 TELECOMMUNICATOR - ASST SUPER

TELECOMMUNICATOR - LEAD

66	\$33,748	\$42,147	\$52,636	4-H AFTERSCHOOL ASSISTANT DIR. ELECTRICIAN FOREIGN LANGUAGE INTERPRETER HEAVY EQUIPMENT OPERATOR LEAD CHILD SUPPORT AGENT II MAINTENANCE TECH II-PLUMBING NUTRITIONIST II TELECOMMUNICATOR- SHIFT SUPERVISOR TELECOMMUNICATOR-SUPERVISOR
67	\$35,436	\$44,255	\$55,268	APPRAISER CHILD SUPPORT SUPERVISOR I CREW CHIEF DEPUTY SHERIFF I DEPUTY SHERIFF II DEPUTY SHERIFF/ACE DEPUTY SHERIFF/CIVIL DEPUTY SHERIFF/COURTS DEPUTY SHERIFF/CRIME PREVENTIO DEPUTY SHERIFF/DRUGS DEPUTY SHERIFF/ENTRY DEPUTY SHERIFF/MASTER DEPUTY DEPUTY SHERIFF/PATROL DEPUTY SHERIFF/SRO DEPUTY SHERIFF/WARRANTS DETENTION OFFICER-CPL DETENTION OFFICER-CPL/COURT SPEC DETENTION OFFICER-CPL/INMATE SERV DETENTION OFFICER-CPL/LITTER DETENTION OFFICER-CPL/TRANSPORT ENFORCEMENT OFFICER-PLANNING ENVIRONMENTAL HLTH SPECIALIST FIELD TRAINING OFFICER HEAVY EQUIPMENT MECHANIC INC MAINTENANCE SUPERVISOR II MAPPING SUPERVISOR PARALEGAL I PARAMEDIC RECYCLING COORD/CODE ENFORCER SOCIAL WORKER II SOIL CONSERVATION TECHNICIAN II STATE COST SHARE TECHNICIAN
68	\$37,207	\$46,467	\$58,031	BUILDING CODE INSPECTOR I CHILD SUPPORT SUPERVISOR II DETENTION - SERGEANT

				E/A	DEPUTY OPERATIONS MANAGER
				E/A	HOUSEKEEPING SUPERVISOR
					HUMAN SERVICES COORDINATOR III
					IT SUPPORT TECHNICIAN
					MEDICAL RECORDS MANAGER II
					OFFICE MANAGER/ASST. CLERK
					PARALEGAL
					PERSONNEL TECHNICIAN III
69	\$39,067	\$48,790	\$60,932	E/E	ANIMAL SERVICES DIRECTOR
	Grade 69 (cont.)				ASSISTANT SUPERVISOR
					BUILDING CODE INSPECTOR II
					DAY REPORTING CENTER DIRECTOR
					DEPUTY SHERIFF-CPL/COURTS
					DEPUTY SHERIFF-CPL/DRUGS
					DEPUTY SHERIFF-CPL/PATROL
					DEPUTY SHERIFF-CPL/SRO
					DEPUTY SHERIFF-CPL/WARRANTS
					DEPUTY SHERIFF-DETECTIVE
					DETENTION OFFICER-1ST SGT
					DSS - I.T. SUPPORT LIAISON
					EH SPEC / FOOD & LODGING COORD
					FIELD SUPERVISOR
					FLEET MAINTENANCE SUPERVISOR
					INCOME MAINTENANCE SUPERVISOR III
					IN-HOME AIDE PROGRAM SUPERVISOR
					IT SENIOR SUPPORT TECHNICIAN
				E/A	LIBRARY BRANCH MGR-STEELE FULL SERVICE
					LIBRARY CHILDRENS DEPT-SUPERV
					LIBRARY IT SYSTEM ADMINISTRATO
					LIBRARY REFERENCE LIBRARIAN
				E/A	LITERACY CONNECTIONS DIRECTOR
					LITERACY PROGRAM MANAGER
					MAXWELL CENTER EVENT MANAGER
					MAXWELL CENTER VENUE SERVICES MANAGE
					RESEARCH/MARKETING SPECIALIST
					SOCIAL WORKER III
				E/E	SOIL CONSERVATION COORDINATOR
					SOLID WASTE FIELD SUPERVISOR
70	\$41,021	\$51,230	\$63,979		BUILDING CODE INSPECTOR III
					BUSINESS MANAGER
					CHIEF PROP TRANSFER OFFICER
					DENTAL HYGIENIST
					DEPUTY SHERIFF-SGT/ACE
					DEPUTY SHERIFF-SGT/CIVIL

Grade 70 (cont.)				DEPUTY SHERIFF-SGT/COURTS
				DEPUTY SHERIFF-SGT/DETECTIVE
				DEPUTY SHERIFF-SGT/PATROL
				DEPUTY SHERIFF-SGT/SRO
				DEPUTY SHERIFF-SGT/SS
				DEPUTY SHERIFF-SGT/WARRANTS
				ENVIRONMENTAL HEALTH SUPVR
				GROUPS SUPERVISOR -ORC
				IT SUPPORT SPECIALIST
				NUTRITIONIST III/REG DIETITIAN
				911 DATABASE MANAGER
				911 TRAINING/QA MANAGER
				PUBLIC HEALTH NURSE I
71	\$43,071	\$53,792	\$67,179	RN SUPERVISOR
				SOCIAL WORK SUPERVISOR II
				APPRaiser SUPERVISOR
				DEPUTY SHERIFF-1ST SGT/DRUGS
				DEPUTY SHERIFF-1ST SGT/SOI
				DEPUTY SHERIFF-1ST SGT/TACTICAL
				DETENTION OFFICER - LIEUTENANT
				ELECTIONS TECHNICIAN
				IT SENIOR SUPPORT SPECIALIST
				IT SENIOR SUPPORT SPECIALIST
				LIBRARY TECHNICAL SERVICES SUPV.
				MAXWELL CENTER SALES & MARKETING DIR.
				PUBLIC HEALTH EDUCATION SUPVSR
72	\$45,226	\$56,482	\$70,537	PUBLIC INFORMATION ASSITANT IV
				E/E SENIOR CITIZENS PROGRAM DIR
				SOCIAL WORKER IAT
				SUPERVISOR
				ACCT SPEC II/FIN REPORT/GRANT
				E/E ASST TO CO MGR/CLK TO BOARD
				ASST. PAYROLL ADMINISTRATOR
				BUILDING CODE SUPERVISOR
				BUSINESS MANAGER/ADMIN ASST TO SHERI
				FIN REPORTING/ACCT SPEC II
				IT ASSOCIATE SYSTEMS ADMIN
				JAIL NAVIGATOR
				E/A LIBRARY REFERENCE DEPT HEAD
				LICENSED PRACTICAL NURSE
				E/A MANAGER LIBRARY EXPERIENCES
				E/A NUTRITION PROG DIRECTOR I
				PUBLIC HEALTH NURSE II
				E/E REGISTER OF DEEDS
				TAX PROGRAMMER
				E/E VETERANS SERVICES OFFICER
				LIBRARY CHILDREN'S DEPT. HEAD

73	\$47,487	\$59,305	\$74,064	E/E	911 CENTER MANAGER
				E/A	ACCOUNTING & BUDGET MANAGER
				E/A	AIRPORT MANAGER
					ASSISTANT ASSESSOR/REVALUATION COORD.
					ASSISTANT DIRECTOR SOLID WASTE
				E/A	BUSINESS OFFICER I -DSS
				E/A	BUSINESS OFFICER I - PUBLIC HEALTH
					COLLECTIONS DIVISION MANAGER
					DEPUTY SHERIFF-LT DET/FORENSIC
					DEPUTY SHERIFF-LT/CIVIL
					DEPUTY SHERIFF-LT/DETECTIVE
					DEPUTY SHERIFF-LT/DRUGS
					DEPUTY SHERIFF-LT/PATROL
					DEPUTY SHERIFF-LT/PILOT
					DEPUTY SHERIFF-LT/SS
					DEPUTY SHERIFF-LT/WARRANTS
				E/E	ENVIRONMENTAL HEALTH SUPVSR II
				E/P/C	IT SYSTEMS ADMINISTRATOR
				E/A	MEDICAL LABORATORY SUPERVISOR
					PAYROLL ADMINISTRATOR
					PUBLIC HEALTH NURSE III
				E/E	PUBLIC INFORMATION OFFICER
				E/A	PURCH/JT PURCH/INSURANCE
				E/A	SOCIAL WORKER SUPERVISOR III
74	\$49,862	\$62,271	\$77,768	E/A	ACCOUNTING/PAYROLL SUPERVISOR
				E/A	ASSISTANT DIR OF HUMAN RESOURCES
					GIS COORDINATOR
				E/E	INCOME MAINTENANCE ADMIN II
				E/P/C	IT SENIOR SYSTEMS ADMINISTRATOR
				E/A	MATERN. PROG MGR/PHN SUPV I
				E/E	PUBLIC HEALTH NURSE SUPVSR I
				E/E	SOCIAL WORK PROGRAM MANAGER
					TRAINING OFFICER
75*	\$52,354	\$65,384	\$81,655	E/A	DEPUTY DIRECTOR-BD OF ELECTION
					DEPUTY SWAT/MEDIC/PILOT
				E/A	EMER MGMT COORDINATOR / IT
				E/A	EXISTING BUS. & INDUSTRY SPEC.
				E/E	FIRE MARSHALL
				E/E	INSPECTIONS DIRECTOR
				E/E	LIBRARY ASSISTANT DIRECTOR
				E/A	OPERATIONS SUPERVISOR
				E/E	PLANNING DIRECTOR
				E/E	SERVICES ON AGING DIRECTOR

Grade 73 (cont.)

76*	\$54,973	\$68,653	\$85,738	E/E E/E E/E E/E E/A	DEPUTY SHERIFF/CAPT/PATROL DEPUTY SHERIFF-CAPT/CIVIL DEPUTY SHERIFF-CAPT/INVESTIG DETENTION OFFICER-CAPT PH NURSE SUPERVISOR II
77*	\$57,721	\$72,086	\$90,025	E/P/C	IT SYSTEMS ENGINEER
78*	\$60,608	\$75,691	\$94,526	E/E E/E E/P/C E/P/C E/E E/E E/E	CSSPA II EXECUTIVE DIR BD OF ELECTIONS IT SENIOR SYSTEMS ENGINEER IT TECH SERVICES SUPV LIBRARY DIRECTOR PUBLIC INFO & MARKETING MGR SOLID WASTE DIRECTOR
Grade 78 (cont.)					
79*	\$63,638	\$79,475	\$99,253	E/A E/P E/A E/E E/E E/E	ASSISTANT FINANCE DIRECTOR DIRECTOR OF NURSING EMS/TRANSPORT BUSINESS MANAGER FACILITIES SUPERINTENDENT HEALTH DEPARTMENT DEPUTY DIRECTOR HUMAN SERVICES DEPUTY DIRECTOR
80*	\$66,819	\$83,449	\$104,216	E/E E/P/C E/E	DEPUTY SHERIFF - MAJOR IT OPERATIONS MGR/APP ANALYST JAIL ADMINISTRATOR - MAJOR
81*	\$70,161	\$87,621	\$109,427	E/E E/E E/E E/P/L	EMS/TRANSPORT DIRECTOR HUMAN RESOURCE DIRECTOR OFFICE OF EMERGENCY SERVICES DIRECTOR PHYSICIAN EXTENDER II
82*	\$73,669	\$92,002	\$114,898	E/E E/P/L	TAX ADMINISTRATOR STAFF ATTORNEY
84*	\$81,219	\$101,432	\$126,675	E/P/L	DENTIST I
85*	\$85,280	\$106,503	\$133,008	E/E E/E E/E E/E E/E E/E	FINANCE DIRECTOR MAXWELL CENTER DIRECTOR PROJECT MANAGEMENT DIRECTOR PUBLIC HEALTH DIRECTOR SOCIAL SERVICES DIRECTOR II SHERIFF
NG*	Not on Grade			E/E E/P/L E/E E/E E/E	ASSISTANT COUNTY MANAGER COUNTY ATTORNEY COUNTY MANAGER GWTA DIRECTOR WC DEVELOPMENT ALLIANCE DIRECTOR

- * E/E designates Exempt Status/Executive
- E/A designates Exempt Status/Administrative
- E/P designates Exempt Status/Professional
- E/P/C designates Exempt Status/Professional/Computers
- E/P/L designates Exempt Status/Professional/Learned

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2021-37: RESOLUTION AUTHORIZING ELECTRONIC LISTING OF PERSONAL PROPERTY IN WAYNE COUNTY IN ACCORDANCE WITH THE STANDARDS AND REQUIREMENTS PRESCRIBED BY THE NORTH CAROLINA DEPARTMENT OF REVENUE AND DELEGATING AUTHORITY TO PROVIDE FOR ELECTRONIC LISTING OF PERSONAL PROPERTY TO THE COUNTY TAX ASSESSOR PURSUANT TO THE PROVISIONS OF NCGS § 105-310.1

WHEREAS, NCGS §105-310.1 authorizes the Board of County Commissioners to provide for electronic listing of personal property in accordance with the standards and requirements prescribed by the North Carolina Department of Revenue; and

WHEREAS, NCGS §105-310.1 further authorizes the Board of County Commissioners to delegate its authority to provide for electronic listing of personal property to the County Tax Assessor; and

WHEREAS, the Wayne County Tax Assessor requests that County staff be authorized to prepare for and implement the addition of electronic listing of personal property in accordance with the procedures prescribed by the North Carolina Department of Revenue and the County Tax Assessor as authorized by NCGS §105-310.1; and

WHEREAS, the following procedures are hereby prescribed by the County Tax Assessor for electronic listing: electronic listings must be submitted online; facsimiles will not be accepted as electronic listings; in order to file electronically, the taxpayer must use an electronic listing application approved by the County Tax Assessor, and attach an electronic signature; the list of approved electronic listing applications along with a link to their locations will be available upon request at the Wayne County website.

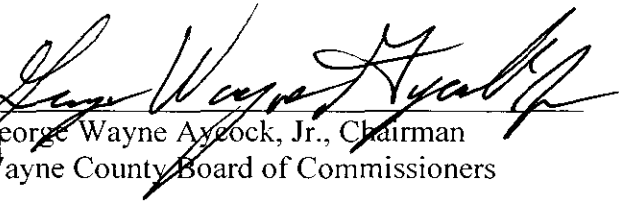
NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners:

1. That the Board of Commissioners hereby authorizes the electronic listing of personal property in Wayne County in accordance with the standards and requirements prescribed by the North Carolina Department of Revenue pursuant to the provisions of NCGS §105-310.1.
2. That the Board of Commissioners hereby delegates to the Wayne County Tax Assessor authority to provide for and implement the addition of electronic listing of personal property in Wayne County pursuant to the provisions of NCGS §105-310.1 and the above procedures prescribed by the North Carolina Department of Revenue and the Tax Assessor in addition to the paper listing option.

3. That upon implementation of electronic listing of personal property, the Wayne County Tax Assessor must publish information relating to electronic listing in the listing notices required by the Machinery Act of North Carolina.
4. That this resolution shall be effective for all tax years after its adoption and implementation by the Wayne County Tax Assessor.

Passed and adopted this the 19th day of October, 2021.




George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

ATTEST:



Carol Bowden, Clerk to the Board



TO: Wayne County Board of Commissioners
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: October 19, 2021
SUBJECT: Adoption of A Prequalification Policy

For large capital projects, especially those like the new jail with complex construction, prequalification is beneficial in vetting the experience and solvency of potential bidders.

Pursuant to GS 143-135.8, the Board must adopt an objective prequalification policy applicable to all construction or repair work prior to the advertisement of the contract.

The County does not have to prequalify all projects simply because there is a prequalification policy in place and in fact, we would not want to prequalify every project.

Currently, the County does not have a prequalification policy. Therefore, I am proposing that the Board adopt a prequalification policy to allow us to prequalify selected projects.

If adopted, the prequalification policy would be standalone, but would be added into the Purchasing policy manual for easy reference.

County of Wayne



PREQUALIFICATION POLICY

Updated & Approved by the Board of Commissioners
October 19, 2021

Prequalification Policy-Capital Improvement Projects

1. Purpose

North Carolina General Statute 143-135.8 allows for the prequalification of bidders for any construction or repair project undertaken by a governmental entity when the board or governing body adopts an objective prequalification policy.

The purpose of this prequalification process is to impartially evaluate a contractor, and to properly determine by its responsible business practices, work experience, manpower, and equipment that it is qualified to bid on a construction project. The award of contracts should be the result of open competition in bidding; impartiality in the selection of contractors; integrity in business practices; and, skillful and safe performance of public contracts.

2. Applicability

The County may utilize this policy as needed for construction and repair projects when using either Separate-prime bidding, Single-prime bidding, or Dual bidding as listed in G.S. 143-128(a1)(1) through 143-128(a1)(3). If a grant funded project has specific procedures or policies the County shall follow those if required.

This policy applies to all Wayne County departments and employees. Where there is conflict with any department-specific policy, this document will supersede.

3. Policy

3.1 Application

Each prospective bidder on contracts (also called "firm" or "applicant" below) identified for prequalification by the Bid Agent shall apply on the approved prequalification application form in order to become prequalified. The process for awarding first tier subcontractors by construction managers pursuant to the Construction Manager at Risk ("CM at Risk") process shall follow guidelines and forms laid out in the North Carolina State Construction Manual.

- 3.1.1 The prequalification application form will require information to be provided on the ownership of the firm, experience of firm's personnel, any affiliations with other construction firms, bonding

capacity, financial resources, the type of work performed by the firm, and other objective criteria rationally related to the particular contract to be awarded.

3.1.2 The Bid Agent shall ensure that applications prepared for the projects comply with this policy and State law. The application is to be submitted by the deadline established in the notice of prequalification. The act of submitting the application does not automatically permit the firm to submit a bid. Incomplete applications will be rejected or returned for further detail or correction in the sole discretion of the County.

3.1.3 The Bid Agent shall solicit directly for the prequalification vendors certified by the State Office of Historically Underutilized Businesses (HUB), along with those that have identified themselves as a Woman or Minority-Owned Business Enterprise (WMBE) with the County, and provide the services needed for the project. This should be done in addition to any other processes or advertisements used to identify and solicit potential bidders.

3.2 Assessment and Scoring of Applications

The prequalification application form, assessment tool and criteria scoring system shall be developed and adopted by the Purchasing Department for each project and by the County Manager or designee for each specific project of other County departments. The assessment tool will include the prequalification scoring values and minimum required score for prequalification on that project. The application shall, at a minimum, address the following items:

3.2.1 *Organizational Structure* - The firm shall provide a list of all owners, officers, partners, or individuals authorized to represent, conduct business, or sign legal documents for the firm. This list must include the full legal name, typed or printed in a clear legible form. Firms experiencing changes in ownership, organizational structure, or material changes in assets must inform the Bid Agent prior to the award of a contract. Failure of the firm to comply with this requirement may result in the termination of any contract awarded by the County.

3.2.2 *Classification* - The firm shall indicate the type(s) of work the firm's workforce and equipment normally perform, licensure, and other pertinent information.

3.2.3 *Experience* - The firm shall furnish a history documenting experience with projects of similar size, scope, or complexity involving the type(s) of work for which prequalification is requested.

3.2.4 *Litigation/Claims* - The firm will be required to submit information regarding its litigation history, including litigation with owners and subcontractors.

- 3.2.5 *Timeliness* - Firms must provide information on its success at completing projects on time, including the payment of liquidated damages.
 - 3.2.6 *Capacity* - Firms shall demonstrate sufficient bonding capacity, insurance and resources for the project. Firms must provide relevant information on the personnel that will be directly responsible for the work, including the location of the office that will be primarily responsible for work.
 - 3.2.7 *Safety* - Firms shall also demonstrate an acceptable safety history. Firms must provide copies of any complaints, safety violations or reports from the North Carolina Qualifications Board, OSHA, or any other regulating agency associated with any construction project.
 - 3.2.8 *Legal Authorization* - The Applicant must provide a copy of their North Carolina Contractor's License. If a statement is required, the Applicant shall identify the states in which they are licensed for this type of work.
- 3.3 Prequalification Committee
- The Project Manager shall establish a Prequalification Committee for each project to review and score applications submitted by the firms to determine the prequalification eligibility.
- 3.3.1 *Review of Applications* - The Prequalification Committee shall use an objective assessment process and criteria for that specific project.
 - 3.3.1.1 The prequalification criteria shall not require the firm to have previously been awarded a construction or repair project by the County.
 - 3.3.1.2 The prequalification criteria used by the Prequalification Committee shall include prequalification scoring values and the minimum required score to be prequalified for the project.
 - 3.3.1.3 The Prequalification Committee shall approve or deny the applications in accordance with the prequalification criteria and scoring system.
 - 3.3.2 *Notice of Decision* - All firms that submitted applications for prequalification shall be promptly notified of the prequalification committee's decision, including the reason for denial if applicable, via e-mail. Notice shall be provided prior to the advertisement of bids for the project and with sufficient time for the firm to protest the denial of prequalification.
 - 3.3.3 *Informal Meeting* - Upon denial, the applicant may request an informal meeting with the County to receive feedback and suggestions for improvement.

3.3.4 *Protest* - Firms wishing to protest the decision shall follow the protest process described below.

3.4 Protests

The firm may protest the denial of prequalification as noted below.

3.4.1 *General Rules for Protests*

3.4.1.1 Firms submitting prequalification applications shall be provided an e-mail address for communication with the Project Manager during the protest process.

3.4.1.2 The firm shall provide at least two e-mail addresses for use by the Project Manager in communicating with the firm. All decisions related to protests or administrative review will be communicated to the firm via e-mail.

3.4.1.3 All written protests or requests for administrative review shall clearly identify the project and the Project Manager, clearly articulate the reasons for the review, and attach any documents or additional information in support of the firm's position.

3.4.1.4 The bid opening cannot occur until the protest process is completed. The bid opening must be scheduled in order to allow sufficient time for a bidder that is prequalified as a result of a protest to submit a bid on that project. Bids received from firms who have been ruled disqualified to bid shall not be opened.

3.4.1.5 A firm's failure to comply with any requirements of the protest procedures of this section shall result in the firm's protest being terminated and considered resolved.

3.4.2 *Initial Protest*

3.4.2.1 A written protest must be received by the Project Manager, or designee, within two business days of notice of denial. The Project Manager, or designee, will contact the firm and set up a date and time to discuss the protest.

3.4.2.2 If upon review, the Project Manager, or designee, determines that the firm meets the criteria for prequalification, the firm shall be notified that it is prequalified to bid on the project, and allowed to participate in the bid process.

3.4.2.3 If the Project Manager, or designee, upholds the denial, the firm shall be notified in writing by e-mail.

3.4.3 *Request for Administrative Review (Final Protest)*

3.4.3.1 If the firm desires further review after receiving the decision of the Project Manager, the firm may request an administrative review and final decision by the County Manager or designee. A written request for administrative review must be received by the County Manager or designee within two business days of the firm's receipt of the decision from the Project Manager, or designee. The County Manager or designee will contact the firm and set up a date and time for the administrative review.

3.4.3.2 If, upon review, the County Manager or designee determines that the firm meets the criteria for prequalification, the firm shall be notified that it is prequalified to bid on the project and allowed to participate in the bid process.

3.4.3.3 If the County Manager or designee upholds the denial, the firm shall be notified in writing by e-mail. The decision of the County Manager or designee on the protest shall be final.

4 Policy Non-Compliance

Employees willfully violating the terms and conditions of this policy may be subject to appropriate disciplinary action, up to and including dismissal.

5 Definitions

5.1 *Bid Agent* – Person assigned the responsibility to prepare the request for qualification, bid, and contract documents, advertise bids and proposals, and open bids for contracts under the direction of the Project Manager. The Bid Agent may be an employee of the County or a professional services consultant retained by the County under an approved contract.

5.2 *Prequalification* – A process of evaluating and determining whether potential bidders have the skill, judgment, integrity, sufficient financial resources, and ability necessary for the faithful performance of a contract for construction or repair work.

5.3 *Project Manager* – Employee of the department responsible for a construction, repair, or purchasing project requiring a contract who shall be assigned the responsibility for managing the project and representing the department in matters relating to the project.

NOTICE OF PUBLIC HEARING
WAYNE COUNTY, NORTH CAROLINA

Notice is hereby given the Wayne County Board of Commissioners will hold a public hearing on Tuesday, November 2, 2021 at 9:30 A.M. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro NC regarding the proposed Voter District Plan for the Wayne County Board of County Commissioners.

The purpose of the public hearing is to gather public comment and input on the proposed Board of Commissioner Voter Districts prior to consideration by the Board of County Commissioners. Members of the public may view the proposed districts at www.waynegov.com or by visiting the County Managers office located on the fourth floor of the Wayne County Courthouse Annex at 224. E. Walnut Street, Goldsboro, NC.

All interested parties are invited to attend this public hearing and be heard. All speakers will receive up to three (3) minutes to speak.

Written comments may be made to the following:

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners
PO Box 227
Goldsboro, NC 27533-0227
919-731-1445
Carol.bowden@waynegov.com

This the 19th day of October, 2021.

Carol Bowden
Wayne County Clerk to the Board

Run Date: October 22, 2021

RESOLUTION AUTHORIZING COVID-19 PERSONAL TIME OFF TO FULLY VACCINATED FULL-TIME EMPLOYEES

WHEREAS, the highly contagious COVID-19 Delta Variant has quickly led to high levels of positive cases of the virus, hospitalizations, and death; and

WHEREAS, the COVID-19 Delta Variant has led to break-through cases among those fully vaccinated against COVID-19; and

WHEREAS, fully vaccinated individuals have taken the necessary precautions available to them to protect themselves and others from the virus yet still may contract and/or spread the virus even though their side effects are more than likely less severe; and

WHEREAS, Wayne County recognizes that there may be instances where fully vaccinated individuals are required to quarantine under current CDC guidelines; and

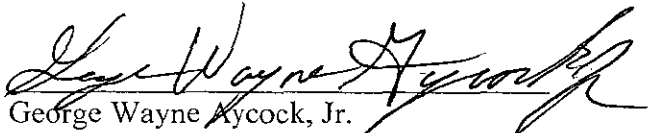
WHEREAS, Wayne County wishes to allow fully vaccinated, full-time County employees to quarantine if necessary without using leave balances provided to them through the normal leave accumulation process as a result of their employment;

NOW, THEREFORE, BE IT RESOLVED, by the Wayne County Board of Commissioners, up to ten days of COVID-19 Personal Time Off ("COVID-19 PTO") shall be granted to full-time, fully vaccinated employees of Wayne County pursuant to the following terms:

1. The employee is a full-time employee with Wayne County who accumulates leave (this includes probationary employees).
2. The employee is fully vaccinated at the time the leave is required to be taken due to quarantine unless a physician's note is provided stating that the employee cannot take the vaccine for medical reasons. Fully vaccinated shall mean the employee has received all doses prescribed for a given COVID-19 vaccination pursuant to FDA guidelines.
3. The employee must provide a copy of his/her vaccination card and proof of a positive COVID-19 test result for him/herself.
4. Employees with a sincerely held religious belief, practice, or observance that forbids them from taking a COVID-19 vaccination who wish to be considered for COVID-19 PTO must submit documentation to Human Resources. The County Manager will review the request and decide if the employee qualifies for COVID-19 PTO on a case-by-case basis.
5. For the purposes of calculating available COVID-19 PTO, the following shall apply:

- a. For employees whose normal workweek schedule consists of 40 hour per week, ten days of paid leave shall equal 80 hours of leave.
 - b. For employees working a fluctuating workweek, ten days of leave shall equal the average hours worked for these employees during a ten-day period for the past 6 months as determined by the Wayne County Human Resources.
6. Employees shall be eligible for COVID-19 PTO even if they previously exhausted either Emergency Paid Sick Leave or Paid COVID-19 Sick Leave under the County's April 7, 2020 or January 1, 2021 Temporary Personnel policies respectively.
 7. It is the employee's responsibility to communicate qualifying leave under this resolution and to provide the required documentation to Human Resources to receive this leave.
 8. This, one time, leave provision will be retroactive to April 1, 2021. Any employee meeting the criteria above that used their own leave since April 1, 2021 will have their leave balances restored by the amount of leave taken.
 9. The leave provided under this resolution will be available until it is determined by the Board of Commissions that there is no longer a need for such leave.
 10. All payroll taxes and related benefits will be applied to this leave. This leave will be tracked separately in the County's payroll system.
 11. The Sheriff and Register of Deed shall have sole discretion as to what extent this policy shall apply to their respective departments pursuant to N.C. G.S. §153A-103.

ADOPTED this the 19th of October, 2021 retroactive to April 1, 2021.


George Wayne Aycock, Jr.
Chairman, Wayne County Board of Commissioners

ATTEST:


Carol Bowden
Clerk to the Board





THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
CORDIALLY INVITES YOU TO ATTEND A DEDICATION CEREMONY

Chief Donald M Gray Bridge

Tuesday, Oct. 19, 2021 at 1 P.M.

New Hope Volunteer Fire Department
583 Mark Edwards Rd
La Grange, NC 28551

To RSVP or for more information, please contact Sazia Bashar at
sbashar@ncdot.gov or (919) 707-2681.