



Wayne County, North Carolina

Board of Commissioners

April 2, 2024
224 E. Walnut Street
Courthouse 4th Floor
Goldsboro, NC 27530

MINUTES

8:00 A.M. AGENDA BRIEFING

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:03 a.m., with Chairman Chris Gurley reviewing the agenda.

County Manager Chip Crumpler added Resolution #2024-10 to New Business.

Finance Director Angie Boswell reviewed the budget amendments and the Conflict of Interest Policy changes for the Wayne County Purchasing Manual.

Assistant County Manager Ginger Moore reviewed the Health Department Patient Fees.

County Manager Chip Crumpler reviewed the new scale operation memo for the Dudley landfill, and the Resolution for Seymour Johnson Air Force Base.

In Attendance: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Commissioner Barbara Aycock; Commissioner Joe C. Daughtery; Commissioner Freeman Hardison, Jr.; and Commissioner Antonio Williams.

Absent: Commissioner Bevan Foster.

RECESS BOARD OF COMMISSIONERS MEETING

At 8:30 a.m., Chairman Chris Gurley recessed the Board of Commissioners meeting.

8:30 A.M. CONVENE BOARD OF EQUALIZATION AND REVIEW

At 8:30 a.m., Chairman Chris Gurley reconvened the Board of Equalization and Review.

1. Administer Oaths

Clerk to the Board Carol Bowden administered oaths, attached hereto as Attachment A, to the following board members: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Commissioner Barbara Aycock; Commissioner Joe C. Daughtery; Commissioner Freeman Hardison, Jr.; and Commissioner Antonio Williams.

2. Explanation by Tax Administrator Alan Lumpkin.

Tax Administrator Alan Lumpkin explained the purpose of the Board of Equalization and Review and stated there were no appeals currently.

RECESS THE BOARD OF EQUALIZATION AND REVIEW.

At 8:32 a.m., Chairman Chris Gurley recessed the Board of Equalization and Review.

RECONVENE WAYNE COUNTY BOARD OF COMMISSIONERS MEETING

At 8:32 a.m., Chairman Chris Gurley reconvened the Board of Commissioners meeting.

9:00 A.M. CALL TO ORDER - Chairman Chris Gurley

The Wayne County Board of Commissioners met on Tuesday, April 2, 2024, at 9:10 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Barbara Aycock; Joe C. Daughtery; Bevan Foster; Freeman Hardison, Jr.; and Antonio Williams.

Members absent: None

INVOCATION - Commissioner Bevan Foster

Commissioner Bevan Foster introduced Pastor Michael Sauls of Crossroads Community Church, who gave the invocation.

PLEDGE OF ALLEGIANCE - Commissioner Antonio Williams

Commissioner Antonio Williams led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES

3. Motion to Approve the March 19, 2024 Minutes.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the March 19, 2024 minutes.

DISCUSSION/ADJUSTMENT OF AGENDA

4. Motion to Approve the April 2, 2024 Adjusted Agenda.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the April 2, 2024 Adjusted Agenda.

SPECIAL PRESENTATIONS

5. Motion to Approve the 2024 Donate Life Proclamation presented by Dr. Sandra Coley

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the 2024 Donate Life Proclamation, attached hereto as Attachment B.

6. Motion to Approve April 2024 as Children and Families Month Proclamation as presented by Valerie Wallace, Executive Director for The Partnership for Children of Wayne County, Inc.

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the, April 2024 as Children and Families Month Proclamation, attached hereto as Attachment C.

7. Motion to Approve Month of the Military Child Proclamation as presented by Heather Winstead.

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the Month of the Military Child Proclamation, attached hereto as Attachment D.

8. Motion to Approve the 2024 National Telecommunicators Week Proclamation, as presented by 911 Director Chris Barnes.

Upon motion of Commissioner George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the 2024 National Telecommunicators Week Proclamation, attached hereto as Attachment E.

APPOINTMENT COMMITTEE

Upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously approved the appointment of Ronald R. Sasser, IV as the Fire Commissioner for the Belfast Fire District.

UNFINISHED BUSINESS

9. Motion to approve the sale of surplus property jointly owned with the City of Goldsboro located at 200 N. Carolina Street, Goldsboro as requested by the City of Goldsboro.

Upon motion of Vice-Chairman George Wayne Aycock, Jr., the Board of Commissioners unanimously denied the sale of surplus property jointly owned with the City of Goldsboro located at 200 N. Carolina Street, Goldsboro as requested by the City of Goldsboro, attached hereto as Attachment F.

CONSENT AGENDA

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the Consent Agenda, detailed below:

10. Late Present Use Value Applications
11. Late Property Tax Exemption
12. Budget Amendments
#404-Soil and Water/#406-Finance/#407-Sheriff's Office/#411-EMS/#415-Library/#416-HD/#417-HD/#420-EMS/#423-4-H/#424-Detention Center/#425-Solid Waste/#426-Sheriff/#429-HD/#430-HD/#431-Sheriff
13. Motion to approve the updated conflict of interest policy for the Wayne County purchasing manual.
Attached hereto as Attachment G.

14. Motion to approve update the Health Department Patient Fees, Eligibility, and Bad Debt Write-Off Policy.
Attached hereto as Attachment H.

NEW BUSINESS

15. Motion to Approve Proposed Change to Scale House Operations at Dudley Landfill for Saturdays.

Upon motion of Commissioner Bevan Foster, the Board of Commissioners unanimously approved the Proposed Change to Scale House Operations at Dudley Landfill for Saturdays, attached hereto as Attachment I.

16. Motion to Adopt Resolution #2024-10: A Resolution in Support of the United States Congress Armed Services Committee Allocating \$42 million for the Critical Combat Arms Training and Maintenance Facility at Seymour Johnson Air Force Base.

Upon motion of Chairman Chris Gurley, the Board of Commissioners unanimously approved to Adopt Resolution #2024-10: A Resolution in Support of the United States Congress Armed Services Committee Allocating \$42 million for the Critical Combat Arms Training and Maintenance Facility at Seymour Johnson Air Force Base, attached hereto as Attachment J.

PUBLIC COMMENTS

Asa Porter of Public Relations with Georgia-Pacific introduced himself to the board and spoke of the company desiring to be a good community steward.

COUNTY MANAGER'S REPORT

County Manager Chip Crumpler reminded the board of the upcoming ribbon cutting for the Northern Wayne Library and book mobile. Mr. Crumpler also spoke of the Nahunta Fire Department's 65th anniversary and a collective coin he received commemorating the event.

BOARD OF COMMISSIONERS COMMITTEE REPORTS

Commissioner Bevan Foster discussed Rakeem Faison, winner of the Nationals in track and field, and Shamoney Ashford, 2nd place winner of a boxing event.

Commissioner Freeman Hardison, Jr., thanked Mayor Pro-tem Brandi Matthews for attending the meeting, as well as the Mount Olive Mayor, Jerome Newton, and a Mount Olive Commissioner.

Commissioner Barbara Aycock stated she attended the "Wise Ladies" event, the 4th Fighter Wing Change of Command, the "Leadership of Faith" event, the Trillium meeting, and spoke at the Vietnam Veterans event.

Vice-Chairman George Wayne Aycock, Jr., discussed the proclamations passed, especially the Donate Life Proclamation, and spoke of his late granddaughter and the impact on her life.

Commissioner Joe C. Daughtery recognized Sheriff Larry Pierce and discussed projects ongoing in the county and the board's plan to tour the projects.

Commissioner Antonio Williams discussed a Kings Dominion trip for numerous children made possible by Brandi Matthews' fundraising and Commissioner Bevan Foster's contribution. He said he attended a Mt. Olive Town Council meeting and discussed the summer youth employment program.

Chairman Chris Gurley discussed the importance of the proclamations passed by the board and welcome Colonel Lohse as the new 4th Fighter Wing Commander.

RECESS BOARD OF COMMISSIONERS MEETING

At 9:58 a.m., Chairman Chris Gurley recessed the Board of Commissioners meeting to allow members to tour ongoing projects in the County.

RECONVENE WAYNE COUNTY BOARD OF COMMISSIONERS MEETING

At 10:22 a.m., Chairman Chris Gurley reconvened the Board of Commissioners meeting for a tour of ongoing projects throughout the County.

CLOSED SESSION

At 8:23 a.m., upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously declared itself in closed session to consider the purchase of property.

At 8:27 a.m., upon motion of Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

At 8:32 a.m., upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously declared itself in closed session to discuss the location or expansion of industry, and to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

At 9:00 a.m., upon Commissioner Freeman Hardison, Jr., the Board of Commissioners unanimously declared itself in regular session.

Members present: Chairman Chris Gurley; Vice-Chairman George Wayne Aycock, Jr.; Barbara Aycock; Joe C. Daughtery; Bevan Foster (8:51 a.m.); Freeman Hardison, Jr.; and Antonio Williams.

Others Present: County Manager Chip Crumpler; Assistant County Manager Ginger Moore; County Attorney E. B. Borden Parker; Finance Director Angie Boswell; EDR President Mark Pope; WCDA President Craig Foucht; Existing Industries Director Julie Graham; Deputy Clerk Kayla Whitley; and Clerk to the Board Carol Bowden.

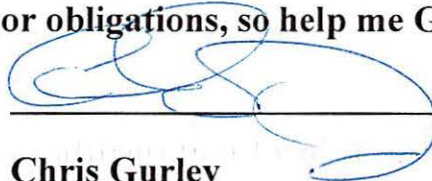
ADJOURNMENT

At 3:05 p.m., Chairman Chris Gurley adjourned the meeting of the Wayne County Board of Commissioners.


Carol Bowden, Clerk to the Board



I, Chris Gurley do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.


Chris Gurley

Sworn and Subscribed Before Me

This 2nd Day of April 2024.





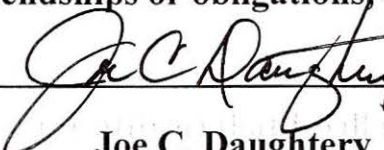
Carol Bowden
Clerk to the Board

THE GOOD LIFE. GROWN HERE.





I, Joe C. Daughtery do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.


Joe C. Daughtery

Sworn and Subscribed Before Me

This 2nd Day of April 2024.



Carol Bowden
Clerk to the Board



THE GOOD LIFE. GROWN HERE.





I, Antonio Williams do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

Antonio Williams

Antonio Williams

Sworn and Subscribed Before Me

This 2nd Day of April 2024.



Carol Bowden

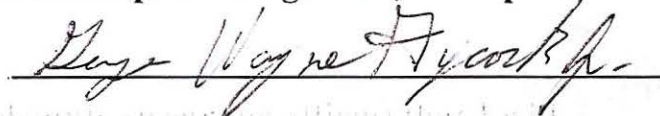
Carol Bowden
Clerk to the Board



THE GOOD LIFE. GROWN HERE.



I, George Wayne Aycock, Jr., do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.



George Wayne Aycock, Jr.

Sworn and Subscribed Before Me

This 2nd Day of April 2024.





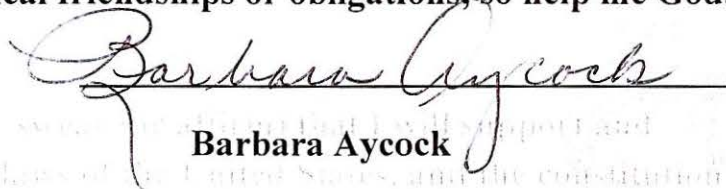
Carol Bowden
Clerk to the Board



THE GOOD LIFE. GROWN HERE.



I, Barbara Aycock do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.


Barbara Aycock

Sworn and Subscribed Before Me

This 2nd Day of April 2024.



Carol Bowden
Clerk to the Board



THE GOOD LIFE. GROWN HERE.





I, Freeman Hardison, Jr., do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as a member of the Board of Equalization and Review of Wayne County, North Carolina and that I will not allow my actions as a member of the Board of Equalization and Review to be influenced by personal or political friendships or obligations, so help me God.

Freeman Hardison, Jr.

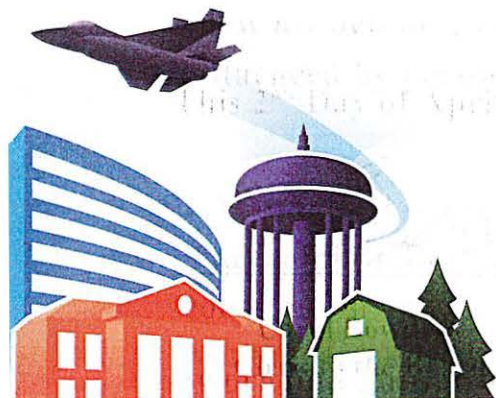
Sworn and Subscribed Before Me

This 2nd Day of April 2024.



**Carol Bowden
Clerk to the Board**

THE GOOD LIFE. GROWN HERE.



NORTH CAROLINA

WAYNE COUNTY

2024 NATIONAL DONATE LIFE MONTH PROCLAMATION

WHEREAS, according to the United Network of Organ Sharing (UNOS), more than 103,687 people are waiting for organ transplants nationally, and 3,645 of those people are in North Carolina; and

WHEREAS, an average of 17 people awaiting transplants die each day because there is a severe shortage of organ donors; and

WHEREAS, every 10 minutes, another name is added to the national transplant waiting list and the list is growing faster than the rate of organ donation; and

WHEREAS, providing facts and dispelling myths are key to making an informed decision about becoming a donor and increasing the number of people who sign up as donors; and

WHEREAS, the number of registered donors in North Carolina reached more than 5,500,000 through HonorBridge's partnership with the DMV; and

WHEREAS, one organ donor can save the lives of up to eight people and improve more than 75 lives through tissue, blood, bone, bone marrow and cornea donation; and

WHEREAS, North Carolinians are encouraged to get the facts about donation and discuss their decision with their families and physicians, sign up as donors via the NC DMV by putting a heart on their driver's license or enrolling online at [DonateLifeNC.org](https://www.donatelife.org); and

WHEREAS, ECU Health's Transplant Center is a leader in providing life-saving transplants with patients cared for by a team of experts including surgeons, nurse coordinators, social workers, infectious disease specialists, nutritionists, immunologists, and pathologists; and

WHEREAS, HonorBridge is the federally designated organ procurement organization, serving 7.2 million people in 77 counties of North Carolina and Danville, Virginia, and serving over 100 hospitals and four transplant centers that perform heart, lung, liver, kidney, pancreas, and intestine transplants to maximize the passing of the heroic gift of life from one human being to another through organ and tissue donation; and

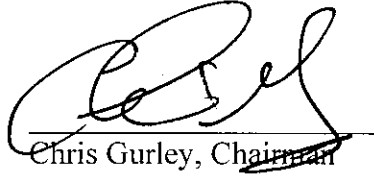
WHEREAS, the County of Wayne joins healthcare professionals, volunteers, educators, government agencies, faith-based and community groups and private organizations in an effort to boost the numbers of organ, tissue, blood, bone, bone marrow, cornea and stem cell donors throughout North Carolina.

NOW, THEREFORE, BE IT RESOLVED the Wayne County Board of Commissioners does hereby proclaim April 2024 as

NATIONAL DONATE LIFE MONTH

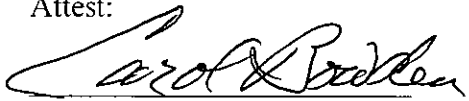
in Wayne County and commend this observance to our citizens.

Adopted this the 2nd day of April 2024.


Chris Gurley, Chairman



Attest:



Carol Bowden
Clerk to the Board

NORTH CAROLINA

WAYNE COUNTY

APRIL AS CHILDREN AND FAMILIES MONTH PROCLAMATION

WHEREAS, our children are our most valuable resources and will shape the future of Wayne County; and

WHEREAS, the quality of parenting/ caregiving is one of the most powerful protective factors for children: our community recognizes the long term value of offering as many services to support positive environments for children and families; and

WHEREAS, Wayne County is home to Seymour Johnson Air Force Base and we recognize that our military (force or presence) comes not just from those who wear the uniform, but from their families, who also serve on behalf of our country; and

WHEREAS, April is Month of the Military Child and military children make daily sacrifices so their parents can keep our nation safe, we must match their sacrifice with a commitment to provide the full support of our communities; and

WHEREAS, April 6-12th is National Week of the Young Child where access to affordable, high-quality education and health care for every child in our community, particularly in the first five years, is vital to building a strong community, state and nation; and

WHEREAS, our community recognizes the tireless efforts of those in Wayne County who work in various agencies, nonprofits, childcare facilities, and schools, that offer care and services to families as we move towards creating a safe, healthy, and equitable community for our children and families; and

WHEREAS, April is National Child Abuse Prevention Month to recognize that child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences throughout a lifetime; and

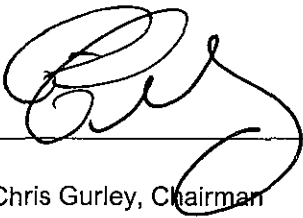
WHEREAS, prevention remains the best defense for our children and families and effective child abuse prevention activities succeed because of community and collaborations; and

WHEREAS, communities must make every effort to promote programs and activities that create strong and thriving children and families; these efforts create protective factors which are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse, generational trauma, early childhood, and education.

NOW, THEREFORE, The Wayne County Board of Commissioners, in recognition of efforts to support Child Abuse Prevention Month, Week of the Young Child, and Month of the Military Child, does hereby **proclaim April 2024 as Children and Families Month** in Wayne County and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

Adopted this 2nd day of April, 2024.


Chris Gurley, Chairman

Attest:



Carol Bowden, Clerk to the Board



NORTH CAROLINA

WAYNE COUNTY

2024 Month of the Military Child Proclamation

WHEREAS, thousands of brave Americans have demonstrated their courage and commitment to freedom by serving in our country's armed forces in active duty posts around the world; and

WHEREAS, nearly two million children have at least one parent currently serving active military duty; and

WHEREAS, Wayne County Public Schools has over 2,000 military-connected students, over thirteen percent of its student population, who are children of active duty, Reserve, retired, veteran; and

WHEREAS, the U. S. Department of Defense celebrates the month of April as the Month of the Military Child, further highlighting the important role military children play in the armed forces community; and

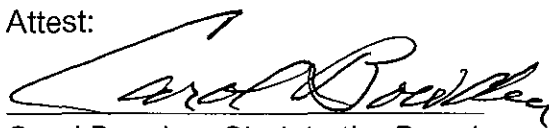
WHEREAS, the children of our service members are major contributors to the strength of their parents and make significant contributions to family, schools, our community, the state and the nation, despite repeated and prolonged absences of one or both parents; and

WHEREAS, parents serve in the military, their kids serve too, and it is fitting for our county to pay tribute to military children for their commitment, their struggles and their unconditional support of our troops.

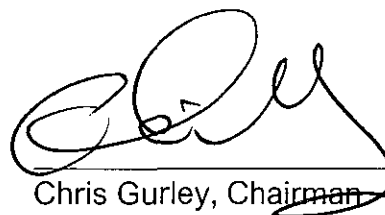
NOW, THEREFORE, the Board of Commissioners of Wayne County, does hereby proclaim **April 2024 as the Month of the Military Child and April 19th as Purple Up Day for Wayne County Public Schools**. We encourage all school personnel and Wayne County residents to recognize the contributions of our military families and to celebrate the spirit of military children across our district and nation by wearing purple on April 19th as an outward symbol of appreciation for our youngest heroes.

Adopted this the 2nd day of April, 2024.

Attest:



Carol Bowden, Clerk to the Board



Chris Gurley, Chairman



NORTH CAROLINA

WAYNE COUNTY

**NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK
APRIL 14-20, 2024**

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers, firefighters and paramedics is dependent upon the quality and accuracy of information obtained from citizens who telephone the Wayne County 911 Center; and,

WHEREAS, Public Safety Telecommunicators are the first, first responders and the most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and paramedics by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, the Public Safety Telecommunicators of Wayne County 911 have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

WHEREAS, each telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE BE IT RESOLVED that the Wayne County Board of Commissioners declares the week of April 14th through 20th, 2024, to be National Public Safety Telecommunicators Week in Wayne County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

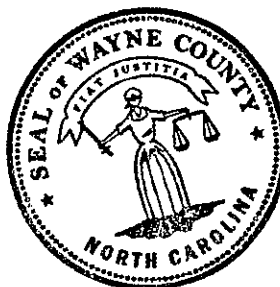
Adopted this the 2nd day of April, 2024.



Chris Gurley, Chairman
Wayne County Board of Commissioners

Attest: 

Carol Bowden, Clerk to the Board



Carol Bowden

From: Catherine Gwynn <CGwynn@goldsboronc.gov>
Sent: Sunday, March 10, 2024 3:01 PM
To: Andrew Neal; Carol Bowden
Cc: Octavius Murphy; Latanya Green; Andrea L. Lovelace
Subject: [External] - Upset Bid 200 N Carolina St (Community Technical Assistant)-request for concurrence
Attachments: Agenda 2024-01-08 Final Award 200 N Carolina (CTA).pdf; 2024-2 2024-01-08 200 N Carolina Street Final Sale.pdf; Upset Bid Letter - 200 N Carolina.pdf

Andrew and Carol,

Good afternoon. I would like to request the County's concurrence with the sale of 200 N. Carolina Street to Community Technical Assistance. I've attached our agenda package that was approved at the 1/8/24 meeting for the final sale approval to CTA. We went through multiple upset bids starting at \$1,800 and the final sale amount was \$8,500. If you can let me know which meeting you can present this at I would really appreciate it. I apologize for the delay in getting this to you after the January 8th meeting, but I've been kind of busy.

Subject: Upset Bid 200 N Carolina St (Community Technical Assistant)-request for concurrence

Thank you!

Catherine

Catherine F. Gwynn, CPA

Finance Director

City of Goldsboro

Email cgwynn@goldsboronc.gov

Office 919.580.4356

Fax 919.580.4290

Website <https://www.goldsboronc.gov/>



Thank you!

Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it may be considered public record and as such are subject to request and review by anyone at any time.

City of Goldsboro

Email cgwynn@goldsboronc.gov

Office 919.580.4356

CAUTION

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Pursuant to North Carolina General Statutes Chapter 132, Public Records, this electronic mail message

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may be considered public record and as such are subject to request and review by anyone at any time.

City of Goldsboro

Email cgwynn@goldsboronc.gov

Office 919.580.4356

Fax 919.580.4290

Website <https://www.goldsboronc.gov/>

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JANUARY 8, 2024 COUNCIL MEETING

SUBJECT: Award Final Upset Bid for 200 N. Carolina Street to Community Technical Assistance, Inc.

BACKGROUND: Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the September 18, 2023 meeting. Staff advertised and received a total of five upset bids through November 28, 2023.

Final award was presented at the December 18, 2023 meeting. Council requested the item be brought back to the January 8, 2024 meeting to allow time for staff to address questions from Council.

DISCUSSION: The following final upset bid has been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

200 N. Carolina St.

Offeror: Community Technical Assistance, Inc.

Offer: \$8,500.00

Bid Deposit: \$4,500.00

Pin #: 2599773020

Tax Value: \$3,320.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier check. The original offer was \$1,800.00 from Mr. Norris Uzzell, and the final upset bid amount was \$8,500.00. The upset bid amount was a minimum of \$5,930.00 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$8,500.00 was satisfactory. There were no further bids received when the final upset period ended on November 28th.

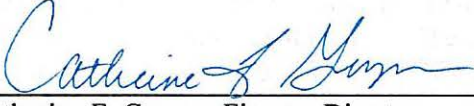
Community Technical Assistance, Inc. is registered and active with the North Carolina Secretary of State as a non-profit corporation.

RECOMMENDATION:

It is recommended that the City Council, by motion:

1. Adopt the attached resolution to accept upset bid offer on 200 N. Carolina St. to Community Technical Assistance, Inc. so that staff may request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder.

Date: 12/22/2023


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2023- _____

RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 200 N. Carolina Street (Pin #2599773020); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of \$8,500.00 (Eight Thousand Five Hundred Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$4,500.00 (Four Thousand Five Hundred Dollars and No/100).

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City officials shall seek approval of the final sale from the Wayne County Board of Commissioners.
- 5) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror after concurrence from the Wayne County Board of Commissioners.
- 6) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 7) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this _____ day of _____, 2024.

Mayor Charles Gaylor, IV

Attest: _____
City Clerk

Community Technical Assistance, Inc. (CTA)

November 8, 2023



**City of Goldsboro
PO Drawer A
Goldsboro, NC 27530**

Ref: Land Purchase Interest for Parcel at 200 Carolina Street, Goldsboro NC:
- #2599773020 Bid Amount \$8,500

Community Technical Assistance, Inc. (CTA)

To Whom It May Concern:

I am writing on behalf of Community Technical Assistance, Inc. a non-profit 501c3 organization with interest in acquiring the above property as the bid amount indicated.

Enclosed is our certified check in the amount of \$4,500 (53%) made payable City of Goldsboro.

Feel free to contact me if you should have any questions or comments via email - roland@cta-us.com or cell phone at (973) 476-1595.

Sincerely,

To Whom It May Concern:

I am writing on behalf of Community Technical Assistance, Inc. a non-profit 501c3 organization with interest in acquiring the above property as the bid amount indicated.

Enclosed is our certified check in the amount of \$4,500 (53%) made payable City of Goldsboro.

Feel free to contact me if you should have any questions or comments via email - roland@cta-us.com or cell phone at (973) 476-1595.

Rev. Roland Whitley, Jr.

Executive Director

Rw/rw

Sincerely,

Cc:

CTA Board of Directors

Octavius Murphy, Assistant to the City Manager

Rev. Roland Whitley, Jr.

Executive Director

Rw/rw

Sincerely,

Cc:

CTA Board of Directors

Octavius M. 5233 Tomahawk Trail, Lower Level, Raleigh, NC 27610. Office: (919) 390-3220

www.cta-us.com

0067269

11-24

CASHIER'S CHECK

6726903768

Attachment Page 5

Remitter: ROLAND WHITLEY
Operator I.D.: u860331

October 3, 2023

PAY TO THE ORDER OF ***CITY OF GOLDSBORO***

****Four Thousand Five Hundred and 00/100 -US Dollars****

****\$4,500.00****

Payee Address:
Memo: 200 N CAOLINA ST

VOID IF OVER US \$ 4,500.00

WELLS FARGO BANK, N.A.
901 E ASH ST
GOLDSBORO, NC 27530
FOR INQUIRIES CALL (480) 394-3122

CASHIER'S CHECK

Marina S. Can
CONTROLLER
6726903768

00 2063

October 3, 2023

****Four Thousand Five Hundred and 00/100 -US Dollars****

****\$4,500.00****

Payee Address:
Memo: 200 N CAOLINA ST

WELLS FARGO BANK, N.A.
901 E ASH ST
GOLDSBORO, NC 27530
FOR INQUIRIES CALL (480) 394-3122

CASHIER'S CHECK

Marina S. Can
CONTROLLER
6726903768

00 2063

October 3, 2023

****Four Thousand Five Hundred and 00/100 -US Dollars****

****\$4,500.00****

Payee Address:
Memo: 200 N CAOLINA ST

WELLS FARGO BANK, N.A.
901 E ASH ST
GOLDSBORO, NC 27530
FOR INQUIRIES CALL (480) 394-3122

CASHIER'S CHECK

Marina S. Can
CONTROLLER
6726903768

00 2063

October 3, 2023



Attachment F Page 7

8/23/2023 8:25:14 AM

WAYNE COUNTY & CITY OF GOLDSBORO		Return/Appeal Notes: Parcel: 2599773020	
200 N. CAROLINA ST		PLAT: /UNIQ ID 47355	
79266550		ID NO: 12000068005001	
COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)		CARD NO. 1 of 1	
Reval Year: 2019 Tax Year: 2023 N CAROLINA ST		1.0000 LT SRC=	
Appraised by on 01702 WEST SIDE DOWNTOWN		TW-12 CI-01 FR-00 EX-2 AT- LAST ACTION 20201027	

CONSTRUCTION DETAIL		MARKET VALUE				DEPRECIATION				CORRELATION OF VALUE			
TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB				
BUILDING ADJUSTMENTS		08	00							% GOOD			
TOTAL ADJUSTMENT FACTOR		CREDENCE TO											
TOTAL QUALITY INDEX		DEPR. BUILDING VALUE - CARD 0											
		DEPR. OB/XF VALUE - CARD 0											
		MARKET LAND VALUE - CARD 3,320											
		TOTAL MARKET VALUE - CARD 3,320											
		TOTAL APPRAISED VALUE - CARD 3,320											
		TOTAL APPRAISED VALUE - PARCEL 3,320											
		TOTAL PRESENT USE VALUE - PARCEL 0											
		TOTAL VALUE DEFERRED - PARCEL 0											
		TOTAL TAXABLE VALUE - PARCEL \$ 3,320											
		PRIOR											
		BUILDING VALUE 0											
		OBXF VALUE 0											
		LAND VALUE 3,320											
		PRESENT USE VALUE 0											
		DEFERRED VALUE 0											
		TOTAL VALUE 3,320											
		PERMIT											
		CODE	DATE	NOTE	NUMBER	AMOUNT							
		ROUT: WTRSHD:											
		SALES DATA											
		OFF. RECORD	DATE	DEED TYPE	Q/UV/I	INDICATE SALES PRICE							
		BOOK PAGE MOYR											
		03561 0348 10 2020		WD	Q V	0							
		01044 0332 1 1983			U I	0							
		HEATED AREA											
		NOTES											
		field chk 10/25/12											
		very bad shape											
		standing, but thats it											
		P3-14 DEMO FOR 2015											

SUBAREA		CODE	QUALITY	DESCRIPTION	COUNT	LT	HT	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE	
TOTAL OB/XF VALUE		0																		
FIREPLACE																				
SUBAREA																				
TOTALS																				
BUILDING DIMENSIONS																				
LAND INFORMATION																				
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	OVERRIDE VALUE	LAND NOTES
0100	0100	R-6	60	100	0.8500	2	1.0000						65.00	60.000	FF	0.850	55.25	3315	0	
TOTAL MARKET LAND DATA																		3,320		
TOTAL PRESENT USE DATA																				



200 North Center Street
Goldsboro, NC 27530
(919) 580-4362

To: Adjacent Property Owners

From: Kenneth Talton, Planning Director

Date: September 22, 2023

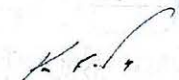
Re: NOTICE OF PROPERTY SALE:

200 N Carolina Street Goldsboro NC 27530

This letter is to inform you of the proposed sale of the above property. The property is jointly owned by Wayne County and City of Goldsboro and has been declared surplus property. Under NCGS §160A-269, local governments may sell surplus property following a 10-day period in which any person may upset the current offer. This letter is being sent to all adjoining property owners so they may have a chance to submit a bid if they so desire.

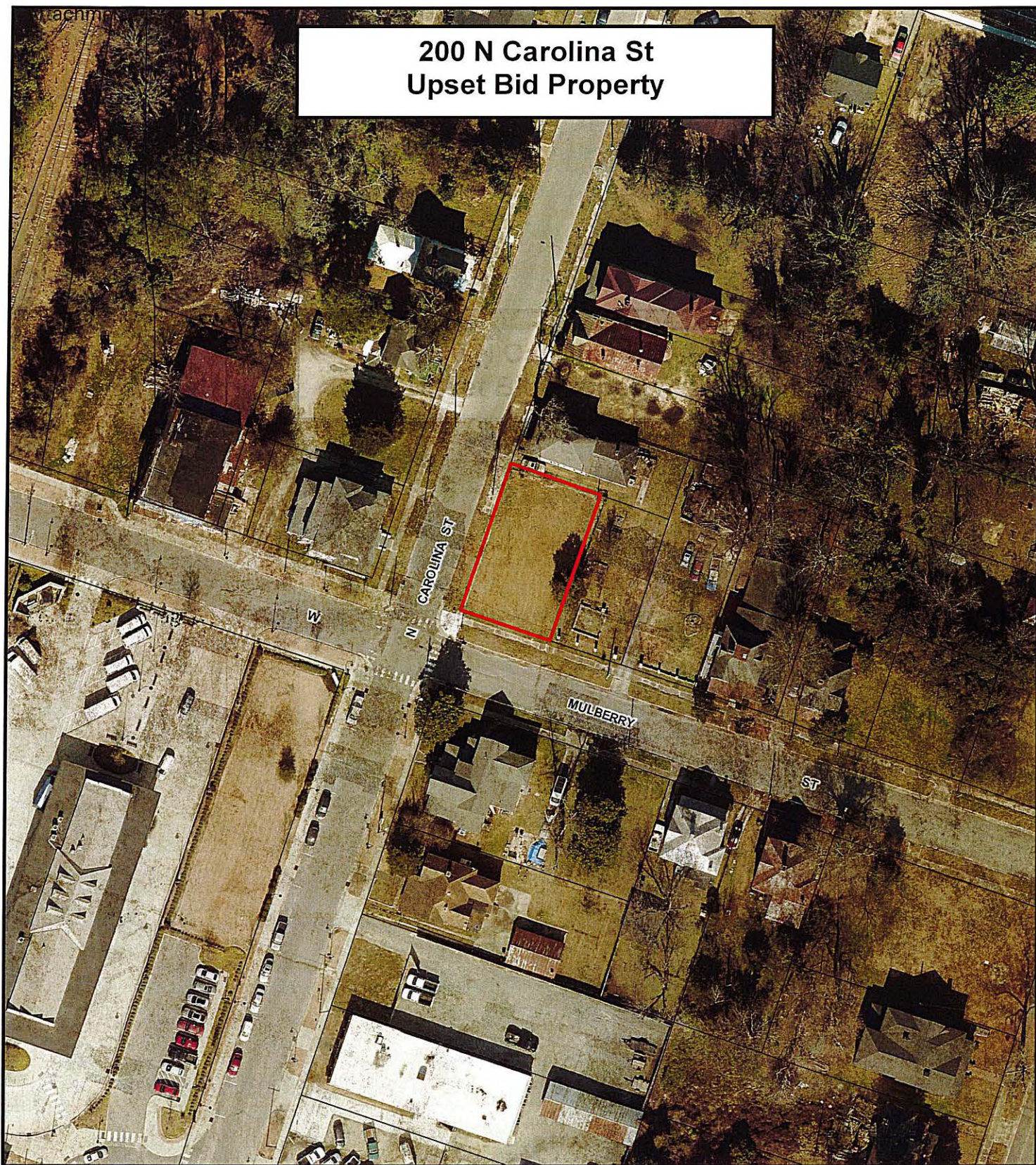
If you are interested in submitting a bid or have additional questions, please contact the finance office at the number listed above.

Sincerely,


Kenneth Talton
Planning Director

Cc: Catherine Gwynn, Finance Director

200 N Carolina St Upset Bid Property



GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

0 50 100 200 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

RESOLUTION NO. 2024- 2

RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 200 N. Carolina Street (Pin #2599773020); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of \$8,500.00 (Eight Thousand Five Hundred Dollars and no/100) submitted by Community Technical Assistance, Inc. (Offeror); and

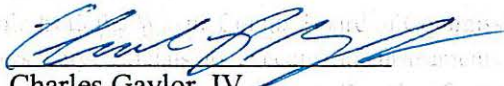
RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY
WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$4,500.00 (Four Thousand Five Hundred Dollars and No/100).

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

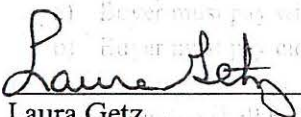
- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City officials shall seek approval of the final sale from the Wayne County Board of Commissioners.
- 5) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror after concurrence from the Wayne County Board of Commissioners.
- 6) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 7) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this 8th day of January, 2024.


Charles Gaylor, IV

Mayor

Attested by:


Laura Getz
City Clerk



WAYNE COUNTY CONFLICT OF INTEREST POLICY

Purpose

The purpose of this Policy ("Policy") is to ensure that employees identify and disclose possible conflicts of interest and conduct themselves in a manner that will not compromise the integrity of the County of Wayne ("County").

Applicability

This Policy shall apply to all employees of the County of Wayne, the Wayne County Sheriff's Office, the Wayne County Register of Deeds Office, and any other independent boards which receive funding from the Wayne County Board of Commissioners.

Definitions

"Conflict of Interest" means any situation where financial or personal considerations compromise an individual's objectivity, professional judgment, professional integrity or ability to perform responsibilities for the County and includes actual conflicts of interest and perceived or potential conflicts of interest.

"Contract" means any agreement, contract, or other business relationship which legally and contractually binds or obligates the County including, but not limited to, purchase agreements for goods, services, and real property, leases, affiliation agreements, sales agreements, grant contracts, memoranda of understanding, letter and arrangement agreements, and commitments.

"Contractor" means an entity or individual that receives a Contract.

"Covered Individual" means a Public Officer, employee, or agent of Wayne County as well as employees of the Wayne County Sheriff's Office, the Wayne County Register of Deeds, or any independent Board or Commission which receives County funding.

"Direct Benefit" means, with respect to a Public Officer or employee of the County, or the spouse of any such Public Officer or employee, (i) having an ownership interest or other interest in a Contract; (ii) deriving any income or commission directly from a Contract; or (iii) acquiring property under a Contract.

"Family Member" means, with respect to any Covered Individual, (i) a spouse, and parents thereof, (ii) a child, and parent thereof, (iii) a parent, and spouse thereof, (iv) a sibling, and spouse thereof, (v) a grandparent and grandchild, and spouses thereof, (vi) domestic partners and parents thereof, including domestic partners of any individual in (ii) through (v) of this definition; and (vii) any individual related by blood or affinity whose close association with the Covered Individual is the equivalent of a family relationship.

"Involved in Making or Administering" means (i) with respect to a Public Official or employee, (a) overseeing the performance of a Contract or having authority to make decisions regarding a Contract or to interpret a Contract, or (b) participating in the development of

specifications or terms or in the preparation or award of a Contract, (ii) only with respect to a Public Official, being a member of a board, commission, or other body of which the Public Official is a member, taking action on the Contract, whether or not the Public Official actually participates in that action.

“Perceived or Potential Conflict of Interest” occurs when, although there is no actual conflict of interest, the circumstances are such that a reasonable person might question whether an individual’s objectivity, professional judgment, professional integrity or ability to perform responsibilities for the County are compromised.

“Public Officer” means an individual who is elected or appointed to serve or represent the County (including, without limitation, any member of the Governing Board), other than an employee or independent contractor of the County.

Conflict of Interest Standards in Contracts

As in all other facets of their duties, Covered Individuals dealing with customers, suppliers, contractors, competitors, or anyone doing or seeking to do business with the County shall avoid both actual and perceived conflicts of interest. The following non-exclusive list provides examples of situations that often give rise to an actual, perceived, or potential conflict of interest:

- An employee has an ownership interest in an entity with which the County does business;
- An employee receives significant salary or other compensation from an entity with which or individual with whom the County does business;
- An employee receives gifts or individual discounts from an entity with which or individual with whom the County does business, when a reasonable person would infer that the donor’s intent is to influence such employee in the performance of official County duties;
- An employee is an officer, director, or other key decision maker for an entity with which the County does business;
- An employee receives significant commissions or fees as part of an outside business from a customer or client with whom the County does business; or
- An employee has a family member or close personal relationship with someone who fits into one of the categories described above.

In addition to the situation described above, North Carolina law restricts the behavior of Public Officials and employees of the County involved in contracting on behalf of the County. The County shall conduct the selection, award, and administration of Contracts in accordance with the prohibitions imposed by the following North Carolina General Statutes:

- G.S. § 14-234(a)(1). A Public Officer or employee of the County involved in making or administering a Contract on behalf of the County shall not derive a Direct Benefit from such a Contract.
- G.S. § 14-234(a)(3). No Public Officer or employee of the County may solicit or receive any gift, favor, reward, service, or promise of reward, including a promise of

future employment, in exchange for recommending, influencing, or attempting to influence the award of a Contract the County.

- G.S. § 14-234.3. If a member of the Governing Board of the County serves as a director, officer, or governing board member of a Covered Nonprofit Organization, such member shall not (1) deliberate or vote on a Contract between the County and the Covered Nonprofit Corporation, (2) attempt to influence any other person who deliberates or votes on a Contract between the County and the Covered Nonprofit Corporation, or (3) solicit or receive any gift, favor, reward, service, or promise of future employment, in exchange for recommending or attempting to influence the award of a Contract to the Covered Nonprofit Organization.
- G.S. § 14-234.1. A Public Officer or employee of the County shall not, in contemplation of official action by the Public Officer or employee, or in reliance on information which was made known to the public official or employee and which has not been made public, (1) acquire a pecuniary interest in any property, transaction, or enterprise or gain any pecuniary benefit which may be affected by such information or other information, or (2) intentionally aid another in violating the provisions of this section.

Contracts which utilize federal funds are subject to the conflict of interest provisions found in 2 C.F.R. § 200.318. Covered Individuals should follow the County's then existing Conflict of Interest Policy for federal funds which contain compliance obligations for federally funded contracts.

Conflict of Interest Point of Contact

The Wayne County Finance Director shall have primary responsibility for providing conflict of interest guidance to Covered Individuals as well as managing the disclosure and resolution of potential or actual conflicts of interest arising under this Policy. If the Finance Director is unable to serve in such capacity, the Assistance Finance Director shall assume responsibility for managing the disclosure and resolution of conflicts of interest arising under this Policy. The individual with responsibility for managing the disclosure and resolution of potential or actual conflicts of interest shall be known as the "COI Point of Contact". The COI Point of Contact shall ensure that each Covered Individual receives a copy of this Policy. The COI Point of Contact shall advise Covered Individuals expected to be involved in the selection, award, or administration of the County Contracts. The COI Point of Contact shall consult with the County Attorney as necessary to assist in determining whether a conflict of interest or perceived conflict of interest exists.

If the COI Point of Contact discovers that a real or apparent conflict of interest has arisen after the County has entered into a Contract, the COI Point of Contact shall, as soon as possible, disclose such finding to the County Manager and Wayne County Board of Commissioners. Upon discovery of such a real or apparent conflict of interest, the County shall cease all payments under the relevant Contract until the conflict of interest has been resolved.

Mandatory Conflict of Interest Disclosures

Each Covered Individual expected to be or involved in making or administering of a Contract has an ongoing duty to disclose to the COI Point of Contact potential real or apparent conflicts of interest arising under this Policy. Such conflicts include but are not limited to:

- Ownership by a Covered Individual or by a member of their family of a significant interest in any outside enterprise that does or seeks to do business with the County.
- Serving as a director, officer, partner, consultant, or in a managerial or technical capacity with an outside enterprise that does or is seeking to do business with Wayne County. Exceptions to this can be approved by the County Manager.
- Acting as a broker, finder, go-between or otherwise for the benefit of a third party in transactions involving or potentially involving Wayne County or its interests.
- Any other arrangements or circumstances, including family or other personal relationships, which might dissuade the employee from acting in the best interest of Wayne County.

Violations of Policy

Any Covered Individual that fails to disclose a real, apparent, or potential real or apparent conflict of interest arising with respect to the Covered Individual or Related Party may be subject to disciplinary action, including, but not limited to, an employee's termination or suspension of employment with or without pay, the consideration or adoption of a resolution of censure of a Public Official by the Governing Board, or termination of an agent's contract with the County. Employees of the County who violate this policy will be disciplined pursuant to Articles 3 and 9 of the Wayne County personnel policy.

The County shall terminate any Contract with a Contractor that violates any provision of this Policy. Additionally, the County may bar any Contractor who violates this Policy from receiving future contracts with the County.

The County shall not discharge, demote, or otherwise discriminate against an employee for reporting or disclosing any conflict of interest or perceived conflict of interest to the COI Point of Contact or any other County employee.

CONFLICT OF INTEREST DISCLOSURE FORM

An actual or potential conflict of interest exists when financial or personal considerations compromise an individual’s objectivity, professional judgment, professional integrity, or ability to fulfill an employee’s responsibilities to Wayne County. Covered Individuals as defined by the County’s Conflict of Interest Policy are required to disclose any actual or potential conflict of interest. Failure to do so will result in disciplinary action up to and including termination.

This Conflict of Interest Form should be completed if a covered individual or a family member of the covered individual has an economic interest in, or acts as an officer or director of, any outside entity which does business with Wayne County. The covered individual should also disclose any personal, business, or volunteer affiliations that may give rise to an actual or potential conflict of interest.

Name: _____

Position: _____

Date: _____

Describe any relationships, transactions, positions you or your family member hold (volunteer or otherwise), or circumstances that you believe could constitute a conflict of interest:

I certify that the information set forth above is true and complete to the best of my knowledge.

Signature: _____

Date: _____

Attachment H Page 1 POLICY MANUAL 1	Prepared by: Dawn Reser	Manual Section: Administration
Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 1 of 9 pages

CAUSER:CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

PATIENT FEES, ELIGIBILITY AND BAD DEBT WRITE-OFF

POLICY

The same quality of services will be provided to eligible patients without regard to religion, race, color, national origin, disability, age, sex, number of pregnancies or marital status and to inform staff of this requirement on an annual basis.

Wayne County Health Department (WCHD) provides clinical and outreach services based on fees approved by the Board of County Commissioners, State and Federal Programmatic Guidelines and State recommended sliding fee scales (when appropriate). Certain mandated services such as STD screenings are provided to patients without charge. Third party reimbursement will be attempted when patients have a payment source when allowed by state regulations. Insurance co-pays are not subject to the sliding fee scale and will be added to the bill (percentage pay plus co-pay) for all clinics with the exception of Family Planning. If the co-pay is greater than the sliding fee, patients will be billed the sliding fee amount based on the Family Planning Title X guidelines. Family Planning patients whose income is between 101%-250% federal poverty level will not be charged more in co-payments, deductibles, or other fees than they should pay according to the sliding fee scale. Medicaid patients cannot be charged a co-pay (if patient has insurance and Medicaid). When attempts to collect patient fees are deemed uncollectible, outstanding fees will be referred to N.C. Local Government Debt Set-off Clearinghouse and then presented to the Board of County Commissioners for approval for Bad Debt Write-Off.

Wayne County Health Department will bill Medicaid for all covered services and will accept Medicaid payments as payment in full. Individuals requesting program services are not required to apply for Medicaid in order to receive services. WCHD utilizes CureMD Electronic Health Record (EHR) Accounts Receivable softwares.

Residency Requirement:

Maternity, Child Health, Breast and Cervical Cancer Control Program, and Dental patients must be Wayne County residents. Family Planning, Communicable Disease, Immunization, Children's Special Health Services and Sexually Transmitted Disease patients may reside in any county.

PROCEDURE

I. Setting Charges for Service

- a. The Board of County Commissioners has the authority and duty to establish charges for services provided by the Health Department.
- b. No patient will be denied service based solely on the inability to pay.

Attachment H Page 2 POLICY MANUAL I	Prepared by: Dawn Reser	Manual Section: Administration
Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 2 of 9 pages

CAUSERS\CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

- c. Eligibility: Each patient must cooperate in (1) an eligibility determination, (2) provision of documentation of third party eligibility (Medicaid, Medicare, and private insurance), (3) provision of proof of income and (4) providing information regarding family size for the clinics; Family Planning, Maternity, Child Health and BCCCP. STD, Immunization and TB clinics does not require proof of income or family size.
- d. Health Department staff that have family members come for services, are not permitted to register or perform financial eligibility for services on their family members.
- e. Cost-based services: Fees are cost-based and evaluated on an annual basis against the most current annual Medicaid Cost Study. Fee for new services are based on cost comparison with similar services, and with surrounding Health Department's fees if they offer that same service. Fees for new services are based on the actual cost of the service plus our administration fee, if applicable. Fees for program services are equal to or greater than the Medicaid rate for services. Recommended fees are calculated by the Medical Records Manager and reviewed by the Health Department Management Team. The County Board of Commissioners approves fees prior to implementation.
- f. Service discounts: A schedule of discounts is to be used to adjust most service charges for persons between 101 and 250% of poverty. Annual Fee Scales and recommendations are: The discounts will be based on (a) household members (economic unit) and (b) annual gross income. The Board of Health, at its discretion may include local economic considerations in setting the fee schedule.
- g. Agreements are to be on file between the Department and third parties that reimburse for services for their eligible participants.
- h. In extreme and/or unusual circumstances, the Health Director or Designee, in consultation with staff, is authorized to make exceptions to the guidelines for patients who are unable, for good cause to pay for Family Planning services.
 - 1. Patients inform the Family Planning Registration staff of the inability to pay fee for services.
 - 2. Registration staff informs Registration supervisor of the patient's request for review and consideration of waiver of charges.
 - 3. The Registration supervisor notifies the Medical Records Manager of above request.
 - 4. The Medical Records Manager discusses with the Health Director the patient's request for review and consideration of waiver of charges.
 - 5. The Health Director reviews the financial records (possible interview with the patient) and makes determination for waiver of charges.
 - 6. The Medical Records Manager will inform patient of the final determination of waiver of charges.

Attachment H Page 3 POLICY MANUAL I	Prepared by: Dawn Reser	Manual Section: Administration
Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 3 of 9 pages

CAUSER\NCASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

SERVICE-SPECIFIC ELIGIBILITY/CHARGE ADJUSTMENTS:

No client will be refused services when presenting for care based on lack of income documentation. With the exception of Family Planning, Immunization, BCCCP and STD clients*, each client will be billed at 100% until proof of income and family size is provided to the agency. The client will have 30 days to present this documentation in order to adjust the previous 100% charge to the sliding fee scale. If no documentation is produced in 30 days, then the charge stands at 100% for that visit. This does not apply to non-sliding fee scale services, which should be paid in full on the date of service.

*For Family Planning clients, the agency may use information from other Health Department programs to which the agency has legal access in order to verify income, but the agency may not charge clients at 100% simply because the client has not provided proof of income. In cases where the agency has no access to income reported in another program and the client does not provide proof of income, eligibility for discounts must be determined based on the client's verbal attestation of income. Reasonable attempts to verify income include only asking the client for proof of income at the initial and ALL subsequent Family Planning visits. Under no circumstance should measures to verify income burden clients from low-income families.

Birth control pills; Depo-Provera, and IUD's are billed separately from physical examination fee.

Family Planning patients cannot be required to pay for services upfront.

340B Guidelines

Birth Control Pills (BCP), Depo Provera and IUD's purchased through the 340B Program will be billed according to the Medicaid reimbursement. Patients who are private pay will be charged according to the Family Planning sliding fee scale for Birth Control Pills (BCP), Depo Provera, Nexplanon and IUD's purchased through the 340B Program.

The Wayne County Health Department bills Medicaid the acquisition cost of medication or devices purchased through the 340b drug program. All 340b drugs and devices are identified with a UD modifier in the billing system. The appropriate NDC code must also be included. 340b drugs and devices are billed to Medicaid with an FP and UD modifier. Drugs and devices purchased through the 340b program are labeled as 340b and stored separately from other medications and supplies.

Family Planning services will not be denied due to an inability to pay or because the patient has a delinquent account balance. Family Planning patients are not required to meet with the Health Director in an attempt to collect a delinquent account.

Breast & Cervical Cancer Control Program (BCCCP): BCCCP patients must meet State and Federal age, income and programmatic guidelines. Patients enrolled in these programs are not charged for covered services. Patients must bring proof of income on the day of their appointment or must be rescheduled for a later date.

Attachment E Page 4 POLICY MANUAL I	Prepared by: Dawn Reser	Manual Section: Administration
Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 4 of 9 pages

CAUSERS\CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

Child Health patients must be charged based on household economic unit and annual gross income and discounts established for persons between 101-250% of poverty based on sliding fee scale.

Children's Special Health Services patients must be charged based on household economic unit, annual gross income and discounts established for persons between 101-250% of poverty based on sliding fee scale.

Maternity patients must be charged based on household economic unit including the unborn child and annual gross income and patient discounts are established for persons between 101-250% of poverty based on the sliding fee scale. Medicaid eligibility is established for persons over 185% of poverty based on sliding fee scale and patients are referred to social services to complete a Medicaid application (refer to Financial Eligibility for Women's and Child Health Services policy).

Dental Clinic: See Dental Clinic Policy.

Immunization: Patients who do not have insurance will be required to pay for their immunization and admin fee on the day of the appointment. The administration fee for county employees will be waived for those employees receiving the hepatitis B vaccine when required or recommended for employment. The same exemption will be done for volunteer firefighters serving Wayne County.

STD Clinic: No charge to patients for standard STD services. Exceptions include herpes serology, subsequent wart treatment, non-SLPH labs. But fee must be disclosed to patient prior to service performance.

II. Billing Patients for Care

- a. Bills (Yellow copy of the Encounter Form) are given directly to the patient at the end of each clinic visit and/or claim sent to another payment source, i.e. Medicaid, Medicare or private insurance. A payment plan will be established and signed by the patient for those patients who have an outstanding balance.
- b. Emancipated minors (by legal emancipation, active military service, or married) fees are to be based on household economic unit and annual gross income.
- c. Patients must request confidential services at the time of clinic registration and clerical staff must document "No Contact" in the Notes section of the EHR. Fees to patients (minors and others) requesting confidentiality or no contact must be based on the patient's annual gross income alone and a family size of one. The agency **cannot** bill private insurance if patient requests confidentiality.
- d. Bills to patients will show full charge less the appropriate discount.
- e. Bills to third party payer sources will reflect the full charge and no discount.
- f. -Charges for patient will be determined after the encounter form is entered by the Billing Staff. A bill for account balance will be mailed to new patients thirty (30) days after the visit and quarterly thereafter to all patients for a period of one year. Bills will not be mailed to patients when it may undermine their confidentiality or when a patient requests no contact or

POLICY MANUAL 1	Prepared by: Dawn Reser	Manual Section: Administration
Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 5 of 9 pages

CAUSER\CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

no mail.

- g. Patients will receive a receipt for any payment rendered.
- h. Donations may be accepted and a receipt issued. If the donation is from a patient with an account balance, it is payment, not a donation. There is no scheduled frequency of donations, no bills for donations, or any other applied coercion for donations.
- i. In accordance with 10A North Carolina Administrative Code 43A.0206 (d): "There shall be no minimum fee requirement or surcharge that is indiscriminately applied to all patients".

III Aging of Accounts (Debt Set-off)

- Billing
- (a) Requests patient payment during each clinic visit, and records balance on encounter form.
 - (b) Informs patient of balance due at each patient contact with staff.
 - (c) Mails statement of account to new patients thirty (30) days after visit. Statements will be mailed every 30 days. If no payment is made within 90 days, patient will be referred to Debt Setoff Program in accordance with the N.C. Local Government Debt Set-Off Clearinghouse Program. The patient will receive a debtor notification letter stating that Wayne County intends to submit the debt to the N.C. Department of Revenue for collection by applying the debt against any income tax refund or lottery winnings exceeding \$50 that the patient may be entitled to receive. After patient receives letter from Debt Setoff, they have 30 days to pay on account and have DSO removed.
 - (d) Established patients – Patient already in Debt Setoff Program can have any additional charges added to their Setoff account, according to DSO Clearinghouse Program, if no payment is made in 90 days.
 - (e) Confidential patients should only be referred to debt collections/and or debt set-off, if patient's confidential status will NOT be compromised. If confidentiality cannot be guaranteed, a confidential patient should NOT be referred to debt collections and/or debt set-off.

Aging:

- (a) Accounting Technician will review CureMD EHR Accounts Receivable of those patients with outstanding balances semi-annually (June and December).
- (b) 90 days after the initial visit balance, three statements have been sent and payment has not been rendered, accounts will be referred to the Debt Set-off Program for collection, if applicable.
- (c) If account balance is not eligible for debt set-off and patient has not visited the Health Department in one (1) year, balance is UNDER \$50 and no payment received in one (1) year, the account is submitted for write-off.
- (d) The Health Director will report to the Board of County Commissioners the total amount to be written-off in each program. The Board of County Commissioners approves the debts deemed "uncollectible" under this policy to be written off.
- (e) In the event a patient should present for services, and has a previously written off balance, the balance will be re-entered into the CureMD EHR system.
- (f) Patient is allowed to pay on balance if in Setoff. Task will be sent through EHR

POLICY MANUAL I	Prepared by: Dawn Reser	Manual Section: Administration
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Payment will be entered in the DSO Clearinghouse account by the Billing Department.

IV. Encounter Forms

- a. An encounter form will be initiated by registration staff and completed by clinical staff for every service provided.
- b. Personal data required at the top of the encounter form includes name, date of birth, and county code. Address and phone numbers are optional.
- c. Clinic and financial information required at the top of the encounter form includes date of visit, clinic initials, new or old to CureMD, percentage pay for self-pay patients, insurance answered yes or no, for all patients (if yes, include insurance name and ID number) and Medicaid number if applicable. If patient is not eligible for Medicaid, answer No.
- d. Encounter forms will be kept for three (3) years from the date of service and then destroyed.

V. Instructions for Determining Eligibility for Discounts

1. Economic Unit (Family Size)
A family shall be defined as a group of related or non-related individuals who are living together as one economic unit. Individuals are considered members of a single family or economic unit when their production of income and consumption of goods are related.
Determining Economic Unit: Non-related household member or related to patient by blood, marriage, or adoption and/or live in the same household as the patient and contribute to the patient's support (rent, utilities, groceries, clothes, and health care, etc.). An economic unit is financially responsible for the patient or the patient is responsible for economic unit. An economic unit must have its own source of income. Example: Groups of individuals living in the same house with other individuals may be considered a separate economic unit (ie. 2 sisters and their children who live in the same house are separate economic units if each sister supports herself and her children. For maternity patients – the unborn child will be counted as part of the family.
2. Clients will not be denied services based solely on the inability to pay. (Inability to pay does not mean unwillingness to pay). Clients whose current income is at or below 100% of the federal poverty level may not be charged for services. They are neither denied services nor subject to variation in services due to inability to pay. (Title X and Healthy Mothers, Healthy Children Funds Program Guidelines).
3. Patients will not be refused services for Family Planning, Immunizations, STD or Children's Special Health Services due to County of residency. Family Planning patients are not required to be referred by a physician to receive family planning services.
4. Cost of foam, condoms, and other non-prescription contraceptives are included in the reimbursement rate established for preventive medicine codes (99384, 99385, 99386, 99394, 99395, and 99396).
5. Clients will be informed to bring proof of annual gross household income (everyone's income that provides support to the client) at the time they schedule an appointment. If client does

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CA\NERSK\CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

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not bring proof of annual gross household income, with the exception of family planning, a charge of 100% (full pay) will be applied until client provides proof of income (within 30 days of service).

6. Patients will be asked if their income has changed at EACH visit to the health department.

7. Sources of income to be counted:

* Annual Gross Salaries and Wages (pay stubs, letter of wage statement from employer with cash income, W-2 forms and Income Tax Returns for the previous year)

Note for Self-employed patients (both farm and non-farm) use the adjusted gross income from the Certified Public Accountants Tax Forms.

* Overtime Pay

* Investment income, stocks, bonds, savings account interest, rentals and all investment income

* Earnings from self-employment

* Public Assistance money (i.e., TANF, Medicaid, etc.)

* Unemployment Compensation

* Alimony

* Prize Winnings, Christmas Bonuses and any other bonuses

* Veterans Administration Benefits

* Military Allotments

* All Social Security Benefits (including SSI)

* Retirement and pension payments

* Worker's Compensation

* Cash income (with letter stating how much per week/month and signed by contributing individual not living in the household)

* Student grants/stipends paid to the student for living expenses

* Regular contributions from individuals not living in the household

* All other sources of cash income except those specifically excluded

* Lawn maintenance, as a business

* House keeping, as a business

Income not to be taken:

* Income that children may earn babysitting, lawn mowing or other miscellaneous tasks

* Military Housing benefits

* Payment under the Low-Income Energy Assistance Act

* Assistance to child or families for Free Lunch and Food Stamps

* Non-household member payment for rent, utilities, food, etc. and there is no cash exchanged (i.e. father of child pays for these items but does not give mother cash for them)

* Payments received under the Job Training Partnership Act

* Childcare payments (SSA)

* Child Support Payments

8. Determining to and from dates of employment:

(1) Continuously employed wage earners must show income from past 12 months (one year back from date of visit) or

(2) If individuals are unemployed on the date of visit or during the past year, they must show income for the past 6 months and an income projection for the future 6 months.

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Category: 1, 2	Date Revised: February 2024	Subject: Patient Fees, Eligibility
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CAUSER: SCASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1. PROCEDURE 2. PROTOCOL 3. STANDING ORDER 4. OTHER ... DEFINE

9. Patients with zero income:

- (1) Determine sources of housing, food, etc. if patient may not meet economic unit criteria (i.e. homeless patient).
- (2) Refer to DSS – Third Party Confirmation Letter verifying zero income.
- (3) If zero income – should be eligible for Medicaid or Health Choice. (All patients under 19 years of age without private insurance will be referred to the Department of Social Services for an application to apply for NC Health Choice).

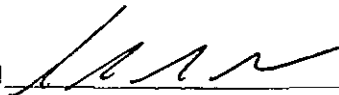
Attachment H Page 9

POLICY MANUAL 1	Prepared by: Dawn Reser	Manual Section: Administration
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CAUSERS\CASEY.ROBERTS\DESKTOP\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2024 FINAL.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

Reviewed by Consolidated Health
and Human Services Advisory Board


Chairperson

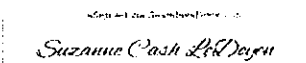
Date 2/28/24

Approved and Adopted by the Board of
County Commissioners


Chairperson

Date 4/2/24

Approved by Health Director


Suzanne LeDoyen, BS

02-22-2024
Date

DISTRIBUTION:
All WCHD Staff

Immunization Rates

-Updated Immunization Rates were made on 02/20/2024

-The cost of the immunization, a cost study done by using surrounding counties and the insurance rates were considered for the amount charged. If there is an increase in a vaccine, it is due to the price of the vaccine we purchased has also increased.

-Newly added Immunizations had to be added and the amounts were calculated as those already in stock.

-The administration fee per vaccine is \$30 (which has not changed), is already added into the prices on the sheet. This makes for less confusion when self-pay patients inquire about the cost of a vaccine.

Immunization Rates

Dtap (Pediatric) 90700	\$ 75.00
Hep A (Adult) 90632	\$ 130.00
Hep A (Pediatrics) 90633	\$ 90.00
Hep B - Engerix (Adults - 3 dose/each) 40749	\$ 105.00
Hep B - Engerix (Peds/Adolescent/High Risk) 90744	\$ 75.00
Heplisav - B (Adult - 2 Dose/each) 90739	\$ 180.00
HIB 90647	\$ 85.00
HPV (Gardasil 9) 90651	\$ 345.00
Influenza (Flu 6 months - Adult) 90686	\$ 50.00
Influenza Fluzone High-Dose (65 & over) 90662	\$ 105.00
IPV (Polio) 90713	\$ 80.00
Meningococcal Conjugate (Pediatric) 90619	\$ 205.00
Meningo Group B 90620	\$ 280.00
MMR (Adult & Peds) 90707	\$ 140.00
Pediarix (Dtap/Polio/Hep B) 90723	\$ 140.00
Pentacel (Dtap/HIB/Polio) 90698	\$ 165.00
Pneumovax 23 (Adult) 90732	\$ 170.00
PPD/TB (Self-Pay & Screening Form) 86580	\$ 25.00
Prevnar 20 (Adults & Peds) 90670	\$ 330.00
Proquad (MMR & Varicella) 90710	\$ 330.00
Quadracel (DTP & Polio) 90696	\$ 100.00
Rabies (Admin Fee ONLY) 90675	\$ 30.00
RotaTeq (Rotovirus) 90681	\$ 175.00
Shingrix 90750	\$ 255.00
TD (Adult) 90714	\$ 80.00
TDAP 90715	\$ 90.00
Twinrix (Hep A&B) 90636	\$ 180.00
Varivax (Varicella Adult & Peds) 90716	\$ 230.00
Vaxelis (Dtap / Polio) 90697	\$ 210.00

MEMORANDUM

To: Wayne County Board of Commissioners

From: Chip Crumpler, Wayne County Manager

Date: 3/14/2024

Re: Proposed change to scale house operations at the Dudley Landfill for Saturdays

RE From: Randy Rogers – Solid Waste Director

Background: It has been brought to our attention that the process of weighing in and out at the landfill on Saturdays can sometimes cause wait times for our customers.

Monday through Friday operations utilize an inbound scale and an outbound scale. Due to the staffing levels and training required, there are currently only enough scale operators to use one on Saturdays.

Issues: The first issue is adding an additional employee to current staffing levels when their services would not be needed on a full time basis. Secondly, the scale operators are very knowledgeable in the landfill operations having to direct incoming customers to the right areas to discard materials. No new hire will be that knowledgeable in the operations to safely direct operations on Saturdays only.

Possible solutions:

1. Hire a part time employee and train them to operate the scales and learn all the landfill operations. This person can fill the Saturday position. This would result in the scales being operated both inbound and outbound obtaining the goal of reducing Saturday wait times.
2. The second solution would be to not add any additional staff but to charge a flat fee of \$5.00 dollars for any single vehicle w/o a trailer containing only small loads. This would eliminate the need to require a weigh out of those vehicles. It will reduce wait times to check out and not require any additional staff. The landfill director feels that this would eliminate 70 percent of all non-commercial traffic to the landfill through the scale.

Staff Recommendations: The Manager recommends solution #2 to include a future budget amendment to adjust revenues at a future date after implementation.

WAYNE COUNTY Solid Waste Department



WAYNE COUNTY
NORTH CAROLINA

Phone: (919) 689-2994

Fax (919) 689-2995

RE: Landfill Scales/Saturday's

The Wayne County Landfill will charge homeowners who have small loads (up to 250lbs) a flat rate of \$5 on Saturday's when they weigh in, so that they will not be required to come back around to weigh out. By doing this, the Landfill will be cutting traffic through the scale by at least 70%. Homeowners who have small loads of materials that the Landfill does not charge for (furniture, etc.) will be weighed in and sent to their designated dumping area and will not have to return to weigh out.

RE: Landfill Scales/Saturday's

All businesses and homeowners with large loads will be required to weigh in and weigh out at the inbound scale on Saturday's.

The Wayne County Landfill will charge homeowners who have small loads (up to 250lbs) a flat rate of \$5 on Saturday's when they weigh in, so that they will not be required to come back around to weigh out. By doing this, the Landfill will be cutting traffic through the scale by at least 70%. Homeowners who have small loads of materials that the Landfill does not charge for (furniture, etc.) will be weighed in and sent to their designated dumping area and will not have to return to weigh out.

Randy Rogers

Solid Waste Director

Wayne County Solid Waste Department

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Solid Waste Director

THE GOOD LIFE. GROWN HERE.

4608 SOUTH LANDFILL RD
DUDLEY, NC 28333

**NORTH CAROLINA
WAYNE COUNTY**

RESOLUTION #2024-10: A RESOLUTION IN SUPPORT OF THE UNITED STATES CONGRESS ARMED SERVICES COMMITTEE ALLOCATING \$42 MILLION FOR THE CRITICAL COMBAT ARMS TRAINING AND MAINTENANCE FACILITY AT SEYMOUR JOHNSON AIR FORCE BASE

WHEREAS, Seymour Johnson Air Force Base in Wayne County, North Carolina, serves as the only East Coast military base, and one of only two CONUS bases, for active component F-15E combat aircraft squadrons in the United States; and

WHEREAS, Seymour Johnson Air Force Base's F-15E combat squadrons routinely deploy in support of our nation's Combatant Commanders' requirements for tactical aircraft mission needs; and

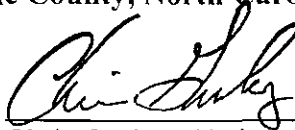
WHEREAS, it is in our nation's interests to invest resources to ensure Seymour Johnson Air Force Base's F-15E combat capabilities remain at a superior level and are enhanced when possible; and

WHEREAS, given the international threats and uncertainties created by countries pursuing military actions that are counter to the United States' interests across multiple regions of the world, Seymour Johnson Air Force Base's F-15E combat aircraft, and the military personnel who fly and maintain these aircraft, warrant wise investments to ensure their combat effectiveness and lethality are unmatched in any conflict; and

WHEREAS, the economic impact of Seymour Johnson Air Force Base and its associated mission performance have a substantial impact on Wayne County, North Carolina, with a total economic impact of \$900 million annually.

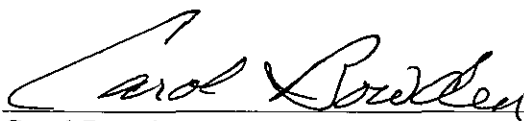
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WAYNE that Seymour Johnson Air Force Base and the nation's tactical combat aircraft capability would be enhanced by the investment in a Combat Arms Training and Maintenance Facility, and we recommend the House Armed Services Committee include an additional \$42 million for this critical capability in the fiscal year 2025 National Defense Authorization Act.

Adopted this the 2nd day of April, 2024, at Wayne County, North Carolina.



Chris Gurley, Chairman
Wayne County Board of Commissioners

Attest:



Carol Bowden
Clerk to the Board



Journal Proof Report



Journal Number: 643 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104311-526100	Office Supplies-NonCaptl FF&E			\$2000.00	
BUA	1104311-521200	Uniforms				\$2000.00
			Journal 2024/9/643	Total	\$2000.00	\$2000.00

Journal Proof Report



Journal Number: 645 Year: 2024 Period: 9 Description: Reference 1: Reference 2: Reference 3:

Source	Account Formatted Project String	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-562000 E-X2419 -Sheriff -Training -Host	Grant Expenditures				\$410.00
BUA	1104310-562000 E-X2419 -Sheriff -Training -Digital	Grant Expenditures				\$828.00
BUA	1104310-562000 E-X2419 -Sheriff -Other Cost-Training	Grant Expenditures			\$410.00	
BUA	1104310-562000 E-X2419 -Sheriff -Other Cost-LawEnforce	Grant Expenditures			\$828.00	
Journal 2024/9/645				Total	\$1238.00	\$1238.00

Journal Proof Report



Journal Number: 644 Year: 2024 Period: 9

Description: Jetport

Reference 1: 405 Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6324530-562000	Grant Expenditures			\$70064.00	
BUA	6324530-335000	Grant Revenues				\$53527.00
BUA	6324530-399100	Fund Balance Appropriated				\$16537.00
			Journal 2024/9/644	Total	\$70064.00	\$70064.00

Journal Proof Report



Journal Number: 646 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104180-526000	Office Supplies				\$808.77
BUA	1104180-531100	Travel-Meals & Lodging				\$2500.00
BUA	1104180-526200	Non-Capital Computer Equipment				\$1200.00
BUA	1104180-535200	Repairs & Maint-Equipment				\$295.00
BUA	1104180-534000	Printing & Binding			\$4803.77	
			Journal 2024/9/646	Total	\$4803.77	\$4803.77

Journal Proof Report



Journal Number: 647 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104325-535300	Repairs & Maint-Vehicles				\$780.00
BUA	1104325-535300	Repairs & Maint-Vehicles				\$2338.00
BUA	1104325-554000	Capital Outlay-Vehicles			\$3118.00	
			Journal 2024/9/647	Total	\$3118.00	\$3118.00

Journal Proof Report



Journal Number: 648 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104310-526200	Non-Capital Computer Equipment			\$1049.00	
BUA	1104310-531100	Travel-Meals & Lodging				\$1049.00
			Journal 2024/9/648	Total	\$1049.00	\$1049.00

Journal Proof Report



Journal Number: 649 Year: 2024 Period: 9 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104311-526100	Office Supplies-NonCaptl FF&E			\$2000.00	
BUA	1104311-521200	Uniforms				\$2000.00
			Journal 2024/9/649	Total	\$2000.00	\$2000.00

Journal Proof Report



Journal Number: 650 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	6324530-537000	Advertising				\$384.44
BUA	6324530-539500	Training				\$900.00
BUA	6324530-535200	Repairs & Maint-Equipment			\$1284.44	
			Journal 2024/9/650	Total	\$1284.44	\$1284.44

Journal Proof Report



Journal Number: 760 Year: 2024 Period: 9 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104110-526000	Office Supplies				\$2000.00
BUA	1104110-531100	Travel-Meals & Lodging			\$2000.00	
			Journal 2024/9/760	Total	\$2000.00	\$2000.00

Journal Proof Report



Journal Number: 761 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104200-539600	Imaging & Shredding				\$4000.00
BUA	1104120-531100	Travel-Meals & Lodging			\$4000.00	
			Journal 2024/9/761	Total	\$4000.00	\$4000.00

Journal Proof Report



Journal Number: 762 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104330-535300	Repairs & Maint-Vehicles			\$200.00	
BUA	1104330-531100	Travel-Meals & Lodging				\$200.00
			Journal 2024/9/762	Total	\$200.00	\$200.00

Journal Proof Report



Journal Number: 807 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104130-512100	Salaries and Wages				\$4500.00
BUA	1104130-519000	Professional Services			\$4500.00	
			Journal 2024/9/807	Total	\$4500.00	\$4500.00

Journal Proof Report



Journal Number: 808 Year: 2024 Period: 9

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104330-519900	Professional Services-Other				\$2400.00
BUA	1104330-554000	Capital Outlay-Vehicles			\$2400.00	
Journal 2024/9/808				Total	\$2400.00	\$2400.00

Journal Proof Report



Journal Number: 99 Year: 2024 Period: 10 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1315124-526200	Non-Capital Computer Equipment				\$85.00
BUA	1315124-543100	Rental of Copier Equipment			\$85.00	
Journal 2024/10/99				Total	\$85.00	\$85.00

Journal Proof Report



Journal Number: 100 Year: 2024 Period: 10

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104250-535300	Repairs & Maint-Vehicles				\$700.00
BUA	1104250-525100	Vehicle Supplies-Fuel/Diesel			\$700.00	
Journal 2024/10/100				Total	\$700.00	\$700.00

Journal Proof Report



Journal Number: 101 Year: 2024 Period: 10

Description:

Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1109810-598000	Transfers to Other Funds				\$186465.00
BUA	1109840-598000	Transfers to Other Funds			\$186465.00	
BUA	1109810-598000	Transfers to Other Funds				\$15000.00
BUA	1109860-598000	Transfers to Other Funds			\$15000.00	
BUA	1109810-598000	Transfers to Other Funds				\$49883.00
BUA	1109840-598000	Transfers to Other Funds			\$49883.00	
			Journal 2024/10/101	Total	\$251348.00	\$251348.00

Journal Proof Report



Journal Number: 102 Year: 2024 Period: 10 Description: Reference 1: Reference 2: Reference 3:

Source	Account	Account Description	Line Description	OB	Debit	Credit
BUA	1104130-539600	Imaging & Shredding			\$900.00	
BUA	1104130-575100	Service Charges				\$2750.00
BUA	1104130-519100	Professional Serv-Accounting			\$1850.00	
			Journal 2024/10/102	Total	\$2750.00	\$2750.00