



TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager 

DATE: March 8, 2022

SUBJECT: Board of Commissioners Meeting – March 15, 2022

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, March 15, 2022 at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

March 15, 2022 – 9:00 A.M.

PLEASE SILENCE YOUR CELLPHONES

CALL TO ORDER – Chairman Joe Daughtery

INVOCATION – Vice-Chairman George Wayne Aycock, Jr.

PLEDGE OF ALLEGIANCE – Commissioner Barbara Aycock

APPROVAL OF MINUTES – March 1, 2022

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DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS Time Limit of 6 to 10 Minutes

1. Presentation of Employee Service Pins.
2. Motion to Adopt Resolution #2022-12: A Resolution Honoring Kate Daniels for her Years of Service to Wayne County and the Wayne County Chamber of Commerce.
3. Motion to Approve April as Children and Families Month Proclamation.
4. Presentation on “We Dig It Ag Days” by County Extension Director Kevin Johnson.
5. Introduction of Travel and Tourism Director Amanda Justice.

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UNFINISHED BUSINESS

1. Possible Motion to Proceed with Design Schematics on the Proposed Wayne County Fueling Station and appropriate budget amendment.

APPOINTMENT COMMITTEE

CONSENT AGENDA

1. Budget Amendments
2. Motion to Adopt Resolution #2022-13: A Resolution Awarding Service Weapon to Sgt. Joseph Borgquist upon his Retirement.
3. Motion to Approve the County’s “Response to the Auditor’s Findings, Recommendation, and Fiscal Matters” from the June 30, 2021 Audit.
4. Approval to Designate the Director of DSS, the County Attorney, and the Staff Attorney to be notified when the County is ordered to pay for juvenile evaluation or treatment.
5. Motion to Establish a Public Hearing on Tuesday, April 5, 2022, at 5:15 p.m., in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina. The purpose of the hearing is to receive public comments regarding a proposed Shooting Range Ordinance.

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NEW BUSINESS

1. Discussion and Approval of Wayne County to be the funding source for two (2) years of the four (4) year SCIF funding for the new Center for Industrial Technology & Engineering (CITE) Building at Wayne Community College, and appropriate budget amendment.

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COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

CLOSED SESSION

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, March 1, 2022 at 9:06 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Joe Daughtery, Chairman; George Wayne Aycock, Jr., Vice-Chairman; Barbara Aycock; Chris Gurley; Freeman Hardison, Jr.; and Antonio Williams.

Members absent: Bevan Foster

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:00 a.m. with County Manager Craig Honeycutt reviewing the agenda. The agenda was adjusted by the following:

- Remove #3 under Consent Agenda.
- Add Resolution #2022-11: A Resolution Adopting the Forty-Second Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina under the Consent Agenda.

Finance Director Allison Speight reviewed the Budget Amendments and answered questions from the board.

Staff Attorney Andrew Neal reviewed the Sale of Surplus Property located at 510 Wilmington Avenue, Goldsboro; the Sale by Upset Bid of 1003 N. George Street, Goldsboro; and the Resolutions for changes to the Health Department Recruitment and Retention Incentive Pay and the Wayne County Personnel Policy.

The Board asked questions about Resolution #2022-8 and the future funding once the grant is expended, as well as how the \$460,000 was to be shared with Greene and Lenoir Counties. Chairman Joe Daughtery asked County Manager Craig Honeycutt to request administrative costs reimbursement. Vice-Chairman George Wayne Aycock, Jr. expressed concerns this would eventually cost the County once the grant no longer existed. County Attorney E. B. Borden Parker explained Wayne County being chosen as a pilot program. Commissioner Chris Gurley questioned receiving grant funds for which the County had not applied.

Closed Session

At 8:35 a.m., upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in closed session to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 8:58 a.m., upon motion of Commissioner Barbara Aycock, the Board of Commissioners unanimously declared itself in regular session.

Call to Order

Chairman Joe Daughtery called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Vice-Chairman George Wayne Aycock, Jr. gave the invocation.

Pledge of Allegiance

Vice-Chairman George Wayne Aycock, Jr. led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the February 15, 2022 regularly scheduled meeting of the Board of Commissioners

Discussion/Adjustment of Agenda

County Manager Craig Honeycutt made the following adjustments to the agenda:

- Remove Item #3 Under Consent Agenda.
- Add Resolution #2022-11: A Resolution Adopting the Forty-Second Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina under the Consent Agenda, and appropriate budget amendment.

Upon motion of Vice-Chairman George Wayne Aycock Jr., the Board of Commissioners unanimously approved and authorized the agenda.

Presentation of United Way of North Carolina Spirit of N.C. Award by United Way Executive Director Sherry Archibald

Wayne County United Way Executive Director Sherry Archibald presented the United Way of North Carolina Spirit of N.C. Award to Health Director Dr. Brenda Weiss. Mrs. Archibald stated the Health Department and United Way of Wayne County had worked well together through the COVID-19 pandemic and the Health Department had done the work with grace.

Dr. Weiss stated she was honored to work with Mrs. Archibald and had reached out for a community partner when she came to Wayne County two years, in the midst of the pandemic. She stated she and Mrs. Archibald shared the same core values and together they perpetuate workforce efforts jointly.

County Manager Craig Honeycutt thanked Dr. Weiss for her work through the COVID-19 pandemic, the design of a new Health Department, and thanked her staff, the members of Wayne County EMS, and the United Way of Wayne County for their support.

Vice-Chairman George Wayne Aycock, Jr. stated he never had interaction with the Health Department until the pandemic hit and he expressed how impressed he was with the great things they were doing.

Chairman Joe Daughtery recognized Health Department Board member Mr. Tommy Gibson who was present at the meeting.

9:16 A.M. Public Hearing

1. To Receive Public Comments Regarding a Proposed Economic Development Incentive Grant to Mount Olive Pickle Company, Inc. The Board of Commissioners will consider a \$600,000 incentive grant payable over ten (10) years in exchange for the company's commitment to invest \$45,500,000 in capital improvements and to create 167 jobs in Wayne County.

Chairman Joe Daughtery reviewed the public hearing purpose and asked if anyone had signed up to comment. No one signed up and he opened the matter up for discussion amongst the Board.

Vice-Chairman George Wayne Aycock, Jr. stated he was disappointed no one was there to comment. He stated it was thankful Mount Olive Pickle Company is expanding in Wayne County.

Chairman Joe Daughtery thanked the North Carolina Legislative delegation for their help and stated without them, Wayne County would have lost Mount Olive Pickle Company to Texas.

County Manager Craig Honeycutt thanked Mount Olive Pickle Company, Wayne County Development Alliance, Mark Pope, and the City of Goldsboro, adding it was a huge day for the community. He stated requirements must be met by the company to receive the incentives.

Chairman Joe Daughtery closed the Public Hearing at 9:19 a.m.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the proposed economic development incentive grant of \$600,000 to Mount Olive Pickle Company, Inc., attached hereto as Attachment A.

Discussion of Cost Estimates for Street Assessment Improvements in the Lane Tree Village and Eagle Ridge Subdivisions

Planning Director Berry Gray reviewed the cost estimates for Street Assessment Improvements in the Lane Tree Village and Eagle Ridge Subdivisions, attached hereto as Attachment B, and shared the difference between an all-asphalt rebuild and short-term fixes. He said the streets needed to be brought up to NCDOT standards.

Commissioner Barbara Aycock asked if subdivisions are required to have NCDOT standard roads and Mr. Gray said yes, then further explained the requirements. She asked how many subdivisions did not meet the standards and Mr. Gray stated there were several.

Vice-Chairman George Wayne Aycock, Jr. asked when the County adopted the requirement to build subdivision roads to state standards and Assistant County Manager Chip Crumpler stated it was in the 1990s. He said the roads in these subdivisions were built to standards at the time, but the standards have changed.

County Manager Craig Honeycutt said to clarify to the public, the assessment would be reimbursed to the County by the property owners. He said the state statutes allow for the County upfront the money but do not allow for the County to pay for street repairs.

Commissioner Antonio Williams asked about the lesser estimate for patching/overlay. Mr. Gray explained the short-term/long-term differences. Mr. Williams asked if the \$15,000 per house estimate would be for Eagle Ridge as well, or just Lane Tree Village. Mr. Gray stated it was an estimate that applied to both. Finance Director Allison Speight stated the administrative costs have not been determined and those would have to be factored in, which could include adding a staff member to handle administration of the project.

Chairman Joe Daughtery stated he received a lot of pushback on residents of Canterbury Village and North Creek Subdivision not receiving an alternate plan. Mr. Crumpler stated the patching/overlay option requires 100% of property owner participation.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved to allow staff to move forward with sharing information to the residents/owners of the street assessment costs in Lane Tree Village and Eagle Ridge Subdivisions, and begin having meetings and information sharing sessions.

Motion to Approve the Recommendation of the Wayne County Board of Commissioners Facilities Committee on the Preliminary Site Plan of the combined DSS and Health Building

County Manager Craig Honeycutt reviewed the recommendation of the Facilities Committee on the preliminary site plan of the combined DSS and Health Building, attached hereto as Attachment C.

Upon motion of Commissioner Freeman Hardison Jr., the Board of Commissioners unanimously approved the Recommendation of the Wayne County Board of Commissioners Facilities Committee on the Preliminary Site Plan of the combined DSS/Health Department Building.

Motion to Approve the Recommendation of the Wayne County Board of Commissioners Facilities Committee to instruct Moseley Architects to proceed with development design phase of the new Jail facility

County Manager Craig Honeycutt reviewed the recommendation of the Facilities Committee on the development design phase of the new Jail facility, attached hereto as Attachment D.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Recommendation of the Facilities Committee on the development design phase of the new Jail facility.

Consent Agenda

Upon motion of Vice-Chairman George Wayne Aycock Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda:

1. Budget Amendments
 - a. Cooperative Extension - #300
 - b. Sheriff's Office - #301
 - c. Services on Aging - #317
 - d. Services on Aging - #318
 - e. Services on Aging - #321
 - f. Services on Aging - #322
 - g. Health Dept. - #323
 - h. Health Department - #327
2. Motion to Elect the Standard Revenue Loss Allowance of \$10 million under the ARPA U.S. Treasury Guidelines and to amend the Wayne County ARPA Grant Project Ordinance.
3. Motion to Approve the Preliminary Plat for Edgerton Farms Estates, Section 4, as recommended by the Wayne County Planning Board, attached hereto as Attachment E.
4. Motion to Approve the Sale by Upset Bid of 1003 N. George Street, Goldsboro, North Carolina, jointly owned with the City of Goldsboro, to Melissa Gill, as requested by the City of Goldsboro, attached hereto as Attachment F.
5. Motion to Adopt Resolution #2022-6: A Resolution Authorizing Health Department Recruitment and Retention Incentive Pay, attached hereto as Attachment G.
6. Motion to Adopt Resolution #2022-7: A Resolution Amending the Wayne County Personnel Policy, attached hereto as Attachment H.
7. Motion to Adopt Resolution #2022-8: A Resolution Accepting the N.C. General Assembly funding to establish an Accountability and Recovery Court, attached hereto as Attachment I.
8. Motion to Approve the Final Contract for the combined DSS/Health Department Building with Moseley Architects.
9. Motion to Adopt Financial Management Resolution #2022-10 for the 2022 CDBG Neighborhood Revitalization #20-C-3645, attached hereto as Attachment J.
10. Motion to Adopt Resolution #2022-11: A Resolution Adopting the Forty-Second Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina, attached hereto as Attachment K, and appropriate budget amendment.

Public Comments

No one signed up for Public Comments.

County Manager's Report

County Manager Craig Honeycutt read an email from Dr. Brenda Weis regarding a decline in tests and vaccinations each day. The vaccination site, which remains open, administers 20-30 tests and approximately 30 vaccinations each day. The email stated the Health Department was still awaiting word from Pfizer regarding the approval of vaccines for younger children.

Board of Commissioners Committee Reports

Commissioner Antonio Williams had no comment.

Commissioner Barbara Aycock congratulated new Tourism Director Amanda Justice and stated she enjoyed attending the Wayne County Livestock dinner. She stated she received a letter regarding sewer issues and water costs, adding North Carolina rates 32nd in the nation for costs of sewer and electricity.

Commissioner Freeman Hardison, Jr. had no comment

Commissioner Chris Gurley stated the volunteer fire departments were still in need of volunteers for the fire service. He also reviewed NCDOT projects slated for early 2022.

Vice-Chairman George Wayne Aycock, Jr. said he attended several events recently, including the Livestock Dinner, which he stated was great. He shared information on scholarships given out at the banquet.

Chairman Joe Daughtery had no comment.

Closed Sessions

At 9:53 a.m., upon motion of Chairman Joe Daughtery, the Board of Commissioners unanimously declared itself in closed session to consult with attorneys employed or retained by the public body in order to preserve the attorney-client privilege between the attorneys and the public body, which privilege is hereby acknowledged.

At 10:23 a.m., upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

At 10:24 a.m., upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously declared itself in closed session to instruct the public body's staff, concerning the position to be taken by or on behalf of the public body in negotiating the price for the acquisition of real property by purchase, option, exchange, or lease.

At 10:36 a.m., upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

Recess the Board of Commissioners Meeting

At 10:37 a.m., Chairman Joe Daughtery recessed the meeting of the Board of Commissioners.

Reconvene the Board of Commissioners Meeting

At 12:01 a.m., Chairman Joe Daughtery reconvened the meeting of the Board of Commissioners and Municipalities at The Maxwell Center.

Quarterly Interlocal Government Meeting at The Maxwell Center

Chairman Joe Daughtery welcomed the attendees and explained the purpose of the meeting.

Invocation

Vice-Chairman George Wayne Aycock, Jr. gave the invocation.

Lunch

Introductions

A representative from each group introduced those in attendance.

Presentation by NCDENR Project Engineer Christyn Fertenbaugh

County Manager Craig Honeycutt introduced Christyn Fertenbaugh who gave her presentation, attached hereto as Attachment L, via Zoom. She spoke of the Infrastructure Master Plan and Road to Viability. She said the Viable Utility Program was signed into law on July 1, 2020, with initial funding of \$9 million in non-recurring funds. By comparison, she stated the ARPA SFRF funding is \$1.69 billion, with a spend-down date of 2026.

She stated Goldsboro, Fremont, Eureka, Pikeville, Mount Olive, and Wayne County are all considered distressed, and applications for funding have been sent by all but Mount Olive.

Following the presentation, Ms. Fertenbaugh answered questions regarding funding and timelines.

Discussions with Each Group

Each group was given five (5) minutes to present issues affecting their municipality or organization.

Mayor David Ham with the City of Goldsboro stated water and sewer is their biggest concern, as well as all municipalities. He said the problems need to be solved, whether it be from flooding or infrastructure issues. He stated the City of Goldsboro is tackling the problem head-on and investigating ways to fund the repairs.

Mount Olive Mayor Kenny Talton spoke of Mount Olive's challenge, specifically being under a moratorium, preventing growth for businesses or residential areas.

Fremont Mayor Darron Flowers shared his concerns regarding the town buying water and sewer services to sell to residents. He stated losing control was a big issue.

Pikeville Town Manager James Sullivan stated his problems were the same as other towns.

Finance Officer Manasa Cooper, representing the Town of Eureka, said she would be interested in learning Wayne County's plans.

Seven Springs Interim Mayor Ronda Hughes said she is more concerned with maintaining residents than water and sewer issues.

Board of Education member Craig Foucht said teacher pay and teacher retention is a problem for Wayne County Public Schools. He stated there were currently 138 job openings with Wayne County Public Schools, and there are facilities in disrepair. He said students are struggling and shared statistics on students and their abilities.

Chairman Joe Daugherty closed with stating the meeting went well and he felt everyone received a lot of good information. He also said ARPA funding was only once in a lifetime and decisions needed to be well thought out.

Adjournment

At 1:58 p.m., Chairman Joe Daughtery adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

EMPLOYEE SERVICE PINS PRESENTATION

25 years

Bonnie Crouse- Public Health Administration

Steve Stroud- Inspections

20 years

Pam Magliochetti – DSS Administration

Delmus Cox – Landfill/Solid Waste

Wendy Bailey- Public Health- Maternity Care Project

Nannette Sutton- EMS

Angie Barnes- EMS

Cynthia Blizzard- EMS

15 years

William Cornell – Sheriff's Office

Zachary Kinlaw – Sheriff's Office

Allison Speight- Finance Director

Lisa Steward- DSS Income Maintenance

Alex Westbrook- EMS

Prudencia Moore- DSS Regular Services Administration

Casey Degrechic-Roberts- Public Health Dental

10 years

Sheryl Jackson – DSS Administration

Betsy Hood – Tax Office

Michael Evans- Facility Services

Montrina Boney- DSS Income Maintenance

Phillip Durham- Sheriff's Office

Faye Warren- Public Health Maternity Care Project

Kimberly Hamman- DSS Regular Services Administration

5 years

Karen Peele- DSS Income Maintenance

Kelly Hankins- DSS Regular Services

Staci Hinson- EMS

Kenneth Dupree- Sheriff's Office

Stephanie Edwards- Library

Lady Salinas- Public Health WIC

Adore Clark- Library

Kerri Bollin- DSS Administration

Craig Honeycutt- County Manager

Maegan Wilson- Library

1 year

Jeff Garren – Sheriff's Office

Wendy Kearny- DSS Income Maintenance

Rozalind Hamilton- DSS Income Maintenance

Matthew Craine- Public Health Administration

Dylan Corbett- Sheriff's Office

Shanetta Sutton- Detention Center

Joseph Brown- DSS Regular Services Administration

Cara Johnson- DSS Regular Services Administration

Cindy Mitchell- Facility Services

Yenifer Campos- Detention Center

Kevin Manuel- Detention Center

David Evans- Sheriff's Office

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION HONORING KATE DANIELS FOR HER YEARS OF SERVICE TO WAYNE COUNTY
AND THE WAYNE COUNTY CHAMBER OF COMMERCE**

WHEREAS, Kate Daniels became the President of the Wayne County Chamber of Commerce in May of 2013; and

WHEREAS, Kate Daniels became the face of Wayne County to not only its business leaders, but to neighboring towns and counties as well; and

WHEREAS, Kate Daniels promoted and attended over 500 ribbon cuttings for small business; and

WHEREAS, Kate Daniels promoted and attended over 800 community events; and

WHEREAS, Kate Daniels supported the County of Wayne and all of its municipalities, as well as Seymour Johnson Air Force Base; and

WHEREAS, Kate Daniels has tackled community issues, advocated for businesses, and brought the community together through difficult and challenging times; and

WHEREAS, Kate Daniels did all of this and more while raising a family with her husband, Jeremiah.

NOW, BE IT THEREFORE RESOLVED by the Wayne County Board of Commissioners and on behalf of the business owners and citizens of Wayne County that March 15, 2022 will be

KATE DANIELS DAY IN WAYNE COUNTY

and the Board of Commissioners invites every citizen to thank Mrs. Daniels for her dedication to our community.

Given this the 15th Day of March, 2022.

Joe Daughtery, Chairman

Attest:

Carol Bowden, Clerk to the Board

WAYNE COUNTY

NORTH CAROLINA

April as Children and Families Month Proclamation

WHEREAS, our children are our most valuable resources and will shape the future of Wayne County; and

WHEREAS, the quality of parenting/ caregiving is one of the most powerful protective factors for children: our community recognizes the long term value of offering as many services to support positive environments for children and families; and

WHEREAS, Wayne County is home to Seymour Johnson Air Force Base and we recognize that our military (force or presence) comes not just from those who wear the uniform, but from their families, who also serve on behalf of our country; and

WHEREAS, April is Month of the Military Child and military children make daily sacrifices so their parents can keep our nation safe, we must match their sacrifice with a commitment to provide the full support of our communities; and

WHEREAS, April 2-8 is National Week of the Young Child where access to affordable, high-quality education and health care for every child in our community, particularly in the first five years, is vital to building a strong community, state and nation; and

WHEREAS, our community recognizes the tireless efforts of those in Wayne County who work in various agencies, nonprofits, childcare facilities, and schools, that offer care and services to families as we move towards creating a safe, healthy, and equitable community for our children and families; and

WHEREAS, April is National Child Abuse Prevention Month to recognize that child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences throughout a lifetime; and

WHEREAS, prevention remains the best defense for our children and families and effective child abuse prevention activities succeed because of community and collaborations; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; these efforts create protective factors which are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse, generational trauma, early childhood, and education; and

NOW, THEREFORE, the Wayne County Board of Commissioners, in recognition of efforts to support Child Abuse Prevention Month, Week of the Young Child, and Month of the Military Child, does hereby proclaim April 2022 as Children and Families Month in Wayne County and urge all citizens to recognize this month by dedicating themselves to the task of improving the quality of life for all children and families.

Adopted this the 15th day of March, 2022.

Joe Daughtery, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#334

Department: Sheriff's Office
Approved By: Major Richard Lewis
Date: 2/22/2022

EXPENDITURE	Project	String	Description	Decrease	Increase
Code Number 1104310 535300			Maintenance & Repairs - Vehicles		5,319.74

REVENUE	Description	Increase	Decrease
Code Number 1100000 383940	Insurance & Recovery	\$ 5,319.74	
Totals		\$ 5,319.74	\$ 5,319.74

2. Reason(s) for the above request is/are as follows:

Funds received from Insurance for damage to Officer Maya Gonzalez's patrol car to be moved to appropriate GL account.

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

[Signature]
Department Head Signature

[Signature]
Allison Speight, County Finance Director

[Signature]
Craig Honeycutt, County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

Office of the Sheriff



SHERIFF
LARRY M. PIERCE

P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: February 22, 2022

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

Richard L. Davis for Sheriff Pierce Feb 22, 2022

Re: Budget Amendment Request

The purpose of this budget amendment is to appropriate \$ 5,319.74 received from an insurance claim to the Maintenance & Repairs - Vehicle line item. This vehicle was driven by Deputy Maya Gonzalez and was hit by another vehicle that ran a stop sign.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

345

Department: Sheriff's Office
Approved By: Major Richard Lewis
Date: 2/22/2022

EXPENDITURE	Project	String	Description	Decrease	Increase
Code Number 1104310 526100			C. O. - Controlled Substance		11.38

REVENUE	Description	Increase	Decrease
Code Number 104310 331700 CtlSb	Controlled Substance Tax	\$ 11.38	
Totals		\$ 11.38	\$ 11.38

2. Reason(s) for the above request is/are as follows:

To record receipt of revenues for Controlled Substance Tax from the NC Department of Revenue

Endorsement

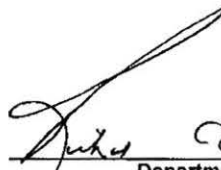
1. Forward, recommending approval/disapproval

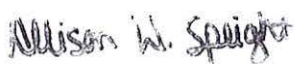
Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Feb 22, 2022


Department Head Signature


Allison Speight, County Finance Director
3-2 2022


Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

Julia Herring

From: Richard Lewis
Sent: Thursday, February 17, 2022 3:58 PM
To: Larry Pierce; Julia Herring; Leigh Ann Blanton; Chris Worth; Craig Honeycutt; Janice Rice
Subject: NC E-Pay Remittance Advice

Here is information on a N C Dept. of Revenue deposit of \$11.38.

-----Original Message-----

From: OSC.nc.payment@osc.nc.gov <OSC.nc.payment@osc.nc.gov>
Sent: Thursday, February 17, 2022 1:00 PM
Subject: [External] - NC E-Pay Remittance Advice

TO:
Wayne County Sheriffs Office

RE:
Direct Deposit Notification

Within three business days, pending agency funding approval,
your bank account will receive a direct deposit of \$11.38
for payment number 45PR0000781053. It is your responsibility to confirm that this deposit was made and is available for
your use.

These funds were paid by the following agency:
DEPARTMENT OF REVENUE
TAX DISTRIBUTIONS
PO BOX 871
REVENUE BLDG RALEIGH, NC 27602-0871
Agency Contact Phone: 919-754-2515

Please direct all questions regarding this payment/deposit to the agency contact phone number listed directly above.
This agency maintains information regarding your payment records. Any questions concerning payment amount and
invoice information/documentation should be directed to the agency's Accounts Payable office and they will be happy
to assist you with your inquiries PLEASE DO NOT REPLY TO THIS EMAIL.
CONTACT THE PAYING AGENCY AT THE NUMBER LISTED ABOVE.

Invoice Number	Inv Date	Invoice Amount	Discount Amount	Net Amount
USUB021622	02/16/22	\$11.38	\$00.00	\$11.38
UNAUTHORIZED SUB TAX DIST-TAX QUESTIONS?: 919-707-7596				
		TOTAL:	\$11.38	

This notification was sent from the North Carolina Office of the State Controller.
If this notification has been sent in error, please contact the agency listed above to make corrections.
CAUTION



**County of Wayne
Budget Amendment**
Fiscal Year 2021-2022

336

Department: Facilities
Approved By: Kendall Lee
Date: 2/21/2022

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104260.551000			Capital Outlay-Equipment		\$ 22,800.00
1104260.543000			Rental of Equipment	\$ 2,000.00	
1104260.549100			Dues & Subscriptions	\$ 500.00	
1104260.539400			Cleaning Services	\$ 20,300.00	

REVENUE

Code Number	Description	Increase	Decrease
Totals		\$ 22,800.00	\$ 22,800.00

2. Reason(s) for the above request is/are as follows:

We need to move money into our Capital Outlay Equipment so we can buy a taller lift. The purchase of this Lift is so we don't have to continue to rent one. We will be selling our smaller lift and listing it on GovDeals once this one arrives.

SAF for lift for Maxwell Center

Endorsement

1. Forward, recommending approval/disapproval

(Signature)

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

(Signature)
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director

(Signature)
Craig Honeycutt, County Manager & Budget Officer

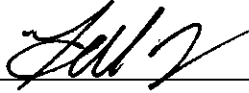
Chairman Board of Commissioners

2022

February 21, 2022

MEMO:

We need this Budget Amendment to Move Money in to our Capital Outlay Equipment Line Item so we can purchase a taller lift. The purchase of this Lift is so we don't have to continue to rent one. We will be selling our smaller lift on GovDeals once this one has been delivered.

A handwritten signature in black ink, appearing to read "Kendall Lee", is written over a horizontal line.

Kendall Lee

Facility Services Director



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#343

Department: Solid Waste
Approved By: Randy Rogers
Date: 2/25/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
6247420 551000			Capital Outlay - Equipment		\$ 189,800.00

REVENUE Code Number	Description	Increase	Decrease
6247410 39910	Fund Balance Appropriated	\$ 189,800.00	
Totals		\$ 189,800.00	\$ 189,800.00

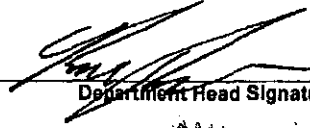
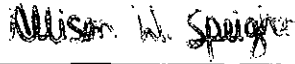
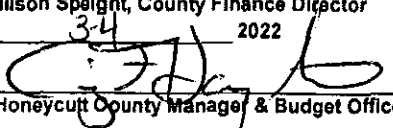
2. Reason(s) for the above request is/are as follows:
boom truck for the purpose of cleaning up illegal dumps.

To appropriate funds for the purchase of a knuckle

Endorsement
1. Forward, recommending approval/disapproval

Endorsement
2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners


Department Head Signature

Allison Speight, County Finance Director
3-4 2022

Craig Honeycutt County Manager & Budget Officer
2022
Chairman Board of Commissioners
2022

Budget amendment request justification

The solid Waste Department is requesting the purchase of a knuckle boom truck for the purpose of loading and cleanup of illegal dumps throughout the county. Our department is responsible for the safe and efficient cleaning when an illegal dump site is reported and no responsible party can be located.

This piece of equipment would allow an employee to complete a cleanup with very limited exposure to sharp objects and other safety concerns when cleaning up debris from an illegal dump.

The design of this truck allows an employee to stand at a safe location and load the debris in to the back of the truck by using the knuckle boom apparatus then haul the debris to the landfill for disposal.

Anytime we can limit our employees to possible injuries with the use of equipment and the safety measures that it provides is a positive investment to our department.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#344

Department: GWTA
Approved By: Allison Speight
Date: 2/25/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1104520-532500			Postage		\$ 225.00

REVENUE Code Number	Description	Increase	Decrease
1104520-342030	GWTA Reimbursements	\$ 225.00	
Totals		\$ 225.00	\$ 225.00

2. Reason(s) for the above request is/are as follows:

To move GWTA expenditures to their correct line so that all the expenditures are under the correct department. This amount also anticipates what may be expended throughout the remainder of the year. GWTA does reimburse WC for their expenditures, therefore the revenue is being anticipated.

Allison W. Speight

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

[Signature]

Allison W. Speight

Allison Speight, County Finance Director
2022

Endorsement

2. Forward, recommending approval/disapproval

[Signature]
Craig Honeycutt County Manager & Budget Officer
2022

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2022

MEMORANDUM

Date: February 25, 2022

TO: Wayne County Board of Commissioners

SUBJECT: GWTA Budget Amendment

The attached budget amendment is to appropriate, allocate, and enter funds under the correct department received from GWTA.

GWTA uses our postage account each month. This will cover what has been expended and expected to be expended through the remainder of the year.

GWTA reimburses WC for these expenditures.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#345

Department: Arts Council
Approved By: Allison Speight
Date: 2/28/2022

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1106140-543100			Rental of Copier		\$ 60.00

REVENUE

Code Number	Description	Increase	Decrease
1106140-342025	Various other reimbursements	\$ 60.00	
Totals		\$ 60.00	\$ 60.00

2. Reason(s) for the above request is/are as follows:

To move the Arts Council expenditures to their correct line so that all the expenditures are under the correct department. This amount also anticipates what may be expended throughout the remaining of the year. The Arts Council does reimburse WC for these expenditures so we are anticipating the revenue.

Allison W. Speight

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

[Signature]

Allison W. Speight

Allison Speight, County Finance Director

34 2022

Endorsement

2. Forward, recommending approval/disapproval

[Signature]

Craig Honeycutt County Manager & Budget Officer

2022

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2022

MEMORANDUM

Date: February 25, 2022

TO: Wayne County Board of Commissioners

SUBJECT: Arts Council Budget Amendment

The attached budget amendment is to appropriate, allocate, and enter funds under the correct department received from Arts Council for rental of a copier.

Arts Council rents a copier through the county. This will cover what has been expended and expected to be expended through the remainder of the year.

The Arts Council reimburses WC for these expenditures.



County of Wayne Budget Amendment

FF-348

3/1/2022
Date

Memorandum

From: Kimberly McGuire, Director
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for **Social Services** be amended as follows:

EXPENDITURE						
Code Number	Project	String	Description	Decrease	Increase	
1265302.549700	SHARE		Share the Warmth		\$ 2,601.93	

REVENUE					
Code Number	Description	Increase	Decrease		
1265300.353003	Administration	\$ 2,601.93			

Totals	\$ 2,601.93	\$ 2,601.93
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2. Reason(s) for the above request is/are as follows: To balance with Share the Warmth funding authorizations #2-8 and correct \$0.80 left off previous budget amendment from funding authorization #1

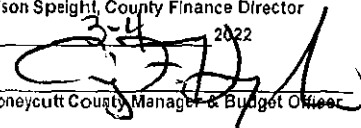
Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners


Department Head Signature
Allison W. Speight
Allison Speight, County Finance Director
3-4 2022

Craig Honeycutt County Manager & Budget Officer
2022
Chairman Board of Commissioners
2022

WAYNE COUNTY
DEPARTMENT OF SOCIAL SERVICES



WAYNE COUNTY
NORTH CAROLINA
Phone: (919) 580-4034

Memorandum

To: Wayne County Board of Commissioners
From: Kimberly McGuire, Director of Social Services
Date: March 1, 2022
Subject: Budget Amendment

The purpose of this budget amendment is to balance the Share the Warmth fund in Munis with funding authorizations #2-8 and also to correct previous budget amendment with funding authorization #1 by \$0.80.

THE GOOD LIFE. GROWN HERE.

301 N. HERMAN STREET
BOX 111
GOLDSBORO, NC 27530
029



County of Wayne Budget Amendment

03/01/22
Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for WCDA be amended as follows:

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104920-562000			Grant Expenditures		\$ 48,167.50

REVENUE

Code Number	Description	Increase	Decrease
1104920-335000	Grant Revenues	\$ 48,167.50	
Totals		\$ 48,167.50	\$ 48,167.50

2. Reason(s) for the above request is/are as follows:

To anticipate and appropriate pass through grant funds from NC Dept of Commerce to Michael Aram Inc for Project Nest

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Allison W. Speight
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director
2022

Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

Date: March 1, 2022

To: Wayne County Board of Commissioners

From: Wayne County Finance Office

CC: Craig Honeycutt, County Manager

Subject: Budget Amendment Justification – Finance Dept.

This Budget Amendment is to anticipate and appropriate funds from the NC Dept. of Commerce for a pass through building reuse grant awarded to WCDA and to be payable to Michael Aram Inc. The total grant award is \$200,000. Michael Aram Inc. has met deliverables and been approved by NC Dept. of Commerce to receive a payment of \$48,167.50.

Office of the Sheriff



Sheriff Larry M. Pierce
P. O. Box 1877
207 East Chestnut Street
Goldsboro, NC 27530

919-731-1481 office
919-731-1699 fax

To: Mr. Joe Daughtery, Chairman, County Commissioners
Mr. Craig Honeycutt, County Manager
From: Major Richard C. Lewis
Re: Badge and Service Side Arm for Retired Sgt. Joseph Borgquist
Date: March 2, 2022

Gentlemen:

Sgt. Joseph Borgquist has retired from the Wayne County Sheriff's Office. His retirement was on March 1, 2022. He has had a rewarding career with the Sheriff's Office and has been a valuable asset to the office.

In accordance with NCGS 20-187.2 (a), I am requesting that Sgt. Joseph Borgquist be allowed to keep the badge worn and carried by him. The statute provides that there is no cost to be incurred for the badge carried by him. Additionally, I also request that Sgt. Joseph Borgquist be awarded his service sidearm upon his retirement. Sgt. Borgquist is not ineligible to own, possess, or receive his service sidearm under the provisions of State or Federal law. The costs associated with the presentment of the service sidearm will be paid by the Sheriff's Office if necessary.

Thank you for your time and consideration with this matter.

Major Richard C. Lewis
Wayne County Sheriff's Office
Office 919-705-6542
Cell 919-222-7112

Cc: Carol Bowden, Clerk to County Commissioners

Attachment: NCGS 20-187.2

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2022-13: A RESOLUTION AWARDDING SERVICE WEAPON TO
SERGEANT JOSEPH BORGQUIST**

WHEREAS, Sergeant Joseph Borgquist retired from the County of Wayne effective March 1, 2022; and

WHEREAS, Joseph Borgquist had been an employee of the Wayne County Sheriff's Office and retired as a Sergeant; and

WHEREAS, Joseph Borgquist served nearly 10 years with the Sheriff's Office in Wayne County;

WHEREAS, throughout his years he earned the admiration, respect and friendship of those with whom he worked and came into contact.

NOW, THEREFORE BE IT RESOLVED that the Wayne County Board of Commissioners, in accordance with North Carolina General Statute § 20-187.2, hereby awards Retired Sergeant Joseph Borgquist his service weapon in exchange for consideration of \$1.00 and awards him his badge.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Wayne County Board of Commissioners extends best wishes for many years of good health and happiness to Joseph Borgquist during his retirement and his future endeavors.

Adopted this the 15th day of March, 2022.

Joe C. Daughtery, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden
Clerk to the Board

20-187.2. Badges and service side arms of deceased or retiring members of State, city and county law-enforcement agencies; weapons of active members.

(a) Surviving spouses, or in the event such members die unsurvived by a spouse, surviving children of members of North Carolina State, city and county law-enforcement agencies killed in the line of duty or who are members of such agencies at the time of their deaths, and retiring members of such agencies shall receive upon request and at no cost to them, the badge worn or carried by such deceased or retiring member. The governing body of a law-enforcement agency may, in its discretion, also award to a retiring member or surviving relatives as provided herein, upon request, the service side arm of such deceased or retiring members, at a price determined by such governing body, upon determining that the person receiving the weapon is not ineligible to own, possess, or receive a firearm under the provisions of State or federal law, or if the weapon has been rendered incapable of being fired. Governing body shall mean for county and local alcohol beverage control officers, the county or local board of alcoholic control; for all other law-enforcement officers with jurisdiction limited to a municipality or town, the city or town council; for all other law-enforcement officers with countywide jurisdiction, the board of county commissioners; for all State law-enforcement officers, the head of the department.

(b) Active members of North Carolina State law-enforcement agencies, upon change of type of weapons, may purchase the weapon worn or carried by such member at a price which shall be the average yield to the State from the sale of similar weapons during the preceding year.

(c) For purposes of this section, certified probation and parole officers shall be considered members of a North Carolina State law enforcement agency. (1971, c. 669; 1973, c. 1424; 1975, c. 44; 1977, c. 548; 1979, c. 882; 1987, c. 122; 2013-369, s. 19; 2016-77, s. 9(b).)

WAYNE COUNTY
FINANCE



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 731-1417
Fax (919) 731-1388

Memorandum

To: Wayne County Board of Commissioners

CC: Craig Honeycutt, County Manager

From: Allison Speight, Finance Director *AWS*

Date: March 15, 2022

Re: Response to the Independent Auditor's Findings, Recommendations, and
Fiscal Matters

Effective November 1, 2020, 20 NCAC 20 03 .0508 requires a governing body to develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters" signed by a majority of the members of the governing body and submitted to the Local Government Commission (LGC) within 60 days of the auditor's presentation. This response must address both audit findings and financial performance indicators of concern.

During the audit presentation for the year ended June 30, 2021, the county's auditors identified three such items that require written responses to the LGC. Based upon the date of the audit presentation, these responses are due to the LGC by Friday, March 25, 2022. Attached is a staff-recommended response to each item prepared according to guidance from the LGC's website.

If you have any questions, please do not hesitate to contact me. Thank you!

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WAYNE COUNTY BOARD OF COMMISSIONERS



March 15, 2022

NC Department of State Treasurer
State and Local Government
Finance Division
Susan McCullen, CPA
Director, Fiscal Management Section
3200 Atlantic Avenue
Raleigh, NC 27604

Dear Mrs. McCullen,

This letter serves as the County of Wayne's Response to the Auditor's Findings, Recommendations, and Fiscal Matters as required by 20 NCAC 20 03.0508. Specifically, this response is for the County Wayne's Annual Comprehensive Financial Report for the year ended June 30, 2021. This response has been approved by a majority of the Board of Commissioners as indicated by their signatures. For additional follow-up questions, please contact Allison Speight, Finance Director at 919-731-1437 or Allison.speight@waynegov.com.

Response #1: Sewer Fund: Operating Net Income (Loss):

- To decrease the amount of operating loss excluding depreciation plus debt service principal to a positive value in the Sewer Fund, the unit is considering a priority needs list to identify deficiencies within our system and address inflows and outflows concerns (I&I). The unit is also working with the NC Department of Environmental Quality's Viable Utility Reserve staff to help assess the county and its municipalities options to improve its sewer operations and determine what future actions should be taken.

Response #2: Audit Not Submitted on Time:

- The unit was unable to provide timely financial information to the audit firm and provide the financial statements by the filing deadline for the following reasons: new software implementation and excessive hours spent to provide training for a new Register of Deeds (ROD).



THE GOOD LIFE. GROWN HERE.

P.O. BOX 227
GOLDSBORO, NC 27533

- The unit implemented new financial and payroll software in the 2020-2021 fiscal year. The closing-out process of the first year with new software was more time-consuming than a typical year-end close. This was due to typical first-time experiences with software such as mapping of old accounts to new accounts, reconciliation of consolidated funds, discovering new reports needed to provide auditors with complete and accurate information and changes in other processes (bank reconciliations, journal entries, year-end close, etc.). Staff is now familiar with these new processes and does not expect the year-end close to be as time-consuming for the next fiscal year.
- The unit's Finance Office began working with a newly elected ROD in January of 2021 to train her on the unit's finance-related policies and procedures. Since that time, the Finance Office has spent hundreds of hours providing repetitive training and support to assist the ROD with finance-related tasks. During the August 17, 2021, Board of Commissioners meeting, the Board approved a new position in Finance specifically to work with the ROD in all finance-related tasks. This includes assistance with reconciling daily reports with bank deposits, keying invoices for payment of bills into the software system, providing regular financial reports to the ROD and reconciling timekeeping issues each month for ROD employees.
- To prevent recurrence of the late filing of financial statements, the unit anticipates that the software learning curve has now been achieved and the new position in Finance will assist with time-intensive training and support for the ROD office.

Response #3: Significant Deficiency Findings:

- The unit had a significant deficiency finding (Finding 2021-001) concerning the department operations in the ROD Office. The original finding has been attached to this letter.
- To prevent recurrence of this significant deficiency, the Board approved a new position in Finance specifically to work with the ROD in all finance-related tasks. This position was filled on November 1 by an employee with experience in the ROD office. Additionally, the Board of Commissioners approved a modified process of handling finance-related tasks (attached) for the ROD in its meeting on December 7, 2021. These tasks were created in hopes of eliminating the training issues that were taking place with the ROD on the new accounting software and instead allow her to submit finance documentation through a manual, paper-based method and her email account. The Finance employee could then enter the transactions into the accounting system at the request and approval of the ROD. Additionally, the county purchased read-only licenses for Finance to allow this position to access the ROD software to assist the ROD with reconciliation issues of her daily reports and deposit slips.



Wayne County Citizens
Public Hearing Notice

The Wayne County Board of Commissioners will conduct a public hearing Tuesday, April 5th, 2022 to consider a proposed addition to the Wayne County Code of Ordinances. The hearing will be held during the 5 pm meeting in the Wayne County Commissioners Meeting Room, Wayne County Courthouse Annex, 224 East Walnut Street, Goldsboro, NC. The item to be discussed:

Proposed Ordinance - To Hold a Public Hearing and Receive Comments Regarding a Proposed Ordinance Regulating Shooting Ranges within the Planning Jurisdiction of Wayne County.

The public is invited to attend and speak at this hearing and/or submit any comments. Written comments before the meeting may be submitted to the Wayne County Planning Department, PO Box 227, Goldsboro, NC 27533 or berry.gray@waynegov.com. A full copy of the ordinance may be obtained from the Planning Department by calling 919-731-1650.

Carol Bowden
Clerk to the Board

Chapter 18 • BUSINESSES
ARTICLE VIII • SHOOTING RANGES

Sec. 18-203. Purpose

This Ordinance is intended to regulate the establishment and operation of outdoor shooting range facilities. Such recreational and training complexes, due to their potential noise impacts and safety concerns, merit careful review to minimize adverse effects on adjoining properties. This Ordinance does not otherwise apply to the general discharge of firearms or the use of bows and arrows in accordance with all other applicable laws or regulations

Sec. 18-204. Intent

It is the intent of this Ordinance to accomplish the following:

- A. Permitting and compliance. New shooting range facilities shall only be established and operated in accordance with a valid permit issued by Wayne County.
- B. Shot containment. Each shooting range facility shall be designed to contain the bullets, shot, or arrows on the range facility.

Sec. 18-205. Authority

This Ordinance is adopted under the authority of North Carolina General Statute (N.C.G.S.) 153A-121.

Sec. 18-206. Definitions

As used in this Ordinance, the following terms shall have the respective meanings ascribed to them:

Archery: The art, sport, or skill of shooting with a bow and arrow.

Firearm: A weapon, including pistols, rifles, and shotguns, capable of firing a projectile using an explosive charge as a propellant.

Firing line: A line parallel to a target from which firearms or arrows are discharged.

Person: Any individual, corporation, association, club, firm, or partnership.

Shooting range: An area designed and improved to encompass shooting stations or firing lines, target areas, berms and baffles, and other related components.

Shooting range facility: A public or private facility, including individual shooting ranges, safety fans or shotfall zones, structures, parking areas, and other associated improvements, designed for the purpose of providing a place for the discharge of various types of firearms or the practice of archery. Does not include incidental target practice areas on private property.

Shooting station: A fixed point from which firearms or arrows are discharged.

Structure: A walled and roofed building that is principally above ground; a manufactured or mobile home; a storage tank for gases or liquids; or any other permanent, manmade facilities.

Sec. 18-207. Applicability

This Ordinance is applicable to all future shooting ranges in unincorporated Wayne County outside of any municipal planning jurisdiction or extraterritorial jurisdiction (ETJ).

Sec. 18-208. Development Requirements

A. Security. Adequate fencing, warning signs, or other safety measures shall be provided and maintained around all impact areas. Warning signs meeting National Rifle Association (NRA) guidelines for shooting ranges shall be posted at one hundred-foot intervals along the entire perimeter of the shooting range facility.

B. Range Orientation. Ranges shall be designed so that the direction of fire shall be away from any public right(s)-of-way or dedicated access easements within one half (½) mile from any part of the range.

C. Design. Shooting ranges including backstops shall be designed and constructed to contain all of the bullets, shot, or arrows or any other debris on the range facility and shall be designed in accordance with the recommendations from the current edition of the NRA Range Source Book or other accredited range design publication. The design

of the range shall be certified by the National Rifle Association following construction and before the range is used.

Sec. 18-209. Operational Requirements

A. Hours of operation. Shooting ranges shall be allowed to operate between sunrise and sunset, except that the hours may be extended after sunset for purposes of subdued lighting certification of law enforcement officers, or may be extended for other purposes only when a permit allowing such activity is issued in advance by the Sheriff's Office. On Sundays, shooting shall not commence before 12:30 p.m., unless a permit allowing such activity is issued in advance by the Sheriff's Office.

B. Liability insurance. The permittee shall be required to carry a minimum of five hundred thousand dollars (\$500,000.00) of liability insurance. Such insurance shall name Wayne County as an additional insured party and shall save and hold Wayne County, its elected and appointed officials, and employees acting within the scope of their duties harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising in favor of a person or group's members or employees or third parties on account of any property damage arising out of the acts or omissions of the permittee, his/her group, club, or its agents or representatives. The County shall be notified of any policy changes or lapses in coverage.

Sec. 18-210. Procedure for Securing Approval for New Ranges

A. Permit application. An application for a *development* permit to establish and operate a shooting range facility shall be submitted by the legal property owner(s) or owner's agent to the Wayne County Planning Department. Such permit shall be secured prior to issuance of any other permit issued by Wayne County.

B. Fees. The application shall be accompanied by an application fee of three hundred dollars (\$300.00).

C. Required information. The applicant shall provide sufficient information as required by these provisions in order to properly evaluate the permit application. Certification that the range is

designed and constructed to NRA standards shall be provided with the application.

D. Site plan. A site plan for the entire range facility which shows the following applicable information drawn to an appropriate scale by a registered land surveyor, engineer or landscape architect, shall accompany the permit application.

1. Property lines for any parcel upon which the range facility is to be located, north arrow, plan scale, date, and ownership information for the site;
2. Complete layout of each range, including, shooting stations or firing lines, target areas, shotfall zones or safety fans, backstops, berms, and baffles;
3. Any other appropriate information related to the specific type of range(s) being proposed.

E. Action. Within thirty (30) working days *from the time the application is submitted*, the *Planning Director* shall take one (1) of the following actions:

1. Reject the application as incomplete; or
2. Approve the issuance of the permit; or
3. Deny the permit request

In any case, the written findings to support the action taken shall be provided to the applicant.

F. Permit transferability. A permit issued pursuant to this Ordinance may not be transferred to another operator without the written approval and consent of the Wayne County Planning Department.

G. Changes or expansions. If any shooting range facility is intended to be substantially changed or expanded to include types of ranges, operations, or activities not covered by an approved permit or otherwise cause nonconformance with this Ordinance, a new permit for the entire facility shall be secured in accordance with all of the provisions of this Ordinance.

Sec. 18-211. Compliance of Existing Ranges

Abandonment and discontinuance. When an existing shooting range is discontinued without the intent to reinstate the range use, the property owner shall notify the County of such intent.

Sec. 18-212. Variances

A variance may be granted by the Board of Adjustment from the terms and requirements of this article when a written application demonstrates of the following:

- A. That special conditions and circumstances exist which are peculiar to the land, structure or building involved, and which are not applicable to other lands, structures or buildings;
- B. That literal interpretation of the provisions of this article would deprive the applicant of rights commonly enjoyed by other property owners under the terms of this article;
- C. That hardship is not the result of the applicant's own action;
- D. That granting the variance requested will not confer on the applicant any special privilege that is denied by this article, he can secure not reasonable use of his property;
- E. That, if the applicant complies with the provisions of the article, he can secure no reasonable use of his property; and
- F. That granting of the variance will be in harmony with the general purpose of this article, and will not be injurious to the neighborhood, or otherwise detrimental to the public welfare.

Conditions imposed on variances. In granting any variance, the Board of Adjustment may prescribe appropriate conditions and safeguard to ensure that the substantial justice has been done and that the public safety and welfare has been assured. Such conditions may be imposed by the board regarding the location, character and other features of the proposed shooting range as may be deemed by the board to protect property values and general welfare of the neighborhood. Nonconformance with such conditions and safeguards, when under part of the terms under which the variance is

granted, shall be deemed a violation of this article. In addition to the grounds for granting the variance specified by state law, the board may grant variance when it finds that the granting of the requested variance will not cause significant hazard, annoyance or inconvenience to the owners or occupants of nearby property, will not impose any significant cost burden upon the county.

Sec. 18-213. Enforcement, Remedies, and Penalties

A. Enforcement and remedies. The Wayne County Sheriff's Office shall be responsible for the enforcement of this Ordinance . Any violation or attempted violation of this Ordinance or of any condition or requirements adopted pursuant to these provisions may be restrained, corrected, or abated, as the case may be, by injunction or other appropriate suspended or revoked.

B. Civil penalties. Any person who violates any of the provisions of this Ordinance shall be subjected to civil penalty of one hundred dollars (\$100.00) per violation. No penalty shall be assessed until the person alleged to be in violation has been notified of the violation. Each day of a continuing violation shall constitute a separate violation.

C:\Users\DAllison\Desktop\DMA\Wayne County\shooting range ordinance.wpd



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Thomas A. Stith III
President

**State Capital and Infrastructure Fund (SCIF)
County Certification of Understanding**

The purpose of this document is to communicate important information related to the SCIF monies appropriated by S.L. 2021-180, sections 40.1(b), 40.1(e), 40.1(f) and 40.2.

1. The amount of cash available to each college is limited to the amount of said funding that has been officially appropriated by the legislature. The specific amount for each college was approved by the State Board on February 18, 2022.
2. If the allocation by the North Carolina Community College System Office is insufficient to meet the project budget of a State Capital and Infrastructure Fund project, the individual Community College and relevant local government may use local funds to pay for project cost.
3. Local funding provided under this section may be reimbursed by a future State Capital and Infrastructure fund allocation to the Community College, provided that the project in question was designated as a State Capital and Infrastructure fund project by the North Carolina Board of Community Colleges.
4. **However**, if the amounts intended to be appropriated in FY 2023, FY 2024 and/or FY 2025 are not appropriated, there will be no reimbursement and obligated local funds must be used to complete the project.
5. Nothing in this authority authorizes the North Carolina State Board of Community Colleges or any local government to pledge the State of North Carolina, directly or indirectly, to secure any moneys due under a contract authorized by this section.

College President's Signature

Date

County Manager's Signature

Date