



Wayne County, North Carolina Board of Commissioners

November 4, 2025
224 E. Walnut Street
Courthouse 4th Floor
Goldsboro, NC 27530

MINUTES

8:00 A.M. AGENDA BRIEFING

During the scheduled briefing and prior to the regularly scheduled meeting, the Board of Commissioners held an advertised briefing session to discuss the items of business on the agenda.

The briefing began at 8:01 a.m., with Chairwoman Barbara Aycock reviewing the agenda.

Finance Director Angie Boswell reviewed the budget amendments, the Opioid Settlement Project Ordinance, and answered questions from the Board.

County Attorney Andrew Neal reviewed the 711 N. Virginia Street, Surplus Property Sale, the timber sale at ParkEast, the library deed, and answered questions from the Board.

Planning Director Berry Gray reviewed the subdivision plats and answered questions from the Board.

Health Director Suzanne LeDoyen reviewed the Health Department Fees and answered questions from the Board.

County Manager Chip Crumpler reviewed the Debris Removal Monitoring Services Contract, Resolution #2025-35, for declaring surplus property and authorizing its sale, and the EDR Master Agreement, and answered questions from the Board.

Members Present: Chairwoman Barbara Aycock; Joe C. Daughtery; Chris Gurley; Tim Harrell; and Antonio Williams.

Members Absent: Vice-Chairman Bevan Foster; and George Wayne Aycock, Jr.

RECESS

At 8:25 a.m., Chairwoman Barbara Aycock recessed the Board of Commissioners meeting until 9:00 a.m.

9:00 A.M. CALL TO ORDER- Chairwoman Barbara Aycock

The Wayne County Board of Commissioners met on Tuesday, November 4, 2025, at 9:00 a.m., in the Commissioners Meeting Room in the Wayne County Courthouse

Annex, Goldsboro, North Carolina, after due notice thereof had been given.

Members present: Chairwoman Barbara Aycock, Vice-Chairman Bevan Foster, Joe Daughtery, Chris Gurley, Tim Harrell, and Antonio Williams.

Members absent: George Wayne Aycock, Jr.

INVOCATION - Archbishop Anthony W. Slater

Archbishop Anthony W. Slater gave the invocation.

PLEDGE OF ALLEGIANCE- Commissioner Joe C. Daughtery

Commissioner Joe C. Daughtery led the Board of Commissioners in the Pledge of Allegiance to the Flag of the United States of America.

APPROVAL OF MINUTES

1. Motion to Approve the October 21, 2025, Minutes
Upon motion of Commissioner Antonio Williams, the Board of Commissioners unanimously approved the October 21, 2025, Minutes

DISCUSSION/ADJUSTMENT OF AGENDA

2. Motion to Approve the November 4, 2025, Agenda
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners unanimously approved the November 4, 2025, Agenda

CONSENT AGENDA

Upon motion of Commissioner Tim Harrell, the Board of Commissioners approved the Consent Agenda by a vote of 5 to 1, with Foster against, as detailed below:

3. Late Disabled Veteran Exemption Application
4. Late Elderly or Disabled Exemption Application
5. Late Present Use Value Application
6. Budget Amendments
#143 - Services on Aging/#145 - Library/#146 - Library/#154 - Jetport/#155 - Facilities
7. Motion to approve the sale of surplus property jointly owned with the City of Goldsboro located at 711 N. Virginia Street as requested by the City of Goldsboro.
Attached hereto as Attachment A.
8. Motion to Approve the Final Plat for Springcrest Section 4.
Attached hereto as Attachment B.
9. Motion to Approve the Final Plat for Talton Estates Section 3.
10. Motion to Approve updated Health Department fees.
Attached hereto as Attachment D.

11. Motion to Approve Request to Utilize Pre-Positioned State Contract for Debris Removal Monitoring Services, as presented by Emergency Management Coordinator Gary Tillman.
Attached hereto as Attachment E.
12. Motion to Adopt Resolution #2025-35 A resolution by the County of Wayne declaring surplus property and authorizing the sale by public auction
Attached hereto as Attachment F.
13. Motion to approve the final bid for the sale of County owned timber on Lots 6 and 7 in the ParkEast Industrial Park.
Attached hereto as Attachment G.
14. Motion to approve the acceptance of one-half interest in the Wayne County Public Library property located at 1001 E. Ash Street from the City of Goldsboro.
Attached hereto as Attachment H.
15. Motion to Approve the Settlement Project Ordinance for the Wayne County Opioid Settlement Funds.
Attached hereto as Attachment I.

NEW BUSINESS

16. Motion to Approve the Master Agreement for Regional Economic Development between Greene, Lenoir, and Wayne Counties, the State of North Carolina through the North Carolina Global Transpark Authority, and the North Carolina Transpark Economic Development Region, Inc.
Upon motion of Commissioner Joe C. Daughtery, the Board of Commissioners approved the Master Agreement for Regional Economic Development between Greene, Lenoir, and Wayne Counties, the State of North Carolina through the North Carolina Global Transpark Authority, and the North Carolina Transpark Economic Development Region, Inc., attached hereto as Attachment J, by a vote of 5 to 1, with Foster against.

PUBLIC COMMENTS

Each Speaker will have a time limit of four (4) minutes.

No one presented themselves for public comments.

COUNTY MANAGER'S REPORT

County Manager Chip Crumpler stated he attended the celebration of the Economic Development Region's 5th year anniversary, the Industry of the Year banquet, and he congratulated Jack Best and Tri-County Electric for their awards. He shared the recent groundbreaking of the Pine Building renovations at Wayne Community College; reminded voters of the municipality elections; and recognized the upcoming Veterans Day celebrations.

BOARD OF COMMISSIONERS COMMITTEE REPORTS

Commissioner Antonio Williams stated he was glad the Board supported the land purchase for the school in Dudley; reminded citizens to vote; and asked for prayers for Commissioner George Wayne Aycock, Jr.

Vice-Chairman Bevan Foster thanked the Goldsboro Housing staff for what they did for the children over Halloween.

Commissioner Tim Harrell reminded citizens of election day; discussed Veterans Day and what veterans have sacrificed; spoke of the recent event at Partnership for Children and his participation; and stated he hoped the leaders in DC would come to a resolution on the budget, as their actions were impacting a lot of people.

Commissioner Chris Gurley addressed the removal of the Sheriff Carey Winders sign at the Detention Center. He discussed the widening of the entrance to the center, as well as issues with the second entrance from architects and engineers, and said the Board wanted to surprise the family with a new sign.

Chairwoman Barbara Aycock discussed the new jobs and new capital invested in Wayne County in the past five years, due to the efforts of the Economic Development Region. She stated she attended the Industry of the Year banquet.

ADJOURNMENT

At 9:23 a.m., Chairwoman Barbara Aycock adjourned the meeting of the Wayne County Board of Commissioners.



Carol Bowden, Clerk to the Board

Prepared By/Return to: Andrew J. Neal, Wayne County Attorney
PO Box 227, Goldsboro, NC 27533

No Excise Tax

NORTH CAROLINA

GENERAL WARRANTY DEED

WAYNE COUNTY

THIS DEED, made and entered into this _____ day of _____, 2025 by and between CITY OF GOLDSBORO, a North Carolina Municipal corporation, in the County of Wayne, State of North Carolina, having a mailing address of P.O. Drawer A, Goldsboro, NC 27533 hereinafter referred to as "Grantor"; and COUNTY OF WAYNE, a body politic and corporate organized under the laws of the State of North Carolina, having a mailing address of P.O. Box 227, Goldsboro, NC 27533, hereinafter referred to as "Grantee."

WITNESSETH:

That said Grantor, for and in consideration of the sum of Ten Dollars to them in hand paid, the receipt of which is hereby acknowledged, have remised and released and by these presents do remise, release and forever quitclaim unto the Grantee and Grantee's heirs and assigns a one-half undivided interest of the said Grantor in and to a certain tract or parcel of land lying and being in Goldsboro Township, Wayne County, North Carolina, and more particularly described as follows:

BEGINNING at a concrete monument, the Northwestern intersectional corner of Ash Street and Jackson Street; thence, along the Northern right of way line of Ash Street N. 67°31' W. 330.00 feet to an iron stake; corner of other property of the City of Goldsboro; thence, along the line of property of the City of Goldsboro, N. 22°29' E. 450.00 feet to an iron stake, cornering; thence, S. 67°31' E. 150.00 feet to an iron stake; thence, S. 22°29' W.

90.00 feet to an iron stake; thence, continuing along other property of the City of Goldsboro, S. 67°31' E, 180.00 feet to an iron stake in the Western right of way line of Jackson Street; thence, along the Western right of way line of Jackson Street S. 22°29' W. 360.00 feet to a concrete monument, the point of beginning, containing 3.037 acres, and being Lot No. 2 as shown on a map entitled "SUBDIVISION OF PROPERTY OF THE CITY OF GOLDSBORO", dated March 17, 1975, as prepared by B.R. Kornegay, and recorded in Plat Cabinet A, Slide 7AB of the Wayne County Registry. And being a portion of the property conveyed to the City of Goldsboro by Deed recorded in Book 844, Page 217, Wayne County Registry.

The foregoing conveyance is expressly made subject to a storm sewer drainage easement across the above- referred to property and described as follows:

BEGINNING at a point in the Western right of way line of Jackson Street as shown on a plat by Bobby Rex Kornegay, Registered Land surveyor, dated March 17, 1975, and entitled "SUBDIVISION OF PROPERTY OF THE CITY OF GOLDSBORO, GOLDSBORO TOWNSHIP, WAYNE COUNTY, N.C.", said map being recorded in Plat Cabinet A, Slide 7 AB in the Wayne County Registry, said point of beginning located North 22°29' East 12.05 feet from the Northwestern corner of Ash Street and Jackson Street; thence, from the beginning with the Western right of way line of Jackson Street North 22°29' East 25.89 feet to a point; thence leaving the Western right of way line of Jackson Street, North 28°05'20" West 53.62 feet to a point; thence, North 67°31' West 185.36 feet to a point; thence North 12°20'28" West 159.743 feet to a point; thence, North 22°29' East 246.86 feet to a point in the Northern property line of Lot No. 2 of the aforementioned Subdivision, thence, with the Northern property line of Lot No. 2 North 67°31' West 12.00 feet to the Northwestern corner of Lot No. 2; thence, North 44°30'33" west 8.69 feet; thence, south 22°29' West 256.53 feet to a point; thence, South 12°20'28" East 14.01 feet to a point in the property line between Lot No. 1 and Lot No. 2 of the aforementioned Subdivision; thence, South 12°20'28" East 162.46 feet to a point; thence, South 67°31' East 188.64 feet to a point; thence, South 28°05'20" East 62.90 feet to the point of beginning.

The Grantor hereby reserves a perpetual access easement for ingress, regress and egress to and from Jackson Street over the existing parking lot located currently on Wayne County Tax Parcel Identification Number 3509359531 to the Grantor's property identified by Wayne County Tax Parcel Identification Number 3509356703. THIS CONVEYANCE IS FURTHER SUBJECT TO THE RESTRICTION that should the Grantee remove (either entirely or partially) any part of the parking located on Wayne County Tax Parcel Identification Number 3509359531 as of October 21, 2025, the Grantee shall obtain written permission from the Grantor prior to such removal.

For further reference see minutes from the June 21, 2020 Goldsboro City Council Regular Meeting and the June 15, 2010 Wayne County Board of Commissioners Regular Meeting.

The property described IS NOT the primary residence of the Grantor.

To have and hold a one-half undivided interest in the aforesaid tract or parcel of land and all privileges thereunto belonging to the said Grantee, their heirs or successors and assigns, in fee simple for so long as the property is used for the purpose of providing library forever.

And the said Grantor, for itself, covenants with the Grantee, its successors and assigns that it is seized of said premises in fee and has the right to convey the same in fee simple; that the same are free from encumbrances except as herein set forth; and that it will warrant and defend the said title to the same against the claims of all persons whomsoever.

The plural number as used herein shall equally included in the singular. The masculine or feminine gender as used herein shall equally include the neuter.

In Testimony Whereof, said Grantor has hereunto set its hand and seal the day and year first above written.

CITY OF GOLDSBORO

BY: _____ (SEAL)
Charles P. Gaylor, IV, Mayor

ATTEST:

Laura Getz, Clerk

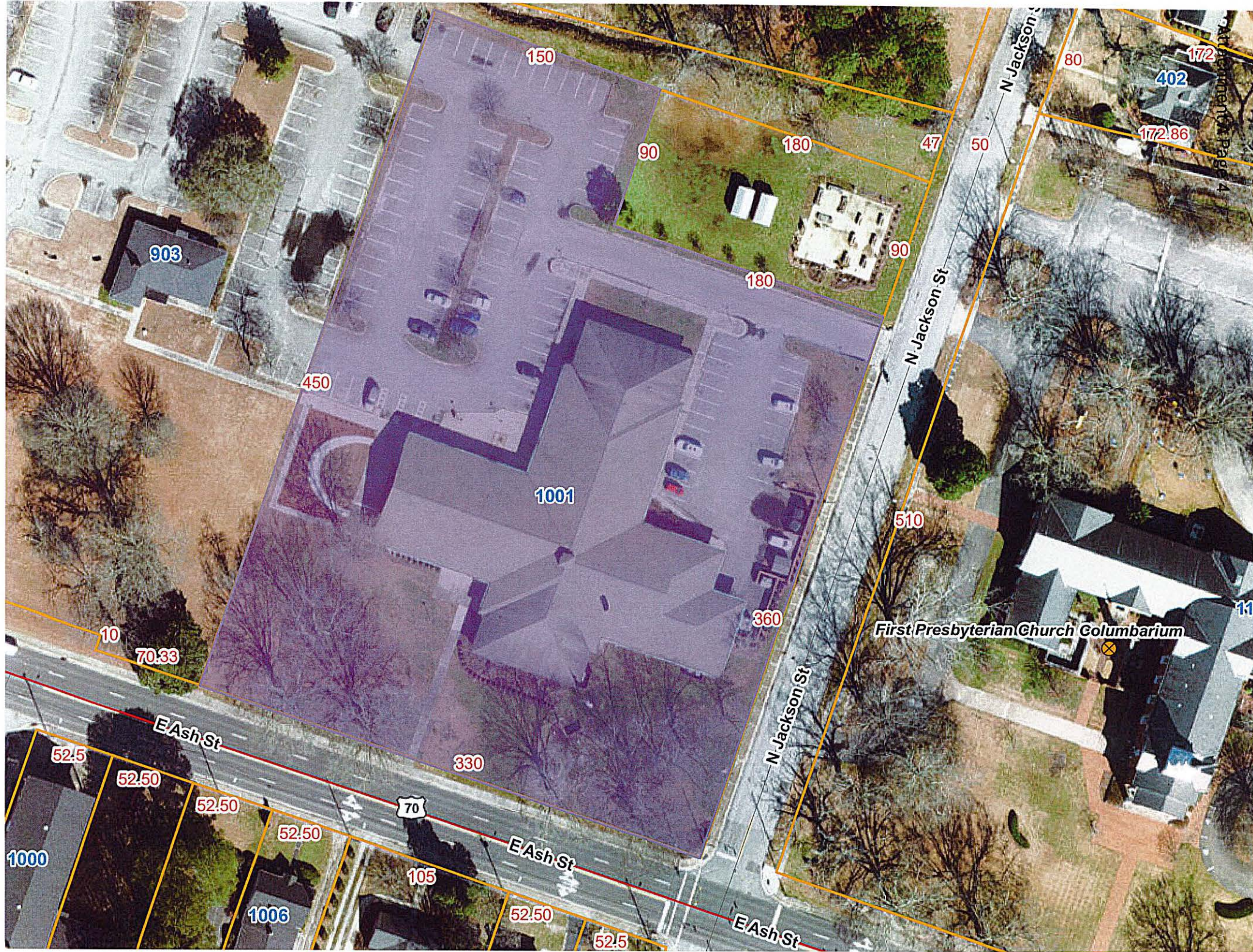
NORTH CAROLINA
COUNTY OF WAYNE

I, _____, Notary Public of _____ County, do hereby certify that Laura Getz personally appeared before me this day and acknowledged that she is Clerk to the City Council of the CITY OF GOLDSBORO, a North Carolina Municipal corporation, and that by authority duly given and as the act of the City of Goldsboro, the foregoing instrument was signed in its name by its Mayor, Charles P. Gaylor, IV, sealed with its seal and attested by herself as its Clerk.

Witness my hand and official seal, this the _____ day of _____, 2025.

NOTARY PUBLIC

My commission expires: _____



complete they will continue to work with the Department of Transportation to begin phasing in the project.

Ms. Logan also shared a Memo of Understanding has been signed for the Transfer Station and she will be meeting with Randy Guthrie and Alan Stubbs.

JAG Grant. Chief Bell passed out a copy of the JAG Grant Application. He stated the Police Department has applied for grant monies totaling \$63,751 as a part of the Department of Justice's 2010 Edward Byrne Memorial Justice Assistance Grant. He also shared this is a joint application between the Goldsboro Police Department and the Wayne County Sheriff's Department; therefore, the Police Department would receive approximately \$31,875.50 and so would the Sheriff's Department.

Closes Session Held. Upon motion of Councilmember Williams, seconded by Councilmember Warrick and unanimously carried, Council convened into Closed Session to discuss a property acquisition matter.

Council came out of Closed Session.

Upon motion of Mayor Pro Tem Allen, seconded by Councilmember Warrick and unanimously carried, Council agreed to deed the land of the Library to Wayne County with the following conditions:

1. The northern most property line be reduced, extending parallel to the parking lot; and
2. The City have access from North Jackson Street thru the Library property for City facilities such as Herman Park and the Herman Park Center.

Upon motion of Mayor Pro Tem Allen, seconded by Councilmember Waller and unanimously carried, Council voted to transfer the City portion of the Airport to the County upon passage of the local bill.

There being no further business, the work session adjourned at 6:35 p.m.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p. m. on June 21, 2010 with attendance as follows:

Present: Mayor Alfonzo King, Presiding
Mayor Pro Tem Chuck Allen
Councilmember Michael Headen
Councilmember Bob Waller
Councilmember Don Chatman
Councilmember Charles J. Williams, Sr.
Councilmember Jackie Warrick

The meeting was called to order to Mayor King. The invocation was given by Councilmember Williams. The pledge of the Flag followed.

Approval of Minutes. Approved. Upon motion by Mayor Pro Tem Allen seconded by Councilmember Williams and unanimously carried, the Work Session and Regular Meeting Minutes of May 17, 2010 and June 7, 2010 were approved.

Resolution of Appreciation for Services Rendered by Michael D. Hopper as an Employee of the City of Goldsboro for more than 28 Years. Resolution Adopted. Councilmember Warrick read the Resolution of Appreciation and presented a framed copy of the Resolution to Major Michael D. Hopper.

WAYNE COUNTY BOARD OF COMMISSIONERS
P.O. BOX 227
GOLDSBORO, NC 27533-0227
919-731-1435

EXCERPT FROM THE MINUTES OF THE
MEETING OF THE WAYNE COUNTY BOARD OF COMMISSIONERS

DATE OF MEETING: June 15, 2010

BOARD MEMBERS PRESENT: C. Munroe Best, Jr., Chairman; J. D. Evans, Chairman;
Wilbur E. Anderson; John M. Bell; Roland M. Gray; Steve Keen and Sandra R. McCullen.

MEMBERS ABSENT: None.

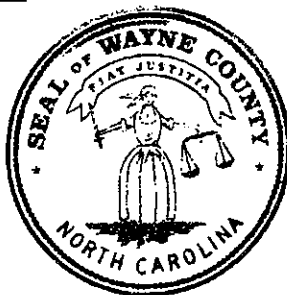
Acceptance of Wayne County Public Library Property

Upon motion of Vice-Chairman J. D. Evans, the Board of Commissioners unanimously approved and authorized the acceptance of one-half interest of the Wayne County Public Library property from the City of Goldsboro and acceptance of an adjacent parcel from the City of Goldsboro.

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

I, MARCIA R. WILSON, CLERK OF THE WAYNE COUNTY BOARD OF COMMISSIONERS, DO HEREBY CERTIFY THE FOREGOING IS A TRUE AND CORRECT EXCERPT OF THE MINUTES OF THE REGULAR MEETING OF THE WAYNE COUNTY BOARD OF COMMISSIONERS, THE SAME HAVING BEEN FULLY APPROVED.

July 16, 2010
DATE



Marcia R. Wilson
MARCIA R. WILSON
CLERK TO THE BOARD

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: October 15, 2025

Re: Final Subdivision Plat Approval

Item: Springcrest Estates Section 4, Final
Owner/Developer: Jimmie and Penny Holmes
Surveyor/Engineer: Kornegay
Indian Springs Township, Indian Springs Road (SR 1744)
Lots: 9

Discussion: Springcrest Estates Section 4 consists of 9 lots on 4.802 acres. The subdivision is located off Indian Springs Road, near its intersection with Arrington Bridge Road. The property is within the Outer Horizontal Overlay District and the average lot size is 19,360 sf. Building lots will utilize public water and onsite septic. The property is shown within the Rural Enclave area on the Wayne County Growth Strategies Map. Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County. Until the streets are accepted onto the State's secondary road system, the developer has signed a statement regarding the maintenance of the streets and right of ways.

The property is located within the following service areas:

- Schools – Southern Wayne HS, Mt Olive Middle, Carver Elem
- Water – Southeastern Wayne Sanitary District
- Fire – Indian Springs Fire District
- EMS – Station 1
- Transportation – RPO
- Water Supply Watershed – No
- Voluntary Agriculture District – No
- Wetlands – No
- Board of Commissioners District – 6

Recommendation: The Wayne County Planning Board recommends approval of the final plat.

300 EAST WALNUT STREET
GOLDSPORO, NORTH CAROLINA 27530
TELEPHONE NO. 919-735-5886
LICENSE NUMBER F-1034

7

BOBBY REX KORNEGAY
PROFESSIONAL LAND SURVEYOR NO. L-944
310 EAST WALNUT STREET
GILDSBORO, NORTH CAROLINA 27530
TELEPHONE NO. 919-735-5886
LICENSE NUMBER F-1054

MEMORANDUM

To: Wayne County Board of Commissioners

From: Berry Gray, Planning Director

Date: October 15, 2025

Re: Final Subdivision Plat Approval

Item: Talton Estates Section 3, Final
Owner: Talton Farm LLC.
Developer: Talton Farm LLC
Surveyor: Johnny J Williams Land Surveying
Buck Swamp Township, Fields Road (SR 1336)
Lots 31-33 (3 lots)

Discussion: Talton Estates Section 3 consists of 3 lots on 17.53 acres. The subdivision is located off Fields Road, 3/4 of a mile south of Nahunta Road. The property is not located within a zoning area and the average lot size is 5.84 acres. Building lots will utilize public water and onsite septic. The property is shown within the Rural area on the Wayne County Growth Strategies Map. Improvements are complete and a NCDOT Built to Standards letter has been submitted to the County for Section 2.

The property is located within the following service areas:

Schools – C.B. Aycock HS, Norwayne Middle, Northwest Elem
Water – Northwestern Wayne Sanitary District
Fire – Nahunta Fire Department
EMS – Station 7
Transportation – RPO
Water Supply Watershed – Yes
Voluntary Agriculture District – No
Wetlands – Yes
Board of Commissioners District – 1

Recommendation: The Wayne County Planning Board recommends approval of the final plat.

WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL
THIS _____ DAY OF _____, 20____

CHRISTOPHER J. WHALEY, P.L.S., 2-3580

THIS MAP IS PRELIMINARY AND/OR NOT FROM AN ACTUAL SURVEY. THIS MAP SHOULD NOT BE USED FOR RECORDATION, CONVEYANCES, OR SALES.

OWNER

DATE _____

CHRISTOPHER J. WHALEY, P.L.S., L-55860

I (WE) HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON, WHICH IS LOCATED IN THE SUBDIVISION JURISDICTION OF THE COUNTY OF WAYNE AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY (OUR) FREE CONSENT AND INSTALL AND CONSTRUCT ALL IMPROVEMENTS IN THIS SUBDIVISION IN COMPLIANCE WITH THE MINIMUM DESIGN REQUIREMENTS AS ESTABLISHED BY THIS ORDINANCE.

THE WATER QUALITY HEALTH DEPARTMENT HAS PERFORMED ANALYSES OF THE SOIL ANALYSIS FOR EACH LOT WITHIN THIS SUBDIVISION. COPIES OF THE SOIL ANALYSIS FOR EACH LOT ARE AVAILABLE FOR REVIEW IN THE OFFICE OF ENVIRONMENTAL HEALTH SECTION. THE SOIL ANALYSIS IS NOT A PERMIT OR A GUARANTEE THAT A PERMIT WILL BE ISSUED. EACH LOT WILL HAVE TO BE RE-EVALUATE FOR AN IMPROVEMENT PERMIT USING STANDARDS CURRENT AT THE TIME PERMITS ARE REQUESTED AND A PLOT PLAN SHOWING THE PROPOSED STRUCTURE HAS BEEN MADE AVAILABLE TO THE HEALTH DEPARTMENT.

WAYNE COUNTY HEALTH DEPARTMENT

CLAIRPERSON, WAYNE COUNTY

DATE

1. REVIEW OFFICERS FOR WAYNE COUNTY, ONE OF THE
REVIEW OFFICERS FOR WAYNE COUNTY, CERTIFY THAT
THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS
AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR
RECORDING.

REVIEW OFFICER

DATE _____

VICINITY SKETCH
(NOT TO SCALE)

Attachment C Page 7

(LINE ITEM 1102) 1983 NORTH ADJ (2011 ADJUSTMENT)

NOTES

- [illegible]

LEGEND:

- [illegible]

SEE SHEET 2 FOR
PLAT OF PROPERTY

	PEARING	DISTANCE
N 76.56 16	W	31.29
N 58.36 34	W	37.47
N 34.53 55	W	34.52
N 05.08 55	W	22.22
N 01.01 38	W	13.84
N 22.24 50	E	65.86
N 62.48 20	E	156.44
N 46.36 10	E	85.33
N 24.53 26	E	112.48
N 13.07 27	E	260

BEARING	DISTANCE
N 130° 22' E	32.63
N 02° 59' 47" E	53.39
N 19° 10' 44" E	45.86
N 08° 08' 52" W	66.43
N 25° 23' 58" W	18.23
N 00° 10' 49" E	75.76

BEARING	DISTANCE
N 00°10'49" E	3.74
N 10°55'14" E	54.10
N 33°00'11" E	57.83
N 84°05'36" E	60.18
S 66°45'28" E	150.46
S 66°41'53" E	87.50
N 64°14'05" E	12.86

WETLANDS LINE TABLE

WETLANDS LINE TABLE

WETLANDS LINE TABLE

SEMI-BACKS:

FRONT = 35'
SIDE = 10'
REAR = 25'
SIDE CORNER = 25'

GRID TIES AND COORDINATES

EAST - 2,283,743.838

NCGS GNSS MON. NORTH = 637,109.0255
"PAU" EAST = 2,279,588.0533

REFERENCES:

DEED BOOK 3787, PAGE 315
PORTION OF
TAX PARCEL NO. 2683389817

SHEET 1 OF 2

MAJOR SUBDIVISION FOR:

**TALTON ESTATES
SECTION THREE**

CURRENT OWNER: TALTON FARM, LLC
PROPERTY ADDRESS: TALTON ESTATES DRIVE, PIKEVILLE, NC 27863

INDIVIDUAL TRACT OFF OF TALTON ESTATES DRIVE
BUCK SWAMP TOWNSHIP, WAYNE COUNTY, N.C.

DATE: SEPTEMBER 16, 2025
SCALE: 1" = 100'



JOHNNY T. WILLIAMS LAND SURVEYING, P.A.
P.O. BOX 778, BEULAWILLE, N.C. 28518
PHONE: 910-298-6272 FAX: 910-298-2310
EMAIL: JWILLIAMS@SURVEY.COM FIRM NO. C-2532



SHEET 2 OF 2
C-PROJECT: JACKSON, MITCH_0825 - TALTON
TITLE NAME: JACMITD0825.TALTON
DPO FR F: JAC080825

POLICY MANUAL 1	Prepared by: Dawn Kaupa	Manual Section: Administration
Attachment D Page 1	Date Revised: February 2025	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 1 of 9 pages

CAUSERS\CAROL.BOWDEN\APPPDATA\LOCAL\MICROSOFT\WINDOWS\NETCACHE\CONTENT\OUTLOOK\NT49DA86\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2025 FINAL.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

PATIENT FEES, ELIGIBILITY AND BAD DEBT WRITE-OFF

POLICY

The same quality of services will be provided to eligible patients without regard to religion, race, color, national origin, disability, age, sex, number of pregnancies or marital status and to inform staff of this requirement on an annual basis.

Wayne County Health Department (WCHD) provides clinical and outreach services based on fees approved by the Board of County Commissioners, State and Federal Programmatic Guidelines and State recommended sliding fee scales (when appropriate). Certain mandated services such as STD screenings are provided to patients without charge. Third party reimbursement will be attempted when patients have a payment source when allowed by state regulations. Insurance co-pays are not subject to the sliding fee scale and will be added to the bill (percentage pay plus co-pay) for all clinics with the exception of Family Planning. If the co-pay is greater than the sliding fee, patients will be billed the sliding fee amount based on the Family Planning Title X guidelines. Family Planning patients whose income is between 101%-250% federal poverty level will not be charged more in co-payments, deductibles, or other fees than they should pay according to the sliding fee scale. Medicaid patients cannot be charged a co-pay (if patient has insurance and Medicaid). When attempts to collect patient fees are deemed uncollectible, outstanding fees will be referred to N.C. Local Government Debt Set-off Clearinghouse and then presented to the Board of County Commissioners for approval for Bad Debt Write-Off.

Wayne County Health Department will bill Medicaid for all covered services and will accept Medicaid payments as payment in full. Individuals requesting program services are not required to apply for Medicaid in order to receive services. WCHD utilizes CureMD Electronic Health Record (EHR) Accounts Receivable softwares.

Residency Requirement:

Maternity, Child Health, Breast and Cervical Cancer Control Program, and Dental patients must be Wayne County residents. Family Planning, Communicable Disease, Immunization, Children's Special Health Services and Sexually Transmitted Disease patients may reside in any county.

PROCEDURE

I. Setting Charges for Service

- a. The Board of County Commissioners has the authority and duty to establish charges for services provided by the Health Department.
- b. No patient will be denied service based solely on the inability to pay.

POLICY MANUAL 1	Prepared by: Dawn Kaupa	Manual Section: Administration
Attachment D Page 2	Date Revised: February 2025	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
Date Initiated: 1/95	Approved by: Board of County Commissioners	Page 2 of 9 pages

C:\USERS\CAROL.BOWDEN\APPDATA\LOCAL\MICROSOFT\WINDOWS\NETCACHE\CONTENT\OUTLOOK\NT49DA86\PATIENT FEES ELIG. BAD DEBT - FEBRUARY 2025 FINAL.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

- c. Eligibility: Each patient must cooperate in (1) an eligibility determination, (2) provision of documentation of third party eligibility (Medicaid, Medicare, and private insurance), (3) provision of proof of income and (4) providing information regarding family size for the clinics; Family Planning, Maternity, Child Health and BCCCP. STD, Immunization and TB clinics does not require proof of income or family size.
- d. Health Department staff that have family members come for services, are not permitted to register or perform financial eligibility for services on their family members.
- e. Cost-based services: Fees are cost-based and evaluated on an annual basis against the most current annual Medicaid Cost Study. Fee for new services are based on cost comparison with similar services, and with surrounding Health Department's fees if they offer that same service. Fees for new services are based on the actual cost of the service plus our administration fee, if applicable. Fees for program services are equal to or greater than the Medicaid rate for services. Recommended fees are calculated by the Medical Records Manager and reviewed by the Health Department Management Team. The County Board of Commissioners approves fees prior to implementation.
- f. Service discounts: A schedule of discounts is to be used to adjust most service charges for persons between 101 and 250% of poverty. Annual Fee Scales and recommendations are: The discounts will be based on (a) household members (economic unit) and (b) annual gross income. The Board of Health, at its discretion may include local economic considerations in setting the fee schedule.
- g. Agreements are to be on file between the Department and third parties that reimburse for services for their eligible participants.
- h. In extreme and/or unusual circumstances, the Health Director or Designee, in consultation with staff, is authorized to make exceptions to the guidelines for patients who are unable, for good cause to pay for Family Planning services.
 1. Patients inform the Family Planning Registration staff of the inability to pay fee for services.
 2. Registration staff informs Registration supervisor of the patient's request for review and consideration of waiver of charges.
 3. The Registration supervisor notifies the Medical Records Manager of above request.
 4. The Medical Records Manager discusses with the Health Director the patient's request for review and consideration of waiver of charges.
 5. The Health Director reviews the financial records (possible interview with the patient) and makes determination for waiver of charges.
 6. The Medical Records Manager will inform patient of the final determination of waiver of charges.

POLICY MANUAL I	Prepared by: Dawn Kaupa	Manual Section: Administration
Attachment D Page 3	Date Revised: February 2025	Subject: Patient Fees, Eligibility
Other:	Date No Revisions: June 2007	And Bad Debt Write Off
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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

SERVICE-SPECIFIC ELIGIBILITY/CHARGE ADJUSTMENTS:

No client will be refused services when presenting for care based on lack of income documentation. With the exception of Family Planning, Immunization, BCCCP and STD clients*, each client will be billed at 100% until proof of income and family size is provided to the agency. The client will have 30 days to present this documentation in order to adjust the previous 100% charge to the sliding fee scale. If no documentation is produced in 30 days, then the charge stands at 100% for that visit. This does not apply to non-sliding fee scale services, which should be paid in full on the date of service.

*For Family Planning clients, the agency may use information from other Health Department programs to which the agency has legal access in order to verify income, but the agency may not charge clients at 100% simply because the client has not provided proof of income. In cases where the agency has no access to income reported in another program and the client does not provide proof of income, eligibility for discounts must be determined based on the client's verbal attestation of income. Reasonable attempts to verify income include only asking the client for proof of income at the initial and ALL subsequent Family Planning visits. Under no circumstance should measures to verify income burden clients from low-income families.

Birth control pills; Depo-Provera, and IUD's are billed separately from physical examination fee.

Family Planning patients cannot be required to pay for services upfront.

340B Guidelines

Birth Control Pills (BCP), Depo Provera and IUD's purchased through the 340B Program will be billed according to the Medicaid reimbursement. Patients who are private pay will be charged according to the Family Planning sliding fee scale for Birth Control Pills (BCP), Depo Provera, Nexplanon and IUD's purchased through the 340B Program.

The Wayne County Health Department bills Medicaid the acquisition cost of medication or devices purchased through the 340b drug program. All 340b drugs and devices are identified with a UD modifier in the billing system. The appropriate NDC code must also be included. 340b drugs and devices are billed to Medicaid with an FP and UD modifier. Drugs and devices purchased through the 340b program are labeled as 340b and stored separately from other medications and supplies.

Family Planning services will not be denied due to an inability to pay or because the patient has a delinquent account balance. Family Planning patients are not required to meet with the Health Director in an attempt to collect a delinquent account.

Breast & Cervical Cancer Control Program (BCCCP): BCCCP patients must meet State and Federal age, income and programmatic guidelines. Patients enrolled in these programs are not charged for covered services. Patients must bring proof of income on the day of their appointment or must be rescheduled for a later date.

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

Child Health patients must be charged based on household economic unit and annual gross income and discounts established for persons between 101-250% of poverty based on sliding fee scale.

Children's Special Health Services patients must be charged based on household economic unit, annual gross income and discounts established for persons between 101-250% of poverty based on sliding fee scale.

Maternity patients must be charged based on household economic unit including the unborn child and annual gross income and patient discounts are established for persons between 101-250% of poverty based on the sliding fee scale. Medicaid eligibility is established for persons over 185% of poverty based on sliding fee scale and patients are referred to social services to complete a Medicaid application (refer to Financial Eligibility for Women's and Child Health Services policy).

Dental Clinic: See Dental Clinic Policy.

Immunization: Patients who do not have insurance will be required to pay for their immunization and admin fee on the day of the appointment. The administration fee for county employees will be waived for those employees receiving the hepatitis B vaccine when required or recommended for employment. The same exemption will be done for volunteer firefighters serving Wayne County.

STD Clinic: No charge to patients for standard STD services. Exceptions include herpes serology, subsequent wart treatment, non-SLPH labs. But fee must be disclosed to patient prior to service performance.

II. Billing Patients for Care

- a. Medicaid, Medicare or private insurance **will be sent a claim for patient care**. A payment plan **may** be established and signed by the patient for those patients who have an outstanding balance.
- b. Emancipated minors (by legal emancipation, active military service, or married) fees are to be based on household economic unit and annual gross income.
- c. Patients must request confidential services at the time of clinic registration and clerical staff must document "No Contact" in the Notes section of the EHR. Fees to patients (minors and others) requesting confidentiality or no contact must be based on the patient's annual gross income alone and a family size of one. The agency **cannot** bill private insurance if patient requests confidentiality.
- d. Bills to patients will show full charge less the appropriate discount.
- e. Bills to third party payer sources will reflect the full charge and no discount.
- f. -Charges for patient will be determined after the encounter form is entered by the Billing Staff. A **statement** for **the** account balance will be mailed to new patients thirty (30) days after the visit and quarterly thereafter to all patients for a period of one year. Bills will not be mailed to patients when it may undermine their confidentiality or when a patient requests no contact or no mail.
- g. Patients will receive a receipt for any payment rendered.

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

- h. Donations may be accepted and a receipt issued. If the donation is from a patient with an account balance, it is payment, not a donation. There is no scheduled frequency of donations, no bills for donations, or any other applied coercion for donations.
- i. In accordance with 10A North Carolina Administrative Code 43A.0206 (d): "There shall be no minimum fee requirement or surcharge that is indiscriminately applied to all patients".

III **Aging of Accounts (Debt Set-off)**

- Billing** (a) Requests patient payment during each clinic visit, and records balance on encounter form.
- (b) Informs patient of balance due at each patient contact with staff.
 - (c) Mails statement of account to new patients thirty (30) days after visit. Statements will be mailed every 30 days. If no payment is made within 90 days, patient will be referred to Debt Setoff Program in accordance with the N.C. Local Government Debt Set-Off Clearinghouse Program. The patient will receive a debtor notification letter stating that Wayne County intends to submit the debt to the N.C. Department of Revenue for collection by applying the debt against any income tax refund or lottery winnings exceeding \$50 that the patient may be entitled to receive. After patient receives letter from Debt Setoff, they have 30 days to pay on account and have DSO removed.
 - (d) Established patients – Patient already in Debt Setoff Program can have any additional charges added to their Setoff account, according to DSO Clearinghouse Program, if no payment is made in 90 days.
 - (e) Confidential patients should only be referred to debt collections/and or debt set off, if patient's confidential status will NOT be compromised. If confidentiality cannot be guaranteed, a confidential patient should NOT be referred to debt collections and/or debt set-off.

Aging:

- (a) Accounting Technician will review CureMD EHR Accounts Receivable of those patients with outstanding balances semi-annually (June and December).
- (b) 90 days after the initial visit balance, three statements have been sent and payment has not been rendered, accounts will be referred to the Debt Set-off Program for collection, if applicable.
- (c) If the account balance is not eligible for debt set off and patient has not visited the Health Department in one (1) year, the balance is UNDER \$50 and no payment received in one (1) year, the account is submitted for write-off.
- (d) The Health Director will report to the Board of County Commissioners the total amount to be written off in each program. The Board of County Commissioners approves the debts deemed "uncollectible" under this policy to be written off.
- (e) In the event a patient should present for services, and has a previously written off balance, the balance will be re-entered into the CureMD EHR system.
- (f) Patient is allowed to pay on balance if in Setoff. Task will be sent through EHR. Payment will be entered in the DSO Clearinghouse account by the Billing Department.

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

IV. Encounter Forms

- a. An encounter form will be initiated by registration staff and completed by clinical staff for every service provided, **unless Superbill is being used by the clinic**
- b. Personal data required at the top of the encounter form includes name, date of birth, and county code.
- c. Clinic and financial information required at the top of the encounter form includes date of visit, clinic initials, new or old to CureMD, percentage pay for self-pay patients, insurance answered yes or no, for all patients (if yes, include insurance name and ID number) and Medicaid number if applicable. If patient is not eligible for Medicaid, answer No.
- d. Encounter forms **are scanned into the patient's chart in documents under charges with the correct date of service.**

V. Instructions for Determining Eligibility for Discounts

1. Economic Unit (Family Size)
A family shall be defined as a group of related or non-related individuals who are living together as one economic unit. Individuals are considered members of a single family or economic unit when their production of income and consumption of goods are related.
Determining Economic Unit: Non-related household member or related to patient by blood, marriage, or adoption and/or live in the same household as the patient and contribute to the patient's support (rent, utilities, groceries, clothes, and health care, etc.). An economic unit is financially responsible for the patient or the patient is responsible for economic unit. An economic unit must have its own source of income. Example: Groups of individuals living in the same house with other individuals may be considered a separate economic unit (ie. 2 sisters and their children who live in the same house are separate economic units if each sister supports herself and her children. For maternity patients – the unborn child will be counted as part of the family.
2. Clients will not be denied services based solely on the inability to pay. (Inability to pay does not mean unwillingness to pay). Clients whose current income is at or below 100% of the federal poverty level may not be charged for services. They are neither denied services nor subject to variation in services due to inability to pay. (Title X and Healthy Mothers, Healthy Children Funds Program Guidelines).
3. Patients will not be refused services for Family Planning, Immunizations, STD or Children's Special Health Services due to County of residency. Family Planning patients are not required to be referred by a physician to receive family planning services.
4. Cost of foam, condoms, and other non-prescription contraceptives are included in the reimbursement rate established for preventive medicine codes (99384, 99385, 99386, 99394, 99395, and 99396).
5. Clients will be informed to bring proof of annual gross household income (everyone's income that provides support to the client) at the time they schedule an appointment. If client does not bring proof of annual gross household income, with the exception of family planning, a charge of 100% (full pay) will be applied until client provides proof of income (within 30 days of service).
6. Patients will be asked if their income has changed at EACH visit to the health department.

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

7. Sources of income to be counted:

- * Annual Gross Salaries and Wages (pay stubs, letter of wage statement from employer with cash income, W-2 forms and Income Tax Returns for the previous year)
- *Note* for Self-employed patients (both farm and non-farm) use the adjusted gross income from the Certified Public Accountants Tax Forms.
- * Overtime Pay
- * Investment income, stocks, bonds, savings account interest, rentals and all investment income
- * Earnings from self-employment
- * Public Assistance money (i.e., TANF, Medicaid, etc.)
- * Unemployment Compensation
- * Alimony
- * Prize Winnings, Christmas Bonuses and any other bonuses
- * Veterans Administration Benefits
- * Military Allotments
- * All Social Security Benefits (including SSI)
- * Retirement and pension payments
- * Worker's Compensation
- * Cash income (with letter stating how much per week/month and signed by contributing individual not living in the household)
- * Student grants/stipends paid to the student for living expenses
- * Regular contributions from individuals not living in the household
- * All other sources of cash income except those specifically excluded
- * Lawn maintenance, as a business
- * Housekeeping, as a business

Income not to be taken:

- * Income that children may earn babysitting, lawn mowing or other miscellaneous tasks
- * Military Housing benefits
- * Payment under the Low-Income Energy Assistance Act
- * Assistance to child or families for Free Lunch and Food Stamps
- * Non-household member payment for rent, utilities, food, etc. and there is no cash exchanged (i.e. father of child pays for these items but does not give mother cash for them)
- * Payments received under the Job Training Partnership Act
- * Childcare payments (SSA)
- * Child Support Payments

8. Determining to and from dates of employment:

- (1) Continuously employed wage earners must show income from past 12 months (one year back from date of visit) or
- (2) If individuals are unemployed on the date of visit or during the past year, they must show income for the past 6 months and an income projection for the future 6 months.

9. Patients with zero income:

- (1) Determine sources of housing, food, etc. if patient may not meet economic unit criteria (i.e. homeless patient).
- (2) Refer to DSS – Third Party Confirmation Letter verifying zero income.

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- (3) If zero income – should be eligible for Medicaid or Health Choice. (All patients under 19 years of age without private insurance will be referred to the Department of Social Services for an application to apply for NC Health Choice).

N. C. Division of Public Health
 Women's and Children's Health Section
 Women's Health Branch, Family Planning & Reproductive Health Unit
 Annual Gross Family Income
 Sliding Fee Scale --101% to 250% of Poverty
Be Smart Family Planning Eligibility Included

Effective Feb-25

Be Smart Family Planning Eligibility Included						Be Smart Family Planning Eligibility*					
Family Size	Federal Poverty	Partial-Pay Bracket Twenty Percent		Partial-Pay Bracket Forty Percent		Partial-Pay Bracket Sixty Percent		Partial-Pay Bracket Eighty Percent		Full Pay	
		From	To	From	To	From	To	From	To		
1	\$15,650	\$15,651	\$21,519	\$21,520	\$27,388	\$27,389	\$30,518	\$33,256	\$33,257	\$39,124	\$39,125
2	\$21,150	\$21,151	\$29,081	\$29,082	\$37,013	\$37,014	\$41,243	\$44,944	\$44,945	\$52,874	\$52,875
3	\$26,650	\$26,651	\$36,644	\$36,645	\$46,638	\$46,639	\$51,968	\$56,631	\$56,632	\$66,624	\$66,625
4	\$32,150	\$32,151	\$44,206	\$44,207	\$56,263	\$56,264	\$62,693	\$68,319	\$68,320	\$80,374	\$80,375
5	\$37,650	\$37,651	\$51,769	\$51,770	\$65,888	\$65,889	\$73,418	\$80,006	\$80,007	\$94,124	\$94,125
6	\$43,150	\$43,151	\$59,331	\$59,332	\$75,513	\$75,514	\$84,143	\$91,694	\$91,695	\$107,874	\$107,875
7	\$48,650	\$48,651	\$66,894	\$66,895	\$85,138	\$85,139	\$94,868	\$103,381	\$103,382	\$121,624	\$121,625
8	\$54,150	\$54,151	\$74,456	\$74,457	\$94,763	\$94,764	\$105,593	\$115,069	\$115,070	\$135,374	\$135,375
9	\$59,650	\$59,651	\$82,019	\$82,020	\$104,388	\$104,389	\$116,318	\$126,756	\$126,757	\$149,124	\$149,125
10	\$65,150	\$65,151	\$89,581	\$89,582	\$114,013	\$114,014	\$127,043	\$138,444	\$138,445	\$162,874	\$162,875
11	\$70,650	\$70,651	\$97,144	\$97,145	\$123,638	\$123,639	\$137,768	\$150,131	\$150,132	\$176,624	\$176,625
12	\$76,150	\$76,151	\$104,706	\$104,707	\$133,263	\$133,264	\$148,493	\$161,819	\$161,820	\$190,374	\$190,375

Add \$5,500 for each additional person**

* at or below
 195% of federal
 poverty level

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

Approved and Adopted by the Board of
County Commissioners

Barbara Cypork
Chairperson

Date *Nov 4, 2025*

Approved by Health Director _____ Date _____
Suzanne LeDoyen, BS

DISTRIBUTION:
All WCHD Staff

Attachment D, Page 10 Category: 1, 2	POLICY MANUAL V	Prepared by: Board of Commissioners	Manual Section: Comm. Disease
		Date Revised: December 2024	Subject: Animal Bite
	Other:	Date No Revisions: September 2025	Immunization Fund
	Date Initiated: 11/20/96	Approved by: Board of Commissioners	Page 1 of 5 pages

CAUSERS\CAROL.BOWDEN\APPDATA\LOCAL\MICROSOFT\WINDOWS\NETCACHE\CONTENT\OUTLOOK\NT49DA86\ANIMAL BITE IMMUNIZATION FUND2023.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

ANIMAL BITE IMMUNIZATION FUND

PROCEDURE

Occasionally, citizens are bitten by animals and the physician prescribes an immunization series costing several thousand dollars to protect the victim from rabies. The series is to be initiated as soon as possible following the exposure. However, if the bite is from a domestic dog, cat or ferret, the biting animal can be confined and monitored pursuant to the Health Director's authority for a period in accordance with best practice guidelines set forth by G.S.130A-198 and the National Association of Public Health Veterinarian's Compendium of Animal Rabies Prevention and Control. Adequate observation and compliance may prevent the need for Post Exposure Prophylaxis (PEP).

When the victim is indigent, the issue of payment becomes a barrier to immunization. The Health Department wishes to be in a position to solve the problem based on Board policy:

1. Pursue Medicaid funding when it can be accomplished within eight days of the bite.
2. Pursue health department payment when the indigent is not Medicaid eligible and the family is at or below the federal poverty level. The current Federal Poverty Level can be found at www.census.gov/hhes/www/poverty.html.
3. Pursue health insurance funding by prior written agreement with the policy holder. Policy holder is responsible for all expense not paid by insurance company.
4. Any family who is above 300% of poverty, or does not have Medicaid, is responsible for the full cost of vaccine.
5. Vaccine availability: The Department [NC DHHS] will release the biologicals (RIG and Rabies Vaccine) upon a request by a local health department, physician, hospital, or pharmacist. While it is usually shipped via courier or United Parcel Service, there are times in which the biologicals are picked-up. If that is the case, the proper ordering agency has the option of having the State Laboratory of Public Health send them a bill or having a check left at SLPH at the time of pick-up which is at the discretion of the orderer. D.E.H.N.R. policy on "Sale of Rabies Treatments" attached 4-10-97.
6. In accordance with 10A NCAC 42A.0106, rabies vaccine may be provided without charge for an individual who meets ALL of the following criteria (see Attachment A):
 - (1) the individual's family income is at or below the federal poverty level in effect on July 1 of each fiscal year as determined by the local health department;
 - (2) the individual meets the residency and other requirements set forth in 10A NCAC 45A.0200, except that the individual shall not be eligible for Medicaid or health insurance reimbursement for rabies post-exposure treatment as determined by the local health department; and
 - (3) the treatment is recommended by a physician licensed to practice medicine.

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

All rabies immunization must be administered by a physician because vaccine reaction is a risk and may not be administered at the Health Department by a nurse. Physicians generally turn to the Health Department to purchase the vaccine.

SALE OF RABIES TREATMENTS

POLICY

The State Laboratory of Public Health and the Communicable Disease Branch in the N. C. Department of Health and Human Services have developed written policy guidelines governing the sale of rabies treatment products. They are as follows:

- 1) Anyone wishing information about rabies or a risk assessment about rabies exposure may contact the Communicable Disease Branch. The branch shall give advice about the need for treatment, but the final decision regarding treatment shall remain with the attending physician and the person bitten or his/her parent or guardian.
- 2) Anyone wishing to order rabies vaccine (RabAvert) or rabies immune globulin (HRIG) should contact distributors for rabies vaccine (see the CDC rabies website for latest information: <http://www.cdc.gov/rabies/news/RabVaxupdate.html>).

To order RabAvert for either pre/post-exposure prophylaxis, customers may contact:

Amerisource Bergen Corporation – Please contact your local distribution center

ASD Healthcare – 800-746-6273

BDI Pharma – 800-948-9834

Besse Medical - 800-543-2111

Cardinal - 800-964-5227

FFF Enterprises - 800-843-7477

General Injectables & Vaccines, Inc. (GIV) - 800-521-7468

Henry Schein, Inc - 800-772-4346

Insource, Inc - 800-366-3829

McKesson Medical-Surgical - 1-800-950-9229

Novartis Vaccines - 800-244-7668

- 3) If rabies vaccine is not available from the above sources, or the patient qualifies for vaccine under the indigent program detailed in 10A NCAC 42A.0106, rabies vaccine and/or immune globulin from the SLPH shall be released to a licensed physician or his medical personnel, a local health department, pharmacy, or a patient with a physician's prescription. Payment is expected upon receipt.

As an alternative, a health care provider may request rabies vaccine from any of a number corporate or non-profit assistance programs (see list under #2).

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

- 4) The person requesting the rabies vaccine and/or immune globulin shall be responsible for receipt and payment. This may involve Saturday delivery at the office or home of the ordering physician, hospital or other place deemed appropriate by the Department. Rabies vaccine and/or immune globulin cannot be returned for exchange, credit or reimbursement. Failure to pay shall result in the case being sent to the Office of the Attorney General for action.
- 5) Rabies vaccine and/or immune globulin shall be sent to a hospital when ordered by the pharmacy of the hospital and upon the receipt of a purchase order number from the hospital. A physician may order vaccine and request that delivery be made at a hospital upon agreement with the hospital pharmacy.
- 6) Rabies vaccine and/or immune globulin will not be sent COD. Instead, such vaccine/globulin shall be billed to the physician or local health department requesting the vaccine; they shall be responsible for payment.
- 7) The mode of delivery shall be as follows:

Hospital & Local Health Department - United Parcel Service or other approved carrier. There will be an additional charge for overnight or Saturday delivery. Purchase order number must be given prior to shipment.

Physician - United Parcel Service or other approved carrier. There will be an additional charge for overnight or Saturday delivery.
- 8) This policy will be distributed to Wayne Memorial Hospital Infection Control Nurse. The infection control nurse will share the policy with emergency room physicians and staff physicians.

Questions regarding the need for post-exposure treatment should be directed to:

Dr. Carl Williams or Dr. Erica Beal
Public Health Veterinarian
(919) 546-1657 (work) (919)-546-1660

Questions concerning this policy may be directed to:

Scott Stone, PhD
State Laboratory of Public Health
(919) 733-7834

Suzanne LeDoyen
Health Director, WCHD
(919) 705-1934

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CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

ATTACHMENT A

Request for Free State-Supplied Rabies Vaccine

CONDITIONS

In accordance with 10A NCAC 42A .0106 Fees, rabies vaccine may be provided without charge for an individual who meets **ALL** of the following criteria:

- 1) The individual's family income is at or below the federal poverty level in effect on July 1 of each fiscal year as determined by the local health department;
- 2) The individual meets the residency and other requirements set forth in 10A NCAC 45A .0201, except that the individual shall not be eligible for Medicaid or health insurance reimbursement for rabies post-exposure treatment as determined by the local health department; and
- 3) The treatment is recommended by a physician licensed to practice medicine.

AFFIDAVIT

On behalf of _____ (patient name), who meets **ALL OF THE ABOVE CRITERIA**, I am requesting post-exposure prophylaxis rabies vaccine to be provided without charge.

Dates(s) of Treatment _____

County of Residence _____

Health Director or Attending Physician _____

NOTARY PUBLIC CERTIFICATION: State of _____ County of _____

I, as a Notary Public of the said State and County, do hereby certify that _____

_____ personally appeared before me and executed the foregoing instrument.

Witness my hand and seal this _____ day of _____ month, 201_____

Signature of Notary _____

My commission expires _____

Please complete and send the
original copy
along with the invoice to:
State Laboratory of Public Health
NC Department of Health and

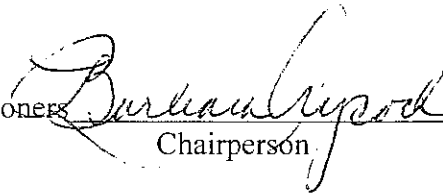
POLICY MANUAL V	Prepared by: Board of Commissioners	Manual Section: Comm. Disease
Category: 4, 24	Date Revised: December 2024	Subject: Animal Bite
Other:	Date No Revisions: September 2025	Immunization Fund
Date Initiated: 11/20/96	Approved by: Board of Commissioners	Page 5 of 5 pages

C:\USERS\CAROL.BOWDEN\APPDATA\LOCAL\MICROSOFT\WINDOWS\NETCACHE\CONTENT\OUTLOOK\NT49DA86\ANIMAL BITE IMMUNIZATION FUND2025.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

February 2010

Approved by Board of Commissioners


Chairperson

Date 11-4-25

Approved by Health Director

Date

Suzanne LeDoyen

DISTRIBUTION:

All WCHD Staff

Chanda Newsome (Infection Control Nurse @ Wayne Memorial Hospital)

chanda.newsome@waynehealth.org

Attachment D, Page 15 Category: 1, 2	POLICY MANUAL IV	Prepared by: Kevin Whitley	Manual Section: Env. Health
	Other:	Date Revised: February 2024	Subject: Application for Tattooing Permit
	Date Initiated: 8/2001	Date No Revisions: February 2025	Inspection
		Approved by: Health Director	Page 1 of 2 pages

C:\USERS\CASEY.ROBERTS\DESKTOP\APPLICATION FOR TATTOOING PERMIT.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

APPLICATION FOR TATTOOING PERMIT

___ Annual Permit – Valid One Year

___ Temporary Permit – Valid 1-14 Days*

1) Date of Application: _____

2) Tattoo Artist Information:

Name: First _____ Last _____ MI _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone Number: _____

3) Tattoo Establishment Information:

Name of Establishment: _____

Street Address: _____

Business Hours: _____

Number of Tattoo Artists in Establishment: _____

4) Anticipated Date to Begin Tattooing: _____

5) Tattoo Artist Signature: _____

INSTRUCTIONS

Purpose: To allow tattoo artists to apply for tattooing permits as required in General Statute 130A283 and 15A NCAC 18A .3202. A separate application must be completed for each permit.

Preparation: Each tattoo artist must complete and sign a separate application for each location where he or she will engage in tattooing within the state of N.C. The completed application must include the full name, mailing address and signature of the tattoo artist, the name and street address of the tattoo establishment and the anticipated date of commencing operation.

POLICY MANUAL IV	Prepared by: Kevin Whitley	Manual Section: Env. Health
Category: 16	Date Revised: February 2024	Subject: Application for Tattooing Permit
Other:	Date No Revisions: February 2025	Inspection
Date Initiated: 8/2001	Approved by: Health Director	Page 2 of 2 pages

C:\USERS\CASEY.ROBERTS\DESKTOP\APPLICATION FOR TATTOOING PERMIT.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

Submission: The completed application must be submitted to the local Health Department in the county where the tattoo establishment is located at least 30 days before commencement of operation. The local Health Department may require payment of fees or additional information upon submission of the application.

Disposition: This form may be destroyed in accordance with Standard 8.B.6., of the *Records Disposition Schedule* published by the N.C. Division of Archives and History.

Approved by Board of Commissioners

Chairperson

Date 11-4-25

Approved by Environmental
Health Director

Kevin Whitley
eSigned via SeamlessDocs.com
Key: 46e4d0e5-4206-42a6-9b54-66261e1572c3
Kevin Whitley

Date

01-27-2025

Approved by Health Director

Suzanne LeDoyen
eSigned via SeamlessDocs.com
Key: 90d95f47-7a3d-4ff9-93e9-8766a883dc2f
Suzanne LeDoyen, BS

Date

02-06-2025

DISTRIBUTION:

All WCHD Staff

Attachment: POLICY MANUAL I	Prepared by: Samantha Otellio	Manual Section: Environmental Health
Category: 1,	Date Revised: February 2025	Subject: Tattoo Permit and Issuance
Other:	Date No Revisions: November 2024	Workplace
Date Initiated: 04/19	Approved by: Health Director	Page 1 of 2 Pages
C:\USERS\CASEY.ROBERTS\DESKTOP\REQUIREMENTS FOR APPLYING FOR A TATTOO PERMIT AND PERMIT ISSUANCE.DOC		

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

Requirements For Applying For A Tattoo Permit And Permit Issuance

Policy

This policy addresses how to apply for a tattoo permit through the Wayne County Health Department Environmental Health Office. The following application requirements and requirements for permit issuance are detailed in rule .3202 (a)-(h) of the North Carolina Laws and Rules governing tattooing 15A NCAC 18A .3200. Local permit fees and valid timeframes in the applicant process will be underlined.

Procedure

An application must be submitted 30 days prior to the anticipated date of commencing operation or annual renewal date with permit fees paid.

- 1) Artists may apply for a new permit or renewal of an annual permit valid for one year for \$280.
- 2) Artists may apply for a temporary permit valid for 1-14 consecutive days for \$250.
 - a. A temporary permit may be issued for visiting artists, conventions, instructional classes, or any event the authorized Environmental Health Specialist (EHS) deems to be temporary.
- 3) There is no fee for review of a proposed tattoo establishment or parlor as a valid tattoo permit is issued for the artist at a specific location.
 - a. New tattoo businesses may require approval from municipal or county planning development/zoning. Plans may be required by municipal or county inspections department if structural, electrical, or plumbing changes are made to proposed establishment.
- 4) Apprentices cannot tattoo under another artist's permit. They must obtain a permit to begin tattooing.

An artist shall submit an application with the following information for a tattoo permit:

- 1) Name of tattoo artist;
- 2) Mailing address of tattoo artist;
- 3) Name of tattoo establishment;
 - a. Tattoo establishment must meet rules .3203-.3205 and .3207 set forth by Rules governing tattooing 15A NCAC 18A .3200
- 4) Street address of tattoo establishment
- 5) Anticipated date of commencing operation; and
- 6) Signature of tattoo artist

Upon receiving the application, the assigned EHS will contact the artist to schedule the inspection for permit issuance. Rules governing tattooing 15A NCAC 18A .3200 require tattoo artists, permanent makeup artist, and microbladers to meet certain minimum sanitation standards. Each artist must demonstrate comprehensive knowledge of proper aseptic techniques and

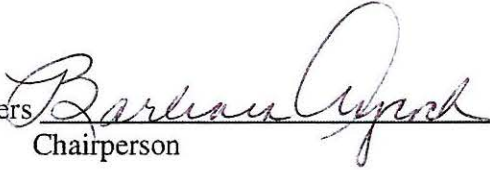
Attachment 1	Policy Manual I	Prepared by: Samantha Otellio	Manual Section: Environmental Health
Category: 1,		Date Revised: February 2025	Subject: Tattoo Permit and Issuance
Other:		Date No Revisions: November 2024	Workplace
Date Initiated: 04/19		Approved by: Health Director	Page 2 of 2 Pages

C:\USERS\CASEY.ROBERTS\DESKTOP\REQUIREMENTS FOR APPLYING FOR A TATTOO PERMIT AND PERMIT ISSUANCE.DOC

CATEGORY: POLICY 1, PROCEDURE 2, PROTOCOL 3, STANDING ORDER 4, OTHER ... DEFINE

bloodborne precaution practices for permit issuance. All items on the inspection sheet must be in compliance for permit issuance.

General Statue 130A-283 (b) states no person shall engage in tattooing without first obtaining a tattooing permit from the Department. Licensed physicians, as well as physician assistants and nurse practitioners working under the supervision of a licensed physician, who perform tattooing within the normal course of their professional practice are exempt from the requirements of this Part.

Approved by Board of Commissioners  Date 11-4-25
Chairperson

Approved by Environmental Health Director  Date 01-27-2025
Kevin Whitley

Approved by Health Director  Date 01-28-2025
Suzanne LeDoyen

DISTRIBUTION:
All WCHD Staff



Gary Tillman
Emergency Management Coordinator
Office of Emergency Services
1520 Clingman St.
Goldsboro, NC 27530
Gary.Tillman@waynegov.com
919-705-1885

10/15/2025

Board of County Commissioners
Wayne County Board of Commissioners
224 E. Walnut St
Goldsboro, NC 27530

RE: Request for Approval to Utilize Pre-Positioned State Contract for Debris Removal and Monitoring Services

Dear Commissioners,

I am writing to respectfully request the Board's approval to authorize Wayne County to utilize Statewide Pre-Positioned Debris Monitoring and Removal Contracts procured and vetted by NC Emergency Management. NCEM competitively bids the contracts in full compliance with state and federal (2 CFR Part 200) procurement requirements and remain active and valid for 3 years.

NC Emergency Management awards contracts to vendors in each geographic region of the State. We have multiple vendors at our disposal to be utilized in the event of a disaster. We will send a Notice To Proceed to the Vendor and they are required to respond to that notice and have a Project Manager in our jurisdiction within 24 hours of the Notice To Proceed being received.

Terms of the Contract state:

- Local governments will still manage and oversee disaster debris operations in their respective jurisdictions.
- Local governments will still apply directly to FEMA for reimbursement in federally declared disasters.
- Local governments choosing to activate the contracts will issue a notice to proceed to the prepositioned contractors in that region and work directly with the contractors on debris operations.

Utilizing these contracts will allow the County to expedite procurement, avoid the costs and delays associated with issuing a separate solicitation, and ensure we have a qualified vendor in place in the event of a natural disaster or other emergency requiring timely debris removal.

OES has reviewed these contracts with the County Attorney and members of the Finance Team, and we believe this approach is in the best interest of the County, both fiscally and operationally, and provides a proactive step in our emergency preparedness efforts.

Therefore, I respectfully request the Board's approval to:

1. Authorize Wayne County to utilize North Carolina Emergency Management's Statewide Pre-Positioned Disaster Debris Removal and Monitoring contracts beginning December 6, 2025
2. Approve execution of any related agreements, subject to legal review; and
3. Authorize the County Manager or his designee to take all necessary actions to implement this decision.

Thank you for your consideration. Please let me know if you require any additional information or documentation.

Sincerely,

Gary Tillman
Wayne County Office of Emergency Services

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2025-35: A RESOLUTION BY THE COUNTY OF WAYNE
DECLARING SURPLUS PROPERTY AND AUTHORIZING THE SALE BY PUBLIC
AUCTION**

WHEREAS, Wayne County owns the personal property identified in Attachment A that is surplus to its needs; and

WHEREAS, NCGS §160A-270 and NCGS §153A-176 permit the County to sell personal property at public auction upon approval of the Board of Commissioners and after publication of a notice announcing the auction; and

WHEREAS, the County has procured the services of RDD Auction Company, LLC to conduct a public auction of surplus property on December 13, 2025.

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners, pursuant to NCGS §160A-270 and NCGS §153A-176, authorizes the sale at public auction of the personal property identified in Attachment A.
2. The Board of Commissioners authorizes the County Manager to enter into a contract with RDD Auction Company LLC to conduct the public auction.
3. The auction will be conducted at 8:30 A.M., Saturday, December 13, 2025, at the RDD Auction Company sale yard located at 1260 Raynor Mill Road, Mt. Olive, NC 28365.
4. All property will be sold in its current condition, as is, and the County gives no warranty with respect to usability of the property.
5. Buyers will be required to pay the full amount of his or her bid before the conclusion of the auction to RDD Auction Company LLC in a manner of payment satisfactory to the auctioneer.
6. The County reserves the right to withdraw any listed property from the auction at any time before the auction sale of that property.

Passed and adopted this the 4th day of November, 2025.


Barbara Aycock, Chairwoman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board



ATTACHMENT A
PROPERTY TO BE SOLD AT AUCTION

- 8 filing cabinets
- 1 commercial stainless steel (SS) dishwasher
- 1 SS L shaped counter with sink
- 1 6 ft SS counter
- 1 SS 3 compartment sink
- Electric warming cabinet
- 2 SS handwash sinks
- 1 6ft SS counter with sink
- 1 5 compartment SS warming table
- 1 12ft SS rolling counter
- 1 SS refrigerated counter
- 1 6ft SS wall shelf
- 1 4ft SS wall shelf
- 3 6ft metal clothes racks
- 1 3 door Commercial refrigerator
- 1 2 door commercial refrigerator
- 1 meat slicer
- 1 12ft SS counter
- 1 5 compartment SS warming table
- 1 6ft SS counter
- 1 2 compartment SS sink
- 1 2 door SS warming cabinet
- 1 SS Triple sink and tray wash
- 1 9 ft SS table with sink
- 1 SS 6 ft table
- 2 SS rolling carts
- 1 tilt skillet
- 1 SS kettle
- 2 SS double ovens
- 1 plastic warming cabinet
- Various shelving units
- Pots and pans
- 2 commercial floor mixers
- 1 commercial dishwasher
- 1 SS l shaped counter
- 1 SS L shaped counter with sink

PUBLIC NOTICE
AUCTION SALE OF COUNTY PROPERTY

The Wayne County Board of Commissioners, at its meeting of November 4, 2025, pursuant to NCGS §160A-270 and NCGS §153A-176, authorized the sale by public auction of the following personal property:

8 filing cabinets, 1 commercial stainless steel (SS) dishwasher, 1 SS L shaped counter with sink, 1 SS 6 ft counter, 1 SS 3 compartment sink, Electric warming cabinet, 2 SS handwash sinks, 1 SS 6ft counter with sink, 1 SS 5 compartment warming table, 1 SS 12ft rolling counter, 1 SS refrigerated counter, 1 SS 6ft wall shelf, 1 SS 4ft wall shelf, 3 6ft metal clothes rack, 1 3 door Commercial refrigerator, 1 2 door commercial refrigerator, 1 meat slicer, 1 SS 12ft counter, 1 SS 5 compartment warming table, 1 SS 6ft counter, 1 SS 2 compartment sink, 1 SS 2 door warming cabinet, 1 SS Triple sink and tray wash, 1 SS 9ft table with sink, 1 SS 6 ft table, 2 SS rolling carts, 1 tilt skillet, 1 SS kettle, 2 SS double ovens, 1 plastic warming cabinet, Various shelving units, Pots and pans, 2 commercial floor mixers, 1 commercial dishwasher, 1 SS I shaped counter, 1 SS L shaped counter with sink

The auction will be held at 8:30 a.m. on December 13, 2025, at RDD Auction Company, LLC located at 1260 Raynor Mill Road, Mt. Olive, NC 28365. All property will be sold in its current condition, as is, and the County gives no warranty with respect to usability of the property. Buyers will be required to pay the full amount of his or her bid before the conclusion of the auction to RDD Auction Company LLC in a manner of payment satisfactory to the auctioneer. The County reserves the right to withdraw any listed property from the auction at any time before the auction sale of that property. Further information may be obtained by contacting RDD Auction Company, LLC at (919) 689-9440 or (919) 222-3215 or by visiting www.rddauction.com.

Run dates: November 16, 2025 and November 23, 2025

PROPERTY TO BE SOLD AT AUCTION

- 8 filing cabinets
- 1 commercial stainless steel (SS) dishwasher
- 1 SS L shaped counter with sink
- 1 6 ft SS counter
- 1 SS 3 compartment sink
- Electric warming cabinet
- 2 SS handwash sinks
- 1 6ft SS counter with sink
- 1 5 compartment SS warming table
- 1 12ft SS rolling counter
- 1 SS refrigerated counter
- 1 6ft SS wall shelf
- 1 4ft SS wall shelf
- 3 6ft metal clothes racks
- 1 3 door Commercial refrigerator
- 1 2 door commercial refrigerator
- 1 meat slicer
- 1 12ft SS counter
- 1 5 compartment SS warming table
- 1 6ft SS counter
- 1 2 compartment SS sink
- 1 2 door SS warming cabinet
- 1 SS Triple sink and tray wash
- 1 9 ft SS table with sink
- 1 SS 6 ft table
- 2 SS rolling carts
- 1 tilt skillet
- 1 SS kettle
- 2 SS double ovens
- 1 plastic warming cabinet
- Various shelving units
- Pots and pans
- 2 commercial floor mixers
- 1 commercial dishwasher
- 1 SS l shaped counter
- 1 SS L shaped counter with sink

AFFIDAVIT OF PUBLICATION

Before the undersigned; a Notary Public of said County and State, duly commissioned and authorized to administer oaths, affirmations, etc., personally appeared Kenneth E. Fine who, being duly sworn and affirmed, according to law, doth depose and say that he is Owner of NEW OLD NORTH MEDIA, LLC, a corporation organized and doing business under the Laws of the State of North Carolina, and publishing a newspaper known as WAYNE WEEK, in the County of Wayne, State aforesaid, the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all of the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina, and that he makes this affidavit: that he is familiar with the books, files and business of said corporation and by reference to the files of said publication of the attached advertisement of:

sale of county Timber

The above was inserted in the aforesaid newspaper in space, and on the following dates:

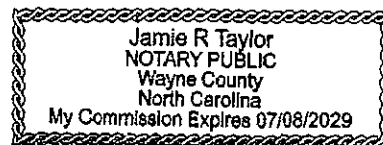
October 12, 2025

Kenneth E. Fine

OWNER, NEW OLD NORTH MEDIA, LLC

EDITOR, WAYNE WEEK

STATE OF NC
COUNTY OF Wayne
SUBSCRIBED AND SWORN TO BEFORE ME
THIS 20 DAY OF October 2025
BY Kenneth E. Fine
NOTARY PUBLIC



PUBLIC NOTICE
SALE OF COUNTY TIMBER
PARCEL IDENTIFICATION
NUMBER 3529211787

An offer of \$2,000 has been submitted to purchase timber located on Lots 6 and 7 in the PerkEast Industrial Park which is owned by Wayne County. The timber is located on the property containing parcel identification number 3529211787.

Anyone wishing to upset the offer that has been received shall submit a sealed bid with their offer to the Wayne County Finance Office located at 224 East Walnut Street, Goldsboro, NC by 5:00 P.M., no later than Tuesday, October 22, 2025. At that time the County shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying upset bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. All upset bids must be accompanied by a deposit in the amount of 5% of the bid. The County will return the deposit on any bid not accepted. All fees paid must be check or certified check.

The Wayne County Board of Commissioners must approve the final high offer before the sale is finalized. The County reserves the right to withdraw the timber from sale at any time before the final high bid is accepted and the right to reject at any time all bids. The original offer of \$2,000 will be accepted if no upset bids are received. Further information can be obtained at the Finance Office located at 224 East Walnut Street Goldsboro, NC or by phone at 919-731-1417 during normal business hours.

Published October 12, 2025

Attachment Page
TIMBER SALE AND PURCHASE AGREEMENT

STATE OF NORTH CAROLINA
COUNTY OF WAYNE

This contract, made and entered into this the _____ day of October, 2025 by and between County Of Wayne, hereinafter referred to as **Seller**, and **New East Timber Company, Inc.**, a corporation incorporated under the laws of the State of North Carolina with its principal office and place of business in Johnston County, North Carolina, hereinafter referred to as **Buyer**.

Seller does hereby bargain, sell, and convey unto the said **Buyer**, its successors and assigns, upon the terms and conditions set out hereinafter, all the merchantable timber, as herein defined, now lying or standing upon those certain tract(s) of land located in Wayne County, North Carolina, and more particularly described as follows:

Premises are designated or described as all or a portion of the Wayne tract(s) involving approximately 11 acres of woods-land on a parcel containing total of 71.21 acres located on Gateway Dr., Industrial Park, recorded in Wayne County Registry, Deed and Book 1309/859, Pin # 3529211787.

Terms & Conditions:

- 1) **Buyer** has this day agreed to pay the SELLER \$2000.00 for all merchantable timber of every sort and kind now standing or lying upon the above-described premises.
- 2) **Buyer** shall have until 12/31/25 enter said tract(s) for purpose of harvesting and removing forest products.
- 3) **Buyer** warrants that no trees, laps, limbs, or other logging debris will be left in any roads, fields, branches, or across property lines.
- 4) **Buyer** will comply with Forest Practices Guidelines Related to Water Quality (Best Management Practices): Statute 15 NCAC, Subchapter IJ, Sections .0101 thru .0209.
- 5) **Buyer** shall have full rights of access upon said property for purpose of harvesting and removing forest products during term of this contract.
- 6) **Seller** does covenant that he is seized of said timber and the land upon which it is situated in fee simple, that he has the right to convey the same, that the same is free from all encumbrances, and that he will warrant and defend the title herein conveyed against the lawful claims of all persons whomsoever.

Other Provisions:

IN WITNESS WHEREOF, the **Buyer** and **Seller** have hereunto set their hand and seal, the day and year first above written.

Seller:

(SEAL)



RESOLUTION 2025-48

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne owns certain real property at **711 N Virginia Street (Pin 2599895554)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$12,670.00 (Twelve Thousand Six Hundred Seventy Dollars and no/100)** submitted by **George G. Hill (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$633.50 (Six Hundred Thirty-Three Dollars and 50/100)**.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a higher qualifying bid is received, the Finance Director shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any

qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.

9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.

10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.

12) The terms of the final sale are:

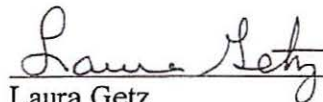
- a. City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
- b. The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
- c. Buyer must pay with cash, cashier's check or certified check at the time of closing.
- d. Buyer must pay closing costs.

13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This Resolution shall be in full force and effect from and after this May 19, 2025.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 19, 2025 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 711 North Virginia Street to George G. Hill

BACKGROUND: Staff received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

711 N Virginia Street

Offeror: George G. Hill

Offer: \$12,670.00

Bid Deposit: \$633.50

Parcel #: 47917 Pin #: 2599895554

Tax Value: \$25,340.00 Zoning: R9

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check. The Planning Department shall notify the adjoining property owners via mail that the property is available for sale via upset bid.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 711 North Virginia Street
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 5/10/2025


Catherine F. Gwynn, Finance Director

Date: _____

Matthew S. Livingston, City Manager

RESOLUTION NO. 2025- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne owns certain real property at 711 N Virginia Street (Pin 2599895554); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$12,670.00 (Twelve Thousand Six Hundred Seventy Dollars and no/100) submitted by George G. Hill (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$633.50 (Six Hundred Thirty-Three Dollars and 50/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
- 4) The Planning Department shall notify the adjoining property owners by U.S. mail that the property is being offered for sale under the upset bid procedure.
- 5) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 6) Upset offer and deposit shall be delivered in a sealed envelope. The written offer proposal must include the name of the person or business making the offer, address of said property, and Wayne County parcel identification number. The offer shall be signed by the individual or person with signature authority if a business entity. The outside of the sealed envelope should have the address of the property, the words "Upset Bid" and include the address of the Property.
- 7) The City of Goldsboro reserves the right to reject any or all offers at any time.
- 8) If a higher qualifying bid is received, the Finance Director shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 9) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that existing offer and five percent (5%) of the remainder of that existing offer.
- 10) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received; provided that sufficient time has elapsed to allow for the payment draft, if by

check, to clear the City's central depository and be credited to such, the return of the deposit will then be issued within 10 days of confirmation of clearing. The city will refund the deposit of the final high bidder at closing or apply to the sales price, as determined at the time of closing by the Finance Director.

- 11) Any Offeror's bid deposit shall be refunded if it is not the final high bidder; or if mutually agreeable terms cannot be settled upon if no upset bids are received, provided that sufficient time has elapsed to allow for the payment draft, if by check, to clear the City's central depository and be credited to such. Refund will be issued within 10 days of confirmation of clearing.
- 12) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash, cashier's check or certified check at the time of closing.
 - d) Buyer must pay closing costs.
- 13) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 14) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2025.

Charles Gaylor IV
Mayor

Attested by:

Laura Getz
City Clerk

To: City of Goldsboro
c/o Mr. Octavius Murphy, Assistant to the City Manager
Re: Offer/Bid Deposit
Date: May 02, 2025

I, George G. Hill (dba) _____ offer
a bid of \$ 12,670.00 to the City of Goldsboro for the purchase of the
following property:

711 North Virginia Street – PIN 2599895554

Tax Value: \$ 25,340.00

Minimum Bid Amount: \$ 12,670.00

Minimum Down Payment: \$ 633.50

Signed

Date

Name: George G. Hill

Address: 110 Mergini Drive, Pikeville, NC 27863

Telephone: 919-879-4058

E-Mail: georgegabhill@gmail.com

Amount of Bid Deposit: \$ 633.50

25 MAY 6 5:10 PM

George G. Hill



TO: City of Goldsboro
c/o Mr. Detavious Murphy
Asst. to the City Manager

GEORGE G HILL

1049

110 MERGINI DR.
PIKEVILLE, NC 278638000

DATE 01/15/2025

PAY TO
THE ORDER OF

City of Goldsboro

\$ 633.50

Six Hundred Thirty Three

50

DOLLARS



Security Features
Included.
Details on Back.

State Employees' Credit Union*

Goldsboro, North Carolina

2

MEMO

Bid- 711 N. Va. St.

George G Hill

MP

1049

5/10/2025 9:30:39 PM

1/1



← Back to Search

Features displayed: 1 - 1 / 1

•COUNTY OF WAYNE
 Tax Department: [Click Here](#)
 Billing Collections: [Click Here](#)
 Register of Deeds: [Click Here](#)
 Parcel ID (PIN): 2599895554
 Owner Name: COUNTY OF WAYNE
 Owner Name: CITY OF GOLDSBORO
 Mailing Address: PO BOX 227
 Mailing Address:
 City & State: GOLDSBORO, NC 27533 0227
 Property Address: 711 N VIRGINIA ST
 Legal Description: N VIRGINIA ST
 Neighborhood: 01801
 Legal Units: 1.00
 Legal Type: LT
 Deed Book: 3845
 Deed Page: 230
 Calculated Acres: 0.22
 Building Value: \$32,600
 Accy Structure: \$0
 Market Value: \$40,070
 Assessed Value: \$40,070
 Sale Month: SEPTEMBER
 Sale Year: 2023
 Sale Price: \$0
 Property Use: 01 - SINGLE FAMILY RESIDENTIAL
 Fire District:

Note: GIS maintains the shape of the property and creates the Parcel ID (PIN).



200 North Center Street
Goldsboro, NC 27530
(919) 580-4362

To: Adjacent Property Owners

From: Kenneth Talton, Assistant Planning Director

Date: June 2, 2025

Re: NOTICE OF PROPERTY SALE:

711 N Virginia Street Goldsboro NC 27530

This letter is to inform you of the proposed sale of the above property. The property is jointly owned by Wayne County and City of Goldsboro and has been declared surplus property. Under NCGS §160A-269, local governments may sell surplus property following a 10-day period in which any person may upset the current offer. This letter is being sent to all adjoining property owners so they may have a chance to submit a bid, if they so desire.

If you are interested in submitting a bid or have additional questions, please contact the finance office at the number listed above.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kenneth Talton", is written over a horizontal line.

Kenneth Talton
Assistant Planning Director

Cc: Catherine Gwynn, Finance Director

Settlement Project Ordinance for the Wayne County Opioid Settlement Funds

BE IT ORDAINED by the County Commissioners of Wayne County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following settlement project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for programs and projects funded by the county's opioid settlement funds. According to a Memorandum of Agreement (NC MOA) executed by the county and State of North Carolina, the opioid settlement funds are legally restricted to certain purposes:

Option A: A county may fund one or more strategies from a shorter list of high-impact strategies to address the epidemic; or

Option B: If the county first undertakes a collaborative strategic planning process it may choose a strategy from the shorter list of Option A strategies or a longer list of strategies included in the national settlements.

Section 2: Pursuant to the NC MOA, the County Commissioners have adopted an Authorizing Resolution that identifies the strategies that the county intends to undertake. The appropriations below are consistent with the programs and projects identified in that Authorizing Resolution.

Section 3: The following amounts are appropriated for each program and/or project and are authorized for expenditure:

Internal Project Code	Project Description	Appropriation of Opioid Settlement Funds	Appropriation of Other County Revenues
OPIOID - 4-Day - Recovery - 2025	Temporary supportive housing 07/16/2024 Board Approved	150,000.00	
OPIOID - 4-Day - Recovery - 2026	Temp supportive housing & wrap 07/15/2025 Board Approved	150,000.00	
OPIOID - ATS - Treatment - 2025	Evidence Based Addiction Trtmt 07/16/2024 Board Approved	50,000.00	

OPIOID - ATS - Treatment - 2026	Evidence Based Addiction Treat 07/15/2025 Board Approved	75,000.00	
OPIOID - CALM - Recovery - 2025	CALM-Recovery 07/16/2024 Board Approved	50,000.00	
OPIOID - CALM - Recovery - 2026	Recovery Support 07/15/2025 Board Approved	243,000.00	
OPIOID - Cry - Recovery - 2026	Reduction Strategies-Naloxone 07/15/2025 Board Approved	10,000.00	
OPIOID - DRC - Recovery - 2025	Pretrial release supervision 07/16/2024 Board Approved	150,000.00	
OPIOID - ECC - Strategy - 2025	Eastern Carolina Council 06/04/2024 Board Approved	11,000.00	
OPIOID - Health - Recovery - 2025	Reduction strategies 11/19/2024 Board Approved	50,000.00	
OPIOID - Health - Recovery - 2026	Recovery Support 07/15/2025 Board Approved	450,000.00	
OPIOID - Hope - Recovery - 2025	Peer support specialist 07/16/2024 Board Approved	97,988.00	
OPIOID - Hope - Recovery - 2026	Recovery Support 07/15/2025 Board Approved	440,496.00	

OPIOID - Hope Rest - Reentry - 2025	Transition housing, programs 07/16/2024 Board Approved	111,600.00	
OPIOID - Hope Rest - Reentry - 2026	Reentry Programs 07/15/2025 Board Approved	318,000.00	
OPIOID - IMS - Treatment - 2025	Medication Assisted Treatment 06/04/2024 Board Approved	160,617.60	
OPIOID - IMS - Treatment - 2026	MAT Healthcare Provider 07/15/2025 Board Approved	183,040.00	
OPIOID - Sheriff - Medication- 2025	Substance Abuse Meds 06/04/2024 Board Approved	45,000.00	
OPIOID - Sheriff - Treatment - 2025	WCDCSMP 07/16/2024 Board Approved	525,000.00	
OPIOID - WCC - Reentry - 2025	Training & Classes 07/16/2024 Board Approved	180,000.00	
OPIOID - WCPS - Interventi- 2025	Early Identification & Interv 07/16/2024 Board Approved	410,500.00	
OPIOID - WCPS - Interventi- 2026	Early Identification/Intervent 07/15/2025 Board Approved	485,139.00	
OPIOID	Early Intervention 06/04/2024 Board Approved	15,000.00	
TOTAL		\$4,361,380.60	

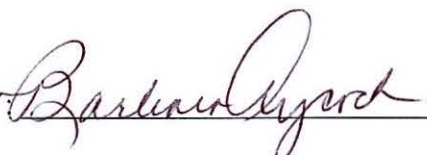
Section 4: The following revenues are anticipated to be available to complete the program(s) and/or project(s):

Opioid Settlement Funds:	\$4,361,380.60
List other revenue sources here by	
Major source, if applicable:	\$0
Total:	\$4,361,380.60

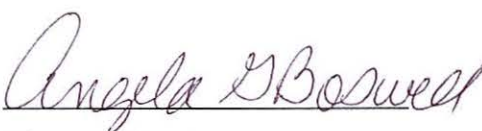
Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting and other compliance records to satisfy the requirements of the NC MOA and state law.

Section 6: The Finance Officer is hereby directed to report the financial status of the program(s) and/or project(s) to the governing board on a quarterly basis.

Section 7: Copies of this settlement project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to County Board.

BY: 
Board of Commissioners Chair



BY: 
Finance Director

MEMORANDUM

To: Wayne County Board of Commissioners

From: Chip Crumpler, Wayne County Manager

Date: 10/27/2025

Re: Master Agreement for Regional Economic Development

Background: Wayne County has participated for the last five years in an agreement for regional economic development with the NCDOT, Lenoir and Greene Counties as partners. This regional partnership is known as the NCGTPEDR and is based out of the Global Transpark near Kinston. Its job is to be the lead point of contact and information source for outside investors, the NC Department of Commerce, the Economic Development partnership of North Carolina, the Southeast Regional Partnership and other state agencies, real estate brokers, real estate developers, franchise utilities, site consultants, workforce boards, educational institutions and all other parties seeking to invest in or be involved in regional economic development activities. The partnership previously existed with an MOU between the four entities and operated under the NCDOT directly for payroll and supervision.

The member entities now wish to form a 501c3 Nonprofit to expand their operational abilities over supervision, operations and expansion. The formation of the 501c3 will allow the NCGTPEDR to stand singularly on its own creating more opportunities for grant applications, recruitment and operational freedom that could not exist within the constraints of state governance.

Attached is a new master agreement for how this new organization will be operated between the current four members.

It is important to note that all the previous members under the MOU are now a member of this 501c3 organization. The budget as adopted for fiscal year 2025-2026 will remain the same. The funding allocations and formula to determine financial responsibility will remain the same unless membership is expanded.

Seeking approval of the master agreement. No budget amendments are needed currently as this is a currently budgeted line for 2025-2026.

**GREENE COUNTY, NORTH CAROLINA,
LENOIR COUNTY, NORTH CAROLINA,
WAYNE COUNTY, NORTH CAROLINA,
THE STATE OF NORTH CAROLINA
(THROUGH THE NORTH CAROLINA GLOBAL TRANSPARK AUTHORITY),
and
NORTH CAROLINA GLOBAL TRANSPARK
ECONOMIC DEVELOPMENT REGION, INC.**

**MASTER AGREEMENT FOR
REGIONAL ECONOMIC DEVELOPMENT**

Dated as of October 10, 2025

THIS MASTER AGREEMENT FOR REGIONAL ECONOMIC DEVELOPMENT (the "Agreement") is entered into this 10 day of October, 2025 by and between **GREENE COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Greene"), **LENOIR COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Lenoir"), **WAYNE COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Wayne") (collectively, the "Counties"), the **STATE OF NORTH CAROLINA**, acting through the **NORTH CAROLINA GLOBAL TRANSPARK AUTHORITY** ("GTP"), and together with the Counties, and any new entity which joins the nonprofit, the "Member Organizations," each a "Member Organization"), and **NORTH CAROLINA GLOBAL TRANSPARK ECONOMIC DEVELOPMENT REGION, INC.**, a North Carolina nonprofit corporation (the "Corporation"), with each party being referred to individually as a "Party," and all being cumulatively referred to as the "Parties."

RECITALS:

WHEREAS, the Corporation is a nonprofit corporation that was established to stimulate the growth of businesses, high-paying jobs, tax base, the regional economy and economic opportunity for citizens, businesses, and municipalities in the Counties, and within the GTP; and to reduce the burdens of the local and state governments, by assisting in the promotion of economic development which in turn will generate tax proceeds for the Counties to provide essential services;

WHEREAS, pursuant to G.S. §153A-449(a), the Counties "may contract with and appropriate money to any person, association or corporation in order to carry out any public purpose that the County is authorized by law to engage in";

WHEREAS, pursuant to G.S. §63A-4(a)(4), GTP has the power "to contract and enter into agreements with the State of North Carolina, local governments, other authorities of North Carolina, and other states for the interchange of business and to facilitate the business of cargo airport complexes";

WHEREAS, pursuant to G.S. §63A-4(a)(18), GTP has the power "to enter into agreement with counties";

WHEREAS, pursuant to G.S. §63A-4(a)(21), GTP has the power "with the approval of any unit of local government, to use officers, employees, agents, and facilities of the unit of local government for the purposes and upon the terms as may be mutually agreeable";

WHEREAS, pursuant to G.S. §63A-4(a)(23), GTP has the power "to receive and use appropriations from the State";

WHEREAS, the Parties intend to implement a comprehensive regional economic development program through the establishment of the Corporation that will improve the region's competitive position;

WHEREAS, in furtherance of the Member Organizations' vision to create a thriving regional community, the Member Organizations are willing to transfer or appropriate funds to the Corporation, as well as share resources, subject to the terms and conditions hereof, and subject to requirements as provided by law; and

WHEREAS, the Counties, GTP, and the Corporation desire to enter into this Agreement to set forth the terms pursuant to which the Member Organizations may appropriate funds to and share resources with the Corporation.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and other good and valuable consideration, the sufficiency of which is acknowledged by the Parties, the Parties agree as follows.

ARTICLE I

DEFINITIONS; RULES OF CONSTRUCTION

1.01. Definitions. For all purposes of this Agreement, unless the context requires otherwise, the following terms shall have the following meanings:

"Agreement" has the meaning set forth in the preamble.

"Appropriation" has the meaning set forth in Section 2.01.

"Business Day" means any day that is not a Saturday, Sunday, or a day on which banks in the State are required by law to be closed.

"Corporation" has the meaning set forth in the preamble.

"Counties" has the meaning set forth in the preamble.

"Effective Date" means the date on which this Agreement is first executed and delivered by both Parties.

"Greene" has the meaning set forth in the preamble.

"GTP" has the meaning set forth in the preamble.

"Lenoir" has the meaning set forth in the preamble.

"Member Organization(s)" has the meaning set forth in the preamble.

"Parties" has the meaning set forth in the preamble.

"Party" has the meaning set forth in the preamble.

"State" means the State of North Carolina.

“Wayne” has the meaning set forth in the preamble.

1.02 Rules of Construction. Unless the context otherwise indicates:

- (a) Words importing the singular shall include the plural and vice versa, and words importing the masculine gender shall include the feminine and neuter genders as well;
- (b) All references to Articles, Sections, or Exhibits are references to Articles, Sections, and Exhibits of this Agreement;
- (c) All references to officers are references to officers of the Member Organizations and the Corporation; and
- (d) The headings herein are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meanings, construction, or effect.

ARTICLE II
FUNDING OF CORPORATION

2.01 Annual Appropriation by the Member Organizations. Funding to be provided by each Member Organization pursuant to this Agreement is subject to annual appropriation in each Member Organization’s annual budget (an “Appropriation”). Failure to make an Appropriation of its required annual funding under this Agreement prior to August 30 of any year in the term of this Agreement will not constitute a breach of Agreement by such Member Organization, but rather will constitute an automatic withdrawal of such Member Organization from this Agreement. Any Member Organization that is automatically deemed to have withdrawn from this Agreement will no longer be entitled to any benefits, or have any future obligations, under this Agreement.

2.02 Funding Allocations. Funding will be shared among the Member Organizations in a proportionate manner pursuant to the funding formula attached as Exhibit A (the “Funding Formula”). The Funding Formula is derived by taking the local tax base/population and dividing by the total municipalities’ tax base to get percentages. Those percentages are then averaged. Once a needs base budget is established, each Member Organization will be assessed an amount equal to the base budget multiplied by the average tax base and population percentage for that Member Organization in the Funding Formula.

Payments of an Appropriation from each of the Member Organizations shall be made before September 15 of each year. The Corporation shall maintain records, including any paid invoices, which reflect all expenditures attributable to the utilization of the Appropriations. The Corporation may provide the Member Organizations a copy of its annual audit, upon a Member Organization’s request. The Member Organizations may, in their sole discretion, at any time of their choosing, conduct an audit of the financial records of the Corporation related to an Appropriation.

ARTICLE III **SERVICES**

3.01 Scope of Services. The Corporation shall have the following responsibilities and obligations:

- (a) Establish an annual plan that includes a budget, staffing, and the programs and actions to be taken by the Corporation during the forthcoming year, including goals, action items, and performance metrics. The annual plan and performance metrics may be adjusted by the Corporation's board of directors.
- (b) Be the lead point of contact and information source for outside investors, the North Carolina Department of Commerce, the Economic Development Partnership of North Carolina, the Southeast Regional Partnership, and other state agencies, real estate brokers, real estate developers, franchise utilities, site consultants, workforce boards, educational institutions, and all other parties seeking to invest in or be involved in the Corporation's economic development activities.
- (c) Coordinate economic development activities with any economic development staff which may be employed by the Member Organizations.
- (d) Manage regional and support local responses to outside investors throughout the overall site/facility location evaluation and selection process.
- (e) Lead generation and client development. The Corporation will collaborate with its members, partners, and allies to gather leads and establish client contact in target industries as identified by the Corporation's board of directors.
- (f) Engage public/private partners in the region including municipalities, universities, community colleges and school systems to further the economic development objectives.
- (g) Perform and obtain credible research and economic analyses upon which to base its global marketing strategies, outreach tools and recruitment programs.
- (h) Assist clients and consultants and encourage them to select the region as a site for an expansion or relocation.
- (i) Lead and support each Member Organization's efforts to close economic development transactions.
- (j) Work collaboratively to enhance the long-term regional business environment improvement programs and efforts as set forth in regional and/or county specific economic development strategic plans, including regional talent and workforce development, site, and facility development, pro-business regulations and return on investment driven economic incentives.

3.02 Performance Standard. The Corporation shall perform services in good faith and in a professional manner consistent with accepted standards of economic development practice.

3.05 Office Space. The Corporation may lease office space that the Member Organizations may utilize. Such space shall be subject to a separate lease agreement.

ARTICLE IV **TERM**

This Agreement shall commence on the Effective Date and remain in effect continuously unless and until terminated by either Party in accordance with Article VIII. The Agreement shall not require annual renewal, and shall continue in full force and effect without the need for further action by the Parties, unless one Party provides written notice of termination.

ARTICLE V **ADMISSION OF ADDITIONAL MEMBER ORGANIZATIONS**

Additional Member Organizations may be admitted from time to time following compliance with the provisions of this Article V. In order for any entity not already a Member Organization to be admitted as a Member Organization:

- (a) The proposed new Member Organization must execute and deliver to the Corporation a written undertaking substantially in the form of the Joinder Agreement attached as Exhibit B (a “Joinder Agreement”); and
- (b) The admission of such proposed Member Organization must be approved by written consent of a majority of the Corporation’s board of directors, which may be evidenced by their countersignature to the Joinder Agreement or by execution of a separate written consent.

ARTICLE VI **STATE AND FEDERAL LOBBYING**

The Corporation may engage in lobbying activities to influence legislation at the state or federal level, provided such activities are carried out in compliance with all applicable laws, including the restrictions and limitations set forth in Section 501(c)(3) of the Internal Revenue Code and the regulations thereunder. The Corporation shall ensure that no “substantial part” of its overall activities constitutes lobbying, as defined by the IRS under the “substantial part test,” ~~unless it has made a valid election under Section 501(h) of the Internal Revenue Code to be~~ measured under the “expenditure test.”

The Corporation may elect to file IRS Form 5768 to be governed by the expenditure test under Section 501(h) of the Internal Revenue Code, in which case its lobbying expenditures shall not exceed the permitted limits as determined by the size of the Corporation’s exempt purpose expenditures.

The Corporation may engage in such lobbying efforts independently or in coordination with Member Organizations, but all such activities shall be subject to internal review and

appropriate tracking of expenditures and staff time to ensure ongoing compliance with federal tax laws governing exempt organizations.

Nothing in this Article shall prohibit individual Member Organizations, in their individual or collective discretion, from engaging in lobbying activities separate and apart from the Corporation. Representatives of the Corporation may, when requested, provide input to Member Organizations or to lobbyists engaged by them. Such input may be shared with Member Organizations, their lobbyists, or any state or federal agency or elected representative, provided such engagement is appropriately limited and documented in accordance with this Article.

The Corporation shall adopt internal policies to monitor and track lobbying activity, ensure accurate reporting, and confirm that all such efforts remain within permissible thresholds to avoid jeopardizing its tax-exempt status. All lobbying expenditures and related activities shall be reported to the board of directors annually or upon request.

ARTICLE VII **INDEMNIFICATION**

The Corporation hereby agrees to indemnify, protect, and save the Member Organizations and their officers, directors, and employees harmless from all liability, obligations, losses, claims, damages, actions, suits, proceedings, costs, and expenses, including reasonable attorneys' fees, arising out of, connected with, or resulting directly or indirectly from the transactions contemplated by or relating to this Agreement, insofar as such matters relate to events subject to the control of the Corporation and not the Member Organizations. The indemnification arising under this Article shall survive the Agreement's termination.

ARTICLE VIII **TERMINATION OF AGREEMENT**

8.01 Termination Without Cause. Either Party may terminate this Agreement without cause upon not less than ninety (90) days' written notice to the other Party.

8.02 Termination for Cause. Either Party may terminate this Agreement for cause upon ninety (90) days' written notice if the other Party materially fails to perform any of its obligations under this Agreement and does not cure such failure within the ninety-day notice period.

8.03 Effect of Termination. Upon termination, the Corporation and the respective Member Organization(s) shall have no further obligation to perform under this Agreement, except for obligations that expressly survive termination, including indemnification and any payment obligations accrued prior to the effective date of termination.

ARTICLE IX **ASSIGNMENT**

Neither Party shall sell or assign any interest in or obligation under this Agreement without the prior express written consent of both Parties.

ARTICLE X **MISCELLANEOUS**

10.01 Governing Law. The Parties intend that this Agreement shall be governed by the law of the State of North Carolina.

10.02 Notices.

(a) Any communication required or permitted by this Agreement must be in writing except as expressly provided otherwise in this Agreement

(b) Any communication shall be sufficiently given and deemed given when delivered by hand or five days after being mailed by first-class mail, postage prepaid, and addressed as follows or by email to the addresses shown below

(1) If to the Corporation, to:

North Carolina Global TransPark
Economic Development Region, Inc.
2780 Jetport Road, Kinston, NC 28504

(2) If to the North Carolina Global TransPark Authority, to:

2780 Jetport Road, Kinston, NC 28504

(3) If to Greene County, North Carolina to:

229 Kingold Blvd, Suite D, Snow Hill, NC 28580

(4) If to Lenoir County, North Carolina to:

101 North Queen Street, Kinston, NC 28502

(5) If to Wayne County, North Carolina to:

PO Box 227, 224 East Walnut Street, Goldsboro, NC 27533

(c) Any addressee may designate additional or different addresses for communications by notice given under this Section to each of the others.

10.03 Non-Business Days. If the date for performance of any act or the exercising of any right shall not be a Business Day, such act shall be made or performed or right exercised on or before the next preceding Business Day.

10.04 Severability. If any provision of this Agreement shall be determined to be unenforceable, that shall not affect any other provision of this Agreement.

10.05 Entire Agreement; Amendments. This Agreement, including any exhibits, which are incorporated herein and made a part hereof, constitutes the entire contract between the Parties, and this Agreement shall not be changed except in writing signed by all the Parties.

10.06 Binding Effect. Subject to the specific provisions of this Agreement, this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the Parties and their respective successors and assigns.

10.07 Time. Time is of the essence in this Agreement, each, and all of its provisions.

10.08 Liability of Officers and Agents. No officer, agent, or employee of the Corporation or the Member Organizations shall be subject to any personal liability or accountability by reason of the execution of this Agreement or any other documents related to the transactions contemplated hereby. Such officers, agents, or employees shall be deemed to execute such documents in their official capacities only, and not in their individual capacities. This Section shall not relieve any such officer, agent or employee from the performance of any official duty provided by law.

10.09 Limited Obligation of the Counties. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS CREATING A PLEDGE OF THE FAITH AND CREDIT OF THE COUNTIES WITHIN THE MEANING OF ANY CONSTITUTIONAL DEBT LIMITATION. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED OR INTERPRETED AS DELEGATING GOVERNMENTAL POWERS NOT AS A DONATION OR A LENDING OF THE CREDIT OF THE COUNTIES WITHIN THE MEANING OF THE STATE CONSTITUTION. THIS AGREEMENT SHALL NOT DIRECTLY OR INDIRECTLY OR CONTINGENTLY OBLIGATE THE COUNTIES TO MAKE ANY PAYMENTS BEYOND THOSE APPROPRIATED TO THE CORPORATION IN EACH MEMBER ORGANIZATION'S SOLE DISCRETION FOR ANY FISCAL YEAR IN WHICH THIS AGREEMENT SHALL BE IN EFFECT. NO PROVISION OF THIS AGREEMENT SHALL BE CONSTRUED TO PLEDGE OR TO CREATE A LIEN ON ANY CLASS OR SOURCE OF EACH COUNTY'S MONEYS, NOR SHALL ANY PROVISION OF THE AGREEMENT RESTRICT TO ANY EXTENT PROHIBITED BY LAW, ANY ACTION OR RIGHT OF ACTION ON THE PART OF ANY FUTURE MEMBER ORGANIZATION GOVERNING BODY. TO THE EXTENT OF ANY CONFLICT BETWEEN THIS ARTICLE AND ANY OTHER PROVISION OF THIS AGREEMENT, THIS ARTICLE SHALL TAKE PRIORITY.

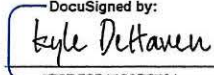
10.10 Counterparts. This Agreement may be executed in several counterparts, including separate counterparts. Each shall be an original, but all of them together constitute the same instrument.

(Signature Page Follows)

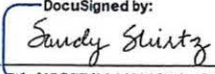
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

GREENE COUNTY, NORTH

CAROLINA, a political subdivision of the
State of North Carolina

By: 
Name: Kyle DeHaven
Title: County Manager

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Chief Financial Officer, Greene County

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

**LENOIR COUNTY, NORTH
CAROLINA**, a political subdivision of the
State of North Carolina

Signed by:
By: Michael James
Name: Michael James
Title: County Manager

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Signed by:
Sandra Barss
Chief Financial Officer, Lenoir County

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

**WAYNE COUNTY, NORTH
CAROLINA**, a political subdivision of the
State of North Carolina

By: 
Name: Chip Crumpler
Title: County Manager

This document has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.


Chief Financial Officer, Wayne County

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

**NORTH CAROLINA GLOBAL
TRANSPARK AUTHORITY**, a North
Carolina authority

By: _____
Name: Jeremy Stroud
Title: Executive Director

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their corporate names by their duly authorized officers, all as of the date first above written.

**NORTH CAROLINA GLOBAL
TRANSPARK ECONOMIC
DEVELOPMENT REGION**, a North
Carolina nonprofit corporation

By: _____
Name: D. Mark Pope
Title: President

EXHIBIT A**FUNDING FORMULA**

	(000's)	Tax Base Combined Total Tax Bases		Population / Total Tax Bases	Average of Tax Base % and Population %
Member Organizations	Tax Base	Tax Base %	Population	Population %	Average
Greene County	1,160,000,000.00	0.0825	21,069	0.1046	0.0935
Lenoir County	4,124,000,000.00	0.2932	55,949	0.2776	0.2854
Wayne County	8,782,550,867	0.6244	124,496	0.6178	0.6211
NC Global TransPark*	-	-	-	-	-
Totals	14,066,550,867.00		201,514		1.00

*NC Global TransPark shall contribute an amount approved by the NC Global TransPark Board. It's current approved funding amount is \$250,000 annually.

EXHIBIT B**JOINDER AGREEMENT**

Reference is hereby made to the Master Agreement for Regional Economic Development dated October [REDACTED], 2025, as amended from time to time (the "Master Agreement"), by and between **GREENE COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Greene"), **LENOIR COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Lenoir"), **WAYNE COUNTY, NORTH CAROLINA**, a political subdivision of the State of North Carolina ("Wayne") (collectively, the "Counties"), the **STATE OF NORTH CAROLINA**, acting through the **NORTH CAROLINA GLOBAL TRANSPARK AUTHORITY** ("GTP", and together with the Counties, the "Member Organizations," each a "Member Organization"), and **NORTH CAROLINA GLOBAL TRANSPARK ECONOMIC DEVELOPMENT REGION, INC.**, a North Carolina nonprofit corporation (the "Corporation"). Pursuant to and in accordance with Article V of the Master Agreement, the undersigned hereby acknowledges that it has received and reviewed a complete copy of the Master Agreement and agrees that upon execution of this Joinder Agreement, such entity shall become a party to the Master Agreement and shall be fully bound by, and subject to, all of the terms and conditions of the Master Agreement as though an original party thereto and shall be deemed, and is hereby admitted as a Member Organization for all purpose thereof and entitled to the rights incidental thereto.

Capitalized terms used herein without definition shall have the meanings ascribed thereto in the Master Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of [DATE].



[NEW MEMBER]

By

Name:

Title:

[Handwritten Signature]
[Handwritten Title: Chairman]