



# Wayne County, North Carolina

## Board of Commissioners

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October 21, 2025  
224 E. Walnut Street  
Courthouse 4th Floor  
Goldsboro, NC 27530

### AGENDA

#### 8:00 A.M. AGENDA BRIEFING

9:00 A. M. CALL TO ORDER - Chairwoman Barbara Aycock

INVOCATION - Commissioner Joe C. Daughtery

PLEDGE OF ALLEGIANCE - Commissioner Antonio Williams

#### APPROVAL OF MINUTES

1. Motion to Approve the October 7, 2025, Minutes.

#### DISCUSSION/ADJUSTMENT OF AGENDA

2. Motion to Approve the October 21, 2025, (Adjusted) Agenda.

#### SPECIAL PRESENTATIONS

Time Limit of 6 to 10 Minutes

3. Employee Anniversary Pins
4. Motion to Approve the 2025 First Responders Day in Wayne County Proclamation, as presented by Fire Marshal Bryan Taylor.
5. Presentation by 'Saving Union Station' representatives Julie Metz and Doug McGrath.

#### 9:30 A.M. PUBLIC HEARING

6. Public hearing to receive public comments on an Economic Development Agreement between Wayne County and the Wayne County Development Alliance, Inc. to construct two 50,000 square foot shell buildings on Lot 7A at the ParkEast Industrial Park. *The Board of Commissioners may choose to action following the public hearing.*

#### CONSENT AGENDA

7. Late Disabled Veterans Exemption Application
8. Late Elderly/Disabled Exemption Application
9. Late Present Use Value Applications
10. Late Property Tax Exemption
11. Budget Amendments

12. 2026 Holiday Schedule
13. Motion to give Cooperative Extension approval to apply for the Voluntary Agricultural District Ag Plan Grant and the Farmers Market Ag Development Grant.
14. Motion to approve two farm leases on properties jointly owned with the City of Goldsboro for a period not to exceed eight years as requested by the City of Goldsboro.
15. Motion to Adopt Resolution #2025-34: A Resolution Adopting the Fifty-Second Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina.

#### **NEW BUSINESS**

16. Policy Proposal: Accrued Leave Conversion for Supplemental Service Credit Toward Retiree Health Benefit Eligibility
17. Discussion of Request from the Wayne County Board of Education to Purchase 56 Acres of Land adjoining Brogden Primary School. *The Board of Commissioners may take action following the discussion.*

#### **COUNTY MANAGER'S REPORT**

#### **BOARD OF COMMISSIONERS COMMITTEE REPORTS**

#### **CLOSED SESSION**

#### **ADJOURNMENT**

#### **DENOTES ACTION REQUESTED**



# Wayne County, North Carolina

## Board of Commissioners

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October 7, 2025  
224 E. Walnut Street  
Courthouse 4th Floor  
Goldsboro, NC 27530

### MINUTES

#### 8:00 A.M. AGENDA BRIEFING

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:02 a.m., with Chairwoman Barbara Aycock reviewing the agenda.

Finance Director Angie Boswell reviewed the budget amendments and answered questions from the Board.

Planning Director Berry Gray reviewed the subdivision plats.

County Attorney Andrew Neal reviewed the October 21, 2025, Public Hearing for the 50,000sf shell building on lot 7A at the ParkEast Industrial Park, the sale of County-owned timber on lots 6 and 7 in the ParkEast Industrial Park, and answered questions from the Board.

Members Present: Chairwoman Barbara Aycock; George Wayne Aycock, Jr.; Joe C. Daughtery; Tim Harrell; and Antonio Williams.

Members Absent: Vice-Chairman Bevan Foster; and Chris Gurley.

#### CALL TO ORDER - Chairwoman Barbara Aycock

The Wayne County Board of Commissioners met on Tuesday, October 7, 2025, at 9:00 a.m. in the Commissioners Meeting Room in the Wayne County Courthouse Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Chairwoman Barbara Aycock; Vice-Chairman Bevan Foster; George Wayne Aycock, Jr.; Joe C. Daughtery, Tim Harrell; and Antonio Williams.

Members absent: Chris Gurley

#### INVOCATION - Commissioner Joe C. Daughtery

Commissioner Joe C. Daughtery gave the invocation.

#### PLEDGE OF ALLEGIANCE - Vice-Chairman Bevan Foster

Vice-Chairman Bevan Foster led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

## **APPROVAL OF MINUTES**

1. Motion to Approve the September 16, 2025, Minutes.  
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the September 16, 2025, Minutes.

## **DISCUSSION/ADJUSTMENT OF AGENDA**

2. Motion to Approve the Adjusted October 7, 2025, Agenda.  
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the Adjusted October 7, 2025, Agenda. Added to the agenda:
  - Motion to approve the County funding of federally funded Health Department programs for the duration of the federal government shutdown, and the appropriate budget amendment, under the Consent Agenda.

## **SPECIAL PRESENTATIONS**

3. Motion to Adopt Resolution #2025-32: A Resolution Awarding Service Weapon to Master Deputy Lyndon Sutton.  
Sheriff Larry M. Pierce presented the service weapon to Master Deputy Lyndon Sutton and read the resolution from the County.  
  
Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved to Adopt Resolution #2025-32: A Resolution Awarding Service Weapon to Master Deputy Lyndon Sutton, attached hereto as Attachment A.
4. Motion to Approve the 2025 Breast Cancer Awareness Proclamation.  
Upon motion of Commissioner George Wayne Aycock, Jr., the Board of Commissioners unanimously approved the 2025 Breast Cancer Awareness Proclamation, attached hereto as Attachment B.

## **APPOINTMENT COMMITTEE**

5. Motion to Appoint Deborah Worley, Brad West, Jeff Parks, Valerie Barwick, Sue McClenny, and Ryan Roberson, to the Voluntary Agricultural District Advisory Board, and Jennifer Johnson as ex-officio member.  
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved to appoint those listed above to the Voluntary Agricultural District Advisory Board, and Jennifer Johnson as ex-officio member.

Following the vote, Commissioner George Wayne Aycock, Jr., announced his resignation from the Appointment Committee.

## UNFINISHED BUSINESS

6. Motion to approve Amended Resolution 2025-22: A Resolution by the County of Wayne to Direct the Expenditure of Opioid Settlement Funds.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the Amended Resolution #2025-22: A Resolution by the County of Wayne to Direct the Expenditure of Opioid Settlement Funds, attached hereto as Attachment C.

## PUBLIC HEARINGS

7. To receive public comments on an amendment to the Wayne County Electronic Gaming Operations Ordinance to remove accessory gaming and add setback restrictions for tobacco/hemp retail operations. *The Board of Commissioners may choose to take action following the public hearing.*

Planning Director Berry Gray explained the amendment to the Wayne County Electronic Gaming Operations Ordinance, attached hereto as Attachment D.

At 9:37 a.m., Chairwoman Barbara Aycock opened the Public Hearing. No one presented themselves for comment. Mr. Gray answered questions from the Board.

At 9:39 a.m., Chairwoman Barbara Aycock closed the Public Hearing.

Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the amendment to the Wayne County Electronic Gaming Operations Ordinance to remove accessory gaming and add setback restrictions for tobacco/hemp retail operations.

8. To receive public comments on a request to rezone 10.62 acres in Brogden Township from Community Shopping (CS) to RA-20 for property located at the end of Swinson Drive identified as Tax Parcel 2585109656, 2585008517, 2585119046, 2585210132, 2585211137, and 2585212241. *The Board of Commissioners may choose to take action following the public hearing.*

Planning Director Berry Gray explained the rezoning request for 10.62 acres in the Brogden Township from Community Shopping (CS) to RA-20 for property located at the end of Swinson Drive identified as Tax Parcels 2585109656, 2585008517, 2585119046, 2585210132, 2585211137, and 2585212241, attached hereto as Attachment E.

At 9:43 a.m., Chairwoman Barbara Aycock opened the Public Hearing. No one presented themselves for comment and the Board had no questions.

At 9:43 a.m., Chairwoman Barbara Aycock closed the Public Hearing.

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners

unanimously approved the request to rezone 10.62 acres in Brogden Township from Community Shopping (CS) to RA-20 for property located at the end of Swinson Drive identified as Tax Parcel 2585109656, 2585008517, 2585119046, 2585210132, 2585211137, and 2585212241.

## **CONSENT AGENDA**

Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners approved the Consent Agenda, as detailed below, by a vote of 5 to 1, with Foster against.

9. Late Elderly/Disabled application
10. Late Disabled Veterans Exemption application
11. Budget Amendments  
#93-911/#96-Services on Aging/#97-Services on Aging/#98-Services on Aging/#99-Sheriff's Office/#101-911/#109-HR/#111-ROD/#113-Facilities/#114-Finance/#115-Services on Aging/#118-Animal Control/#119-Sheriff's Office
12. Motion to Approve the Preliminary Plat for Pinebrook Subdivision.  
Attached hereto as Attachment F.
13. Motion to Approve the Final Plat for Franklin Landing Subdivision.  
Attached hereto as Attachment G.
14. Motion to establish a public hearing on October 21, 2025 at 9:30 a.m. in the Commissioners Meeting Room to receive public comments on an Economic Development Agreement between Wayne County and the Wayne County Development Alliance, Inc. to construct a 50,000 square foot shell building on Lot 7A at the ParkEast Industrial Park.  
Attached hereto as Attachment H.
15. Motion to approve the sale of County owned timber on Lots 6 and 7 in the ParkEast Industrial Park.  
Attached hereto as Attachment I.
16. Motion for the County to fund the federally funded Health Department programs for the duration of the federal government shutdown, and appropriate budget amendment.

## **NEW BUSINESS**

17. Motion to Approve the Contribution Amount for Impact Wayne for Years 2026 to 2030.  
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners approved the Contribution Amount for Impact Wayne for Years 2026 to 2030, attached hereto as Attachment J, by a vote of 4 to 2 with Foster and Williams against.

## **PUBLIC COMMENTS**

Each Speaker will have a time limit of four (4) minutes.

Mr. Bobby Clayton, of the Friendswood Subdivision, spoke of a home owned by Michelle Weeks which was destroyed by fire and has been abandoned for 15 months. He asked for a call or letter from the County to help resolve the issue, and County Attorney Andrew Neal and Commissioner Tim Harrell agreed to follow up.

## **COUNTY MANAGER'S REPORT**

County Manager Chip Crumpler had no report.

## **BOARD OF COMMISSIONERS COMMITTEE REPORTS**

Commissioner Antonio Williams had no comments.

Commissioner George Wayne Aycock, Jr., discussed his recent experience with EMS and the hospital emergency room doctor, expressing his thanks.

Commissioner Tim Harrell thanked Deputy Lynwood Sutton for his 11 years of service with the Wayne County Sheriff's Office. He shared that his mother is a two-time cancer survivor and urged citizens to have routine tests and appointments.

Vice-Chairman Bevan Foster had no comments.

Chairwoman Barbara Aycock thanked Deputy Lynwood Sutton for his service and asked for prayers for the family of Randy Fields, who recently passed away. She also read a note from the Jimmy Edmundson family.

## **CLOSED SESSION**

At 8:25 a.m., upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously declared itself in closed session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer, or employee or prospective public officer or employee, to discuss matters related to the location or expansion of industries or other businesses in the area served by the public body, and to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Members Present: Chairwoman Barbara Aycock; Vice-Chairman Bevan Foster (8:46 a.m.); George Wayne Aycock, Jr.; Joe C. Daughtery; Tim Harrell; and Antonio Williams.

Members Absent: Chris Gurley

Others Present: County Manager Chip Crumpler; Assistant County Manager Ginger Moore; County Attorney Andrew Neal; Finance Director Angie Boswell; Deputy Clerk Kayla Whitley; and Clerk to the Board Carol Bowden.

At 8:49 a.m., upon motion of Commissioner George Wayne Aycock, Jr., the Board of Commissioners unanimously declared itself in regular session.

Following the Closed Session, the Board of Commissioners recessed until 9:00 a.m.

**ADJOURNMENT**

At 9:44 a.m., Chairwoman Barbara Aycock adjourned the Meeting of the Wayne County Board of Commissioners.

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Carol Bowden, Clerk to the Board



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

## SPECIAL PRESENTATIONS - 3.

Employee Anniversary Pins

## SUMMARY

## RECOMMENDATION

## BUDGET INFORMATION

## ATTACHMENTS

1. September-October

## **Employee Pins**

### **25 years**

Maritza Trejos De Ball- PH Maternity Care Coordinator

### **15 years**

Jeff Hood- Sheriff's Office

Tyler Santifort- EMS

### **10 years**

Jennifer Heath- Day Reporting Center

Kelsey Rogers- EMS

John Love- Information Technology

Lisa Scarbrough- Detention Center

### **5 years**

Sherry Strickland- Public Health- BCCCP

Austin Sutton- Animal Control

Joseph Lamm- EMS

Milton Pollock- EMS

Ethan Krom- Detention Center

Holly Sutton- Tax

### **1 year**

Andrea Goodson- Animal Control

Stephen Martin- Facility Services

Melissa Melrose- EMS

Blake Underwood- EMS

Wayne Keys- Facility Services

Cianna Lostal- EMS

Justin Parks- Animal Control

Shonda Reid- Tax



**WAYNECOUNTY**  
NORTH CAROLINA

## AGENDA ITEM MEMO

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### MEETING DATE

October 21, 2025

### PREPARED BY

### SPECIAL PRESENTATIONS - 4.

Motion to Approve the 2025 First Responders Day in Wayne County Proclamation, as presented by Fire Marshal Bryan Taylor.

### SUMMARY

### RECOMMENDATION

### BUDGET INFORMATION

### ATTACHMENTS

1. 2025 First Responders Appreciation Day

**2025 FIRST RESPONDERS DAY IN WAYNE COUNTY**

**WHEREAS**, Wayne County First Responders, both men and women, career and volunteer, from 911 telecommunicators, law enforcement officers, firefighters, emergency medical services personnel, search and rescue teams, divers, emergency management professionals, and members of other organizations in the public safety sector, are our family members, neighbors, friends, church members, and co-workers who are trained to come together to protect and aid the public in the event of an emergency; and

**WHEREAS**, Wayne County First Responders risk their lives and safety every day in the performance of their duties to protect our citizens; and

**WHEREAS**, at a moment's notice, first responders are quick to respond to dangerous and unnerving situations that threaten our communities; and

**WHEREAS**, first responders must be ready to provide lifesaving services to the people of Wayne County 24 hours a day throughout the year; and

**WHEREAS**, first responders undergo significant education, specialized training, and personal sacrifice, to contribute their excellent and necessary skills; and

**WHEREAS**, we recognize the integral role first responders play in our communities and the benefits derived from their hard work, commitment, sacrifice, and unhesitating dedication; and

**WHEREAS**, Wayne County First Responders have responded to, witnessed, and assisted in tragedies, heartbreaks, helplessness, and disbelief that went unrecognized; and

**WHEREAS**, Wayne County First Responders do not have the ability to change the course of an event, but their skills and compassion help make situations better; and

**WHEREAS**, Wayne County First Responders Day recognizes the heroic men and women serving our county who make it their business to take immediate action when disaster strikes.

**NOW, THEREFORE,** the Wayne County Board of Commissioners does hereby deem it an honor and pleasure to proclaim October 28, 2025, as

**NATIONAL FIRST RESPONDERS DAY IN WAYNE COUNTY**

and pay special tribute to the family members of our Wayne County First Responders for their untold sacrifices and the support they give daily to ensure the safety of our community.

This the 21<sup>st</sup> day of October, 2025.

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Barbara Aycock, Chairwoman  
Wayne County Board of Commissioners

Attest:

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Carol Bowden, Clerk to the Board



**WAYNECOUNTY**  
NORTH CAROLINA

## AGENDA ITEM MEMO

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### MEETING DATE

October 21, 2025

### PREPARED BY

### SPECIAL PRESENTATIONS - 5.

Presentation by 'Saving Union Station' representatives Julie Metz and Doug McGrath.

### SUMMARY

### RECOMMENDATION

### BUDGET INFORMATION

### ATTACHMENTS

1. GUS\_SUS Updates, City and County



Saving Union Station Day – June 4, 2024

# Goldsboro Union Station Related Updates

October 2025



# 2023 to Now

- November 2023: City Council Mtg
- December 2023: WC Commissioners' Mtg
- Spring 2024: SUS Volunteer GUS Clean Up
- May 29, 2024: [WRAL Story](#)
- June 4, 2024: SUS Day
- September 2024: [Southeastern Passenger Rail Study](#) Passes Feasibility Status
- Fall/Winter 2024: City Authorizes Use of \$375,000 to begin Phase 1
- Develop RFQ
- RDED Grant Application Prep



Rep. John Bell Speaks at Saving Union Station Day – June 4, 2024



# 2023 to Now



Wayne Week Cover Story, January 2025



January 2, 2025:

GUS Phase 1 Stabilization RFQ

January 8, 2025:

RDED Grant Application  
Due/Submitted

January 16, 2025:

NEPA Application for Approval

February 12, 2025:

NEPA Approval, Contingent

February 22, 2025:

RFQ Review Meeting

February 24, 2025:

RDED Grant Award

April 2025:

[NC House Bill 752 Introduced](#) –  
Creation of a Rail Fund

August 11, 2025:

The Assembly article: [Can North Carolina Bring Back Passenger Rail?](#)

October 6, 2025:

TA Loving/COG Contract  
Consideration

# GOLDSBORO UNION STATION

**PAST**

Goldsboro's historic Union Station served passenger trains between 1909 and 1968. It was placed on the National Register of Historic Places in 1977.



**PRESENT**

The North Carolina Department of Transportation (NCDOT) purchased Union Station in 2007, to preserve it for rail service in the long-term as well as for local transit and community use. Stabilization of the building (preventing further deterioration and keeping the weather out) was completed in 2009, paving the way for restoration to begin. NCDOT has now passed ownership to the City of Goldsboro.



**FUTURE**

After restoration, the historic building will be available for community functions such as meetings and special events. Other parts of the building will house civic and police offices. Visitor parking will be provided at the south end of the site.

A new bus transfer center is planned for the north end of the site, serving Gateway Transit and Greyhound. This will include a new building with waiting and ticketing facilities. The transfer center will provide high-quality service to riders and will be a major step in the development of transit in Goldsboro.



Eventually, passenger trains will return to Union Station. At that stage, the historic building will be converted back to station use. Services are planned to connect Goldsboro with Raleigh and Wilmington. Connecting trains will take riders on to other parts of North Carolina and the eastern states.

**A SOURCE OF PRIDE**

The Union Station project is not just about meeting transportation needs. It is also part of the revitalization of downtown Goldsboro. As well as being a key site in its own right, Union Station will be the 'anchor' at the end of Walnut Street, leading to and from the historic heart of downtown.

**WHO'S WHO?**

The revitalization of Union Station has involved many people and organizations, and will continue to do so in the future. The lead agencies are the NCDOT Rail Division, NCDOT Public Transportation Division, the City of Goldsboro, and Gateway Transit. Other stakeholders include Wayne County, Greyhound Lines Inc., and the Downtown Goldsboro Development Corporation.



What People Can Expect to See, Phase 1

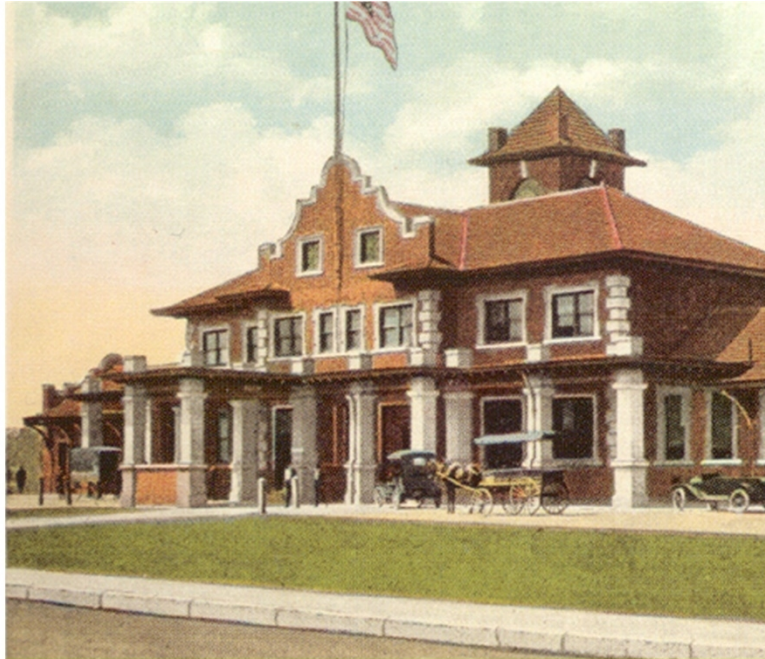
Fundraising Status/Future Phase(s)

Southeastern Passenger Rail Route, State/Federal Updates

Next Steps



# Phase 1/Priority 1 Activities



## REQUEST FOR QUALIFICATIONS

For Design-Builder Services For the Historic Rehabilitation &  
Restoration of Goldsboro's Union Station



### Design Services

Subsurface, Stormwater Management, Erosion Control

### Construction Services

- Temporary stabilization of key structural elements (West Portico, South Wing, East Elevation columns)
- Reconstruction of load-bearing masonry wall at West Elevation of South Wing
- Repair and replacement of wood roof brackets and roof structure at North and South wings, East and West Porticos
- Redirection of building perimeter drainage

# Phase 1/Priority 1 Activities



Current Conditions

- Repointing of critically deteriorated exterior masonry columns and wall areas
- Replacement of temporary roof structure at the truncated tower
- Roof framing repairs at North and South wings
- Remove Concrete Slab and Debris, Interior South Wing
- Backfill Crawl Space of South Wing and Prep for Slab-On-Grade
- Replace Sump Pumps
- Remove Concrete at Exterior West Wall; Backfill to Finished Grade Elevation

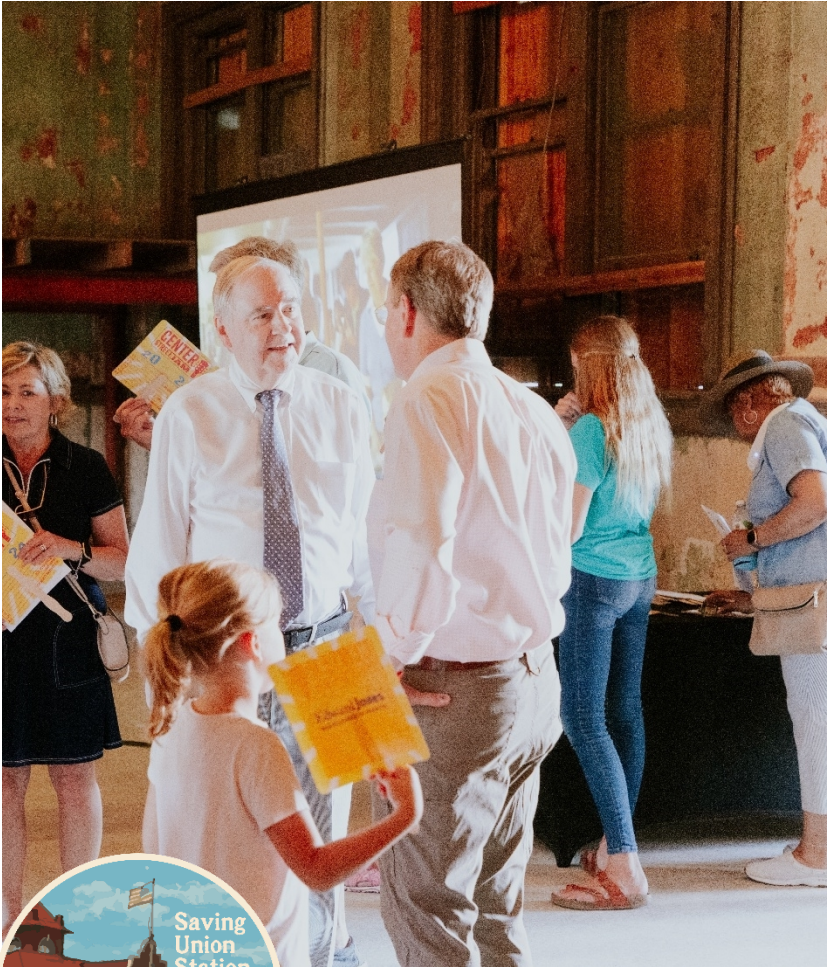
# Schedule

- November 2025, Design Kickoff Meeting
- Design Phase, November to March, 2026
- SHPO Review
- Construction Activities Coinciding as Early as January 2026, as Permitted/Approved.



Current Conditions

# Fundraising Update



SUS Day – 2024, Gaylor and Peacock Provide Guided Tours



- \$1.5M Budget/Need
- \$375,000 In Action – Phase 1: COG
- \$612,500 - NC RDED Grant
- DGDC Contribution - \$37,500 required 5% grant match
- Private Donations - \$11,100
- Wayne County Commissioners - \$375,000 Commitment once the SUS Team reaches its \$750,000 goal.
- \$89,000 Short - SUS

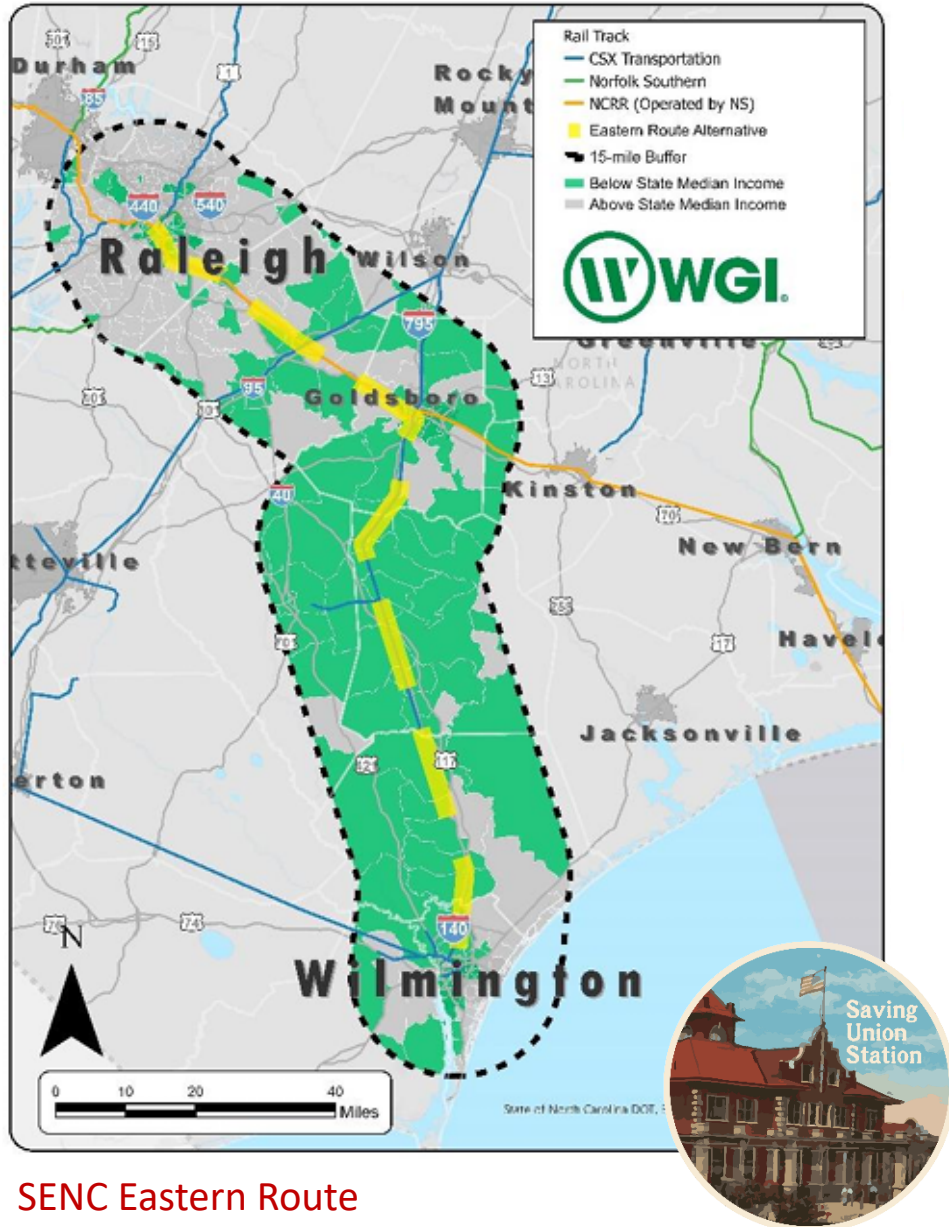


Artist Rendering of GUS Multi-Modal  
Transportation Hub Vision

## Logistical Considerations/Outside Partners

- SHPO
- RDED Grant
- NCDOT





SENC Eastern Route

## NCDOT Update

- [Southeastern NC Passenger Rail Feasibility Study, 2024](#)
- NCDOT is currently working through Step 1 of the Federal Corridor ID program – almost completed.
- Anticipate moving into Step 2 in early 2026.
- Step 2 will require local funding (10% non-federal match for 90% federal funding).

## Southeast Region

Metropolitan areas in the Southeast are among the fastest growing in the nation and the states have recognized the need to invest.

**Two Additional Trains Per Day**  
between Charlotte and Raleigh

North Carolina has committed to increase capacity and improve service quality and reliability for the three corridor trains that operate daily, and support additional corridor trains.

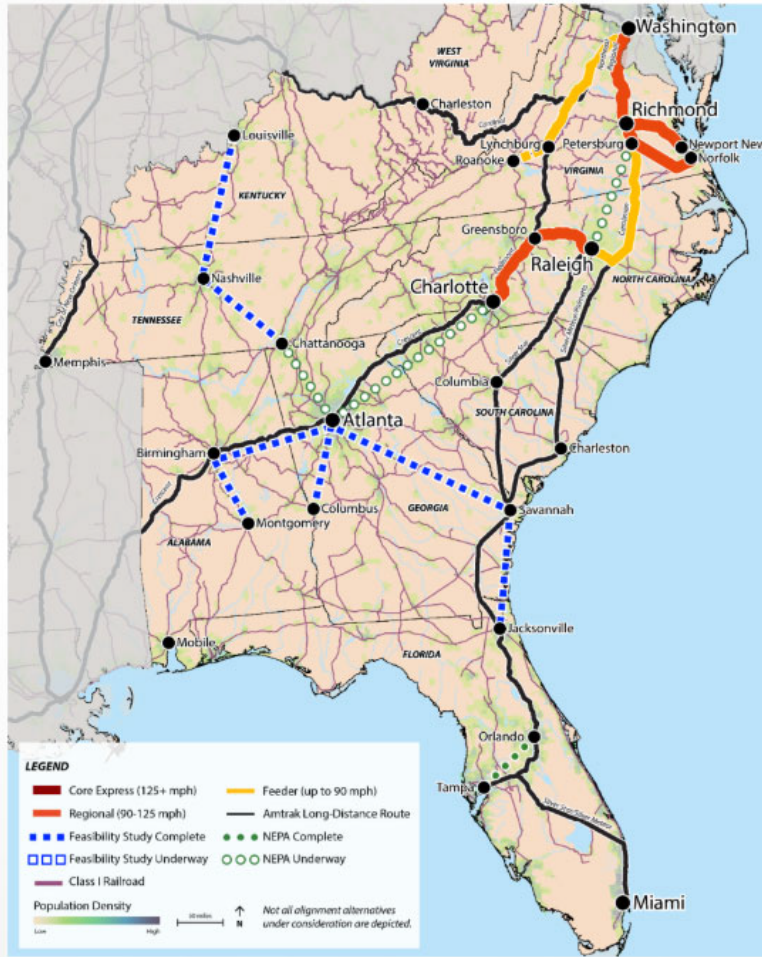
**Improved Reliability**  
and congestion mitigation in North Carolina

Four new track crossovers between Petersburg, VA and Raleigh, NC will improve reliability and service quality, strengthening connections between the Northeast Corridor and routes serving the Southeast.

**Planning and Feasibility Studies**  
currently underway for several corridors

Planning is underway to expand service on the Atlanta-Charlotte Corridor, building upon a 2008 feasibility study. Studies are also underway in Georgia, Alabama, and Tennessee, to extend rail service to more communities.

**90% Ridership Increase**  
in the region since 2005



Federal Rail Administration's  
IPR Southeast Region Map

# Federal Updates

- [National Railroad Partnership Program / Federal-State Partnership for Intercity Passenger Rail \(FSP\) Grant Program](#)
- [NOFO](#)
- Only for activities that impact Inter-city Passenger Rail (IPR)





Salisbury Train Station



## Next Steps

- Fulfill Funding Gap
- Celebrate Rail – April 11, 2026
- EOI
- Complete Stabilization
- C-Pace & Other Tools
- Advocate/Develop Partnerships



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

## 9:30 A.M. PUBLIC HEARING - 6.

Public hearing to receive public comments on an Economic Development Agreement between Wayne County and the Wayne County Development Alliance, Inc. to construct two 50,000 square foot shell buildings on Lot 7A at the ParkEast Industrial Park. *The Board of Commissioners may choose to action following the public hearing.*

## SUMMARY

## RECOMMENDATION

## BUDGET INFORMATION

## ATTACHMENTS

1. WCDA & County ED Agreement Lot 7A

NORTH CAROLINA  
WAYNE COUNTY

ECONOMIC DEVELOPMENT AGREEMENT REGARDING THE CONSTRUCTION OF  
TWO SHELL BUILDINGS ON LOT 7A OF THE PARKEAST INDUSTRIAL PARK WAYNE  
COUNTY, NORTH CAROLINA

THIS Economic Development Agreement (“Agreement”) made and entered into as of the 21<sup>st</sup> day of October, 2025 by COUNTY OF WAYNE (“County”), a body politic and corporate organized under the laws of the State of North Carolina whose mailing address is PO Box 227, Goldsboro, NC 27533, and WAYNE COUNTY DEVELOPMENT ALLIANCE, INC. a North Carolina non-profit corporation, whose mailing address is 719 E. Ash Street, Goldsboro, NC 27530 (“WCDA”).

WITNESSETH

WHEREAS, the County and WCDA jointly operate an industrial park in Goldsboro, North Carolina known as ParkEast; and

WHEREAS, the construction of industrial shell buildings in ParkEast is critical for the recruitment of new industries to Wayne County; and

WHEREAS, NCGS §158-7.1(b)(1) permits a County to acquire and develop land for an industrial park; and

WHEREAS, the County currently owns Lot 7A as depicted in Plat Cabinet Q, Slide 23-E of the Wayne County Registry (402 and 404 Challen Court, Goldsboro, NC 27534); and

WHEREAS, WCDA, through its public-private economic development partnership, is able to efficiently construct and market economic development product to prospective industries; and

WHEREAS, WCDA wishes to construct two 50,000 square foot shell buildings (“project”) on Lot 7A for the purpose of recruiting industry and business to Wayne County with an estimated combined costs of \$6,000,000; and

WHEREAS, the County and WCDA entered into an agreement on March 7, 2023 for the construction of two shell buildings located at 404 and 405 Gateway Drive, Goldsboro identified as Parcel A in the plat recorded in Plat Cabinet Q, Slide 22-D; and

WHEREAS, the County and WCDA anticipate having approximately \$4,586,400 in proceeds from the sale of 404 and 405 Gateway Drive, Goldsboro; and

WHEREAS, County anticipates having approximately \$2,600,000 from the sale of 210 Dixie Trail, Goldsboro (Wayne County PIN: 2598668317); and

WHEREAS, the Wayne County Board of Commissioners held a public hearing on October 21, 2025 as required by NCGS §158-7.1(c); and

WHEREAS, the County financially supports WCDA as a non-profit organization engaged in economic development activities throughout Wayne County.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereto agree as follows:

- 1) The County will convey Lot 7A to WCDA as identified in the plat recorded in Plat Cabinet Plat Cabinet Q, Slide 23-E. A map of the property is attached hereto as Exhibit A and incorporated herein by reference. WCDA shall be responsible for procuring a contractor and overseeing construction of the project. The estimated total project cost is \$6,000,000.
- 2) WCDA shall enter into a contract with the selected contractor and oversee construction; however, WCDA shall keep County informed of the status of the project at all times. The County Manager or his designee shall be permitted to inspect the project at any time without giving notice to WCDA. WCDA shall provide the County Finance officer with copies of all invoices prior to the issuance of payment to contractor.
- 3) The County will reinvest the money received for reimbursement of construction costs of 404 and 405 Gateway Drive under the 2023 Economic Development Agreement towards project costs. Additionally, the County will contribute the proceeds from the sale of 210 Dixie Trail towards the project costs.
- 4) WCDA will reinvest the money received for reimbursement of construction costs of 404 and 405 Gateway Drive under the 2023 Economic Development Agreement towards project costs. Contingent on product development funding received in its Impact Wayne Campaign, WCDA may contribute additional funds to the costs of the project and/or provide funding to expand the scope of work the project. Any expansion of the scope of work beyond the estimated budget shall only be conducted with the consent of both parties.
- 5) All profits received following required cost reimbursements under the 2023 Economic Development Agreement shall be applied towards the project costs.
- 6) The County shall be responsible for any project costs which exceed the identified funding in Paragraphs 3-5.
- 7) The parties agree to revise this Agreement as necessary in the event that there is a change in circumstances relating to the sale of 404 and 405 Gateway Drive and/or 210 Dixie Trail.
- 8) WCDA will own the facilities and oversee the marketing efforts to potential industries. WCDA shall consult with the County on the sales price of the shell buildings. The shell

buildings may not be sold or conveyed without County consenting to the terms of the disposition.

- 9) WCDA and County will be reimbursed for their contributions towards the project out of the proceeds from the sale shell building. Any profits remaining from the sale shall be used for future product development within Wayne County at the sole discretion of County.
- 10) Any notice required under this Agreement shall be deemed to have been sufficiently given for all purposes when made in writing and sent in the United States mail as certified or registered mail, return receipt requested, postage prepared and addressed as follows:

TO COUNTY:

County of Wayne  
Attn: County Manager  
PO Box 227  
Goldsboro, NC 27533

w/ Copy to:  
Wayne County Finance Director  
PO Box 227  
Goldsboro, NC 27530

TO WCDA:

Wayne County Development Alliance, Inc.  
Attn: President  
719 E. Ash Street  
Goldsboro, NC 27530

- 11) No changes, modifications, revisions or amendments to this Agreement shall be valid or enforceable unless stated in a written instrument when executed and signed by all parties to this Agreement, and, if necessary to validity or enforceability, duly approved pursuant to any applicable law.
- 12) This Agreement shall be governed and will be construed in accordance with the laws of the State of North Carolina. The parties agree that exclusive jurisdiction for all actions related to, or in connection with this agreement, including without limitation any action to enforce any right or obligation set forth herein, shall be in the General Court of Justice in Wayne County, North Carolina.
- 13) This Agreement constitutes and expresses the entire Agreement and understanding between the parties concerning the subject matter of this Agreement. This document, including exhibits, supersede all prior and contemporaneous discussion, promises, representations, Agreements, and understandings relative to the subject matter of this Contract.
- 14) Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

- 15) County does not waive its sovereign immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this Agreement.
- 16) The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

COUNTY OF WAYNE

By: \_\_\_\_\_  
Barbara Aycock, Chairwoman  
Wayne County Board of Commissioner

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: \_\_\_\_\_  
Angie Boswell, Finance Director

WAYNE COUNTY DEVELOPMENT  
ALLIANCE

By: \_\_\_\_\_  
Bob Kornegay, Chairman  
Wayne County Development Alliance

Park East - Lot 7A

EXHIBIT A





**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Alan Lumpkin, Administrator

## CONSENT AGENDA - 7.

Late Disabled Veterans Exemption Application

## SUMMARY

## RECOMMENDATION

Staff recommends approval

## BUDGET INFORMATION

## ATTACHMENTS

1. Late Disabled Veterans Exemption Application-Carroll



# Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2025

### Instructions

**Application Deadline:** This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.  
**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number

2683-74-7259

Last Name of Applicant

Carroll

First Name

Justin

Middle Name

Joseph

Date of Birth (MM-DD-YY)

08-20-82

Last Name of Spouse

Carroll

First Name

Rachel

Middle Name

Fields

Date of Birth (MM-DD-YY)

02-12-84

Residence Address

111 Glavin Ct

City

Pikeville

State

NC

Zip Code

27863

Mailing Address (if different from residence address)

City

State

Zip Code

E-mail Address

justin.carroll82@gmail.com

Home Telephone Number

919-920-9130

Work Telephone Number

Ext.

Cell Phone Number

### Fill in applicable boxes:

Yes  No ➔ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

[Empty box for secondary residences]

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

[Empty box for spouse's address]

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle  
 Applicant  Spouse and indicate current length of stay: [Empty box]


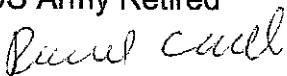
Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner	[Empty box]	%	Owner	[Empty box]	%
Owner	[Empty box]	%	Owner	[Empty box]	%
Owner	[Empty box]	%	Owner	[Empty box]	%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

To whom it may concern,

I am writing to explain the reasoning behind my late submission of my Application for Property Tax Relief forms for Wayne County, NC for the year 2025. I am a 100% disabled retired Army veteran, and this is my first full calendar year from retirement. I was unaware of all of the benefits pertaining to property ownership and tax relief for 100% disabled veterans. I recently had a phone call with the VA and this was mentioned to me as a benefit I qualified for. I plan to ensure I set reminder to file in a timely manner for future years as I understand the importance of timely submission for important documents. I ask that you grant me relief from my late submission due to my lack of knowledge of the relief and required submission timeline. Thank you for your consideration.

Respectfully,  
  
Justin Joseph Carroll  
US Army Retired  
  
Rachel Fields Carroll



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Alan Lumpkin, Administrator

## CONSENT AGENDA - 8.

Late Elderly/Disabled Exemption Application

## SUMMARY

## RECOMMENDATION

Staff recommends approval

## BUDGET INFORMATION

## ATTACHMENTS

1. Late Elderly/Disabled Exemption Application-Herring
2. Late Elderly/Disabled Exemption Application-Dais
3. Late Elderly/Disabled Exemption Application-Martin
4. Late Elderly/Disabled Exemption Application-O'Donnell
5. Late Elderly/Disabled Exemption Application-Williams

3

# Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2025

### Instructions

**Application Deadline:** This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.  
**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.  
- Office Use Only:

Property ID Number  
3519-01-6844

Last Name of Applicant <u>Herring</u>	First Name <u>Martha</u>	Middle Name <u>A</u>	Date of Birth (MM-DD-YY) <u>3-8-42</u>
Last Name of Spouse	First Name	Middle Name	Date of Birth (MM-DD-YY)

Residence Address  
212 S. Spence Ave.

City  
Goldsboro State  
NC Zip Code  
27534

Mailing Address (if different from residence address)

City State Zip Code

E-mail Address

Home Telephone Number Work Telephone Number Ext. Cell Phone Number  
919 984 305

**Fill in applicable boxes:**

Yes  No ➔ Is this property your permanent legal residence?  
Addresses of secondary residences (if any):

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.  
Addresses of spouse:

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle  
○ Applicant ○ Spouse and indicate current length of stay:

Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner		%	Owner		%
Owner		%	Owner		%
Owner		%	Owner		%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

Martha Herring

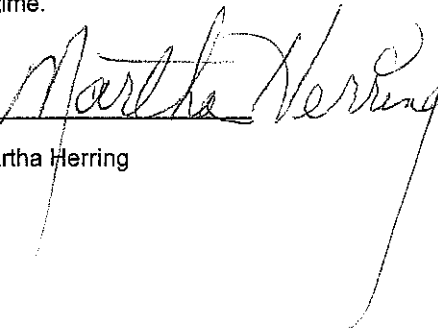
212 S. Spence Ave.

Goldsboro, NC 27534

September 15, 2025

To whom it may concern,

The Application for Property Tax Relief is being turned in late because I was in rehab at Goldsboro Rehabilitation and Healthcare Center. I am now back in home full time.

x   
Martha Herring

### Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2025

#### Instructions

**Application Deadline:** This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number  
2598892730

Last Name of Applicant <u>Dais</u>	First Name <u>Teresa</u>	Middle Name <u>Ann</u>	Date of Birth (MM-DD-YY) <u>01-09-57</u>
Last Name of Spouse	First Name	Middle Name	Date of Birth (MM-DD-YY)

Residence Address  
223 Herbert Street

City  
Goldsboro State  
NC Zip Code  
27530

Mailing Address (if different from residence address)

City State Zip Code

E-mail Address

Home Telephone Number  
919-288-2739 Work Telephone Number Ext. Cell Phone Number

#### Fill in applicable boxes:

Yes  No ➔ Is this property your permanent legal residence?  
Addresses of secondary residences (if any):

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.  
Addresses of spouse: single

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle  
 Applicant  Spouse and indicate current length of stay:

Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner <u>Teresa Dais</u> <u>25</u> %	Owner <u>Deandra Walker</u> <u>25</u> %
Owner <u>Franklin Dais</u> <u>25</u> %	Owner %
Owner <u>Delphine Rainey</u> <u>25</u> %	Owner %

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

Teresa Dais - 1/5  
 Franklin Dais - 1/5  
 Delphine Rainey - 1/5  
 Deandra Walker - 1/5  
 Tyler Lucas  
 Rochelle Matherson > 1/5

December 28, 2025

Wayne County Tax Collector

224 E. Walnut Street

Goldsboro, NC 27530

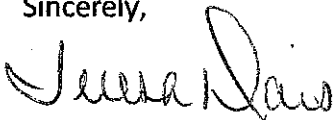
To Whom It May Concern:

I own and live at 223 Herbert Street. In 1964, my parents built this property when I was seven years old. In 2016, I moved back to the property because of it being a ranch-style home due to significant health problem with my knees and legs. I had to end my permanent employment on a disability retirement due to the issue.

Unfortunately, I was not aware of the tax assistance for individuals aged 65 and above or the deadline for applying. I am in dire need of tax assistance to pay the amount due for this tax period. In the past, I have managed to pay the taxes when they were due although it was a struggle.

I am requesting that your agency consider me even though I missed the deadline to apply for the tax assistance. Attached please find evidence to support my need.

Sincerely,

A handwritten signature in cursive script that reads "Teresa Dais".

Teresa Dais

5

# Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

County of Wayne, NC

Year 2025

### Instructions

**Application Deadline:** This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number  
2587-31-4485

Last Name of Applicant <u>Martin</u>	First Name <u>David</u>	Middle Name <u>Milton</u>	Date of Birth (MM-DD-YY) <u>9/21/1957</u>
Last Name of Spouse <u>Martin</u>	First Name <u>Willie</u>	Middle Name <u>Olivia</u>	Date of Birth (MM-DD-YY) <u>8/14/1957</u>

Residence Address  
370 Durham Lake Rd

City  
Dudley State  
NC Zip Code  
28333

Mailing Address (if different from residence address)  
\_\_\_\_\_  
City  
\_\_\_\_\_  
State  
\_\_\_\_\_  
Zip Code  
\_\_\_\_\_

E-mail Address  
\_\_\_\_\_

Home Telephone Number  
919-288-2844 Work Telephone Number  
\_\_\_\_\_ Ext.  
\_\_\_\_\_ Cell Phone Number  
919-222-8750

### Fill in applicable boxes:

Yes  No ➔ Is this property your permanent legal residence?  
Addresses of secondary residences (if any): \_\_\_\_\_

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.  
Addresses of spouse: \_\_\_\_\_

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle  
 Applicant  Spouse and indicate current length of stay: \_\_\_\_\_

Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner	_____	%	Owner	_____	%
Owner	_____	%	Owner	_____	%
Owner	_____	%	Owner	_____	%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

I hope this letter finds you well. My name is Willie Martin, and I am writing to explain the circumstances surrounding my late application for tax relief.

Unfortunately, I was not aware of the tax relief program until recently. Due to my husband David Martin's recent illness, our focus has been primarily on managing his health and the associated challenges that come with it. This has made it difficult for us to keep up with various matters, including financial programs that could assist us during this tough time.

As a recently retired individual, both mine and my husband's Social Security benefits provide us with a limited income, which makes the need for tax relief even more pressing. We truly appreciate any consideration you can provide regarding our situation, and we hope for your understanding as we navigate these difficulties.

Thank you for your time and attention to this matter. We look forward to your positive response.

Sincerely,  
David and Willie Martin

# Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

S

County of , NC

Year 2025

### Instructions

**Application Deadline:** This application must be filed by June 1st to be timely filed. You may submit additional information separately if needed.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number  
**3509-57-2051**

Last Name of Applicant **ODONNELL** First Name **PATRICIA** Middle Name **A** Date of Birth (MM-DD-YY) **2/8/44**

Last Name of Spouse **1203E Holly St.** First Name  Middle Name  Date of Birth (MM-DD-YY)

Residence Address **COLDSPORO** State **NC** Zip Code **27530**

Mailing Address (if different from residence address)

City  State  Zip Code

E-mail Address

Home Telephone Number  Work Telephone Number  Ext.  Cell Phone Number

### Fill in applicable boxes:

Yes  No ➔ Is this property your permanent legal residence?

Addresses of secondary residences (if any):

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse:

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

Applicant  Spouse and indicate current length of stay:

Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner	<input type="text"/>	%	Owner	<input type="text"/>	%
Owner	<input type="text"/>	%	Owner	<input type="text"/>	%
Owner	<input type="text"/>	%	Owner	<input type="text"/>	%

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

9/15/25

Patricia Powell  
1203 E Holly St.  
Goldsboro, NC 27530  
828-252-8689

RE TAX EXEMPTION #75345076

I sent in the application in the allotted time and believed I included my income info.

I called several weeks later (before June 1) to make sure my application was received and was told there were too many applications to go thru and I would know when I received my tax bill. After receiving the bill I realized I had not received the exemption and called and was told I had not included my income info. As I am receiving \$987 Mo on SSI and don't know how I can pay the taxes on my home I am hoping that you can help me with this matter.

Thank you for your consideration

Patricia Powell

S

# Application for Property Tax Relief

Elderly or Disabled Exclusion (G.S. 105-277.1),  
Disabled Veteran Exclusion (G.S. 105-277.1C), or  
Circuit Breaker Tax Deferment Program (G.S. 105-277.1B)

~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
~~XXXXXXXXXX~~  
Year 2025

County of Wayne NC

### Instructions

**Application Deadline:** This application must be filed ~~XXXXXXXXXX~~ may submit additional information separately if needed.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: <https://www.ncdor.gov/documents/north-carolina-county-assessors-list>. DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

Property ID Number  
2572-42-4360

Last Name of Applicant <u>Williams</u>	First Name <u>Carvis</u>	Middle Name <u>Lee</u>	Date of Birth (MM-DD-YY) <u>10-03-74</u>
Last Name of Spouse <u>_____</u>	First Name <u>_____</u>	Middle Name <u>_____</u>	Date of Birth (MM-DD-YY) <u>_____</u>

Residence Address  
1008 South Breazeale Avenue

City  
Mount Olive State NC Zip Code 28365

Mailing Address (if different from residence address)  
N/A

City  
\_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

E-mail Address  
\_\_\_\_\_

Home Telephone Number 984-207-2158 Work Telephone Number N/A Ext. \_\_\_\_\_ Cell Phone Number 984-207-2158

### Fill in applicable boxes:

Yes  No ➔ Is this property your permanent legal residence?

Addresses of secondary residences (if any): N/A

Yes  No ➔ If married, does your spouse live with you in the residence? If you answer **No**, provide your spouse's address.

Addresses of spouse: N/A

Yes  No ➔ Are you or your spouse (if applicable) currently residing in a health care facility? If you answer **Yes**, fill in applicable circle

Applicant  Spouse and indicate current length of stay: \_\_\_\_\_

Yes  No ➔ Do you and your spouse (if applicable) own 100% interest in the property? If you answer **No**, list all owners and their ownership percentage (round to the nearest 0.1%):

Owner <u>Carvis Lee Williams</u>	<u>100</u> %	Owner _____	_____ %
Owner _____	_____ %	Owner _____	_____ %
Owner _____	_____ %	Owner _____	_____ %

Note: Separate applications are required for each owner that is claiming property tax relief. If husband and wife own the property, only one application is required.

04/21/2025

To: North Carolina Tax Listing Department  
Wayne County BOC + others it  
May Concern (Shamra Davis Scott)  
224 E Walnut Street  
Goldsboro NC 27533

From: Carvis Lee Williams  
1008 South Breazede Avenue  
Mount Olive NC 28365

Re: Denied Application For Property Tax Correct

This letter is to explain why  
I am having to address this  
denied Application due to misinformati  
given as to filing out the best  
way I knew how. Social Security  
Administration have also sent  
through Fax a letter addressing my  
2024 Tax Year No Income.  
Thanks,  
Carvis Lee Williams



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Alan Lumpkin, Administrator

## CONSENT AGENDA - 9.

Late Present Use Value Applications

## SUMMARY

Late Present Use Value Applications

## RECOMMENDATION

Staff recommends approval

## BUDGET INFORMATION

## ATTACHMENTS

1. Late Present Use Value Applications-Stevens Mill Poultry Farm
2. Late Present Use Value Applications-Waters

# Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

*Untimely  
Rec'd 9-30-25*

County of Wayne, NC

Tax Year 2025

Full Name of Owner(s) <u>Stevens Mill Poultry Farm Inc</u>			
Mailing Address of Owner <u>2977 Old Grantham Rd</u>			
City <u>Goldsboro</u>	State <u>NC</u>	Zip Code <u>27530</u>	
Home Telephone Number	Work Telephone Number <u>919-920-5240</u>	Ext.	Cell Phone Number

**Instructions**

**Application Deadline:** This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: [www.dorn.com/downloads/CountyList.pdf](http://www.dorn.com/downloads/CountyList.pdf). **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

AGRICULTURE (includes Aquaculture)

HORTICULTURE

FORESTRY

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>2547454722</u>	<u>21.94</u>		<u>12.32</u>					<u>34.26</u>

Comments:

Yes  No  Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County:

Parcel ID:

County:

Parcel ID:

**IMPORTANT!**

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

**ADDITIONALLY**, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

Stevens Mill Poultry Farm, INC.  
2977 Old Grantham Road  
Goldsboro, NC 27530

9/29/2025

RE: Present Use Value for Agriculture

Dear Wayne County Tax Collector,

I am writing this letter because I was not aware that my parcel (Abstract # 0100163737) was not in the Present Use value for Agriculture Program. Please accept our application.

If you have any questions or concerns here is my contact information:

Ed Stevens  
Cell: (919)920-5240  
Email: [stevefarm@gmail.com](mailto:stevefarm@gmail.com)

Or you can speak with my daughter Katie Clarkson

Katie Clarkson  
Cell: (919)920-3176  
Email: [accts.stt@gmail.com](mailto:accts.stt@gmail.com)

Sincerely,

  
Ed Stevens

# Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

Rec. 10/8/25

County of Wayne, NC

Tax Year 2025

Full Name of Owner(s)  
Ronald E Waters, Walter J Perkins III, Mary P Weeks, Donna P Braswell

Mailing Address of Owner  
165 Perkins Mill Road

City Goldsboro State NC Zip Code 27530

Home Telephone Number 919-734-7341 Work Telephone Number 919-921-0662 Ext.  Cell Phone Number

**Instructions**

**Application Deadline:** This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: [www.dormc.com/downloads/CountyList.pdf](http://www.dormc.com/downloads/CountyList.pdf). DO NOT submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

- AGRICULTURE (includes Aquaculture)**       **HORTICULTURE**       **FORESTRY**

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>2680570012</u>								
<u>0036197</u>	<u>6.0</u>	<u>—</u>	<u>16</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>22.00</u>
								0.00
								0.00
								0.00
								0.00

Comments:

Yes  No ➔ Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County:  Parcel ID:

County:  Parcel ID:

COPY

**IMPORTANT!**

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

ADDITIONALLY, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

# Application for Agriculture, Horticulture, and Forestry Present-Use Value Assessment

(G.S. 105-277.2 through G.S. 105-277.7)

Rec 10/8/25

County of Wayne, NC

Tax Year 2025

Full Name of Owner(s)  
Ronald E Waters, Walter J Perkins III, Mary P Weeks, Donna P Braswell

Mailing Address of Owner  
165 Perkins Mill Road

City Goldsboro State NC Zip Code 27530

Home Telephone Number 919-734-7341 Work Telephone Number 919-921-0662 Ext.  Cell Phone Number

**Instructions**

**Application Deadline:** This application must be filed during the regular listing period, or within 30 days of a notice of a change in valuation, or within 60 days of a transfer of the land.

**Where to Submit Application:** Submit this application to the county tax assessor where this property is located. County tax assessor addresses and telephone numbers can be found online at: [www.domc.com/downloads/CountyList.pdf](http://www.domc.com/downloads/CountyList.pdf). **DO NOT** submit this application to the North Carolina Department of Revenue.

- Office Use Only:

This application is for: (check all that apply)

- AGRICULTURE** (includes Aquaculture)       **HORTICULTURE**       **FORESTRY**

Enter the Parcel Identification Number, acreage breakdown, and acreage total for each tax parcel included in this application:

PARCEL ID	OPEN LAND in Production	OPEN LAND not in Production	WOOD LAND	WASTE LAND	CRP LAND	HOME SITE	OTHER (Describe in Comments)	TOTAL ACRES
<u>2680640979</u>								
<u>0101999</u>	<u>10.25</u>	<u>—</u>	<u>5.75</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>16.00</u>
								0.00
								0.00
								0.00
								0.00

Comments: \_\_\_\_\_

Yes  No Does the applicant own property in other counties that is also in present-use value and is within 50 miles of this property? If YES, list the county or counties and parcel identification number(s):

County: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

County: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

**IMPORTANT!**

AGRICULTURE and HORTICULTURE applications with LESS than 20 acres of woodland generally need to complete PARTS 1, 2, and 4.

AGRICULTURE and HORTICULTURE applications with MORE than 20 acres of woodland generally need to complete PARTS 1, 2, 3, and 4.

FORESTRY applications need to complete PARTS 1, 3, and 4.

**ADDITIONALLY**, applications for CONTINUED USE of existing present-use value classification need to complete PART 5.

Please contact the Tax Assessor's office if you have questions about which parts should be completed.

Attention County Commissioners

Appellate was late because the will  
from Paul P. Waters was not dated  
do to notary error.

It took almost a year to get  
it squared away. John Dees  
work diligently to solve the issue.  
Notary was very hard to get up  
with. It was solved recently.

Thank you for your consideration.

Paul E. Waters  
919-921-0662

COPY



**WAYNECOUNTY**  
NORTH CAROLINA

## AGENDA ITEM MEMO

---

### MEETING DATE

October 21, 2025

### PREPARED BY

Alan Lumpkin, Administrator

### CONSENT AGENDA - 10.

Late Property Tax Exemption

### SUMMARY

### RECOMMENDATION

Staff recommends approval

### BUDGET INFORMATION

### ATTACHMENTS

1. Late Property Tax Exemption-Cornerstone Assembly of God of Fremont
2. Late Property Tax Exemption-Cornerstone Gospel Tabernacle Ministries

Property Tax Exemption or Exclusion

COUNTY: Wayne

MUNICIPALITY: \_\_\_\_\_

\* Full Name of Owner(s): Cornerstone Assembly of God of Fremont

Trade Name of Business: \_\_\_\_\_

Mailing Address of Owner: PO Box 2107 Fremont, NC 27830

Phone Numbers: Home: 919-738-3133 Work: 919-738-3133 Cell: 919-738-3133

List the Property Identification Numbers and addresses/locations for the properties included in this application (attach list if needed):

Property ID #: 3614 19 7946 Address/Location: 1054 E NC 222 (2.75 ac + buildings)

Property ID #: 3615 10 6419 Address/Location: 998 E NC 222 (Lot/Driveway)

Property ID #: 3615 10 7369 Address/Location: \_\_\_\_\_

**Non-Deferment Exemptions and Exclusions**—Check or write in the exemption or exclusion for which this application is made. These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not actually qualify for exemption or exclusion for those prior years.

- |  |  |  |                                     |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8)           | Pollution abatement/recycling            | <input type="checkbox"/> G.S. 105-278.5  | Religious educational assemblies    |
| <input type="checkbox"/> G.S. 105-275(17)          | Veterans organizations                   | <input type="checkbox"/> G.S. 105-278.6  | Home for the aged, sick, or infirm  |
| <input type="checkbox"/> G.S. 105-275(18),(19)     | Lodges, fraternal & civic purposes       | <input type="checkbox"/> G.S. 105-278.6  | Low- or moderate-income housing     |
| <input type="checkbox"/> G.S. 105-275(20)          | Goodwill Industries                      | <input type="checkbox"/> G.S. 105-278.6  | YMCA, SPCA, VFD, orphanage          |
| <input type="checkbox"/> G.S. 105-275(45)          | Solar energy electric system             | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11              |
| <input type="checkbox"/> G.S. 105-275(46)          | Charter school property                  | <input type="checkbox"/> G.S. 105-278.7  | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13           | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8  | Charitable hospital purposes        |
| <input checked="" type="checkbox"/> G.S. 105-278.3 | Religious purposes                       | <input type="checkbox"/> G.S. 131A-21    | Medical Care Commission bonds       |
| <input type="checkbox"/> G.S. 105-278.4            | Educational purposes (institutional)     | <input type="checkbox"/> Other:          | _____                               |

**Tax Deferment Programs**—Check the tax deferment program for which this application is made. \*\*\*These programs will result in the creation of deferred taxes that will become immediately due and payable with interest when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statute carefully.\*\*\*

- |  |   |
|--|---|
| <input type="checkbox"/> G.S. 105-275(12)  | Nonprofit corporation or association organized to receive and administer lands for conservation purposes    |
| <input type="checkbox"/> G.S. 105-275(29a) | Historic district property held as a future site of a historic structure                                    |
| <input type="checkbox"/> G.S. 105-277.14   | Working waterfront property   |
| <input type="checkbox"/> G.S. 105-277.15A  | Site infrastructure land  |
| <input type="checkbox"/> G.S. 105-278      | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e) | Nonprofit property held as a future site of low- or moderate-income housing                                 |

\* Describe the property: We have 17 acres with 5 active use buildings: Sanctuary, Fellowship Hall, Picnic + meeting shelter, Storage Building, Video Building

\* Describe how you are using the property. If another organization is using the property, give their name, how they are using the property, and any income you receive from their use: We are a church reaching out to the Fremont Community, we hold community picnics and open air meetings on the property, we have 5 active use buildings on the property

**AFFIRMATION:** I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

\* Signature(s) of Owner(s): [Signature] Title: Pastor, Cornerstone Assembly of God Date: 9/19/2025

(All tenants of a tenancy \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

in common must sign.) \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

The Tax Assessor may contact you for additional information after reviewing this application.

OFFICE USE ONLY:  APPROVED  DENIED BY: \_\_\_\_\_ REASON FOR DENIAL: \_\_\_\_\_

# APPLICATION FOR PROPERTY TAX EXEMPTION OR EXCLUSION

County: WAYNE Municipality: PRINCETON, NC Application for Tax Year: 2025

Full Name of Owner(s): CORNERSTONE GOSPEL TABERNACLE MINISTRIES, INC.

Trade Name of Business: CORNERSTONE GOSPEL TABERNACLE MINISTRIES, INC.

Mailing Address of Owner: P.O. BOX 764, PRINCETON, NC 27569-0764

Phone: 919 - Cell: 919-271-2358 Email: \_\_\_\_\_

List the property identification numbers and addresses/locations for the properties included in this application. (Attach list if needed.)

Property ID #: 0107357 Address/Location: 4369 W. US Hwy 70 UNINCORPORATED

Property ID #: \_\_\_\_\_ Address/Location: \_\_\_\_\_

Property ID #: \_\_\_\_\_ Address/Location: \_\_\_\_\_

### Non-Deferment Exemptions and Exclusions: Select or annotate the exemption or exclusion for which this application is made.

These exemptions or exclusions do not result in the creation of deferred taxes. However, taxes for prior years of exemption or exclusion may be recoverable if it is later determined that the property did not qualify for exemption or exclusion for those prior years.

- |  |  |  |                                     |
|--|--|--|-------------------------------------|
| <input type="checkbox"/> G.S. 105-275(8)           | Pollution abatement/recycling            | <input type="checkbox"/> G.S. 105-278.5  | Religious educational assemblies    |
| <input type="checkbox"/> G.S. 105-275(17)          | Veterans organizations                   | <input type="checkbox"/> G.S. 105-278.6  | Home for the aged, sick, or infirm  |
| <input type="checkbox"/> G.S. 105-275(18),(19)     | Lodges, fraternal & civic purposes       | <input type="checkbox"/> G.S. 105-278.6  | Low- or moderate-income housing     |
| <input type="checkbox"/> G.S. 105-275(20)          | Goodwill Industries                      | <input type="checkbox"/> G.S. 105-278.6  | YMCA, SPCA, VFD, or orphanage       |
| <input type="checkbox"/> G.S. 105-275(45)          | Solar energy electric system             | <input type="checkbox"/> G.S. 105-278.6A | CCRC-Attach Form AV-11              |
| <input type="checkbox"/> G.S. 105-275(46)          | Charter school property                  | <input type="checkbox"/> G.S. 105-278.7  | Other charitable, educational, etc. |
| <input type="checkbox"/> G.S. 105-277.13           | Brownfields-Attach brownfields agreement | <input type="checkbox"/> G.S. 105-278.8  | Charitable hospital purposes        |
| <input checked="" type="checkbox"/> G.S. 105-278.3 | Religious purposes                       | <input type="checkbox"/> G.S. 131A-21    | Medical Care Commission bonds       |
| <input type="checkbox"/> G.S. 105-278.4            | Educational purposes (institutional)     | <input type="checkbox"/> Other: _____    |                                     |

### Tax Deferment Programs: Select the tax deferment program for which this application is made. \*\* These programs will result in the creation of deferred taxes that will become immediately due and payable, with interest, when the property loses eligibility. The number of years for which deferred taxes will become due and payable varies by program. Read the applicable statutes carefully. \*\*

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> G.S. 105-275(12) | Nonprofit corporation or association organized to receive and administer lands for conservation purposes    |
| <input type="checkbox"/> G.S. 105-275(29a)           | Historic district property held as a future site of a historic structure                                    |
| <input type="checkbox"/> G.S. 105-277.14             | Working waterfront property   |
| <input type="checkbox"/> G.S. 105-277.15A            | Site infrastructure land  |
| <input type="checkbox"/> G.S. 105-278                | Historic property-Attach copy of the local ordinance designating property as historic property or landmark. |
| <input type="checkbox"/> G.S. 105-278.6(e)           | Nonprofit property held as a future site of low- or moderate-income housing                                 |

Describe the property: The property is A STAND-ALONE STRUCTURE WITH SPACES DESIGNATED FOR A PASTOR STUDY, SANCTUARY, & FELLOWSHIP AREA.

Describe how you are using the property: (If another organization is using the property, give their name, how they are using the property, and any income you receive from their use) The property is being used as a church. The church name is "Cornerstone Gospel Tabernacle Ministries".

**Affirmation:** I, the undersigned, declare under penalties of law that this application and any attachments are true and correct to the best of my knowledge and belief. I have read the applicable exemption or exclusion statute. I fully understand that an ineligible transfer of the property or failure to meet the qualifications will result in the loss of eligibility. If applying for a tax deferment program, I fully understand that loss of eligibility will result in removal from the program and the immediate billing of deferred taxes.

Signature(s) of Owner(s): Pastor Steven M. [Signature] Title: PASTOR Date: 9-14-25

All tenants of a tenancy \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
in common must sign. \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

DO NOT submit this application to the NC Department of Revenue. Submit to the county assessor where the property is located.

OFFICE USE ONLY: [ ] APPROVED [ ] DENIED BY: \_\_\_\_\_ REASON FOR DENIAL: \_\_\_\_\_



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

---

## MEETING DATE

October 21, 2025

## PREPARED BY

## CONSENT AGENDA - 11.

Budget Amendments

## SUMMARY

## RECOMMENDATION

## BUDGET INFORMATION

## ATTACHMENTS

1. 2025-10-21 - Budget Amendments



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

#124

Department: Finance  
 Approved By: Angie Boswell  
 Date: 9/29/2025

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104120-518340			Health Savings Account Contrib		1,500.00
1104120-512100			Salaries and Wages	1,500.00	
1104130-518340			Health Savings Account Contrib		1,500.00
1104130-512100			Salaries and Wages	1,500.00	
1104131-518340			Health Savings Account Contrib		2,800.00
1104131-512100			Salaries and Wages	2,800.00	
1104170-518340			Health Savings Account Contrib		600.00
1104170-512100			Salaries and Wages	600.00	
1104180-518340			Health Savings Account Contrib		1,500.00
1104180-512100			Salaries and Wages	1,500.00	
1104325-518340			Health Savings Account Contrib		7,375.00
1104325-512100			Salaries and Wages	7,375.00	
1104330-518340			Health Savings Account Contrib		1,500.00
1104330-512100			Salaries and Wages	1,500.00	
1104370-518340			Health Savings Account Contrib		4,500.00
1104370-512100			Salaries and Wages	4,500.00	
1104910-518340			Health Savings Account Contrib		1,250.00
1104910-512100			Salaries and Wages	1,250.00	

REVENUE

Code Number	Description	Increase	Decrease
Totals		\$ 22,525.00	\$ 22,525.00

2. Reason(s) for the above request is/are as follows:

The purpose of this budget amendment is to realign payroll lines to cover health savings account employer contributions.

*Angela G. Boswell*

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

*(Handwritten circle around 'approval')*

*Angela G. Boswell*

Angie Boswell, County Finance Director

10/6 2025

Endorsement

2. Forward, recommending approval/disapproval

*Chip Crumpler*  
Chip Crumpler, County Manager & Budget Officer

10/13 2025

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2025



# Wayne County Finance

## MEMORANDUM

**Date:** 9/29/2025

**FROM:** Angie Boswell

**TO:** Wayne County Board of Commissioners

**RE:** Health Savings Account

The purpose of this budget amendment is to realign payroll lines to cover health savings account employer contributions.

#127



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Health Department  
Approved By: Suzanne Cash LeDoyen, Health Director  
Date: 9/23/2025

EXPENDITURE						
Code Number	Project	String	Description	Decrease	Increase	
1315116	512100		Salaries and Wages		\$	42,945.00
1315116	518000		Social Security-FICA		\$	2,662.59
1315116	518100		Social Security-Medicare		\$	622.70
1315116	518200		Retirement Contribution		\$	6,162.61
1315116	518210		401K Retirement Contribution		\$	858.90
1315116	518300		Hospitalization Contribution		\$	11,176.00
1315116	518310		Employee Assistance Program		\$	13.75
1315116	518600		Workers Compensation		\$	440.00
1315116	580010		Contra Accts-Salaries	\$	64,881.55	\$ -

REVENUE			
Code Number	Description	Increase	Decrease
		\$ -	
<b>Totals</b>		\$ 64,881.55	\$ 64,881.55

2. Reason(s) for the above request is/are as follows:  
The purpose of this budget amendment is to realign for the grant funding of the Opioid Settlement Funds starting 08/01/2025 as in Wayne County Resolution # 2025-22 and awarded to the Wayne County Health Department. These funds will be used towards salary and fringe for the temporary full-time Public Health Education Specialist position in recovery support services.

*Suzanne Cash LeDoyen*  
\_\_\_\_\_  
Department Head Signature

Endorsement  
1. Forward, recommending approval/disapproval

**Angela G. Boswell**  
\_\_\_\_\_  
Angie Boswell, County Finance Director

Endorsement  
2. Forward, recommending approval/disapproval

*10/3* 2025  
*Chip Crumpler*  
\_\_\_\_\_  
Chip Crumpler, County Manager & Budget Officer

3. Approval/Disapproval by Chairman Board of Commissioners

*10/13* 2025  
\_\_\_\_\_  
Chairman Board of Commissioners  
2025



WAYNE COUNTY HEALTH DEPARTMENT  
301 NORTH HERMAN STREET, BOX CC  
GOLDSBORO, NC 27530  
Suzanne Cash LeDoyen, Health Director  
Phone (919) 731-1000 Fax (919) 731-1232



09/23/25

Date

Memorandum

**From:** Suzanne Cash LeDoyen, Health Director  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2025-2026

**Who:** HD

**What:** Opioid Settlement Funds, Wayne County Resolution # 2025-22

**When:** FY25-26

**Explanation:** The purpose of this budget amendment is to realign for grant funding of the Opioid Settlement Funds starting 08/01/2025 as in Wayne County Resolution # 2025-22 and awarded to the Wayne County Health Department. These funds will be used towards salary and fringe for the temporary full-time Public Health Education Specialist position in recovery support services.

\_\_\_\_\_  
Department Head Signature

#128



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Wayne County Services on Aging  
Approved By: Paula J. Edwards  
Date: 10/1/2025

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1165610 549700			Direct Service Allocations		\$ 7,572.00
1165610 523100			Program Supplies		\$ 1,100.00

REVENUE Code Number	Description	Increase	Decrease
1165610 335000	Grant Revenues	\$ 8,672.00	
<b>Totals</b>		<b>\$ 8,672.00</b>	<b>\$ 8,672.00</b>

2. Reason(s) for the above request is/are as follows:

The purpose of this budget amendment is to appropriate the increase in the FCSP Funds allocated for the 2025/2026 FY

Endorsement  
1. Forward, recommending approval/disapproval

Endorsement  
2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

*Paula J. Edwards*  
Department Head Signature

*Angela G. Boswell*  
Angie Boswell, County Finance Director  
10/3 2025

*Chip Crumpler*  
Chip Crumpler, County Manager & Budget Officer  
10/13 2025

Chairman Board of Commissioners  
2025

**WAYNE COUNTY  
SERVICES ON AGING**



**WAYNE COUNTY**  
NORTH CAROLINA  
Phone: (919) 731-1591  
Fax (919) 580-4024

# Memo

To: Wayne County Board of Commissioners

From: Paula J. Edwards, Director of Services on Aging *PJE*

Date: October 1, 2025

Re: Budget Amendment for Family Caregiver Support Program (FCSP) Funds

- 
- **The Budget Amendment for Family Caregiver Support Program (FCSP)** – The purpose of this Budget Amendment is to appropriate the increase in funds from the Family Caregiver Support Program Grant for FY 2025/2026. In the SOA budget, Services on Aging had predicted the same funds that were received last FY 2024/2025; however, this FY the grant had an increase of \$8,672. No County Match is required.

**THE GOOD LIFE. GROWN HERE.**

P.O. BOX 227  
GOLDSBORO, NC 27533

#133



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Health Department  
Approved By: Suzanne Cash LeDoyen, Health Director  
Date: 10/2/2025

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1315110 512800			Bonus Pay		\$ 3,125.00
1315124 512800			Bonus Pay	\$ 3,125.00	
1315151 512800			Bonus Pay	\$ 5,000.00	
1315192 512800			Bonus Pay		\$ 5,000.00

REVENUE Code Number	Description	Increase	Decrease
Totals		\$ 8,125.00	\$ 8,125.00

2. Reason(s) for the above request is/are as follows:

The purpose of this budget amendment is to realign the Health budget Nursing Bonus payments for a new hire and a current employee's change of position.

*Suzanne Cash LeDoyen*

Department Head Signature

**Angela G. Baswell**

Angie Boswell, County Finance Director

10/3 2025

Chip Crumpler, County Manager & Budget Officer

10/13 2025

Chairman Board of Commissioners

2025

Endorsement

1. Forward, recommending approval/disapproval

*(Handwritten signature)*

Endorsement

2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners



WAYNE COUNTY HEALTH DEPARTMENT  
301 NORTH HERMAN STREET, BOX CC  
GOLDSBORO, NC 27530  
Suzanne Cash LeDoyen, Health Director  
Phone (919) 731-1000 Fax (919) 731-1232



10/02/25

Date

Memorandum

**From:** Suzanne Cash LeDoyen, Health Director  
**To:** Wayne County Board of Commissioners  
**Via:** County Manager & Finance Officer  
**Subject:** Budget Amendment for Fiscal Year 2025-2026

**Who:** HD

**What:** Nurse Incentive Bonus

**When:** FY25-26

**Explanation:** The purpose of this budget amendment is to realign the Health budget nursing bonus payments for a new hire and a current employee's change of position. The nursing incentive bonus is paid in installments for eight months for a total of \$5,000.

---

Department Head Signature

#139



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Finance  
Approved By: Angie Boswell  
Date: 10/2/2025

EXPENDITURE						
Code Number	Project	String	Description	Decrease	Increase	
1105800-549700	P2102		Direct Service Allocations		308,449.00	
REVENUE						
Code Number			Description	Increase	Decrease	
1105800-335000		P2102	Grant Revenues	308,449.00		
<b>Totals</b>				\$ 308,449.00	\$ 308,449.00	

2. Reason(s) for the above request is/are as follows:  
The purpose of this budget amendment is to appropriate FY 25-26 funding for WAGES.

*Angela G. Boswell*  
Department Head Signature

Endorsement  
1. Forward, recommending approval/disapproval

*Angela G. Boswell*  
Angie Boswell, County Finance Director  
10/3 2025

Endorsement  
2. Forward, recommending approval/disapproval

*Chip Crumpler*  
Chip Crumpler, County Manager & Budget Officer  
10/13 2025

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners  
2025



# Wayne County Finance

## MEMORANDUM

**Date:** 10/2/2025

**FROM:** Angie Boswell

**TO:** Wayne County Board of Commissioners

**RE:** WAGES

The purpose of this budget amendment is to appropriate FY 25-26 funding for WAGES. This pass-through grant is funded by the Home and Community Care Block Grant for Older Adults (HCCBG) and funds the Meals-On-Wheels program of Wayne County.

#138



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Social Services  
Approved By: Kimberly McGuire, Director  
Date: 10/3/2025

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1265305.518340			Health Savings Account		\$ 7,500.00
1265305.512100			Salaries and Wages	\$ 7,500.00	
1265300.518340			Health Savings Account		\$ 1,500.00
1265300.512100			Salaries and Wage	\$ 1,500.00	
1265306.518340			Health Savings Account		\$ 9,000.00
1265306.512100			Salaries and Wages	\$ 9,000.00	

REVENUE

Code Number	Description	Increase	Decrease
<b>Totals</b>		\$ 18,000.00	\$ 18,000.00

2. Reason(s) for the above request is/are as follows:

Actual cost exceeded budgeted estimate.

Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

Angela G. Boswell

Angie Boswell, County Finance Director

10/7 2025

Endorsement

2. Forward, recommending approval/disapproval

Chip Crumpler, County Manager & Budget Officer

10/13 2025

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners

2025



## Wayne County Department of Social Services

1560 Clingman St, Box HH, Goldsboro, NC 27534

Phone: (919) 580-4034 - Fax: (919) 731-1293

WAYNE COUNTY  
NORTH CAROLINA

State Courier#: 01-15-33

**October 3, 2025**

**Memo**

### **BA – Health Insurance Opt-Out Line Items**

We are requesting additional funds for the healthcare savings account line item (.518340) in cost centers 1265300, 1265305, and 1265306 to complete the fiscal year. The actual costs will exceed the budgeted estimate used.

#140



# County of Wayne Budget Amendment Fiscal Year 2025-2026

Department: WCDA

Approved By: Julie Graham

Date: 10/6/2025

EXPENDITURE Code Number	Project	String	Description	Decrease	Increase
1104920-599000			Contingency	\$ 4,500.00	
1104920-559100			Cap Outlay-Road		\$ 4,500.00

REVENUE Code Number	Description	Increase	Decrease
<b>Totals</b>		\$ 4,500.00	\$ 4,500.00

2. Reason(s) for the above request is/are as follows:  
Prepare plat for recoding of Ivey Drive right of way

Endorsement  
1. Forward, recommending approval/disapproval

Endorsement  
2. Forward, recommending approval/disapproval

3. Approval/Disapproval by Chairman Board of Commissioners

\_\_\_\_\_  
Julie Graham  
Department Head Signature

\_\_\_\_\_  
Angela G. Boswell  
Angie Boswell, County Finance Director  
10/9 2025

\_\_\_\_\_  
Chip Crumpler, County Manager & Budget Officer  
10/23 2025

\_\_\_\_\_  
Chairman Board of Commissioners  
2025

# Memorandum

**To:** Wayne County Board of Commissioners

**CC:** Chip Crumpler, County Manager

**From:** Angie Boswell, Finance Director

**Date:** 10/10/25

**Re:** Budget Amendment Request

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A budget amendment is needed to appropriate Development Alliance contingency funds to cover the cost of the final survey plat for Ivey Drive. All grant funds allocated for the project have been fully expended, and this final step was required to complete and record the project.

#147



County of Wayne  
Budget Amendment  
Fiscal Year 2025-2026

Department: Sheriff's Office  
Approved By: Sheriff Larry Pierce  
Date: 10/13/2025

EXPENDITURE

Code Number	Project	String	Description	Decrease	Increase
1104311	512100		Salaries & Wages		\$ 50,000.00
1104311	518000		Social Security - FICA		\$ 3,100.00
1104311	518100		Social Security - Medicare		\$ 725.00
1104311	518200		Retirement Contribution		\$ 7,175.00
1104311	518210		401K Retirement Contribution - 2%		\$ 1,000.00
1104310	512100		Salaries & Wages	\$ 50,000.00	
1104310	518000		Social Security - FICA	\$ 3,100.00	
1104310	518100		Social Security - Medicare	\$ 725.00	
1104310	518200		Retirement Contribution	\$ 7,175.00	
1104310	518210		401K Retirement Contribution - 2%	\$ 1,000.00	

REVENUE

Code Number	Description	Increase	Decrease
<b>Totals</b>		\$ 62,000.00	\$ 62,000.00

2. Reason(s) for the above request is/are as follows:

The purpose of this budget amendment is to realign funds to pay the salary & fringe benefits for the Juvenile Crime Prevention Lead Instructor from the detention center budget.

*Larry M. Pierce*  
Department Head Signature

Endorsement

1. Forward, recommending approval/disapproval

*(Signature)*

*Angela G. Boswell*  
Angie Boswell, County Finance Director  
10/13 2025

Endorsement

2. Forward, recommending approval/disapproval

Chip Crumpler, County Manager & Budget Officer  
2025

3. Approval/Disapproval by Chairman Board of Commissioners

Chairman Board of Commissioners  
2025

# Office of the Sheriff



SHERIFF  
LARRY M. PIERCE

P.O. Box 1877  
207 E. Chestnut St.  
Goldsboro, NC 27533  
(919) 731-1481 Office  
(919) 731-1699 Fax

Date: October 13, 2025

To: Wayne County Board of Commissioners

From: Sheriff Larry M. Pierce

Re: Budget Amendment Request

The purpose of this budget amendment is to realign funds to cover the salary and fringe benefits of the Juvenile Crime Prevention Lead Instructor. This position is currently funded through the Sheriff's Office budget; however, funds will now be reallocated from a vacant position within the Detention Center's budget to support this expense.

Originally, the County anticipated using Opioid Settlement funds to finance this position. However, it was recently determined that this expense does not qualify under the allowable uses of those funds. To ensure continued support for this critical role, the sheriff's office is pursuing a federal grant to provide funding for the position.



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Sara Larson, Director

## CONSENT AGENDA - 12.

2026 Holiday Schedule

## SUMMARY

Attached is the proposed 2026 Holiday Schedule, which mirrors the OSHR schedule.

## RECOMMENDATION

Approve

## BUDGET INFORMATION

## ATTACHMENTS

1. 2026\_Holiday\_Schedule

## 2026 Holiday Schedule



<b>Holiday</b>	<b>Observance Date</b>	<b>Day of Week</b>
New Year's Day	January 1, 2026	Thursday
Martin Luther King, Jr. Birthday	January 19, 2026	Monday
Good Friday	April 3, 2026	Friday
Memorial Day	May 25, 2026	Monday
Independence Day	July 3, 2026	Friday
Labor Day	September 7, 2026	Monday
Veterans Day	November 11, 2026	Wednesday
Thanksgiving	November 26 & 27, 2026	Thursday & Friday
Christmas	December 24, 25 & 28, 2026	Thursday, Friday & Monday

+1 Personal Observance Day



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Berry Gray, Director

## CONSENT AGENDA - 13.

Motion to give Cooperative Extension approval to apply for the Voluntary Agricultural District Ag Plan Grant and the Farmers Market Ag Development Grant.

## SUMMARY

Grant applications require approval by the local governing board as part of the submittal. No matching funds are required for these grants.

The Voluntary Agricultural District Ag Plan Grant proposal will provide for the following:

- \* Fund VAD Signage for farmers enrolled in the programs (VAD/EVAD)
- \* Attend Farm Succession Certification Training

The Farmers Market Ag Development Grant proposal will provide for the following:

- \* Events and marketing
- \* Consignment model for Farmers Market

## RECOMMENDATION

## BUDGET INFORMATION

No matching funds requested.

## ATTACHMENTS

None



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

## CONSENT AGENDA - 14.

Motion to approve two farm leases on properties jointly owned with the City of Goldsboro for a period not to exceed eight years as requested by the City of Goldsboro.

## SUMMARY

## RECOMMENDATION

## BUDGET INFORMATION

## ATTACHMENTS

1. City Agenda Memo Farm Leases
2. Farm Tract Aerials
3. Farm Lease Agreement Alfred Parks City & County Owned
4. Farm Lease Agreement Shawn Mitchell City County Owned
5. Affidavit of Publication Intent to Lease Property

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
OCTOBER 20, 2025, COUNCIL MEETING**

**SUBJECT:** Farm Lease Agreements

**BACKGROUND:** The City of Goldsboro and the County of Wayne jointly own five (5) tracts of land, and the City of Goldsboro owns one (1) tract alone. These six (6) tracts have been leased in the past for agricultural-related purposes.

These properties had been leased under multi-year contracts for farming approved by City Council or by the City Council and the County Board of Commissioners. Multi-year leases provide security for the farmers for their investment in the land regarding nitrogen, lime, etc. in preparation for the following year's crops.

The current farm leases expire December 31, 2025 and are listed as follows:

<b>Location</b>	<b>Current Lessee</b>	<b>Acreage</b>	<b>Leased Price by Acre</b>	<b>Total Yearly Lease</b>
Two Tracts on the west side of NC 111 South (Farm #11693 Tract #8436)	Alfred Parks	56.3 Acres	\$156.50/Acre	<b>\$8,810.95</b>
West side of NC 111 South (Farm #8742 Tract #4492)	Alfred Parks	24.2 Acres	\$156.50/Acre	<b>\$3,787.30</b>
West side of Miller's Chapel Road (Farm #11850 Tract #4334)	Alfred Parks	5.1 Acres	\$95.00/Acre	\$484.50
Northeast and Southeast corners of Arrington Bridge Road and Pecan Road (Farm #11852 Tract #3439)	<b>Shawn Mitchell</b>	43.4 Acres	\$97.50/Acre	\$4,231.50
Northeast corner of Arrington Bridge Road and S. John Street (Farm #12942 Tract #10173)	<b>Shawn Mitchell</b>	47.59 Acres	\$97.50/Acre	\$4,640.03
Northeast corner of Genoa Road and Pecan Road (Farm #6599 Tract #2882)	<b>Shawn Mitchell</b>	25.1 Acres	\$73.50/Acre	\$1,844.85

**DISCUSSION:** Staff advertised an Invitation to Bid on the City's website beginning August 16, 2025, with bid submittals due September 9, 2025.

Pursuant to NC General Statute I60A-272, staff requests council approve the lease agreements. Notice of intent to lease property for crop use was published in the Wayne Week news publication on

September 14, 2025, for the following properties and bid amounts:

<b>Location</b>	<b>Alfred Parks</b>	<b>Shawn Mitchell</b>	<b>Total Yearly Lease</b>
Two Tracts on the west side of NC 111 South (56.3 Ac.) (Farm #11693)	<b>\$156.50/Ac.</b>	No Bid	<b>\$8,810.95 City and County</b>
West side of NC 111 South (24.2 Ac.) (Farm #8742)	<b>\$156.50/Ac.</b>	No Bid	<b>\$3,787.30 City and County</b>
West side of Miller’s Chapel Road (5.1 Ac.) (Farm #11850)	<b>\$95.00/Ac.</b>	No Bid	<b>\$484.50 City and County</b>
Northeast and Southeast corners of Arrington Bridge Road and Pecan Road (43.4 Ac.) (Farm #11852)	No Bid	<b>\$97.70/Ac.</b>	<b>\$4,240.18 City and County</b>
Northeast corner of Arrington Bridge Road and S. John Street (47.59 Ac.) (Farm #12942)	No Bid	<b>\$97.50/Ac.</b>	<b>\$4,640.03 City</b>
Northeast corner of Genoa Road and Pecan Road (25.1 Ac.) (Farm #6599)	No Bid	<b>\$73.50/Ac.</b>	<b>\$1,844.85 City and County</b>

The lease term for the farm tracts listed above is for a period of five-years (January 1, 2026, to December 31, 2030) with the option of extending one additional three-year period. Lease payments must be made prior to December 31, 2025.

All farm tracts, except for Farm #12942 located on the northeast corner of Arrington Bridge Road and South John Street, are jointly owned by the City and the County of Wayne. The annual proceeds for the jointly owned properties are shared equally. For jointly owned properties, lease agreements have been forwarded to the Wayne County Board of Commissioners for action at their next meeting if approved by the City Council.

**RECOMMENDATION:** By motion adopt a resolution authorizing the Mayor to sign lease agreements for farmland tracks between:

1. The City of Goldsboro, the County of Wayne and Alfred Parks for five years with option of extending one additional three-year period;
2. The City of Goldsboro, the County of Wayne and Shawn Mitchell for five years with option of extending one additional three-year period; and

3. The City of Goldsboro and Shawn Mitchell for five years with option of extending one additional three-year period;  
Leases with Alfred Parks and Shawn Mitchell for jointly owned property are subject to Wayne County's approval.

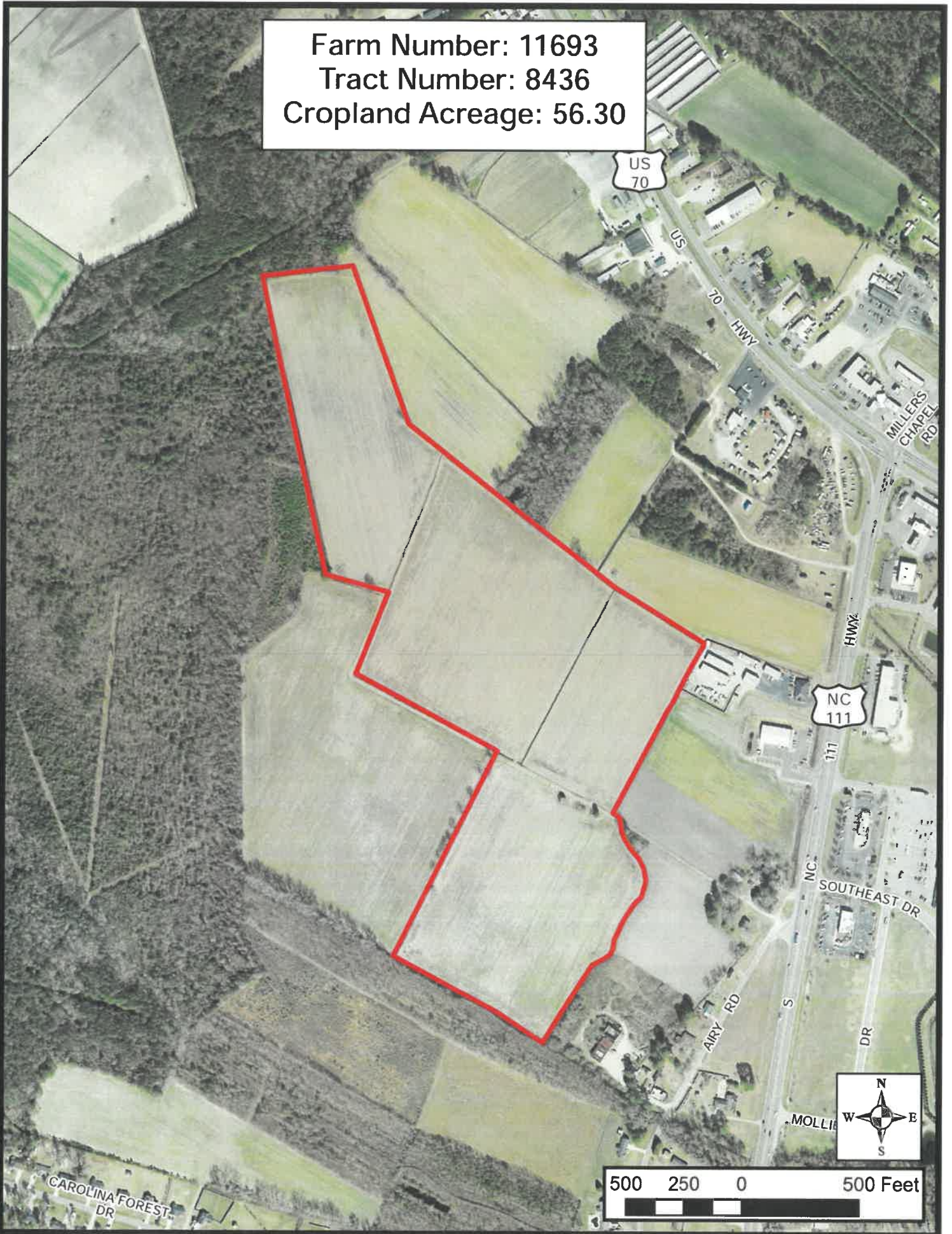
Date: \_\_\_\_\_

\_\_\_\_\_  
Finance Director

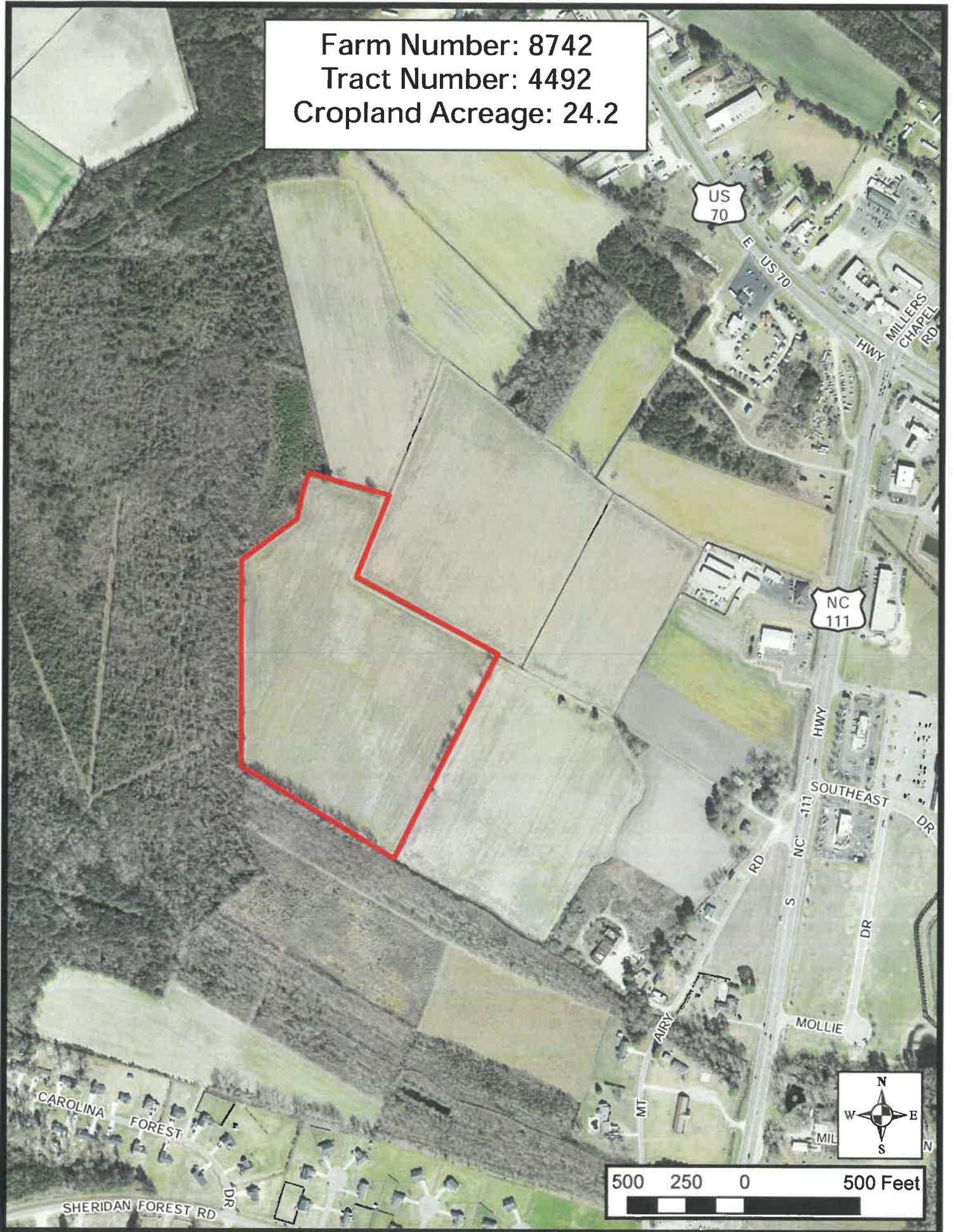
Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

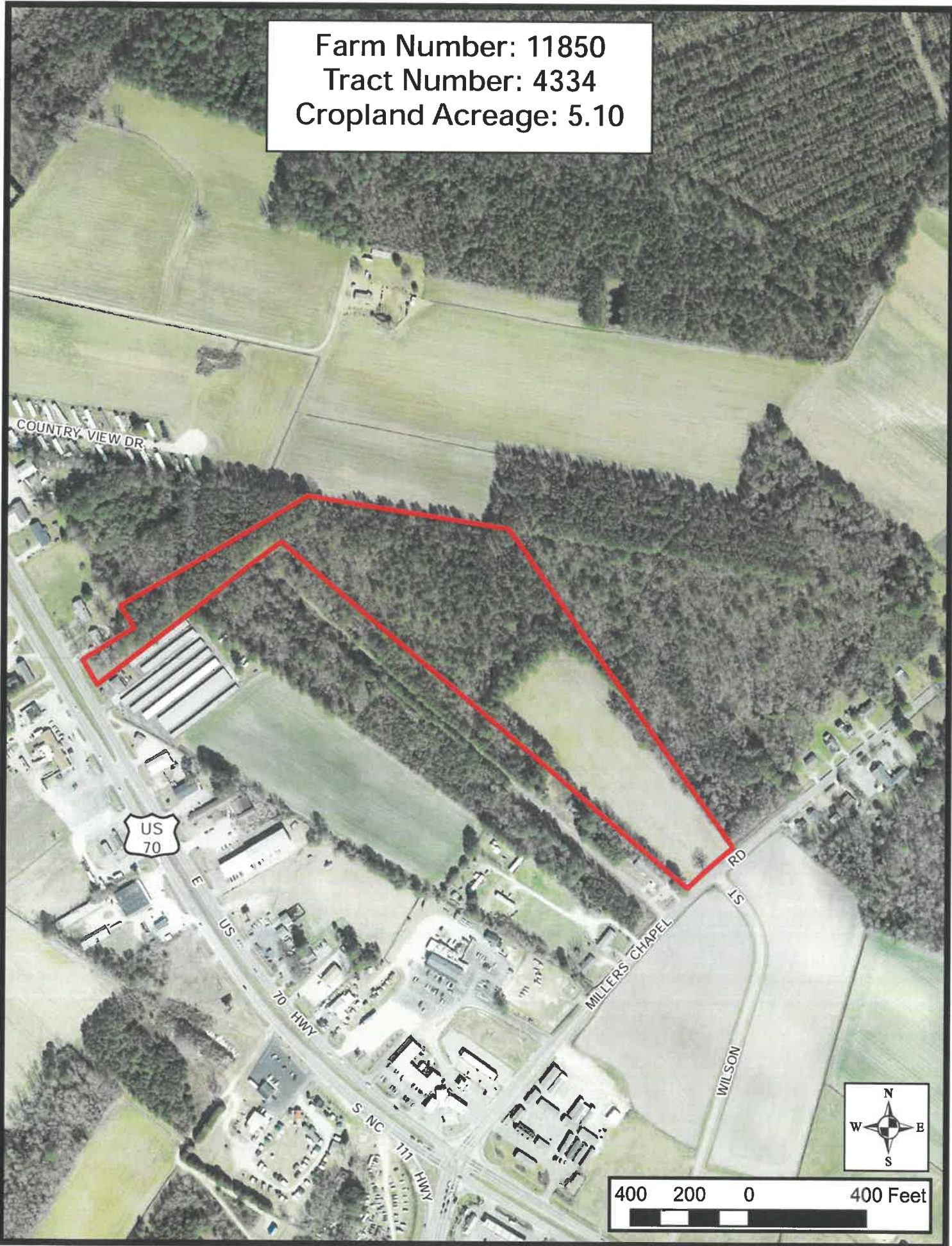
Farm Number: 11693  
Tract Number: 8436  
Cropland Acreage: 56.30



Farm Number: 8742  
Tract Number: 4492  
Cropland Acreage: 24.2



Farm Number: 11850  
Tract Number: 4334  
Cropland Acreage: 5.10

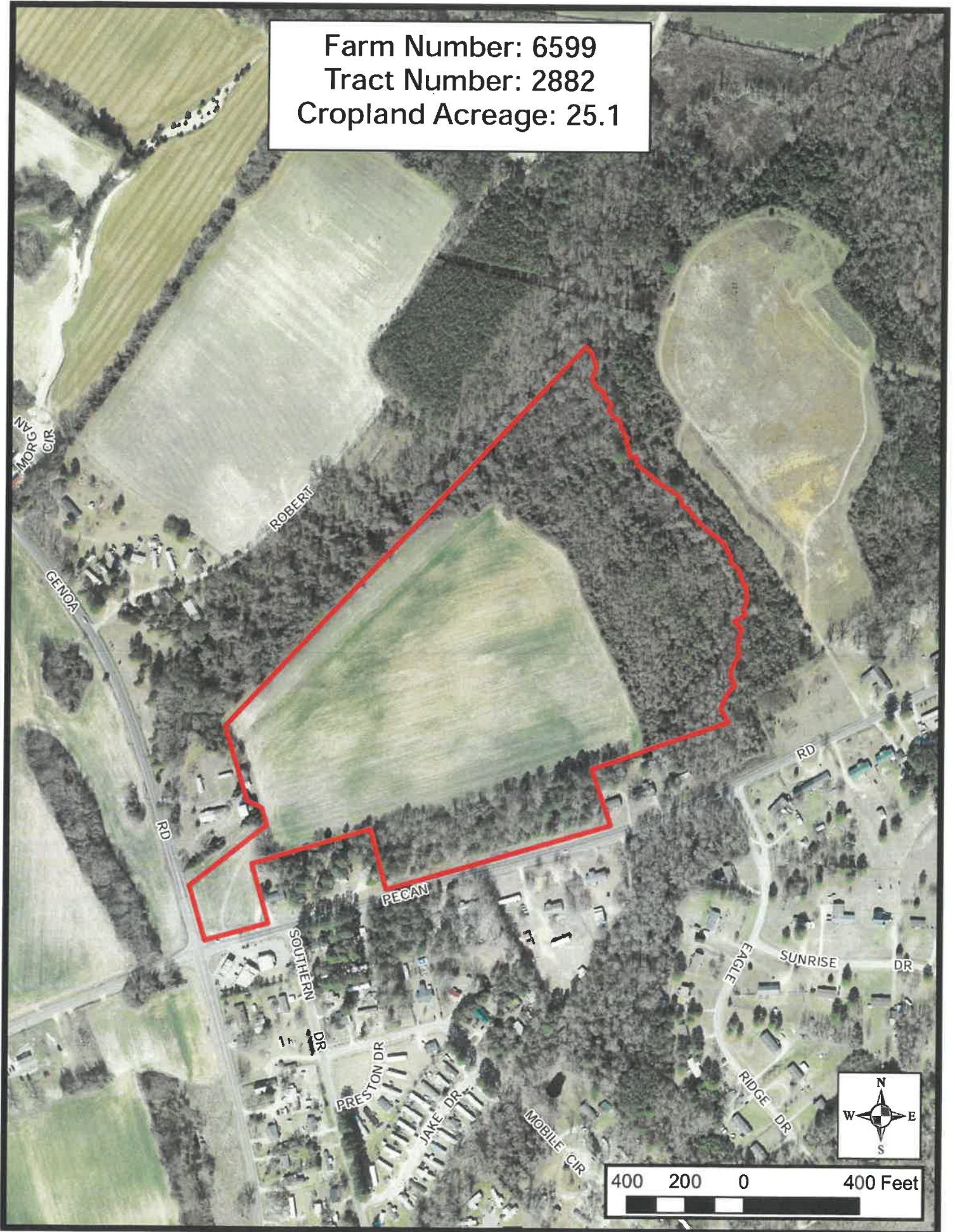


Farm Number: 11852  
Tract Number: 3439  
Cropland Acreage: 43.4



500 250 0 500 Feet

Farm Number: 6599  
Tract Number: 2882  
Cropland Acreage: 25.1



NORTH CAROLINA

WAYNE COUNTY

THIS FARM LEASE, made this \_\_\_\_ day of \_\_\_\_\_, 2025, between the CITY OF GOLDSBORO, NORTH CAROLINA, a North Carolina Municipal corporation in the County of Wayne, State of North Carolina, whose address is P.O. Drawer A, Goldsboro, NC 27533, and WAYNE COUNTY, NORTH CAROLINA, a North Carolina body politic and corporate, whose address is P.O. Box 227, Goldsboro, NC 27533, parties of the first part, and *Alfred Parks, 170 Vinson Rd, Goldsboro, NC 27534-8594*, party of the second part;

WITNESSETH:

That the parties of the first part do hereby lease and farm let to the party of the second part, its heirs and assigns, all of the certain farm(s) or tract(s) of land situated in Wayne County, North Carolina, and more particularly described as follows:

**1. Two Tracts on the west side of NC 111 South**

Being 56.3 acres of that tract of land known more particularly as Farm #11693, Tract #8436 by the Wayne County Farm Service Agency. Also being the property obtained by Grantor in Deed Book 2486, Page 380 of the Wayne County Registry

**2. West side of NC 111 South**

Being 24.2 acres of that tract of land known more particularly as Farm #8742, Tract #4492 by the Wayne County Farm Service Agency. Also being the property obtained by Grantor in Deed Book 2732, Page 899 of the Wayne County Registry

**3. West side of Miller's Chapel Road**

Being 5.1 acres of that tract of land known more particularly as Farm #11850, Tract #4334 by the Wayne County Farm Service Agency. Also being the property obtained by Grantor in Deed Book 2547, Page 187 of the Wayne County Registry.

1. TERM. The term of this lease shall be for the period from January 1, 2026, through December 31, 2030.

2. RENTAL. Based on the acreage included within each Farm and Tract, the yearly rental for the above listed properties is as follows:

1. **Two Tracts on the west side of NC 111 South Farm #11693**

56.3 Acres @\$156.50/Acre = \$8,810.95/Year

2. **West side of NC 111 South Farm #8742**

24.2 Acres @\$156.50/Acre = \$3,787.30/Year

3. **West side of Miller's Chapel Road Farm #11850**

5.1 Acres @\$95.00/Acre = \$484.50/Year

In addition to the rental costs hereinabove provided, the party of the second part shall pay all costs due the ASCS Office or any other regulatory agency for the cultivation and marketing of said crop.

3. PAYMENT OF RENTAL. The TOTAL yearly rental of the above properties shall be the sum of **\$13,082.75**. Said rental payment shall be submitted no later than January 1<sup>st</sup> of each year of this Lease.

4. CLEARED LANDS. The party of the second part shall be permitted to cultivate all cleared lands described herein.

5. VISIBILITY AND APPEARANCE. The party of the second part shall maintain said land free and clear of the storage of equipment and signage. Said land shall only be used for farming purposes. The party of the second part shall maintain said land in a sightly condition, shall disc and remove all farm products from said land no later than December 31, 2025, and return said land to the party of the first part in a sightly condition at the end of this lease. The lessee must keep all ditches cut and cleared of debris. The lessee must mow any area around the track of land that is not being farmed.

6. COVENANTS AND RESTRICTIONS. The farm land hereinabove described may be subject to the Declaration of Covenants, Conditions and Restrictions for the

Seymour Johnson Air Force Base Buffer Project, CWMTF Project Nos. 2005A and 2004A-007 as recorded in Book 2485, Page 864, Wayne County Registry.

7. SUBLEASES. The lessee will not be permitted to sublease under their lease agreement with Wayne County.

8. CROP ROTATION REQUIREMENTS. The agriculture producer will need to follow Best Management Practices (BMP's) in regard to crop rotation. During the five (5) year lease, the producer shall not grow more than one (1) tobacco crop and one (1) sweet potato crop. It is recommended that the producer not grow the same grain crop two (2) years in a row. The lessee should have the soil tested and lime applied if needed within the five (5) year period of the lease.

9. ASCS. The parties of the first part and the party of the second part shall execute such instruments or other documents as may be required by the ASCS Office or any other regulatory agency to affect the terms of this lease for the farm years 2026-2030.

10. INDEMNITY. The party of the second part shall indemnify and save harmless the parties of the first part from any claim arising out of its occupancy of said land or out of its farm operation, cultivation and marketing of said crop.

11. ADDITIONAL RESTRICTIONS. If corn is planted on the subject property(ies), said property(ies) shall be disked in within seven (7) days after harvest. Hunting shall be prohibited on the property at all times.

IN TESTIMONY WHEREOF, said parties have executed this lease in triplicate originals, one of which is retained by each of the parties, the day and year first above written.

**SIGNATURES TO FOLLOW ON ADDITIONAL PAGES**

CITY OF GOLDSBORO

BY: \_\_\_\_\_(SEAL)  
Charles Gaylor, Mayor

ATTEST:

\_\_\_\_\_  
Laura Getz, City Clerk

NORTH CAROLINA  
WAYNE COUNTY

This the \_\_\_\_\_ day of \_\_\_\_\_, 2025, personally came before me, \_\_\_\_\_, a Notary Public in and for said State and County, Laura Getz, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with Charles Gaylor, who is the Mayor of said municipal corporation; that she, the said Laura Getz is its City Clerk; and that she saw the Mayor sign the forgoing instrument; and that she, the said City Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

WITNESS my hand and official seal or stamp this the \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

COUNTY OF WAYNE

BY: \_\_\_\_\_(SEAL)  
Barbara Aycock, Chairman

ATTEST:

\_\_\_\_\_  
Carol Bowden, Clerk to the Board

NORTH CAROLINA  
WAYNE COUNTY

This the \_\_\_\_\_ day of \_\_\_\_\_, 2025, personally came before me, \_\_\_\_\_, a Notary Public in and for said State and County, Carol Bowden, who by me duly sworn, says that she knows the common seal of the COUNTY OF WAYNE and is acquainted with Barbara Aycock, who is the Chairman of the Wayne County Board of Commissioners of the County of Wayne and that she, the said Carol Bowden, is its Clerk to the Board; and that she saw the Chairman of the Wayne County Board of Commissioners of the County of Wayne sign the forgoing instrument; and that she, the said Wayne County Clerk to the Board, saw the said common seal of said corporation affixed thereto, and that she, the said Wayne County Clerk to the Board, signed her name in attestation of said instrument in the presence of said Chairman of the Wayne County Board of Commissioners of the County of Wayne.

WITNESS my hand and official seal or stamp this the \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

Lessee Name

BY: \_\_\_\_\_(SEAL)

ATTEST:

\_\_\_\_\_  
Witness

NORTH CAROLINA  
WAYNE COUNTY

I, \_\_\_\_\_, a Notary Public in and for said State and County, certify that Name of Lessee, personally appeared before me this day and executed the foregoing and attested by \_\_\_\_\_ as Witness.

Witness, my hand and official seal or stamp, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

NORTH CAROLINA

WAYNE COUNTY

THIS FARM LEASE, made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the CITY OF GOLDSBORO, NORTH CAROLINA, a North Carolina Municipal corporation in the County of Wayne, State of North Carolina, whose address is P.O. Drawer A, Goldsboro, NC 27533, and WAYNE COUNTY, NORTH CAROLINA, a North Carolina body politic and corporate, whose address is P.O. Box 227, Goldsboro, NC 27533, parties of the first part, and **Shawn Mitchell, 730 Emmaus Church Rd, Dudley, NC 28333-6214**., party of the second part;

WITNESSETH:

That the parties of the first part do hereby lease and farm let to the party of the second part, its heirs and assigns, all of the certain farm(s) or tract(s) of land situated in Wayne County, North Carolina, and more particularly described as follows:

1. **Northeast and Southeast comers of Arrington Bridge Road and Pecan Road**

Being 43.4 acres of that tract of land known more particularly as Farm #11852, Tract #3439 by the Wayne County Farm Service Agency. Also being the property obtained by Grantor in Deed Book 2487, Page 145 of the Wayne County Registry.

2. **Northeast corner of Genoa Road and Pecan Road**

Being 25.1 acres of that tract of land known more particularly as Farm #6599, Tract 2882 by the Wayne County Farm Service Agency. Also being the property obtained by Grantor in Deed Book 2767, Page 601 of the Wayne County Registry..

1. **TERM.** The term of this lease shall be for the period from January 1, 2026, through December 31, 2030.

2. **RENTAL.** Based on the acreage included within each Farm and Tract, the yearly rental for the above listed properties is as follows:

1. **Northeast and Southeast corners of Arrington Bridge Road and Pecan Road Farm #11852**

43.4 Acres @\$97.70/Acre = \$4,240.18/Year

2. **Northeast corner of Genoa Road and Pecan Road Farm #6599**

25.1 Acres @\$73.50/Acre = \$1,844.85/Year

In addition to the rental costs hereinabove provided, the party of the second part shall pay all costs due the ASCS Office or any other regulatory agency for the cultivation and marketing of said crop.

3. **PAYMENT OF RENTAL.** The TOTAL annual rental of the above properties shall be the sum of **\$6,085.03**. Said rental payment shall be submitted no later than January 1<sup>st</sup> of each year of this Lease.

4. **CLEARED LANDS.** The party of the second part shall be permitted to cultivate all cleared lands described herein.

5. **VISIBILITY AND APPEARANCE.** The party of the second part shall maintain said land free and clear of the storage of equipment and signage. Said land shall only be used for farming purposes. The party of the second part shall maintain said land in a sightly condition, shall disc and remove all farm products from said land no later than December 31, 2025, and return said land to the party of the first part in a sightly condition at the end of this lease. The lessee must keep all ditches cut and cleared of debris. The lessee must mow any area around the track of land that is not being farmed.

6. **COVENANTS AND RESTRICTIONS.** The farm land hereinabove described may be subject to the Declaration of Covenants, Conditions and Restrictions for the Seymour Johnson Air Force Base Buffer Project, CWMTF Project Nos. 2005A and 2004A-007 as recorded in Book 2485, Page 864, Wayne County Registry.

7. **SUBLEASES.** The lessee will not be permitted to sublease under their lease agreement with Wayne County.

8. CROP ROTATION REQUIREMENTS. The agriculture producer will need to follow Best Management Practices (BMP's) in regard to crop rotation. During the five (5) year lease, the producer shall not grow more than one (1) tobacco crop and one (1) sweet potato crop. It is recommended that the producer not grow the same grain crop two (2) years in a row. The lessee should have the soil tested and lime applied if needed within the five (5) year period of the lease.

9. ASCS. The parties of the first part and the party of the second part shall execute such instruments or other documents as may be required by the ASCS Office or any other regulatory agency to affect the terms of this lease for the farm years 2026-2030.

10. INDEMNITY. The party of the second part shall indemnify and save harmless the parties of the first part from any claim arising out of its occupancy of said land or out of its farm operation, cultivation and marketing of said crop.

11. ADDITIONAL RESTRICTIONS. If corn is planted on the subject property(ies), said property(ies) shall be disked in within seven (7) days after harvest. Hunting shall be prohibited on the property at all times.

IN TESTIMONY WHEREOF, said parties have executed this lease in triplicate originals, one of which is retained by each of the parties, the day and year first above written.

**SIGNATURES TO FOLLOW ON ADDITIONAL PAGES**

CITY OF GOLDSBORO

BY: \_\_\_\_\_(SEAL)  
Charles Gaylor, Mayor

ATTEST:

\_\_\_\_\_  
Laura Getz, City Clerk

NORTH CAROLINA  
WAYNE COUNTY

This the \_\_\_\_\_ day of \_\_\_\_\_, 2025, personally came before me, \_\_\_\_\_, a Notary Public in and for said State and County, Laura Getz, who by me duly sworn, says that she knows the common seal of the CITY OF GOLDSBORO and is acquainted with Charles Gaylor, who is the Mayor of said municipal corporation; that she, the said Laura Getz is its City Clerk; and that she saw the Mayor sign the forgoing instrument; and that she, the said City Clerk, saw the said common seal of said corporation affixed thereto, and that she, the said clerk, signed her name in attestation of said instrument in the presence of said Mayor of said municipal corporation.

WITNESS my hand and official seal or stamp this the \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

COUNTY OF WAYNE

BY: \_\_\_\_\_(SEAL)  
Barbara Aycock, Chairman

ATTEST:

\_\_\_\_\_  
Carol Bowden, Clerk to the Board

NORTH CAROLINA  
WAYNE COUNTY

This the \_\_\_\_\_ day of \_\_\_\_\_, 2025, personally came before me, \_\_\_\_\_, a Notary Public in and for said State and County, Carol Bowden, who by me duly sworn, says that she knows the common seal of the COUNTY OF WAYNE and is acquainted with Barbara Aycock, who is the Chairman of the Wayne County Board of Commissioners of the County of Wayne and that she, the said Carol Bowden, is its Clerk to the Board; and that she saw the Chairman of the Wayne County Board of Commissioners of the County of Wayne sign the forgoing instrument; and that she, the said Wayne County Clerk to the Board, saw the said common seal of said corporation affixed thereto, and that she, the said Wayne County Clerk to the Board, signed her name in attestation of said instrument in the presence of said Chairman of the Wayne County Board of Commissioners of the County of Wayne.

WITNESS my hand and official seal or stamp this the \_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

Lessee Name

BY: \_\_\_\_\_(SEAL)

ATTEST:

\_\_\_\_\_  
Witness

NORTH CAROLINA  
WAYNE COUNTY

I, \_\_\_\_\_, a Notary Public in and for said State and County, certify that Name of Lessee, personally appeared before me this day and executed the foregoing and attested by \_\_\_\_\_ as Witness.

Witness, my hand and official seal or stamp, this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

# AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared Kenneth E. Fine who, being duly sworn and affirmed, according to law, doth depose and say that he is Owner of NEW OLD NORTH MEDIA, L.L.C. a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as WAYNE WEEK, in the County of Wayne, State aforesaid, the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all of the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina, and that he makes this affidavit; that he is familiar with the books, files and business of said corporation and by reference to the files of said publication of the attached advertisement of:

*Intent to Lease Real Property*

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The above was inserted in the aforesaid newspaper in space, and on the following dates:

*September 19, 2025*

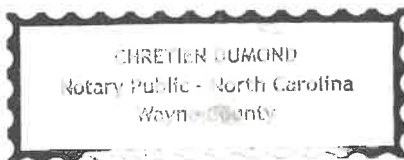
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*Kenneth E. Fine*

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OWNER, NEW OLD NORTH MEDIA, LLC.

EDITOR, WAYNE WEEK



*Chretien Dumond*  
*09-16-2025*

*My Commission  
EXPIRES: 08-17-2030*

**CITY OF GOLDSBORO –  
ADVERTISEMENT OF INTENT  
TO LEASE REAL PROPERTY  
2026-2030 FARM LEASES**

Pursuant to NC General Statute 160A-272 notice is hereby given to all interested parties, and all are invited to attend the meeting to be held on Monday, October 20, 2025 at 7:00pm in Council Chambers, City Hall, 214 N. Center Street, Goldsboro, NC, when the Goldsboro City Council will hear a proposal to authorize leases of the following properties for growing crops. Leases for jointly owned property will be subject to Wayne County's approval.

Lease #1 between the City of Goldsboro, the County of Wayne and Alfred Parks for five years for Farm #11693, 56.3 acres, \$8,810.95 Annually. Farm #8742, 24.2 acres, \$3,787.30 Annually. Farm #11850, 5.1 acres, \$484.50 Annually.

Lease #2 between the City of Goldsboro, the County of Wayne and Shawn Mitchell for five years for Farm #11852, 43.4 acres, \$4,240.18 Annually. Farm #6599, 25.1 acres, \$1,844.85 Annually.

Lease #3 between the City of Goldsboro and Shawn Mitchell for five years for Farm #12942, 47.59 acres, \$4,640.02 Annually. This the 14th day of September 2025.

Catherine Gwynn  
Finance Director

Published September 14, 2025



**WAYNECOUNTY**  
NORTH CAROLINA

# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Tina West, Assistant Director

## CONSENT AGENDA - 15.

Motion to Adopt Resolution #2025-34: A Resolution Adopting the Fifty-Second Amendment to the Position Classification and Pay Plan for Wayne County, North Carolina.

## SUMMARY

Update the Position Classification and Pay Plan. The Amendment Requests that the Environmental Health Supervisor II Position be Changed to a Grade 75 and the Environmental Health Manager be Changed to a Grade 77.

## RECOMMENDATION

Staff Recommends the Adoption of Resolution 2025-34.

## BUDGET INFORMATION

## ATTACHMENTS

1. 52nd Pay Classification Resolution-10.21.2025docx
2. Pay.Plan-October.2025-Draft

**NORTH CAROLINA**

**WAYNE COUNTY**

**RESOLUTION #2025-34: A RESOLUTION ADOPTING THE FIFTY-SECOND AMENDMENT TO THE POSITION CLASSIFICATION AND PAY PLAN FOR WAYNE COUNTY, NORTH CAROLINA**

**WHEREAS**, the Board of Commissioners has previously adopted on July 1, 2015 a Position Classification and Pay Plan by formal resolution; and

**WHEREAS**, that resolution requires that any amendment to the Plan must be done by written resolution duly adopted by the Board of Commissioners; and

**WHEREAS**, the County Manager and Human Resources Director have recommended an amendment to said Plan, and the Board of Commissioners wishes to approve it;

**NOW, THEREFORE BE IT RESOLVED** by the Wayne County Board of Commissioners as follows:

	<b>Previous</b>	<b>New</b>	
	Classification	Classification	Effective
	Grade/Title	Grade/Title	Date
<b>Environmental Health - Grade Changes</b>			
Environmental Health Supervisor II	77	<b>75</b>	10.21.2025
Environmental Health Manager	75	<b>77</b>	10.21.2025

Section 1: That the following changes to the Position Classification and Pay Plan are hereby adopted as an amendment to the Plan, and the County Manager and Human Resources Director are authorized to insert these changes in the Plan documents.

Section 2: This Resolution shall become effective immediately upon its adoption.

Passed and adopted this 21<sup>st</sup> day of October, 2025.

\_\_\_\_\_  
Chairwoman Barbara Aycock  
Wayne County Board of Commissioners

Attest:

\_\_\_\_\_  
Carol Bowden, Clerk to the Board

1.03

**COUNTY OF WAYNE, NORTH CAROLINA  
 POSITION CLASSIFICATION AND PAY PLAN  
 Amended: October 21, 2025  
 by Adoption of the Budget Ordinance  
 EFFECTIVE: October 21, 2025**

GRADE	MINIMUM	MIDPOINT	MAXIMUM
<b>61</b>	<b>\$32,159</b>	<b>\$43,414</b>	<b>\$58,609</b>
	OFFICE ASSISTANT CONVENTION CENTER CUSTODIAN DENTAL ASSISTANT DEPUTY REGISTER OF DEEDS I LIBRARY ASSISTANT LINE TECHNICIAN PRODUCTION TECHNICIAN SITE MAINTENANCE/ATTENDANT WEIGHMASTER		
<b>62</b>	<b>\$33,767</b>	<b>\$45,585</b>	<b>\$61,540</b>
	4-H SITE DIRECTOR ANIMAL SHELTER ATTENDANT FARMERS MARKET COORDINATOR MAPPER		
<b>63</b>	<b>\$35,455</b>	<b>\$47,864</b>	<b>\$64,617</b>
	4-H PROGRAM ASSISTANT CH PERMIT ANALYST CHILD SUPPORT AGENT I DENTAL ASSISTANT SUPERVISOR HOUSEKEEPING ASSISTANT INCOME MAINTENANCE INVESTIGATOR I LITERACY PROGRAM COORDINATOR		
<b>64</b>	<b>\$37,228</b>	<b>\$50,257</b>	<b>\$67,847</b>
	ADMINISTRATIVE ASSISTANT ANIMAL SHELTER ATTENDANT/RESCUE COORDINATOR DETENTION OFFICER I DETENTION OFFICER II DETENTION OFFICER II/COURT SPEC DETENTION OFFICER II/INMATE CONTROL		

	DETENTION OFFICER II/INMATE SERVICES DETENTION OFFICER II/INTERPRETER DETENTION OFFICER-ENTRY DETENTION OFFICER - MASTER GIS SPECIALIST GROUNDSKEEPER GROUNDSKEEPER/EQUIPMENT OPERATOR NON-CERTIFIED SPECIAL DEPUTY PROCESSING ASSISTANT III SOIL CONSERVATION ADMIN & PROGRAM ASST STAFF ASSISTANT/RECEPTIONIST VENUE SERVICES TEAM MEMBER			
<b>65</b>		\$39,089	\$52,770	\$71,240
<b>E/E</b>	CHILD SUPPORT AGENT II CRIMINAL ANALYST DEPUTY REGISTER OF DEEDS II ELECTIONS ADMINISTRATOR LIBRARY BRANCH MANAGER-NORTHERN WAYNE MAIL DEPOSIT SERVICES COORDINATOR MEDICAL RECORDS ASSISTANT PROCESSING ASSISTANT IV RECYCLING COORDINATOR TAX ASSISTANT I TRANSPORTATION COORDINATOR			
<b>66</b>		\$41,044	\$55,409	\$74,802
	ASSISTANT CIRCULATION DEPT HEAD CALL TAKER COMMUNITY HEALTHCARE WORKER FOREIGN LANGUAGE INTERPRETER GROUNDKEEPER LEAD INCOME MAINTENANCE CASEWORKER I INCOME MAINTENANCE TECHNICIAN LEAD CHILD SUPPORT AGENT II PATIENT RELATIONS REPRESENTATIVE PROCESSING ASSISTANT V REFERENCE ASSISTANT SENIOR CENTER PROGRAM MANAGER			
<b>67</b>		\$43,096	\$58,179	\$78,542
	ACCOUNTING TECHNICIAN			

<p><b>E/P/L</b></p>	<p>ANIMAL CONTROL OFFICER  ASSISTANT REGISTER OF DEEDS I  BASIC EMT  CHILD SUPPORT SUPERVISOR I  COMMERCIAL PAINTER  DEPUTY SHERIFF - ENTRY  DEPUTY SHERIFF I  DEPUTY SHERIFF II  DEPUTY SHERIFF - MASTER DEPUTY  DEPUTY SHERIFF - ENTRY/SRO  DEPUTY SHERIFF I/SRO  DEPUTY SHERIFF II/SRO  DEPUTY SHERIFF - MASTER DEPUTY/SRO  DETENTION OFFICER-CORPORAL  ENVIRONMENTAL TECHNICIAN-SOLID WASTE  EQUIPMENT OPERATOR/TRUCKS  FLEET MAINTENANCE MECHANIC  INFORMATION &amp; OPTIONS COUNSELOR  MAINTENANCE SUPERVISOR  MAINTENANCE TECHNICIAN  MAINTENANCE TECHNICIAN - SEWER FUND  MEDICAL LABORATORY TECHNICIAN I  PAYROLL TECHNICIAN  PROCESSING UNIT SUPERVISOR  SOCIAL WORKER TRAINEE  SOIL CONSERVATION TECHNICIAN I  TAX ASSISTANT II</p>
<p><b>68</b></p>	<p>\$45,250      \$61,088      \$82,469</p>
	<p>AEMT  AUDIO VISUAL &amp; MEDIA SPECIALIST  CHILD SUPPORT SUPERVISOR II  DEPUTY OPERATIONS MANAGER  DETENTION OFFICER - SERGEANT  HEAVY EQUIPMENT OPERATOR  HOUSEKEEPING SUPERVISOR  HUMAN SERVICES COORDINATOR III  INCOME MAINTENANCE CASEWORKER II  LICENSED PRACTICAL NURSE  MAPPER/PROPERTY TRANSFER OFFICER  MEDICAL LABORATORY TECHNICIAN II  OFFICE MANAGER</p>

	PRE-TRIAL RELEASE COORDINATOR SOIL CONSERVATION TECHNICIAN II TAX ASSISTANT III/LISTING SUPERVISOR			
<b>69</b>		\$47,513	\$64,143	\$86,592
<b>E/A</b>	ASSISTANT REGISTER OF DEEDS II DEPUTY SHERIFF-CORPORAL/DETECTIVE EH SPEC / FOOD & LODGING COORDINATOR FLEET MAINTENANCE SUPERVISOR HEAVY EQUIPMENT MECHANIC IN-HOME AIDE PROGRAM SUPERVISOR			
<b>E/P/L</b>	LIBRARY CHILDRENS DEPT HEAD LIBRARY REFERENCE LIBRARIAN LITERACY PROGRAM MANAGER MAXWELL CENTER VENUE SERVICES MANAGER PUBLIC HEALTH EDUCATION SPECIALIST RESEARCH/MARKETING SPECIALIST SOCIAL WORKER I STATE COST SHARE TECHNICIAN			
<b>70</b>		\$49,889	\$67,350	\$90,922
<b>E/A</b>	APPRAISER BUILDING CODE INSPECTOR I BUS/PERSONAL PROPERTY ADMINISTRATOR CHIEF PROPERTY TRANSFER OFFICER DEPUTY SHERIFF - SERGEANT/DETECTIVE SERGEANT DEPUTY SHERIFF-SERGEANT/SRO DEPUTY TAX COLLECTOR ELECTRICIAN FIELD SUPERVISOR GROUNDS SUPERVISOR -ORC HVAC TECHNICIAN INCOME MAINTENANCE CASEWORKER III INCOME MAINTENANCE CASEWORKER III - LEAD INCOME MAINTENANCE INVESTIGATOR II IT SUPPORT TECHNICIAN - DSS IT SUPPORT TECHNICIAN			
<b>E/A</b>	LIBRARY BRANCH MANAGER-STEELE FULL SERVICE			
<b>E/P/L</b>	LOCAL HISTORY LIBRARIAN NUTRITIONIST II PARALEGAL PLUMBER			

	PUBLIC HEALTH NURSE I TELECOMMUNICATOR			
<b>71</b>		\$52,383	\$70,717	\$95,468
<b>E/A</b>	ANIMAL CONTROL SUPERVISOR ANIMAL SHELTER SUPERVISOR BUSINESS MANAGER CODE ENFORCEMENT OFFICER DENTAL HYGIENIST DETENTION OFFICER - LIEUTENANT ELECTIONS TECHNICIAN			
<b>E/E</b>	EMPLOYEE RELATIONS ADMINISTRATOR ENVIRONMENTAL HEALTH SPECIALIST IT SUPPORT SPECIALIST			
<b>E/A</b>	LIBRARY CHILDREN'S DEPT HEAD			
<b>E/A</b>	LIBRARY EXPERIENCES MANAGER			
<b>E/A</b>	LIBRARY REFERENCE DEPT HEAD			
<b>E/A</b>	LIBRARY TECHNICAL SERVICES SUPERVISOR			
<b>E/A</b>	LITERACY CONNECTIONS DIRECTOR MAPPING SUPERVISOR MAXWELL CENTER EVENT MANAGER PLANNER PUBLIC INFORMATION ASSISTANT- PA SOCIAL WORKER II			
<b>E/E</b>	SOIL CONSERVATION COORDINATOR TELECOMMUNICATOR - LEAD			
<b>72</b>		\$55,002	\$74,253	\$100,242
<b>E/A</b>	ASSISTANT PAYROLL ADMINISTRATOR ASSISTANT FIRE MARSHAL BUILDING CODE INSPECTOR II GRANT COORDINATOR/ADMINISTRATOR HR ADMINISTRATOR INCOME MAINTENANCE SUPERVISOR II IT SENIOR SUPPORT TECHNICIAN JAIL NAVIGATOR			
<b>E/A</b>	MEDICAL RECORDS MANAGER NUTRITIONIST III OFFICE MANAGER/DEPUTY CLERK PARAMEDIC PUBLIC AFFAIRS SPECIALIST TAX PROGRAMMER			

	TELECOMMUNICATOR - ASST SUPERVISOR TRAINING/QA COORDINATOR
<b>73</b>	\$57,752      \$77,966      \$105,254
E/A	ACCOUNTING SPECIALIST AIRPORT OPERATIONS MANAGER DEPUTY SHERIFF-LIEUTENANT DEPUTY SHERIFF - LIEUTENANT/SRO ENVIRONMENTAL HEALTH SUPERVISOR
E/A	HR GENERALIST IT SENIOR SUPPORT SPECIALIST MAXWELL CENTER SALES & MARKETING DIRECTOR PUBLIC HEALTH EDUCATION SUPERVISOR
E/E	PUBLIC INFORMATION OFFICER PROCUREMENT SPECIALIST
E/P/L	RN SUPERVISOR SOCIAL WORKER III ULTRASOUND TECHNICIAN I
<b>74</b>	\$60,640      \$81,864      \$110,516
E/A	ANIMAL SERVICES MANAGER APPRAISER SUPERVISOR BUILDING CODE INSPECTOR III COLLECTIONS DIVISION MANAGER CREW CHIEF INCOME MAINTENANCE SUPERVISOR III IT ASSOCIATE SYSTEMS ADMIN
E/A	PAYROLL ADMINISTRATOR TELECOMMUNICATOR- SHIFT SUPERVISOR TRAINING OFFICER
<b>75</b>	\$63,672      \$85,957      \$116,042
E/E	ASSISTANT DIRECTOR OF SOLID WASTE
E/A	DEPUTY DIRECTOR-BOARD OF ELECTIONS DEPUTY SWAT/MEDIC/PILOT
<b>E/E</b>	<b>ENVIRONMENTAL HEALTH SUPERVISOR II</b>
E/A	FIELD TRAINING OFFICER HR GENERALIST - LEAD
E/A	IT SYSTEMS ADMINISTRATOR
E/E	MEDICAL LABORATORY SUPERVISOR
E/A	NUTRITION PROGRAM DIRECTOR
E/A	OPERATIONS OFFICER

E/E	PUBLIC HEALTH NURSE II SERVICES ON AGING ASSISTANT DIRECTOR SOCIAL WORKER IAT
E/A	SOCIAL WORKER SUPERVISOR II TRAINING/QA MANAGER VETERAN SERVICES OFFICER
<b>76</b>	<b>\$66,856      \$90,255      \$121,844</b>
E/A	ASSISTANT DIRECTOR OF NURSING
E/E	ASSISTANT TO COUNTY MANAGER/CLERK TO BOARD
E/A	BUILDING CODE SUPERVISOR
E/A	BUSINESS OFFICER
E/E	DEPUTY SHERIFF - CAPTAIN
E/E	DEPUTY SHERIFF - CAPTAIN/SRO
E/E	DEPUTY TAX ADMINISTRATOR
E/E	DETENTION OFFICER-CAPTAIN
E/P/C	GIS ADMINISTRATOR IT SENIOR SYSTEMS ADMINISTRATOR PUBLIC HEALTH NURSE III PUBLIC HEALTH NURSE III - ERRN PUBLIC HEALTH NURSE - QUALITY ASSURANCE SUPERVISOR-EMS
<b>77</b>	<b>\$70,198      \$94,768      \$127,936</b>
E/A	ACCOUNTING & BUDGET MANAGER
E/A	EMERGENCY MANAGEMENT COORDINATOR
E/A	ENVIRONMENTAL HEALTH MANAGER
E/E	FIRE MARSHAL
E/P/C	IT SYSTEMS ENGINEER
E/A	OCCUPATIONAL HEALTH NURSE
E/E	PUBLIC HEALTH NURSE SUPERVISOR
E/A	SAFETY AND RISK MANAGER
E/A	SOCIAL WORKER SUPERVISOR IAT
E/A	SOCIAL WORKER SUPERVISOR III
<b>78</b>	<b>\$73,708      \$99,506      \$134,333</b>
E/A	ANIMAL SERVICES DIRECTOR
E/E	DAY REPORTING CENTER DIRECTOR
E/E	EXECUTIVE DIRECTOR BOARD OF ELECTIONS
E/E	INCOME MAINTENANCE ADMIN II
E/E	INSPECTIONS DIRECTOR
E/P/C	IT SENIOR SYSTEMS ENGINEER

E/P/C	IT TECH SERVICES SUPERVISOR
	OPERATIONS MANAGER -911
E/E	SERVICES ON AGING DIRECTOR
E/E	SOIL AND WATER DIRECTOR
E/E	SOLID WASTE DIRECTOR
E/E	VETERANS SERVICES DIRECTOR
<b>79</b>	<b>\$77,394      \$104,481      \$141,050</b>
E/P	DIRECTOR OF NURSING
	IT SENIOR SYSTEMS SUPERVISOR
E/E	SOCIAL WORKER PROGRAM MANAGER
<b>80</b>	<b>\$81,263      \$109,705      \$148,102</b>
E/E	DEPUTY DIRECTOR - EMS
E/E	DEPUTY SHERIFF - MAJOR
E/E	DETENTION OFFICER - MAJOR
E/A	EXISTING BUSINESS & INDUSTRY SPEC.
	FACILITY MAINTENANCE ASSISTANT DIRECTOR
	FACILITY SERVICES ASSISTANT DIRECTOR
E/P/C	IT OPERATIONS MANAGER/APP ANALYST
E/E	JAIL ADMINISTRATOR - MAJOR
E/E	REGISTER OF DEEDS
<b>81</b>	<b>\$85,326      \$115,191      \$155,508</b>
E/E	911 CENTER DIRECTOR
E/E	ADVANCED PRACTICE PROVIDER II
E/E	ADVANCED PRACTICE PROVIDER II/PHN SUPERVISOR
E/E	MAXWELL CENTER GENERAL MANAGER
E/E	LIBRARY ASSISTANT DIRECTOR
E/E	OFFICE OF EMERGENCY SERVICES DIRECTOR
E/E	PUBLIC AFFAIRS DIRECTOR
<b>82</b>	<b>\$89,593      \$120,950      \$163,283</b>
E/A	ASSISTANT DIRECTOR OF HUMAN RESOURCES
E/A	ASSISTANT FINANCE DIRECTOR
E/E	FACILITIES DIRECTOR
E/E	HUMAN SERVICES DEPUTY DIRECTOR
E/E	LIBRARY DIRECTOR
E/E	PLANNING DIRECTOR
E/E	PUBLIC HEALTH DEPUTY DIRECTOR
<b>84</b>	<b>\$94,072      \$126,998      \$171,447</b>

E/E	DENTIST			
E/E	EMS DIRECTOR			
<b>85</b>		\$103,480	\$139,698	\$188,592
E/E	SHERIFF			
E/E	TAX ADMINISTRATOR			
<b>86</b>		\$113,828	\$153,667	\$207,451
E/E	FINANCE DIRECTOR			
E/E	HUMAN RESOURCES DIRECTOR			
E/E	IT DIRECTOR			
E/E	PUBLIC HEALTH DIRECTOR			
E/E	SOCIAL SERVICES DIRECTOR			
<b>87</b>		\$125,210	\$169,034	\$228,196
<b>88</b>		\$137,731	\$185,938	\$251,016
<b>NG*</b>	Not on Grade			
E/P	ASSISTANT COUNTY ATTORNEY - DSS			
E/E	ASSISTANT COUNTY MANAGER			
E/P	COUNTY ATTORNEY			
E/E	COUNTY MANAGER			
E/E	GWTA DIRECTOR			
E/P	STAFF ATTORNEY			
<p>Titles with these designations <b>may</b> be qualified as FLSA exempt :</p> <p><b>E/E designates Exempt Status/Executive</b></p> <p><b>E/A designates Exempt Status/Administrative</b></p> <p><b>E/P designates Exempt Status/Professional</b></p> <p><b>E/P/C designates Exempt Status/Professional/Computers</b></p> <p><b>E/P/L designates Exempt Status/Professional/Learned</b></p>				



# AGENDA ITEM MEMO

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## MEETING DATE

October 21, 2025

## PREPARED BY

Sara Larson, Director

## NEW BUSINESS - 16.

Policy Proposal: Accrued Leave Conversion for Supplemental Service Credit Toward Retiree Health Benefit Eligibility

## SUMMARY

This policy would allow eligible employees within two years of retirement to convert unused accrued leave into supplemental service credit to meet the 25-year requirement for retiree health benefit eligibility.

## RECOMMENDATION

Approve the **Accrued Leave Conversion for Supplemental Service Credit Toward Retiree Health Benefit Eligibility** policy as presented, effective 1/1/2026 which allows us to start application processes now.

## BUDGET INFORMATION

This policy is expected to support proactive workforce planning and could reduce budgeted salary expenditures as eligible employees retire. Potential reduction in staffing levels will be subject to department analysis and Board approval.

## ATTACHMENTS

1. Retirement Policy Highlights and Verbiage



## Highlights:

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### Policy Proposal: Accrued Leave Conversion for Supplemental Service Credit

#### Purpose of the Policy

- Helps employees within 2 years of retirement meet the 25-year service requirement for retiree health benefits.
- Converts unused accrued leave (vacation/sick time) into supplemental service credit.
- Promotes a smooth, timely, and voluntary transition into retirement.

#### Why This Matters

- Supports Workforce Planning: Opens positions for succession planning and career growth.
- Recognizes Employee Loyalty: Rewards long-serving employees for their dedication.
- Protects Employee Well-Being: Reduces health-related concerns by preventing employees from delaying retirement unnecessarily.

#### Key Details

- Applies only to employees hired before 7/1/2009 with at least 23 years of continuous service.
- Requires 120-day notice of retirement and good standing.
- Conversion capped at 2 years (4,160 hours).
- Conversion applies only to retiree health eligibility — no impact on pension calculations.

#### Anticipated Impact

- Approximately 40 eligible employees (majority in DSS and Sheriff's Office).
  - Expectation of gradual retirements.
  - Opportunity for reinvestment into workforce initiatives.
- 

#### Full Policy Verbiage

- **Purpose:**  
This policy allows eligible employees to convert unused accrued leave (vacation and sick time) into supplemental service credit to meet the 25-year service requirement for the County's retiree health insurance benefit (eligibility to remain on the group health plan at no additional cost to the employee). It is designed to encourage productive engagement and timely retirement by addressing situations where employees delay retirement solely to achieve the 25-year milestone, while recognizing their earned leave as a form of service contribution. This policy is intended to promote employee well-

being and retention but does not create a contractual right. Employees are encouraged to seek independent financial or legal advice before applying.

- **Scope:**

This policy applies to employees hired before 7/1/2009 and who are otherwise eligible for retiree insurance under the County's guidelines but have fewer than 25 years of actual continuous service. This does not apply to any other benefits, unless specified in a separate policy.

- **Eligibility Criteria:**

- The employee must have at least 23 years of actual continuous service with the County.
- The employee must be in good standing (no active disciplinary actions) and provide notice of retirement intent to HR at least 120 days in advance.
- The employee must have sufficient unused accrued PTO (as defined below) to increase the employee's County service time to 25 years when converted to supplemental service credit.
- PTO used for conversion must be earned and accrued under the County's standard PTO policy; it does not include borrowed, advanced, or donated, compensatory or bonus time.

- **Definitions:**

- **Actual Service Years:** Full years of continuous full-time employment, calculated from hire date to separation date.
- **Accrued PTO:** Unused vacation and/or unused sick leave earned and banked as of the retirement application date.
- **Supplemental Service Credit:** Additional time credited toward the 25-year requirement, derived from converting unused vacation and/or sick leave time. One full-service year equals 2080 hours.
- **Retiree Health Benefit:** Converts eligibility to remain on the County's group health plan post-retirement at no extra cost to the employee, which requires 25 years of actual service with supplemental service credit.

- **Limitations and Exclusions:**

- Converted PTO does not count toward other calculations, such as salary averages, overtime eligibility, or pension service. Leave used for the purpose of bridging retirement eligibility is essentially 'frozen' and cannot be used for any other purpose.
- This policy does not guarantee benefit availability; the County reserves the right to amend or terminate the retiree health benefit program.
- Employees who separate for reasons other than retirement (e.g., resignation, termination) are ineligible.
- Note: Conversions are capped at 2 years or 4,160 hours to ensure fairness and fiscal responsibility.



**WAYNECOUNTY**  
NORTH CAROLINA

## AGENDA ITEM MEMO

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### MEETING DATE

October 21, 2025

### PREPARED BY

### NEW BUSINESS - 17.

Discussion of Request from the Wayne County Board of Education to Purchase 56 Acres of Land adjoining Brogden Primary School. *The Board of Commissioners may take action following the discussion.*

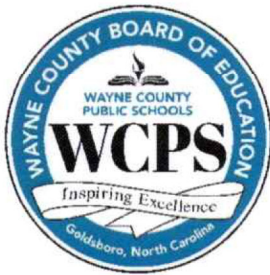
### SUMMARY

### RECOMMENDATION

### BUDGET INFORMATION

### ATTACHMENTS

1. Statement of Intent to Purchase Property 10.10.2025
2. Appraisal Card Burch Farms
3. Burch Farms



## Wayne County Public Schools Office of the Superintendent

P.O. Drawer 1797 / Goldsboro, NC 27533-1797  
Phone 919-731-5900 / Fax 919-705-6199

Superintendent  
Dr. Marc A. Whichard  
Board Chairman  
Willie R. Joyner, II  
Board Vice-Chair  
J. Tommy Sanders III  
Board Members  
Bridgette Cowan  
H. Len Henderson  
Craig S. Foucht  
D. Wade Leatham  
Don Christopher West

October 10, 2025

### VIA ELECTRONIC MAIL:

Mr. Chip Crumpler  
Wayne County Manager  
224 E. Walnut Street  
Goldsboro, North Carolina 27530

### **RE: Statement of Intent to Purchase Property and Request for Commissioner Action**

Dear Mr. Crumpler:

The Wayne County Board of Education has considered and identified land for construction of a new Brogden Primary School. The current facility for Brogden Primary School has reached the end of its life cycle. We have explored multiple properties that would contain enough undeveloped land within the school's geographic area and have determined that the best available property is adjacent to the current school, owned by Burch Farm. Our intent is to purchase 56 acres of land from Burch Farm ("the Burch Farm property"). I am requesting that the Commissioners add an item to the October 21st agenda to vote on approving funds from the Article 42 sales tax for the purchase of this property.

We conducted a thorough search over the course of months for a suitable property for our plans. This included exploring a property off Walter Fulcher Road that was suggested by a Commissioner. Unfortunately, that property is not for sale and the ownership chain makes the Board's ability to purchase that property highly unlikely. Due to these reasons, we chose not to pursue purchasing this property.

The Burch Farm property is superior to any other site for several reasons. It directly abuts the current Brogden Primary School which provides numerous advantages. We will be able to connect directly to the sewer line that the current school uses which will save on costs during construction. Existing traffic patterns and roads around the school can potentially be modified to improve school traffic. Most significantly, the gym, cafeteria, playground, and fourteen classrooms on the fourth-grade wing at the current school were recently renovated and would be reused in the construction of the new Brogden Primary School. According to a recent estimate I received, this would save up to \$13,000,000 in construction costs.

The property is undeveloped and construction could commence relatively quickly. We have already checked with the Planning Director and Soil and Water Conservation Departments of Wayne County, both of which believe this property is suitable for our construction plans.

This property also aligns with the Board's long-term goal of transitioning all of its elementary schools to a K-5 model. It also aligns with the Board's (and the County's) long-term goal of facility consolidation.

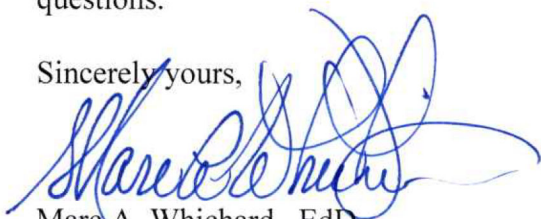
October 10, 2025  
Mr. Chip Crumpler  
Page 2

I would like to acknowledge that the property is slightly larger than necessary and is priced at slightly over market value. The owner refuses to subdivide the property and we were able to come to a reasonable agreement on the price of the property. As I am sure you are aware, there are only so many undeveloped fifty-acre parcels in that school's attendance zone that are for sale, so every property will have certain disadvantages.

On behalf of the Wayne County Board of Education, I ask that the Commissioners move quickly on this property. The sooner we can purchase property, the sooner we can begin bidding out for an architect. Once we have construction plans, we can submit an application to the North Carolina Department of Public Instruction ("NCDPI") for a Needs-Based School Construction Grant. We believe that the costs savings, as detailed above, will give us a higher chance of obtaining funding from NCDPI for this project.

We value our close working relationship with the County and I invite each and every Commissioner to call me with any questions about the project. My door is always open. Please do not hesitate to contact me if there are any questions.

Sincerely yours,



Marc A. Whichard, EdD  
Superintendent

cc: Mr. Willie R. Joyner II, Chair, Wayne County Board of Education (e-mail only)  
Ms. Babara Aycock, Chair, Wayne Board of County Commissioners (e-mail only)  
Members, Wayne County Board of County Commissioners (e-mail only)  
Members, Wayne County Board of Education (e-mail only)  
Andrew Neal, Wayne County Attorney (e-mail only)  
E. Alexander Grosskurth, Wayne County School Board Attorney (e-mail only)

BURCH FARMS LLC  
 OLD MT OLIVE HWY  
 75338250

Return/Appeal Notes: Parcel: 2585867302  
 PLAT: / UNIQ ID 9575  
 ID NO: 02G12000002006

COUNTYWIDE ADVALOREM TAX (100), FIRE - DUDLEY (100)

CARD NO. 1 of 1  
 56.3500 AC  
 TW-02

SRC=  
 CI-00 FR-04 EX- AT- LAST ACTION 20230720

Reval Year: 2025 Tax Year: 2025 OLD MT OLIVE HY  
 Appraised by 88 on 07/23/2010 02909 BROGDEN

CONSTRUCTION DETAIL		MARKET VALUE							DEPRECIATION			CORRELATION OF VALUE				
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TOTAL POINT VALUE		USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO				
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BUILDING ADJUSTMENTS		50	00	TYPE: RURAL SINGLE FAMILY RESIDENTIAL							DEPR. BUILDING VALUE - CARD				
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TOTAL ADJUSTMENT FACTOR		STYLE:							% GOOD				
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TOTAL QUALITY INDEX									DEPR. OB/XF VALUE - CARD				
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Old Mt Olive Hwy

PIN: 2585867302  
BURCH FARMS LLC  
DB: 3357 - PG:86

Brogden Primary

