



Wayne County, North Carolina Board of Commissioners

June 20, 2023
224 E. Walnut Street
Courthouse 4th Floor
Goldsboro, NC 27530

MINUTES

8:00 A.M. AGENDA BRIEFING

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

Members Present: Barbara Aycock, Chairwoman; Chris Gurley, Vice-Chairman; George Wayne Aycock, Jr.; Joe C. Daughtery; and Freeman Hardison, Jr.

Members Absent: Bevan Foster and Antonio Williams.

The briefing began at 8:00 a.m. with County Manager Chip Crumpler reviewing the agenda. Adjustments made were:

- Add five additional budget amendments under #1 of the Consent Agenda.
- Add a Motion to Approve the bylaws of the Wayne County Health and Human Services Advisory Committee under the Consent Agenda.

Finance Director Allison Speight reviewed the budget amendments and the audit contract.

Planning Director Berry Gray reviewed the Bonnie Farms plat. Commissioner Joe C. Daughtery asked Mr. Gray to reach out to the NCDOT regarding rules and restrictions for taking over streets.

Staff Attorney Andrew Neal reviewed the sale of surplus property.

Christopher Holmes with Riskversity reviewed the selection of Insurance Carrier for Wayne County.

CALL TO ORDER - Chairwoman Barbara Aycock

The Wayne County Board of Commissioners met on Tuesday, June 20, 2023, at 9:05 AM in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Barbara Aycock, Chairwoman; Chris Gurley, Vice-Chairman; George Wayne Aycock, Jr.; Joe Daughtery, Freeman Hardison, Jr., and Bevan Foster.

Members absent: Antonio Williams.

INVOCATION

Commissioner Freeman Hardison, Jr., gave the invocation.

PLEDGE OF ALLEGIANCE

Commissioner George Wayne Aycock, Jr., led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the June 6, 2023, minutes.

DISCUSSION/ADJUSTMENT OF AGENDA

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the June 20, 2023, adjusted agenda.

APPOINTMENT COMMITTEE

1. Library Advisory Board

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved to appoint Esteban Guzman to the Wayne County Public Library Advisory Board, replacing Lee Hulse whose term had ended.

2. Human Services Advisory Committee.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners approved to appoint Chairwoman Barbara Aycock, Commissioner Freeman Hardison, Jr., Commissioner Joe Daughtery, Mr. Keith Spivey, Dr. Emilee Pilkington, Dr. George Silver, Ms. Nannette Newcomb, Mr. Parker Sherard, Mr. Rick Sessions, Mr. Tommy Gibson, and Mr. Keith Harris to the Human Services Advisory Committee, by a vote of five to one, with Commissioner Bevan Foster voting against.

CONSENT AGENDA

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the Consent Agenda.

3. Budget Amendments

Budget Amendments approved: #578-DSS/#581-Library/#583-Sewer/#584-Sheriff/#587-Jetport/#589-Detention Center/#592-Sheriff/#593-Sheriff/#595-Services on Aging/#596-Services on Aging/#597-Services on Aging/#598-Sheriff/#599-ROD/#604-FEMA/#616-WAGES/#619-Detention Center/#620-Fines & Forfeitures/#625-Sheriff/#627-DSS/#640-Finance/#641-Sheriff/#642-Sheriff/#643-Jail/#656-Sheriff

4. Motion to Approve FY23/24 Pay Plan and Certification Policy Updates

Attached hereto as Attachment A.

5. Motion to Approve the Final Plat for Bonnie Farms Section 11.

Attached hereto as Attachment B.

6. Motion to approve the sale of surplus property located at 310 SW Center Street, Mt. Olive (PIN: 2572769610) as requested by the Town of Mount Olive.
Attached hereto as Attachment C.
7. Motion to Approve the Audit Contract with Nunn, Brashear, & Uzzell, P.A. for the Year Ended June 30, 2023.
Attached hereto as Attachment D.
8. Motion to Approve the bylaws for the Wayne County Health and Human Services Committee with County Attorney's approval.
Attached hereto as Attachment E.

NEW BUSINESS

9. Presentation of Financial Statements
Finance Director Allison Speight presented the County of Wayne Financial Statements for July 2022-April 2023, attached hereto as Attachment F.
10. Presentation of Financial Statements
Finance Director Allison Speight presented the Wayne County Tourism Development Authority Financial Statement for July 2022-April 2023, attached hereto as Attachment G.
11. Selection of Insurance Carrier for the County of Wayne.
Christopher Holmes of RiskVersity presented information on potential insurance carriers for the County of Wayne, attached hereto as Attachment H. Mr. Holmes recommended the County stay with NCACC for the coming year.

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved NCACC as the insurance carrier for the County of Wayne.
12. Ivey Road Project
Upon motion of Vice-Chairman Chris Gurley, the Board of Commissioners unanimously approved to award the contract for the Ivey Road Project to S. T. Wooten Corporation, subject to County Attorney Review, attached hereto as Attachment I.

COUNTY MANAGER'S REPORT

County Manager Chip Crumpler reminded the Board of the upcoming Transportation Hot Topic and no meeting on July 4, 2023.

BOARD OF COMMISSIONERS COMMITTEE REPORTS

Commissioner Joe C. Daughtery had no comment.
Vice-Chairman Chris Gurley wished everyone a Happy 4th of July holiday.
Commissioner George Wayne Aycock, Jr. stated he attended the Wayne Community College Foundation fundraiser and explained the scholarship program.
Commissioner Freeman Hardison, Jr., had no comment.
Commissioner Bevan Foster had no comment.
Chairwoman Barbara Aycock had no comment.

CLOSED SESSION

At 8:46 a.m., upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in closed session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which is hereby acknowledged.

At 8:54 a.m., upon motion of Commissioner George Wayne Aycock, Jr., the Board of Commissioners unanimously declared itself in regular session.

ADJOURNMENT

At 9:30 AM, Chairwoman Barbara Aycock adjourned the Meeting of the Wayne County Board of Commissioners.



Carol Bowden, Clerk to the Board

SECTION 14-B

COUNTY OF WAYNE Appendix to the Certification Policy Certification/Licensure Levels Eligible for Salary Increase		
Department	Certification/Licensure	Percentage of Increase
Animal Control	Euthanasia Certification	\$250
Board of Elections	Certified Elections Administrator	2%
Add	~~Certified Elections/Registration Administrator~~	~~2%~~
Clerk to the Board	NCCCM	2%
Co-op Extension Service	Technical Specialist for Waste Utilization Plan	2%
	Pesticide License (NC Dept. of Ag. Certification)	\$200
	Certified Plant Professional (NC Nursery & Landscape Assoc.)	2%
	Certified Professional Argonomist (state & national cert.)	2%
	Certified Crop Advisor (Public Agriculture 2 yr. program)	2%
	Notary Public for 4-H and NC State documents	\$100
Emergency Services – 911	~~Public Safety Telecommunicator (I and II)~~	2%
Change to: DCI Certification	~~SDI Certification (State Department of Criminal Investigation)~~	2%
Remove: Condition of Employment	~~Emergency Medical Dispatch Certification~~	2%
	Advanced Public Communications Training Officer Certification	2%
	RPL (Registered Public Safety Leader) Certification	2%
	NENA (Emergency Number Professional) Certification	2%
	APCO Certified Public Safety Executive	2%
Emergency Services - Fire	Fire Science Degree	2%
	Fire Prevention Level 2	2%
	Fire Prevention Level 3	2%
~~EMS & WayneNET~~	EMS Science Degree or EMS Management Institute Program	2%
Facilities Services	Sewer Collection Level 2	2%
	Sewer Collection Level 3	2%
	Sewer Collection Level 4	2%
~~remove: condition of employment~~	~~Pesticide Applicator (ornamentals and turf)~~	~~\$200~~
~~remove: condition of employment~~	~~Pesticide Applicator (right of way)~~	~~\$50~~
	Plumbing Backflow Inspections	2%
	HVAC Boiler Inspections	2%
	Locksmith	2%
	Certified Environmental Services Specialist (Housekeeping)	\$100
Add	~~Stormwater SCM Inspection & Maintenance~~ -Add HVAC -A/C	2% each
Finance	NC Local Govt. Finance Officers Certification Program	2%
	Certified Budget and Evaluation Officer	2%
	Certified Local Government Purchasing Officer	2%
Human Resources	International Public Mgmt. Certified Professional (IMPA-CP)	2%

	International Public Mgmt. Sr. Certified Professional (IMPA-SCP)	2%
I.T.	CISSP (Certified Information Systems Security Professional)	2%
	CCIE (Cisco Certified Internetwork Expert)	2%
	PMP (Project Management Professional)	2%
	MCSE (Microsoft Certified Solutions Expert)	2%
	CGCIO (Certified Government Chief Information Officer)	2%
	CCNP (Cisco Certified Network Professional)	1%
	MCSA (Microsoft Certified Solutions Associate)	1%
	CCNA (Cisco Certified Network Associate)	1%
	A Plus Computer Service Technicians	\$250
	Security Plus (cryptography and access control)	\$250
	Network Plus (hardware, installation and troubleshooting)	\$250
	MCTS (Microsoft Certified Technology Specialist)	\$250
	MCITP (Microsoft Certified IT Professional)	\$250
	MCP (Microsoft Certified Professional)	\$250
Inspections	Building Code Inspector Level 2	2%
	Building Code Inspector Level 3	2%
	Electrical Code Inspector Level 2	2%
	Electrical Code Inspector Level 3	2%
	Mechanical Code Inspector Level 2	2%
	Mechanical Code Inspector Level 3	2%
	Plumbing Code Inspector Level 2	2%
	Plumbing Code Inspector Level 3	2%
	Fire Code Inspector Level 2	2%
	Fire Code Inspector Level 3	2%
Add Library	Add -NC Library Certification Add- NC Environmental Educ. Cert	2% each
Planning	NC Certified Zoning Officer Certification	1.5%
	NC Certified Floodplain Manager	1.5%
	Certified GIS Professional	2%
	American Institute of Certified Planners	2%
Public Affairs	Public Information Officer	2%
	Advanced Public Information Officer	1%
Register of Deeds	Certified Deputy Register of Deeds	2%
	Certified Assistant Register of Deeds	2%
Services on Aging	Ann Johnson Institute Graduate (professional training for SOA)	2%
~~Sheriff~~	~~Criminal Investigation Certification Program~~	~~2%~~
~~Remove:Condition of Employment~~	~~Tactical Training~~	~~2%~~
	~~SRO Certification Program~~	~~2%~~
	~~Coastal Plain Law Enforcement Management Institute~~	~~2%~~
	~~Fire Investigator~~	~~2%~~
	~~Polygraph Examiner~~	~~2%~~
	~~K-9 Instructor~~	~~2%~~
	~~DRE (Drug Recognition Expert)~~	~~2%~~
	~~Advanced Law Enforcement Certificate~~	~~2%~~
Soil & Water	NC Environmental Education Certification Program	2%

	A	B	D	F	G
3					
4				COUNTY OF WAYNE, NORTH CAROLINA	
5				POSITION CLASSIFICATION AND PAY PLAN	
6				Amended:	
7				by Resolution # 2023-	
9	<u>GRADE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>JOB TITLE</u>	
10					
11	56	\$23,984	\$43,711	HOUSEKEEPING ASSISTANT	Update Grade: 61
12				TRANSPORTATION COORDINATOR	Update Grade: 65
13				RECEPTIONIST	Remove Title: Unused
14				SITE MAINTENANCE/ATTENDANT	Update Grade: 61
15					
16	57	\$25,183	\$45,896	OFFICE ASST III/INTERPRETER	
17				PROCESSING ASST III/INTERPRETER	
18					
19	58	\$26,442	\$48,191	MAIL DEPOSIT SERVICES COORDINATOR	Update Grade: 61
20				DEPUTY REGISTER OF DEEDS I	Update Grade: 62
21					
22	59	\$27,764	\$50,600	ACCOUNTING CLERK IV	
23				ADMINISTRATIVE ASSISTANT	Update Grade: 61
24				ANIMAL SHELTER ATTENDANT	Update Grade: 61
25				DENTAL ASSISTANT	
26				GROUNDSKEEPER	Update Grade: 62
27				INCOME MAINTENANCE TECHNICIAN	
28				LIBRARY ASSISTANT	Update Grade: 61
29				MEDICAL RECORDS ASSISTANT IV	
30				OFFICE ASSISTANT IV	
31				PATIENT RELATIONS REPRESENT IV	
32				PROCESSING ASSISTANT IV	
33				PROCESSING UNIT SUPERVISOR IV	
34				PRODUCTION TECHNICIAN	Update Grade: 61
35				PUBLIC INFORMATION ASSISTANT IV	
36				SECRETARY IV	
37					
38	60	\$29,152	\$53,130	ADMINISTRATIVE SECRETARY II	
39				GROUNDSKEEPER/EQUIPMENT OPERATOR	Update Grade: 62
40				CONVENTION CENTER CUSTODIAN	Update Grade: 61
41					
42	61	\$30,610	\$55,787	ACCOUNTING TECH II	

	A	B	D	F	G
43				ADMIN ASST-SAFETY COORD	Remove Title: Position retitled to Admin Assist I, grade 63
44				ADMIN ASST-WEIGHMASTER	Update Title: Weighmaster
45				ANIMAL CONTROL OFFICER	
46				BASIC	Update Grade: 65 Update Title: Basic EMT
47				DENTAL ASSISTANT SUPERVISOR	
48				DEPUTY REGISTER OF DEEDS II	Update Grade: 65
49				INCOME MAINT CASEWORKER I	
50				JETPORT LINE TECHNICIAN	
51				MAINTENANCE TECHNICIAN I	Remove Title: Consolidate with Maint Tech II as Maint. Tech, grade 63
52				MAINT TECH I/GROUNDKEEPER LEAD	Update Title: Groundskeeper Lead
53				MAINTENANCE TECHNICIAN I/GROUNDS/ORC	Update Title: Groundskeeper/ORC
54				MAXWELL STAFF ASSISTANT/RECEPTION	Update Grade: 63
55				OPERATIONS MANAGER	Update Title: Airport Operations Manager
56				PERSONNEL ASSISTANT V	
57				PROCESSING ASSISTANT V	
58				PROCESSING UNIT SUPERVISOR V	
59				TAX ASSISTANT I	
60				[]	New Title: Shelter Attendant/Rescue Coord. (existing position)
61	62	\$32,141	\$58,576	4-H SITE DIRECTOR	
62				ASSISTANT REGISTER OF DEEDS I	
63				ANIMAL CONTROL SUPERVISOR	
64				EMER MED SRV TECH-BASIC-LEADER	Remove Title
65				LICENSED PRACTICAL NURSE II	
66				LITERACY COORDINATOR	Update Grade: 63
67				MAINTENANCE TECHNICIAN II	Update Grade: 63 Update Title: Maintenance Technician
68				MAPPER	
69				PLANNER	
70				RECYCLING COORDINATOR	Update Grade: 65
71				SOCIAL WORK TRAINEE	
72				TAX ASSISTANT II	
73					
74	63	\$33,748	\$61,505	4-H PROGRAM ASSISTANT	
75				ACCOUNTING TECH III	
76				ADMINISTRATIVE ASSISTANT I	
77				AEMT	Update Grade: 66
78				ASST REGISTER OF DEEDS II	Update Grade: 69
79				ASST COUNTY VETERANS OFFICER	Update Grade: 67
80				CALL TAKER	
81				CH PERMIT ANALYST	

	A	B	D	F	G
82				CHILD SUPPORT AGENT I	
83				DSS FOREIGN LANGUAGE INTERPRETER II	
84				INCOME MAINTENANCE INVESTIGATOR I	
85				INCOME MAINTENANCE CASEWORKER II	
86				INFO CASE ASSISTANT	Update Grade: 67 Update Title: Information & Options Counselor
87				MAINTENANCE TECHNICIAN III	
88				SOCIAL WORKER I	
89				TAX ASSISTANT III/LISTING SUPERVISOR	
90				VENUE SERVICES TEAM MEMBER	
91					
92	64	\$35,435	\$64,580	ADMIN & PROGRAM ASSISTANT	
93				ASST CIRCULATION DEPT HEAD	Update Grade: 67
94				DETENTION OFFICER I	
95				DETENTION OFFICER II	
96				DETENTION OFFICER II/COURT SPEC	
97				DETENTION OFFICER II/INMATE CONTROL	
98				DETENTION OFFICER II/INMATE SERVICES	
99				DETENTION OFFICER II/INTERPRETER	
100				DETENTION OFFICER-ENTRY LEVEL	
101				ELECTIONS ADMINISTRATOR	Update Grade : 65
102				GIS SPECIALIST	
103				LIBRARY ASST IV-ECRR COORDINATOR	Remove Title: No longer in use
104				LIBRARY BR. MGR-PIKEVILLE/FREMONT	Update Grade: 65
105				MASTER DETENTION	
106				MEDICAL LABORATORY TECH II	
107				NON-CERTIFIED SPECIAL DEPUTY	
108				REFERENCE ASSISTANT	Update Grad: 66
109				SOIL CONSERVATION ADMIN & PROGRAM ASST	Remove Title: Duplicate to Admin & Prgm Asst
110				SOIL CONSERVATION TECHNICIAN I	Update Grade: 67
111				SENIOR CITIZENS PROGRAM MANAGER	Update Grade: 66
112				TELECOMMUNICATOR	
113				TELECOMMUNICATOR I	
114					
115	65	\$37,207	\$67,809	ANIMAL SHELTER SUPERVISOR	
116				BUS/PERSONAL PROPERTY ADMIN	
117				BUSINESS MANAGER - JETPORT	Remove Title -varying business manager grades consolidated and re-classed to 71
118				CHILD SUPPORT AGENT II	
119				CRIMINAL ANALYST	
120				DEPUTY TAX COLLECTOR	

	A	B	D	F	G
121				ENVIRONMENTAL TECH-SOLID WASTE	Update Grade: 67
122				EQUIPMENT OPERATOR/TRUCKS	Update Grade: 67
123				HR GENERALIST	Update Grade: 70
124				INCOME MAINTENANCE CASEWORKER III	
125				INC MAINTENANCE INVESTIGATOR II	
126				MAINTENANCE TECH II - MECHANIC	Update Title: Fleet Maintenance Mechanic
127				MAINTENANCE SUPERVISOR -Landfill	Update Grade: 67
128				MAPPER/PROPERTY TRANSFER OFFICER	
129				OFFICE MANAGER	Update Grade: 68
130				PARENTS AS TEACHERS EDUCATOR	Remove Title
131				PRE-TRIAL RELEASE ADMIN ASST	Remove Title
132				PRE-TRIAL RELEASE COORDINATOR	
133				PROCESSING UNIT SUPERVISOR V	
134				PUBLIC HEALTH EDUCATION SPECIALIST	
135				TELECOMMUNICATOR II	
136				TELECOMMUNICATOR - ASST SUPER	
137				TELECOMMUNICATOR - LEAD	
138					
139	66	\$39,067	\$71,200	4-H AFTERSCHOOL ASSISTANT DIR.	
140				ELECTRICIAN	Update Grade: 68
141				FOREIGN LANGUAGE INTERPRETER	
142				HEAVY EQUIPMENT OPERATOR	Update Grade: 68
143				LEAD CHILD SUPPORT AGENT II	
144				MAINTENANCE TECH II-PLUMBING	Update Title: Plumber
145				NUTRITIONIST II	
146				TELECOMMUNICATOR- SHIFT SUPERVISOR	
147				TELECOMMUNICATOR-SUPERVISOR	
148					
149	67	\$41,020	\$74,760	APPRAISER	
150				CHILD SUPPORT SUPERVISOR I	
151				CREW CHIEF	
152				DEPUTY SHERIFF-ENTRY	
153				DEPUTY SHERIFF I	
154				DEPUTY SHERIFF II	
155				DEPUTY SHERIFF/MASTER DEPUTY	
156				DEPUTY SHERIFF/SRO	
157				DETENTION OFFICER-CPL	
158				ENFORCEMENT OFFICER-PLANNING	
159				ENVIRONMENTAL HLTH SPECIALIST	

	A	B	D	F	G
160				FIELD TRAINING OFFICER	
161				HEAVY EQUIPMENT MECHANIC	Update Grade: 69
162				INC MAINTENANCE SUPERVISOR II	
163				MAPPING SUPERVISOR	
164				PARALEGAL I	
165				PARAMEDIC	Update: Grade 68
166				RECYCLING COORD/CODE ENFORCER	
167				SOCIAL WORKER II	
168				SOIL CONSERVATION TECHNICIAN II	Update Grade: 68
169				STATE COST SHARE TECHNICIAN	Update Grade: 69
170				[]	Add Title: Commercial Painter (new position)
171	68	\$43,071	\$78,498	AUDIO VISUAL & MEDIA SPECIALIST	
172				BUILDING CODE INSPECTOR I	
173				CHILD SUPPORT SUPERVISOR II	
174				DETENTION - SERGEANT	
175				DEPUTY OPERATIONS MANAGER	
176				HOUSEKEEPING SUPERVISOR	
177				HUMAN SERVICES COORDINATOR III	
178				IT SUPPORT TECHNICIAN	
179				MAXWELL CENTER EVENT MANAGER	Update Grade: 71
180				MEDICAL RECORDS MANAGER II	
181				OFFICE MANAGER/ASST. CLERK	Update Title: Office Manager/Deputy Clerk
182				PARALEGAL	
183				PERSONNEL TECHNICIAN III	
184				[]	Add Title: HR Administrator (new position) Exempt E/A per exemption guidelines
185	69	\$45,225	\$82,423	ANIMAL SERVICES DIRECTOR	
186				ASSISTANT SUPERVISOR-EMS	
187				BUILDING CODE INSPECTOR II	
188				DAY REPORTING CENTER DIRECTOR	Update Grade: 71
189				DEPUTY SHERIFF-CPL	
190				DEPUTY SHERIFF-DETECTIVE	
191				DETENTION OFFICER-1ST SGT	
192				DSS - I.T. SUPPORT LIAISON	
193				EH SPEC / FOOD & LODGING COORD	
194				FIELD SUPERVISOR	Update Grade: 70
195				FLEET MAINTENANCE SUPERVISOR	
196				INCOME MAINTENANCE SUPERVISOR III	
197				IN-HOME AIDE PROGRAM SUPERVISOR	Update Grade: 74 Update Title: Services on Aging Asst. Director
198				IT SENIOR SUPPORT TECHNICIAN	

	A	B	D	F	G
199				LIBRARY BRANCH MGR-STEEL FULL SERVICE	Update Grade: 70
200				LIBRARY CHILDRENS DEPT-SUPERVISOR	
201				LIBRARY IT SYSTEM ADMINISTRATOR	Remove: Title no longer used
202				LIBRARY REFERENCE LIBRARIAN	
203				LITERACY CONNECTIONS DIRECTOR	Update Grade: 71
204				LITERACY PROGRAM MANAGER	
205				MAXWELL CENTER VENUE SERVICES MANAGER	
206				RESEARCH/MARKETING SPECIALIST	
207				SOCIAL WORKER III	
208				SOIL CONSERVATION COORDINATOR	Update Grade: 71
209				SOLID WASTE FIELD SUPERVISOR	
210				ULTRASOUND TECH I	
211				[]	Add Title: HVAC Technician (existing positions currently titled Maint. Tech II)
212	70	\$47,486	\$86,544	BUILDING CODE INSPECTOR III	
213				BUSINESS MANAGER	Update Grade: 71 Update Exemption Status to E/A per FLSA guidelines
214				CHIEF PROP TRANSFER OFFICER	
215				DENTAL HYGIENIST	
216				ELECTIONS TECHNICIAN	Update Grade: 71
217				SERGEANT	
218				DEPUTY SHERIFF-SGT/DETECTIVE	
219				DEPUTY SHERIFF-SGT/SRO	
220				ENVIRONMENTAL HEALTH SUPVR	
221				GROUPS SUPERVISOR -ORC	
222				IT SUPPORT SPECIALIST	
223				NUTRITIONIST III/REG DIETITIAN	
224				911 DATABASE MANAGER	Update Grade: 71 Update Title: Operations Manager -911
225				911 TRAINING/QA MANAGER	
226				PUBLIC HEALTH NURSE I	
227				RN SUPERVISOR	Update Grade: 73
228				SOCIAL WORK SUPERVISOR II	
229				[]	Add Title: Local History Librarian (existing position)
230	71	\$49,861	\$90,871	APPRAISER SUPERVISOR	
231				DEPUTY SHERIFF-1ST SGT/DRUGS	
232				DEPUTY SHERIFF-1ST SGT/SOI	
233				DEPUTY SHERIFF-1ST SGT/TACTICAL	
234				DETENTION OFFICER - LIEUTENANT	
235				IT SENIOR SUPPORT SPECIALIST	
236				IT SENIOR SUPPORT SPECIALIST	
237				LIBRARY REFERENCE DEPT HEAD	

	A	B	D	F	G
238				LIBRARY CHILDREN'S DEPT. HEAD	
239				MANAGER LIBRARY EXPERIENCES	
240				LIBRARY TECHNICAL SERVICES SUPV.	
241				MAXWELL CENTER SALES & MARKETING DIR.	Update Grade: 73
242				PUBLIC HEALTH EDUCATION SUPVSR	
243				PUBLIC INFORMATION ASSITANT- PA	
244				SENIOR CITIZENS PROGRAM DIR	Remove: Title no longer used
245				SOCIAL WORKER IAT	
246				SUPERVISOR -EMS	
247					
248	72	\$52,354	\$95,415	ACCT SPEC II/FIN REPORT/GRANT	
249				ASST TO CO MGR/CLK TO BOARD	
250				ASST. PAYROLL ADMINISTRATOR	
251				BUILDING CODE SUPERVISOR	
252				BUSINESS MANAGER/ADMIN ASST TO SHERIFF	Remove Title -varying business manager grades consolidated and re-classed to 71
253				GRANT COORDINATOR/ADMINISTRATOR	
254				FIN REPORTING/ACCT SPEC II	
255				IT ASSOCIATE SYSTEMS ADMIN	
256				JAIL NAVIGATOR	
257				NUTRITION PROG DIRECTOR I	
258				PUBLIC HEALTH NURSE II	
259				REGISTER OF DEEDS	Update Grade: 77
260				TAX PROGRAMMER	
261				VETERANS SERVICES OFFICER	Update Grade: 75
262				[]	Add Title: Public Affairs Specialist (new position)
263	73	\$54,971	\$100,185	911 CENTER DIRECTOR	
264				ACCOUNTING & BUDGET MANAGER	
265				AIRPORT MANAGER	
266				ASSISTANT ASSESSOR/REVALUATION COORD.	
267				ASSISTANT DIRECTOR SOLID WASTE	Update Grade: 74
268				BUSINESS OFFICER I -DSS	
269				BUSINESS OFFICER I - PUBLIC HEALTH	
270				COLLECTIONS DIVISION MANAGER	
271				DEPUTY SHERIFF-LT DET/FORENSIC	
272				DEPUTY SHERIFF-LT/CIVIL	
273				DEPUTY SHERIFF-LT/DETECTIVE	
274				DEPUTY SHERIFF-LT/DRUGS	
275				DEPUTY SHERIFF-LT/PATROL	
276				DEPUTY SHERIFF-LT/PILOT	

	A	B	D	F	G
277				DEPUTY SHERIFF-LT/SS	
278				DEPUTY SHERIFF-LT/WARRANTS	
279				ENVIRONMENTAL HEALTH SUPVSR II	
280				IT SYSTEMS ADMINISTRATOR	
281				IT SYSTEMS ADMINISTRATOR	
282				PAYROLL ADMINISTRATOR	
283				PUBLIC HEALTH NURSE III	
284				PUBLIC INFORMATION OFFICER	
285				PURCH/JT PURCH/INSURANCE	
286				SOCIAL WORKER SUPERVISOR III	
287					
288	74	\$57,720	\$105,195	ACCOUNTING/PAYROLL SUPERVISOR	
289				ASSISTANT DIR OF HUMAN RESOURCES	
290				GIS COORDINATOR	Update Grade: 76 Update Title: GIS Administrator
291				INCOME MAINTENANCE ADMIN II	
292				IT SENIOR SYSTEMS ADMINISTRATOR	
293				PUBLIC HEALTH NURSE SUPVSR I	
294				SOCIAL WORK PROGRAM MANAGER	
295				TRAINING OFFICER	
296					
297	75	\$60,606	\$110,454	DEPUTY DIRECTOR-BD OF ELECTION	
298				DEPUTY SWAT/MEDIC/PILOT	
299				EMER MGMT COORDINATOR / IT	Update Title: Emergency Management Coordinator
300				EXISTING BUS. & INDUSTRY SPEC.	
301				FIRE MARSHALL	
302				INSPECTIONS DIRECTOR	
303				LIBRARY ASSISTANT DIRECTOR	Update Grade: 76
304				OPERATIONS OFFICER	
305				PLANNING DIRECTOR	
306				SERVICES ON AGING DIRECTOR	Update Grade: 76
307					Add Title: Safety & Risk Manager (new position) Add FLSA exempt status E/A
308	76	\$63,636	\$115,977	DEPUTY SHERIFF/CAPT	
309				DETENTION OFFICER-CAPT	
310				PH NURSE SUPERVISOR II	
311					
312	77*	\$66,818	\$121,776	IT SYSTEMS ENGINEER	
313				PUBLIC AFFAIRS DIRECTOR	Update Grade: 79
314					
315	78*	\$70,159	\$127,865	CSSPA II	Remove: Title unused

	A	B	D	F	G
316				EXECUTIVE DIR BD OF ELECTIONS	
317				IT SENIOR SYSTEMS ENGINEER	
318				IT TECH SERVICES SUPV	
319				LIBRARY DIRECTOR	Update Grade: 80
320				SOLID WASTE DIRECTOR	
321					
322	79*	\$73,667	\$134,258	ASSISTANT FINANCE DIRECTOR	
323				PHN DIRECTOR II	
324				EMS/TRANSPORT BUSINESS MANAGER	Remove Title -varying business manager grades consolidated and re-classed to 71
325				FACILITIES SUPERINTENDENT	
326				HEALTH DEPARTMENT DEPUTY DIRECTOR	
327				HUMAN SERVICES DEPUTY DIRECTOR	
328					
329	80*	\$77,350	\$140,971	DEPUTY SHERIFF - MAJOR	
330				IT OPERATIONS MGR/APP ANALYST	
331				JAIL ADMINISTRATOR - MAJOR	
332					
333	81*	\$81,218	\$148,019	ADVANCED PRACTICE PROVIDER II	
334				EMS/TRANSPORT DIRECTOR	Update Title: EMS Director
335				HUMAN RESOURCE DIRECTOR	
336				OFFICE OF EMERGENCY SERVICES DIRECTOR	
337					
338	82*	\$85,279	\$155,420	TAX ADMINISTRATOR	
339					
340	84*	\$89,543	\$163,191	DENTIST I	
341					
342	85*	\$98,497	\$179,510	FINANCE DIRECTOR	
343				MAXWELL CENTER DIRECTOR	
344				PROJECT MANAGEMENT DIRECTOR	
345				PUBLIC HEALTH DIRECTOR	
346				SOCIAL SERVICES DIRECTOR II	
347				SHERIFF	
348					
349	NG*	Not on Grade		ASSISTANT COUNTY MANAGER	
350				COUNTY ATTORNEY	
351				COUNTY MANAGER	
352				GWTA DIRECTOR	
353				STAFF ATTORNEY	
354					

	A	B	D	F	G
355					
356					
357					
358	*	E/E designates Exempt Status/Executive			
359		E/A designates Exempt Status/Administrative			
360		E/P designates Exempt Status/Professional			
361		E/P/C designates Exempt Status/Professional/Computers			
362		E/P/L designates Exempt Status/Professional/Learned			

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: June 6, 2023

Re: Final Subdivision Plat Approval

Item: Bonnie Farms Section 11, Final
Owner/Developer: Outlaw Mobile Homes, Inc.
Surveyor: Benton & Associates
Brogden Township, Genoa Road (SR 1927)
Lots: 8 (25-32 lot)

Discussion: Bonnie Farms Section 11 consists of 8 lots on 14.72 acres. This phase will be located on Bonnie Farms Road and Bonnie Farms Drive. The subdivision is located on Pecan Road (SR 1918), near its intersection with Genoa Road. The property is zoned RA-30 with the average lot size at 37,081 sf. Building lot will utilize public water and onsite septic. The property is shown within the Urban Transition area on the Wayne County Growth Strategies Map. Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

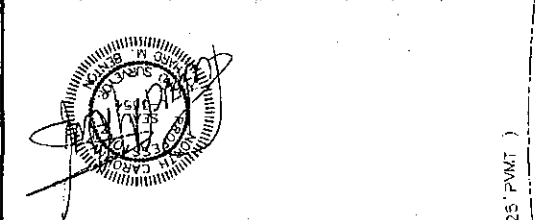
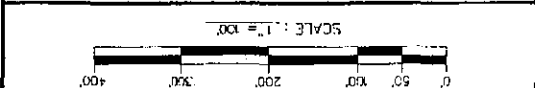
The property is located within the following service areas:

- Schools – Spring Creek HS, Brogden Middle, Brogden Primary
- Water – Southeastern Wayne Sanitary District
- Fire – Dudley Fire Department
- EMS – Station 8
- Transportation – MPO
- Water Supply Watershed – No
- Voluntary Agriculture District – No
- Wetlands – No
- Board of Commissioners District – 2

Recommendation: The Wayne County Planning Board recommends approval of the final plat.

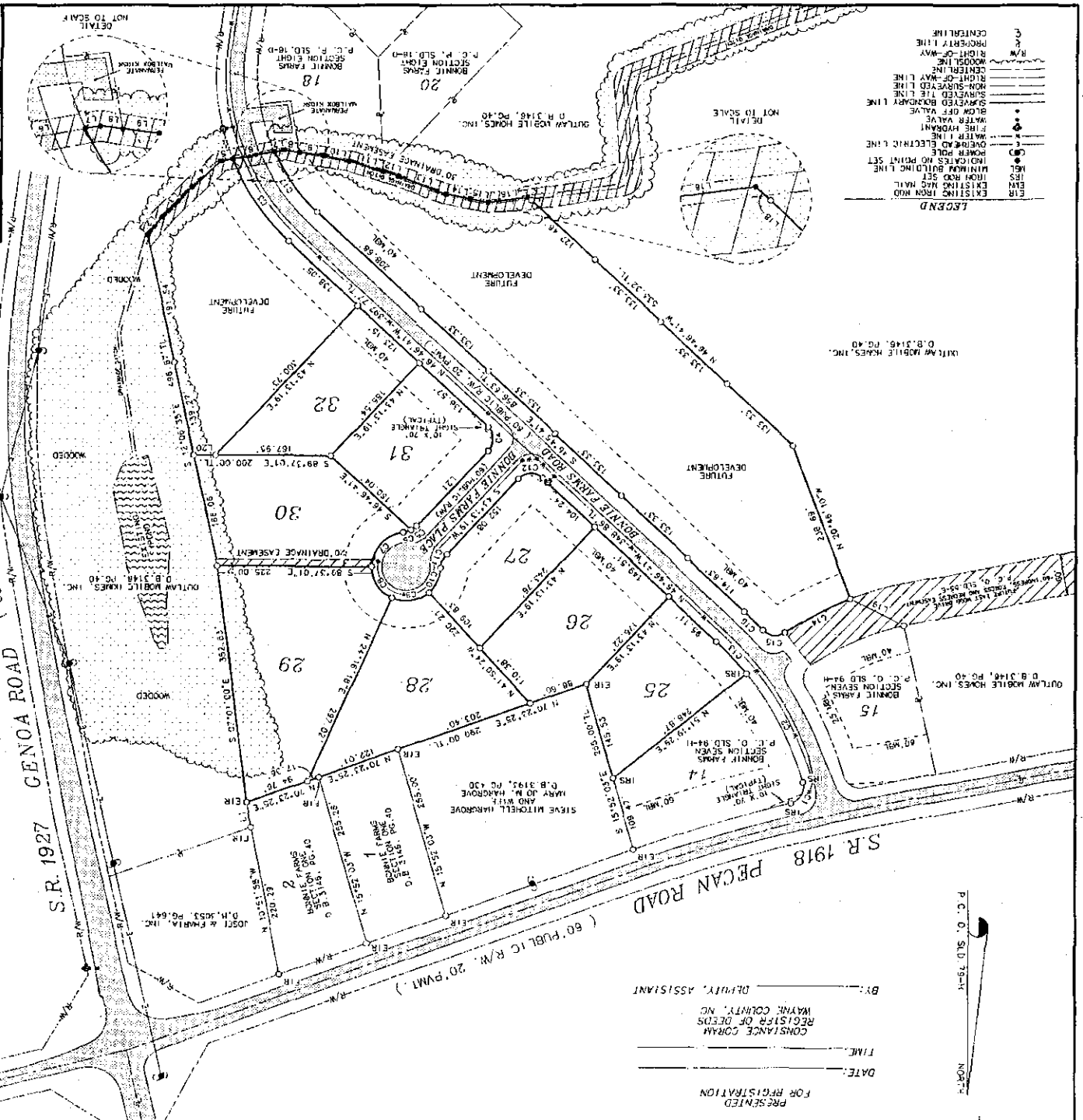
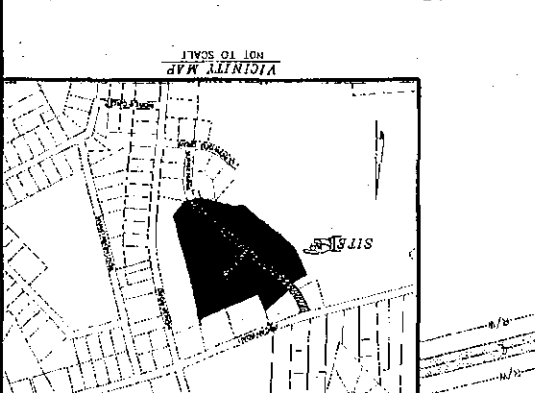
DATE: 01/11/23	APPROVED: RMB	DATE: 01/11/23	APPROVED: JHL
BENTON & ASSOCIATES		LAND SURVEYING AND MAPPING	
PHONE: (919) 858-6636		FAX: (919) 858-6640	
ADDRESS: P.O. BOX 772 MOUNT CREEK, NC 28055		OWNER: OUTLAW MOBILE HOMES, INC.	

BONNIE FARMS
SECTION ELEVEN
FINAL PLAT OF
SHEET 1 OF 2



NOTES:

- SUBJECT PROPERTY IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS PER WAYNE COUNTY FIRM 3702598001 DATED 12/07/2005 AND FIRM 3702598700 DATED 06/20/2019.
- SUBJECT PROPERTY IS SUBJECT TO ANY RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAYS OR RECORD, IF ANY.
- THE PROPERTY SHOWN ON THIS PLAT IS WITHIN THE COUNTY OF WATERFORD OVERLAY DISTRICT. ALL OR A PORTION OF THE PROPERTY DESCRIBED HEREON IS WITHIN AN AREA WITH AN AVERAGE NOISE LEVEL NEAR TO OR EXCEEDING 65 DB. ANY BUILDING LOCATED, CONSTRUCTED, AND/OR REMODELED WITHIN THE DISTRICT MUST COMPLY WITH THE NOISE ATTENUATION STANDARDS.
- SEE SHEET 2 OF 2 FOR CERTIFICATIONS AND CERTIFICATES.
- SEE SHEET 2 OF 2 FOR LINE AND CURVE TABLES.
- SEE SHEET 2 OF 2 FOR LOT AREAS.
- SEE SHEET 2 OF 2 FOR SITE DATA.



DATE: _____
 TIME: _____
 PRESENTED FOR REGISTRATION
 REGISTERS OF DEEDS
 WAYNE COUNTY, NC
 BY: _____ DEPUTY, ASSISTANT

LEGEND

—	EXISTING HIGHWAY
—	EXISTING RAILROAD
—	EXISTING POWER LINE
—	EXISTING TELEPHONE LINE
—	EXISTING WATER LINE
—	EXISTING SEWER LINE
—	EXISTING GAS LINE
—	EXISTING CABLE LINE
—	EXISTING FENCE
—	EXISTING EASEMENT
—	EXISTING RIGHT-OF-WAY
—	EXISTING PROPERTY LINE
—	EXISTING SURVEYED LINE
—	EXISTING CENTER LINE
—	EXISTING RIGHT-OF-WAY LINE
—	EXISTING MODEL LINE
—	EXISTING CENTRAL LINE
—	EXISTING PROPERTY LINE

PRESENTED
FOR REGISTRATION

DATE: _____

TIME: _____

CONSTANCE CORAM
REGISTER OF DEEDS
WAYNE COUNTY, NC

BY: _____ DEPUTY, ASSISTANT

SITE DATA

TOTAL AREA OF DEVELOPMENT = 414.72 ACRES
TOTAL NUMBER OF LOTS = 8
AVERAGE LOT SIZE = 51,840 SQ. FT. OR 10.8513 ACRE
SUBJECT PROPERTY IS ZONED RA-30
FRONT MINIMUM BUILDING LINE = 40'
SIDE MINIMUM BUILDING LINE = 20'
CORNER LOT SIDE MINIMUM BUILDING LINE = 25'
REAR MINIMUM BUILDING LINE = 25'
ELECTRICAL SERVICES PROVIDED BY TRI-COUNTY EMC
WATER SERVICE PROVIDED BY SOUTHEAST WAYNE SANITARY DISTRICT
SANITARY SEWER SERVICE PROVIDED BY PRIVATE SEWAGE SYSTEMS

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION NOTES

ONLY NORTH CAROLINA DEPARTMENT OF TRANSPORTATION APPROVED
STRUCTURES ARE TO BE CONSTRUCTED ON PUBLIC RIGHT-OF-WAYS.

THE OWNER, DEVELOPER OR CONTRACTOR SHALL SET THE CENTERLINE
OF THE EXISTING ROADWAY DITCH BACK TO A MINIMUM OF TWELVE
FEET FROM THE EXISTING/PROPOSED EDGE OF PAVEMENT ALONG ALL
ROAD FRONT LOTS.

ALL DRAINAGE EASEMENTS SHALL BE DEDICATED AS PUBLIC AND IT
SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNERS TO
MAINTAIN THE DRAINAGE EASEMENTS AND ANY DRAINAGE STRUCTURES
THEREIN, SO AS TO MAINTAIN THE INTEGRITY OF THE DRAINAGE
SYSTEM AND INSURE POSITIVE DRAINAGE.

THE 10' X 70' SIGHT TRIANGLE TAKES PRECEDENCE OVER ANY SIGN
EASEMENT.

LINE	BEARING	DISTANCE
L1	N 10°51'58"W	37.72'
L2	S 39°58'12"W	33.03'
L3	S 44°04'07"W	63.47'
L4	S 47°36'26"W	56.08'
L5	S 80°19'41"W	17.38'
L6	S 80°19'41"W	61.67'
L7	S 50°19'41"W	14.65'
L8	N 82°22'47"W	22.41'
L9	N 82°22'47"W	34.92'
L10	N 77°29'31"W	38.52'
L11	N 72°35'37"W	51.50'
L12	N 72°35'37"W	23.27'
L13	N 69°31'21"W	74.14'
L14	N 78°24'46"W	36.03'
L15	N 78°24'46"W	26.23'
L16	S 63°08'40"W	58.89'
L17	S 43°12'18"W	6.08'
L18	N 48°46'41"W	5.87'
L19	N 63°37'56"W	87.87'
L20	S 89°37'01"E	32.05'
L21	N 43°13'19"E	152.68'

AREA SCHEDULE

LOT 25	31,052 SQ. FT. = 0.7129 ACRE
LOT 26	35,820 SQ. FT. = 0.8223 ACRE
LOT 27	30,000 SQ. FT. = 0.6887 ACRE
LOT 28	41,426 SQ. FT. = 0.9510 ACRE
LOT 29	58,493 SQ. FT. = 1.3428 ACRE
LOT 30	39,836 SQ. FT. = 0.9150 ACRE
LOT 31	30,000 SQ. FT. = 0.6887 ACRE
LOT 32	30,004 SQ. FT. = 0.6888 ACRE

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C1	91°59'03"	25.00'	40.13'	25.88'	38.98'	S 30°00'41"W
C2	22°43'41"	459.81'	182.43'	92.43'	181.24'	N 77°18'10"W
C3	25°00'01"	340.00'	148.35'	75.38'	147.18'	N 34°16'41"E
C4	90°00'00"	25.00'	39.27'	25.00'	16.36'	S 01°46'41"E
C5	18°22'04"	36.00'	9.62'	4.85'	9.58'	N 52°24'21"E
C6	23°02'31"	30.00'	12.06'	6.11'	11.98'	N 73°00'36"E
C7	84°14'58"	50.00'	73.52'	45.32'	67.07'	N 42°30'26"E
C8	89°05'41"	50.00'	57.89'	32.54'	54.55'	N 32°40'22"W
C9	86°05'41"	50.00'	57.89'	32.54'	54.55'	S 61°12'57"W
C10	46°20'52"	50.00'	40.45'	21.40'	39.34'	S 24°48'10"W
C11	11°24'35"	30.00'	21.86'	11.34'	21.21'	S 27°31'02"W
C12	90°00'00"	25.00'	39.27'	25.00'	16.36'	S 88°14'19"W
C13	08°06'10"	459.81'	65.04'	12.57'	64.89'	N 47°43'36"W
C14	13°27'56"	461.80'	108.53'	54.57'	108.28'	N 62°29'52"E
C15	81°38'21"	25.00'	40.62'	21.59'	32.68'	S 83°24'55"E
C16	04°10'58"	518.51'	17.95'	18.98'	37.94'	S 44°41'13"E
C17	22°21'10"	269.50'	109.24'	55.32'	108.51'	S 35°36'06"E

1. HAYWOOD OUTLAW, IN RESPONSIBLE FOR THE
CONSTRUCTION, MAINTENANCE AND REPAIR OF
IMPROVEMENTS OF SUBDIVISION STREETS UNTIL:
A) APPROVED/TAKEN OVER BY NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION FOR PUBLIC ROADS, OR
B) APPROVED/TAKEN OVER BY HOMEOWNERS ASSOCIATION
FOR PRIVATE ROAD MAINTENANCE, OR
C) PRIVATE ROAD MAINTENANCE AGREEMENT IS SIGNED AND
RECORDED BY OWNERS OF EACH LOT.

Richard M. Benton 6/5/23
DEVELOPER/OWNER DATE

CERTIFICATION

NORTH CAROLINA

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT WAS PREPARED
UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY OF
DESCRIPTIONS AS RECORDED IN DEED BOOK 1146, PAGE 40,
P.C. 9, S.D. 52-54; P.C. 9, S.D. 55-56; P.C. 9, S.D. 76-78;
AND THAT THE BLINDAGES NOT SURVEYED ARE CLEARLY INDICATED AS
SUCH AND HAVE BEEN PLOTTED FROM INFORMATION AS REFERENCED
HEREIN THAT THE RATIO OF PRECISION AS CALCULATED WAS
1:10,000; THAT THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS)
WAS USED TO PERFORM A PORTION OF THIS SURVEY AND THE
FOLLOWING INFORMATION WAS USED:

CLASS OF SURVEY: CLASS A
POSITIONAL ACCURACY: 0.05'
TYPE OF GPS FIELD PROCEDURE: RTK
DATES OF SURVEY: 10/18/17 - 01/30/18; 06/17/19
DATE/REVISION: 04/08/2021
FILED/COPY/STATION: 001
COORDINATE SYSTEM: NAD 83
GEOD. DATUM: 1983
COMMON GRID FACTOR: 1.00000000
UNITS: US SURVEY FEET

THAT THIS PLAT MEETS THE REQUIREMENTS OF THE STANDARDS OF
PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (NCS 66-001)
AND THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH
CS 17-30 AS AMENDED, NOTICES BY HAND AND SEAL THIS 11
DAY OF JANUARY, 2023.

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY
THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A
COUNTY OR A PORTION OF A COUNTY THAT HAS AN ORDINANCE THAT
REGULATES PRACTICE OF LAND SURVEYING.

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY
THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A
COUNTY OR A PORTION OF A COUNTY THAT HAS AN ORDINANCE THAT
REGULATES PRACTICE OF LAND SURVEYING.

REVIEW OFFICER DATE



OWNERSHIP AND DEDICATION

I, RICHARD M. BENTON, CERTIFY THAT I AM (WE ARE)
THE OWNER(S) OF THE PROPERTY SHOWN AND
DESCRIBED HEREIN WHICH WAS CONVEYED
TO ME (US) BY DEED(S) RECORDED IN
DEED BOOK 1146, PAGE 40,
AND THAT I (WE) HEREBY ASSESS THIS PLAN
OF SUBDIVISION WITH MY (OUR) FREE CONSENT
FURTHER, I (WE) CERTIFY THAT THE LAND AS
SHOWN HEREIN IS WITHIN THE SUBDIVISION
RIGHTS ASSOCIATION OF WAYNE COUNTY.

Richard M. Benton
OWNER DATE

6/5/23
OWNER DATE

WAYNE COUNTY HEALTH DEPT.

THE WAYNE COUNTY HEALTH DEPARTMENT
HAS PERFORMED A SOI ANALYSIS ON EACH
LOT WITHIN THIS SUBDIVISION COPIES OF THE
SOI ANALYSIS FOR EACH LOT ARE AVAILABLE
FOR REVIEW IN THE OFFICE OF THE ENVIRON-
MENTAL HEALTH SECTION. THE SOI ANALYSIS
IS NOT A PROMISE OR A GUARANTEE THAT A
POTENTIAL WELL ISSUED EACH LOT WILL HAVE
TO BE RE-EVALUATED FOR AN IMPROVEMENT
PERMIT USING STANDARDS CURRENT AT THE
TIME THE RESULTS ARE RECEIVED AND A PLOT
PLAN SHOWING THE PROPOSED STRUCTURE
HAS BEEN MADE AVAILABLE TO THE HEALTH
DEPARTMENT.

K. Myers
WAYNE COUNTY HEALTH DEPARTMENT
DATE 6-6-23

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS

PROPOSED SUBDIVISION ROAD
CONSTRUCTION STANDARDS CERTIFICATION

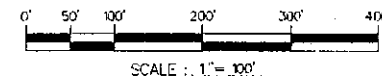
APPROVED *Robert L. Lee*
DATE JUNE 5, 2023

APPROVAL FOR RECORDING

I HEREBY CERTIFY THAT THE SUBDIVISION
PLAT SHOWN HEREON HAS BEEN FOUND TO
COMPLY WITH THE SUBDIVISION REGULATIONS
OF WAYNE COUNTY, NORTH CAROLINA, AND
THAT THIS PLAT HAS BEEN APPROVED BY THE
WAYNE COUNTY PLANNING DIRECTOR FOR
RECORDING IN THE OFFICE OF THE REGISTER
OF DEEDS OF WAYNE COUNTY.

CHAIRMAN BOARD OF COUNTY COMMISSIONERS

DATE



SCALE: 1" = 100'

SHEET 2 OF 2
FINAL PLAT OF
BONNIE FARMS
SECTION ELEVEN

BROGDEN TOWNSHIP WAYNE COUNTY NORTH CAROLINA

OWNER: OUTLAW MOBILE HOMES, INC.
ADDRESS: P.O. BOX 772 MOUNT OLIVE, NC 28365
PHONE: (919) 659-6636

BENTON & ASSOCIATES
LAND SURVEYING AND MAPPING
110 E. WILSON STREET, GOLDSBORO, NC
PHONE (919) 735-0040 FAX (919) 735-0840
FIRM LICENSE NO. C-1053

APPROVED RMB DATE 01/11/23
SURVEYOR JHL DRAFTER RMB
FILE NUMBER 17-225-11

The Attorney preparing this document has made no search or title examination of the property described herein and expresses no opinion with respect thereto, unless contained in a separate written certificate.

NORTH CAROLINA

Parcel No.: 02-2572769610

WAYNE COUNTY

NORTH CAROLINA SPECIAL WARRANTY DEED

THIS DEED, made this the 16th day of May, 2023, by and between,

<u>GRANTOR</u>	<u>GRANTEE</u>
TOWN OF MOUNT OLIVE, <i>a Municipal Subdivision of the State of NC</i> Post Office Box 939 Mount Olive, North Carolina 28365, and COUNTY OF WAYNE, <i>a body</i> <i>politic and corporate organized under the</i> <i>laws of the State of North Carolina,</i> P. O. Box 227, Goldsboro, NC 27533	RASOON, LLC <i>a North Carolina Limited Liability</i> <i>Company</i> 236 Smith Chapel Road Mount Olive, North Carolina

(The designation Grantor and Grantee as used herein shall include said parties, their heirs, executors, administrators, successors and assigns, and shall include singular, plural, masculine, feminine or neuter, as required by context.)

WITNESSETH:

WHEREAS, the Grantors received an offer for the sale of the real property described herein pursuant to NCGS Sec. 160A-269, which offer was duly advertised and the last and highest bidder being the Grantee in the amount of Ten Thousand

Page -2-

Six Hundred and 00/100 Dollars [\$10,600.00]; and,

WHEREAS, the Board of Commissioners of the Town of Mount Olive and Wayne County have confirmed the sale of the real property to the Grantee and Grantee has paid the purchase price.

NOW, therefore, the Grantor for a valuable consideration paid by the Grantee, receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee, its successors and assigns, all that certain lot or parcel of land with all improvements, if any, located thereon in the Town of Mount Olive, Brogden Township, Wayne County, North Carolina more particularly described as follows:

SOUTHWEST CENTER STREET LOT, MOUNT OLIVE, NC.

That certain lot of land situated in the Town of Mount Olive and being the lot conveyed to Marion C. Sedberry (now deceased) and wife, Louise F. Sedberry, by T. Nelson Ricks and wife by deed dated August 24, 1966 and recorded in Book 671, Page 362, Wayne County Registry. And being the same property, designated as the Third Tract, conveyed to Marion C. Sedberry (now deceased) and Louise F. Sedberry, by deed dated March 27, 1981, and recorded in Book 1008, Page 814, Wayne County Registry. See Will of Marion C. Sedberry to be recorded in the Office of the Clerk of Superior Court of Wayne County, North Carolina. Being the same property shown on Wayne County Tax Map 02-2572769610 reference to which is hereby made. Being the same property conveyed to William Burt Sedberry, III, by deed dated December 4, 1995 and recorded in Book 1576, Page 807, Wayne County Registry. For back reference see Deed at Book 2467, Page 110.

THIS REAL PROPERTY is subject to restrictions, easements and rights of way of record, if any.

THIS REAL PROPERTY does not include the primary residence of Grantor.

TO HAVE AND TO HOLD the said lands, together with all privileges and

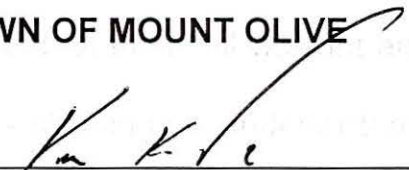
Page -3-

appurtenances as thereunto belonging unto the said Grantee, in as full and ample manner, as Grantor is authorized and empowered to convey the same.

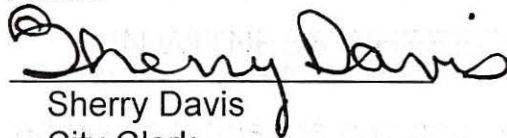
And the Grantor covenants with the Grantee, that Grantor has done nothing to impair such title as Grantor received, and Grantor will warrant and defend the title against the lawful claims of all persons claiming by, under or through Grantor, except for the exceptions hereinafter stated.

IN WITNESS WHEREOF, Grantor has hereunto set his hand and affixed his seal this the day and year first above written.

TOWN OF MOUNT OLIVE

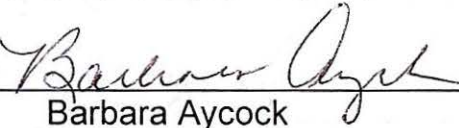
By:  (SEAL)
Kenneth K. Talton, Mayor

Attest:


Sherry Davis
City Clerk



COUNTY OF WAYNE

TOWN OF MOUNT OLIVE
By:  (SEAL)
Barbara Aycock
Chairwoman of the Wayne County
Board of Commissioners

Attest:

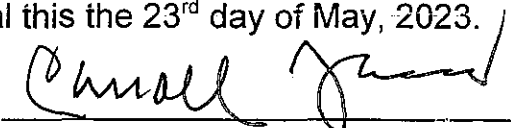

Carol Bowden
Clerk to the Board of Commissioners

Page -4-

NORTH CAROLINA
WAYNE COUNTY

I, Carroll Turner, a Notary Public, for the County and State aforesaid do hereby certify that SHERRY DAVIS, City Clerk, personally appeared before me this day and acknowledged that she is the City Clerk of the Town of Mount Olive, and that by authority duly given and as the act of the Town, the foregoing instrument was signed in its name by its Mayor, sealed with its Town Seal, and attested by herself as its City Clerk.

WITNESS my hand and Notarial Seal this the 23rd day of May, 2023.



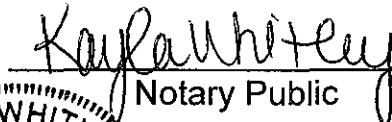
Notary Public

My Comm. Exp.: 1/30/2025.

NORTH CAROLINA
WAYNE COUNTY

I, the undersigned Notary Public of the County and State aforesaid, do hereby certify that Carol Bowden personally appeared before me this day and acknowledged that she is the Clerk to the Board of Commissioners of the County of Wayne, a body politic and corporate, and that by authority duly given and as the act of the County of Wayne, the foregoing instrument was signed in its name by its Chairwoman, Barbara Aycock, sealed with its seal and attested by herself as its Clerk.

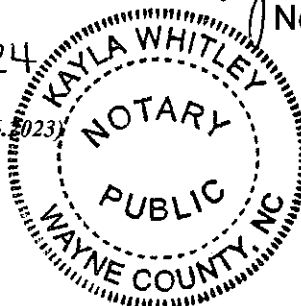
WITNESS my hand and Notarial Seal this the 20th day of June, 2023.



Notary Public

My Comm. Exp.: March 24, 2024

(C:\Real Estate\DeedMO&WC.SWCenterStLot.05.16.2023)



NORTH CAROLINA
WAYNE COUNTY

NOTICE OF SALE OF
REAL PROPERTY

PURSUANT to North Carolina
General Statutes Sec. 160A-269
the Board of Commissioners of
the Town of Mount Olive has re-
ceived the following offer for the
sale of real property listed below:

ITEM PN:
2572769610 SW Center Street
Mount Olive, NC
OFFER: \$10,600.00

TAKE NOTICE that anyone
may raise said bid or offer within
ten (10) days by not less than ten
(10) percent of the first one thou-
sand dollars (\$1,000.00) and five
(5) percent of the remainder by
depositing with the City Clerk of
the Town of Mount Olive five (5)
percent of the increased bid. This
procedure will be repeated until
no further qualifying upset bids
are received, at which time the
Board of Commissioners may ac-
cept the offer and sell the prop-
erty to the highest bidder. The
Board of Commissioners re-
serves the right to reject any and
all offers.

DATED: APRIL 18, 2023.

SHERRY DAVIS
CITY CLERK

W. CARROLL TURNER
CITY ATTORNEY

TURNER LAW OFFICES

117 SOUTH CENTER STREET
POST OFFICE BOX 547
MOUNT OLIVE, NORTH CAROLINA 28365-0547
E MAIL: turnerlawoffices@bellsouth.net

W. CARROLL TURNER
Attorney & Counsellor at Law
City Attorney, Mount Olive, NC (1991 - Present)

TELEPHONE: 919-658-5058
FAX: 919-658-5506

Sharon Turner, Office Manager

April 13, 2023

Bobby Denning Properties, LLC
1126 N. Breazeale Avenue
Mount Olive, NC 28365

Mr. Charles McCoy Royal
1305 Winterberry Drive
Reidsville, NC 27320-7154

Rasoon, LLC
236 Smith Chapel Road
Mount Olive, NC 28365

RE: Sale of Commercial Lot -SW Center Street, Mt. Olive, NC.

Dear Sir/Madam:

Be advised that the Town of Mount Olive and Wayne County jointly own a commercial lot on SW Center Street in Mount Olive. The lot is currently being offered for sale to the public. You are receiving this letter in that you have been identified as an owner of real property that adjoins the lot being offered for sale. I am attaching a copy of the Notice of Sale for your information. The current bid is \$10,600.00. The minimum raised bid would be \$11,180.00. The deadline for a raised bid is Friday, April 28, 2023 at 5:00 PM. Should you care to raise the bid contact my office [919-658-5058] prior to the deadline or the City Clerk's office at Town Hall, 114 East James Street, Mount Olive, NC.

Sincerely,



W. Carroll Turner
City Attorney

Enc.

LGC-205

CONTRACT TO AUDIT ACCOUNTS

Rev. 11/2022

The	Governing Board
	County of Wayne, North Carolina
of	Primary Government Unit
	County of Wayne, North Carolina
and	Discretely Presented Component Unit (DPCU) (if applicable)

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name
	Nunn, Brashear, & Uzzell, P.A.
	Auditor Address
	1106 Parkway Drive, Goldsboro, NC 27534

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Date Audit Will Be Submitted to LGC
	06/30/23	10/31/23

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business-type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.
If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.
6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.
15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.
16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.
17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.
18. Special provisions should be limited. Please list any special provisions in an attachment.
19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.
20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.
21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.
22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.

27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.

All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.

28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:

- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
- b) the status of the prior year audit findings;
- c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
- d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.

29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will not be approved.

Financial statements were prepared by: ☒ Auditor ☐ Governmental Unit ☐ Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name:

Title and Unit / Company:

Email Address:

Allison Speight, CPA, CLGFO

Finance Officer, Wayne County

Allison.Speight@Waynegov.com

OR Not Applicable ☐ (Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

PRIMARY GOVERNMENT FEES

Primary Government Unit	County of Wayne, North Carolina
Audit Fee	\$ 76,090.00
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$ 22,750.00
All Other Non-Attest Services	\$

DPCU FEES (if applicable)

Discretely Presented Component Unit	
Audit Fee	\$
Additional Fees Not Included in Audit Fee:	
Fee per Major Program	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$

LGC-205

CONTRACT TO AUDIT ACCOUNTS

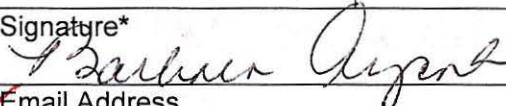
Rev. 11/2022

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Nunn, Brashear, & Uzzell, P.A.	
Authorized Firm Representative (typed or printed)*	Signature*
Danna Layne, CPA, CFE	
Date*	Email Address*
5/10/23	DLayne@nbco.com

GOVERNMENTAL UNIT

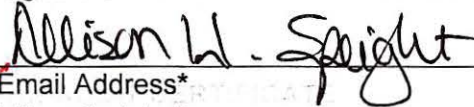
Governmental Unit*	
County of Wayne, North Carolina	
Date Primary Government Unit Governing Board Approved Audit Contract* (G.S.159-34(a) or G.S.115C-447(a))	
Mayor/Chairperson (typed or printed)*	Signature*
Barbara Aycock	
Date	Email Address
6-20-23	Barbara.Aycock@waynegov.com

Chair of Audit Committee (typed or printed, or "NA")	Signature
N/A	
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Allison Speight, CPA, CLGFO	
Date of Pre-Audit Certificate*	Email Address*
6-20-23	Allison.Speight@waynegov.com

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Date DPCU Governing Board Approved Audit Contract* (Ref. G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1).
Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all
required signatures prior to submission.

PRINT

COUNTY OF WAYNE
Wayne County Health and Human Services Advisory Committee
BYLAWS
Effective July 1, 2023

I. Committee

A. Name & Definitions

The name of the Committee shall be the Wayne County Health and Human Services Advisory Committee, hereinafter referred to as "Committee." The Wayne County Board of Commissioners shall hereinafter be referred to as "County Board." The Manager of the Health and Humans Services Department shall hereinafter be referred to as "Manager." The Health and Human Services Department shall be hereinafter referred to as "Department". The County Manager shall be hereinafter referred to as "County Manager."

B. Objective

The Committee is established by the County Board to advise the Manager, the County Manager and the County Board on policy and programs of the Department. The Committee's purpose is to enhance the delivery of Health and Human Services to the citizens of Wayne County. The Committee shall exchange, discuss, review, and gather information on Health and Human Services. The Committee shall be advisory and shall have no authority to bind Wayne County to any liability, whether contractual or otherwise, or to expend any county funds or to direct county staff.

C. Members

1. The Committee shall consist of eleven members appointed by the County Board as follows:

- One North Carolina licensed physician
- One North Carolina licensed dentist
- One North Carolina licensed optometrist
- One North Carolina licensed veterinarian
- One North Carolina licensed registered nurse
- One North Carolina licensed pharmacist
- One North Carolina licensed professional engineer
- One county commissioner
- Three representatives of the general public

If there is not a licensed physician, a licensed dentist, a licensed veterinarian, a register nurse, a licensed pharmacist, or a professional engineer available for appoint, an additional representative of the public shall be appointed.

2. The initial term for the general public representatives, professional engineer, and pharmacist shall be two years. The initial term for all other members except the county commissioner shall be three years. The term of appointments shall be for three years after the initial appointment. The county commissioner appointee shall serve only as long as the member is a county commissioner. Terms shall begin on July 1st and expire on June 30th. No member of the Committee, except county commissioners, shall be allowed to serve more than three consecutive three-year terms
3. Committee members shall receive monthly compensation as established by the County Board.
4. Members of the Committee may be removed from the Committee, with or without cause, by action of the County Board.
5. The Manager or a staff designee shall serve as the secretary.

D. Members

1. Officers of the Committee shall be Chair and Vice Chair.
2. Officers shall be elected at the first regular Committee meeting subsequent to July 1st.
3. Officers shall hold office for one year and are eligible for re-election.

II. Meetings

- A. The Committee shall be subject to the provisions of the North Carolina Open Meetings Act and Wayne County policies.
- B. Regular meetings of the Committee shall be held in the third floor conference room of the County Office Building located at 301 N. Herman Street, Goldsboro, NC 27530 unless otherwise posted.
- C. Regular meetings will be held bi-monthly beginning each July. Meetings shall be the 2nd Wednesday of each month at a time determined by the Committee.
- D. The Committee may change the location and/or meeting schedule upon written notice no less than two (2) weeks prior to the next scheduled meeting date.
- E. Special meetings may be called for a specified time and date determined by the Committee or at the request of the Manager, County Manager, Chair or the County Board.
- F. A quorum for the transaction of business shall consist of not less than six (6) voting members of the Committee.
- G. The Committee may establish subcommittees or work groups to address specific issues.

- H. The Committee shall develop and adopt Committee Policies to address meeting and organizational issues and as prescribed by the County Board.
- I. All items to be placed on the agenda must be submitted to the Manager or staff designee no less than seven calendar days prior to the meeting.
- J. Robert's Rules of Order shall govern the Committee in all cases to which they are applicable, provided that they are not in conflict with any Rules adopted by the Committee, the County Board or the laws of the State of North Carolina.
- K. Written meeting minutes shall be recorded, kept and placed on file with the County Clerk.

III. Procedures

- A. The Manager, County Manager, or County Board may refer such matters as they deem appropriate to the Committee for recommendations or input.
- B. The Manager, or designee, will present recommendations to the Committee for consideration, advisory input and/or support as deemed necessary an appropriate.
- C. Recommendations and reports of the advisory committee shall be sent to the County Manager and County Board.

IV. Areas of Emphasis

The Committee shall advocate for the delivery of health and human services to the citizens of Wayne County. Priority consideration shall be given to the following:

- Prevention of disease
- Promotion of public health services
- Food and Nutrition Services
- Child and Adult protective services
- Foster Care & Adoption
- Medicaid enrollment and processing
- Child Support Services

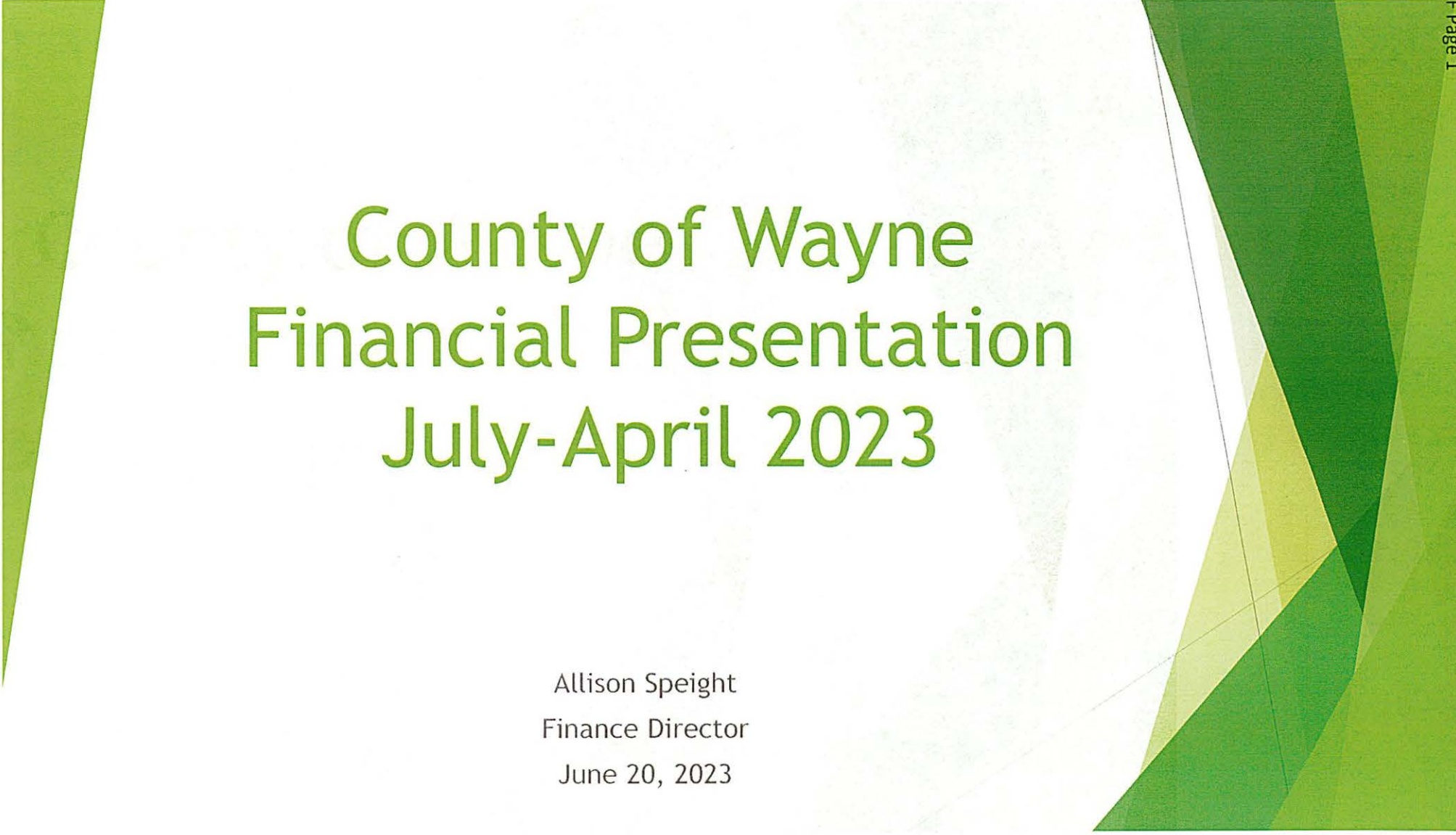
V. Amendments

Any amendments to these bylaws must be approved by the County Board.

Passed and adopted this the 20th day of June, 2023.

Carol Bowden, Clerk to the
Wayne County Board of Commissioners

Barbara Aycock, Chairwoman
Wayne County Board of Commissioners



County of Wayne Financial Presentation July-April 2023

Allison Speight
Finance Director
June 20, 2023

Property Tax Revenues

▶ Property Tax

- ▶ Collected \$59.8M for the year
- ▶ \$3.6M more collected vs last year to-date
 - ▶ Tax rate increase
 - ▶ High collection rate
- ▶ 99.67% of budget
- ▶ High collections in December & January

▶ Vehicle Tax

- ▶ Collected \$7.3M to-date
- ▶ \$737k more collected vs last year to-date
- ▶ Also affected by tax rate
- ▶ 89.95% of budget

Sales Tax Revenues



- ▶ Collected \$26.5M to-date, an increase of \$3.1M over this time last year
- ▶ Favorable offset to significant reduction in Sales Tax-Medicaid Hold Harmless revenue (\$1.3M under budget)
- ▶ Overall average collection is 97.82% of budgeted
- ▶ Chart represents last 18 months of collections

Other Updates

Workers' Compensation Fund

- Claims are higher than PY.
- Do not anticipate exceeding budgeted amount.
- Increased our premiums this year.

Hospitalization Fund

- Claims are higher than PY.
- Do not anticipate exceeding budgeted amount.
- Increased our premiums this year.

County of Wayne
Selected Revenues/Financial Information
For the Month Ended April 30, 2023

Account Description	04/30/22 To-Date		04/30/23 To-Date		22-23 Revised Budget	CY-PY Difference	% of Budget
		Actuals		Actuals			
Current Real Estate Taxes	\$	(56,226,895.35)	\$	(59,841,881.40)	\$ (60,038,318.00)	\$ (3,614,986.05)	99.67%
Current Vehicle Taxes	\$	(6,607,768.35)	\$	(7,344,979.33)	\$ (8,165,316.00)	\$ (737,210.98)	89.95%
Delinquent Real Estate Taxes	\$	(747,113.86)	\$	(704,214.46)	\$ (900,000.00)	\$ 42,899.40	78.25%
Sales Taxes-Article 39	\$	(9,206,653.15)	\$	(10,588,544.95)	\$ (10,776,408.00)	\$ (1,381,891.80)	98.26%
Sales Taxes-Article 40	\$	(6,987,143.85)	\$	(7,725,500.78)	\$ (8,108,281.00)	\$ (738,356.93)	95.28%
Sales Taxes-Article 42	\$	(5,651,385.64)	\$	(6,361,573.37)	\$ (6,617,386.00)	\$ (710,187.73)	96.13%
Sales Taxes-Article 44	\$	(1,588,060.30)	\$	(1,854,143.08)	\$ (1,824,748.00)	\$ (266,082.78)	101.61%
Sales Taxes- Med.HoldHarmless	\$	(1,427,327.64)	\$	(144,900.42)	\$ (1,440,581.00)	\$ 1,282,427.22	10.06%
Sales Tax-School Set-Aside	\$	(5,972,062.37)	\$	(6,364,364.62)	\$ (7,612,116.00)	\$ (392,302.25)	83.61%
Occupancy Tax-Maxwell Center	\$	(376,355.19)	\$	(406,604.42)	\$ (432,808.00)	\$ (30,249.23)	93.95%

County of Wayne

Financial Report

Through the Month Ended April 30, 2023

	04/30/22 To-Date Actuals	04/30/23 To-Date Actuals	22-23 Revised Budget	% Used CY Budget
General Funds				
110 General Fund				
TOTAL REVENUES	\$ (109,878,957.23)	\$ (120,043,303.64)	\$ (162,829,186.60)	73.72%
TOTAL EXPENSES	\$ 103,851,496.22	\$ 105,839,119.94	\$ 162,829,186.60	65.00%
113 Sales Tax Capital Reserve Fund				
TOTAL REVENUES	\$ (5,972,062.37)	\$ (6,364,364.62)	\$ (7,612,116.00)	83.61%
TOTAL EXPENSES	\$ 7,335,653.00	\$ 6,002,021.00	\$ 7,612,116.00	78.85%
116 Senior Citizens Fund				
TOTAL REVENUES	\$ (1,138,603.48)	\$ (853,074.75)	\$ (1,597,589.70)	53.40%
TOTAL EXPENSES	\$ 995,205.57	\$ 1,120,113.83	\$ 1,597,589.70	70.11%
117 4-H Fund				
TOTAL REVENUES	\$ (95,958.70)	\$ (43,314.82)	\$ (214,938.79)	20.15%
TOTAL EXPENSES	\$ 105,691.92	\$ 53,420.16	\$ 214,938.79	24.85%
118 QSCB Sinking Fund				
TOTAL REVENUES	\$ (1,072,287.97)	\$ (1,071,607.16)	\$ (1,071,428.00)	100.02%
TOTAL EXPENSES	\$ -	\$ -	\$ 1,071,428.00	0.00%
119 Debt Service Fund				
TOTAL REVENUES	\$ -	\$ (5,721,187.00)	\$ (5,721,187.00)	100.00%
TOTAL EXPENSES	\$ -	\$ -	\$ 5,721,187.00	0.00%
121 Wayne Community College Fund				
TOTAL REVENUES	\$ (3,915,423.30)	\$ (4,553,664.20)	\$ (5,346,966.91)	85.16%
TOTAL EXPENSES	\$ 4,143,111.53	\$ 3,878,685.29	\$ 5,346,966.91	72.54%
123 Revaluation Fund				
TOTAL REVENUES	\$ (30,726.00)	\$ (164,464.00)	\$ (340,740.00)	48.27%
TOTAL EXPENSES	\$ -	\$ 102,701.49	\$ 340,740.00	30.14%
126 DSS Public Assistance Fund				
TOTAL REVENUES	\$ (13,306,193.39)	\$ (14,964,241.85)	\$ (19,875,778.30)	75.29%
TOTAL EXPENSES	\$ 12,443,302.11	\$ 13,579,816.10	\$ 19,875,778.30	68.32%
131 Public Health Fund				
TOTAL REVENUES	\$ (7,326,417.19)	\$ (7,910,669.45)	\$ (12,935,790.37)	61.15%
TOTAL EXPENSES	\$ 6,017,846.33	\$ 7,005,162.57	\$ 12,935,790.37	54.15%

County of Wayne
Financial Report

Through the Month Ended April 30, 2023

	04/30/22 To-Date Actuals	04/30/23 To-Date Actuals	22-23 Revised Budget	% Used CY Budget
185 WC Schools Current Exp Fund				
TOTAL REVENUES	\$ (17,817,245.80)	\$ (18,673,590.80)	\$ (22,408,309.11)	83.33%
TOTAL EXPENSES	\$ 19,724,820.38	\$ 19,025,290.91	\$ 22,408,309.11	84.90%
186 WC Schools Capital Exp Fund				
TOTAL REVENUES	\$ (2,407,319.00)	\$ (2,407,319.00)	\$ (2,407,319.00)	100.00%
TOTAL EXPENSES	\$ 1,791,785.76	\$ 1,388,968.89	\$ 2,407,319.00	57.70%
Special Revenue Funds				
201 Fines & Forfeitures				
TOTAL REVENUES	\$ -	\$ (446,133.45)	\$ (470,000.00)	94.92%
TOTAL EXPENSES	\$ -	\$ 446,133.45	\$ 470,000.00	94.92%
205 Representative Payee Funds				
TOTAL REVENUES	\$ -	\$ -	\$ (290,000.00)	0.00%
TOTAL EXPENSES	\$ -	\$ -	\$ 290,000.00	0.00%
215 American Rescue Plan Fund				
TOTAL REVENUES	\$ -	\$ (411,812.95)	\$ (23,916,753.00)	1.72%
TOTAL EXPENSES	\$ 4,160.00	\$ 2,669,233.84	\$ 23,916,753.00	11.16%
225 Emergency Telephone Sys Fund				
TOTAL REVENUES	\$ (50,967.21)	\$ (363,890.62)	\$ (639,894.30)	56.87%
TOTAL EXPENSES	\$ 339,445.77	\$ 327,091.08	\$ 639,894.30	51.12%
233 Fire Districts Fund				
TOTAL REVENUES	\$ (5,372,878.43)	\$ (5,583,707.86)	\$ (5,573,828.71)	100.18%
TOTAL EXPENSES	\$ 5,171,052.41	\$ 4,763,900.29	\$ 5,573,828.71	85.47%
240 NC Court Pilot Program Grant				
TOTAL REVENUES	\$ (172,500.00)	\$ (287,500.00)	\$ (406,407.92)	70.74%
TOTAL EXPENSES	\$ 20,901.89	\$ 169,352.63	\$ 406,407.92	41.67%
245 2022 SCIF Grant				
TOTAL REVENUES	\$ (500,000.00)	\$ -	\$ (500,000.00)	0.00%
TOTAL EXPENSES	\$ -	\$ 500,000.00	\$ 500,000.00	100.00%
250 Rosewood State Grant				
TOTAL REVENUES	\$ (20,000,000.00)	\$ (3,122.38)	\$ (20,000,000.00)	0.02%
TOTAL EXPENSES	\$ -	\$ 34,500.00	\$ 20,000,000.00	0.17%

**County of Wayne
Financial Report**

Through the Month Ended April 30, 2023

	04/30/22 To-Date Actuals	04/30/23 To-Date Actuals	22-23 Revised Budget	% Used CY Budget
255 Opioid Settlement Fund				
TOTAL REVENUES	\$ -	\$ (570,313.82)	\$ -	0.00%
TOTAL EXPENSES	\$ -	\$ -	\$ -	0.00%
260 Sheriff's State Grant Fund				
TOTAL REVENUES	\$ (84,269.66)	\$ -	\$ (84,270.00)	0.00%
TOTAL EXPENSES	\$ -	\$ 84,271.93	\$ 84,270.00	100.00%
290 Street Lights Fund				
TOTAL REVENUES	\$ (16,959.09)	\$ (17,084.01)	\$ (12,900.00)	132.43%
TOTAL EXPENSES	\$ 10,206.62	\$ 10,078.99	\$ 12,900.00	78.13%
294 Street Assessments Fund				
TOTAL REVENUES	\$ (41,214.52)	\$ (35,560.76)	\$ (192,750.00)	18.45%
TOTAL EXPENSES	\$ 195,250.00	\$ 192,750.00	\$ 192,750.00	100.00%
Capital Project Funds				
425 911/EOC Capital Projects Fund				
TOTAL REVENUES	\$ (2,078.80)	\$ (6,875,051.65)	\$ (5,807,752.21)	118.38%
TOTAL EXPENSES	\$ 3,262.15	\$ 10,006,953.52	\$ 5,807,752.21	172.30%
465 County Capital Projects Fund				
TOTAL REVENUES	\$ (24.39)	\$ (459,948.11)	\$ (4,705,196.86)	9.78%
TOTAL EXPENSES	\$ 100,815.35	\$ 4,119,245.54	\$ 4,705,196.86	87.55%
466 19-20 County Debt Project Fund				
TOTAL REVENUES	\$ (1,626.00)	\$ (10,201,662.50)	\$ (5,191,203.50)	196.52%
TOTAL EXPENSES	\$ 68,802.35	\$ 9,274,319.56	\$ 5,191,203.50	178.65%
467 21-22 Debt Project Fund				
TOTAL REVENUES	\$ (3,287,164.00)	\$ (7,954,039.25)	\$ (4,890,736.50)	162.63%
TOTAL EXPENSES	\$ 941,620.58	\$ 6,464,076.09	\$ 4,891,986.50	132.14%
485 Fremont Elementary School				
TOTAL REVENUES	\$ (483,649.00)	\$ (484,013.17)	\$ (38,792,399.00)	1.25%
TOTAL EXPENSES	\$ 453,338.50	\$ 18,772,420.02	\$ 38,792,399.00	48.39%
486 Meadow Lane Elementary School				
TOTAL REVENUES	\$ (47.59)	\$ (6,698.60)	\$ (1,142,998.73)	0.59%
TOTAL EXPENSES	\$ -	\$ 650,327.16	\$ 1,142,998.73	56.90%

County of Wayne

Financial Report

Through the Month Ended April 30, 2023

	04/30/22 To-Date Actuals	04/30/23 To-Date Actuals	22-23 Revised Budget	% Used CY Budget
487 WCPS Capital Fund				
TOTAL REVENUES	\$ (308,443.53)	\$ (3,931,841.51)	\$ (6,394,901.19)	61.48%
TOTAL EXPENSES	\$ -	\$ 6,266,292.10	\$ 6,394,901.19	97.99%
490 County Capital Reserve Fund				
TOTAL REVENUES	\$ (13,073,595.62)	\$ (1,552,157.00)	\$ (3,186,197.36)	48.72%
TOTAL EXPENSES	\$ 1,646,564.67	\$ 1,332,702.84	\$ 3,186,197.36	41.83%
Permanent Fund				
501 Peggy Seegars Permanent Fund				
TOTAL REVENUES	\$ (1,000.00)	\$ -	\$ -	0.00%
TOTAL EXPENSES	\$ -	\$ -	\$ -	0.00%
Enterprise Funds				
624 Solid Waste Disposal Fund				
TOTAL REVENUES	\$ (4,935,953.48)	\$ (5,134,969.52)	\$ (6,449,228.68)	79.62%
TOTAL EXPENSES	\$ 4,103,539.20	\$ 4,348,419.26	\$ 6,449,228.68	67.43%
628 Sewer Fund				
TOTAL REVENUES	\$ (741,010.96)	\$ (710,342.35)	\$ (1,130,707.00)	62.82%
TOTAL EXPENSES	\$ 592,300.20	\$ 633,429.25	\$ 1,130,707.00	56.02%
632 Jetport Fund				
TOTAL REVENUES	\$ (922,536.65)	\$ (3,513,175.43)	\$ (4,102,865.92)	85.63%
TOTAL EXPENSES	\$ 936,268.85	\$ 3,451,342.04	\$ 4,102,865.92	84.12%
667 Maxwell Center Fund				
TOTAL REVENUES	\$ (2,417,605.40)	\$ (2,438,109.03)	\$ (2,981,954.00)	81.76%
TOTAL EXPENSES	\$ 1,872,982.34	\$ 1,980,962.17	\$ 2,981,954.00	66.43%
Internal Service Funds				
881 Workers Comp Fund				
TOTAL REVENUES	\$ (470,750.00)	\$ (518,100.00)	\$ (965,336.00)	53.67%
TOTAL EXPENSES	\$ 746,770.80	\$ 815,530.68	\$ 965,336.00	84.48%
884 Hospitalization Fund				
TOTAL REVENUES	\$ (7,263,541.37)	\$ (7,552,923.10)	\$ (9,139,380.48)	82.64%
TOTAL EXPENSES	\$ 7,012,563.05	\$ 7,365,235.50	\$ 9,139,380.48	80.59%

Wayne County Tourism Development Authority Financial Presentation July-April 2023

Allison Speight
Ex-Officio Finance Officer
June 20, 2023

Year-to-Date Highlights

- ▶ Revenues of \$187k are trending above budget.
- ▶ Collections are up 9.55% over last year at this time.
- ▶ The 23-24 Budget was approved at the May TDA meeting.
- ▶ Occupancy tax distribution refresh:
 - ▶ The City of Goldsboro's (COG) 5% breakdown:
 - ▶ 2% paid to the County for Maxwell Center construction, debt & operations (drops to 1.5% after 20 years).
 - ▶ 2% retained by the COG to offset construction, operation & maintenance of tourism-related facilities.
 - ▶ 1% to the COG's Travel & Tourism Council for tourist-related marketing of facilities & events, including the Maxwell Center (first 20 years).
 - ▶ Exception - No marketing in Town of Mount Olive as there is a separate agreement for their marketing revenue & expenses.
 - ▶ The TDA's 1% breakdown:
 - ▶ 70% of the 1% from lodging establishments in the town limits of Town of Mount Olive are retained for tourism-related use at the request of the Town.
 - ▶ ½ of the TDA's receipts (less Mount Olive's portion) is to be paid to the COG for salaries/benefits of the Tourism Department.



RISK VERSITY

April 28th, 2023

Mrs. Noelle Woods
Purchasing Manager
County of Wayne
224 E Walnut Street
Goldsboro NC 27530

Re: Evaluation of Broker Qualifications

Dear Noelle,

We have completed our evaluation of the responses to the County's Request for Qualifications for Brokers services dated April 12th 2023. This letter and the attached summary outline our findings.

As you know, The County initiated an RFQ earlier this month. It is extraordinary to perform an RFQ in the timeframe instructed. Nevertheless, The County received responses from 5 participants. The attached document outlines our scoring of participants in relationship to one another. In other words, participants were scored comparatively. So, a '1' in a category denotes that a participant scored at the bottom in that category when compared to other participants in the same category. This is not to say that a respondent who scored low in a category did not perform well¹. Instead, this should be interpreted to say that in comparison to other brokers their capabilities were ranked lower. These scores were compiled based on the information provided in their written responses and the hybrid (in person and online) interviews conducted on April 26th, 2023, at the Wayne County Court House.

This scoring was not performed in a silo. Instead, representatives from the departments that will interact with the successful bidder were participants in the review of proposals and interviews to include: the County Manager and Assistant County Manager, Finance Director, and Purchasing Manager.

Experience

Brokers are typically allotted sixty (60) to one hundred and twenty (120) days to procure coverage for an account with the size and complexity of Wayne County. Our requirements are that this be completed in nearly forty-five (45) days. As such experience was weighted heavily in the scoring of respondents. To quote one of the participants: *"The Wayne County exposures are almost identical to the other North Carolina counties we write."* This is true not only for this respondent's clients but many of the other Counties in North Carolina.

¹ As an exception to this statement, one of the respondents provided what appeared to be a marketing PowerPoint presentation as their written response to the RFQ. Their scores are a reflection of the quality of their response. The firm was not invited to participate in interviews.



RISK VERSITY

Experience in preparing submissions and 'selling' Wayne County's risks will be key to obtaining quotes for coverages in the allotted timeframe.

Industry knowledge and quality of primary service team

Once the County's insurance program is in place, the primary service team will be responsible for managing the day-to-day tasks associated with managing the County's insurable risks. As such, personnel alignment and customer service philosophy are key to determining which organization would best serve the County's ongoing needs. An established plan and process for progressing Wayne County along the spectrum of risk management maturity stood out among the presented proposals.

Summary

After reviewing these and the other items outlined in the RFQ, we find the proposal offered by Arthur J. Gallagher, Risk Management Services (AJG) to be the most responsive option for Wayne County. AJG has a substantive customer base of municipalities in the Carolinas. The primary service team works almost exclusively on similar entities in the Carolinas and provided testimonials of existing clients like Wayne County who praised the team for their efforts and results. In addition, this team was prepared with a timeline and concrete plans to transition the County successfully towards the standard insurance market should those options be the best for the County. Their services post renewal should prove most helpful for Wayne County as future renewals would be streamlined and the Core360™ program could be implemented to continue to assist the County's risk management maturation.

Traditionally brokers, like AJG, are compensated via commission of around 15% of premiums. While this is typical in the industry, through this competitive process the County will benefit from paying a fee in lieu of commissions which is less than 50% of the commissions typically paid on a similarly sized account. The costs, capabilities and additional resources outlined in the AJG proposal support our recommendation for this firm above the other respondents. As you review this information and the information in the attached document, please let me know if we can provide further assistance or clarification regarding this recommendation.

Respectfully submitted,

Christopher Holmes
Co-Founder, CEO

Wayne County RFQ
Broker Selection Rating/Comparison Sheet
Apr-23

		AJG		Crawford-Henderson		John Hackney		McGriff		Towne Insurance	
FUNCTION	WEIGHT	RATING	W'TD RATING	RATING	W'TD RATING	RATING	W'TD RATING	RATING	W'TD RATING	RATING	W'TD RATING
Experience with Similar Municipalities with Similar risks and Cirustances to Wayne county	20%	4	0.80	3	0.60	1	0.20	2	0.40	5	1.00
Quality of Service Team	20%	5	1.00	2	0.40	1	0.20	3	0.60	4	0.80
Knowledge of County Risks and Programs	15%	3	0.45	2	0.30	1	0.15	5	0.75	4	0.60
Unique Service offerings to Wayne County	10%	5	0.50	2	0.20	1	0.10	4	0.40	3	0.30
Ability to Provide options for the County's July 1 Renewal	15%	5	0.75	2	0.30	1	0.15	3	0.45	4	0.60
Meeting requirements of RFQ	10%	5	0.50	4	0.40	1	0.10	2	0.20	3	0.30
Industry Knowledge and experience of primary service team	5%	5	0.25	2	0.10	1	0.05	3	0.15	4	0.20
Costs	5%	3	0.15	3	0.15	1	0.05	5	0.25	4	0.20
TOTALS	100%		4.40		2.45		1.00		3.20		4.00

Market Review

We approached the following carriers in an effort to provide the most comprehensive and cost effective insurance program.

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Property	Hanover	Reviewing	Admitted
Package/ Property	Travelers	Recommended Quote	Admitted
Package/ Property	Liberty Mutual	Declined to quote – Declined 5/15 via email - We have reviewed both the property with you all in the past and we have also seen the casualty. Given the property location we would not be able to place coverage as we are not looking to quote in that 95 and eastward area. Given their target pricing for all lines, our casualty premium we have seen in the past would not make us a viable option for us to move forward and we will be closing our file.	Admitted
Package/ Property	Trident	Declined - the loss experience, overall and more recent years, precludes us from quoting competitively against the county pool	Admitted
Cyber Liability	Cowbell	MFA Deficiencies (need MFA on email to offer terms) and Vulnerabilities	Non-Admitted
Cyber	Tokio Marine	Provided \$1Mil and \$2Mil quotes with \$100,000 retention due to MFA Deficiencies - \$250,000 limit for breach and 25% coinsurance. Vulnerabilities need to be addressed.	Non-Admitted
Cyber	XL	Declined	Non-Admitted
Cyber	Corvus	Declined	Non-Admitted
Cyber	Coalition	Reviewing	Non-Admitted
Cyber	Crum	Reviewing	Non-Admitted
Cyber	Starr	Declined	Non-Admitted
Cyber	Westchester	Declined	Non-Admitted

Line Of Coverage	Insurance Company ** (AM Best Rate/Financial Strength)	Market Response *	Admitted ***
Cyber	Resilience	Provided option without extortion coverage and apply \$150,000 deductible. Provided vulnerabilities report	Non-Admitted
Excess Law Enforcement	TBD	Quote Pending	TBD

*If shown as an indication, the actual premium and acceptance of the coverage requested will be determined by the market after a thorough review of the completed application.

**Gallagher companies use AM Best rated insurers and the rating listed above was verified on the date the proposal document was created.

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A Best's Financial Strength Rating is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. Best's Credit Ratings™ are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings™ and Guide to Best's Credit Ratings, visit the AM Best website at <http://www.ambest.com/ratings>.

***If coverage placed with a non-admitted carrier, it is doing business in the state as a surplus lines or non-admitted carrier, and is neither subject to the same regulations as an admitted carrier nor do they participate in any state insurance guarantee fund.

Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

NCACC (2022-23)

Travelers 2023-2024

Coverage	Carrier/Program	Limit	Deductible	Eff Date	Coverage	Carrier/Program	Limit	Form/Valuation	Deductible	Notes	Premium
Property	NCACC	Blanket As scheduled*	\$5,000		Property Flood Earthquake Business Income Windstorm Misc Property Contractors Eq	Travelers	\$230,849,032 \$10,000,000/\$2,500,000 \$10,000,000 \$2,000,000 Included \$1,211,639 \$8,661,432	RC no coinsurance ACV for Misc Prop/Cont Eq	\$10,000 \$25,000/\$50,000 \$25,000 72 Hours \$100,000 \$2,500 \$2,500	Requested lower AOP and wind Ded - Travelers unable to provide lower property deductibles. Per loss analysis, having a higher deductible over the last several years would not have impacted the out of pocket costs associated with property claims.	\$238,353.00
General Liability	NCACC	\$2,000,000	None	7/1/2023	General Liability Sewer Back Up	Travelers	\$1,000,000/ \$2,000,000 \$1,000,000	Occurrence	None		\$41,218.00
Auto Liability	NCACC	\$2,000,000	None	7/1/2023	Auto Liability UM/UIM	Travelers	\$1,000,000 \$1,000,000	Occurrence	\$0		\$171,941.00
Auto Physical Damage	NCACC	ACV & RC (EMS)	\$1,000	7/1/2023	Auto Physical Damage/ Garagekeepers Legal Liability	Travelers	ACV & RC (EMS) \$1,000,000		\$1,000/\$2,500 (EMS) \$1,000/\$5,000		\$75,729.00
Crime	NCACC	\$10,000	\$1,000	7/1/2023	Crime	Travelers	\$250,000		\$1,000	Incl	
Public Officials Liability	NCACC	\$2,000,000	\$25,000	7/1/2023	Public Officials Liability/PEML	Travelers	\$1,000,000/ \$2,000,000	Claims Made - Retro Date 4/1/2019	\$25,000		\$13,072.00
Law Enforcement Liability	NCACC	\$1,000,000	\$25,000	7/1/2023	Law Enforcement Liability	Travelers	\$1,000,000/ \$2,000,000	Occurrence	\$50,000		\$166,707.00
Employment Practices Liability	NCACC	\$2,000,000	\$5,000	7/1/2023	Employment Practices Liability	Travelers	\$1,000,000/ \$2,000,000	Claims Made - Retro Date 4/1/2019	\$25,000		\$35,317.00
Environmental Impairment	NCACC	\$150,000	None	7/1/2023	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Cyber Liability	NCACC	\$1,000,000	\$5K	7/1/2023	Cyber Liability	Tokio Marine	\$1,000,000		\$100,000	Ransomware \$250,000 until MFA fully implemented. Deductible will drop to \$25,000 when MFA implemented	\$47,781.98
Excess Liability	NCACC	\$3,000,000	None	7/1/2023	Excess Liability excluding Law Enf	Travelers	\$4,000,000	Follow Form	None	Requested lower limit (\$4Mil x \$1Mil) Requested Travelers re-consider LEL in Umbrella	\$45,587.00
PREMIUM	\$780,464.00			7/1/2023	Employee Benefit Liability	Travelers	\$1,000,000/ \$3,000,000	Claims Made - Retro Date 7/1/2023	\$1,000		\$428.00
XS LIABILITY	\$92,382.00			7/1/2023	Excess Law Enf	PGUI	\$1,000,000				\$89,250.00
TOTAL	\$872,846.00										\$925,383.98
AP for DIXIE TRAIL	\$8,550.00										
	\$881,396.00										

45377

NORTH CAROLINA

WAYNE COUNTY

RESOLUTION #2023- 18 : A RESOLUTION AWARDING THE BID FOR IVEY DRIVE TO S.T. WOOTEN PENDING CONCURRENCE BY THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION

WHEREAS, on April 24, 2023 the County issued a Request for Bids for construction of a .45 mile road at Park East known as Ivey Drive; and

WHEREAS, the future road will be built to NC DOT standards with the expectation that the road will accepted into the NC DOT State Highway System; and

WHEREAS, NC DOT has committed \$400,000 towards the project with the County funding the remaining portion of the project through a mixture of grant and County funds; and

WHEREAS, on May 17, 2023 the County opened and reviewed all bids for compliance; and

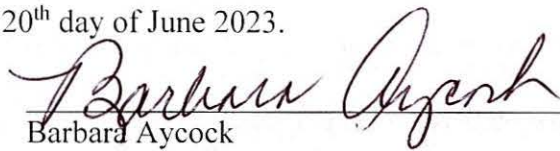
WHEREAS, after review the low bidder was S.T. Wooten Corporation with a bid of \$1,459,201.53; and

WHEREAS, NC DOT must concur in the award prior to execution of a contract and before construction can begin.

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. That the Wayne County Board of Commissioners awards the Ivey Drive construction contract to the lowest responsive, responsible bidder, S.T. Wooten Corporation, contingent NC DOT's concurrence in the bid award.
2. That the County Manager send a formal request to NC DOT requesting that the agency review the bid package, accept the low bid, and concur in award of the construction contract to S.T. Wooten Corporation.
3. That the County Manager is authorized to enter into a contract with S.T. Wooten contingent on approval by the County Attorney.

Passed and adopted this the 20th day of June 2023.


Barbara Aycock
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board





We Make a Difference

June 8, 2023

NCDOT WBS Element: 80115
County: Wayne
Description: Ivey Drive Extension – New location from McLain Street (SR 1758)
and Gateway Drive (SR 1895), north of US Highway 70

Subject: Recommendation of Award

Mr. Chip Crumpler
County Manager, County of Wayne
P. O. Box 227
Goldsboro, North Carolina 27533-0227

Dear Mr. Crumpler:

Paper bids were open on May 17, 2023 for the above referenced project. Michael Baker has reviewed the submitted bids for the above referenced project and recommend notice of award to the apparent low bidder, **S.T. Wooten Corporation**. The combined WBE/MBE goal of 8% was met with the proposed amount of 34.9%. The low bid was compared to the engineers estimate and has been determined to be acceptable due to several small quantity items and the total bid was under the 10% threshold typically established by NCDOT. All required documents have been checked for responsiveness as shown on the attachment. Please consider this as our recommendation for notice of award to S.T. Wooten in the amount of \$1,459,201.53.

Please do not share these bid tabs until successful award and execution of contract to low bidder. If you have any questions, please contact Mr. Donnie Huffines at donald.huffines@mbakerintl.com or 336-404-6967.

Respectfully,

A handwritten signature in black ink, appearing to read "Timothy B. Harper".

Timothy B. Harper, PE
Deputy NC Construction Services Manager

[illegible]

54	Seed for Repair Seeding	LB	150	\$ 4.50	\$ 1,275.00	\$ 1,275.00	\$ 4.50	\$ 600.00	\$ 600.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
55	Material for Repair Seeding	LB	150	\$ 8.50	\$ 1,275.00	\$ 1,275.00	\$ 8.50	\$ 600.00	\$ 600.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
56	Seed for Supplemental Seeding	LB	275	\$ 6.00	\$ 1,650.00	\$ 1,650.00	\$ 6.00	\$ 900.00	\$ 900.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
57	Material for Supplemental Seeding	LB	275	\$ 5.00	\$ 1,375.00	\$ 1,375.00	\$ 5.00	\$ 750.00	\$ 750.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
58	Specialized Hand Mowing	VMH	10	\$ 150.00	\$ 1,500.00	\$ 1,500.00	\$ 150.00	\$ 750.00	\$ 750.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
59	Response for Erosion Control	EA	19	\$ 200.00	\$ 3,800.00	\$ 3,800.00	\$ 200.00	\$ 1,900.00	\$ 1,900.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
60	Concrete Water Inlet Structure	EA	2	\$ 1,200.00	\$ 2,400.00	\$ 2,400.00	\$ 1,200.00	\$ 600.00	\$ 600.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
61	Fabric Inset Inlet Protection Device	EA	3	\$ 750.00	\$ 2,250.00	\$ 2,250.00	\$ 750.00	\$ 1,125.00	\$ 1,125.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
62	Temporary Traffic Control	SP	1	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 3,750.00	\$ 3,750.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
63	Paint Pavement Marking Symbols	EA	3	\$ 50.00	\$ 150.00	\$ 150.00	\$ 50.00	\$ 75.00	\$ 75.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
64	Paint Pavement Marking, 4"	EA	30	\$ 3.00	\$ 90.00	\$ 90.00	\$ 3.00	\$ 45.00	\$ 45.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
65	Paint Pavement Marking, 2"	EA	30	\$ 3.00	\$ 90.00	\$ 90.00	\$ 3.00	\$ 45.00	\$ 45.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
66	Shallow Undercut	CY	1,500	\$ 15.00	\$ 22,500.00	\$ 22,500.00	\$ 15.00	\$ 11,250.00	\$ 11,250.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
67	Cross IV Subgrade Stabilization	TON	1,500	\$ 25.00	\$ 37,500.00	\$ 37,500.00	\$ 25.00	\$ 18,750.00	\$ 18,750.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
68	Concrete for Road Stabilization	SY	30	\$ 100.00	\$ 3,000.00	\$ 3,000.00	\$ 100.00	\$ 1,500.00	\$ 1,500.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
69	Concrete Driveway	SY	270	\$ 2.50	\$ 675.00	\$ 675.00	\$ 2.50	\$ 405.00	\$ 405.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
70	Water Line	LB	180	\$ 80.00	\$ 14,400.00	\$ 14,400.00	\$ 80.00	\$ 7,200.00	\$ 7,200.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
71	Outlet from Water Pipe Fittings	LB	500	\$ 7.50	\$ 3,750.00	\$ 3,750.00	\$ 7.50	\$ 1,875.00	\$ 1,875.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
72	8" Valve	EA	1	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 900.00	\$ 900.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
73	Fire Hydrant	EA	1	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 2,250.00	\$ 2,250.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00
74	Fire Hydrant Log	LB	20	\$ 80.00	\$ 1,600.00	\$ 1,600.00	\$ 80.00	\$ 800.00	\$ 800.00	9.23%	\$ 1,459,201.53	\$ 1,459,201.53	9.23%	\$ 1,540,168.00	\$ 1,540,168.00	\$ 1,571,437.71	\$ 1,571,437.71	\$ 1,577,045.05	\$ 1,768,798.00	\$ 2,141,238.00	\$ 2,141,238.00

Journal Proof Report



Journal Number: 220 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1106110-562000	Grant Expenditures		N		\$764.80
BUA	1106110-562000	Grant Expenditures		N	\$764.80	
Journal 2023/12/220				Total	\$764.80	\$764.80

Journal Proof Report



Journal Number: 329 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104325-512300	Holiday Pay		N		\$680.00
BUA	1104325-512200	Overtime-FT		N	\$680.00	
Journal 2023/12/329				Total	\$680.00	\$680.00

Journal Proof Report



Journal Number: 327 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104311-535200	Repairs & Maint-Equipment		N	\$261.00	
BUA	1104311-569340	Juvenile Detention Shared Exp		N		\$261.00
Journal 2023/12/327				Total	\$261.00	\$261.00

Journal Proof Report



Journal Number: 328 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1265300-512900	Health Insurance Opt-Out		N	\$666.67	
BUA	1265300-512100	Salaries and Wages		N		\$666.67
BUA	1265305-512900	Health Insurance Opt-Out		N	\$400.00	
BUA	1265305-512100	Salaries and Wages		N		\$400.00
Journal 2023/12/328				Total	\$1066.67	\$1066.67

Journal Proof Report



Journal Number: 330 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104325-512600	Part Time or Extra Help		N		\$4800.00
BUA	1104325-512900	Health Insurance Opt-Out		N	\$4800.00	
			Journal 2023/12/330	Total	\$4800.00	\$4800.00

Journal Proof Report



Journal Number: 331 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1106110-512900	Health Insurance Opt-Out		N	\$400.01	
BUA	1106110-518300	Hospitalization Contribution		N		\$400.01
			Journal 2023/12/331	Total	\$400.01	\$400.01

Journal Proof Report



Journal Number: 332 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104260-535200	Repairs & Maint-Equipment		N		\$3700.00
BUA	1104260-533200	Fuel Oil		N	\$3700.00	
			Journal 2023/12/332	Total	\$3700.00	\$3700.00

Journal Proof Report



Journal Number: 333 Year: 2023 Period: 12

Description: IT

Reference 1: 618 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1100000-398100	Transfers from Other Funds-GF		N		\$29270.52
BUA	1104210-526200	Non-Capital Computer Equipment		N	\$29270.52	
BUA	4908100-599110	Contingency-Capital Outlay		N		\$29270.52
BUA	4908100-598000	Transfers to Other Funds		N	\$29270.52	
			Journal 2023/12/333	Total	\$58541.04	\$58541.04

Journal Proof Report



Journal Number: 334 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-519700	Prof Services-Background Check		N		\$4500.00
BUA	1104311-519700	Prof Services-Background Check		N	\$4500.00	
			Journal 2023/12/334	Total	\$4500.00	\$4500.00

Journal Proof Report



Journal Number: 335 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6676160-512900	Health Insurance Opt-Out		N	\$400.00	
BUA	6676160-512300	Holiday Pay		N		\$400.00
			Journal 2023/12/335	Total	\$400.00	\$400.00

Journal Proof Report



Journal Number: 336 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104380-512100	Salaries and Wages		N		\$2000.00
BUA	1104380-512900	Health Insurance Opt-Out		N	\$2000.00	
			Journal 2023/12/336	Total	\$2000.00	\$2000.00

Journal Proof Report



Journal Number: 337 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6676160-526000	Office Supplies		N		\$600.00
BUA	6676160-543100	Rental of Copier Equipment		N	\$600.00	
			Journal 2023/12/337	Total	\$600.00	\$600.00

Journal Proof Report



Journal Number: 338 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6324530-533100	Electricity		N	\$1000.00	
BUA	6324530-512100	Salaries and Wages		N		\$500.00
BUA	6324530-535200	Repairs & Maint-Equipment		N		\$500.00
			Journal 2023/12/338	Total	\$1000.00	\$1000.00

Journal Proof Report



Journal Number: 339 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315164-532900	Other Communications		N	\$82.56	
BUA	1315164-532110	Telephone-IT		N		\$82.56
Journal 2023/12/339				Total	\$82.56	\$82.56

Journal Proof Report



Journal Number: 340 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6247420-523100	Program Supplies		N		\$1750.00
BUA	6247420-521200	Uniforms		N	\$1750.00	
			Journal 2023/12/340	Total	\$1750.00	\$1750.00

Journal Proof Report



Journal Number: 415 Year: 2023 Period: 12

Description: IT

Reference 1: 613 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	4908100-599110	Contingency-Capital Outlay		N		\$11241.04
BUA	1104210-526200	Non-Capital Computer Equipment		N	\$11241.04	
BUA	4908100-598000	Transfers to Other Funds		N	\$11241.04	
BUA	1100000-398100	Transfers from Other Funds-GF		N		\$11241.04
			Journal 2023/12/415	Total	\$22482.08	\$22482.08

Journal Proof Report



Journal Number: 519 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104170-532900	Other Communications		N	\$89.24	
BUA	1104170-531100	Travel-Meals & Lodging		N		\$89.24
Journal 2023/12/519				Total	\$89.24	\$89.24

Journal Proof Report



Journal Number: 520 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104370-532900	Other Communications		N	\$1950.00	
BUA	1104370-541200	Rental of Buildings		N		\$1950.00
			Journal 2023/12/520	Total	\$1950.00	\$1950.00

Journal Proof Report



Journal Number: 521 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-526200	Non-Capital Computer Equipment		N	\$1906.00	
BUA	1104310-523200	Audio Visual Supplies		N		\$1906.00
			Journal 2023/12/521	Total	\$1906.00	\$1906.00

Journal Proof Report



Journal Number: 522 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-523100-K-9	Program Supplies		N	\$1000.00	
BUA	1104310-529200	Security Supplies		N		\$1000.00
			Journal 2023/12/522	Total	\$1000.00	\$1000.00

Journal Proof Report



Journal Number: 523 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-531100-HnrGd	Travel-Meals & Lodging		N	\$1622.03	
BUA	1104310-521200-HnrGd	Uniforms		N		\$1622.03
Journal 2023/12/523				Total	\$1622.03	\$1622.03

Journal Proof Report



Journal Number: 524 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104920-523100	Program Supplies		N		\$1049.20
BUA	1104920-526200	Non-Capital Computer Equipment		N	\$1647.33	
BUA	1104920-531100	Travel-Meals & Lodging		N		\$598.13
			Journal 2023/12/524	Total	\$1647.33	\$1647.33

Journal Proof Report



Journal Number: 502 Year: 2023 Period: 12

Description: ROD

Reference 1: 317 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104180-519000	Professional Services		N	\$27296.00	
BUA	4908100-599110	Contingency-Capital Outlay		N		\$27296.00
BUA	4908100-598000	Transfers to Other Funds		N	\$27296.00	
BUA	1100000-398400	Transfers from Other Funds-CPF		N		\$27296.00
			Journal 2023/12/502	Total	\$54592.00	\$54592.00

Journal Proof Report



Journal Number: 507 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104130-526100	Office Supplies-NonCaptl FF&E		N		\$550.00
BUA	1104130-531100	Travel-Meals & Lodging		N	\$550.00	
Journal 2023/12/507				Total	\$550.00	\$550.00

Journal Proof Report



Journal Number: 504 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104131-512600	Part Time or Extra Help		N	\$500.00	
BUA	1104131-518210	401K Retirement Contribution		N		\$500.00
			Journal 2023/12/504	Total	\$500.00	\$500.00

Journal Proof Report



Journal Number: 505 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104110-526000	Office Supplies		N		\$3300.00
BUA	1104110-539500	Training		N	\$3300.00	
			Journal 2023/12/505	Total	\$3300.00	\$3300.00

Journal Proof Report



Journal Number: 506 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1265300-512100	Salaries and Wages		N		\$200.00
BUA	1265300-512200	Overtime-FT		N	\$200.00	
Journal 2023/12/506				Total	\$200.00	\$200.00

Journal Proof Report



Journal Number: 491 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104370-533000	Utilities		N		\$1500.00
BUA	1104370-533100	Electricity		N	\$1500.00	
			Journal 2023/12/491	Total	\$1500.00	\$1500.00

Journal Proof Report



Journal Number: 493 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104370-533000	Utilities		N		\$1600.00
BUA	1104370-535300	Repairs & Maint-Vehicles		N	\$100.00	
BUA	1104370-535200	Repairs & Maint-Equipment		N	\$1500.00	
Journal 2023/12/493				Total	\$1600.00	\$1600.00

Journal Proof Report



Journal Number: 494 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6676160-518210	401K Retirement Contribution		N	\$1100.00	
BUA	6676160-512100	Salaries and Wages		N		\$1100.00
			Journal 2023/12/494	Total	\$1100.00	\$1100.00

Journal Proof Report



Journal Number: 495 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104120-518000	Social Security-FICA		N	\$2084.00	
BUA	1104120-512100	Salaries and Wages		N		\$2084.00
			Journal 2023/12/495	Total	\$2084.00	\$2084.00

Journal Proof Report



Journal Number: 496 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315153-531100	Travel-Meals & Lodging		N	\$700.00	
BUA	1315153-537000	Advertising		N		\$700.00
Journal 2023/12/496				Total	\$700.00	\$700.00

Journal Proof Report



Journal Number: 500 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104200-518330	Employee Life Insurance		N	\$3418.00	
BUA	1104200-522000	Food & Provisions		N		\$3418.00
			Journal 2023/12/500	Total	\$3418.00	\$3418.00

Journal Proof Report



Journal Number: 501 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-535200-Dive	Repairs & Maint-Equipment		N	\$160.00	
BUA	1104310-526100-Dive	Office Supplies-NonCaptl FF&E		N		\$160.00
			Journal 2023/12/501	Total	\$160.00	\$160.00

Journal Proof Report



Journal Number: 782 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104130-526000	Office Supplies		N		\$2376.85
BUA	1104180-526000	Office Supplies		N	\$2376.85	
			Journal 2023/12/782	Total	\$2376.85	\$2376.85

Journal Proof Report



Journal Number: 783 Year: 2023 Period: 12

Description: ROD

Reference 1: 666 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1100000-398400	Transfers from Other Funds-CPF		N		\$1258.00
BUA	1104180-519000	Professional Services		N	\$1258.00	
BUA	4908100-598000	Transfers to Other Funds		N	\$1258.00	
BUA	4908100-599110	Contingency-Capital Outlay		N		\$1258.00
Journal 2023/12/783				Total	\$2516.00	\$2516.00

Journal Proof Report



Journal Number: 784 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315180-512100	Salaries and Wages		N		\$2500.00
BUA	1315180-512200	Overtime		N	\$2500.00	
BUA	1315193-523100	Program Supplies		N	\$200.00	
BUA	1315193-526000	Office Supplies		N		\$200.00
BUA	1315180-531100	Travel-Meals & Lodging		N	\$161.00	
BUA	1315180-532110	Telephone-IT		N		\$161.00
Journal 2023/12/784				Total	\$2861.00	\$2861.00

Journal Proof Report



Journal Number: 786 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6324530-535100	Repairs & Maint-Buildings		N		\$1800.00
BUA	6324530-539700	Credit Card Fees		N	\$1800.00	
			Journal 2023/12/786	Total	\$1800.00	\$1800.00

Journal Proof Report



Journal Number: 787 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104325-532110	Telephone-IT		N		\$20.00
BUA	1104325-532900	Other Communications		N	\$20.00	
Journal 2023/12/787				Total	\$20.00	\$20.00

Journal Proof Report



Journal Number: 789 Year: 2023 Period: 12

Description: IT

Reference 1: 662 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1100000-398100	Transfers from Other Funds-GF		N		\$3528.54
BUA	1104210-526200	Non-Capital Computer Equipment		N	\$3528.54	
BUA	4908100-598000	Transfers to Other Funds		N	\$3528.54	
BUA	4908100-599110	Contingency-Capital Outlay		N		\$3528.54
Journal 2023/12/789				Total	\$7057.08	\$7057.08

Journal Proof Report



Journal Number: 790 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104370-533000	Utilities		N		\$1071.00
BUA	1104370-535300	Repairs & Maint-Vehicles		N	\$1071.00	
Journal 2023/12/790				Total	\$1071.00	\$1071.00

Journal Proof Report



Journal Number: 791 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1265300-512100	Salaries and Wages		N		\$200.00
BUA	1265300-512200	Overtime-FT		N	\$200.00	
Journal 2023/12/791				Total	\$200.00	\$200.00

Journal Proof Report



Journal Number: 792 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104140-531100	Travel-Meals & Lodging		N		\$1000.00
BUA	1104140-537000	Advertising		N		\$1500.00
BUA	1104140-545500	VD451Veh Tax \$1.69 Trans Chg		N	\$2500.00	
			Journal 2023/12/792	Total	\$2500.00	\$2500.00

Journal Proof Report



Journal Number: 794 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104140-537000	Advertising		N		\$3630.03
BUA	1104140-541200	Rental of Buildings		N	\$2588.84	
BUA	1104140-545510	Vehicle Tax Dr/Cr Card Chg Fee		N	\$1041.19	
			Journal 2023/12/794	Total	\$3630.03	\$3630.03

Journal Proof Report



Journal Number: 795 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104180-512100	Salaries and Wages		N	\$533.33	
BUA	1104180-518300	Hospitalization Contribution		N		\$533.33
Journal 2023/12/795				Total	\$533.33	\$533.33

Journal Proof Report



Journal Number: 796 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104140-537000	Advertising		N		\$3630.03
BUA	1104140-545500	VD451Veh Tax \$1.69 Trans Chg		N	\$2588.84	
BUA	1104140-545510	Vehicle Tax Dr/Cr Card Chg Fee		N	\$1041.19	
			Journal 2023/12/796	Total	\$3630.03	\$3630.03

Journal Proof Report



Journal Number: 797 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104140-537000	Advertising		N		\$1500.00
BUA	1104140-539500	Training		N		\$1000.00
BUA	1104140-545500	VD451Veh Tax \$1.69 Trans Chg		N	\$2500.00	
Journal 2023/12/797				Total	\$2500.00	\$2500.00

Journal Proof Report



Journal Number: 798 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104960-523100	Program Supplies		N		\$191.00
BUA	1104960-525100	Vehicle Supplies-Fuel/Diesel		N	\$191.00	
			Journal 2023/12/798	Total	\$191.00	\$191.00

Journal Proof Report



Journal Number: 799 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315153-526000	Office Supplies		N	\$125.00	
BUA	1315153-529100	Data Processing Supplies		N		\$125.00
BUA	1315153-534100	Printing		N	\$1500.00	
BUA	1315153-549750	Incentive Payments		N		\$1500.00
Journal 2023/12/799				Total	\$1625.00	\$1625.00

Journal Proof Report



Journal Number: 800 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104312-519700	Prof Services-Background Check		N	\$2.00	
BUA	1104312-532500	Postage		N		\$2.00
Journal 2023/12/800				Total	\$2.00	\$2.00

Journal Proof Report



Journal Number: 801 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104141-526100	Office Supplies-NonCaptl FF&E		N	\$4586.00	
BUA	1104141-551000	Capital Outlay-Equipment		N		\$4586.00
			Journal 2023/12/801	Total	\$4586.00	\$4586.00

Journal Proof Report



Journal Number: 802 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104330-524200	Safety Supplies		N	\$40.00	
BUA	1104330-526100	Office Supplies-NonCaptl FF&E		N		\$40.00
Journal 2023/12/802				Total	\$40.00	\$40.00

Journal Proof Report



Journal Number: 803 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104380-523800	Drugs & Related Supplies		N		\$500.00
BUA	1104380-526000	Office Supplies		N	\$500.00	
			Journal 2023/12/803	Total	\$500.00	\$500.00

Journal Proof Report



Journal Number: 804 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-512210	Overtime-Unsched Straight Time		N	\$294.86	
BUA	1104310-512200	Overtime-FT		N		\$294.86
Journal 2023/12/804				Total	\$294.86	\$294.86

Journal Proof Report



Journal Number: 805 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6287140-512100	Salaries and Wages		N	\$23.41	
BUA	6287140-512900	Health Insurance Opt-Out		N		\$23.41
Journal 2023/12/805				Total	\$23.41	\$23.41

Journal Proof Report



Journal Number: 806 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104380-519300	Professional Services-Medical		N	\$4000.00	
BUA	1104380-519500	Prof Services-Lab Services		N		\$2000.00
BUA	1104380-522000	Food & Provisions		N		\$2000.00
Journal 2023/12/806				Total	\$4000.00	\$4000.00

Journal Proof Report



Journal Number: 807 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104200-518330	Employee Life Insurance		N	\$1131.00	
BUA	1104200-545200	Vehicle Insurance		N		\$1131.00
Journal 2023/12/807				Total	\$1131.00	\$1131.00

Journal Proof Report



Journal Number: 808 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104200-518000	Social Security-FICA		N	\$4.12	
BUA	1104200-518100	Social Security-Medicare		N	\$2.10	
BUA	1104200-512100	Salaries and Wages		N		\$119.29
BUA	1104312-519700	Prof Services-Background Check		N	\$2.00	
BUA	1104390-518000	Social Security-FICA		N	\$111.07	
BUA	1165600-518100	Social Security-Medicare		N	\$10.88	
BUA	1165600-518210	401K Retirement Contribution		N		\$10.88
Journal 2023/12/808				Total	\$130.17	\$130.17

Journal Proof Report



Journal Number: 809 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315161-526000	Office Supplies		N	\$94.00	
BUA	1315161-532500	Postage		N	\$126.00	
BUA	1315161-519000	Professional Services		N		\$220.00
BUA	1315167-532500	Postage		N	\$200.00	
BUA	1315167-519500	Prof Services-Lab Services		N		\$200.00
Journal 2023/12/809				Total	\$420.00	\$420.00

Journal Proof Report



Journal Number: 810 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315110-512900	Health Insurance Opt-Out		N	\$2800.00	
BUA	1315110-518300	Hospitalization Contribution		N		\$2800.00
BUA	1315162-512900	Health Insurance Opt-Out		N	\$1466.67	
BUA	1315162-518300	Hospitalization Contribution		N		\$1466.67
			Journal 2023/12/810	Total	\$4266.67	\$4266.67

Journal Proof Report



Journal Number: 811 Year: 2023 Period: 12 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104380-537000	Advertising		N		\$100.00
BUA	1104380-532500	Postage		N	\$100.00	
Journal 2023/12/811				Total	\$100.00	\$100.00

Journal Proof Report



Journal Number: 826 Year: 2023 Period: 12

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315161-512900	Health Insurance Opt-Out		N	\$1600.00	
BUA	1315161-518300	Hospitalization Contribution		N		\$1600.00
BUA	1315193-512900	Health Insurance Opt-Out		N	\$800.00	
BUA	1315193-518300	Hospitalization Contribution		N		\$800.00
			Journal 2023/12/826	Total	\$2400.00	\$2400.00