



TO: Wayne County Board of Commissioners

FROM: Craig Honeycutt, Wayne County Manager

DATE: April 26, 2022

SUBJECT: Board of Commissioners Meeting – May 3, 2022

The Appointment Committee of the Wayne County Board of Commissioners will meet on Tuesday, May 3, 2022, at 7:30 a.m. in Room 458 of the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

At 8:00 a.m., the Wayne County Board of Commissioners will meet for a briefing session and other matters in the Commissioners Meeting Room on the fourth floor of the Wayne County Courthouse Annex, located at 224 E. Walnut Street in Goldsboro, North Carolina.

The formal Wayne County Board of Commissioners meeting will begin at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, 224 E. Walnut Street, Goldsboro, North Carolina.

The public is invited to view the meeting livestream at www.waynegov.com.



THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY BOARD OF COMMISSIONERS AGENDA

May 3, 2022 – 9:00 A.M.

PLEASE SILENCE YOUR CELLPHONES

CALL TO ORDER – Chairman Joe C. Daughtery

INVOCATION – Adamsville Baptist Church Senior Pastor Pete Williams

PLEDGE OF ALLEGIANCE – Commissioner Chris Gurley

APPROVAL OF MINUTES – April 19, 2022

Pg. 3-8

DISCUSSION/ADJUSTMENT OF AGENDA

SPECIAL PRESENTATIONS *Time Limit of 6 to 10 Minutes*

1. Motion to Approve National Law Enforcement Week and National Peace Officers Memorial Day Proclamation as read by Vice-Chairman George Wayne Aycock, Jr. Pg. 9
2. Motion to Approve 2022 EMS Week Proclamation as read by EMS Director Dave Cuddeback. Pg. 10
3. Motion to Approve Mental Health Month Proclamation as read by Emily Peacock. Pg. 11
4. Motion to Approve Drug Court Month Proclamation as read by Audra Haddad. Pg. 12
5. Presentation by Lakeisha Peten on 'The Vision of David' program. Pg. 13-14
6. Update on the Wayne Executive Jetport Projects by Jason Elliott (WK Dickson). Pg. 15-26

APPOINTMENT COMMITTEE

9:15 A. M. PUBLIC HEARING

1. To receive public comments on a proposal to ratify two agreements with the Wayne County Development Alliance and the City of Goldsboro. Pg. 27-28

CONSENT AGENDA

1. Budget Amendments Pg. 29-54
2. Motion to Approve the Windy Hill Subdivision Section Two Final Plat, as recommended by the Wayne County Planning Board. Pg. 55-57
3. Motion to Award the Contract for Cisco Switch Replacement to Brooks Network Services, as recommended by Purchasing Manager Noelle Woods. Pg. 58-59
4. Motion to Award the Contract for Meraki Wireless Equipment with Licensing to Trace3, as recommended by Purchasing Manager Noelle Woods. Pg. 60-61
5. Motion to Award the Contract for Security Services to Strategic Security Corporation, as recommended by Purchasing Manager Noelle Woods. Pg. 62-63
6. Motion to Approve Wayne County ABC Board's use of the Wayne County Travel Policy, as required by N.C.G.S. 18B-700(g2). Pg. 64-70

PUBLIC COMMENTS

COUNTY MANAGER'S REPORT

BOARD OF COMMISSIONERS COMMITTEE REPORTS

ADJOURNMENT

DENOTES ACTION REQUESTED

NORTH CAROLINA

WAYNE COUNTY

The Wayne County Board of Commissioners met on Tuesday, April 19, 2022, at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Joe Daughtery, Chairman; George Wayne Aycock, Jr., Vice-Chairman; Barbara Aycock; Chris Gurley; Freeman Hardison, Jr.; and Antonio Williams.

Members absent: Bevan Foster

Briefing Session

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:00 a.m. with County Manager Craig Honeycutt reviewing the agenda.

Finance Director Allison Speight reviewed the Budget Amendments and answered questions from the board.

County Manager Craig Honeycutt reviewed the subdivision plat under the Consent Agenda.

Recess the Board of Commissioners Meeting

At 8:19 a.m., Chairman Joe Daughtery recessed the meeting of the Wayne County Board of Commissioners.

Wayne County Board of Equalization and Review

At 8:30 a.m., Chairman Joe C. Daughtery reconvened the meeting of the Wayne County Board of Equalization and Review.

Tax Administrator Alan Lumpkin explained that some property owners had appealed and that his office was working on the appeals.

No one presented themselves for comments.

At 8:34 a.m., Chairman Joe C. Daughtery adjourned the meeting of the Wayne County Board of Equalization and Review.

Recess the Board of Commissioners Meeting

At 8:34 a.m., Chairman Joe Daughtery recessed the meeting of the Wayne County Board of Commissioners.

Call to Order

Chairman Joe C. Daughtery called the meeting of the Wayne County Board of Commissioners to order.

Invocation

Commissioner Antonio Williams gave the invocation.

Pledge of Allegiance

Commissioner Freeman Hardison, Jr. led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the minutes of the regularly scheduled meeting of the Board of Commissioners on April 5, 2022.

Discussion/Adjustment of Agenda

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved and authorized the agenda.

Motion to Approve National Volunteer Appreciation Week Proclamation

United Way of Wayne County Executive Director Sherry Archibald recognized volunteers from Wayne County and read the National Volunteer Appreciation Week Proclamation, attached hereto as Attachment A.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the National Volunteer Appreciation Week Proclamation.

Presentation of Service Plaque to former Wayne County Planning Board Chairman Chris Cox

Vice-Chairman George Wayne Aycock, Jr. presented the service plaque to Chris Cox for his 17 years of service on the Planning Board, eight of which he served as Chairman.

Motion to Approve the Juvenile Crime Prevention Council (JCPC) Funding Plan

JCPC Chairman Dustin Pittman presented the JCPC purpose for juvenile needs in the community and discussed unsettling trends with juveniles.

Commissioner Freeman Hardison, Jr. asked for a copy of his presentation and stated there was a significant problem with Mental Health in Wayne County.

Commissioner Antonio Williams stated mental health and drug abuse issues were hot topics and he said there was not enough for the youth to do; nothing to look forward to and change their attitudes. He discussed school dances and a program called 24 Hours of Peace.

Commissioner Barbara Aycock asked if the juveniles in the JCPC program were interviewed, and if so, were they asked why they chose the direction they did.

Vice-Chairman George Wayne Aycock, Jr. said the numbers presented by Mr. Pittman were scary and youth do not have the direction needed at home.

Commissioner Chris Gurley stated he didn't believe the general public understood how big the gang problem was in Wayne County. He said gangs are infiltrating athletic events and dances, and are attempting to recruit 9 and 10-year-olds.

Following the discussion of ideas on how to prevent youth from becoming involved with gangs, Chairman Joe C. Daughtery instructed Mr. Pittman to create a program, and he would push the Board to get a grant writer to try to find funding to help the program.

Mr. Pittman presented the Funding Report, attached hereto as Attachment B.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the JCPC Funding Plan.

9:35 A.M. Public Hearing

County Manager Craig Honeycutt reviewed the proposed sale of 210 Dixie Trail in Goldsboro, North Carolina, to Project Berry, attached hereto as Attachment C.

As no one presented to speak, the Public Hearing was closed at 9:38 a.m.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the sale of 210 Dixie Trail in Goldsboro, North Carolina, to Project Berry, contingent on the County Attorneys' approval, and the appropriate budget amendment.

Motion to Approve the Community College Month Proclamation

Wayne Community College President Dr. Patricia Pfeiffer read the Community College Month Proclamation, attached hereto as Attachment D.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the Community College Month Proclamation.

Update on Street Assessment Preliminary Numbers for Lane Tree Village and Eagle Ridge Subdivision

Staff Attorney Andrew Neal presented the final numbers for the proposed street assessments for Lane Tree Village and Eagle Ridge Subdivision, attached hereto as Attachment E.

Mr. Neal explained the statutory authority, as well as the Wayne County policy on street assessments. County Manager Craig Honeycutt thanked Mr. Neal, Planning Director Berry Gray, and Office Manager Kayla Whitley for their efforts on the assessment.

Commissioner Freeman Hardison, Jr. asked if the property owners had any other recourse and Mr. Neal explained the options the County has explored, but reminded him the County would not have any part in the additional options.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously rejected the street assessment petitions for Eagle Ridge Subdivision and Lane Tree Village.

Motion to Approve the Proposed Ordinance Regulating Shooting Ranges within the Planning Jurisdiction of Wayne County

Staff Attorney Andrew Neal presented the proposed ordinance, attached hereto as Attachment F.

Commissioner Antonio Williams stated he voted against the proposed ordinance at the last meeting because of violence in the community, not against a safe place to practice shooting.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the Ordinance Regulating Shooting Ranges within the Planning Jurisdiction of Wayne County.

Consent Agenda

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved and authorized the following items under the consent agenda:

1. Budget Amendments
 - a. Sheriff's Office - #407
 - b. Services on Aging - #410
 - c. NC Court Pilot Program Grant - #417
 - d. Register of Deeds - #427

2. Motion to Approve the Spring Forest Subdivision Phase Four Final Plat, as recommended by the Wayne County Planning Board, attached hereto as Attachment G.
3. Motion to Approve the Community Child Fatality Prevention Team's Annual report, attached hereto as Attachment H.
4. Motion to Approve CivicClerk as the Agenda Software Program, including Boards and Commissions module, and moving Municode to an Annual Service Fee, attached hereto as Attachment I.
5. Motion to Establish a Public Hearing on Tuesday, May 3, 2022, at 9:15 a.m., in the Commissioners Meeting Room of the Wayne County Courthouse Atrium, 224 E. Walnut Street, Goldsboro, North Carolina, to receive public comments on a proposal to ratify two agreements with the Wayne County Development Alliance and City of Goldsboro, attached hereto as Attachment J.

Motion to Approve the following policies regarding the use of the American Rescue Plan act (ARPA funds to the County of Wayne: Subaward Policy and Conflict of Interest Policy

Staff Attorney Andrew Neal reviewed the final two policies that must be used to spend the ARPA funds as mandated by the federal government and answered questions from the Board.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Policies Governing the Use of the American Rescue Plan Act (ARPA) funds to the County of Wayne: Subaward Policy and Conflict of Interest Policy, attached hereto as Attachment K.

Motion to Approve the ARPA Funds Request for Option #1 as shown in the Wayne Executive Jetport Improvements Request

County Manager Craig Honeycutt reviewed the request for the Wayne Executive Jetport, attached hereto as Attachment L.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the ARPA Funds Request for Option #1 for the Wayne Executive Jetport Improvements, and the appropriate budget amendment.

Motion to Approve Work Authorization #2 Funding Application needed for State ARPA funds for the Wayne Executive Jetport

County Manager Craig Honeycutt explained the work authorization and funding application, attached hereto as Attachment M.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved Work Authorization #2 Funding Application for State ARPA funds for the Wayne Executive Jetport, and appropriate budget amendment.

Motion to Adopt the Resolution for State Funding Application for the Wayne Executive Jetport

County Manager Craig Honeycutt explained the resolution for the state funding application, attached hereto as Attachment N.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved to adopt the resolution for the State Funding application for the Wayne Executive Jetport.

Motion to Approve the Wayne County 911 Department Recommended Salary Adjustments

County Manager Craig Honeycutt presented the recommended salary adjustments for the 911 Department as submitted by Human Resources Director Ginger Moore, attached hereto as Attachment O.

Upon motion of Commissioner Chris Gurley, the Board of Commissioners unanimously approved the Wayne County 911 Department Recommended Salary adjustments.

Motion to Approve the Wayne County Animal Services Department Recommended Salary Adjustments

County Manager Craig Honeycutt presented the recommended salary adjustments as submitted by Human Resources Director Ginger Moore, attached hereto as Attachment P.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Wayne County Animal Services Department Recommended Salary adjustments.

County Manager's Report

County Manager Craig Honeycutt reviewed the Goals and Objectives set by the Board in January of 2022. He said he is proud of the staff, as everything on the list has been addressed, though not all have been completed.

- The Northern Library is being looked at.
- Sewer – working with WithersRavenel and CDM Smith, as well as DEHNR for grants.
- Broadband – three grants have been submitted.
- Full-time Grant Writer – a position has been advertised but applicants to date have not been as strong as needed.
- Pay Grade studies – two more departments were addressed during today's meeting.
- Quarterly meetings with municipalities – the next one is scheduled for June 7, 2022.
- Study to improve operations – N.C. State has a program to teach managers/department heads.
- Merging DSS/HD into DHHS – initial discussions have occurred.
- Create working group with Board of Education – this has begun.
- Storage area for Facilities – just completed.
- Summer Youth Employment – working on the program and coordinator has been hired.
- Digital Library in District 2 – No work done on this.
- Storm Water Plan – still in early stages of discussion.

Mr. Honeycutt announced Ashley Smith with Soil & Water had resigned, and stated Assistant County Manager Chip Crumpler and Planning Director Berry Gray were not at the meeting due to meeting with the Golden Leaf Foundation in Jacksonville on a Prosperity Zone Grant.

Board of Commissioners Committee Reports

Commissioner Antonio Williams said the day's meeting was very good and issued a call of action for volunteers, especially with our youth. He recognized City Councilwoman Brandi Matthews in the audience.

Commissioner Barbara Aycock congratulated the Pikeville Police Chief on his retirement. She stated she would be attending the WISE women's event with the Chamber of Commerce. Mrs. Aycock noted it was Lineman Appreciation Week and asked everyone to appreciate the work they do. She thanked Councilwoman Brandi Matthews for attending the meeting and for her volunteer work and stated we need more volunteers. She also thanked Commissioner Antonio Williams for the idea of the summer youth program.

Commissioner Freeman Hardison, Jr. welcomed Ms. Yvonnia Moore and Councilwoman Brandi Matthews to the meeting. He thanked everyone for the prayers during his recent medical issue. Mr. Hardison, referring to Mr. Dustin Pittman's report, stated mental health issues were not being addressed and said there is a growing concern.

Commissioner Chris Gurley commented on Mr. Dustin Pittman's report and said COVID-19 played a part in the increase in juvenile crime numbers. He encouraged everyone to

contact their U.S. Congressman and Senator regarding legislation limiting the types of agricultural animals/fish being allowed to cross state lines, making it a federal offense.

Vice-Chairman George Wayne Aycock, Jr. said he attended the "We Dig It" ag day at Odom Farms and announced an event at the Wayne County Fairgrounds on May 6 and 7, 2022. He also thanked Animal Control Director Graham Price and 911 Director Chris Barnes for attending the meeting.

Chairman Joe C. Daughtery thanked Councilwoman Brandi Matthews for being in attendance. He said the information from JCPC Chairman Dustin Pittman was very grim. He said the Board needed to find money to redirect the kids, as the situation was critical and the Board would be committed to finding solutions. Chairman Daughtery said budget time is here and he found it amazing what is heard when the department heads are present, particularly about their day-to-day operations. He said he has enjoyed it and hopes to find solutions to some of the issues. He stated the Federal government gave Wayne County a pot of money but added there is a lot of red tape to maneuver and a lot of hoops to jump through. He said one year was spent on getting through the regulations and he commended the Board for waiting to determine all of the regulations and policies before spending any of the funding. He thanked Staff Attorney Andrew Neal for his work on the policies.

Recess the Board of Commissioners Meeting

At 11:00 a.m., Chairman Joe Daughtery recessed the meeting of the Wayne County Board of Commissioners.

Reconvene the Board of Commissioners Meeting

At 11:56 a.m., Chairman Joe C. Daughtery reconvened the meeting of the Wayne County Board of Commissioners.

Adjournment

At 1:46 p.m., Chairman Joe C. Daughtery adjourned the meeting of the Wayne County Board of Commissioners.

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners

NORTH CAROLINA

WAYNE COUNTY

**NATIONAL LAW ENFORCEMENT WEEK AND
NATIONAL PEACE OFFICERS MEMORIAL DAY**

WHEREAS, in 1962 President John F. Kennedy proclaimed May 15th as National Peace Officer's Memorial Day and the week in which it fell as National Law Enforcement Week to pay special attention to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Wayne County Sheriff's Office; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

WHEREAS, National Law Enforcement Week will be observed this year from May 11th through May 17th; and

WHEREAS, law enforcement officers are charged with pursuing justice for all individuals and performing their duties with fidelity to the constitutional and civil rights of the individuals that the law enforcement officers serve; and

WHEREAS, the resolve of law enforcement officers in the service of their communities is unyielding, despite inherent dangers in the performance of their duties, and the vigilance, compassion, and decency of law enforcement officers are the best defense of society against individuals who seek to do harm; and

WHEREAS, Peace Officers Memorial Day May 15, 2022 honors the 609 law enforcement officers who died in the line of duty in 2021, with 24 of those being officers in North Carolina; and

WHEREAS, during the first four months of 2022, 92 law enforcement officers across the United States have made the ultimate sacrifice, with four of those being officers in North Carolina; and

WHEREAS, all citizens of Wayne County should remember and recognize the men and women who serve and protect them, working in the County every hour of every day to ensure they remain safe.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Wayne County Board of Commissioners formally designates May 11, 2022, through May 17, 2022, as National Law Enforcement Week in Wayne County, and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Adopted this the 3rd day of May, 2022.

Joe C. Daughtery, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden
Clerk to the Board

2022 EMS WEEK PROCLAMATION

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the Emergency Medical Services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, the Wayne County Board of Commissioners, in recognition of this event do hereby proclaim the week of May 15-21, 2022, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, *Rising to the Challenge*, we encourage the community to observe this week with appropriate programs, ceremonies and activities.

Joe C. Daughtery, Chairman

ATTEST:

Carol Bowden. Clerk

NORTH CAROLINA

WAYNE COUNTY

MAY IS MENTAL HEALTH MONTH PROCLAMATION 2022

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is strong research that animal companionship, humor, spirituality, religion, recreation, social connections, and work-life balance can help all Americans protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health and other chronic health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

NOW, THEREFORE, the Wayne County Board of Commissioners does hereby proclaim May 2022 as Mental Health Month in Wayne County. We call upon the citizens, government agencies, public and private institutions, businesses, and schools in Wayne County to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Joe C. Daughtery, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board

NORTH CAROLINA

WAYNE COUNTY

DRUG COURT MONTH PROCLAMATION

WHEREAS; drug treatment court (DTC) uses a team of court and community professionals to help ensure that offenders who are addicted to drugs and/or alcohol receive the intensive treatment they need to become healthy, law-abiding, and productive family and community members; and,

WHEREAS, drug treatment courts have been restoring lives and families for more than three decades; there are more than 4,000 treatment courts nationwide that have served an estimated 1.5 million individuals; and,

WHEREAS, drug treatment courts can significantly improve substance use disorder treatment outcomes, substantially reduce addiction and related crimes, and do so at less expense than other criminal justice strategies; and,

WHEREAS, treatment courts facilitate community-wide partnerships, bringing together public safety and public health professionals; and,

WHEREAS, there are currently 26 counties across North Carolina where there are operational Adult Drug Treatment Courts; and,

WHEREAS, the County of Wayne recognizes the vital contributions and reforms that drug treatment courts have brought to our justice system.

NOW, THEREFORE, the Wayne County Board of Commissioners does hereby proclaim May, 2022, as “DRUG COURT MONTH” in Wayne County, and commend its observance to all citizens.

Adopted this the 3rd day of May, 2022.

Joe C. Daughtery, Chairman
Wayne County Board of Commissioners

Attest:

Carol Bowden, Clerk to the Board

JUVENILE REFERRAL FORM

Referrals can be made by completing this referral form and emailing it to thevisionofdavid@gmail.com or by calling 919-344-8246 to schedule an appointment.

Referred by: _____

Full Name: _____

Birthdate: _____ Gender: _____

Address: _____

Guardian name and relationship to referral

Court Counselor: _____

Court Counselor Number: _____

Court Counselor Email: _____

Medical Needs: _____

Medications: _____

Medical Insurance: _____

Healthcare Provider: _____

Phone: _____

Special Concerns (ex. EC, IEP) _____

Currently on Probation: _____

Officer Name: _____

Officer Phone: _____

Areas of need: ☐ Education/Tutoring
☐ Financial Needs
☐ Mental Health
☐ Family Counseling
☐ Youth Mentor
☐ Clothing/Food

ADULT REFERRAL FORM

Referrals can be made by completing this referral form and emailing it to thevisionofdavid@gmail.com or by calling 919-344-8246 to schedule an appointment.

Referred by: _____

Full Name: _____

Birthdate: _____ Gender: _____

Address: _____

Phone: _____

Highest Grade: _____

College: _____

Prison Release Date: _____

Prison Unit: _____

Currently on Probation/Post-release: _____

Officer Name: _____

Officer Phone: _____

Current employer: _____

Areas of need: ☐ Employment
☐ Housing/Financial
☐ Transportation
☐ Driver's License/ID
☐ Education
☐ Vocational Training
☐ Substance Abuse
☐ Mental Health
☐ Family Counseling
☐ Youth Mentor
☐ Clothing/Food

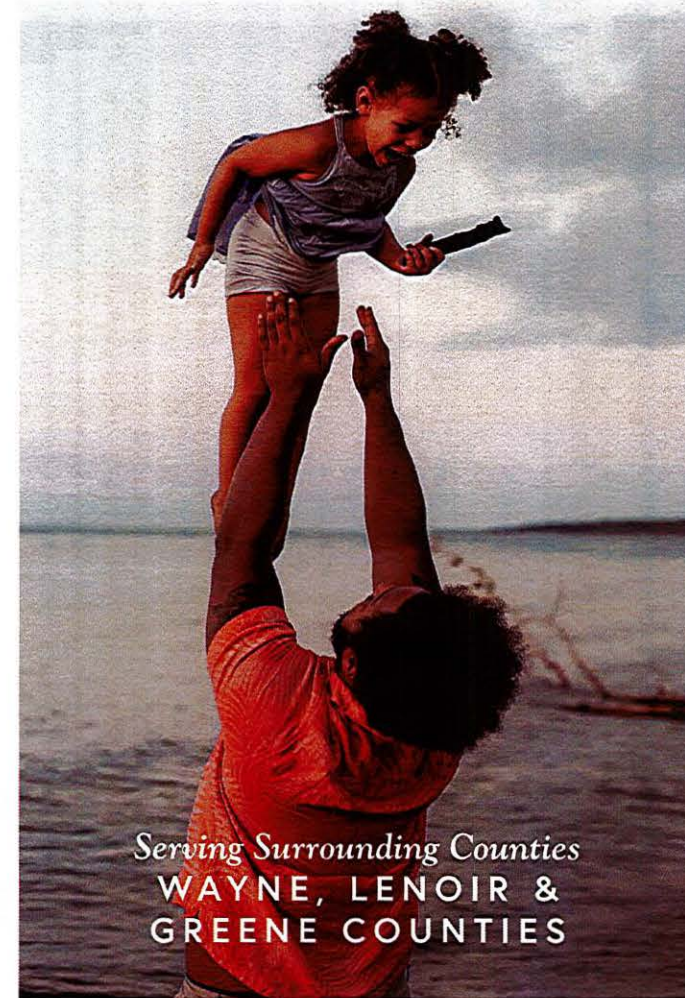
All participants of this program qualify for legal services through the Legally Ready(TM)*
Legal services provided by
Legal Center of Attorney Kelly Brown, PLLC
013



THE VISION OF DAVID

Reducing recidivism
through small seeds of hope.

"Where there is no vision, the people perish."
Proverbs 29:18 KJV



Serving Surrounding Counties
**WAYNE, LENOIR &
GREENE COUNTIES**

MISSION

To reduce recidivism by restoring hope into those previously or currently incarcerated, by offering life sustaining opportunities for re-establishment upon release.

VISION

"Where there is no vision the people perish." The Vision of David, Inc. will hold participants accountable without stripping away their hope, by empowering those affected by the justice system.

GOAL

The goal is to provide financial assistance, employability skills, mentors, drug abuse, and family counseling. We will remain close to ensure that our participants receive the appropriate care that prepares them socially and mentally for a transition back into society.

"SECOND CHANCE PROVISION" PROGRAM

THE VISION OF DAVID INC., assigns case managers and from inside, participants work on identifying goals and action steps for their return as well as identifying barriers to overcome upon release. For some this includes housing placement and assistance, food and clothing referrals, driver's license, educational and vocational assistance, before they are ready for employment services. Once released the participant meet with their case manager and begin working their case plan. The Vision of David, Inc. acknowledges the family



dynamic and it's affect on re-entry and because of this, the resources is not limited to the individual, but available for the family.

Clients may also be accepted after their release once intake process is completed and a case manager is assigned.

ELIGIBILITY REQUIREMENTS

Any individual returning to Wayne County from incarceration in a state or federal prison or Wayne County jail. Services can begin prior to release or after return to the community.

Any individual that was a resident of Wayne County prior to the incarceration. Additionally, anyone currently in the Wayne County within six months of release from a correctional facility is also eligible for services.

The client must be compliant with treatment recommendations if under the care of a physician or counselor for mental health and or substance use disorders.

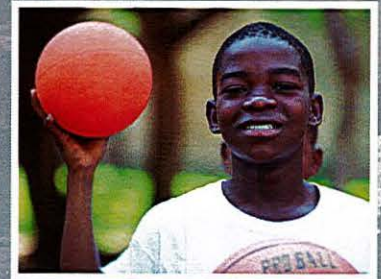
Participation is always voluntary. Self referrals are welcome, as well as referrals from case managers, probation officers, family members, and other agency representatives.

"...after that ye have suffered awhile, make you perfect, establish, strengthen, settle you."
1 Peter 5:10 kjv



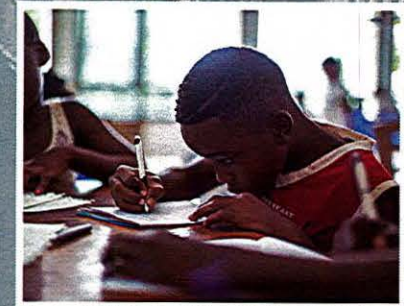
"DAVID'S VILLAGE" PROGRAM

DAVID'S VILLAGE is a program that gives direct focus to the needs of juveniles. Through case management and both family and one on one sessions we discuss topics to prepare them for leadership and the work force. David's village also provide opportunities for re-entry and post-graduate support. Our goal is to rewrite the narrative through exploring their many options while being a resource to their family needs. This sometimes include clothing, toiletries, and financial assistance. We build hope as we build self-esteem.



ELIGIBILITY REQUIREMENTS

Let's be proactive! Any child who has experienced parental incarceration is eligible. Servicing ages 6-17. Parent referrals are welcome along with child deemed inappropriate for public school placement or are juvenile justice involved.

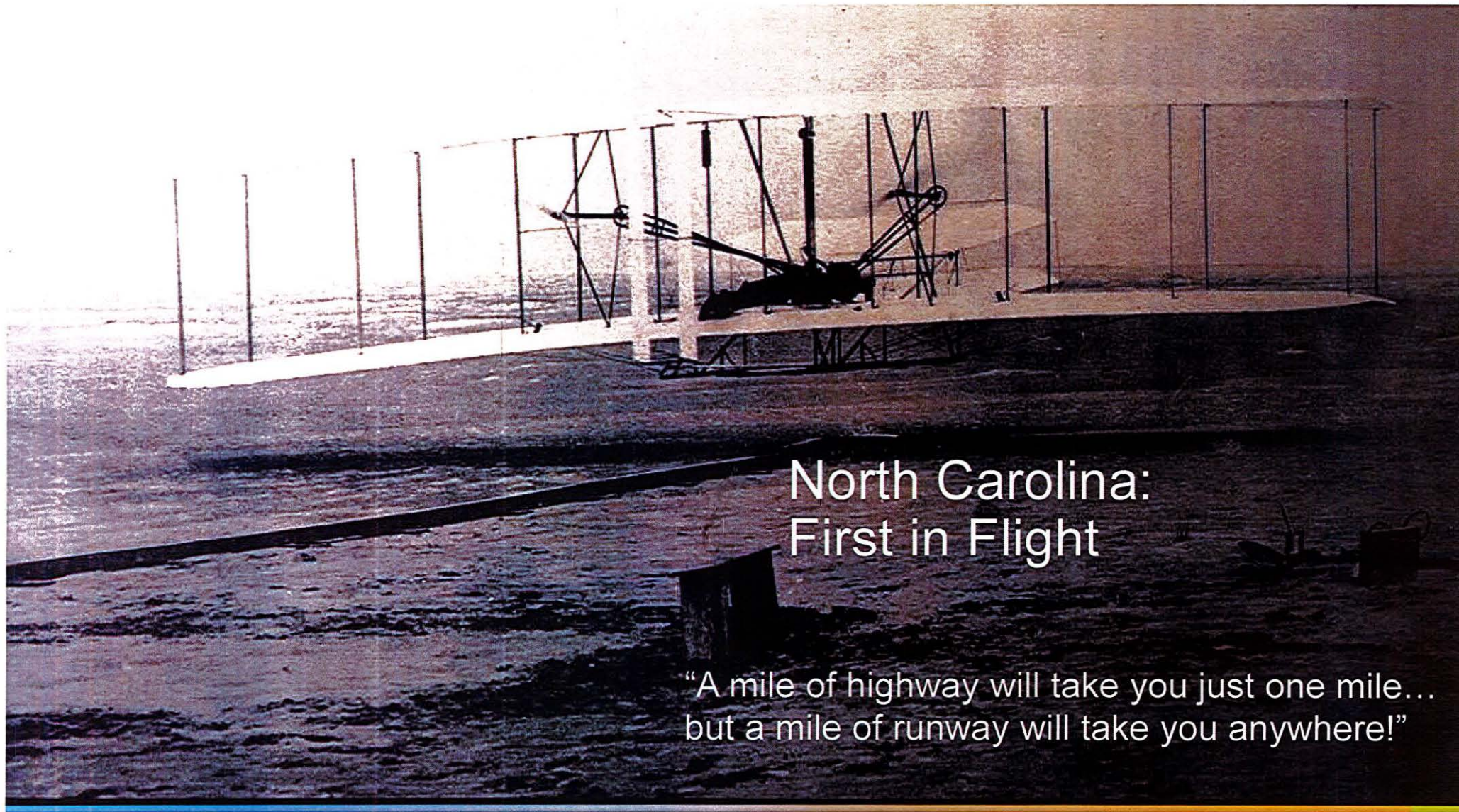


"It takes a village to raise a child"
-African Proverb

Wayne Executive Jetport (GWW) Wayne County's Gateway to the World



**WK
DICKSON**



North Carolina: First in Flight

"A mile of highway will take you just one mile...
but a mile of runway will take you anywhere!"

N.C. Airports Annual Economic Impact



\$61
BILLION
ECONOMIC
IMPACT



373,000
JOBS



\$15
BILLION
IN PERSONAL
INCOME



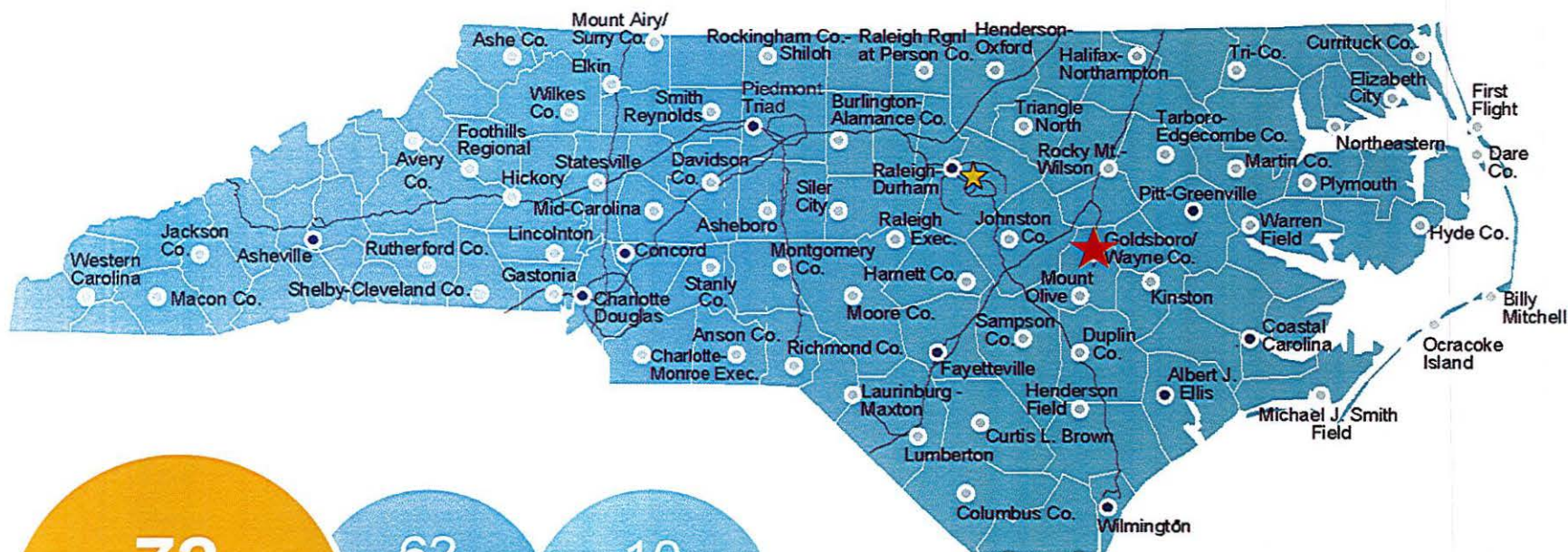
\$2.5
BILLION
IN TAX
REVENUE

Based on 2019 survey data from N.C. airports, tenants, vendors and supported businesses



Based on 2019 airport data

North Carolina's Public Airports

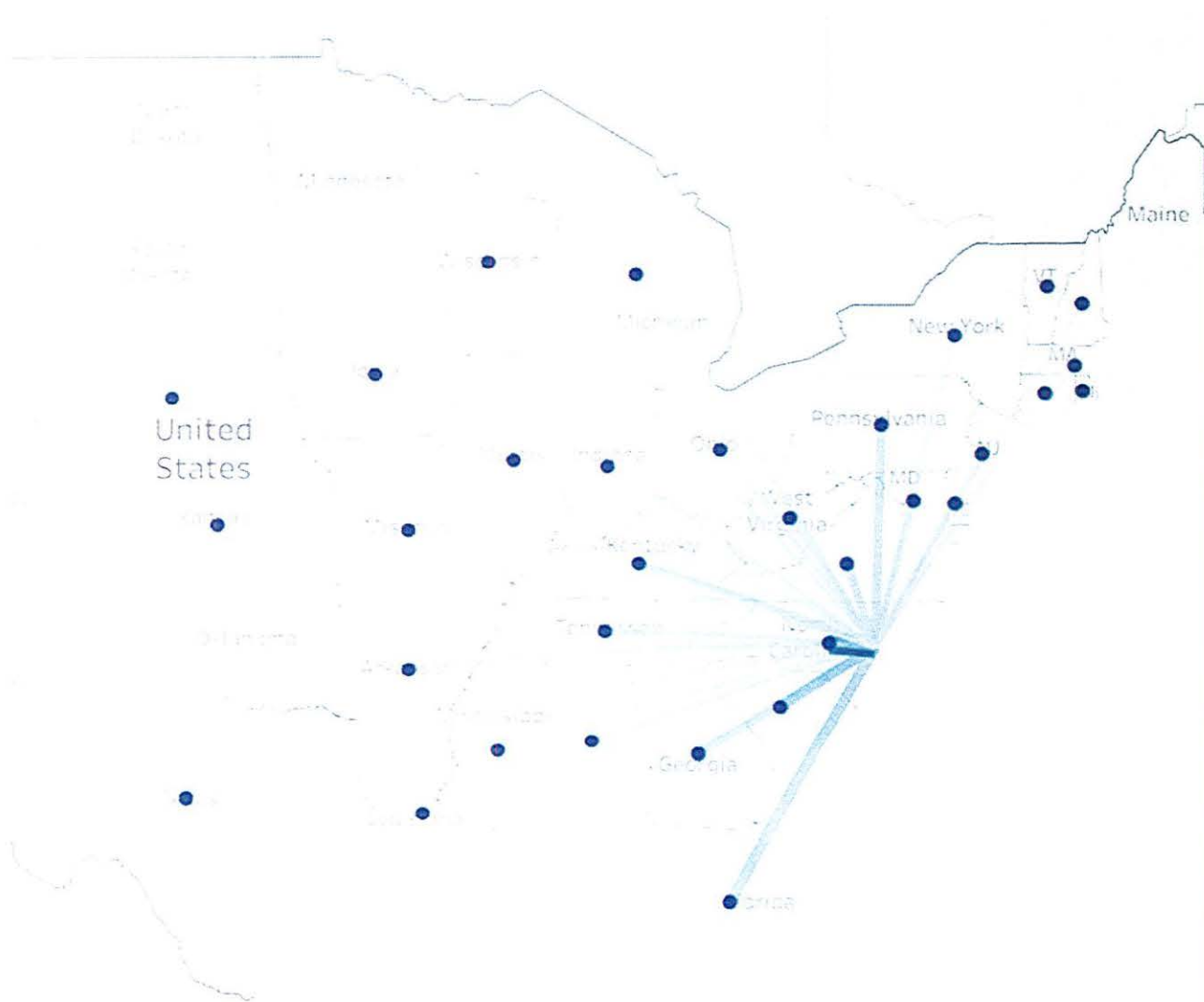


72
Airports

62
General
Aviation

10
Commercial
Service

94% of North
Carolina's population
lives within a 30-minute
drive of a public airport



[Wayne Executive Jetport
\(GWW\) Filed Flight Plans
FFY 2020 - YouTube](#)

Where does
GWW fly?

\$58,200,000



Economic output

345

Jobs



**Annual
Economic Impacts
of Wayne Executive Jetport**



\$16,700,000

Personal income



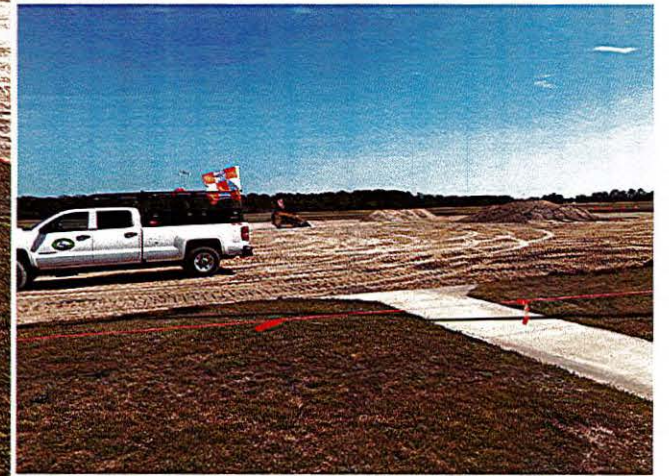
\$1,800,000*

State and local tax revenues

*includes \$45-50K worth of
property taxes to Wayne County

Current Project – Apron Pavement Rehab





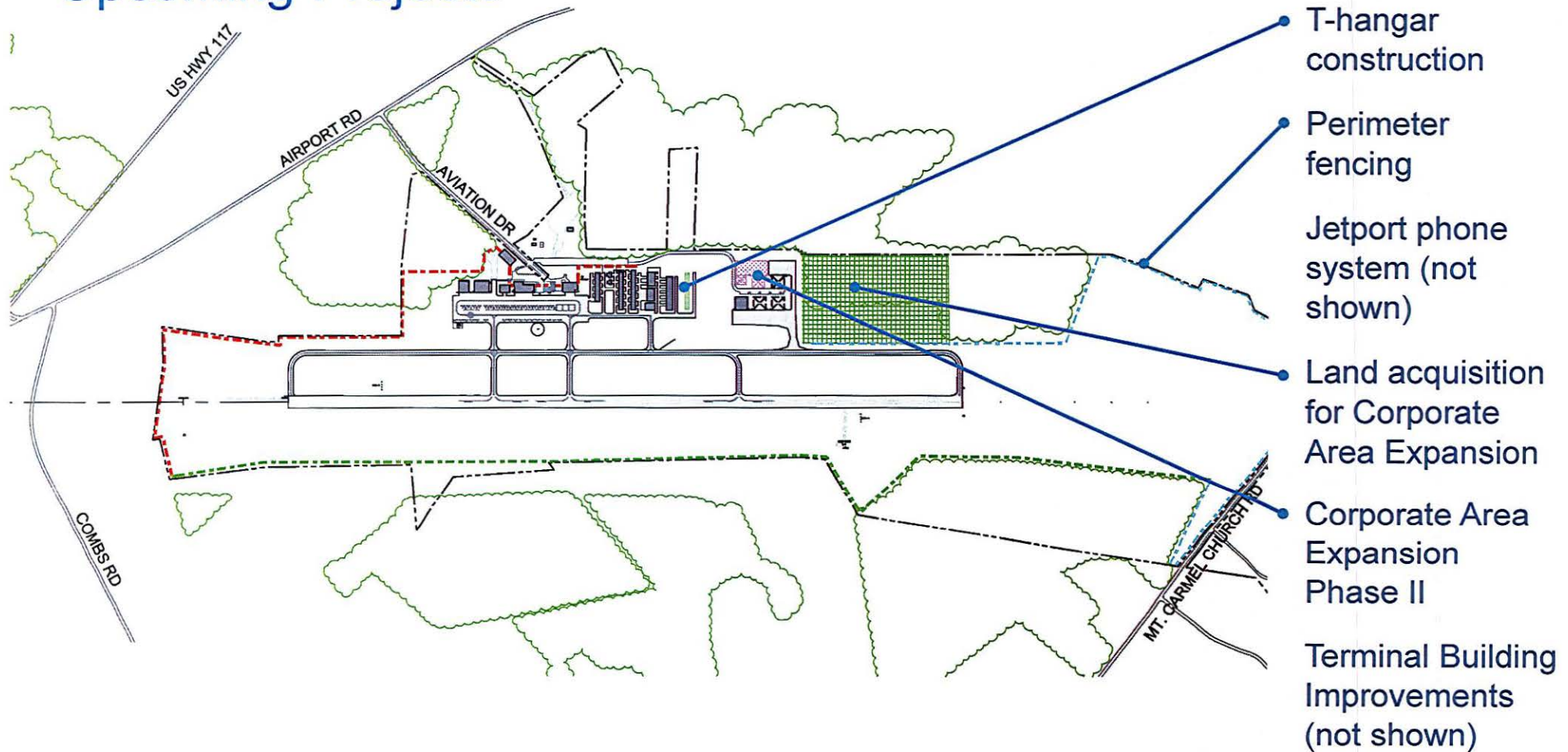
Current Project – Stream Improvements



Recent Project Grant Funding

Project	Funding Type	Federal	State	Local	Golden LEAF	Project Totals	Local %
Corporate Area Development - Phase 1	Econ. Dev. / Gold. LEAF / NPE	\$298,477	\$3,614,363	\$104,001	\$200,000	\$4,216,841	2.5%
Corporate Hangar Construction	NPE / Local	\$574,287	-	\$305,149	-	\$879,436	34.7%
Apron Pavement Rehab (Design)	NPE	\$86,356	-	\$9,596	-	\$95,952	10.0%
Apron Pavement Rehab (Construction)	State	-	\$3,700,000	\$411,111	-	\$4,111,111	10.0%
		\$959,120	\$7,314,363	\$829,857	\$200,000	\$10,113,457	8.2%

Upcoming Projects





Questions?

Jason Elliott, PE

jelliott@wkdickson.com

NORTH CAROLINA

WAYNE COUNTY

Pursuant to NC General Statute 158-7.1(c) notice is hereby given to all interested parties that the Wayne County Board of Commissioners will hold a public hearing on a proposal to ratify two agreements with the Wayne County Development Alliance and the City of Goldsboro.

These agreements were approved at the Wayne County Board of Commissioners meeting on June 6, 2017.

1. An agreement regarding the development of an Industrial Park, dated June 6, 2017, between the City of Goldsboro, Wayne County, and the Wayne County Development Alliance.

- a. Location - 400 Patetown Road, Goldsboro, NC
- b. City of Goldsboro agrees to design and install the necessary water and sewer lines and appurtenances to service the property at its costs, minus any grants that may be obtained for this purpose.
- c. City agrees not to annex the property. In exchange for that agreement, the County agrees to share equally with the City the general County ad valorem taxes on the real property collected.
- d. The total project estimated cost is \$931,000, which "is subject to change per market fluctuation and possible future design changes". These totals do not include incidentals or contingencies. The County funds will come out of the General Fund and grants.
- e. New industries and businesses in the property will provide jobs for the citizens of the City of Goldsboro and the County of Wayne.

2. An agreement regarding the construction of a Shell Industrial building in Park East Industrial Park, dated June 6, 2017, between the City of Goldsboro, Wayne County and the Wayne County Development Alliance.

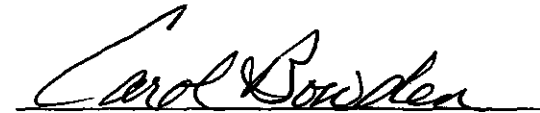
- a. Location - Park East Industrial Park - Lot #8, Goldsboro, NC
- b. The City agrees to reimburse the County \$425,000 of the cost of the building, \$125,000 of this contribution is recognized as fulfilling the City of Goldsboro's commitment to contribute to an economic development project with the Wayne County Development Alliance during the current Impact Wayne Campaign.

- c. The city agrees that any annexation into the City limits will not be effective until seven years after the ownership of the shell building has been transferred to a private party.
- d. The County's source of funding for the project will be appropriated from the General Fund.

The public hearing will be held on Tuesday, May 3, 2022, at 9:15 a.m. in the Board of Commissioners meeting room in the Courthouse Annex on Court House Square in Goldsboro, NC.

Written or oral comments may be made to:

Carol Bowden, Clerk to the Board
Wayne County Board of Commissioners
P.O. Box 227
Goldsboro, NC 27533-0227
919-731-1445
Carol.bowden@waynegov.com

A handwritten signature in cursive script, reading "Carol Bowden", written over a horizontal line.

Carol Bowden
Clerk to the Wayne County
Board of Commissioners



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#426

Department: Register of Deeds
Approved By: Constance Coram
Date: 4/12/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1104180 526000			Office Supplies		\$ 2,500.00

REVENUE Code Number	Description	Increase	Decrease
110 399100	Fund Balance Appropriated	\$ 2,500.00	
Totals		\$ 2,500.00	\$ 2,500.00

2. Reason(s) for the above request is/are as follows:
To ensure we have the funds for some needed supplies and binders

To appropriate additional funds for office supplies.

Constance B. Coram

Department Head Signature

Endorsement
1. Forward, recommending approval/disapproval

[Signature]

Allison W. Speight

Allison Speight, County Finance Director
2022

Endorsement

2. Forward, recommending approval/disapproval

[Signature]
Craig Honeycutt, County Manager & Budget Officer
2022

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2022

TO: Janice Rice
FROM: Constance B. Coram
DATE: April 18, 2022
RE: Budget Amendment

CBC

The attached request for this Budget Amendment is for Office Supplies. We do not have enough in our current status to secure funding for the remainder of this fiscal year.

Your attention and consideration in this matter is greatly appreciated.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#429

Department: Sheriff's Office
Approved By: Major Richard Lewis
Date: 4/13/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1104310 519000	ACC		Professional Svc-Accreditation		\$ 20,000.00

REVENUE Code Number	Description	Increase	Decrease
1100000-310000	Current Real Estate Taxes	\$ 20,000.00	
Totals		\$ 20,000.00	\$ 20,000.00

2. Reason(s) for the above request is/are as follows:
for Early Warning System.

To appropriate additional funds for accreditation software

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Richard Lewis April 22, 2022
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director

Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

Office of the Sheriff



Sheriff Larry M. Pierce
P. O. Box 1877
207 East Chestnut Street
Goldsboro, NC 27530

919-731-1481 office
919-731-1699 fax

To: County Manager Mr. Craig Honeycutt, Noelle Woods
From: Sheriff Larry M. Pierce
Date: April 13, 2022
RE: Justification for purchase of software for Early Warning System

During 2020 and 2021, there were several incidents involving law enforcement in other jurisdictions which had a significant impact on the current law enforcement profession. This impact was recognized by many leaders of law enforcement as well as leaders who have the ability to implement and/or change laws. Senate Bill 300 was passed by legislators in North Carolina which placed certain requirements upon law enforcement. One of those requirements was for law enforcement to implement an Early Warning System as written in statute below:

17A-10. Development of law enforcement early warning system.

(a) Every agency in the State that employs personnel certified by the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriffs' Education and Training Standards Commission shall develop and implement an early warning system to document and track the actions and behaviors of law enforcement officers for the purpose of intervening and improving performance. The early warning system required by this section shall include information, at a minimum, regarding the following:

- (1) Instances of the discharge of a firearm.
- (2) Instances of use of force.
- (3) Vehicle collisions.
- (4) Citizen complaints.

(b) Information collected under this section that is confidential under State or federal law shall remain confidential.

(c) For purposes of this section, "law enforcement officer" means any sworn law enforcement officers with the power of arrest, both State and local."

The effective date for this system to be in place was December 1, 2022. There was no money appropriated from Raleigh to implement this program. Currently, the Office is using a self-made Excel program to document these incidents. Accreditation standards will require annual reports on these types of incidents. The Excel program is unacceptable for an agency our size in extracting the required information to satisfy NCLEA standards.

The purchase of a software program will make tracking these incidents more efficient as well as add Critical Incidents to our tracking program. Critical Incidents may include the deputy responding to a mass casualty event, a suicide involving a child or someone the deputy knows, or a major life-changing event suffered at home but the deputy must still come to work and expected to conduct themselves in a professional manner. With the purchase of software that specializes in this area, the end-user will be able to click on a link and start completing the required forms. Upon completion, the forms will automatically workflow to the next level of supervisory review until the forms reach the Sheriff and Professional Standards. To produce reports, simple keystrokes will generate the required reports. The system should be set up to alert command staff to any "behaviors" that should be addressed to intervene and improve the performance of a law enforcement officer.

Personnel within the Office has attended demos provided by three vendors who are in the business of offering software specific to the requirements of an Early Warning System. Those three companies are as follows:

1. Essential Personnel Software. The projected cost is \$19,950.00 per year (\$70.00 per user X 285 users). They are a new company and currently only have one other agency in NC that has signed up for this software.
2. IAPro & BlueTeam Software. The projected cost is \$32,600.00 for year one (a one-time offer as the normal cost is \$34,600.00). IAPro and BlueTeam are two separate software systems that integrate and sync data from the end-user to Command Staff (IAPro is \$20,400.00, BlueTeam is \$14,200.00). This software has a recurring maintenance fee that starts in year two and that fee is projected at \$7,750.00 with a possible 2% increase every two years. The customer may elect to discontinue the maintenance fee at any time. IAPro and BlueTeam is an international company with customers in Canada, Australia, New Zealand and currently servicing 49 states (North Dakota is the only state not listed as a customer). Some of the North Carolina law enforcement agencies using this software include Raleigh PD, NCSHP, NCSBI, and several other large agencies as customers. They offer unlimited users and have been in business since 1998
3. LEFTA. The projected cost is \$13,975.00 per year (\$35.00 per user X 285.00 users = \$9,975.00 plus annual license of \$4,000.00). This is an established company but currently only have six customers in NC. Their Early Warning System platform is relatively new. The salesperson has advised that all six NC customers are new and in various stages of implementation which does not allow our Office to make a site visit and observe how the software is used. Their inflation cost is capped at 3%. An email to the company requesting clarification about meeting Senate Bill requirements provided a response that the Office may have to also purchase their "Command Center" module at an additional cost of \$1,500.00. This would increase the annual cost to \$15,475.00.

After having participated in the demos, personnel were asked to critique the information and determine which application would best benefit the Office. IAPro and BlueTeam was selected as the preferred vendor. Even though IAPro and BlueTeam is initially priced much higher than their competitors, an attached spreadsheet with costs estimates projected over 10 years proves this vendor to be the low bidder.



**County of Wayne
Budget Amendment**
Fiscal Year 2021-2022

#433

Department: SOLID WASTE DEPT
Approved By: RANDY ROGERS, SOLID WASTE DIRECTOR
Date: 3/31/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
6247420 533500			SEWER		\$ 24,000.00
6247420 539920			SCAP TIRE DISPOSAL		\$ 44,000.00

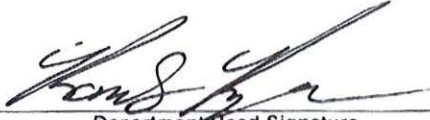
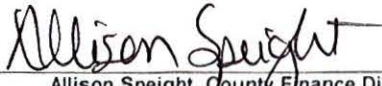
REVENUE Code Number	Description	Increase	Decrease
6247410 347200	USER FEES SOLID WASTE	\$ 68,000.00	
Totals		\$ 68,000.00	\$ 68,000.00

2. Reason(s) for the above request is/are as follows:
MONIES REQUESTED FOR EXPENDITURES THRU THE END OF THE YEAR

Endorsement
1 Forward recommending approval/disapproval

Endorsement
2 Forward recommending approval/disapproval

3 Approval/Disapproval by Chairman Board of Commissioners


Department Head Signature

Allison Speight, County Finance Director
4-26 2022

Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

WAYNE COUNTY
Solid Waste Department



WAYNE COUNTY
NORTH CAROLINA
Phone: (919) 689-2994
Fax (919) 689-2995

DATE: MARCH 31, 2022

FROM: WAYNE COUNTY SOLID WASTE

CC: Craig Honeycutt, County Manager

SUBJECT: Budget Amendment Justification- Sewer Fees and Scrap Tire Disposal

The waste water production from the landfill has increased due to the above average rainfall at the Landfill this year. Our leachate production is directly affected by the amount of rain that the landfill receives.

The number of scrap tires that we receive for processing has increased over the past year as well as the cost increases from our vender Central Carolina Tire that picks up our scrap tires. We may recoup some of the disposal cost during the next grant cycle from the state.

Randy Rogers

Director

Wayne County Solid Waste Dept.

Office 919-689-2994 ex303

THE GOOD LIFE. GROWN HERE.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#435

Department: Register of Deeds
Approved By: Constance Coram
Date: 4/19/2022

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1104180 569310			ROD Enhancement & Preservation		\$ 2,000.00

REVENUE Code Number	Description	Increase	Decrease
1100000 399100	Fund Balance Appropriated	\$ 2,000.00	
Totals		\$ 2,000.00	\$ 2,000.00 \$

2. Reason(s) for the above request is/are as follows:

to appropriate matching grant funds

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

Constance B. Coram
Department Head Signature

Allison W. Speight
Allison Speight, County Finance Director,
2022

Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2022

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners
2022



WAYNE COUNTY
THE GOOD LIFE. GROWN HERE.

Constance B. Coram
Wayne County Register of Deeds

224-226 E. Walnut Street
Goldsboro NC 27530
919-731-1440

April 21, 2022

TO: Janice Rice
FROM: Constance Coram
DATE: April 21, 2022
RE: MATCHING GRANT FUNDING

I am requesting \$2,000.00 in funding from the Automation Enhancement and Preservation Fund line item 1101480 569310. The purpose for the request is that the state has over \$140K to distribute to the various counties throughout the state.

Each county is asked to match \$2,000.00 to obtain this grant. After July depending on the number of counties who will apply, this second round of distributions, we may be able to receive \$2,000.00 to possibly \$6K. The deadline to submit this request is May 11, 2022.

The purpose for these funds are specific for the preservation of historic records and files.

Your quick attention in this matter is greatly appreciated.

Thank you for your time



County of Wayne Budget Amendment

#438

03/28/22
Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for 21-22 Debt Project Fund be amended as follows:

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1109840-598000			Transfers to Other Funds-CPF		\$ 60,980.00
4678100-558000	C220001	DSS/Health-Prelim-DsgnPI	Capital Outlay-Bldg Struct & Impr		\$ 15,500.00
4678100-558000	C220001	DSS/Health-ARCENG	Capital Outlay-Bldg Struct & Impr		\$ 45,480.00

REVENUE

Code Number	Description	Increase	Decrease
1100000-399100	Fund Balance Appropriated	\$ 60,980.00	
4678100-398100	Transfers from Other Funds-GF	\$ 60,980.00	

Totals \$ 121,960.00 \$ 121,960.00

2. Reason(s) for the above request is/are as follows: To transfer funds to cover the new amendments for Moseley Architects and to cover the Recombination Plat and ALTA Survey needed for the newly purchased property on 800 Corporate Drive (corner of Clingman and Corporate).

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Allison Speight
Department Head Signature

Allison Speight
Allison Speight, County Finance Director
4-200 2022

Craig Honeycutt
Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

COUNTY OF WAYNE

AMENDMENT TO THE CAPITAL PROJECT ORDINANCE

21-22 DEBT PROJECT FUND

FISCAL YEAR 2021-2022

BE IT ORDAINED by the Wayne County Board of Commissioners that the following amendment be made to the Capital Project Ordinance for the 21-22 Debt Project Fund for the fiscal year ending June 30, 2022:

Section 1. To amend the Capital Project Fund, the appropriations are to be changed as follows:

Code Number	Project	String	Description	Decrease	Increase
1109840-598000			Transfers to Other Funds-CPF		\$ 60,980.00
4678100-558000	C220001	DSS/Health-Prelim-DsgnPI	Capital Outlay-Bldg Struct & Impr		\$ 15,500.00
4678100-558000	C220001	DSS/Health-ARCENG	Capital Outlay-Bldg Struct & Impr		\$ 45,480.00

This will result in a net increase of \$60,980.00 in the appropriations of the Capital Project Fund.

Section 2. To provide the additional revenue for the above, the following revenues will be changed as follows:

Code Number	Description	Increase	Decrease
1100000-399100	Fund Balance Appropriated	\$ 60,980.00	
4678100-398100	Transfers from Other Funds-GF	\$ 60,980.00	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this _____ day of _____ 2022.

MEMORANDUM

Date: April 25, 2022

TO: Wayne County Board of Commissioners

RE: BUA #438

1. Moseley Architects have added two amendments to their contract for the DSS/Health Facilities.

Amendment #1 was for additional services for topographic, boundary, and underground utility locations surveys adding \$38,520.00 to their contract.

Amendment #2 was for additional services to conduct a Wetland/Stream Delineation and Wetland/Stream/Buffer confirmation adding \$6,960.00 to their contract.

Total added to the contract for these two amendments is \$45,480.00.

2. Timmons is conducting the Recombination Plat and Alta Survey which was required due to the purchase of 800 Corporate Drive (corner of Clingman and Corporate). This is separate from what Moseley has completed for the DSS/Health Department.



County of Wayne
Budget Amendment
Fiscal Year 2021-2022

#439

Department: Facilities
Approved By: Kendall Lee
Date: 4/21/2022

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104260.535200			R/M - Equipment		\$ 10,000.00
1104260.521200			Uniforms	\$ 1,000.00	
1104260.524000			Construction & Repair Supplies	\$ 1,200.00	
1104260.531100			Travel-Meals & Lodging	\$ 250.00	
1104260.521000			Janitorial Supplies	\$ 1,000.00	
1104260.539500			Training	\$ 1,201.00	
1104260.544000			Contracts	\$ 5,349.00	

REVENUE

Code Number	Description	Increase	Decrease
Totals		\$ 10,000.00	\$ 10,000.00

2. Reason(s) for the above request is/are as follows:
to help pay invoices on Equipment repairs

To transfer funds in to Repairs & Maintenance-Equipment

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

Allison Speight, County Finance Director

Endorsement

2. Forward, recommending approval/disapproval

Craig Honeycutt County Manager & Budget Officer
2022

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2022

April 21, 2022

MEMO:

We need this Budget Amendment to Move Money in to our Repairs & Maintenance – Equipment Line Item to help pay for invoices that we have on Equipment we have done work on throughout the County. We feel this B/A will get us through the end of the Fiscal Year.



Kendall Lee

Facility Services Director



County of Wayne Budget Amendment

#440

04/21/22
Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Comprehensive Opioid Program be amended as follows:

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104311-562000	X2183	Buildings -Insurance	Grant Expenditures	\$ 500.00	
1104311-562000	X2183	Buildings -RentLs	Grant Expenditures	\$ 3,040.00	
1104311-562000	X2183	Buildings -Utilities	Grant Expenditures	\$ 600.00	
1104311-562000	X2183	ContractSvr-Cleaning	Grant Expenditures	\$ 2,640.00	
1104311-562000	X2183	Equip NCCompEqui	Grant Expenditures	\$ 33,999.00	
1104311-562000	X2183	Equip RentLs	Grant Expenditures	\$ 8,920.00	
1104311-562000	X2183	Profess -DRC	Grant Expenditures	\$ 22,500.00	
1104311-562000	X2183	Profess -Evaluate	Grant Expenditures	\$ 12,568.00	
1104311-562000	X2183	Profess -Housing	Grant Expenditures	\$ 53,728.00	
1104311-562000	X2183	Profess -Management	Grant Expenditures	\$ 49,200.00	
1104311-562000	X2183	Profess -Travel	Grant Expenditures	\$ 16,834.00	
1104311-562000	X2183	Salaries -EAP	Grant Expenditures	\$ 180.00	
1104311-562000	X2183	Salaries -FICA	Grant Expenditures	\$ 1,624.00	
1104311-562000	X2183	Salaries -Medicare	Grant Expenditures	\$ 380.00	
1104311-562000	X2183	Salaries -Retirement	Grant Expenditures	\$ 3,408.00	
1104311-562000	X2183	Salaries -SalPT	Grant Expenditures	\$ 26,200.00	
1104311-562000	X2183	Salaries -WorkComp	Grant Expenditures	\$ 600.00	
1104311-562000	X2183	SupMat -OffSupp	Grant Expenditures	\$ 2,401.00	
1104311-562000	X2183	SupMat -ProgSupp	Grant Expenditures	\$ 66,035.00	
1104311-562000	X2183	Training	Grant Expenditures	\$ 2,500.00	
1104311-562000	X2183	TrvlTransp-Travel	Grant Expenditures		\$ 7,857.00
1104311-562000	X2183	Day Reporting Center	Grant Expenditures		\$ 36,510.00
1104311-562000	X2183	Equipment	Grant Expenditures		\$ 69,177.00
1104311-562000	X2183	Evaluator	Grant Expenditures		\$ 19,139.00
1104311-562000	X2183	Fringe Benefits	Grant Expenditures		\$ 9,654.00
1104311-562000	X2183	Housing	Grant Expenditures		\$ 127,675.00
1104311-562000	X2183	Other Costs	Grant Expenditures		\$ 12,936.00
1104311-562000	X2183	Personnel	Grant Expenditures		\$ 111,879.00
1104311-562000	X2183	Supplies	Grant Expenditures		\$ 83,042.00
1104311-562000	X2183	Travel	Grant Expenditures		\$ 3,059.00
1104311-562000	X2183	Sub-Award	Grant Expenditures		\$ 115,234.00

REVENUE

Code Number	Description	Increase	Decrease
1104311-335000	X2183 Federal -USDOJ Grant Revenues	\$ 300,000.00	
1100000-399100	Fund Balance		\$ 11,695.00

Totals \$ 607,857.00 \$ 607,857.00

2. Reason(s) for the above request is/are as follows:

To anticipate and appropriate the budget for COSSAP Grant approved by DOJ.

Endorsement

1. Forward, recommending approval/disapproval

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

Department Head Signature

Allison Speight, County Finance Director

Craig Honeycutt County Manager & Budget Officer

Chairman Board of Commissioners

Date: April 21, 2022

To: Wayne County Board of Commissioners

From: Wayne County Finance Office

CC: Craig Honeycutt, County Manager

Subject: Budget Amendment Justification – COSSAP Grant

This Budget Amendment is to anticipate and appropriate funds for the Jail's COSSAP (Opioid) Grant. After waiting 8 months for DOJ to approve our request for a revised budget, we are reversing the current COSSAP budget and have decided to retire the current project strings. The new project strings will allow us to follow the approved DOJ budget more easily and will mirror the budget in the grant management software.

County of Wayne
Budget Amendments

441

04/20/22

Date

Memorandum

From: Kimberly McGuire
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Social Services be amended as follows:

EXPENDITURE

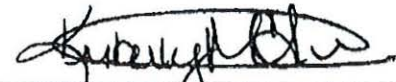
Code Number	Description/Object of Expenditure	Decrease	Increase
1265307-549700	Direct Service Allocation	\$ 1,025,370	
1265307-549700-Sasst	Direct Service Allocation-Special Asst.		\$1,025,370

REVENUE

Code Number	Source of Revenue	Increase	Decrease
-------------	-------------------	----------	----------

2. Reason(s) for the above request is/are as follows:

To transfer special assistance budgeted funds from the direct service allocation line which has multiple fund items to the Special Assistance line item. The purpose of this was to more easily track special assistance activity. The amount to be moved is the amount budgeted in the FY 21-22 budget. Expenditures will be transferred using a journal entry.



Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

4-22 2022



County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2022



County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



Wayne County Department of Social Services

301 N. Herman Street, Box HH, Goldsboro, NC 27530

Phone: (919) 580-4034 - Fax: (919) 731-1293

State Courier#: 01-15-33

WAYNECOUNTY
NORTH CAROLINA

TO: Board of Commissioners
County Finance

FROM: Vicky Hill, Business Officer

DATE: April 20, 2022

RE: Memo for BA –Transfer funds to Special Assistance Line Item

We are asking for funds to be transferred from **1265307.549700 Direct Service Allocation** to **1265307.549700.SAsst** line item.

We requested this line item to be set up specifically for Special Assistance expenditures. The purpose is to track special assistance activity easily. The Special assistance cost share is mandate and drafted by the state. It is difficult to track spending when multiple funding activities are included in one line item. The amount of funds to be transferred to the new line is \$1,025,370, which is the 2021-2022 approved budget amount. The year-to-date expenditures will be transferred via a journal entry and going forward expenses will be coded to this line item. Previously in GEMS, this item was assigned a direct line item.

#442

**County of Wayne
Budget Amendments**

04/20/22

Date

Memorandum

From: Kimberly McGuire
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for Social Services be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1265308-549700	Direct Service Allocation	\$ 30,068	
1265308-549700-SAdop	Direct Service Allocation-Special Adoptions.		\$30,068

REVENUE

Code Number	Source of Revenue	Increase	Decrease
-------------	-------------------	----------	----------

2. Reason(s) for the above request is/are as follows:

To transfer special adoptions funds from the direct service allocation line which has multiple fund items to the Special Adoptions line item. The purpose of this move is to more easily track special adoptions activity. The amount to be moved is the amount carried forward in the FY 21-22 budget. Expenditures will be transferred using a journal entry.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

4-22 2022


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2022


County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



WAYNECOUNTY
NORTH CAROLINA

Wayne County Department of Social Services

301 N. Herman Street, Box HH, Goldsboro, NC 27530

Phone: (919) 580-4034 - Fax: (919) 731-1293

State Courier#: 01-15-33

TO: Board of Commissioners
County Finance

FROM: Vicky Hill, Business Officer

DATE: April 20, 2022

RE: Memo for BA –Transfer funds to Special Adoptions Line Item

We are asking for funds to be transferred from **1265308.549700 Direct Service Allocation** to **1265308.549700.SAdop** line item.

We requested this line item to be set up specifically for Special Adoption expenditures. The purpose is to track special adoptions activity easily. It is difficult to track spending when multiple funds are included in one line item. These funds are incentives earned through completed adoptions and funds are reinvested in activities to promote permanency for foster children.

The amount of funds to be transferred to the new line is \$30,068, which is the balance carried forward from last fiscal year. The year-to-date expenditures will be transferred via a journal entry and going forward expenses will be coded to this line item. Previously in GEMS, this item was assigned a direct line item.



County of Wayne Budget Amendment Fiscal Year 2021-2022

1143

Department: Sheriff's Office
Approved By: Major Robert Thaxton
Date: 4/14/2022

EXPENDITURE						
Code Number	Project	String	Description	Decrease	Increase	
1104311 521100			Janitorial / Hygiene Items		\$ 14,000.00	
1104311 522510			Client Clothing		\$ 5,000.00	
1104311 526100			Office Supplies - Non Capital FF&E		\$ 1,000.00	
1104311 521200			Uniforms	\$ 12,000.00		
1104311 523100			Program Supplies	\$ 8,000.00		

REVENUE					
Code Number	Description	Increase	Decrease		
Totals		\$ 20,000.00	\$ 20,000.00		

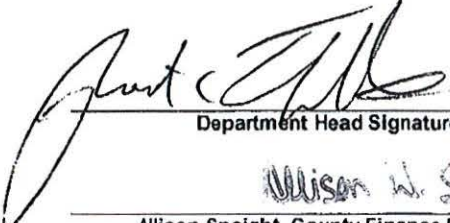
2. Reason(s) for the above request is/are as follows:

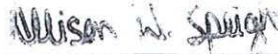
To cover shortfall in the inmate clothing & linens line item.

Endorsement
1. Forward, recommending approval/disapproval

Endorsement
2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners


Department Head Signature


Allison Speight, County Finance Director
4-22 2022


Craig Honeycutt County Manager & Budget Officer
2022

Chairman Board of Commissioners
2022

Office of the Sheriff

SHERIFF
LARRY M. PIERCE



P.O. Box 1877
207 E. Chestnut St.
Goldsboro, NC 27533
(919) 731-1481 Office
(919) 731-1699 Fax

Date: April 14, 2022

To: Wayne County Board of Commissioners

From: Major Robert Thaxton

A handwritten signature in black ink, appearing to read "R. Thaxton".

Re: Budget Amendment Request

The purpose of this budget amendment is to cover anticipated shortfall in the Janitorial/Hygiene Supplies, Inmate Clothing, and Non-Capital FF & E line items.

The Janitorial & Hygiene Supplies line items are short due to the Covid 19 pandemic. Additional disinfectants, gloves, masks and other cleaning supplies were necessary to maintain sanitary conditions in the detention center. We did not have any Covid grant funds available in the current fiscal year as we did in the prior year.

The Client Clothing line item is short due to an error in ordering inmate jumpsuits for stock by a previous employee who was new to the ordering process.

The Non-capital Office Supplies Line item is used for purchasing batteries for hand held radios, hand cuffs, shower curtains, inmate property bags, mattresses, and various other items used to maintain the safety and security of the jail. Officers have used more of these items than in previous years.

County of Wayne
Budget Amendments

#445

04/22/22
Date

Memorandum

From: Allison Speight
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-22

1. It is requested that the budget for Library be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
1106110-580010	Contra Account - Salaries	\$ 68,987.00	
1106110-512400	Regular Part Time Pay		\$ 68,987.00

REVENUE

Code Number	Source of Revenue	Increase	Decrease
-------------	-------------------	----------	----------

2. Reason(s) for the above request is/are as follows:

Grant paid regular part time pay was only budgeted to the project strings and not the account line as well. This is the amount that has been expended to date and the remainder to be spent through 6/30/22.


Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval



4-22 2022


County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

2022

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman, Board of Commissioners

Date: April 22, 2022

To: Wayne County Board of Commissioners

From: Wayne County Finance Office

CC: Craig Honeycutt, County Manager

Subject: Budget Amendment Justification

This budget amendment is to correct the budget for regular part time pay for several library grants. The original budget amendment done for these grants only posted to the project strings instead of the actual line item. This was causing the line to show over budget in error. A contra account is being used to post payroll expenses to the grants to accurately track grant expenditures for reimbursement purposes.

#448

**County of Wayne
Budget Amendments**

04.18.2022

Date

Memorandum

From: Brandon Gray
To: Wayne County Board of Commissioners
Via: County Manager & Finance Officer
Subject: Budget Amendment for Fiscal Year 2021-2022

1. It is requested that the budget for JetPort be amended as follows:

EXPENDITURE

Code Number	Description/Object of Expenditure	Decrease	Increase
6324530- 525010	AvGas		\$ 62,900

REVENUE

Code Number	Source of Revenue	Increase	Decrease
6324530- 345310	Fuel Sales - AvGas	\$ 62,900	

2. Reason(s) for the above request is/are as follows:

To recognize revenues and increase expenditures associated with the sale of AvGas.

Brandon Gray

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

4-26 2022

Allison Speight

County Finance Officer

Endorsement

1. Forwarded, recommending approval/disapproval

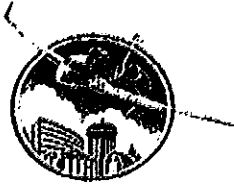
2022

C. J. D. L.

County Manager & Budget Officer

Date of approval/disapproval by B.O.C.

Chairman Board of Commissioners



**WAYNE EXECUTIVE
JETPORT**

Memorandum

To: Wayne County Board of Commissioners

From: Brandon Gray *Brandon Gray*

Date: April 19, 2022

Subject: Budget Amendment Request

The JetPort has experienced a significant increase in airport traffic. As a result, the sale of AvGas has increased and a budget amendment is needed to fund the expense of fuel purchases through year end.

The requested Budget Amendment recognizes additional revenues and increases the expenditure account associated with the sale of AvGas fuel.

Sincerely,

Brandon Gray

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: April 13, 2022

Re: Final Subdivision Plat Approval

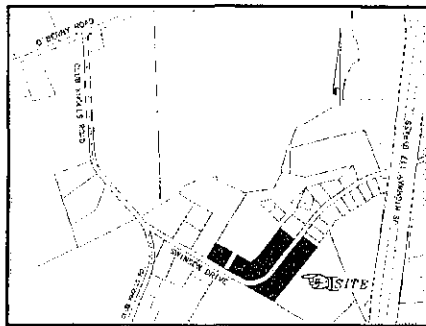
Item: Windy Hill Section 2, Final
Owner/Developer: Dixie Property Development, LLC
Surveyor/Engineer: Benton & Associates
Brogden Township, Swinson Drive (SR 1134)
Lots 11 - 28 (18 lots)

Discussion: Windy Hill Section 2 consists of 18 lots on 9.05 acres. This subdivision proposes only road front lots on Swinson Drive (SR 1134), just east of Club Knoll Road. The property is within the RA-20 zoning district and the average lot size at 21,890 sf. Building lots will utilize public water and onsite septic. The property is shown within the Rural area on the Wayne County Growth Strategies Map.

The property is located within the following service areas:

- Schools – Southern Wayne HS, Mt. Olive Middle, Carver Elementary
- Water – Southeastern Wayne Sanitary District
- Fire – Dudley Fire Department
- EMS – Station 8
- Transportation – RPO
- Water Supply Watershed – Yes
- Voluntary Agriculture District – No
- Wetlands – No
- Board of Commissioners District – 4

Recommendation: The Wayne County Planning Board recommends approval of the final plat.



VICINITY MAP
NOT TO SCALE

PRESENTED
FOR REGISTRATION

DATE: _____
TIME: _____

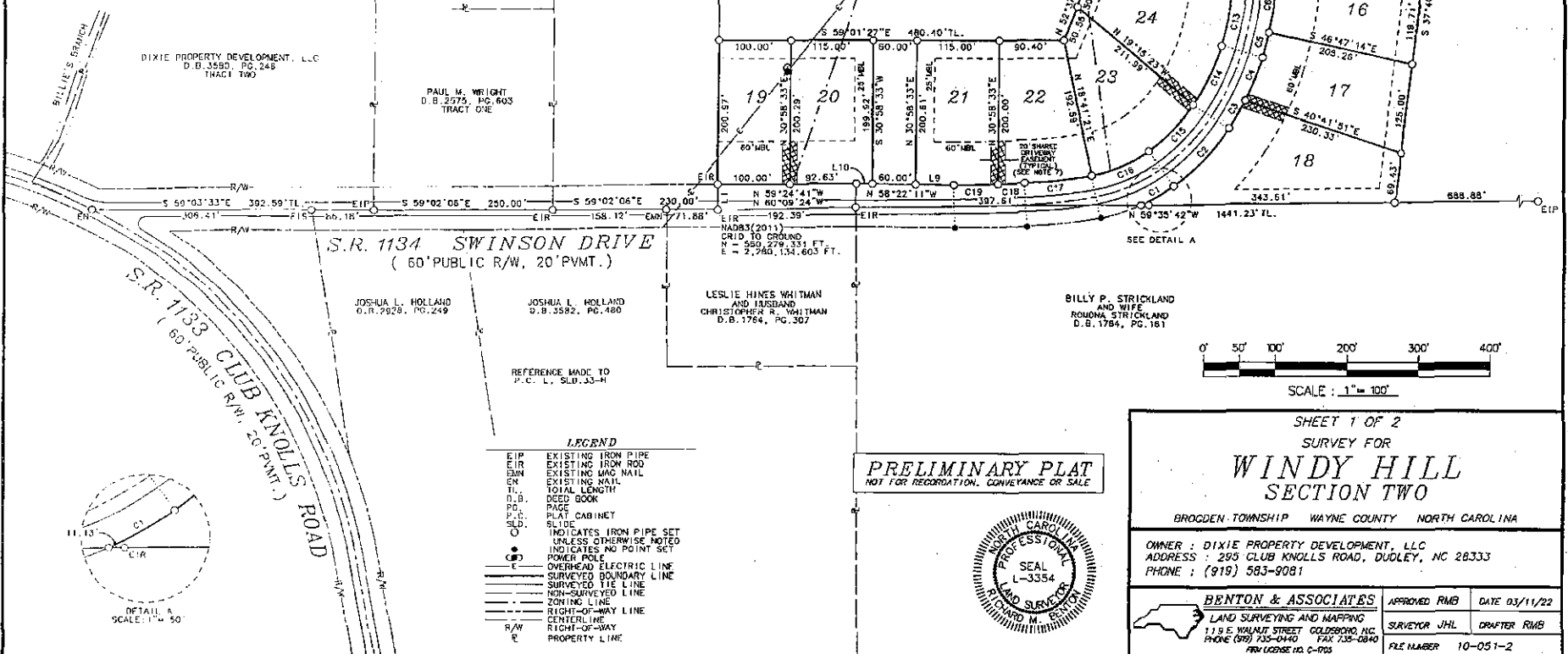
CONSTANCE CORAM
REGISTER OF DEEDS
WAYNE COUNTY, NC

BY: _____ DEPUTY, ASSISTANT

JEREMIAH WRIGHT
D.B. 3665, PG. 763
REFERENCE MADE TO
P.C. P. SLD. 47-D

NOTES:

- SUBJECT PROPERTY IS NOT LOCATED WITHIN A
OFFICIAL 1:1000 HAZARD AREA PER WAYNE COUNTY
FIRM 57202585900 AND FIRM 57202575000 BOTH
BEING DATED 06/20/2018.
- SUBJECT PROPERTY IS SUBJECT TO ANY
RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAYS
OF RECORD, IF ANY.
- ROAD/STREET RIGHT-OF-WAY WIDTH SHOWN HEREOF
WAS DETERMINED FROM RECORDED DOCUMENTATION
AS REFERENCED, EXISTING DEVELOPMENT OR A
DETERMINATION FROM NCDOT.
- BEARINGS ARE BASED UPON NAD83(2011).
- DISTANCES ARE HORIZONTAL GROUND IN
US SURVEY FEET.
- COORDINATES ARE NAD83(2011) GRID TO GROUND.
- 20' SHARED DRIVEWAY EASEMENT EXTENDS FROM
ROAD RIGHT-OF-WAY TO 60' MINIMUM BUILDING LINE.



SITE DATA

TOTAL AREA OF DEVELOPMENT = 19.0456 ACRES
 TOTAL NUMBER OF LOTS = 18
 AVERAGE LOT SIZE = 1.0581 ACRES
 SUBJECT PROPERTY IS ZONED RA-20, CA AND CH
 FRONT MINIMUM BUILDING LINE = 60'
 SIDE MINIMUM BUILDING LINE = 20'
 REAR MINIMUM BUILDING LINE = 25'
 ELECTRICAL SERVICES PROVIDED BY DUKS ENERGY PROGRESS
 WATER SERVICE PROVIDED BY SOUTHEAST SANITARY DISTRICT
 SANITARY SEWER SERVICE PROVIDED BY INDIVIDUAL SEPTIC TANKS

LINE	BEARING	DISTANCE
L1	N 30°58'33"E	35.50'
L2	N 30°58'33"E	34.55'
L3	S 52°36'24"E	60.00'
L4	N 37°02'55"E	46.88'
L5	S 37°02'55"W	47.01'
L6	S 37°40'59"W	53.80'
L7	N 37°40'59"E	53.14'
L8	S 37°40'59"W	48.63'
L9	N 58°22'11"W	53.42'
L10	N 58°22'11"W	22.37'
L11	N 37°01'07"E	60.05'
L12	N 37°02'55"E	60.00'

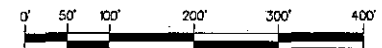
LOT AREAS

11	23,000 SQ. FT. 0.5280 ACRE
12	20,081 SQ. FT. 0.4610 ACRE
13	20,000 SQ. FT. 0.4591 ACRE
14	20,060 SQ. FT. 0.4581 ACRE
15	20,023 SQ. FT. 0.4567 ACRE
16	22,182 SQ. FT. 0.5092 ACRE
17	24,131 SQ. FT. 0.5540 ACRE
18	30,891 SQ. FT. 0.7082 ACRE
19	20,083 SQ. FT. 0.4606 ACRE
20	22,894 SQ. FT. 0.5278 ACRE
21	23,094 SQ. FT. 0.5302 ACRE
22	21,888 SQ. FT. 0.5025 ACRE
23	22,370 SQ. FT. 0.5135 ACRE
24	22,043 SQ. FT. 0.5060 ACRE
25	20,413 SQ. FT. 0.4686 ACRE
26	20,230 SQ. FT. 0.4644 ACRE
27	20,000 SQ. FT. 0.4581 ACRE
28	20,623 SQ. FT. 0.4734 ACRE

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CH BEARING	CHORD
C1	11°38'27"	261.34'	53.20'	26.69'	S 88°18'26"E	53.11'
C2	20°33'02"	310.36'	111.32'	56.28'	N 74°30'11"E	110.72'
C3	06°47'44"	369.83'	43.86'	21.86'	N 61°11'41"E	43.84'
C4	10°05'18"	369.83'	65.12'	32.64'	N 52°45'10"E	65.03'
C5	03°00'05"	684.68'	35.87'	17.94'	N 44°42'48"E	35.86'
C6	05°45'52"	684.68'	68.90'	34.48'	N 40°19'45"E	68.87'
C7	00°12'50"	8344.24'	31.14'	15.57'	N 38°31'02"E	31.14'
C8	00°41'12"	8344.24'	100.00'	50.00'	N 38°04'05"E	100.00'
C9	00°01'43"	8344.24'	4.15'	2.07'	N 37°42'39"E	4.15'
C10	00°21'44"	8284.24'	82.37'	28.19'	S 37°52'40"W	52.37'
C11	00°34'18"	8284.24'	82.56'	41.28'	S 38°20'40"W	82.56'
C12	02°03'50"	824.68'	22.44'	11.22'	S 38°55'14"W	22.44'
C13	06°41'28"	824.68'	72.94'	36.51'	S 42°47'41"W	72.90'
C14	16°46'40"	308.83'	90.73'	45.69'	S 56°14'22"W	90.40'
C15	20°34'47"	250.38'	89.92'	45.45'	S 74°28'28"W	89.44'
C16	24°45'19"	201.34'	86.99'	44.19'	N 82°42'38"W	86.32'
C17	09°05'49"	508.52'	95.03'	47.61'	N 65°17'10"W	94.93'
C18	00°51'14"	2486.17'	37.05'	18.53'	N 61°17'44"W	37.05'
C19	01°25'11"	2486.17'	61.60'	30.80'	N 60°08'31"W	61.60'



PRELIMINARY PLAT
 NOT FOR RECORDATION, CONVEYANCE OR SALE



SCALE: 1" = 100'

DECLARATION

NORTH CAROLINA
 I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY OF RECORDATION(S) AS REQUIRED BY
 (NAME) JOHN DILLON, JR., 3580, PAGE 246
 THAT THE INFORMATION NOT SURVEYED ARE CLEARLY INDICATED AS SUCH AND HAVE BEEN PLOTTED FROM INFORMATION AS REFERENCED HEREIN THAT THE RATIO OF PRECISION AS CALCULATED WAS 1:10,000 THAT THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) WAS USED TO PERFORM A PORTION OF THIS SURVEY AND THE FOLLOWING INFORMATION WAS USED:
 CLASS OF SURVEY: CLASS 1
 POSITIONAL ACCURACY: 0.05
 TYPE OF GPS FIELD MEASUREMENT: RTK
 DATE OF SURVEY: 12/21/21 - 07/22/22
 INSTRUMENT(S): BUBL 0811
 PLURALITY/PERSON-CONTROL USE: NC VRS
 GEOD MODEL: GEOID2018
 COVERED GRID FACTOR: 0.989971122
 UNITS: U.S. SURVEY FEET
 THAT THIS PLAT MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 N.C. AC. 28.00) AND THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH N.C. AC. 28.00 AS AMENDED, WITNESS MY HAND AND SEAL THIS 11TH DAY OF JULY, 2022.

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

PROFESSIONAL LAND SURVEYOR L-3354

I, DIXIE GRAY, REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATE IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDATION.

REVIEW OFFICER DATE

OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I (AN (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREIN WHICH WAS CONVEYED TO ME (US) BY DEED(S) RECORDED IN

AND THAT I (WE) HEREBY ADOPTE THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT. FURTHER I (WE) CERTIFY THAT THE LAND AS SHOWN HEREON IS WITHIN THE SUBDIVISION PLANNED BY THE DEPARTMENT OF TRANSPORTATION AND HIGHWAYS.

OWNER DATE

OWNER DATE

WAYNE COUNTY HEALTH DEPT.

THE WAYNE COUNTY HEALTH DEPARTMENT HAS REVIEWED A SOIL ANALYSIS ON EACH LOT WITHIN THIS SUBDIVISION. COPIES OF THE SOIL ANALYSIS FOR EACH LOT ARE AVAILABLE FOR REVIEW IN THE OFFICE OF THE ENVIRONMENTAL HEALTH SECTION. THE SOIL ANALYSIS IS NOT A PERMIT OR A GUARANTEE THAT A PERMIT WILL BE ISSUED. EACH LOT WILL HAVE TO BE RE-EVALUATED FOR AN ENVIRONMENTAL HEALTH USING STANDARDS CURRENT AT THE TIME PERMITS ARE REQUESTED AND A PLAT PLAN SHOWING THE PROPOSED STRUCTURE HAS BEEN MADE AVAILABLE TO THE HEALTH DEPARTMENT.

WAYNE COUNTY HEALTH DEPARTMENT

DATE

DEPARTMENT OF TRANSPORTATION DIVISION OF HIGHWAYS

PROPOSED SUBDIVISION ROAD CONSTRUCTION STANDARDS CERTIFICATION

APPROVED DISTRICT ENGINEER

DATE

APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION PLAT SHOWN HEREON HAS BEEN FOUND TO COMPLY WITH THE SUBDIVISION REGULATIONS OF WAYNE COUNTY, NORTH CAROLINA AND THAT THIS PLAT HAS BEEN APPROVED BY THE WAYNE COUNTY BOARD OF COMMISSIONERS FOR RECORDING IN THE OFFICE OF THE REGISTER OF DEEDS OF WAYNE COUNTY.

CHAIRMAN WAYNE COUNTY PLANNING BOARD

DATE

SHEET 2 OF 2

SURVEY FOR

WINDY HILL
 SECTION TWO

BROGDEN TOWNSHIP WAYNE COUNTY NORTH CAROLINA

OWNER: DIXIE PROPERTY DEVELOPMENT, LLC
 ADDRESS: 295 CLUB KNOLLS ROAD, DUDLEY, NC 28333
 PHONE: (919) 583-9081

BENTON & ASSOCIATES
 LAND SURVEYING AND MAPPING
 1119 E WALNUT STREET, GOLDSBORO, NC
 PHONE (919) 735-0440 FAX 735-0840
 FIRM LICENSE NO. C-7003

APPROVED RMB DATE 03/11/22

SURVEYOR JHL DRAFTER RMB

FILE NUMBER 10-051-2



TO: Wayne County Board of Commissioners
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: April 25, 2022
SUBJECT: Award for RFB for Cisco Switch Replacement

A Request for Bid (RFB) was sent out on March 30, 2022 for the Information Technology Department. On April 14th, we received eight bid packets. The selection committee reviewed the bid packets and would like to recommend awarding the contract Brooks Network Services. We have attached the bid tab for your reference.

BID OPENING 2022-04-14
Time: 2:08 PM
Cisco Switch Replacements

NUMBER	VENDOR	TOTAL BID AMOUNT	NOTES	
1	Trace3	\$ 123,997.13		
2	Benchmark Networks	\$ 127,995.00		
3	Brooks Network Services	\$ 129,288.00		
4	Ntstek,LLC	\$ 143,899.33		
5	Howard Technology Solutions	\$ 160,361.98		
6	Encore Technology Group	\$ 170,573.06		
7	Level Solutions	\$ 192,047.77	BID as ROCKUS equipment for switches and wireless. They combined both Switches and Wireless into one bid so unable to determine how much for each	NON-RESPONSIVE
8	Brooks Network Services ALTERNATE	\$ 123,780.50	Proposed Alternate Solution	



TO: Wayne County Board of Commissioners
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: April 25, 2022
SUBJECT: Award for RFB for Meraki Wireless Equipment with Licensing

A Request for Bid (RFB) was sent out on March 30, 2022 for the Information Technology Department. On April 14th, we received seven bid packets. The selection committee reviewed the bid packets and would like to recommend awarding the contract to Trace3. We have attached the bid tab for your reference.

BID OPENING 2022-04-14

Time: 2:21 PM

Meraki Wireless with Licensing

NUMBER	VENDOR	TOTAL BID AMOUNT	NOTES	
1	Zones LLC	\$ 176,834.00	Vendor did not produce the required number of NC references as required by the RFB.	NON-RESPONSIVE
2	Trace3	\$ 182,128.78	Most Responsive due to reference checks	
3	Level Solutions	\$ 192,047.77	BID as ROCKUS equipment for switches and wireless. They combined both Switches and Wireless into one bid so unable to determine how much for each	NON-RESPONSIVE
4	Benchmark Networks	\$ 202,249.50		
5	Ntstek,LLC	\$ 203,864.25		
6	Brooks Network Services	\$ 208,311.15		
7	Encore	\$ 249,300.96		



TO: Wayne County Board of Commissioners
FROM: Noelle Woods, Wayne County Purchasing Manager
DATE: April 25, 2022
SUBJECT: Award for RFP for Security Services

A Request for Proposal (RFP) was sent out on February 7, 2022, for Security Officer Services for the Wayne County Court House, Department of Social Services, and the Health Department. On March 9th we received six proposals. The selection committee reviewed the proposals and scheduled interviews with each firm. After much discussion the selection committee would like to recommend awarding the contract to Strategic Security Corporation. We feel this firm will offer the best security services for our Wayne County offices. We have attached the bid tab for your reference.

Wayne County

Bid Opening

RFP for Security Officer Services

2:00 PM

March 9, 2022

COMPANY	Contact Name	Contact #	Unarmed	Armed	WC Courthouse	COB	Borden	Total
Platinum Group Security	Daren Lopez	203-767-5038	\$18.61	\$24.90	\$116,126.40	\$87,094.80	\$38,708.80	\$241,930.00
Alert Patrol Inc.	Jarn Gibs	305-890-6154	\$17.65	\$20.85	\$110,136.00	\$36,712.00	\$82,602.00	\$229,450.00
Sentry Security Services Inc.	David Grimes	919-736-7289	\$18.50	\$30.00	\$115,440.00	\$76,960.00	\$38,480.00	\$230,880.00
S&S Management Group, LLC	Rich Frye	252-626-4773	\$15.95	\$20.45	\$99,528.00	\$74,646.00	\$33,176.00	\$207,350.00
ENC Protection Group	Brandon Smith	252-560-8089	\$18.50	\$30.00	\$115,440.00	\$76,960.00	\$38,480.00	\$230,880.00
Strategic Security Corp	Douglas Ruhl	212-509-0547 Ext 105	\$22.27	\$38.52	\$138,964.80	\$104,223.60	\$46,321.60	\$289,510.00

Unarmed		Equals



WAYNE COUNTY ABC BOARD
909 LANDMARK DRIVE
GOLDSBORO, NC 27530
(919) 778-7731

26 April 2022

To: Wayne County Board of Commissioners
224 E. Walnut Street
Goldsboro, NC 27530

From: Wayne County ABC Board
909 Landmark Drive
Goldsboro, NC 27534

Subject: Use of Wayne County Travel Policy

Wayne County ABC Board currently uses the County's travel policy and as such, we require annual authorization by our appointing authority IAW GS 18B – 700 (g2) to continue use of this policy for any Board related travel.

We would ask that the County Commissioners approve Wayne County ABC Board's use of the County Travel Policy and if approved, return signed approval and current County Travel Policy to us for submission to the North Carolina ABC Commission.

Thank you for your kind consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "David E. Austin", with a long horizontal line extending to the right.

DAVID E. AUSTIN
Business Manager
Wayne County ABC Board

GS 18B-700 (extract)

(g2) Travel Allowance and Per Diem Rates. – Approved travel on official business by the members and employees of local boards shall be reimbursed pursuant to G.S. 138-6 unless the local board adopts a travel policy that conforms to the travel policy of the appointing authority and such policy is approved by the appointing authority. The local board shall annually provide the appointing authority's written confirmation of such approval to the Commission and a copy of the travel policy authorized by the appointing authority. Any excess expenses not covered by the local board's travel policy shall only be paid with the written authorization of the appointing authority's finance officer. A copy of the written authorization for excess expenses shall be submitted to the Commission by the local board within 30 days of approval.

B. Employee chooses to continue use of County-owned cell phone

If the employee chooses to continue use of County-owned cell phone, the County will continue to be invoiced and pay for the employee's monthly cell phone bill. If an employee chooses this option, no allowance will be given to the employee, but NO PERSONAL USE IS ALLOWED. When monthly statements are distributed to Department Managers, employees must view and sign the monthly statements to verify that all calls made were for business purposes only. The employee's monthly statement of phone usage will be audited by the employee's Department Manager, and the employee will reimburse the County for any emergency personal calls that are made on the phone. Reimbursement will be made by the employee within 30 days of the cell phone statement's invoice date. Failure to promptly reimburse the County for personal calls will result in a payroll deduction from the employee's next payroll check for the value of personal calls made on the County's cell phone and could result in termination of cell phone privileges.

Managerial Responsibility

Managers are responsible for initiating all requests for business cell phone usage. Once an employee completes and signs the Cell Phone Authorization Form, the Department Manager must also sign the form before sending one copy of the signed approval form to the Payroll Administrator and one to the Purchasing Manager. Additionally, managers are required to submit a Departmental Consent Form for Cell Phone Use.

Important!

The County requires adherence to guidelines stipulated in the County's IT policy when utilizing Internet-capable cell phones for e-mail, Internet, or other business-related files. Employees who receive a monthly allowance for cell phones must also adhere to these guidelines when using their phones for business-related purposes. Please be reminded that any business-related documentation or e-mail accessed through a cell phone is considered public record and may be subject to public inspection.

SECTION 7

TRAVEL POLICY

SECTION 1. POLICY

1. Purpose
 - a. The intent of this policy is to provide County departments, agencies, and employees with a guideline for payment and reimbursement of travel expenses pertaining to official travel and subsistence. Discretion is given to individual departments to further define this policy for their use.
2. Applicability
 - a. All employees Wayne County are subject to this policy.
3. Employee and Board Member Responsibility
 - a. County officers and employees may have their travel expenses reimbursed by Wayne County.
 - b. An officer or employee traveling on official business is expected to exercise the same care in incurring expenses that he or she would exercise if traveling on personal business and using

personal funds. Officers and employees will be held personally responsible for all unauthorized costs and additional expenses incurred for personal preference or convenience.

Willful violations of this policy will result in disciplinary action up to and including dismissal. Nothing in this policy shall preclude Wayne County from pursuing all other legally available remedies.

SECTION 2. DEFINITIONS

For the purposes of this policy, the following definitions apply:

- a. *Authorizing Party* – An individual authorized by this policy or by a department head to approve requests for travel advances, reimbursements, or other payment.
- b. *Common Carrier* – Commercially scheduled airplane, rail, bus, or taxi service.
- c. *County Employee* – Any employee, temporary or regular, who is paid through a County payroll.
- d. *Department Head* – Any person who oversees and is responsible for the entire operation of a department. The department head may delegate duties within this policy to other responsible persons. See authorizing party.
- e. *Duty Station* – The job location at which the employee spends the majority of his or her working hours or the point at which the majority of travel begins.
- f. *Excess Expenses / Costs* – Any travel expenses / costs that exceed the limitations set forth in this policy.
- g. *Mileage Rate* – The rate at which a person is reimbursed for use of a personal vehicle. The approved rate, which becomes effective at the beginning of each fiscal year, shall be the current standard IRS mileage allowance.
- h. *Officials* – People holding positions of appointment with Wayne County.
- i. *Requesting Party* – The person who will be reimbursed for travel costs incurred while conducting County business or visiting for employee interviews.
- j. *Subsistence* – Cost of lodging and meals while the officer, employee, or board member is engaged in official travel.
- k. *Transportation Expenses* – Includes personal automobile, taxi, bus, train, airplane, motor pool charges, auto rentals, tolls, and parking fees.
- l. *Travel* – All activities involving authorized business expenses for transportation, subsistence, and registration, which are to be paid from County funds or which involve County vehicles for transportation.
- m. *Travel Period* – The time spent away from the duty station on County business.
- n. *Willful Violations* – Excess costs, indirect routes, luxury accommodations, and services unnecessary or unjustified in the performance of official business for which a request for reimbursement or payment is made.

SECTION 3. GENERAL GUIDELINES

a. Home-to-work Travel

As a general rule, home-to-work travel is not reimbursable. However, there may be exceptions to this rule as noted below. An employee who has gone home after completing a day's work and is subsequently called out at night for an emergency job or meeting may be eligible for mileage reimbursement. There also could be situations where an employee is asked to conduct County business on the way to/from work. If this results in additional mileage for the employee, he or she may file for reimbursement of the additional miles only. Reimbursement may not be appropriate if the employee is traveling from home to an alternate work station, closer than their normal duty station,

on a scheduled work detail. Travel time is normally not paid unless it exceeds that usually required for the home-to-work travel. The department heads must properly authorize all of these exceptions.

b. Reimbursement

All reimbursement requests involving travel advances shall be submitted to the authorizing party for approval and payment within five working days of the travel period ending date. All other reimbursement requests shall be presented within thirty days of the travel period.

c. Travel

Authorization of travel and reimbursement will be based upon need, cost/benefit of travel, and ability of funds as determined by the authorizing party. Lodging, common carrier transportation fares, meal allowances, and registrations, may be paid by the County in advance, directly by the requesting party, or by travel advance. All other travel costs are to be paid directly by the requesting party. Car-pooling with other officers or employees of Wayne County and/or representatives of other government units is encouraged. Reimbursement for mileage for only one vehicle will be allowed unless the number traveling indicates otherwise or approved in advance by the authorizing party.

d. Prospective Employees

The County Manager is authorized to approve reimbursement of travel expenses of individuals visiting for employment interviews. The expenses should be limited to transportation and subsistence. No travel advances will be issued to prospective employees.

e. Registration Fees

The County allows reasonable registration fees for County officials or employees. Approved fees may be paid by the unit in advance, or directly by the employee and then reimbursed, or in some circumstances through a travel advance. No authorization will be granted unless full justification and documentation are provided. Copies of brochures, fee schedules, or other material listing the costs included in the registration fees should accompany requests. The County will pay the basic registration fee and fees for associated professional activities. Any additional activities that the employee cares to attend are that employee's responsibility.

f. Exceptions

Exception to these policies must be discussed with and approved by the Finance Director and/or the County Manager prior to incurring any excess expenses.

SECTION 4. SPECIFIC GUIDELINES – TRANSPORTATION

a. Common Carrier

Actual coach fare substantiated by a receipt will be reimbursed. First class travel will only be used in extraordinary circumstances and with approval of the department head and County Manager. Penalties and charges resulting from cancellation of airline reservations or other travel reservations shall be the County's obligation if the employee's travel has been approved in advance and the cancellation or change is made at the direction of and for the convenience of the County. If the cancellation or change is made for the personal benefit of the employee, it shall be the employee's obligation to pay the penalties and charges. However, in the event of accidents, serious illness or death within the employee's immediate family or other critical circumstances beyond the control of the employee, the County will be obligated to pay the penalties and charges.

b. Personal Vehicle

A requesting party may use his or her personal vehicle for travel and be reimbursed at the approved mileage rate if a County vehicle is unavailable or use of a County vehicle is not practical. The reimbursable mileage is the actual mileage measured from the duty station to the destination and return.

c. County Vehicle

County vehicles may be used for any authorized travel. The requesting party must obey all laws of the jurisdiction in which the vehicle is being operated. The vehicle will be used in conducting County business only. A minimal amount of personal use, such as driving the vehicle to and from dinner, may be allowed.

d. Rental Vehicle

An itemized receipt is necessary for reimbursement. Rental vehicles are to be used as a last resort. Use must be approved in advance by the department head.

e. Parking Fees and Tolls

Receipts are required for fees in excess of \$2.00 per day.

SECTION 5. SPECIFIC GUIDELINES – SUBSISTENCE

a. Meals and Incidental Expenses

Each requesting party is responsible for his or her own request for reimbursement. Specific dates of meals must be listed on the reimbursement request, as well as departure and arrival times. Please refer to www.gsa.gov/perdiem for the applicable rate for your travel location. **Only one method of meal expense payment may be used. For example, the traveler may request reimbursement at the per diem rate OR may use a county purchasing card and submit the expense for payment with the meal receipt. The traveler may not use a purchasing card and then request reimbursement of the difference between actual cost and per diem, if applicable.**

The traveler may choose to use or allocate this amount between meals as he or she chooses. .

For travel periods of less than a full day, the following “per meal” amounts shall be used:

Meal	Qualification	Amount
Breakfast	Depart duty station prior to 7:00 a.m.	Up to \$7.00
Lunch	Depart duty station prior to 10:00 a.m. and return after 2:00 p.m.	Up to \$11.00
Dinner	Return to duty station after 7:00 p.m.	Up to \$23.00

Receipts are not required for meal reimbursement unless a County purchasing card is used for payment. The amounts indicated above shall be treated on a per diem basis.

Employees will not be reimbursed for meals within the boundaries of Wayne County unless such expenses are incurred for attendance at formal meetings, conferences, or seminars.

b. Lodging

In order to qualify for reimbursement, all lodging must be approved in advance by the Department Head.

Lodging expenses will be reimbursed at the actual cost of the room, providing the employee seeks reasonably priced lodging. Each employee is responsible for his or her own request for reimbursement. Specific dates of lodging must be listed on the reimbursement request, and substantiated by an itemized receipt from a commercial lodging establishment. Only charges for room and tax will be reimbursed. Additional personal expenses are not reimbursable. Employees sharing a room with a non-County individual (including family members) are responsible for reporting and requesting reimbursement of lodging expenses at single occupancy rates.

c. Tips

Reasonable baggage handling tips may be claimed for porters at terminals and hotels as "Other Expenses".

d. Telephone Calls

Requesting parties will not be permitted to charge long distance phone calls to the County for calls made of a personal nature, except for one "safe arrival" call and a single call per day not to exceed ten (10) minutes in length.

SECTION 6. COMPLETION OF TRAVEL FORM

a. Mileage report

Officials and employees who use a personal vehicle on a regular basis for trips in and around the County should complete a mileage report that notes name, department, travel dates, and total number of miles. Total miles for the reporting period (usually a month) is then noted on the "Claim for Expenses: Official Travel Form". Odometer readings are not required if the department has another consistently applied, reasonable method of verifying mileage.

Mileage Reports and the Claim for Expenses will be submitted to the Finance Department on a monthly basis for reimbursement.

b. Travel Expense Report for Reimbursement

If a travel advance has been issued, the Claim for Expenses form should be submitted to the Finance Department within five days of completion of the travel period. Other reimbursement requests should be presented within thirty days of the travel period. Documentation must be provided for all expenses except meals, parking fees less than \$2.00 per day and baggage-handling tips.