



Wayne County, North Carolina

Board of Commissioners

December 19, 2023
224 E. Walnut Street
Courthouse 4th Floor
Goldsboro, NC 27530

MINUTES

8:00 A.M. AGENDA BRIEFING

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at with County Manager Chip Crumpler reviewing the agenda, making the following adjustments:

- * Remove #5 Introduction of Health Director Suzanne LeDoyen from Special Presentations.

- *Add Motion to Approve Amendment to Contract to Audit Accounts under the new #14 of the Consent Agenda.

Finance Director Angie Boswell reviewed the budget amendments.

Assistant County Manager Ginger Moore reviewed the Amendment to the Position Classification and Pay Plan.

Staff Attorney Andrew Neal reviewed the Sale of Surplus Property.

Members Present: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Commissioner Barbara Aycock; Commissioner Joe C. Daughtery; Commissioner Freeman Hardison, Jr.; and Commissioner Antonio Williams.

Members Absent: Commissioner Bevan Foster.

CALL TO ORDER - Chairman Chris Gurley

The Wayne County Board of Commissioners met on Tuesday, December 19, 2023, at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Commissioner Barbara Aycock; Commissioner Joe C. Daughtery; Commissioner Bevan Foster; Commissioner Freeman Hardison, Jr.; and Commissioner Antonio Williams.

Members absent: None

INVOCATION - Chairman Chris Gurley

Chairman Chris Gurley gave the invocation.

PLEDGE OF ALLEGIANCE - Commissioner Freeman Hardison, Jr.

Commissioner Freeman Hardison, Jr., led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES

1. Motion to Approve the December 5, 2023, minutes.
Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the December 5, 2023, minutes.

DISCUSSION/ADJUSTMENT OF AGENDA

2. Motion to Approve the Agenda for December 19, 2023.
Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Agenda for December 19, 2023.

SPECIAL PRESENTATIONS

3. Presentation of Retirement Plaque for Chris Cowan
Information Technology (IT) Director Giorgio Kristev presented a plaque to retiring IT employee Chris Cowan and highlighted his accomplishments as an employee and contributions to Wayne County.

Mr. Cowan shared the teamwork and growth of the IT department since he began with the County and asked the board to support the department in all the upcoming projects.
4. Presentation from Chairman Chris Gurley.
Chairman Chris Gurley presented a plaque to Commissioner Barbara Aycock as a thanks for her leadership as chairwoman in 2023. Mrs. Aycock thanked the board for their support.

APPOINTMENT COMMITTEE

5. Motion to Appoint Emily Odom to the Wayne County/Goldsboro Tourism Development Alliance Board, as requested by the TDA Board.
Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the appointment of Emily Odom to the Wayne County/Goldsboro Tourism Development Alliance Board, as requested by the TDA Board.
6. Motion to Reappoint Harold Brashear, Anthony Hamm, and Chris Wise to the Wayne Health Corporation Board of Directors, as requested by the Wayne Health Corporation Board.
Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the reappointment of Harold Brashear, Anthony Hamm, and Chris Wise to the Wayne Health Corporation Board of Directors, as requested by the Wayne Health Corporation Board.

CONSENT AGENDA

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Consent Agenda, detailed below.

7. Late Elderly/Disabled Exemption Application
8. Late Property Tax Exemption Application
9. Budget Amendments
#210-Fleet Management/#211-Sheriff's Office/#212-Sheriff's Office/#213-Sheriff's Office/#214-Health Department/#215-Health Department/#216-Department of Social Services/#218-Library/#222-Library/#223-Jetport/#235-Solid Waste/#236-Sheriff's Office/#237-Health Department.
10. Motion to Adopt Resolution #2023-28: A Resolution Adopting the Forty-Ninth Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina
Attached hereto as Attachment A.
11. Motion to Approve Work Authorization #8 for the Perimeter Fence at the Wayne Executive Jetport funded by the State of North Carolina and Department of Transportation via a grant.
Attached hereto as Attachment B.
12. Motion to Adopt Resolution for Building Reuse Grant for Project Bull, and appropriate budget amendment.
Attached hereto as Attachment C.
13. Sale of surplus property located at 1105 & 1107 N. George Street, Goldsboro.
Attached hereto as Attachment D.
14. Motion to Approve Amendment to Contract to Audit Accounts.
Attached hereto as Attachment E.

COUNTY MANAGER'S REPORT

County Manager Chip Crumpler praised IT employee Chris Cowan, thanked him for his service and dedication, and said he would be missed by the County staff. Mr. Crumpler wished everyone a Merry Christmas.

BOARD OF COMMISSIONERS COMMITTEE REPORTS

Commissioner Antonio Williams spoke about his reelection campaign and his accomplishments as a commissioner.

Commissioner Joe C. Daughtery wished everyone a Merry Christmas and a Happy New Year.

Vice-Chairman George Wayne Aycock, Jr., wished everyone a Merry Christmas and a Happy New Year. He asked everyone to remember those less fortunate, and the men and women in uniform. He also talked about the specialness of the O'Berry Center Christmas parade.

Commissioner Barbara Aycock wished everyone a Merry Christmas and thanked the staff for a wonderful year. She also thanked the board and citizens of Wayne

County.

Commissioner Freeman Hardison, Jr., wished everyone a Merry Christmas and asked everyone to keep those who are suffering from illness in our thoughts and prayers.

Commissioner Bevan Foster thanked the Wayne County Library staff for their community service and shared what they deal with on a daily basis. He also thanked Facilities Director Kendall Lee and IT Director Giorgio Kristev for their work with the parade float this year. Mr. Foster asked everyone to remember those battling mental health issues, especially at the holidays.

Chairman Chris Gurley wished his fellow commissioners and the county staff a Merry Christmas and Happy New Year. He thanked those who helped with the commissioners' parade sleigh, and thanked the Wayne County Sheriff's Office color guard for presenting the colors at the Carolina Hurricanes game. He also asked to remember families who will be missing loved ones this Christmas.

CLOSED SESSION

At 8:17 a.m., upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously declared itself in closed session to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

At 8:52 a.m., upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously declared itself in regular session.

ADJOURNMENT

At 9:24 a.m., Chairman Chris Gurley adjourned the Meeting of the Wayne County Board of Commissioners.



Carol Bowden, Clerk to the Board

CHRISTMAS VIDEOS WITH PUBLIC AFFAIRS

RESOLUTION #2023-28: A RESOLUTION ADOPTING THE FORTY-NINTH AMENDMENT TO THE POSITION CLASSIFICATION AND PAY PLAN FOR WAYNE COUNTY, NORTH CAROLINA

WHEREAS, the Board of Commissioners has previously adopted on July 1, 2015 a Position Classification and Pay Plan by formal resolution; and

WHEREAS, that resolution requires that any amendment to the Plan must be done by written resolution duly adopted by the Board of Commissioners; and

WHEREAS, the County Manager and Human Resources Director have recommended an amendment to said Plan, and the Board of Commissioners wishes to approve it;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners as follows:

	Previous Classification Grade/Title	New Classification Grade/Title	Effective Date
EMS			
Crew Chief	67	68	07.01.2023
Solid Waste			
Solid Waste Field Supervisor	69	Remove	12.19.2023

Section 1: That the following changes to the Position Classification and Pay Plan are hereby adopted as an amendment to the Plan, and the County Manager and Human Resources Director are authorized to insert these changes in the Plan documents.

Section 2: This Resolution shall become effective immediately upon its adoption.

Passed and adopted this 19th day of December 19, 2023.



Attest:


Carol Bowden, Clerk to the Board


Chairman Chris Gurley
Wayne County Board of Commissioners

**COUNTY OF WAYNE, NORTH CAROLINA
POSITION CLASSIFICATION AND PAY PLAN**

Amended: December 19, 2023

by Resolution # 2023-28

EFFECTIVE December 19, 2023

<u>GRADE</u>	<u>MINIMUM</u>	<u>MIDPOINT</u>	<u>MAXIMUM</u>
57	\$25,183	\$33,997	\$45,896
	OFFICE ASST III/INTERPRETER PROCESSING ASST III/INTERPRETER		
59	\$27,764	\$37,482	\$50,600
	ACCOUNTING CLERK IV DENTAL ASSISTANT INCOME MAINTENANCE TECHNICIAN MEDICAL RECORDS ASSISTANT IV OFFICE ASSISTANT IV PATIENT RELATIONS REPRESENT IV PROCESSING ASSISTANT IV PROCESSING UNIT SUPERVISOR IV PUBLIC INFORMATION ASSISTANT IV SECRETARY IV		
60	\$29,152	\$39,356	\$53,130
	ADMINISTRATIVE SECRETARY II		
61	\$30,610	\$41,324	\$55,787
	ACCOUNTING TECH II ADMINISTRATIVE ASSISTANT AIRPORT OPERATIONS MANAGER ANIMAL CONTROL OFFICER ANIMAL SHELTER ATTENDANT ANIMAL SHELTER ATTENDANT/RESCUE COORDINATOR CONVENTION CENTER CUSTODIAN DENTAL ASSISTANT SUPERVISOR DEPUTY REGISTER OF DEEDS I HOUSEKEEPING ASSISTANT INCOME MAINT CASEWORKER I LINE TECHNICIAN LIBRARY ASSISTANT MAIL DEPOSIT SERVICES COORDINATOR PERSONNEL ASSISTANT V PRODUCTION TECHNICIAN		

	PROCESSING ASSISTANT V PROCESSING UNIT SUPERVISOR V SITE MAINTENANCE/ATTENDANT TAX ASSISTANT I WEIGHMASTER			
62		\$32,141	\$43,390	\$58,576
	4-H SITE DIRECTOR ASSISTANT REGISTER OF DEEDS I ANIMAL CONTROL SUPERVISOR FARMERS MARKET MANAGER GROUNDSKEEPER GROUNDSKEEPER/EQUIPMENT OPERATOR LICENSED PRACTICAL NURSE II MAPPER PLANNER SOCIAL WORK TRAINEE TAX ASSISTANT II			
63		\$33,748	\$45,559	\$61,505
	4-H PROGRAM ASSISTANT ACCOUNTING TECH III ADMINISTRATIVE ASSISTANT I CALL TAKER CH PERMIT ANALYST CHILD SUPPORT AGENT I DSS FOREIGN LANGUAGE INTERPRETER II GROUNDKEEPER LEAD GROUNDSKEEPER/ORC INCOME MAINTENANCE INVESTIGATOR I INCOME MAINTENANCE CASEWORKER II LITERACY PROGRAM COORDINATOR MAINTENANCE TECHNICIAN MAXWELL STAFF ASSISTANT/RECEPTION SOCIAL WORKER I TAX ASSISTANT/SUPERVISOR VENUE SERVICES TEAM MEMBER			
64		\$35,435	\$47,837	\$64,580
	DETENTION OFFICER I DETENTION OFFICER II DETENTION OFFICER II/COURT SPEC DETENTION OFFICER II/INMATE CONTROL DETENTION OFFICER II/INMATE SERVICES			

	DETENTION OFFICER II/INTERPRETER DETENTION OFFICER-ENTRY LEVEL GIS SPECIALIST MASTER DETENTION MEDICAL LABORATORY TECH II NON-CERTIFIED SPECIAL DEPUTY SOIL CONSERVATION ADMIN & PROGRAM ASST TELECOMMUNICATOR TELECOMMUNICATOR I		
65		\$37,207	\$50,229
E/E	ANIMAL SHELTER SUPERVISOR BASIC EMT BUS/PERSONAL PROPERTY ADMIN CHILD SUPPORT AGENT II CRIMINAL ANALYST DEPUTY TAX COLLECTOR DEPUTY REGISTER OF DEEDS II ELECTIONS ADMINISTRATOR FLEET MAINTENANCE MECHANIC INCOME MAINTENANCE CASEWORKER III INC MAINTENANCE INVESTIGATOR II LIBRARY BR. MGR-PIKEVILLE/FREMONT MAPPER/PROPERTY TRANSFER OFFICER PRE-TRIAL RELEASE COORDINATOR PROCESSING UNIT SUPERVISOR V PUBLIC HEALTH EDUCATION SPECIALIST RECYCLING COORDINATOR TELECOMMUNICATOR II TELECOMMUNICATOR - ASST SUPER TELECOMMUNICATOR - LEAD TRANSPORTATION COORDINATOR		\$67,809
66		\$39,067	\$52,741
	AEMT ASST CIRCULATION DEPT HEAD FOREIGN LANGUAGE INTERPRETER LEAD CHILD SUPPORT AGENT II PLUMBER NUTRITIONIST II REFERENCE ASSISTANT SR CITIZENS PROGRAM MANAGER TELECOMMUNICATOR- SHIFT SUPERVISOR TELECOMMUNICATOR-SUPERVISOR		\$71,200

67	\$41,020	\$55,378	\$74,760
E/P/L	APPRAISER		
	ASST COUNTY VETERANS OFFICER		
	CHILD SUPPORT SUPERVISOR I		
	CREW CHIEF		
	CODE ENFORCEMENT OFFICER		
	COMMERCIAL PAINTER		
	DEPUTY SHERIFF-ENTRY		
	DEPUTY SHERIFF I		
	DEPUTY SHERIFF II		
	DEPUTY SHERIFF/MASTER DEPUTY		
	DEPUTY SHERIFF/SRO		
	DETENTION OFFICER-CPL		
	ENFORCEMENT OFFICER-PLANNING		
	ENVIRONMENTAL HLTH SPECIALIST		
	ENVIRONMENTAL TECH-SOLID WASTE		
	EQUIPMENT OPERATOR/TRUCKS		
	INC MAINTENANCE SUPERVISOR II		
	INFORMATION & OPTIONS COUNSELOR		
	MAINTENANCE SUPERVISOR		
	MAPPING SUPERVISOR		
	PARALEGAL I		
	SOCIAL WORKER II		
	SOIL CONSERVATION TECHNICIAN I		
68	\$43,071	\$58,146	\$78,498
E/A	AUDIO VISUAL & MEDIA SPECIALIST		
	BUILDING CODE INSPECTOR I		
	CHILD SUPPORT SUPERVISOR II		
	CREW CHIEF		
	DETENTION - SERGEANT		
	DEPUTY OPERATIONS MANAGER		
	ELECTRICIAN		
	FIELD TRAINING OFFICER		
	HEAVY EQUIPMENT OPERATOR		
	HOUSEKEEPING SUPERVISOR		
	HR ADMINISTRATOR		
	HUMAN SERVICES COORDINATOR III		
	IT SUPPORT TECHNICIAN		
	MEDICAL RECORDS MANAGER II		
	OFFICE MANAGER		
	OFFICE MANAGER/DEPUTY CLERK		
	PARALEGAL		

E/E	PARAMEDIC
	PERSONNEL TECHNICIAN III
	SOIL CONSERVATION TECHNICIAN II
69	\$45,225 \$61,054 \$82,423
E/A	ANIMAL SERVICES DIRECTOR
	ASST REGISTER OF DEEDS II
E/A	ASSISTANT SUPERVISOR
	BUILDING CODE INSPECTOR II
E/A	DEPUTY SHERIFF-CPL
	DEPUTY SHERIFF-DETECTIVE
E/A	DETENTION OFFICER-1ST SGT
	DSS - I.T. SUPPORT LIAISON
E/A	EH SPEC / FOOD & LODGING COORD
	FLEET MAINTENANCE SUPERVISOR
E/A	HEAVY EQUIPMENT MECHANIC
	HVAC TECHNICIAN
E/A	INCOME MAINTENANCE SUPERVISOR III
	IN-HOME AIDE PROGRAM SUPERVISOR
E/A	IT SENIOR SUPPORT TECHNICIAN
	LIBRARY CHILDRENS DEPT-SUPERVI
E/A	LIBRARY REFERENCE LIBRARIAN
	LITERACY PROGRAM MANAGER
E/A	MAXWELL CENTER VENUE SERVICES MANAGER
	RESEARCH/MARKETING SPECIALIST
E/A	SOCIAL WORKER III
	SOLID WASTE FIELD SUPERVISOR
E/A	STATE COST SHARE TECHNICIAN
	ULTRASOUND TECH I
70	\$47,486 \$64,107 \$86,544
E/A	BUILDING CODE INSPECTOR III
	CHIEF PROP TRANSFER OFFICER
E/A	DENTAL HYGIENIST
	FIELD SUPERVISOR
E/A	LIBRARY BRANCH MGR-STEELE FULL SERVICE
	LOCAL HISTORY LIBRARIAN
E/A	DEPUTY SHERIFF-SGT/DETECTIVE
	DEPUTY SHERIFF-SGT/SRO
E/A	ENVIRONMENTAL HEALTH SUPVR
	GROUPS SUPERVISOR -ORC
E/A	HR GENERALIST
	IT SUPPORT SPECIALIST
E/A	NUTRITIONIST III/REG DIETITIAN

E/A	PUBLIC HEALTH NURSE I
	SERGEANT
	SOCIAL WORK SUPERVISOR II
	TRAINING/QA MANAGER
71	\$49,861 \$67,312 \$90,871
E/A	APPRAISER SUPERVISOR
	BUSINESS MANAGER
E/E	DAY REPORTING CENTER DIRECTOR
	DEPUTY SHERIFF-1ST SGT/DRUGS
E/A	DEPUTY SHERIFF-1ST SGT/SOI
	DEPUTY SHERIFF-1ST SGT/TACTICAL
E/A	DETENTION OFFICER - LIEUTENANT
	ELECTIONS TECHNICIAN
E/A	IT SENIOR SUPPORT SPECIALIST
	IT SENIOR SUPPORT SPECIALIST
E/A	LIBRARY REFERENCE DEPT HEAD
	LIBRARY CHILDREN'S DEPT. HEAD
E/A	LITERACY CONNECTIONS DIRECTOR
	LIBRARY EXPERIENCES MANAGER
E/A	LIBRARY TECHNICAL SERVICES SUPV.
	MAXWELL CENTER EVENT MANAGER
E/E	OPERATIONS MANAGER -911
	PUBLIC HEALTH EDUCATION SUPVSR
E/E	PUBLIC INFORMATION ASSISTANT- PA
	SOCIAL WORKER IAT
E/E	SOIL CONSERVATION COORDINATOR
	SUPERVISOR-EMS
72	\$52,354 \$70,677 \$95,415
E/E	ACCT SPEC II/FIN REPORT/GRANT
	ASST TO CO MGR/CLK TO BOARD
E/A	ASST. PAYROLL ADMINISTRATOR
	BUILDING CODE SUPERVISOR
E/A	FIN REPORTING/ACCT SPEC II
	GRANT COORDINATOR/ADMINISTRATOR
E/A	IT ASSOCIATE SYSTEMS ADMIN
	JAIL NAVIGATOR
E/A	NUTRITION PROG DIRECTOR I
	PUBLIC AFFAIRS SPECIALIST
E/A	PUBLIC HEALTH NURSE II
	TAX PROGRAMMER
73	\$54,971 \$74,211 \$100,185

E/E	911 CENTER DIRECTOR
E/A	ACCOUNTING & BUDGET MANAGER
E/A	AIRPORT MANAGER
	ASSISTANT ASSESSOR/REVALUATION COORD.
E/A	BUSINESS OFFICER I -DSS
E/A	BUSINESS OFFICER I - PUBLIC HEALTH
	COLLECTIONS DIVISION MANAGER
	DEPUTY SHERIFF-LT DET/FORENSIC
	DEPUTY SHERIFF-LT/CIVIL
	DEPUTY SHERIFF-LT/DETECTIVE
	DEPUTY SHERIFF-LT/DRUGS
	DEPUTY SHERIFF-LT/PATROL
	DEPUTY SHERIFF-LT/PILOT
	DEPUTY SHERIFF-LT/SS
	DEPUTY SHERIFF-LT/WARRANTS
E/E	ENVIRONMENTAL HEALTH SUPVSR II
E/A	IT SYSTEMS ADMINISTRATOR
	MAXWELL CENTER SALES & MARKETING DIR.
E/E	MEDICAL LABORATORY SUPERVISOR
	PAYROLL ADMINISTRATOR
	PUBLIC HEALTH NURSE III
E/E	PUBLIC INFORMATION OFFICER
	PROCUREMENT SPECIALIST
E/P/L	RN SUPERVISOR
E/A	SOCIAL WORKER SUPERVISOR III
74	\$57,720 \$77,922 \$105,195
E/A	ACCOUNTING/PAYROLL SUPERVISOR
E/A	ASSISTANT DIR OF HUMAN RESOURCES
E/E	ASSISTANT DIRECTOR SOLID WASTE
E/E	INCOME MAINTENANCE ADMIN II
E/P/C	IT SENIOR SYSTEMS ADMINISTRATOR
E/E	PUBLIC HEALTH NURSE SUPVSR I
E/E	SERVICES ON AGING ASSISTANT DIRECTOR
E/E	SOCIAL WORK PROGRAM MANAGER
	TRAINING OFFICER
75	\$60,606 \$81,818 \$110,454
E/A	DEPUTY DIRECTOR-BD OF ELECTION
	DEPUTY SWAT/MEDIC/PILOT
E/A	EMERGENCY MANAGEMENT COORDINATOR
E/A	EXISTING BUS. & INDUSTRY SPEC.
E/E	FIRE MARSHALL
E/E	INSPECTIONS DIRECTOR

E/A	OPERATIONS OFFICER
E/E	PLANNING DIRECTOR
E/A	SAFETY AND RISK MANAGER
E/E	VETERANS SERVICES OFFICER
76	\$63,636 \$85,909 \$115,977
E/E	DEPUTY SHERIFF/CAPT
E/E	DETENTION OFFICER-CAPT
	GIS ADMINISTRATOR
E/E	LIBRARY ASSISTANT DIRECTOR
E/A	PH NURSE SUPERVISOR II
E/E	SERVICES ON AGING DIRECTOR
77	\$66,818 \$90,204 \$121,776
E/P/C	IT SYSTEMS ENGINEER
E/E	REGISTER OF DEEDS
78	\$70,159 \$94,715 \$127,865
E/E	EXECUTIVE DIR BD OF ELECTIONS
E/P/C	IT SENIOR SYSTEMS ENGINEER
E/P/C	IT TECH SERVICES SUPV
E/E	SOLID WASTE DIRECTOR
79	\$73,667 \$99,450 \$134,258
E/A	ASSISTANT FINANCE DIRECTOR
E/P	PHN DIRECTOR II
E/E	PUBLIC AFFAIRS DIRECTOR
E/E	FACILITIES SUPERINTENDENT
E/E	HEALTH DEPARTMENT DEPUTY DIRECTOR
E/E	HUMAN SERVICES DEPUTY DIRECTOR
80	\$77,350 \$104,423 \$140,971
E/E	DEPUTY SHERIFF - MAJOR
E/P/C	IT OPERATIONS MGR/APP ANALYST
E/E	JAIL ADMINISTRATOR - MAJOR
E/E	LIBRARY DIRECTOR
81	\$81,218 \$109,644 \$148,019
E/E	ADVANCED PRACTICE PROVIDER II
E/E	EMS DIRECTOR
E/E	HUMAN RESOURCE DIRECTOR
E/E	OFFICE OF EMERGENCY SERVICES DIRECTOR
82	\$85,279 \$115,126 \$155,420

E/E	TAX ADMINISTRATOR
84	\$89,543 \$120,882 \$163,191
E/E	DENTIST I
85	\$98,497 \$132,971 \$179,510
E/E	FINANCE DIRECTOR
E/E	MAXWELL CENTER DIRECTOR
E/E	IT DIRECTOR
E/E	PUBLIC HEALTH DIRECTOR
E/E	SOCIAL SERVICES DIRECTOR
E/E	SHERIFF
NG*	Not on Grade
E/E	ASSISTANT COUNTY MANAGER
E/P	COUNTY ATTORNEY
E/E	COUNTY MANAGER
E/E	GWTA DIRECTOR
E/P	STAFF ATTORNEY
Titles with these designations <u>may</u> be qualified as FLSA exempt : E/E designates Exempt Status/Executive E/A designates Exempt Status/Administrative E/P designates Exempt Status/Professional E/P/C designates Exempt Status/Professional/Computers E/P/L designates Exempt Status/Professional/Learned	

**Work Authorization #8
Wayne Executive Jetport (GWW)
Wayne County, North Carolina
GWW: Perimeter Fence Bidding & Construction (Phase 2)
November 2, 2023**

WBS: 36244.31.7.1
Partner Connect Request Number: 2149

CONTRACT FOR PROFESSIONAL SERVICES

Dated April 21, 2021
(Expiration Date: April 21, 2025)

PROJECT DESCRIPTION

Wayne County (OWNER) wishes to proceed with bidding and construction phase services for the Perimeter Fence at the Wayne Executive Jetport (GWW). The Perimeter Fence was designed and packaged as three (3) separate projects for Phases 1-3, as shown on Exhibit 1, under Work Authorization #10 of the previous master agreement. Phase 1 is a combination of ornamental fencing in the terminal/hangar area and wildlife fencing, and Phases 2 & 3 are entirely wildlife fencing. The OWNER was recently awarded state grant funding for the construction of Phase 2. All three phases will be bid as separate bid schedules. This work authorization will only cover construction services for Phase 2. If additional phase(s) are awarded using a different funding source, a separate work authorization will be needed to cover those construction services.

The below scope of services outlines project management and grant administration, funding administration, bidding, construction administration, and project closeout services to be provided by WK Dickson (ENGINEER) to assist the OWNER with this project. This scope of work and fee estimate includes the work that is known to be required for this project as defined below:

SCOPE OF SERVICES

Basic Services

The ENGINEER will provide the Basic Services listed below and in accordance with Section I of the General Provisions of the Contract for Professional Services, April 21, 2021.

1. **Project Management and Grant Administration:** Project Management and Grant Administration shall generally consist of the following:
 - a. Project Formulation and Scope Development.
 - b. Work authorization development and facilitation of NCDOT, Division of Aviation (DOA)



- review and Independent Fee Analysis (IFA).
- c. Assistance to the OWNER with the administration of grant compliance issues, grant application, applications for funding reimbursements, and grant closeout. Grant submittals will be in accordance with the following DOA checklists:
 - AV-101: Sponsor Request for Aid (RFA) Checklist (dated July 2020)
 - AV-102: Sponsor Budget Revision & Grant Modification Request Checklist (dated January 2021)
 - AV-103: Sponsor Reimbursement Request (Claim) Checklist (dated July 2020)
 - d. Develop and update project schedule, budget, and cash flow.
 - e. General project management including invoicing, scheduling, and coordination.
 - f. General Owner and DOA coordination.
2. **Bidding:** Bidding services and the bid opening will be completed in accordance with state bidding laws. The ENGINEER will provide the following Bidding services:
- a. Update plans and specifications in preparation for bidding.
 - b. Prepare and submit FAA Form 7460-1 for review and approval.
 - c. Assist the Owner with advertising the project and distributing the bid documents. The actual cost of the newspaper advertisement shall be paid for by the OWNER.
 - d. Conduct a pre-bid conference in accordance with FAA Advisory Circular AC 150/5370-12B.
 - e. Answer contractor questions and issue addenda, if necessary.
 - f. Assist the OWNER in obtaining bids by holding a public bid opening in accordance with state bidding laws.
 - g. Prepare bid tabulation and analysis of bid results. DBE commitments or Good Faith Effort will be provided after bidding and prior to determination of the lowest bidder.
 - h. Provide Recommendation of Award of construction contract for OWNER.
 - i. Assistance in preparation of formal contract documents for the award of construction contract.
 - j. Preparation of Released for Construction plans.



If upon completion of bid advertisement and the pre-bid meeting additional solicitation and pre-bid meetings are required in order to solicit the minimum number of bidders, this may be provided as an additional service.

3. **Construction Administration:** The ENGINEER will provide Construction Administration services for Phase 2 of the Perimeter Fence construction. Construction Administration services shall include the following:
- a. Conduct pre-construction conference with OWNER, Contractor, and DOA prior to the Notice-to-Proceed (NTP); develop and distribute meeting minutes. DOA staff will be invited a minimum of five (5) days prior to the meeting.
 - b. Consult with and advise the OWNER and act as provided in the approved construction specifications and contract documents.
 - c. Verify all sub-contractors are pre-qualified prior to beginning construction. Sub-contractors must remain pre-qualified throughout the project.
 - d. Conduct bi-monthly progress meetings with the OWNER and the Contractor. Progress meetings will also include a site visit to observe as an experienced and qualified design professional the progress and quality of the executed work of Contractor(s) and to determine in general if such work is proceeding in accordance with the contract documents. Develop and distribute meeting minutes and site report to OWNER, Contractor, and DOA.
 - e. Make visits to the site at intervals appropriate to the various stages of construction (assumed 2 visits) to observe as an experienced and qualified design professional the progress and quality of the executed work of Contractor(s) and to determine in general if such work is proceeding in accordance with the contract documents.
 - f. Review and approve (or take other appropriate action in respect of) shop drawings and samples, the results of tests and inspections and other data which each Contractor is required to submit.
 - g. Provide design clarifications and recommendations during construction. Review and respond to Requests for Information (RFIs) from Contractor and issue bulletin drawings for construction changes as required.
 - h. Recommend to OWNER change orders and/or supplemental agreements to the construction contract incidental to existing field conditions or improvements in the project design. Prepare estimates of cost or savings from proposed order(s), prepare change order(s) along with basis for recommendation and negotiate on behalf of OWNER with the Contractor to arrive, if possible, at an appropriate compensation resulting from the proposed revisions. Coordinate



Review of change orders and Supplemental agreements with the DOA Airport Project Manager (APM) for acceptance and concurrence regarding grant assurances and eligibility prior to execution.

- i. Based upon ENGINEER's on-site observations as an experienced and qualified design professional and on review of applications for payment and the accompanying data and schedules, determine the amounts owed to Contractor(s) and recommend in writing payments to Contractor(s) in such amounts.
 - j. Conduct an inspection to determine if the Project is substantially complete and a final inspection to determine if the work has been completed in accordance with the contract documents and determine if each Contractor has fulfilled all of his obligations thereunder so that ENGINEER may recommend, in writing, final payment to each Contractor and may give written notice to OWNER and the Contractor(s) that the work is acceptable (subject to any conditions therein expressed). Develop and distribute punch-list inspection report to OWNER, Contractor, and DOA.
4. **Project Closeout:** The ENGINEER will provide the following Project Closeout services:
- a. Prepare for OWNER a set of reproducible record prints of drawings showing those changes made during the construction process, based upon the marked-up prints, drawings and other data furnished by Contractor(s) to ENGINEER and which ENGINEER considers significant.
 - b. Preparation of Final Engineer's Report of Construction. The final report shall be in accordance with DOA's AV-204, *Engineer's Construction Report Outline*.
 - c. Compilation and submittal of closeout documentation per DOA requirements.

DELIVERABLES

The ENGINEER will provide the following project deliverables to the OWNER and DOA:

1. PDF copy of Pre-Bid meeting minutes and attendance sheet.
2. Certified Bid Tabulation and Recommendation of Contractor Award.
3. Non-collusion affidavit
4. Sub-contractor list.
5. Released for Construction Plans and Contract Documents (PDF and one hard copy for OWNER).



6. Signed NTP for construction from OWNER.
7. LOI to subcontract
8. PDF copy of progress meeting minutes and attendance sheets.
9. Partial Waiver of Liens (if applicable)
10. Record Drawings (PDF and one hard copy for OWNER).
11. All items required in the applicable sections of DOA's AV-100, AV-101, AV-102 & AV-103 checklists.

FEE SCHEDULE

The above services shall be provided and billed according to the below Fee Schedule:

Basic Services

Project Management and Grant Administration	Lump Sum	\$16,786
Bidding	Lump Sum	\$17,997
Construction Administration	Lump Sum	\$27,629
<u>Project Closeout</u>	<u>Lump Sum</u>	<u>\$6,450</u>
Total		\$68,862

The total fee of all work is in the amount of **\$68,862** and is summarized in Attachment 'A'. Miscellaneous additional work required but not contained in the above scope of services will be paid for in accordance with the current rate schedule at that time and will be subject to prior approval by the OWNER.

E-VERIFY

The Contractor and any of its subcontractors must comply with the requirements of the North Carolina General Statutes, if applicable, which require certain employers to verify the work authorization of each newly hired employee through the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies.

All other provisions of the Contract for Professional Services dated April 21, 2021 shall remain in full force and effect and unmodified other than as noted herein.



Requested By:

WAYNE COUNTY

By:

Typed Name: Chip Crumpler

Title: County Manager

Date: 12/19/23

Accepted By:

W.K. DICKSON & CO., INC.

By:

Typed Name: Scott Sigmon

Title: Vice President

Date: _____

ATTACHMENTS

A. Man-hour Summary



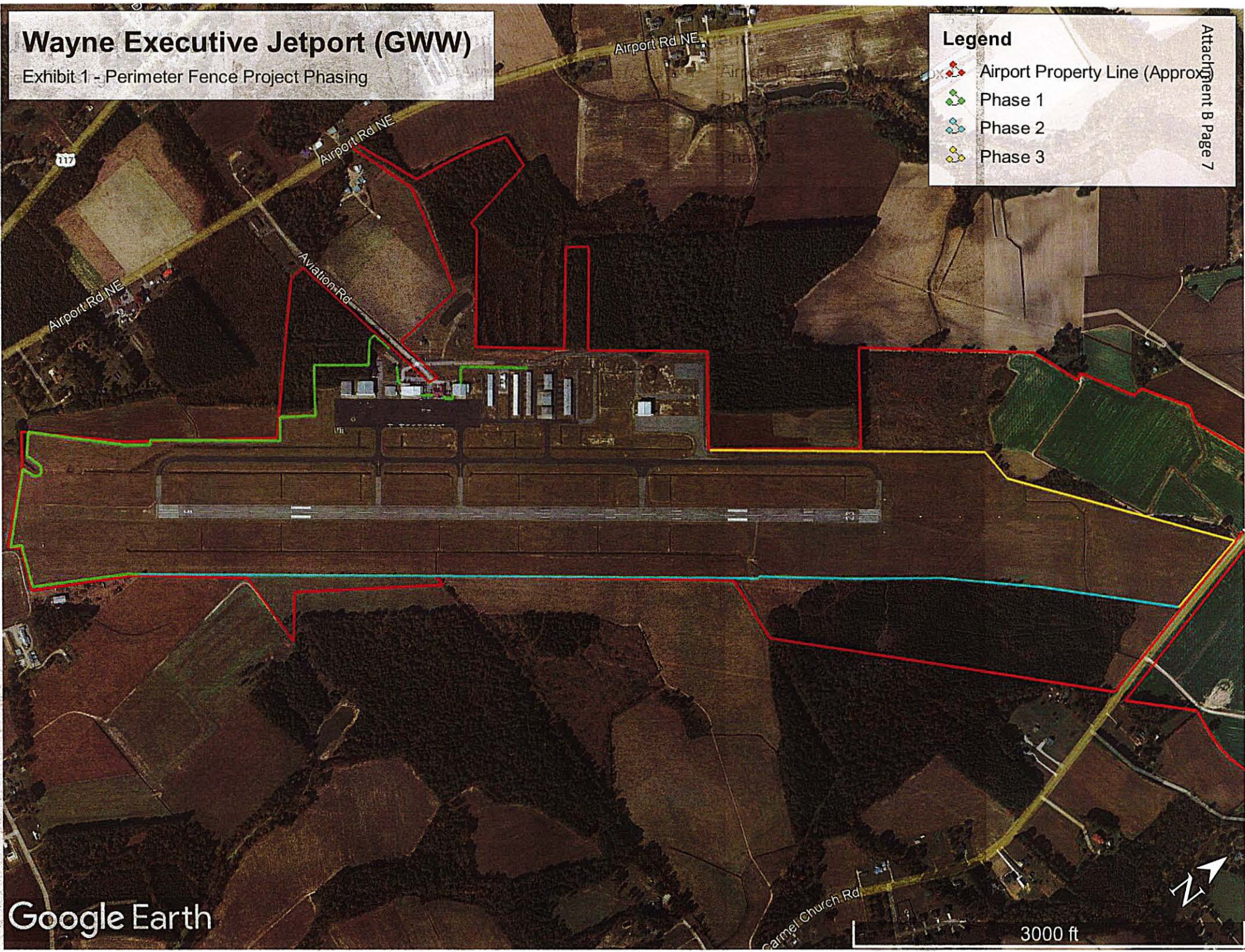
Wayne Executive Jetport (GWW)

Exhibit 1 - Perimeter Fence Project Phasing

Attachment B Page 7

Legend

- Airport Property Line (Approx)
- Phase 1
- Phase 2
- Phase 3



PROJECT DESCRIPTION: GWW: WA28 - Perimeter Fence Bidding & Construction				DATE PREPARED: 10-26-23			AVIATION NUMBER:		
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.				TIP NUMBER:			WBS NUMBER:		
TASK NUMBER	PHASE AND TASK DESCRIPTION	Employee Classifications						SUB-TOTAL	
		Principal	Senior Project Manager	Project Manager	Senior Project Engineer	Project Engineer	Senior Designer		Admin.
	Basic Services								
	1. Project Management & Grant Administration								
a.	Project Formulation & Scope Development	1	1	8				10	
b.	Work Authorization Development & Review & IFA Coord.	1	1	12				14	
c.	Grant Assistance								
	Grant Application			2			1	3	
	Grant Modification to Add Construction Cost			2			1	3	
	Grant Reimbursements (Assumes 3)			3			6	9	
	Grant Closeout			4			2	6	
d.	Project Schedule & Budget Development and Periodic Update			8			2	10	
e.	General Project Management (4 hrs / month for 3 months)	1	1	12			4	18	
f.	Owner / DOA Coordination	1		8			2	11	
	Task Subtotals	4	3	59	0	0	0	84	
	2. Bidding								
a.	Update plans & specs in preparation for Bidding			4	8		16	4	32
b.	Prepare and submit FAA Form 7460-1 for review & approval			2			1		3
c.	Bid Advertising and document distribution			1				2	3
d.	Conduct Pre-Bid Conference (prep, attendance, & minutes)			12				2	14
e.	Contractor questions and addenda	1	2	8	2		4	2	19
f.	Bid Opening			4				2	6
g.	Bid Tabulation and analysis of bids			2				2	4
h.	Recommendation of Award	1		1					2
i.	Preparation of Contract Documents	1	1	2				4	8
j.	Preparation of Released for Construction Plans			2			4		6
	Task Subtotals	3	3	38	10	0	25	18	97
	3. Construction Administration (Phase 2 - 30 Days)								
a.	Preconstruction Conference (Prep, attendance & minutes)			12				2	14
b.	General Construction Administration (4 hours/week @ 4 weeks)	1	1	16	4				22
c.	Sub-Contractor Pre-qualification Verification			1				2	3
d.	Bi-Monthly Progress Meetings & Site Visit (2 Meetings)		1	16				4	21
e.	Site Visits (Assumes 2)			12					12
f.	Shop Drawing Review			8			8		16
g.	Clarifications / RFI Review / Bulletin Drawings		1	8			4		13
h.	Change Orders / Supplemental Agreements	1		4				2	7
i.	Contractor Pay Requests (Assumes 2)			8				2	10
j.	Substantial Completion Inspection & Issuance of Punch List			8					8
	Final Inspection			6					6
	Task Subtotals	2	3	99	4	0	12	12	132
	4. Project Closeout								
a.	Record Drawings			4			8		12
b.	Final Engineer's Construction Report		1	4			10	2	17
c.	Construction Closeout Documentation	1		4				2	7
	Task Subtotals	1	1	12	0	0	18	4	36
TOTAL MANHOURS/CATEGORY:		10	10	208	14	0	55	52	349
RATES PER HOUR:		\$97.05	\$74.75	\$69.71	\$65.20	\$57.99	\$48.76	\$34.12	
PAYROLL BURDEN:		\$970.50	\$747.50	\$14,499.68	\$912.80	\$0.00	\$2,681.80	\$1,774.24	
TOTAL WORK HOURS:		\$49.00							
TOTAL PAYROLL BURDEN:		\$21,586.52							
GENERAL OVERHEAD @ 182.83 %:		\$39,466.63							
SUBTOTAL:		\$61,053.15							
COMPARATIVE FEE @ 11%:		\$6,715.85							
Cost of Capital @ 0.44 %		\$94.98							
TOTAL:		\$67,863.98							
DIRECT EXPENSES:		\$997.74							
PRIME GRAND TOTAL:		\$68,861.72							
Sub Consultant TOTAL:		\$0.00							
GRAND TOTAL:		\$68,862.00							

Project Management & Grant Administration = \$16,786.39

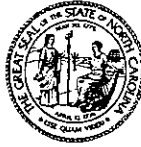
Bidding = \$17,996.55

Construction Administration = \$27,628.42

Project Closeout = \$6,450.37

\$68,861.72

DIRECT EXPENSES					
PROJECT DESCRIPTION: GWW: WA#8 - Perimeter Fence Bidding & Construction					
PREPARED BY: Jason L. Elliott / WK Dickson & Co., Inc.					
DATE PREPARED: 10-26-23					
GENERAL PROJECT	ITEM	QTY	DESCRIPTION	UNIT COST	
	Travel:				
	Project Management and Grant Administration				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.560	\$0.00
		0 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	0 11"x17" Xerox Copies	1 sheets @	\$0.15	\$0.00
		0 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$0.00
	Postage	0 Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Project Management and Grant Administration Total				\$0.00
	Bidding				
	Site Visit (Roundtrip Raleigh to GWW)	2 Trip(s) @	124 miles @	\$0.560	\$138.88
		50 8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$4.50
	Printing	31 11"x17" Xerox Copies	1 sheets @	\$0.15	\$4.65
		31 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$87.42
	Postage	Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Bidding Total				\$235.45
	Construction Administration				
	Site Visit (Roundtrip Raleigh to GWW)	7 Trip(s) @	124 miles @	\$0.560	\$486.08
		8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	62 11"x17" Xerox Copies	1 sheets @	\$0.15	\$9.30
		62 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$174.84
	Postage	Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Construction Administration Total				\$670.22
	Project Closeout				
	Site Visit (Roundtrip Raleigh to GWW)	0 Trip(s) @	124 miles @	\$0.580	\$0.00
		8.5"x11" Xerox Copies	1 sheets @	\$0.09	\$0.00
	Printing	31 11"x17" Xerox Copies	1 sheets @	\$0.15	\$4.65
		31 22"x34" Copies (B&W)	1 sheets @	\$2.82	\$87.42
	Postage	Fed Ex Shipment	1 each @	\$15.00	\$0.00
	Project Closeout Total				\$92.07
	TOTAL				\$997.74



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J. ERIC BOYETTE
SECRETARY

08/30/2023

Walter Crumpler, County Manager
Wayne County
P.O. Box 227
Goldsboro, NC 27533

RE: NOTIFICATION OF AWARD

Dear Mr. Crumpler:

On behalf of N.C. Governor Roy Cooper, Transportation Secretary J. Eric Boyette, and the Board of Transportation, this Notification of Award serves as official verification that state funds have been programmed for **Wayne Executive Jetport**, Project Request No. 2149 for state fiscal year (SFY) 2024 and were approved at the August 3, 2023, Board of Transportation meeting.

Any disbursement of funds described or contemplated herein is subject to appropriation by the N.C. General Assembly and appropriate approval or authorization from the N.C. Department of Transportation and/or Board of Transportation.

The specific work elements and funding allocation is noted below:

Award ID	Description	State Funds	Local Funds
36244.31.7.1	New Perimeter Fence Phase 2 (BID/CON/CA/RPR)	\$810,000	\$90,000

Upon receipt of this award letter, the Division of Aviation requires that you submit a Request for Aid within 120 days of receipt. Please visit the NCDOT Connect website for links to detailed grant and development resources.

The Division of Aviation requires effective project management for all projects to ensure that funds needed to complete this project are expended within two years from the date of this letter.

After the project is completed and the final reimbursement request has been processed, the Division of Aviation has the authority to rescind any remaining unused funds (with the exception of nonprimary entitlement and discretionary funds) for use toward other projects.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system, and we are excited to partner with you on this grant.

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF AVIATION
1560 MAIL SERVICE CENTER
RALEIGH, NC 27699-1560

Telephone: 919-814-0550
Fax: 919-840-9267

Website: www.ncdot.gov/aviation

Location:
RDU AIRPORT
1050 MERIDIAN DRIVE
MORRISVILLE, NC 27560

Sincerely,

DocuSigned by:

C1CE6F0F9F7A430...
Rebecca Gallas, P.E.
Director of Aviation

RJG/ah

cc: N.C. Governor Roy Cooper
J. Eric Boyette, Secretary, NCDOT
Julie A. White, Deputy Secretary for Multi-Modal Transportation, NCDOT
Ted Budd, United States Senate
Thom Tillis, United States Senate
David Rouzer, United States Congress
Melvin M. Mitchell, Board of Transportation Representative
Gene Dawson, Business Manager, Wayne Executive Jetport
Kevin Bowen, P.E., Division 4 Engineer, NCDOT

RESOLUTION

INTRODUCED BY: Chip Crumpler, County Manager

Date: 12//2023

SUBJECT AREA Economic Development

PRESENTED BY: Crumpler

RESOLUTION: Authorizing Wayne County to file formal application for up to \$500,000 for Building Reuse for Project Bull

ACTION REQUESTED:

Authorizing Wayne County to file a formal application for the NC Rural Center Building Reuse Grant Program for up to \$500,000 for business expansion related to Project Bull.

HISTORY/BACKGROUND:

NC Rural Economic Development Center Inc. has authorized the awarding of grants from appropriated funds to aid eligible businesses in financing the costs of building renovations associated with an economic development project. Project Bull needs assistance in financing the renovations that may qualify for Rural Center funding.

EVALUATION:

Wayne County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the county and wish to pursue formal application for Rural Center Building Reuse funding to benefit Project Bull and will invest a 5% match of the grant amount toward the proposed renovations toward the committed to the application. Wayne County certifies it will meet all statutory requirements of the program. The County Manager and designee, Mark Pope, are authorized to execute daily grant related documentation which includes the grant agreement, general correspondence between Wayne County and the proposed business and the funding agency. Any documentation, which reflects a change in the original scope of work and/or amendment related activities, must be brought before the Wayne County Commissioners for approval.

MANAGER'S RECOMMENDATION: ☐ Approve ☐ Deny

RESOLUTION: NOW THEREFORE BE IT RESOLVED:

By the Wayne County Board of Commissioners, Authorizing Wayne County to file a formal application for the NC Rural Center Building Reuse Grant Program up to \$500,000 for business expansion related to Project Bull.

FUNDING SOURCE:

AMENDMENTS

MOVED:

SECOND:

APPROVED:

DENIED:

UNANIMOUS:

Chris Gurley

Joe Daughtery

Freeman Hardison

Barbara Aycock

Wayne Aycock Jr.

Bevan Foster

Antonio Williams



A handwritten signature in blue ink, appearing to be "Chris Gurley", is written over a horizontal line.

Chris Gurley

Dec 19 2023

Date

A handwritten signature in black ink, appearing to be "Carol Bourke", is written over a horizontal line.

ATTEST

12-19-23

DATE

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$6,040.00 has been submitted for the purchase of certain properties owned by the County of Wayne and City of Goldsboro located 1105 and 1107 N. George Street, Goldsboro, NC 27530 more particularly described as follows:

1105 N. George Street, Goldsboro (PIN: 2690903868)

ADJOINING the lands of W.H. Smith, et al, and lying on the west side of the road leading from Goldsboro to Hooks Bridge, on the extension of George Street of the City of Goldsboro, and beginning at W.H. Smith's southeast corner on the Western side of said extension of George Street 128 feet southwardly from the southern side of Fussell Street, and runs thence southwardly with said extension of George Street 64 feet to the corner of Ashley Warrick, thence westwardly with Warrick's line 200 feet, thence northwardly 64 feet to W.H. Smith's line, thence eastwardly with said Smith's line 200 feet to the beginning.

1107 N. George Street, Goldsboro (PIN: 2690903973)

BEGINNING at a stake in the Western edge of George Street at the North eastern corner of the property of Estelle Ward Hardy and runs thence with the Northern line of the Hardy property in a Westerly-direction 200 feet to a stake; thence Northwardly parallel with George Street 48 feet to a stake; thence Eastwardly parallel with the first line 200 feet to the Western edge of N. George Street; thence Southwardly with the Western edge of N. George Street 48 feet to the beginning.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the office of the Wayne County Manager, 224 E. Walnut Street, Goldsboro, NC 27530 by 5:00 P.M. on January 2, 2024. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$6,392.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase will be accepted.

Further information may be obtained at the Wayne County Manager's Office, 224 E. Walnut Street, Goldsboro, NC 27530 or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971
Run date: December 23, 2023

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2023-29: A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County and City have acquired a property interest two pieces of property located at 1105 and 1107 N. George Street, Goldsboro, NC 27530 having parcel identification numbers of 2690903868 and 2690903973 and being more particularly described in the deeds recorded in Book 2725 Page 83 and Book 3578, Page 269 in the Office of the Register of Deeds for Wayne County ("Property"); and

WHEREAS, the County and the City of Goldsboro obtained an interest in these properties through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager have recommended that these properties be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director that determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the properties described above, in the amount of \$6,040.00 submitted by Aquaris Anderson; and

WHEREAS, Aquaris Anderson has paid the required five percent (5%) deposit on its offer;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners declares the properties; described above surplus and authorizes the sale of the Property through upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board

of Commissioners.

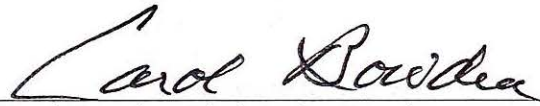
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the properties from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to refer the matter to the City of Goldsboro by the City Council and, pending approval by said body, execute the instruments necessary to convey the property to Aquaris Anderson.

Passed and adopted this the 19th day of December, 2023.




Chris Gurley, Chairman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board

WAYNE COUNTY & CITY OF GOLDSBORO

Return/Appeal Notes: Parcel: 2690903868

1105 N. GEORGE ST.
79266590 Attachment D Page 4

PLAT: / UNITQ ID 48996

ID NO: 12000076002034

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

CARD NO. 1 of 1

Reval Year: 2019 Tax Year: 2023 N GEORGE ST 1488-639

1.0000 LT

SRC=

Appraised by on 01801 CENTRAL BUSINESS DISTRICT

TW-12

CJ-01 FR-00 EX-2 AT-

LAST ACTION 20170729

CONSTRUCTION DETAIL		MARKET VALUE							DEPRECIATION			CORRELATION OF VALUE									
TOTAL POINT VALUE	USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB				CREDENCE TO									
BUILDING ADJUSTMENTS	01	00							% GOOD			DEPR. BUILDING VALUE - CARD									
TOTAL ADJUSTMENT												DEPR. OB/XF VALUE - CARD									
FACTOR												MARKET LAND VALUE - CARD									
TOTAL QUALITY INDEX												TOTAL MARKET VALUE - CARD									
												TOTAL APPRAISED VALUE - CARD									
												TOTAL APPRAISED VALUE - PARCEL									
												TOTAL PRESENT USE VALUE - PARCEL									
												TOTAL VALUE DEFERRED - PARCEL									
												TOTAL TAXABLE VALUE - PARCEL \$									
												PRIOR									
												BUILDING VALUE									
												OBXF VALUE									
												LAND VALUE									
												PRESENT USE VALUE									
												DEFERRED VALUE									
												TOTAL VALUE									
												PERMIT									
												CODE DATE NOTE NUMBER AMOUNT									
												ROUT: WTRSHD:									
												SALES DATA									
												OFF. RECORD DATE DEED TYPE Q/U/V/I INDICATE SALES PRICE									
												BOOK PAGE MOYR									
												02725 0083 8 2009 WD U I 15000									
												01968 0742 8 2002 WD U I 0									
												01269 0328 7 1990 WD U I 0									
												01189 0561 2 1988 WD U I 4500									
												01146 0677 11 1986 U I 0									
												HEATED AREA									
												NOTES									
												P4-13 DEMO FOR 2014									
SUBAREA		GS	RPL	CODE	QUALITY	DESCRIPTION	COUNT	LT	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE	
TYPE		AREA	%	CS	TOTAL OB/XF VALUE																
FIREPLACE																					
SUBAREA																					
TOTALS																					
BUILDING DIMENSIONS																					
LAND INFORMATION																					
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	LAND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES		
0100	0100	R-6	48	180	1.0500	2	1.0000						60.00	48.000	FF	1.050	63.00	3024	0		
TOTAL MARKET LAND DATA																					
TOTAL PRESENT USE DATA																					

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE											
TOTAL POINT VALUE		USE	MOD	EFF.	QUAL	BASE	RCN	EYB	AYB					CREDENCE TO									
BUILDING ADJUSTMENTS		01	00							% GOOD				DEPR. BUILDING VALUE - CARD									
TOTAL ADJUSTMENT												DEPR. OB/XF VALUE - CARD											
FACTOR												MARKET LAND VALUE - CARD											
TOTAL QUALITY INDEX												TOTAL MARKET VALUE - CARD											
												TOTAL APPRAISED VALUE - CARD											
												TOTAL APPRAISED VALUE - PARCEL											
												TOTAL PRESENT USE VALUE - PARCEL											
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												TOTAL TAXABLE VALUE - PARCEL \$											
												PRIOR											
												BUILDING VALUE											
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												ROUT: WTRSHD:											
												SALES DATA											
												OFF. RECORD DATE DEED TYPE Q/UV/I INDICATE SALES PRICE											
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												01404 0283 12 1993 WD U I											
												01298 0647 10 1988 WD U I											
												00877 0189 1 1975 WD U I											
												HEATED AREA											
												NOTES											
												P11-16 DEMO FOR 2017											
SUBAREA		GS	RPL	CODE	QUALITY	DESCRIPTION	COUNT	LT	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE			
TYPE		AREA	CS	TOTAL OB/XF VALUE																			
FIREPLACE																							
SUBAREA																							
TOTALS																							
BUILDING DIMENSIONS																							
LAND INFORMATION																							
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES			
0100	0100	R-6	48	180	1.0500	2	1.0000	RF	AC	LC	TO	OT		60.00	48.000	FF	1.050	63.00	3024				
TOTAL MARKET LAND DATA																			3,020				
TOTAL PRESENT USE DATA																							

Whereas	Primary Government Unit County of Wayne
and	Discretely Presented Component Unit (DPCU) (if applicable) N/A
and	Auditor Nunn, Brashear, & Uzzell, P.A.

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending 06/30/23	and originally to be submitted to the LGC on	Date 10/31/23
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hereby agree that it is now necessary that the contract be modified as follows.

☒ Modification to date submitted to LGC	Original date 10/31/23	Modified date 12/29/23
☐ Modification to fee	Original fee	Modified fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

- | | | |
|----------------------------------|-------------------------------------|--|
| ☐ | ☐ | Change in scope |
| ☒ | ☐ | Issue with unit staff/turnover |
| ☐ | ☐ | Issue with auditor staff/workload |
| ☐ | ☐ | Third-party financial statements not prepared by agreed-upon date |
| ☐ | ☐ | Unit did not have bank reconciliations complete for the audit period |
| ☐ | ☐ | Unit did not have reconciliations between subsidiary ledgers and general ledger complete |
| ☐ | ☐ | Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger |
| ☐ | ☐ | Unit did not have information required for audit complete by the agreed-upon time |
| ☐ | ☐ | Delay in component unit reports |
| ☐ | ☐ | Software - implementation issue |
| ☐ | ☐ | Software - system failure |
| ☐ | ☐ | Software - ransomware/cyberattack |
| ☐ | ☐ | Natural or other disaster |
| ☐ | ☒ | Other (please explain) |

Plan to Prevent Future Late Submissions

If the amendment is submitted to modify the date the audit will be submitted to the LGC, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Audits are due to the LGC four months after fiscal year end. Indicate NA if this is an amendment due to a change in cost only.

The Acct. & Budget Mgr. retired & Purchasing Manager left in summer 2023. Finance Director left for other employment in Sept. 2023. Wayne County has a history of meeting the submission date. All staff positions have been replaced and the new staff is committed to meeting the deadline as is the history of Wayne County.

Additional Information

Please provide any additional explanation or details regarding the contract modification.

In addition, with the loss of key staff, the new SBITA standard and recent lease standard was a time consuming effort on the new staff.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Nunn, Brashear, & Uzzell, P.A.	
Authorized Firm Representative* (typed or printed) Danna Layne, CPA, CFE	Signature*
Date*	Email Address DLayne@nbco.com

GOVERNMENTAL UNIT

Governmental Unit*	
County of Wayne	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed) Chris Gurley, Chairman	Signature*
Date Dec 20 2023	Email Address Chris.Gurley@waynegov.com

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer*	Signature*
Angela G. Boswell, CLGFO	
Date of Pre-Audit Certificate*	Email Address*
	Angie.Boswell@waynegov.com

SIGNATURE PAGE – DPCU
(complete only if applicable)

DISCRETELY PRESENTED COMPONENT UNIT

DPCU N/A	
Date DPCU Governing Board Approved Amended Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

Journal Proof Report



Journal Number: 285 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315124-512800	Bonus Pay				\$1500.00
BUA	1315124-519500	Prof Services-Lab Services			\$1500.00	
BUA	1315152-535200	Repairs & Maint-Equipment				\$1089.38
BUA	1315152-535300	Repairs & Maint-Vehicles			\$1089.38	
Journal 2024/6/285				Total	\$2589.38	\$2589.38

Journal Proof Report



Journal Number: 286 Year: 2024 Period: 6 Description: Ems Reference 1: 233 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
Formatted Project String						
BUA	2154328-551000	Capital Outlay-Equipment			\$110481.00	
	E-ARPA -EMS -Defib/Mon -					
BUA	2154328-551000	Capital Outlay-Equipment			\$29782.00	
	E-ARPA -EMS -PPE -					
BUA	2154328-551000	Capital Outlay-Equipment			\$19186.68	
	E-ARPA -EMS -UTV -					
BUA	2154328-551000	Capital Outlay-Equipment			\$4285.00	
	E-ARPA -EMS -SKED -					
BUA	2154328-551000	Capital Outlay-Equipment			\$3360.00	
	E-ARPA -EMS -Trailer -					
BUA	2154328-335000-ARPA	Grant Revenues				\$167094.68
Journal 2024/6/286				Total	\$167094.68	\$167094.68

Journal Proof Report



Journal Number: 288 Year: 2024 Period: 6 Description: EMS Reference 1: 243 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
	Formatted Project String					
BUA	2154328-551000	Capital Outlay-Equipment			\$125000.00	
	E-ARPA -EMS -Stretchers-					
BUA	2154328-335000-ARPA	Grant Revenues				\$125000.00
Journal 2024/6/288				Total	\$125000.00	\$125000.00

Journal Proof Report



Journal Number: 353 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104160-552000	Capital Outlay-Computers			\$0.01	
BUA	1104130-539500	Training				\$0.01
Journal 2024/6/353				Total	\$0.01	\$0.01

Journal Proof Report



Journal Number: 354 Year: 2024 Period: 6

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315110-518200	Retirement Contribution				\$233.00
BUA	1315112-518200	Retirement Contribution			\$233.00	
BUA	1315110-518300	Hospitalization Contribution				\$597.00
BUA	1315112-518300	Hospitalization Contribution			\$597.00	
BUA	1315110-518600	Workers Compensation				\$90.00
BUA	1315112-518600	Workers Compensation			\$90.00	
BUA	1315110-518200	Retirement Contribution				\$1050.00
BUA	1315162-518200	Retirement Contribution			\$1050.00	
BUA	1315163-535200	Repairs & Maint-Equipment				\$1000.00
BUA	1315163-532900	Other Communications			\$1000.00	
BUA	1315164-535200	Repairs & Maint-Equipment				\$400.00
BUA	1315164-532900	Other Communications			\$400.00	
			Journal 2024/6/354	Total	\$3370.00	\$3370.00

Journal Proof Report



Journal Number: 368 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104130-512700	Longevity Pay				\$538.93
BUA	1104325-512700	Longevity Pay				\$557.56
BUA	1104330-512700	Longevity Pay				\$402.76
BUA	1104131-512700	Longevity Pay			\$1499.25	
Journal 2024/6/368				Total	\$1499.25	\$1499.25

Journal Proof Report



Journal Number: 370 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104110-517000	Board Member Expenses			\$1925.00	
BUA	1104110-518000	Social Security-FICA			\$420.00	
BUA	1104110-518100	Social Security-Medicare			\$94.00	
BUA	1104110-532900	Other Communications				\$2439.00
			Journal 2024/6/370	Total	\$2439.00	\$2439.00

Journal Proof Report



Journal Number: 372 Year: 2024 Period: 6 Description: IT Reference 1: 242 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
Formatted Project String						
BUA	2154328-551000	Capital Outlay-Equipment			\$590183.00	
	E-ARPA -IT -WebEx -					
BUA	2154328-335000-ARPA	Grant Revenues				\$590183.00
Journal 2024/6/372				Total	\$590183.00	\$590183.00

Journal Proof Report



Journal Number: 480 Year: 2024 Period: 6 Description: Finance Reference 1: 254 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
Formatted Project String						
BUA	2154328-551000	Capital Outlay-Equipment			\$2159.11	
	E-ARPA -EMS -UTV -					
BUA	2154328-335000-ARPA	Grant Revenues				\$2159.11
Journal 2024/6/480				Total	\$2159.11	\$2159.11

Journal Proof Report



Journal Number: 481 Year: 2024 Period: 6 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315110-539500	Training				\$4500.00
BUA	1315110-549100	Dues & Subscriptions			\$4500.00	
			Journal 2024/6/481	Total	\$4500.00	\$4500.00